

**NOTICE OF MEETING
VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**THURSDAY
April 6, 2017
7:00 P.M.**

AGENDA

1. Roll Call

2. Persons desiring to be heard

At this time, individuals can address the Village Board on any topic not on the agenda for a five-minute time period per person, with time extensions per the Village President's discretion. No action will be taken aside from the possible referral to committees and/or individuals.

3. Committee Reports

a. Plan Commission

1. Consideration of Conditional Use Permit RE: Grand Avenue Club, 8651 and 8649 North Port Washington Road, RiverPoint Village Shopping Center (formerly Ananco, Ltd., d/b/a, North Shore Bistro).
(Pages 7-15)

4. Consent Agenda – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.

- a. Approve the Minutes of the March 14, 2017 Village Board Meeting.
(Pages 1-6)
- b. Grant a Conditional Use Permit to Grand Avenue Club, 8651 and 8649 North Port Washington Road (RiverPoint Village Shopping Center) and authorize the Village President and Village Clerk/Treasurer to Sign the Conditional Use Order.
(Pages 7-18)
- c. Accept the proposal of Milwaukee Plate Glass in an amount not to exceed \$11,000 for the replacement of the Village Hall entry doors, surrounding glass and hardware and authorize the Village President and Village Clerk/Treasurer to execute the purchase orders for the work per the Assistant Director of Public Works' memorandum dated March 23, 2017.
(Pages 19-25)
- d. Authorize the Fox Point Federated Garden Club to install a mulched garden bed, bench and Little Library adjacent to the Lake Drive pedestrian path immediately south of Bell Road per the Director of Public Works' memorandum dated March 28, 2017, provided the installation receives all necessary approvals per applicable laws.
(Pages 26-29)

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

- e. Accept the proposal of Munson, Inc. in the amount of \$22,997 for the reconstruction of Good Hope Road and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 28, 2017.
(Pages 30-33)
- f. Accept the proposal of OneTouchPoint in the amount not to exceed \$20,868.26 to digitize all Village property records and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Assistant Village Manager's memorandum dated March 23, 2017 and to authorize signatures by the Village President and Village Clerk.
(Pages 34-43)
- g. Approve the request of The Rotary Club of Milwaukee – North Shore and Boy Scout Troop 391 to use village streets on May 29, 2017 for the Memorial Day Parade and to waive fees and costs for the event per the Assistant Village Manager's memorandum dated March 30, 2017.
(Pages 44-45)
- h. Adopt Proclamation establishing the week of May 7-13, 2017, as Municipal Clerks Week in the Village of Fox Point in recognition and awareness of Municipal Clerks and the vital services they provide for local government and the community, including the Village of Fox Point.
(Page 46)

5. **New Business**

a. **Discussion and possible action on Village Board room improvements**

Village Board will discuss and may act regarding the possible improvements to the village board room.

(Pages 47-66)

6. **Future Agenda Items**

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

7. **Announcements**

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President West
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee McGauran
- e. Trustee Sumner
- f. Trustee Tirado
- g. Trustee Kravit
- h. Village Manager Scott Botcher

8. **Adjourn**

NEXT REGULAR VILLAGE BOARD MEETING:

April 11, 2017

7:00 P.M.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING
TUESDAY, MARCH 14, 2017**

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A meeting of the Fox Point Village Board was held on Tuesday, March 14, 2017 in Schwemer Hall, 7200 N. Santa Monica Blvd., beginning at 7:00 p.m. President West called the meeting to order and noted we have a quorum present; all trustees are present. Without objection, roll call is suspended. Members of the Village Board present included:

Village President Michael A. West
Trustee Eric Fonstad
Trustee Terry McGauran
Trustee Liz Sumner
Trustee Christine Symchych
Trustee Marty Tirado
Trustee Bill Kravit

Also present was Village Manager Scott Botcher, Public Works Director Scott Brandmeier, and Village Clerk Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons Desiring To Be Heard

Mary Pape, 7800 N Mohawk Road

Ms. Pape noted she is one of the properties most affected by the Dunwood Development and has concerns with potential devaluation of the property, safety of her children and probable concerns with selling her property because of the proposed development.

Sheldon Cohn, 200 W Dunwood Road

Mr. Cohn noted promised originally a berm facing Dunwood Road; he has seen nothing about the berm, the size, the length, or anything in regard to that.

Marilyn Franklin, 7870 N Regent Road

Ms. Franklin commented on the calendar of meetings and complimented the village on the notice of meetings being held and the information that has gone out. She noted the next Village Board meeting is scheduled for April 11, 2017, which is the second night of Passover, an important holiday. She asked that they consider rescheduling the meeting considering the extreme interest with what is currently going on in the community.

Greg Ollman, 7525 N Fairchild Rd

Mr. Ollman noted Bayside a week before voting they have signs to remind voters to vote; for better turnouts in the village he suggested that be considered.

Lorry Rifkin, 7821 North Mohawk Road

Mr. Rifkin addressed the Village Board. He noted his disappointment at the Plan Commission meeting. His concerns were the subjects not addressed at the Plan Commission meeting such as, delivery truck traffic with loading and unloading and no underground parking at the proposed Memory Care Facility. He also noted that the following was not addressed and were some of his concerns: the berms that ended at Mohawk, the planting of evergreens to assist in obscuring the view, and no contract in place for memory care facility.

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Ron Sager 7546 N Navajo Road

Mr. Sager inquired on the League of Women Voters and asked who sets candidate forums up with the upcoming Spring General Election.

Greg Ollman, 7525 N Fairchild Road

Mr. Ollman commented on Mr. Sager's inquiry. He noted, a candidate forum attempt was made through the League of Women Voters and the Republican Party to get a forum going. Attempted dates were unavailable for some candidates. If one candidate cannot make it, they do not have a forum.

Mary Pape, 7800 N Mohawk Road

Ms. Pape noted more desolation in the lot at the Dunwood School property, many cars have been parking there and sitting; she noted it is very disconcerting to the families around the property. Please make a note of that as the Police Department has been called several times on this and suggested a regular patrol around the property. Village Manager Scott Botcher commented the school has recently put a chain across the area.

Hearing no other remarks, President West closed public comment.

Committee Reports / Plan Commission

President West gave a brief report. He noted the Plan Commission met for the Pre-petition Conference with the Mandel Group, Inc., for the Potential Planned Development at 217 West Dunwood Road (a.k.a. the Dunwood School Property) was held. There was a presentation, the Commissioners asked questions, and the village attorney addressed procedural matters. The next step will be this Board's action to refer this to the Plan Commission.

Hearing no public remarks, President West closed public comment and moved to the Consent Agenda.

Consent Agenda

President West opened public comment and hearing no remarks, he closed public comment. President West noted that the Village Board is working with an amended agenda, which includes 4h.

- a. Approve the Minutes of the February 14, 2017 Village Board Meeting.
- c. Adopt Resolution Authorizing the Village of Fox Point to reimburse the LX Club up to \$500 per month for their lease expenses.
- e. Accept the quote of M&M Tree Care, LLC in an amount not to exceed \$50,000 for trunk and soil injection activities related to the Emerald Ash Borer initiative and authorize the Village President and Village Clerk to sign the contracts per the Village Forester's memorandum dated March 9, 2017.
- f. Accept the proposal of Laubenstein, Inc. in an amount not to exceed \$10,000 for the replacement of the Longacre Pavilion skylights and authorize the Village Manager to approve the purchase order per the Assistant Director of Public Works' memorandum dated March 9, 2017.

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- 99
- 100 g. Approve Payment of the Bills in the amount of \$306,475.88 for the period February 1, 2017
- 101 through February 28, 2017 per the report submitted by the Village Manager.
- 102
- 103 h. *Acceptance for the replacement of squad car proposal from Ewald's Hartford for the squad
- 104 replacement in the amount of \$29,790.00 and authorize the Village Manager to sign the
- 105 purchase order.
- 106

107 Trustee Sumner requested item 4d be withdrawn from the consent agenda; Trustee Fonstad

108 requested item 4b be removed for the consent agenda.

109

110 *On motion of Trustee Fonstad, seconded by Trustee Kravit, and carried*

111 *unanimously, the Village Board approved the amended consent agenda.*

112

113 **Petition of Mandel Group, Inc., to rezone property located at 217 West Dunwood Road (a.k.a.**

114 **the Dunwood School property) to PDO Planned Development Overlay District, and set a**

115 **public hearing concerning (4b)**

116

117 Trustee Fonstad noted concerns whether this was the procedurally correct way to proceed,

118 according to Village Code 745.21(C)(1-2).

119

120 Trustee Fonstad noted the Petition should be reviewed by the Village Board prior to being

121 referred to the Plan Commission and the Petition has not been submitted to the Village Board at

122 this time. He noted there were certain elements that may need to be seen to refer the petition.

123

124 Village Attorney Eric Larson noted he had understood a Petition had been filed. He read

125 Ordinance 745-21(C)(2). written as, following the consultation with the Plan Commission, petition

126 may be made to the Village Board by the owner or his agent of property proposed for such

127 development for the approval of a specific project plan under the provisions of these regulations. It

128 continues with describing what needs to be submitted in the petition. He noted he concurs with

129 Trustee Fonstad that there needs to be a petition.

130

131 Attorney Larson also noted, if the Board were so inclined, the board could refer it subject to

132 that petition being filed and give a date by which the petition should be filed. This could be

133 delegated to the Village Manager to be sure it is complete pursuant to the Village Ordinance. That

134 would be consistent. You do not have any obligation to do that and the Board could wait until they

135 have the complete petition.

136

137 President West asked Attorney Larson to tell him how this Consent Agenda Notice could be

138 modified, as it will be written out; thereby the Trustees would take it under consideration on

139 whether or not they want to adopt the repair or if the majority of the Trustees say no, the Ordinance

140 will be taken as written. The matter would simply be laid over until the exact requirement of the

141 Ordinance has been met.

142

143 Attorney Larson suggested the following modification to the Consent Agenda Notice for Item

144 4b, Petition of Mandel Group:

145

146 Refer to the Village Plan Commission for study, investigation and recommendation to

147 the Village Board, the Petition of Mandel Group, Inc., to rezone property located at

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217 West Dunwood Road (a.k.a. the Dunwood School property) to PDO Planned Development Overlay District, Subject to the Village Manager receiving a petition that satisfies the requirements of section 745-21(C)(2), no later than March 17, 2017 at noon.

