

NOTICE OF MEETING

VILLAGE OF FOX POINT PLAN COMMISSION

SCHWEMER HALL - MUNICIPAL BLDG.
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217

Monday
February 3, 2025
5:45 P.M.

NOTE: the Plan Commission will be meeting in person at Village Hall, with a remote attendance option, per the hybrid meeting procedures further described in section 19-32 d. Of the Village code. This meeting is open to all citizens in person at Village Hall, or through the Zoom participant information shown below, subject to the following: no assurance is provided to those Plan Commission members and citizens intending to attend remotely that the technology will perform sufficiently to allow for their participation and the meeting will proceed regardless. Public officials and citizens wishing to ensure they can participate are encouraged to attend in person. Citizens are encouraged to submit any comments in writing in advance of the meeting to the Village Manager at sbotcher@villageoffoxpoint.com

Zoom Participant Information
<https://us02web.zoom.us/j/89048465030>
Dial: (312) 626-6799
Meeting ID: 890 4846 5030

AGENDA

1. **Roll Call.**
2. **Approval of the minutes of the January 6, 2025 Plan Commission meeting.**
3. **Review and Recommendation RE: Land Division at 1406 East Fox Lane, Fox Point.** The Plan Commission will discuss and may make a recommendation to the Village Board concerning the proposed land division at 1406 East Fox Lane, Tax Key No. 0580005001.
4. **Adjourn.**

NEXT PLAN COMMISSION MEETING:

Monday, March 3, 2025

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at 351-8900. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

**VILLAGE OF FOX POINT
PLAN COMMISSION MEETING MINUTES
January 6, 2025**

A meeting of the Fox Point Plan Commission was held on Monday, January 6, 2025. Commissioner Symchych called the meeting to order at 5:45 p.m. and noted there was a quorum of Plan Commission members present.

The Plan Commission roll call was taken by Village Clerk-Treasurer Sara Bruckman:

Plan Commission:	President Christine Symchych – Via Zoom
	Eric Fonstad, Commissioner
	Robert Smith, Commissioner - Absent
	Ted Durant, Commissioner
	Jay Craig, Commissioner
	William Langhoff, Commissioner
	Jake Wilson, Commissioner

Staff present included Village Manager Scott Botcher, Assistant Village Manager Kevin Ausman, Clerk-Treasurer Sara Bruckman, Deputy Clerk Teri Repins.

Notice of the meeting was provided to the North Shore Now as necessary, and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Approval of the Minutes of the December 2, 2024 Plan Commission Meeting

Motion by President Symchych, seconded by Commissioner Fonstad, and carried unanimously with a 6 - 0, the Commission approved the minutes as corrected of the December 2, 2024 Plan Commission meeting.

Consideration of Conditional Use Permit Application for North Shore Cycles, 7922 N Port Washington Road

Motion by Commissioner Fonstad, seconded by Commissioner Durant, and carried unanimously by roll call vote 6 - 0, the Commission approved the Conditional Use Permit Application for North Shore Cycles, 7922 N Port Washington Road

Consideration of a Draft Port Washington Overlay Zoning District (PWO) Municipal Code Amendment

Motion by Commissioner Fonstad, seconded by Commissioner Craig, and carried unanimously by roll call vote 6 - 0, the Commission approved consideration of a Draft Port Washington Overlay Zoning District (PWO) Municipal Code Amendment and to include a Notice to neighbors within 500 feet of the properties.

Adjourn

On motion of Commissioner Durant, seconded by Commissioner Langhoff and carried unanimously by roll call vote 6 - 0, the Plan Commission meeting adjourned at 7:25 PM.

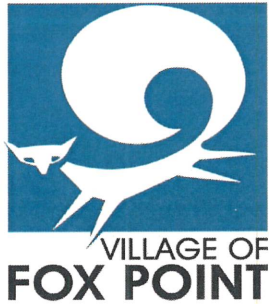
**VILLAGE OF FOX POINT
PLAN COMMISSION MEETING MINUTES
January 6, 2025**

Respectfully,

Sara A. Bruckman
Clerk-Treasurer

Published and Posted

DRAFT



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA
BLVD.
FOX POINT WI 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Plan Commission and Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: January 24, 2025

Re: Land Division – 1406 East Fox Lane

An application was submitted by Robert Schager, owner of Sports Media, LLC which owns the parcel at 1406 East Fox Lane to subdivide the parcel into two lots. This parcel has had a lot of history associated with past land combinations and divisions. As it exists currently and as shown on the Plat of Survey, the parcel is approximately 1.910 acres. Based on the preliminary Certified Survey Map (CSM) submitted by the applicant, the two lots to be created are 0.910 and 1.00 acres, respectively.

This parcel is zoned A-1 residential which requires an open area of 40,000 square feet (after factoring in the planar area of any home, garage, or shed, etc. constructed on the site). Parcels located in the A-1 residential district are also able to use the area of the road right of way in front of the parcel; that increases each lot to approximately 47,000 square feet and 56,000 square feet. Therefore, it appears that single family homes could be built on the parcels and remain within the 40,000 square foot open area requirement.

