

**NOTICE OF MEETING
VILLAGE OF FOX POINT
JOINT PLAN COMMISSION AND BUILDING BOARD**

SCHWEMER HALL - MUNICIPAL BLDG.
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217

THURSDAY
JULY 6, 2023
5:45 P.M.

NOTE: THE PLAN COMMISSION AND VILLAGE BOARD WILL BE MEETING IN PERSON AT VILLAGE HALL, WITH A REMOTE ATTENDANCE OPTION, PER THE HYBRID MEETING PROCEDURES FURTHER DESCRIBED IN SECTION 19-32 D. OF THE VILLAGE CODE. THIS MEETING IS OPEN TO ALL CITIZENS IN PERSON AT VILLAGE HALL, OR THROUGH THE ZOOM PARTICIPANT INFORMATION SHOWN BELOW, SUBJECT TO THE FOLLOWING: NO ASSURANCE IS PROVIDED TO THOSE PLAN COMMISSION AND VILLAGE BOARD MEMBERS AND CITIZENS INTENDING TO ATTEND REMOTELY THAT THE TECHNOLOGY WILL PERFORM SUFFICIENTLY TO ALLOW FOR THEIR PARTICIPATION AND THE MEETING WILL PROCEED REGARDLESS. PUBLIC OFFICIALS AND CITIZENS WISHING TO ENSURE THEY CAN PARTICIPATE ARE ENCOURAGED TO ATTEND IN PERSON. CITIZENS ARE ENCOURAGED TO SUBMIT ANY COMMENTS IN WRITING IN ADVANCE OF THE MEETING TO THE VILLAGE

MANAGER AT sbotcher@villageoffoxpoint.com

Zoom Participant Information
<https://us02web.zoom.us/j/86335091790>

Dial: (312) 626-6799
Meeting ID: 863 3509 1790

AGENDA

- 1. Roll Call.**
- 2. Approval of the minutes of the May 1, 2023 Plan Commission-Building Board meeting.**
- 3. Consideration by Plan Commission and Building Board RE: Congregation Sinai, 8223 N Port Washington Road**

The Plan Commission and Building Board will discuss the replacement/upgrading of existing exterior parking lot and building lighting to LED fixtures for Congregation Sinai, 8223 N Port Washington Road and may refer to the Village Board.

4. ADJOURNMENT

NEXT PLAN COMMISSION MEETING:

MONDAY, AUGUST 7, 2023

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at 351-8900. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF FOX POINT
PLAN COMMISSION MEETING MINUTES
May 1, 2023

A joint meeting of the Fox Point Plan Commission and Building Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Monday, May 1, 2023. President Symchych called the meeting to order at 5:45 PM and noted there was a quorum of Plan Commission and Building Board members present.

The Plan Commission roll call was taken by Village Deputy Clerk-Treasurer Nathan Schafer:

Plan Commission: President Christine Symchych, Chairman
Eric Fonstad, Commissioner (via Zoom)
Robert Smith, Commissioner
Russ Yale, Commissioner
Jay Craig, Commissioner
William Langhoff, Commissioner (Absent)

Building Board: Justin Racinowski, Chairman (via Zoom)
Sharon Celek-Kevil, Member (via Zoom)
William Feldman, Member (Zoom)
Jeff Weber, Member (Recused)
Lucille Sells, Member (via Zoom)

Staff present included Village Assistant Manager Kevin Ausman, Deputy Clerk-Treasurer Nathan Schafer and Village Attorney Eric Larson (via Zoom).

Notice of the meeting was provided to the North Shore Now as necessary, and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Approval of the Minutes of the April 3rd, 2023 Plan Commission Meeting

Motion by Commissioner Yale, seconded by Commissioner Fonstad, and carried with a 4-0 vote with President Symchych abstaining, the Commission approved the minutes of the April 3rd, 2023 Plan Commission meeting.