On motion of President West, seconded by Trustee Kravit to modify the consent agenda notice to insert the text as, to refer to the Village Plan Commission for study, investigation and recommendation to the Village Board, the Petition of Mandel Group, Inc., to rezone property located at 217 West Dunwood Road (a.k.a. the Dunwood School property) to PDO Planned Development Overlay District, Subject to the Village Manager receiving a petition that satisfies the requirements of section 745-21(C)(2), no later than March 17, 2017 at noon.

Motion was discussed.

President West reminded everyone there is a motion on the floor to repair the notice.

President West asked for any further discussion on the motion.

Trustee Sumner suggested another special Village Board meeting next week just to be sure the proper procedure is being followed and agreed with Trustee Fonstad that it would be good if we have these rules, the rules should be followed.

President West commented that a special board meeting could be scheduled, noting it would take a special petition to the Clerk from 2 Trustees or a poll of all Trustees,

Village Manager Scott Botcher noted just to be clear, we had the pre-petition conference with the Plan Commission. Following the pre-petition conference and prior to tonight, the petition documentation was submitted consistent with the Ordinance. He did not distribute it to the Village Board assuming that you would refer it to Plan Commission for review and as President West noted sometimes in the past, the Village Board has submitted to Plan Commission without seeing the petition. He commented the petitions are sitting in his office.

Attorney Larson suggested the Petition(s) could be distributed to the Village Board at this time.

President West asked for further comments or discussion on the motion.

President West asked Manager Botcher to please get and distribute the Petitions to the Village Trustees. The Petition was distributed to the Village Board of Trustees by Village Manager Scott Botcher.

President West stated without objection the motion on the table is postponed indefinitely. Hearing no objections, the motion is postponed indefinitely.

Village Manager Scott Botcher stated that the application for the petition is complete as required by the village ordinance.

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On motion by Trustee Kravit, seconded by Trustee Tirado, the Village Board referred the Mandel Group, Inc. Petition submittal to Plan Commission and set the public hearing pursuant to the agenda notice.

A brief discussion took place on the motion.

Motion to refer the Petition of Mandel Group, Inc. is carried unanimously and the matter is so referred to Plan Commission.

Manager Botcher directed Assistant Village Manager Mike Pedersen to immediately place on the village website to make available for the public.

Base Bid and Alternate Bid 1 from Michels Civil, a Division of Michels Corporation, in the amount of \$1,079,011.03 for the 2017 Street and Utility Improvement Project on Navajo and Seneca Roads and Lake Drive (4d)

Director of Public Works Scott Brandmeier briefly explained the bid process for the project and answered Trustee Sumner's question.

On motion of Trustee Fonstad, seconded by Trustee McGauran and carried unanimously, to accept the Base Bid and Alternate Bid 1 from Michels Civil, a division of Michels Corporation, in the amount of \$1,079,011.03 for the 2017 street and utility improvement project on Navajo and Seneca Roads and Lake Drive and authorize the Village President and Village Clerk to execute the contract per the Director of Public Works' memorandum dated March 2, 2017.

Discussion and Possible Action Regarding the Reconstruction of School Road and May Take Any Action It Deems Appropriate

Director of Public Works Scott Brandmeier briefly explained the reconstruction of School Road, noting this would be a 50/50 percent cost share with Whitefish Bay for the project. Bids came in very favorable estimated cost. There may be more subgrade work that would be completed.

Hearing no other remarks, President West closed public comment.

On motion of Trustee Fonstad, seconded by Trustee Kravit, and carried unanimously, the Village Board approved the Village Manager be authorized to reimbursement Whitefish Bay for 50% of the cost of the work to reconstruct School Road as set forth in the Director of Public Works memorandum dated March 2nd.

Future Agenda Items

On motion by Trustee Kravit the Village Board find a future board date per President West's schedule rather than next Tuesday night, April 11, 2017 date, which is the second night of Passover. Motion seconded by Trustee Sumner.

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Village Attorney Eric Larson stated the motion is not in order Motion is not in order because it would set something on a future agenda, so this would not be voted on until April 11, 2017. Therefore, no vote was taken.

On motion by Trustee Tirado that the Village Board will discuss and may act regarding the possible improvements to the village board room at our next scheduled, publically noticed Village Board meeting. Motion seconded by Trustee Sumner and carried unanimously.

Motion carried and will be so agenda'd.

Announcements

Trustee Sumner reported Fox Point/Bayside Education Foundation is holding their "Rolling Down The River Benefit" on Saturday March 18, at 6:00 p.m. at Shelly's in Thiensville.

Trustee Tirado gave a report on the Fox Point Poll Advisory Committee noting there is a web-based survey that the UWM students have put together and is posted on the village website now and they are in the process of distributing that to not only the Village of Fox Point citizens, but also to the neighboring communities that are considered a stakeholder. The UWM graduate students also will be going a public informational meeting to present their results to any interested citizens and stakeholders on April 18 at 7:00 p.m. at Village Hall in the Schwemer Room. He noted it will be publically noticed as well.

Village Manager Scott Botcher commented he had 5 or 6 items, as follows:

1. President West Acknowledgement Reception – Wednesday, April 12 from 4:30 – 6:30 p.m. at Longacre Pavilion. Evites will be sent out. If there are any other names that should be included, please send them to me.
2. Acknowledge the DPW and the Police Department, with the recent snow and scrambling to be sure the roads would be clean; he commended them for doing a great job.
3. With the obnoxious activity at JCC with the recent threats, he commended the DPW and the Police Department in cooperation with Whitefish Bay for providing the service needed with these threats.
4. The Navajo/Seneca Project came in extremely low in regard to the budget as well.
5. If someone wanted to change the meeting on April 11, 2017; he noted the procedure that was followed the last meeting change.

Adjourn

On motion of Trustee Sumner, seconded by Trustee Symchych and carried unanimously, the Village Board adjourned at 8:18 p.m.

Respectfully submitted,

Kelly A. Meyer
Village Clerk/Treasurer

Midland Management, LLC

555 W. Brown Deer Road, Suite 220, Milwaukee, Wisconsin 53217

March 17, 2017

Village Plan Commission
Village of Fox Point
7200 N. Santa Monica Boulevard
Fox Point, WI 53217

Plan Commission Members:

The purpose of this correspondence is to support the Conditional Use Order application of the Grand Avenue Club, relative to their anticipated temporary occupancy of space at the Riverpoint Village Shopping Center.

It is North Shore Centers Partners' intent to allow the Grand Avenue Club to utilize the old North Shore Bistro space for three days in May for their "Grand Rummage Sale".

This temporary usage does not require any type of renovation, remodel or repair. They will be using the space as-is.

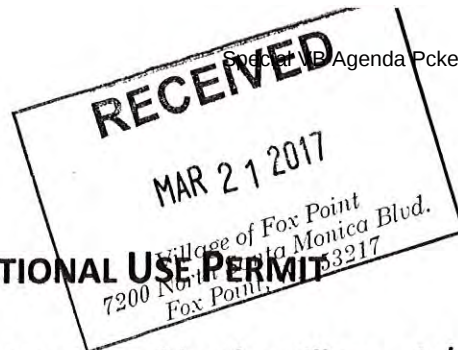
If you have any questions or concerns, please feel free to contact me directly at (262) 643-4430x4 or email ssanders@midlandmgtllc.com.

Thank you in advance for your consideration of and attention to this matter.

Sincerely,



Sheila S. Sanders
Midland Management, LLC
Managing Agent to North Shore Centers Partners



APPLICATION FOR CONDITIONAL USE PERMIT

This application must be fully completed to be considered by the Village. A \$300.00 fee (non-refundable) must accompany this application.

Section I

Name of Business: Grand Avenue Club

Fox Point Business Address: 210 E Michigan Street, Milwaukee WI 53202

Local Telephone Number: 414 727 - 3368

Email Address: mikeschwartzers @ grandavenueclub.org

Contact Person: Mike Schwartzers - Director of Development - Grand Avenue Club

Name of Former Tenant (if known): North Shore BISTRO

Section II: If the business is a corporation, please complete the following section. If not, skip to the next section.

Legal name of the Corporation: Grand Avenue Club, Inc.

Address of the Corporate Headquarters: 210 E Michigan Street, Milwaukee, WI 53042

Telephone Number of Corporate Headquarters: 414-727-3368

Email Address for Corporate Headquarters: mikeschwartzers @ grandavenueclub.org

Names and addresses of all Corporate Officers: _____

Rachel Forman - Executive Director

Wayne Wasserman - Business Manager

Mike Schwartzers - Director of Development

Name and address of the Corporate Agent: _____

Section III: If the applicant(s) is an individual or partnership, please complete the following section.

Names, home and business addresses and home and business telephone numbers of all Applicants

Mike Schwabers - home: 1908 W Woodside Lane Mequon WI 53902

work: 216 E Michigan Street Milwaukee WI 53202

cell: 262-923-0429

work: 414-727-3368

Names, addresses and phone numbers of all owners if different from Applicant: _____

Section IV: All applicants must complete the remaining section.

Applicant's specific interest in site: Use of 8651 N and 8649 N Port Washington Rd
For "The Grand Rummage Sale" on Friday, May 5th 9am to 6pm, Saturday,
May 6th 9am to 3pm and Sunday, May 7th 10am to 1pm to benefit Grand Avenue Club.

Square footage of site: _____

Describe site and attach plan: See directions for the Conditional Use Permit. The site plan must include a layout of the inside of the store. _____

Describe in detail the business activity that will take place on site, including products and services:

The sale of donated items to benefit Grand Avenue Club, an organization that assist adults who have experience mental illness with employment, educational, recreational and cultural opportunities so that their lives will be more productive and satisfying. Rummage sale to only occur on days ~~see~~ outlined above.