The Applicant has submitted this application in accordance with Section 738 of the Village Code. Based upon correspondence from the Village Attorney, it is my understanding that the application requires a filing fee (\$300) and the appropriate CSM. As the filing fee has been paid and the Plat of Survey and CSM have been submitted depicting the land division, it appears that the requirements for the land division have been met and, therefore, is referred to the Plan Commission for action on the matter.

Scott Brandmeier

From: Robert schaffer <schafer815@live.com>
Sent: Thursday, January 16, 2025 11:12 AM
To: Scott Brandmeier
Subject: Re: 1406 e fox ln

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Scott.

In reference to the parcel.known as 1406 e.fox ln. That property is owned by sports media llc. I am the sole owner of that peoperty.

Any questions please feel free to contact me at 4142418024

Regards bob

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From: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Sent: Monday, December 30, 2024 12:29:37 PM
To: Robert schaffer <schafer815@live.com>
Cc: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Subject: RE: 1406 e fox ln

Hi Bob,

I'm just following up on our chat today. As I mentioned on the phone, we need a Plat of Survey which shows you as the current owner and the lot as it currently exists. While the CSM you submitted does show the lot as it exists, it has the prior owner's name on it. The Plat will show the current ownership of the lot. You should also send me a note that you are the owner of Sports Media LLC.

Also, in speaking with our attorney, we need you to sign the attached charge back form and submit it back to me. If the Board or Plan Commission orders an appraisal of the parcel, they will require that you reimburse the Village for its costs in doing so.

As I also mentioned, this will go on the February Plan Commission agenda.

Scott

Scott Brandmeier
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217
sbrandmeier@villageoffoxpoint.com
414-351-8900 Ext. 6624

From: Robert schaffer <schafer815@live.com>
Sent: Wednesday, June 26, 2024 10:14 AM

To: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Subject: Re: 1406 e fox ln

Thanks scott. I'll call around 1.tks robert

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From: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Sent: Wednesday, June 26, 2024 9:21:30 AM
To: Robert schaffer <schafer815@live.com>
Cc: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Subject: RE: 1406 e fox ln

Morning. Tried calling you but received a message that your voice mail box is not set up.

I will be out in the field this morning and have a meeting that lasts until about noon. I'm relatively free this afternoon to chat.

Scott

Scott Brandmeier
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217
sbrandmeier@villageoffoxpoint.com
414-351-8900 ext. 6624

From: Robert schaffer <schafer815@live.com>
Sent: Tuesday, June 25, 2024 8:00 AM
To: Scott Brandmeier <sbrandmeier@villageoffoxpoint.com>
Subject: 1406 e fox ln

Good morning scott. My name is Robert schaffer. I talked to you about the fox ln property awhile ago.. I am reachingb out to you regarding the storm water mgt of this property. Can you ncall me at 4142418024 to discuss the details.

Regards
Robert schaffer

Sent from [Mail](#) for Windows

NOTICE

PLEASE BE ADVISED: Chapter 67, Article III of the Village of Fox Point Village Code is attached hereto and incorporated herein. Pursuant to this Ordinance, the Village of Fox Point Village Board has determined that whenever the services of the Village Attorney, Village Engineer, Village Forester or any other of the Village's professional staff (internal or independently contracted) results in a charge to the Village for that professional's time and services and such service is not a service supplied to the Village as a whole, the Village Treasurer shall charge the property owner for the fees incurred by the Village. Also be advised that pursuant to the Village of Fox Point Municipal Code certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, have been advised that, pursuant to the Village Fox Point Village Code, if the Village Attorney, Village Engineer, Village Forester or any other Village professional (internal or independently contracted) provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village. Also I have been advised that pursuant to the Village of Fox Point Village code certain other fees, costs and charges are my responsibility.

Dated this 27 day of January, 2025



Signature of Property Owner

Sports Media LLC

Name of Property Owner - PRINTED

Mailing Address of Property Owner:

1528 N Green bay Rd
Grafton W. 53024

Tax Key No. of Property:

058 000 5001

Address of Property:

1406 E Fox Ln

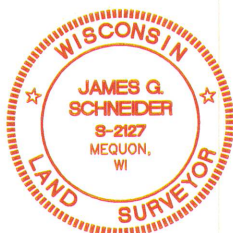
Fox Point, WI 53217

For Village Use Only:

- ☐ Original kept on file with Village Clerk.
- ☐ Copy provided to Property Owner.

Signature: _____

Lot 1 of Certified Survey Map No. 9382, in the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 of Section 9, Township 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin.