Consideration by Plan Commission and Building Board RE: Fox Point-Bayside School District - Stormonth Elementary School, 7301 N Longacre Road Dates

The Plan Commission and Building Board will discuss the replacement of exterior windows for Stormonth Elementary School, 7301 N Longacre Road and may refer to the Village Board.

Motion by Commissioner Fonstad, seconded by Commissioner Smith, and carried unanimously by roll call vote 5-0, the Commission recommended the Village Board approve replacement of exterior windows for Stormonth Elementary School, 7301 N Longacre Road.

**VILLAGE OF FOX POINT
PLAN COMMISSION MEETING MINUTES
May 1, 2023**

**Review and Recommendation Re: Conditional Use Permit for 8687 N Port
Washington Road – Unit 11 – Carmen M., LLC dba Fully Promoted**

The Plan Commission will discuss and make a recommendation to the Village Board regarding the conditional use permit for Carmen M., LLC dba Fully Promoted to provide embroidery and screen printing for advertising, promotional, and specialty products.

Motion by Commissioner Fonstad to approve with deleted language in the conditional use order of “There will be 3 employees”, seconded by Commissioner Yale, and carried unanimously by roll call vote 5-0, the Commission recommended the Village Board approve the conditional use permit for Carmen M., LLC dba Fully Promoted

Adjourn

On motion of Commissioner Smith, seconded by Commissioner Yale and carried unanimously by roll call vote, the Plan Commission meeting adjourned at 6:14 PM.

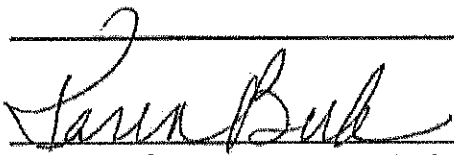
Respectfully Submitted,

Nathan Schafer
Deputy Clerk-Treasurer

F INSTITUTIONAL DISTRICT APPLICATION

Name of Property Owner or Institution: CONGREGATION SINAI
Address: 8223 N FORT WASHINGTON ROAD
Contact Person: KAREN BERK
Telephone Number: 414 352 2970
Email Address: kberk@congregationsinai.org

- Attach a typed letter describing the project and explaining how the project meets the standards required in 745-20B(2). The standards to be applied are:
 - a. Appropriate in the location proposed
 - b. Compatible with the neighborhood
 - c. Not detrimental to the property values of surrounding property
 - d. In keeping with the residential character and quality of the Village
- Attach building plans, sketches, renderings, and site plans as reasonably necessary for the Village Board to form an opinion.


Signature of Property Owner or Authorized Institutional Representative

KAREN BERK
Printed Name -Property Owner or Authorized Institutional Representative

4/19/2023
Date

TO BE COMPLETED BY THE VILLAGE OF FOX POINT

Date Received: 4-21-2023 Receipt No. 1.058813

Village of Fox Point

F Institutional District Application

4/21/23

Property: Congregation Sinai

8223 N Port Washington Rd.

The proposed project for Congregation Sinai is to upgrade the existing outside pole lighting and existing building lighting to LED fixtures. This also includes adding (1) pole light and new LED fixture to the front entrance/exit of the property.

The existing lighting in the parking lot is dim and has many dark spots around the parking lot. Installing new LED lighting will help increase safety, property value, visibility, and security to all members of the church. The new led fixtures are color select (3000k 4000K or 5000K) and also lumen/wattage selectable.

There has been concern about the entrance and exit of the property not being luminated enough. We propose to add a pole light and LED fixture at the entrance between the monument sign and Port Washington Road (Rough drawing attached). Maple Dale School down the road has a pole light and LED lighting at the front entrance. (Picture attached for reference). The new pole will stay in coordinate of the Village code.

There are (4) pole lights in the parking lot and each pole light have (2) existing non led fixtures. On each of those poles we are going to put in (3) LED fixtures to better luminate the parking lot. There is (1) building wall pack near the loading dock/rear entrance we will replace with a LED wall pack (See attached Keystone layout and drawings).

Thank you, Fox Point Village Board, for your time.

Sincerely,

Jeff White

Lemberg Electric.