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APPLICATION FOR CONDITIONAL USE PERMIT

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Describe all owned fixtures, furniture, and equipment to be used on site:

Some
Folding tables, and clothing
racks will be used during sale times.

Describe all leased fixtures, furniture, and equipment to be used on site:

Number of actual or anticipated employees: _____

Number of parking spaces to be used by business (employees and customers/clients): _____

Proposed days and hours of operation:

Friday, May 5th 8 am to 6 pm, Saturday, May 6th
8 am to 3 pm and Sunday, May 7th 10 am to 1 pm

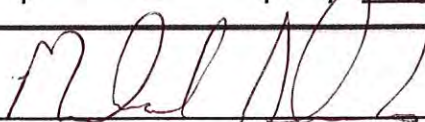
Describe any alterations planned for the site: _____

Person responsible for obtaining a building permit (if required):

Michael Schwickers

Proposed date of occupancy:

Friday, May 5th, Saturday, May 6th, Sunday, May 7th



Business Owner – Signature

3/14/17

Date

Michael Schwickers

Business Owner – PRINTED Name

TO BE COMPLETED BY THE VILLAGE OF FOX POINT

Has sufficient site plan been submitted? (If not, what is needed?) _____

What is the category of proposed use? 11 Mail Services (EN) 3/21/17

Does the parking meet code requirements? _____

Is there proper exterior lighting? existing facility where the requirements have been previously addressed & approved
SPB 03/22/17

Are there any existing code violations? No (EN) 3/21/17

Additional Comments? _____

Letter of Consent received from owner? Midland Management / March 21, 2017
Comments/Date

Date application/materials received: March 21, 2017

Fee Paid: \$300.00 Receipt No. 6.DDDDD9 /CHK # D11517

STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

NOTICE

PLEASE BE ADVISED: Chapter 67, Article III of the Village of Fox Point Village Code is attached hereto and incorporated herein. Pursuant to this Ordinance, the Village of Fox Point Village Board has determined that whenever the services of the Village Attorney, Village Engineer, Village Forester or any other of the Village's professional staff (internal or independently contracted) results in a charge to the Village for that professional's time and services and such service is not a service supplied to the Village as a whole, the Village Treasurer shall charge the property owner for the fees incurred by the Village. Also be advised that pursuant to the Village of Fox Point Municipal Code certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, have been advised that, pursuant to the Village of Fox Point Village Code, if the Village Attorney, Village Engineer, Village Forester or any other Village professional (internal or independently contracted) provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village. Also I have been advised that pursuant to the Village of Fox Point Village code certain other fees, costs and charges are my responsibility.

Dated this 17 day of March, 2017.

Shirley Standen, Agent for Owner
Signature of Property Owner

North Shore Centers Partners
Name of Property Owner - PRINTED

Mailing Address of Property Owner:

555 W. Brown Deer Rd #220
Fox Point WI 53217

Tax Key No. of Property:

053 8989 001

Address of Property:

8629-8799 N. Port Washington Rd

Fox Point, WI 53217

For Village Use Only:

- ☐ Original kept on file with Village Clerk.
- ☐ Copy provided to Property Owner.

Signature: _____

UL 1415	-
UL 1415	-

HR RATED
HERE INDICATED ON
DOOR PLAN

SCHEDULED CEILING
S OCCURS)

CONTINUOUS SEALANT
PERIMETER (TOP &
BOTTOM, BOTH SIDES);
SMOKE RESISTIVE
JUNCTIONS

REF TEST	STC
-	-
-	-
-	-
UL 1445	42-47
UL 1445	-
UL 1446	-

R PLAN
EXISTENCE AND LOCATION
INSTRUCTION AFFECTING
CHITECT PROMPTLY.
S UNLESS NOTED

1) TO POST TENSION
LABS PRIOR TO CORING
INHER - OWNER

APPROVAL PRIOR TO
L COVERINGS, PAINT

VR WALL UNLESS NOTED

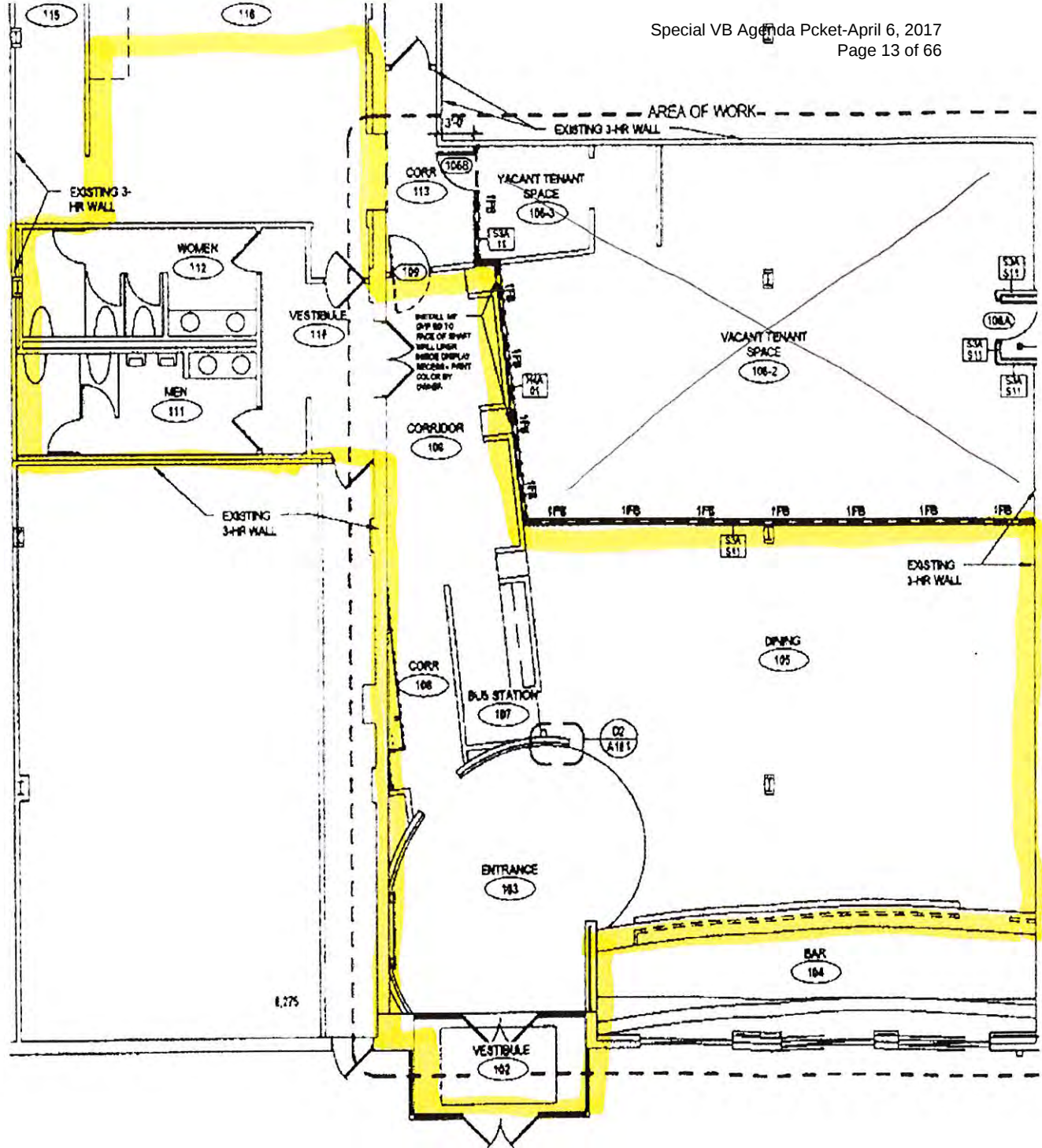
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ACES FOR NEW FINISH

EMOLITION ITEMS AND
NO PERFORM WORK.
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D PARTITIONS HAVE BEEN



A4 FIRST FLOOR PLAN
1/8" = 1'-0"

4

5

6

**THE NORTH
SHORE'S**

GRAND RUMMAGE



**DONATIONS FOR THIS SALE CAME IN FROM HOMES
IN THE NORTH SHORE COMMUNITIES**

**Located in the
former North
Shore Bistro
space**

clothing and accessories for women,
children and men • home goods and
furniture • toys, games and books •
sporting goods • yard equipment •
electronics • luggage and pet items

River Point Shopping Center 8649 N Port Washington Rd, Fox Point, WI 53217

Friday, May 5th 8 am to 6 pm

Saturday, May 6th 8 am to 3 pm

Admission: \$1 per adult, kids are free

Sunday, May 7th 10 am to 1 pm

"Bag Sale"- 1 grocery bag for \$3, or 2 for \$5 admission free

Proceeds benefit Grand Avenue Club (GAC)

The mission of GAC is to provide adults who have experienced mental illness with employment, education, recreational and cultural opportunities so that their lives will be more satisfying and productive.

www.grandavenueclub.org

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD
FOX POINT WI 53217
414-351-8900

Receipt No: 6.000009
Mar 21, 2017

North Shore Center Partners-Grand Ave Cl

Previous Balance:	.00
LICENSES & PERMITS - CONDITIONAL USE PERMIT	300.00
24-44550 CONDITIONAL USE PERMIT	
Total:	300.00
CHECK	300.00
Check No: 011517	
Payor: North Shore Center Partners-Grand Ave Cl	
Total Applied:	300.00

Draft 3/27/2017

Conditional Use Order

and WHEREAS, an application has been filed by Grand Avenue Club, Inc. (hereinafter "Applicant");

WHEREAS, the Applicant is requesting that a conditional use permit be granted pursuant to the Zoning Ordinance of the Village of Fox Point for land described as 8651 and 8649 N Port Washington Road, (RiverPoint Shopping Center) Fox Point, Wisconsin, as further described on Exhibit A attached hereto and incorporated herein (hereinafter "Subject Property").

