

**VILLAGE OF FOX POINT
PLAN COMMISSION MEETING MINUTES
NOVEMBER 2, 2020**

A Zoom meeting of the Fox Point Plan Commission was held on Monday, November 2, 2020. Chairman Frazer called the meeting to order at 5:45 p.m. and noted there was a quorum of Plan Commission members present.

The Plan Commission roll call was taken by Village Manager, Scott Botcher:

President Douglas H. Frazer, Chairman
Eric Fonstad, Commissioner
Jay Craig, Commissioner
William Langhoff, Commissioner

Absent: Carol Wilkins, Commissioner
John Crichton, Commissioner
Scott Yauck, Commissioner

Staff present included Village Manager, Scott Botcher, Village Engineer Scott Brandmeier, and Village Attorney, Eric Larson.

Notice of the meeting was provided to the North Shore Now as necessary, and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Approval of the Minutes of the August 3, 2020 Plan Commission Meeting

*On motion of Frazer, seconded by Fonstad, and carried unanimously by roll call vote the Commission approved the minutes of the August 3, 2020 Plan Commission meeting.
(amend if changes)*

Review and Recommendation to Village Board Re: The request for a Conditional Use Permit from Spring North Corp., d/b/a Pantry 41, 8000 N. Port Washington Road, Fox Point, for a Convenience Store and Gas Station, selling gasoline, cigarettes, snacks, beverages, coffee, liquor, 24 hours/7 days a week to the customers of Pantry 41, subject to the terms of the Conditional Use Permit.

Mr. Larson expressed concern that President Frazer and Trustee Fonstad should not participate in Plan Commission deliberations given their future participation in a quasi-judicial role considering this matter at the Village Board level. As such, it was agreed that a quorum to consider this matter was not present.

On the advice of Mr. Larson and the consent of President Frazer and Trustee Fonstad, and with the concurrence of the attending members of the Plan Commission. this item will be held over until December.

Review and Recommendation to Village Board Re: Consideration and possible action for report and recommendation to the Village Board, for an ordinance to amend Section 745-20 D.5.(b) of the Village Code concerning side yard setback measurement based upon building width, in the F-Institutional District in the Village of Fox Point.

On motion of Fonstad, seconded by Frazer, and carried unanimously by roll call vote, the Commission recommended to the Village Board, approval of the first draft of an Ordinance to amend Section 745-20 D.5.(b) of the Village Code concerning side yard setback

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measurement based upon building width, in the F-Institutional District in the Village of Fox Point.

Review and Recommendation to Village Board Re: Consideration and possible action for report and recommendation to the Village Board, for the Repeal and Re-Creation of Sections 745-2, the Definition of "Permanent Structure," and 745-7(3)(h)[6], and to Create Section 745-7(D)(5), Regarding Zoning Code Treatment of Chicken Enclosures, Chicken Coops and Bee Hives in the Village of Fox Point.

On motion of Frazer, seconded by Fonstad, and carried unanimously by roll call vote, the Commission recommended to the Village Board, approval of the first draft of an Ordinance to Repeal and Re-Creation of Sections 745-2, the Definition of "Permanent Structure," and 745-7(3)(h)[6], and to Create Section 745-7(D)(5), Regarding Zoning Code Treatment of Chicken Enclosures, Chicken Coops and Bee Hives in the Village of Fox Point Plan Commission, and set up the village board public hearing for the November 10, 2020 meeting.

Adjourn

On motion of Frazer, seconded by Fonstad, and carried unanimously by roll call vote, the Plan Commission meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Scott Botcher
Village Manager