8209 N Port Washington Rd

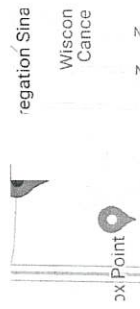
Fox Point, Wisconsin

Google Street View

Sep 2022 See more dates



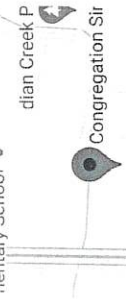
Image capture: Sep 2022 © 2023 Google



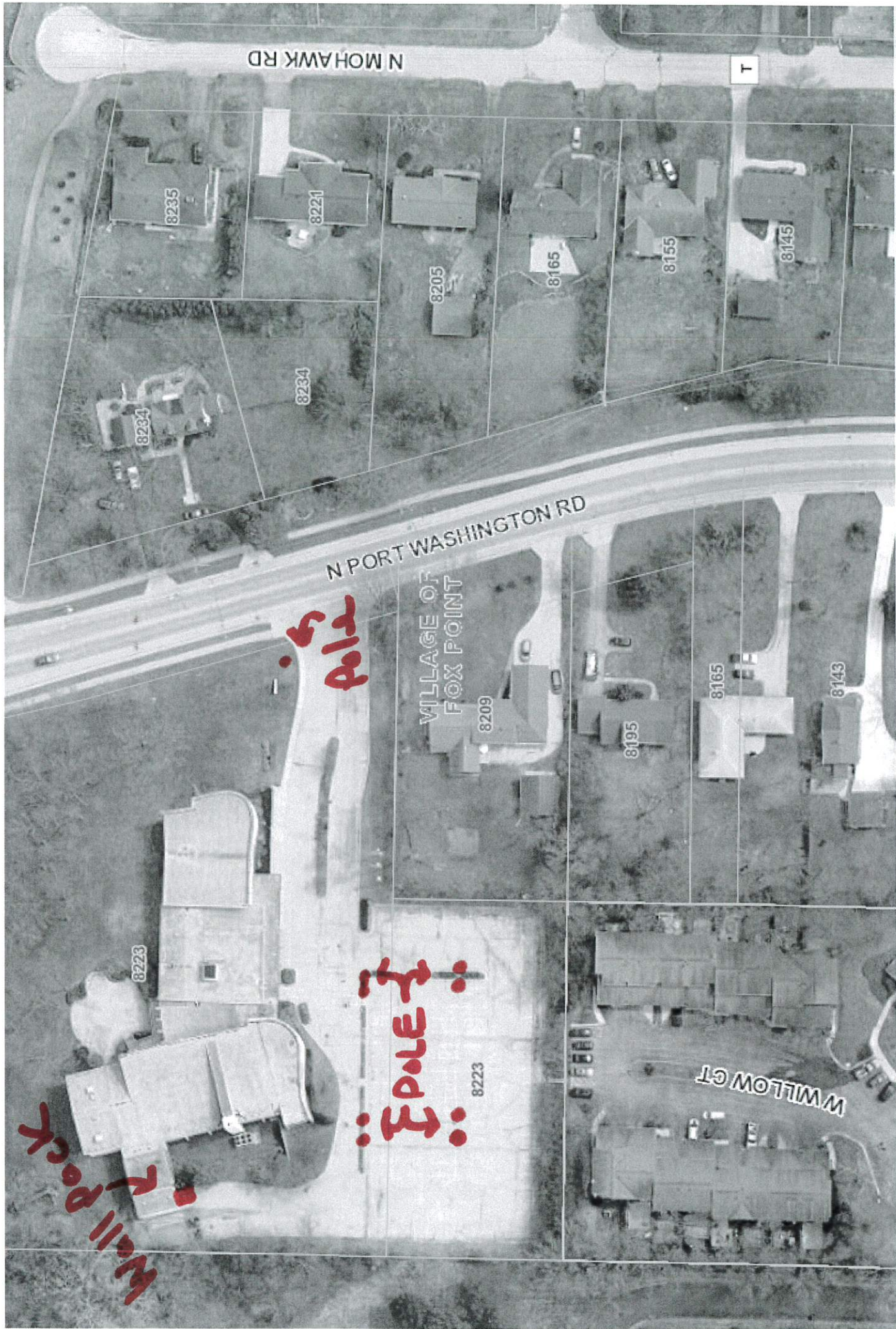


Google

Image capture: Sep 2022 © 2023 Google



Maple Dale School has pole Lights
at front Entrance + Are LED



N MOHAWK RD

T

8235

8221

8205

8165

8155

8145

8234

8234

N PORT WASHINGTON RD

VILLAGE OF
FOX POINT

8209

8195

8165

8143

8223

8223

W WILLOW CT

Pole

Pole

Pole

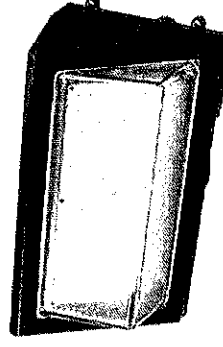
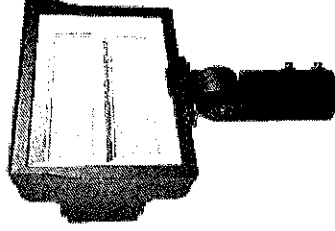
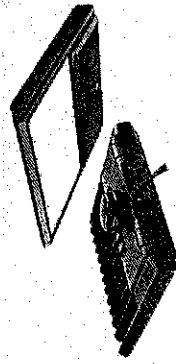
Luminaire Schedule											
Symbol	Qty	Label	Arrangement	Description	LLF	Luminaire Lumens	Luminaire Watts	Total Watts			
	4	KT-FLED140PS-R2B-UNV-8CSB-VDIM	Single	140W PS/CS Flood, 140W & 5000K	0.900	17744	139.78	559.12			
	1	KT-WPLED80-M1-8CSB-VDIM	Single	80W Traditional Wall Pack, 5000K	0.900	11365	77.32	77.32			
	1	KT-ALED70-S1-5-NM-850-VDIM	Single	70w Type 5 Area Light	0.900	9319	66.1	66.1			