NOW, THEREFORE, the Village of Fox Point Village Board, upon consideration of thoughts expressed by all persons heard at the Village Board meeting in this matter, upon consideration of the recommendation from the Plan Commission, and following all necessary study and investigation, having given the matter due consideration, hereby ORDERS AS FOLLOWS: Commencing upon the date hereof, the Applicant is hereby granted a conditional use permit, subject to initial and continued compliance with each and every one of the following conditions, restrictions and limitations.

1. Use Restricted. The permitted use is strictly limited to: "The Grand Rummage Sale" will be held on Friday, May 5th, 2017 from 8:00 a.m. until 6:00 p.m., Saturday, May 6th, 2017 from 8:00 a.m. until 3:00 p.m., and Sunday, May 7th, 2017 from 10:00 a.m. until 1:00 p.m. to benefit Grand Avenue Club, Inc. This conditional use order shall terminate without further action of the Village at 1:00 p.m. on May 7, 2017.
2. Presentation Compliance. All of the Applicant's plans, specifications, terms and representations as submitted with the application, or in support thereof, or as represented to the Village Board in the course of the approval process, are specifically incorporated herein and made a part hereof by reference, and the use of the subject property shall be in substantial conformance with the same except as further restricted or modified herein.
3. Not Transferable. This conditional use permit is granted to the Applicant and shall not be transferred or assigned without the Village Board's prior written consent, which may only be granted following the Village Board's receipt of a recommendation from the Plan Commission.
4. Applicant and Owner Agreement. As a condition precedent to the issuance of the conditional use permit, the owner of the Subject Property shall approve the issuance of this conditional use permit upon the terms and conditions described herein in writing, and the Applicant is required to accept the terms and conditions of the same in its entirety in writing.
5. Other Uses Prohibited. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to whether a use is permitted, the question shall be submitted to the Plan Commission for recommendation to the Village Board, and then to the Village Board for determination.
6. No Nuisances, and Compliance with Applicable Laws. No use is hereby authorized unless the use is conducted in a lawful, orderly and peaceful manner. Nothing in this order shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption or exception to any law, ordinance, order or rule of either the municipal governing body, the County of Milwaukee, the State of Wisconsin, the United States of America or other duly constituted authority, except only to the extent that it authorizes the use of the subject property above described in any specific respects described herein. This order shall not be deemed to constitute a building permit, nor shall this order constitute any other license or permit required by Village ordinance or other law.
7. Subject Property Only. This conditional use hereby authorized shall be confined to the Subject Property described, without extension or expansion other than as noted herein.
8. (Intentionally blank)
9. Amendments. Any change, addition, modification, alteration and/or amendment of any aspect of this conditional use, including but not limited to an addition, modification, alteration, and/or

Draft 3/27/2017

amendment to the use, premises (including but not limited to any change to the boundary limits of the Subject Property), structures, lands or owners, other than as specifically authorized herein, shall require a new permit and all procedures in place at the time must be followed.

10. Plan Amendments. Unless this conditional use permit expressly states otherwise, plans that are specifically required by this conditional use order may be amended (a) without separate approval in the limited circumstances described in Section 14.19(11) of the Village Code; or (b) by the Village Board upon receipt of a recommendation from the Plan Commission if the Village Board finds the plan amendment to be minor and consistent with the conditional use permit. Any change in any plan that the Village Board, in its sole discretion, finds to be substantial shall require a new permit, and all procedures in place at the time must be followed.
11. Severability. Should any paragraph or phrase of this conditional use permit be determined by a Court to be unlawful, illegal or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use and the remainder shall continue in full force and effect.
12. Most Restrictive Applies. If any aspect of this conditional use permit or any aspect of any plan contemplated and approved under this conditional use is in conflict with any other aspect of the conditional use or any aspect of any plan of the conditional use, the more restrictive provision shall be controlling as determined by the Plan Commission.
13. Prior Conditional Use Permits Terminated. Unless stated otherwise herein or in the documents incorporated herein, all conditional use permits previously granted for the Subject Property, if any, shall be automatically terminated without further action of the Village Board immediately following full satisfaction of all conditions precedent to this conditional use order taking effect.
14. Payment of fees. Applicant shall, on demand, reimburse the Village for all costs and expenses of any type that the Village incurs in connection with this conditional use order including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional use order due to a violation of these conditions.
15. Payment of Taxes and Charges. Any unpaid bills owed to the Village by the Subject Property Owner or his or her tenants, operators or occupants, for reimbursement of professional fees; or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village; shall be placed upon the tax roll for the Subject Property if not paid within thirty (30) days of billing by the Village, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional use order, that is subject to all remedies available to the Village, including possible cause for termination of the conditional use order.
16. Conditions Shown in Minutes Incorporated. All conditions of approval imposed by duly adopted motion of the Village Board in its consideration of the Applicant's application, as noted in the Minutes of the Village Board meeting at which approval was granted, are specifically incorporated herein by reference.
17. The Applicant is obligated to file with the Village Clerk a current mailing address and current phone number at which the Applicant can be reached, which must be continually updated by the Applicant if such contact information should change, for the duration of this conditional use. If the Applicant fails to maintain such current contact information the Applicant thereby automatically waives notice of any proceedings that may be commenced under this conditional approval, including proceedings to terminate this conditional use.

Let copies of this order be filed in the permanent records of the Village Board for the Village of Fox Point, and let copies be sent to the proper Village of Fox Point authorities and the Applicant and Owner.

Signed this _ day of April, 2017, *nunc pro tunc* the 1st day of April, 2017.

BY THE FOX POINT VILLAGE BOARD:

Michael A. West, Village President

Attest:

Kelly A. Meyer, WCMC, Village Clerk/Treasurer

APPROVAL

I hereby approve the issuance of this Conditional Use Permit to the Applicant on the terms and conditions described herein.

Dated this _____ day of _____, 2017.

SUBJECT PROPERTY OWNER

By: _____
Authorized Signatory

Title: _____

ACCEPTANCE

I hereby accept the terms and conditions of this Conditional Use in its entirety.

Dated this _____ day of _____, 2017.

APPLICANT:

By: _____
Authorized Signatory

Title: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Bill Wojtanowski Assistant Director of Public Works
Through: Scott Brandmeier Director of Public Works & Scott Botcher Village Manager *SB*
Date: March 23, 2017 *Bill Wojtanowski*
Re: Village Hall Main Entrance Door & Glass Replacement

Please approve the proposal of Milwaukee Plate Glass in the amount of \$7,623.00 for replacement of the village hall entry doors, surrounding glass and hardware. **Please approve an additional amount not-to-exceed \$3,377.00** for additional items needed to complete this project including a temporary enclosure, flashing, lockset and modifications to the existing opening to accommodate the new framework.

The total requested for approval at this time is not-to-exceed \$11,000.00.

Milwaukee Plate Glass is the lowest cost proposal of two (2) that were received for this project. The other proposal is from Rinderle Door Co. of Big Bend in the amount of \$11,807.53. I requested proposals from four (4) other vendors including Consolidated Door, Joe Wilde Co., Door Masters and Solid Partitions Inc. but they either recommended that I contact Milwaukee Plate Glass or they could only provide materials without installation.

We budgeted \$15,000 for this project in account # 40-91100-829.

Thank you for your consideration,

Bill Wojtanowski

BID PROPOSAL

DATE: January 31, 2017
Project Name: Fox Point Village Hall
Location: 7200 N. Santa Monica Blvd.



ATTN: Bill Wojtanowski
To: Village of fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

11233 W Greenfield Ave.
West Allis, WI 53214
414-771-5660
Fax 414-771-7924

We propose to furnish and install:

FRAMING: The framing for the storefront will be Tubelite T14000 thermally broken, center glazed framing system.

DOORS: The door will be a Tubelite medium stile with a 10" bottom rail.

HARDWARE: The door will be furnished with a continuous hinge, an Adamsrite MS1850 lock with a cylinder and thumb turn, Tubelite standard push/pull, and bottom door sweep.
The door will also be furnished with a Stanley Magic Force auto operator.

GLASS: The glass will be 1" insulated clear Low E. All glass will be tempered per code.

FINISH: The finish of the framing and door will be bronze anodized.

CLARIFICATIONS: Demo of the existing frame is included in this proposal.
If the ceiling grid is attached to the existing frame, this will have to be removed by the owner before the existing framing is removed.

EXCLUSIONS:

- 1) Final cleaning is excluded. We will remove labels and excess sealants from framing and glass surfaces at time of installation.
- 2) Glass is not warranted against breakage. We will replace broken glass caused directly by our employees at time of installation.
- 3) Furnishing of temporary enclosures, temporary material protection and removal or resetting of temporary enclosures is excluded.
- 4) Customer to provide solid anchoring at perimeter conditions to withstand loads.

