

VILLAGE OF FOX POINT
BOARD OF REVIEW MINUTES
MAY 6, 2025

An in-person meeting of the Fox Point Board of Review was held in Schwemer Hall, 7200 N. Santa Monica Blvd., on Tuesday, May 6, 2025 at 3:00 p.m. Clerk Sara Bruckman called the meeting to order at 3:00 p.m., to remain in session per Wisconsin State Statutes 70.47(3)(a)(1-5), to receive the assessment roll for 2025 and to hear any objections that come before the Board of Review to be heard.

Roll call of Board of Review members present:

Elizabeth Aelion, Member
Christopher Mehring, Member
Aaron Prater, Member
Eric Weiner, Member (3:06 p.m.)
Chairman Scott Botcher, Member
Sara Bruckman, Member
Peggy Dickson (Alt. 1)
Kathy Reiley (Alt. 2)
Mike McDonagh (Alt. 3) (In at 3:05 p.m. out at 4:00 p.m.)

Also Present: Village Assessor Associated Appraisal Consultant, Nick Laird as well as Village Attorney Eric Larson (3:06 p.m.).

Notice of the meeting was provided and published to the village website, village front door, the village posting board at 7200 N Santa Monica Blvd., as required by State open meetings laws, and posted to the Wisconsin Department of Revenue Board of Review Calendar.

This meeting was held in person and with a court reporter.

Confirmation of appropriate BOR and Open Meetings Notices

Clerk Bruckman stated Board of Review and open meeting notices were posted, as required pursuant to 70.47 (s) Board of Review Requirements and 19.84 (1) Open meeting requirements by posting on the Village Hall exterior posting board, on the front door of Village Hall, and on the Village website on the legal posting page and the website under Board of Review and the link Emailed to Gannett Co., thereby, notifying the general public and news media of subject matter that is intended for consideration and action.

Nomination and Election of Chairperson

Village Clerk/Treasurer Bruckman asked for nominations for Office of Chairperson.

Sara Bruckman nominated Scott Botcher for the Office of Chairperson. Hearing no other nominations, nominations were closed.

On motion of Sara Bruckman and Aaron Prater carried unanimously, Scott Botcher is nominated as Chairperson.

Nomination and Election of Vice Chairperson

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Chair Botcher asked for nominations for Office of Vice-Chair.

Scott Botcher nominated Christopher Mehring for the Office of Vice-Chair. Hearing no other nominations, Chair Botcher closed nominations.

On motion of Scott Botcher and Liz Aelion carried unanimously, Christopher Mehring is nominated as Vice Chair.

Verification that at least one Board of Review member has met the annual mandatory training requirements.

In 2025, two Board of Review members attended training. The training was filed with the Wisconsin Department of Revenue and the affidavit was provided in April of 2025 and can be found online through the Wisconsin Department of Revenue website and as is presented in the Board of Review packet tonight. The training requirement has been fulfilled for 2025.

Filing and Annual Assessment Roll Update by Assessor's Office

The assessment roll was presented for examination by the Village Assessor, Associated Appraisal Consultants, Nick Laird, as well as Village Clerk/Treasurer Bruckman. Nick Laird introduced himself and gave some background as to being the Village Assessor. All necessary reports have been filed with the Department of Revenue.

Receipt of the Assessment Roll by the Village Clerk from the Assessor

Clerk Bruckman received and will sign off on the Assessment Roll after it is reviewed. Attorney Larson verified the affidavit.

Receive the Assessment Roll and sworn statements from the Village Clerk

The Board examined the Assessment Roll and performed the required statutory duties.

Examination of the assessment roll and perform statutory duties

- a. Examine the roll
- b. Correct description or calculation errors
- c. Add omitted property
- d. Eliminate double assessed property

Review Notices of Intent to File Objection

No Intents to File an Objection have been received prior to the meeting.

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The meeting was recessed at this point at 4:19 p.m. and then reconvened at 4:58 p.m. at the direction of Chair Botcher.

Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43)

No corrections

Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll.

Allow taxpayers to examine assessment data

No one appeared to examine the assessment data

During the first two hours, consideration of:

- a. **Waivers of the required 48-hour notice of intent to file an objection when there is good cause,**
- b. **Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,**
- c. **Requests to testify by telephone or submit a sworn written statement,**
- d. **Subpoena requests, and**
- e. **Act on any other legally allowed or required BOR matters**

Proceed to hear objections to 2025 assessment, if nay and if proper notice/waivers given, unless scheduled for another date.

Clerk confirms that there was no objection filed for the 2025 assessment 48 hours prior to Board of Review.

Hear any other motions authorized by law

At 5:00 p.m., upon being in session for at minimum 2 hours, and having no one present to object to their assessment, and having met the statutory required two-hour time limit to appeal to the Board of Review, the Board of Review was complete.

Adjourn

On motion of Scott Botcher, seconded by Christopher Mehring and carried unanimously, that the Board of Review approve the 2025 assessment roll as present by the Assessor; and having performed all of its statutory duties and completed all of its work that came before the Board, the Board of Review adjourn sine die, subject to the Clerk fulfilling the Clerk's statutory duties.

Respectfully Submitted,

Sara A. Bruckman
Village Clerk/Treasurer

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