	4	KT-ALED140-M1-3-NM-850-VDIM, B2B	Back to Back	140W Type 3 Area Light, Back-Back	0.900	19317	134.38	1075.04			

Calculation Summary

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Lemberg Lot	Illuminance	Fc	2.17	13	0	N.A.	N.A.
Lemberg Sign	Illuminance	Fc	1.06	9	0	N.A.	N.A.

Luminaire Location Summary

LumNo	Label	Insertion Point		X	Y	Mounting Height	Orient	Tilt
1	KT-WPLED80-M1-8CSB-VDIM			59.500	289.000	12.000	278.366	0
2	KT-FLED140PS-R2B-UNV-8CSB-VDIM			96.000	160.000	12.000	104.036	90
3	KT-ALED140-M1-3-NM-850-VDIM, B2B			96.000	160.000	12.000	9.462	45
4	KT-FLED140PS-R2B-UNV-8CSB-VDIM			113.000	96.000	12.000	253.61	90
5	KT-ALED140-M1-3-NM-850-VDIM, B2B			113.000	96.000	12.000	0	45
6	KT-FLED140PS-R2B-UNV-8CSB-VDIM			208.000	159.000	12.000	56.31	90
7	KT-ALED140-M1-3-NM-850-VDIM, B2B			208.000	159.000	12.000	356.82	45
8	KT-ALED140-M1-3-NM-850-VDIM, B2B			213.000	93.000	12.000	0	45
9	KT-FLED140PS-R2B-UNV-8CSB-VDIM			213.000	93.000	12.000	286.699	90
10	KT-ALED70-S1-5-NM-850-VDIM			434.000	218.000	10.000	270	0