FOR THE SUM OF Seven thousand six hundred and twenty three dollars **\$7,623**

ALTERNATES:

THIS PROPSAL IS SUBJECT TO THE FOLLOWING TERMS & CONDITIONS:

- 1) Proposal is subject to revision if not accepted in writing within 30 days.
- 2) Proposal, if accepted, is subject to approval by the Credit Department of Milwaukee Plate Glass. Terms of payment are NET 30 unless other terms are negotiated. Milwaukee Plate Glass does not accept the risk of Customer's receipt of payments from any source, and in no event will payments to MPG be based upon, or subject to, Customer's receipt of payment for MPG's work. Subcontractor does not accept the risk of Customer's receipt of payments from any source, and in no event will payments to Subcontractor be based upon, or subject to, Customer's receipt of payment for Subcontractor's work.
- 3) No back charge or claim of Customer for services shall be valid except by an agreement in writing by Subcontractor before the work is executed. In such event, Customer shall notify Subcontractor of such default, in writing, and allow Subcontractor reasonable time to correct any deficiency before incurring any costs chargeable to Subcontractor.
- 4) Subcontractor shall be entitled to equitable adjustments of the contract price. Including but not limited to any increased costs of labor, supervision, equipment or materials, and reasonable overhead and profit, for any modification of the project schedule differing from the bid schedule, and for any other delays, acceleration, out-of-sequence work and schedule changes beyond Subcontractor's reasonable control, including but not limited to those caused by labor unrest, fires, floods, acts of nature or government, wars, embargos, vendor priorities and allocations, transportation delays, suspension of work for non-payment or as ordered by Customer, or other delays caused by Customer or others. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Subcontractor shall be entitled to terminate the subcontract. Subcontractor change proposals must be processed in not more than 30 calendar days or as otherwise indicated on the change proposal.
- 5) Subcontractor shall be entitled to equitable adjustments of the contract time for extra work it performs in accordance with the subcontract documents, and for extra work it performs pursuant to written or verbal instructions of Customer, provided that Subcontractor gives Customer notice prior to starting such extra work, identifying the date and source of the instructions considered as requesting extra work. Subcontractor shall also be entitled to payment for said extra work. Subcontractor may also claim damages for cumulative impact of multiple changes on Subcontractor's efficiency. Subcontractor's entitlement to adjustments shall not be contingent upon, or limited to, adjustments received by Customer.
- 6) Except as specifically required in subcontractor's scope of work, Customer shall furnish all temporary site facilities, including but not limited to site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, break and lunch facilities, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, ventilation, weather protection, fire protection, and trash and recycling services.
- 7) Any indemnification or hold harmless obligation of Subcontractor extends only claims relating to bodily injury and property damage (other than to the subcontractor's work), and then only to that part or proportion of any claim caused by the negligence or intentional act of Subcontractor, its sub-subcontractors, their employees, or others for whose acts they may be liable. Subcontractor shall not have a duty to defend. This paragraph does not, however, restrict obligations of Subcontractor, if any, to indemnify Customer against intellectual property infringement claims or against claims for payment for work for which Subcontractor has been paid.
- 8) Subcontractor's work shall be executed in substantial compliance with the Subcontract Documents, in a good and workmanlike manner, and free of defect not inherent in the design or specified materials. This warranty excludes any remedy for damages or defects caused by ordinary wear and rear, and agrees that Subcontractor does not warrant the adequacy, sufficiency, suitability or building code compliance of the plans, specifications, or other Contract Documents including, without limitation, any specified sole source of brand-name products, equipment, or materials, and Customer accepts the manufacturer's warranty as its sole recourse with regard to such items. **THIS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY SUBCONTRACTOR.** Subcontractor is not responsible for special, incidental, or consequential damages. Subcontractor is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. Subcontractor's responsibility for damage or loss in transit ceases upon delivery in good condition to a public carrier. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, texture and performance standards. All warranty claims must be received by Subcontractor in writing not more than one (1) year after completion of subcontractor's work, and Subcontractor must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.

ACCEPTED: _____

DATE: _____

YOURS TRULY,

MILWAUKEE PLATE GLASS COMPANY

Rick Sjostrom

Project Name: Fox Point Village Hall

2/1/2017 9:28 AM

Frame Set Name: Frame Set 1

Frame Name: Frame 1

Metal Group: MPG M451T CG/SS/OG STOPS DOWN

D/S: 1

Frame Type: Standard

Required: 1

Panels: 3

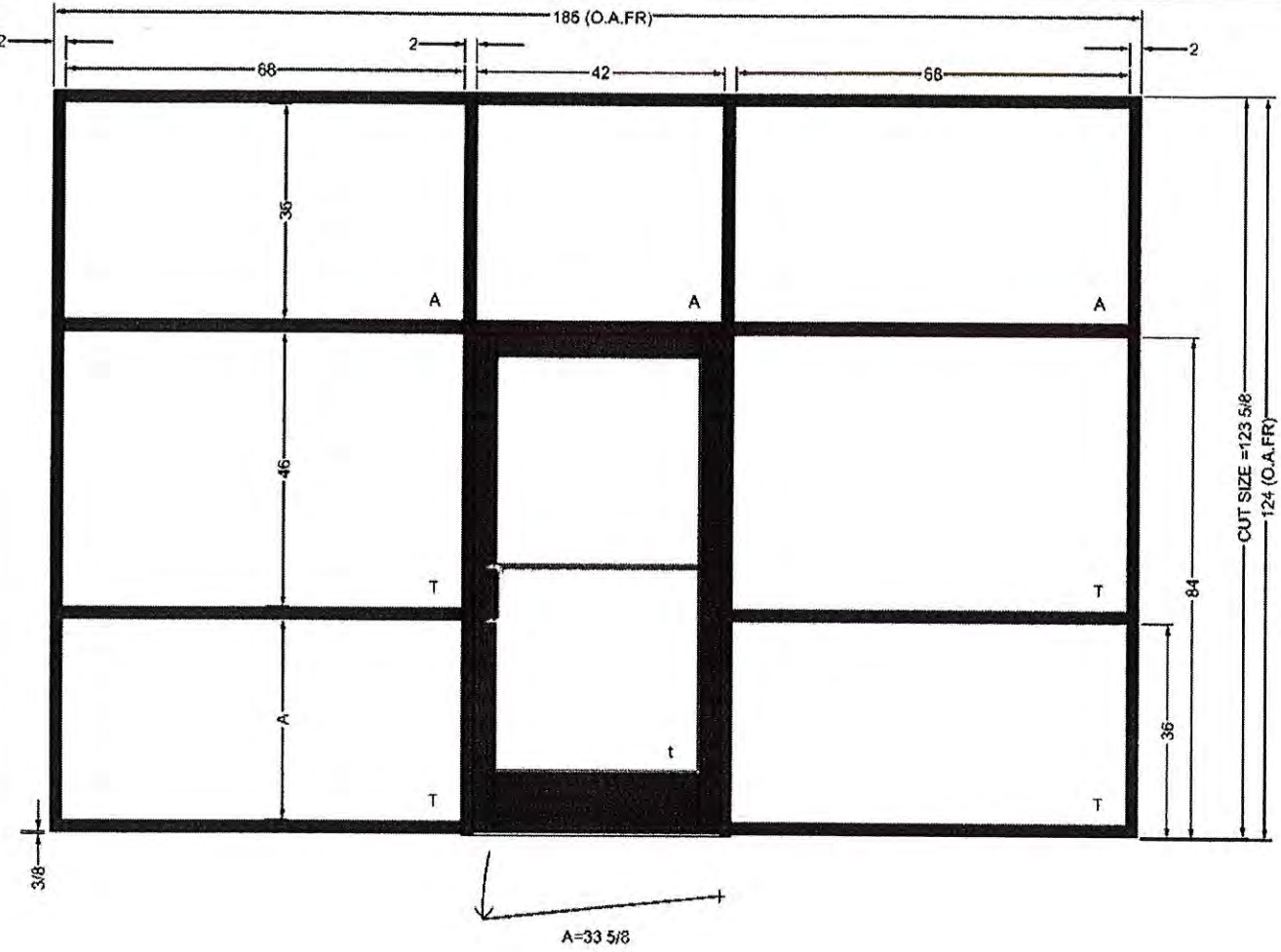
Rows: 3

Frame Width: 186

Frame Height: 124

Back Member Color: #40 DARK BRONZE : PERMANODIC

Face Member Color: #40 DARK BRONZE : PERMANODIC





Project No:

Made by:

Date:

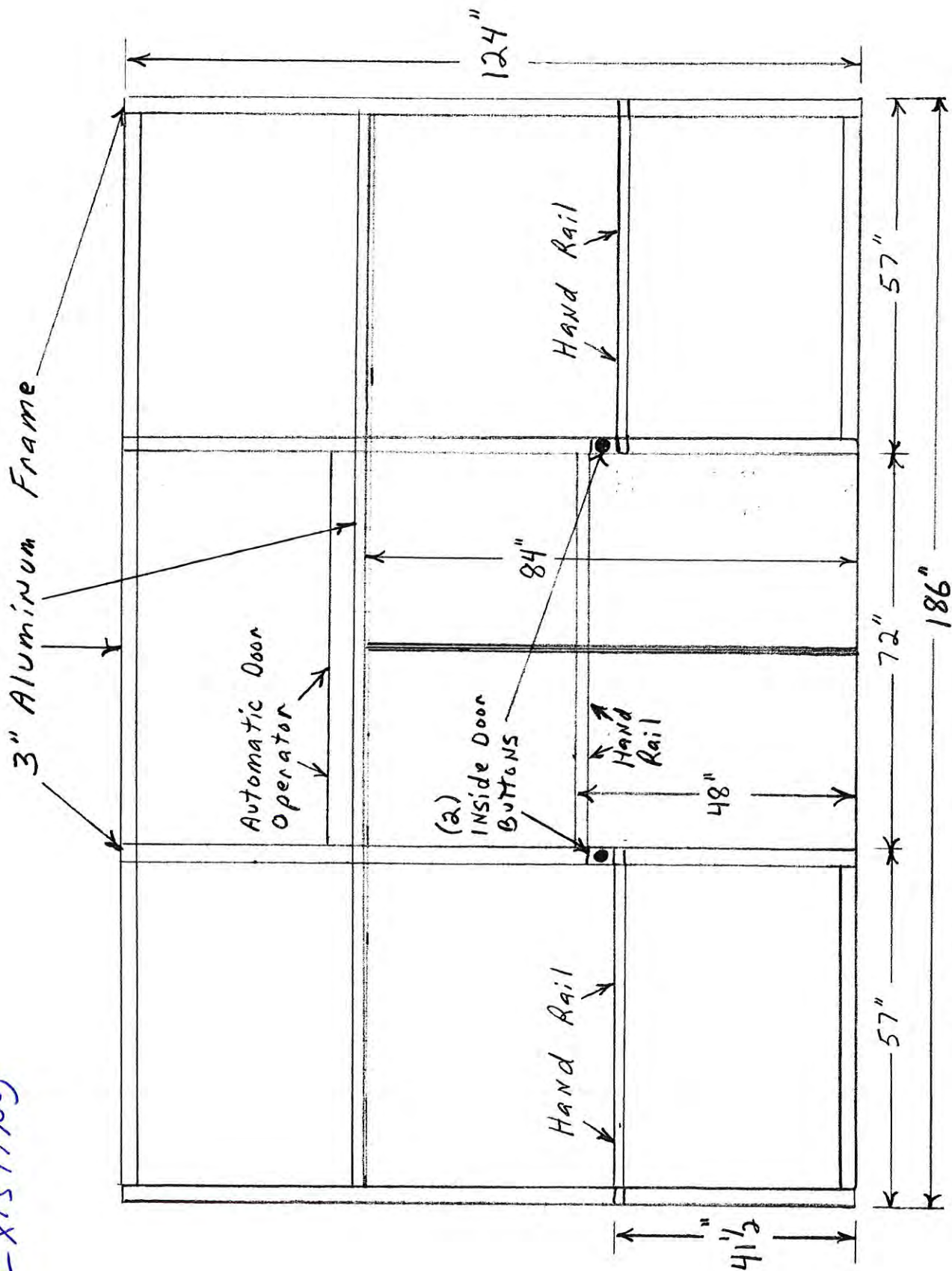
Sheet No:

Checked by:

Date:

Subject:

Existing



- Notes:
- 1) Automatic Door Opener ADA (Currently on South door only)
 - 2) There are (2) inside door operating buttons
 - 3) There is (1) outside door operating button



Estimate

S71 W23275 Adam Dr. Big Bend, WI 53103
Phone: 262.662.5200 Fax: 262.662.5295
www.rinderledoor.com

OUR WORK IS SOMETHING TO A DOOR!!