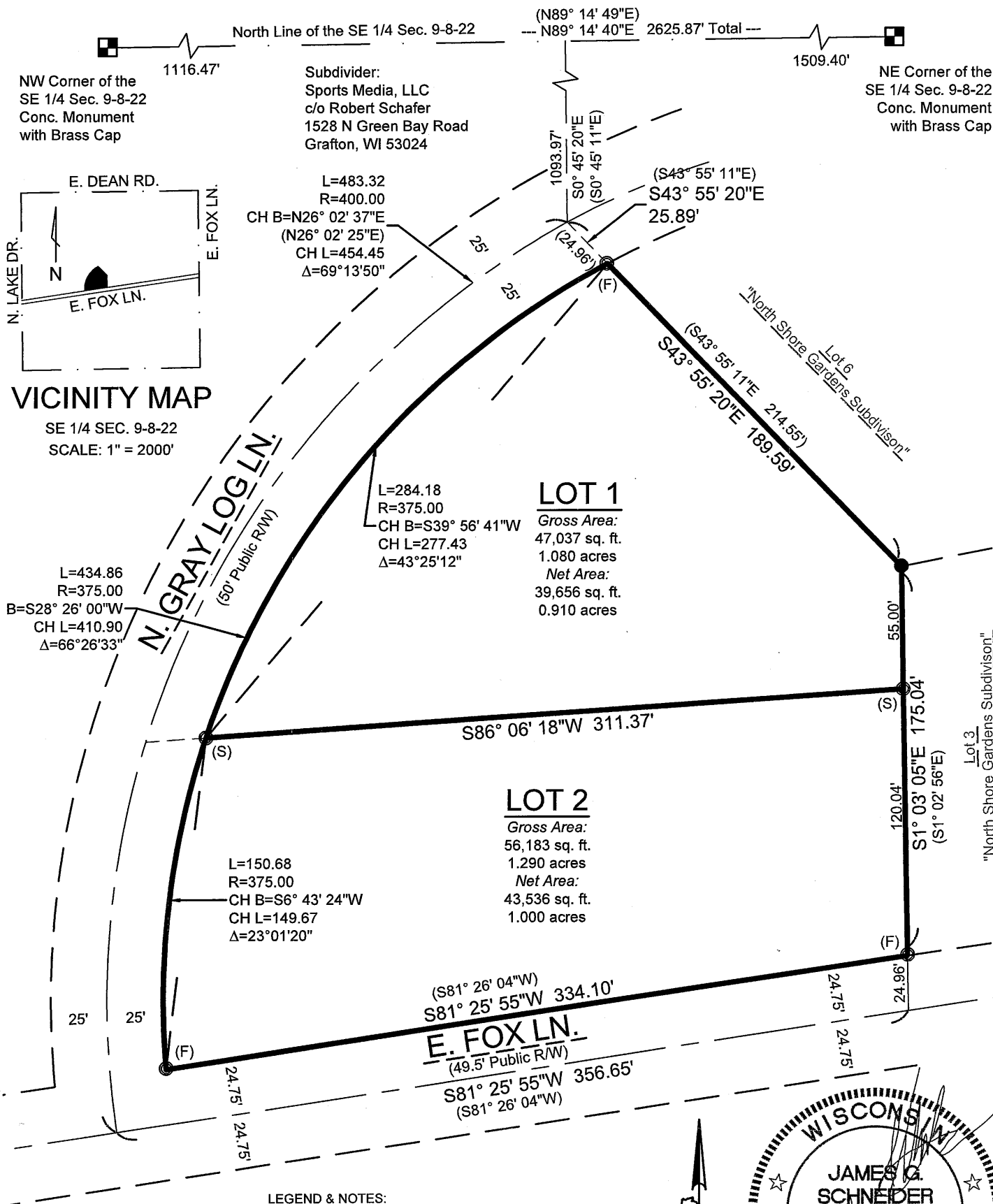


THE SIGMA GROUP
Single Source. Sound Solutions.

www.thesigmagroup.com
1300 West Canal Street
Milwaukee, WI 53233
Phone: 414-643-4200
Fax: 414-643-4210

CERTIFIED SURVEY MAP NO. _____

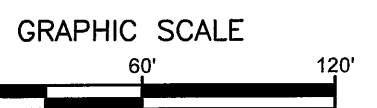
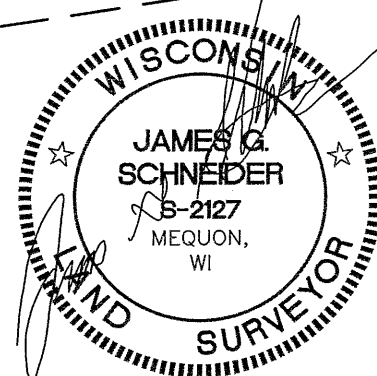
A re-division of Lot 1 of Certified Survey Map No. 9382, in the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 of Section 9, Township 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin.



LEGEND & NOTES:

- INDICATES FOUND 1" DIAM. IRON PIPE, 18" LONG WEIGHING 1.68 LBS/LIN. FT. (F) = FOUND (S) = SET
- INDICATES FOUND 3/4" DIAM. REBAR FOUND
- () INDICATES ALSO RECORDED AS BEARING OR DISTANCE

COORDINATES & BEARINGS REFERENCED THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE WITH THE NORTH LINE OF THE SE. 1/4 OF SEC. 9-8-22, WHICH BEARS N89°14'40"W, AS PUBLISHED BY SEWRPC, NAD83.



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PROJECT NUMBER 23580 DRAFTED BY JGS
DATED 12-13-2024