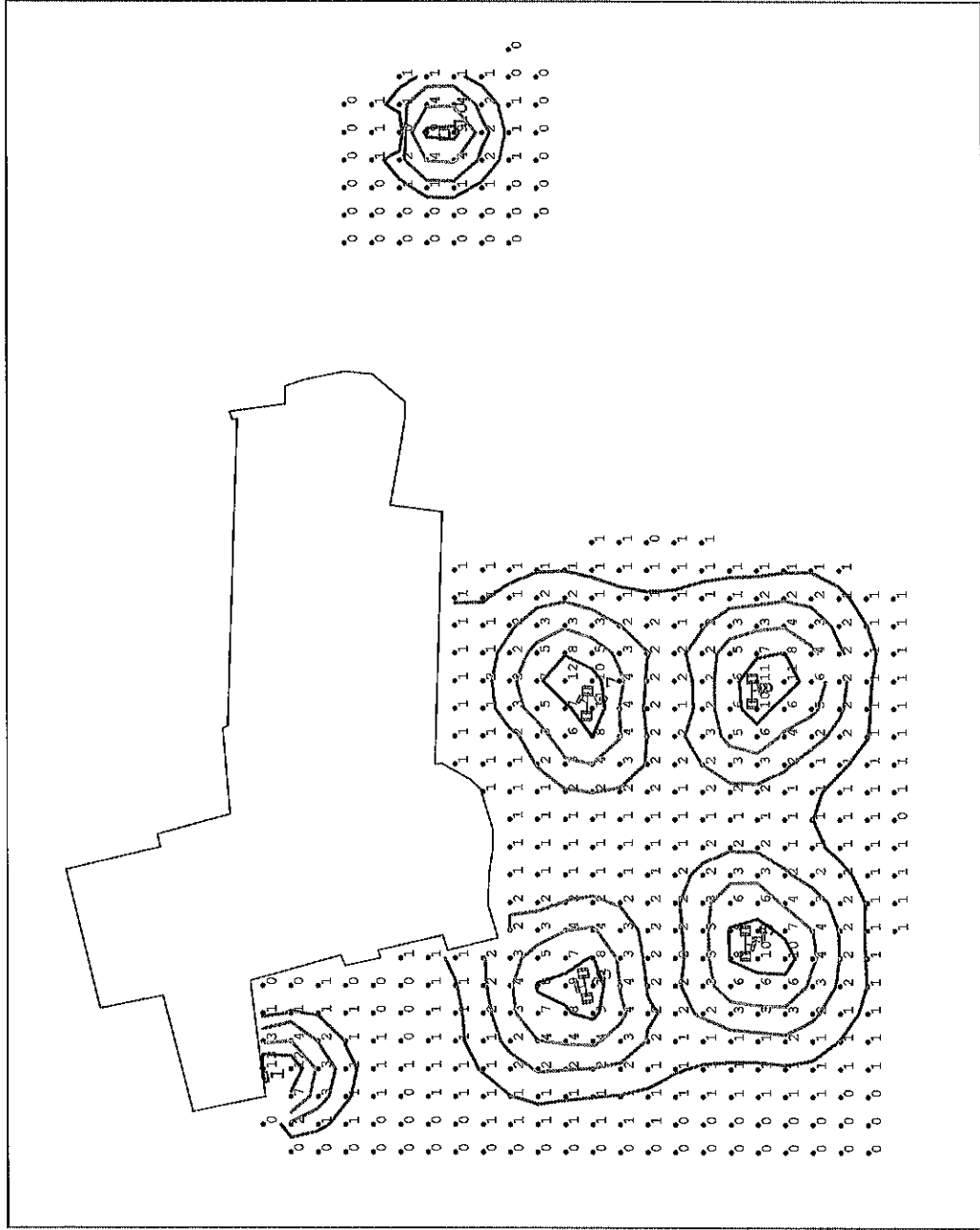


Project: Congregation Sinai v2
KT-ALED140
KT-ALED70
KT-WPLED80
MH = 12', 10'