Salesman	Estimate Date	Estimate #
Rinderle, Jeff	3/1/2017	25738

This Quote Valid For 30 Days

Bill To:

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.

FOX POINT, WI 53217
Phone: (414) 351-8900 Fax: (414) 351-8909

Service Location:

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.

FOX POINT, WI 53217
Contact: BILL WOJTANOWSKI

Estimate Details

FRONT ENTRANCE DOOR

BY OTHERS:

- > ALL ELECTRICAL
- > ALL CEILING TILE REPAIR
- > ALL FLOOR TILE REPAIR
- > PERMITS AND ARCHITECTURAL DRAWINGS
- > KEYING OF CYLINDER

Description**FRONT ENTRANCE DOOR**

1. REMOVE EXISTING DOORS AND FRAMING SYSTEM
2. INSTALL KAWNEER ALUMINUM/GLASS DOOR AND FRAME SYSTEM
3. INSTALL ADA OPERATOR AND CONTROLS
4. FILL POCKETS FROM OLD CLOSERS WITH MORTAR/CONCRETE MIX

Remove and dispose of existing materials and replace with the following:

(1) KAWNEER MEDIUM STILE DOOR/ENTRANCE SYSTEM WITH SINGLE 42" X 84" DOOR

- > 2" X 6" Storefront Framing
- > SL11 Continuous Hinge
- > Kawneer Standard Push/Pull Hardware
- > Deadbolt
- > 8" x 42" Threshold
- > 1" Clear Insulated Glass, Tempered Where Required

NOTE: PLEASE CLARIFY HANDING OF DOOR BEFORE ORDER. _____

(1) GYRO TECH MODEL 710 OPERATOR LH-OUTSWING, ALUMINUM

(1) BEA PUSH PLATE 4 1/2" SQUARE HOUSING SURFACE MOUNT "BOX ONLY"

(1) BEA PANTHER WIRELESS "SQUARE" PUSH PLATE ASSEMBLY

- a) 4-3/4" Square
- b) Wireless
- c) 16 Gauge Stainless Steel

(1) BEA JAMB PLATE WITH TEXT & LOGO, 1.50" X 4.75"

(1) BEA PANTHER RECEIVER -433 Mhz

(1) MC-25 DELAY ON MAKE, DELAY ON BRAKE TIME
RELAY (FOR ELECTRIC STRIKE SEQUENCING/TRIGGER ON AUTOMATIC OPERATORS)

(1) RAYNOR TRANSFORMER, 40VA, 115 VOLT PRIMARY & 24 VOLT SECONDARY FOR
COMMERCIAL OPERATORS, 1-PHASE

MISCELLANEOUS, LOW VOLTAGE WIRE, MORTAR

LABOR QQ REGULAR HOUR RATE

RINDERLE DOOR CO.

Estimate

S71 W23275 Adam Dr. Big Bend, WI 53103
Phone: 262.662.5200 Fax: 262.662.5295
www.rinderledoor.com

OUR WORK IS SOMETHING TO A DOOR!!

Salesman	Estimate Date	Estimate #
Rinderle, Jeff	3/1/2017	25738

This Quote Valid For 30 Days

Bill To:

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.

FOX POINT, WI 53217
Phone: (414) 351-8900 Fax: (414) 351-8909

Service Location:

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.

FOX POINT, WI 53217
Contact: BILL WOJTANOWSKI

No electrical wiring or conduit included-standard mechanical installation only.
Customer must anticipate limited or no access to the opening during installation/repair.
Work is to be performed during normal working hours M-F 8:00AM - 4:30PM; unless otherwise stated in estimate.
Does not include removal/relocation of any object or material that is not stated in estimate. Any needed asbestos/lead abatement is not included.
If customer requires Fire Watch or Ladder Watch and cannot provide watch, we will provide it at time & material in addition to this estimate.
Standard Terms are 1/3 Down, Net 30 Remainder, Unless otherwise stated below.

Subtotal:	\$11,807.53
Sales Tax:	\$0.00
Estimate Total:	\$11,807.53

The above prices, specifications and conditions are hereby accepted.

You are hereby authorized to do the work as specified.

Customer Signature

PO#

Date



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager
Date: March 28, 2017
Re: Authorization to Construct a Garden and Bench adjacent to the Lake Drive Pedestrian Path



The Fox Point Federated Garden Club, which has established the perennial flower bed on Santa Monica and the Monarch butterfly way station near Indian Creek, among other projects, is requesting permission to construct another project in the Village. Namely, the Garden Club would like to establish a small mulched garden bed adjacent to the Lake Drive pedestrian path just south of Bell Road. The mulched garden bed would include a bench, a Little Library and some small attractive shrubs. A copy of their request is attached.

The Garden Club has long been an asset to the community and the members continue to care for the projects that have been implemented in the Village. The Village Forester and I have reviewed their request and are of the opinion this project will enhance the character of the Village. Therefore, it is my recommendation that their request be approved and that the Garden Club be allowed to construct the proposed planting bed with bench and Little Library. The work will be overseen by Village staff.

Fox Point Federated Garden Club

TO: Trustees, Village of Fox Point

DATE: March 16, 2017

Recently the Fox Point Garden Club received a donation from a resident, who wishes to remain unnamed, with the request that the money be used in a manner to enhance to beauty of our village.

As you are probably aware, our Club has worked with the Village in establishing the perennial flower bed on Santa Monica, the Monarch butterfly way station near Indian Creek Parkway, in support of the native plantings at Indian Creek Woods, the annual planting of an Arbor Day tree as well as education efforts to eradicate invasive plants. In all of these endeavors we continue to be responsible for the maintenance of the projects.

After consultation with our Village Forester John Gall and Public Works Director Scott Brandmeier, we would like permission to use that recent donation for a small project in the south end of the green space area of Lake Drive and Bell Road. Its location near the Lake Drive public sidewalk makes it an appropriate place for a mulched area containing a bench, an adjacent Little Library structure and some attractive small shrubs.

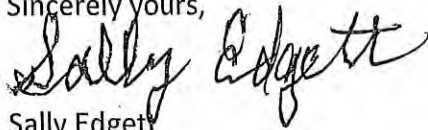
Little Libraries are attractive box-like structures that can be placed in areas throughout a community. These libraries contain books selected for free use, return or exchange by residents in the area. We feel the placement of a Little Library would be a wonderful opportunity to offer a selection of garden and other books. The library would be an attractive addition to the bench rest area.

The work of mulching the area, building the Little Library and planting the shrubs would be done by Sander Suvemir as an Eagle Scout project with oversight and involvement of a committee of Garden Club Members. Enclosed is a sketch of the proposed project.

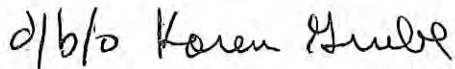
After completion, the Garden Club will continue to oversee maintenance of the area including the Little Library to ensure that it remains an attractive addition to our village.

Thank you for your consideration of this proposal. We hope it will have your support.