Keystone Technologies Lighting Layout

2750 Morris Road
Lansdale, PA, 19446
Phone: 1-800-464-2680
LightingLayouts@keystonetechnology.com





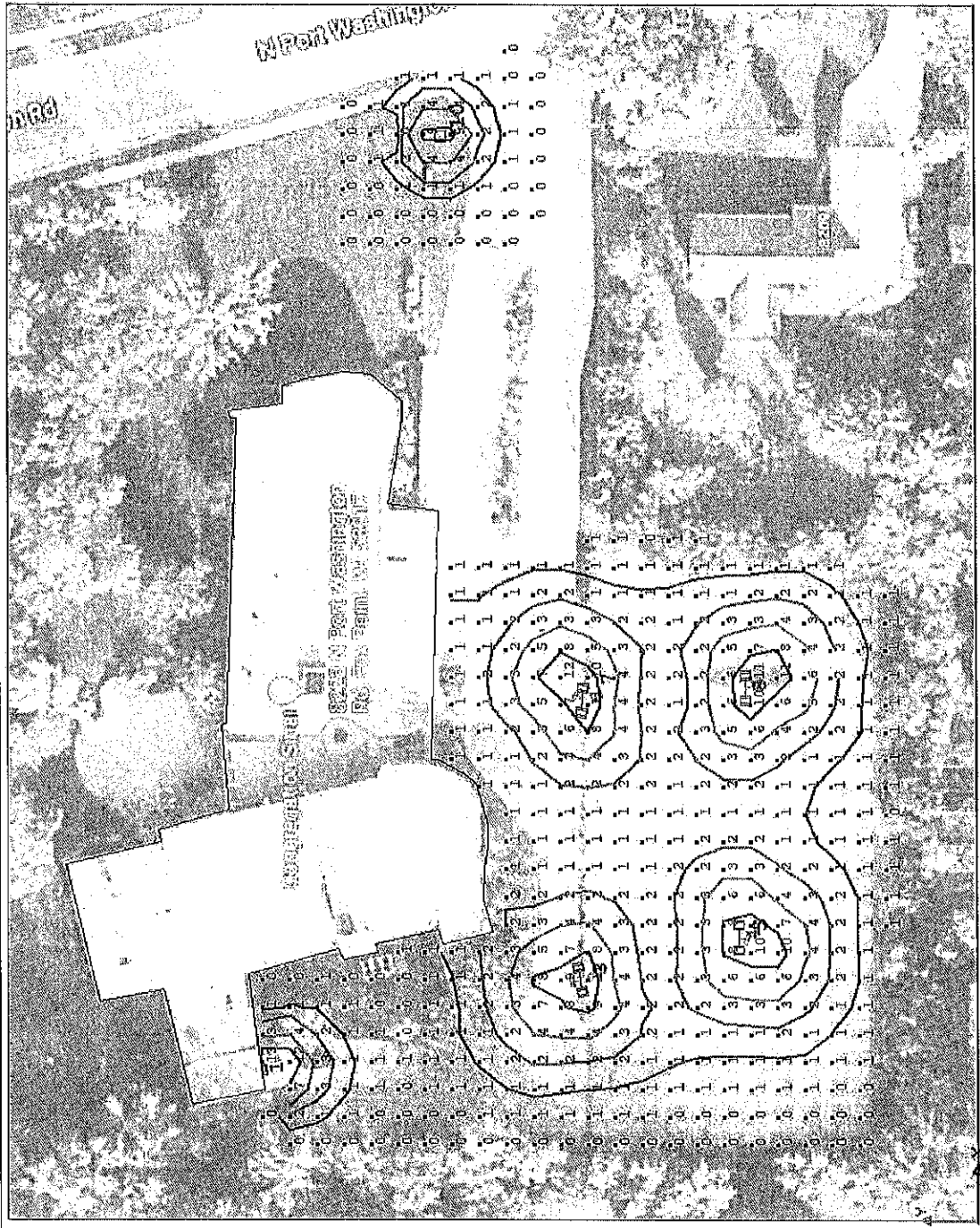
View of point by point

Keystone Technologies Lighting Layout

Project: Congregation Sinai v2
 KT-ALED140
 KT-ALED70
 KT-WPLED80
 Red = 8+ FC, Blue = 4 FC
 Green = 2 FC, Violet = 1 FC

2750 Morris Road
 Lansdale, PA, 19446
 Phone: 1-800-464-2680
LightingLayouts@keystonetech.com



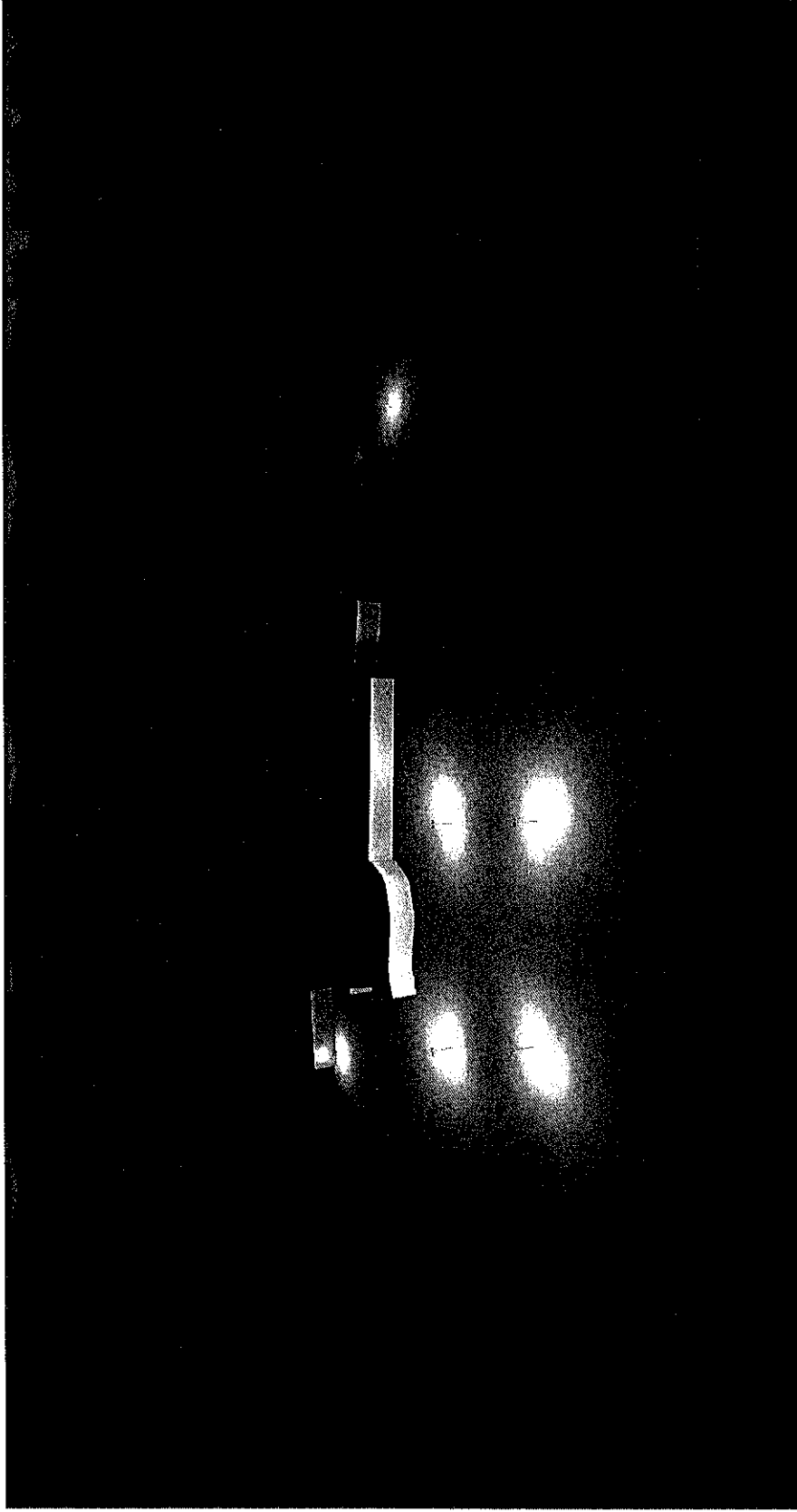


Keystone Technologies Lighting Layout

Project: Congregation Sinai
 KT-ALED140
 KT-ALED70
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 Red = 8+ FC, Blue = 4 FC
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2750 Morris Road
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Project: Congregation Sinai v2 KT-ALED140 KT-ALED70 KT-WPLED80 MH = 12', 10'	Keystone Technologies Lighting Layout 2750 Morris Road Lansdale, PA, 19446 Phone: 1-800-464-2680 LightingLayouts@keystonetech.com
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Thank you for allowing Keystone Technologies the opportunity to create and provide this Lighting Layout report.

Illumination results shown on this lighting design are based on project parametrics provided to Keystone used in conjunction with luminaire photometric testing conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results, such as (but not limited to) windows, furnishings, floor/ceiling/wall surface texture reflectivity, site cleanliness, and lighting component tolerances. Illumination results shown have not been field verified by Keystone and therefore the actual measured results may vary from actual field conditions.

The customer is responsible for verifying dimensional accuracy along with compliance with any applicable electrical, lighting, or energy code. In no event will Keystone Technologies be held responsible for any loss resulting from any use of this lighting design.

Project: Congregation Sinai v2 KT-ALED140 KT-ALED70 KT-WPLED80 MH = 12', 10'	Keystone Technologies Lighting Layout 2750 Morris Road Lansdale, PA, 19446 Phone: 1-800-464-2680 LightingLayouts@keystonetech.com
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VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD
FOX POINT WI 53217

414-351-8900

Receipt No: 1.058813

Apr 21, 2023

8223 N Port Washington Road

Previous Balance:	.00
LICENSES & PERMITS - OTHER PERMIT	300.00
10-44540 OTHER PERMIT	
Total:	300.00
CHECK	300.00