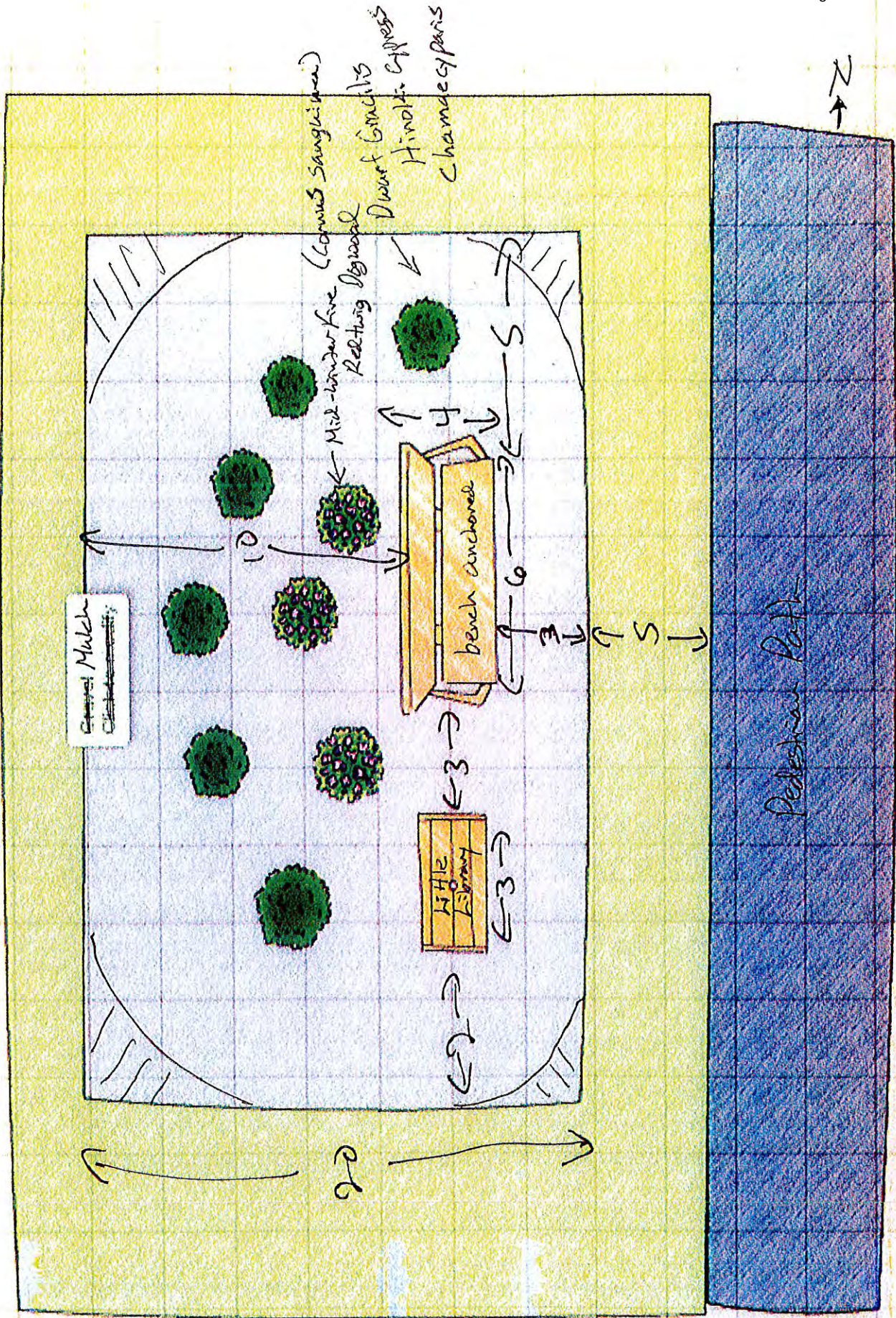
Sincerely yours,

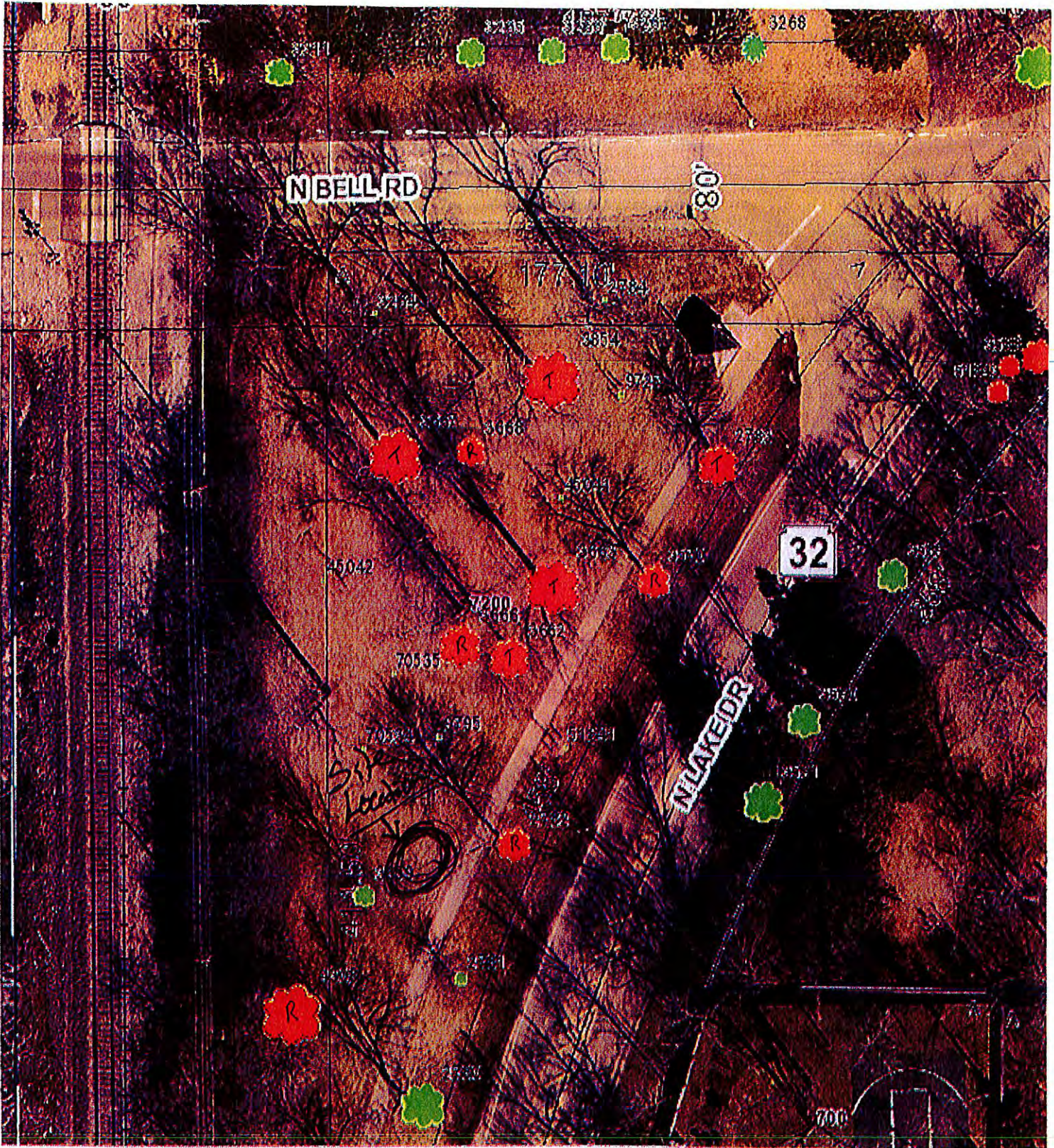


Sally Edgett
Project Chair
8227 N. Lake Dr.
414.352.7022



Karen Grube
Fox Point Garden Club President
503 E. Willow
414.352.7617





ell Road at Lake Drive

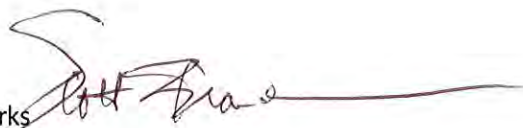
Jessica Roulette	Sally Edgett
414-6878247	352-7022(h)
	267-7685(c)



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: March 28, 2017
Re: Recommendation for Reconstruction of Good Hope Road

At the March Village Board meeting, it was reported that the bids for the 2017 road reconstruction projects were very favorable and reflected a savings of approximately \$175,000 under the budgeted amounts. As a result, staff evaluated additional projects that could be undertaken.

One of the projects identified by staff as an addition to the 2017 capital program included the reconstruction of Good Hope Road. Good Hope Road is a relatively short road (about 240 feet) that extends between the Glendale border and Crossway Road. Quotes were then solicited to repave/reconstruct Good Hope Road. Munson, Inc. submitted a proposal in the amount of \$22,997 to perform the work. As the work is less than \$25,000, the project is not required to be publicly bid. Also, it is noted that quotes were not requested from the two large paving contractors (Payne & Dolan and Stark Asphalt) as it was determined the project was far too small for the work to be performed. Additionally, it was learned during the quote solicitation process that another company that performs asphalt work (Merit Asphalt) apparently does not have a road paving machine. As a result, only the singular quote from Munson was received.

From a point of comparison, I took the unit prices we received on the recently bid project for Navajo and Seneca and estimated quantities for Good Hope Road (milling, asphalt, stone, etc.). I then multiplied the unit prices by the estimated quantities and arrived at an engineer's estimated cost of approximately \$21,500. As such, I am of the opinion the quote received from Munson, Inc. is reasonable and would be competitive if we were required to bid the work.

Therefore, it is my recommendation that the Village Board accept the quote of Munson, Inc. in the amount of \$22,997 for the repaving of Good Hope Road and authorize the Village Manager to sign the contract.



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIR
VILLAGE OF FOX POINT
7200 N SANTA MONICA BLVD.
FOX POINT, WI 53217

DATE:

March 14, 2017

JOB NAME & LOCATION

*East Good Hope Road
from Glendale Border
to Crossway Road*

Date of Plans: 03/05/17

(414) 351-8900

sbrandmeier@vil.fox-point.wi.us

Furnish all necessary labor, equipment and material for the asphalt reconstruction work of the above job. Area involved is approximately 7,142 Sq. Ft. (+/- 236' long). Work to include:

1. Saw cut butt joints at concrete areas and catch basins at the ends.
2. Mill existing asphalt surface (+/- 4" thick) down to the stone base, regrade and vibratory compact.
3. Fill depressed areas with asphalt millings.
4. Vibratory compact the stone base, after watering if required.
5. Pave with 4" of asphaltic concrete (2-1/2" of E-0.3 19mm binder course (Approximately 115tons) and 1-1/2" of E-0.3 12mm surface course (Approximately 70 tons). (After compaction depth)

LABOR AND MATERIAL (Not to Exceed) \$22,997.00

NOTES:

1. Price assumes a minimum 12" of existing stone base.
2. Fox Point to barricade and shoulder the edges.

AUTHORIZED
SIGNATURE: _____

Robert F. Fetherston, Civil Engineer

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-

A. MUNSON, INC. TERMS AND CONDITIONS

1. Upon acceptance of this contract, if a cancellation notice is not received in writing within three days of acceptance, Munson, Inc assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale herein contained. Any withdrawal of this contract could result in partial billing to reimburse Munson, Inc. for planning, preparation, and materials already ordered or installed on the job site.
2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract.
4. **The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.**
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for damage to existing concrete or asphalt due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is not included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control with examples such as labor disputes, fire, unusual delay in transportation of materials, equipment or personnel, adverse weather conditions, unavoidable casualties or any cause beyond the control of Munson. If so then any agreed contract completion time should be extended for such reasonable time the parties may determine.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