Check No: 13708-9	
Payor: Lemberg	
Total Applied:	300.00
Change Tendered:	.00

Duplicate Copy

04/21/2023 10:00 AM



VILLAGE OF FOX POINT F INSTITUTIONAL DISTRICT APPLICATION DIRECTIONS

In an area zoned F-Institutional, no building or premises shall be used, nor shall any building be constructed or enlarged, and no exterior alterations shall be made to an existing building without receiving F Institutional approval under Section 745-20B of the Village Code. Certain exceptions apply; see Sections 745-20A and 745-18C of the Village Code.

TO APPLY FOR A PERMIT:

1. Complete all the information on the attached application. **Applications with incomplete or illegible information will not be accepted.**
2. All materials must be submitted on 8.5" x 11" paper. If larger scale plans are necessary for clarity, please bring to all meetings. (**Note:** All documents submitted will be in copied in black and white.)
3. A \$300 non-refundable fee must accompany this application.
4. The application and all related materials must be submitted by **4:00 pm on the second Wednesday** prior to the Village Board meeting.
5. Completed applications will be submitted by staff to the Village Board for referral to a Joint Plan Commission/Building Board meeting and to schedule a Public Hearing. The Village Board meets on the second Tuesday of each month at 7:00 p.m. Applicants should plan to attend the Village Board meeting.
6. A Joint Plan Commission/Building Board meeting will be held on the first Monday of the next month at 4:30 p.m. Applicants are required to attend the Joint Plan Commission/Building Board meeting to discuss the Application.
7. The Village Board will hold a Public Hearing and will consider the Joint Plan Commission/Building Board's recommendation at the Village Board meeting on the second Tuesday of the month at 7:00 p.m. Applicants are also required to attend the Village Board meeting.
8. Agendas for the Village Board and Joint Plan Commission/Building Board meetings will be made available on the Village's website.
9. The applicant is responsible for obtaining other necessary permits and/or approvals.