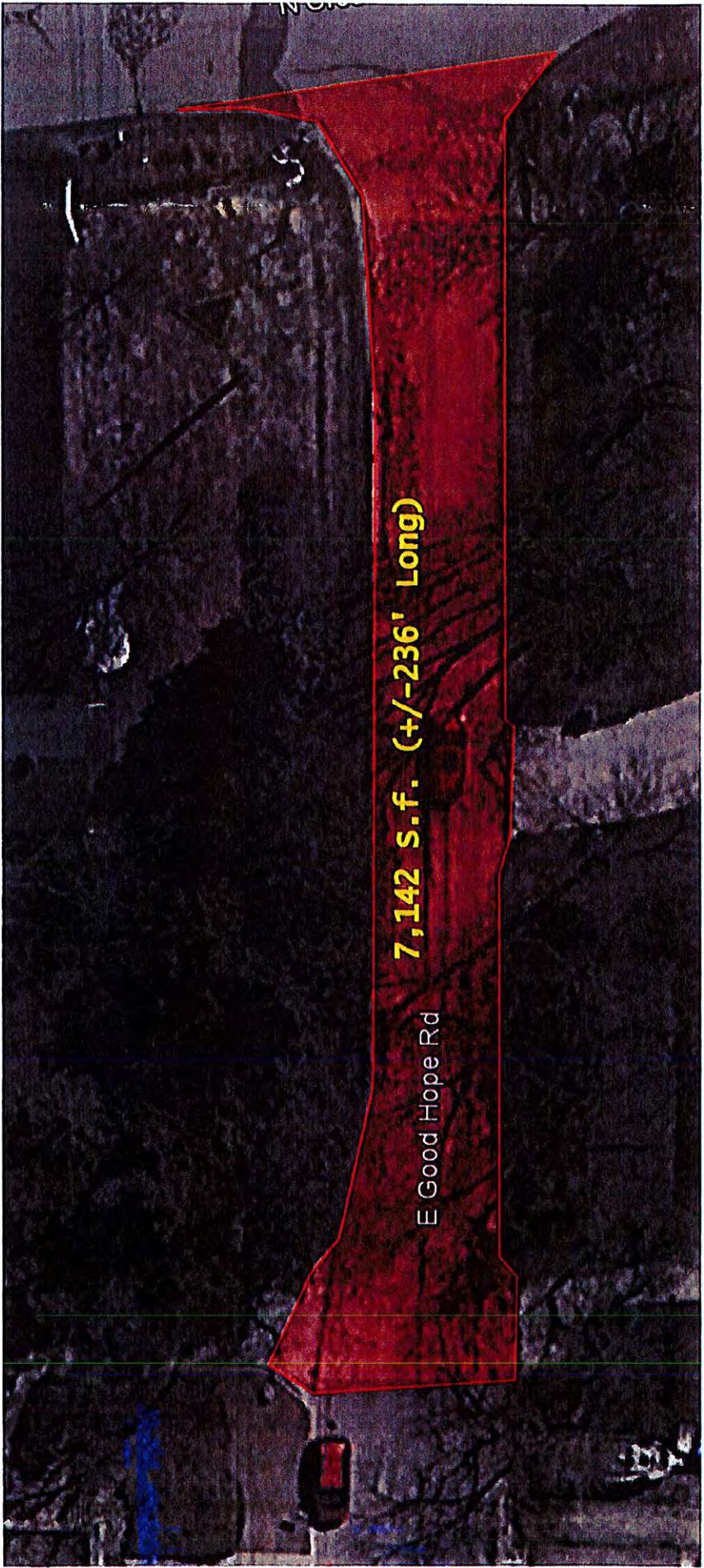
1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit.

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. **MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.**
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration or color variation from load to load.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished by the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.
7. Sealer adhesion cannot be guaranteed on pavement with pre-existing sealcoat flaking, pavement located under tree canopies, over petroleum spillage, has alligator/spider cracking or low areas that puddle.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."



- Mill +/-4" Thick
- Pave with 4" of Asphalt surface



MUNSON, INC.

East Good Hope Road
from Glendale Boarder to
Crossway Road



MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.
WWW.MUNSONINC.COM

THESE SPECIFICATIONS & DRAWINGS ARE THE PROPERTY OF
MUNSON, INC. & MAY NOT BE REPRODUCED, COPIED OR USED
FOR COMPETITIVE BIDS WITHOUT PRIOR WRITTEN PERMISSION

Date: 03/05/17

Rev:

Drawn by: JP



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Michael Pedersen, Assistant Village Manager

A handwritten signature in black ink, appearing to read "Michael Pedersen", written over the printed name.

THROUGH: Scott Botcher, Village Manager

A handwritten signature in blue ink, appearing to read "Scott Botcher", written over the printed name.

DATE: March 23, 2017

RE: **Digital Conversion Project for Property Records**

Background

Property records held at Village Hall contain individual parcels permits, deeds, surveys and easements, among other imperative information. This information is currently only available in paper copy, which leaves the Village vulnerable to major loss in the event of a catastrophe. While a major catastrophe is unlikely, the Village should begin the process of digitizing the records, and continue to maintain a digital version of all property records for the future. Allowing the Village to maintain a digital version of property records would not only avoid losing these records in the event of a catastrophe, but would make it significantly more accessible to residents, contractors and staff.

Overview

Upon approval from the Village Board, this project will be completed in two separate phases. The first phase is to get the current property records digitized. This includes software configuration, delivery of the files, document preparation, scanning of each individual document and indexing. A more detailed description of the process can be found on page five of the attached proposal.

The second phase of the project involves uploading the digital files into software designed to retain this level of information that staff will continue to keep updated as new documents for each parcel are created. As of right now, the Village is working with three organizations to determine which software system will work best for the Village and will be presented at a future Village Board meeting.

After receiving recommendations from surrounding communities, the Village reached out to OneTouchPoint for a proposal. OneTouchPoint came highly recommended and specializes digital

conversions. It has been estimated that the Village has 2,664 parcels containing roughly 238,140 individual pages of information. In order to complete this project, OneTouchPoint has provided a not to exceed dollar amount of \$20,868.26 and has estimated that it will take between 60 to 90 days to complete.

Fiscal Note

The Village designated \$33,720 in the 2017 Capital Budget for the digitizing of property records. After completing phase one at the cost not to exceed \$20,868, that will leave the Village with roughly \$12,852 for phase two of the project.

Recommendation

Staff recommends the Village Board accept the proposal of OneTouchPoint to digitize the Village's property records in an amount not to exceed \$20,868.26 and authorize the Village Manager to sign the purchase order.



Village of Fox Point

Digital Conversion Project for Property Records

Statement of Services



Prepared For:
Village of Fox Point
Michael Pederson
Assistant Village Manager

Prepared By:
OneTouchPoint

Paul Fisher
Business Manager
Digital Imaging & Data Capture Services

March 6, 2017



I. General Information

A. Client Information																																							
Full Legal Name:	Village of Fox Point Michael Pederson Assistant Village Manager 7200 N. Santa Monica Blvd. Fox Point, WI 53217																																						
Client Number:																																							
B. Project Information																																							
Project Name:	Village of Fox Point Property Records Digital Conversion Project																																						
Project Number:																																							
Location of Services:	OneTouchPoint 1225 Walnut Ridge Drive Hartland, WI 53029																																						
C. Fees																																							
Property Records Digital Conversion Pricing: <table border="1"> <thead> <tr> <th><u>Item</u></th> <th><u>Description</u></th> <th><u>Price/Unit</u></th> </tr> </thead> <tbody> <tr> <td>11724</td> <td>Process Set-Up (Per Hour)</td> <td>\$75.00</td> </tr> <tr> <td>11725</td> <td>Pick-Up & Delivery (Per Round Trip)</td> <td>\$30.00</td> </tr> <tr> <td>11726</td> <td>Document Preparation & Reassembly (Per Hour)</td> <td>\$20.00</td> </tr> <tr> <td>11727</td> <td>Barcode Separation Page (Per Sheet)</td> <td>\$0.035</td> </tr> <tr> <td>11728</td> <td>Production Scanning (Per Image)</td> <td>\$0.04</td> </tr> <tr> <td>11729</td> <td>Large Format Scanning (Per Drawing)</td> <td>\$2.13</td> </tr> <tr> <td>11730</td> <td>Full-Text OCR / Searchable PDF Creation (Per Image)</td> <td>\$0.005</td> </tr> <tr> <td>11731</td> <td>Manual Data Entry, QC & Export Formatting (Per Hour)</td> <td>\$30.00</td> </tr> <tr> <td>10732</td> <td>DVD Creation (Each)</td> <td>\$10.00</td> </tr> <tr> <td>10733</td> <td>Encrypted Hard Drive (Each)</td> <td>\$125.00</td> </tr> <tr> <td>10735</td> <td>Confidential Shred & Recycle (Per Box)</td> <td>\$3.00</td> </tr> </tbody> </table> Please note: Exact quantities will be invoiced. The initial project estimate is approximately 2,664 parcels containing 238,140 A and B size pages and 300 D-size drawings. Please see section III for total project estimate.				<u>Item</u>	<u>Description</u>	<u>Price/Unit</u>	11724	Process Set-Up (Per Hour)	\$75.00	11725	Pick-Up & Delivery (Per Round Trip)	\$30.00	11726	Document Preparation & Reassembly (Per Hour)	\$20.00	11727	Barcode Separation Page (Per Sheet)	\$0.035	11728	Production Scanning (Per Image)	\$0.04	11729	Large Format Scanning (Per Drawing)	\$2.13	11730	Full-Text OCR / Searchable PDF Creation (Per Image)	\$0.005	11731	Manual Data Entry, QC & Export Formatting (Per Hour)	\$30.00	10732	DVD Creation (Each)	\$10.00	10733	Encrypted Hard Drive (Each)	\$125.00	10735	Confidential Shred & Recycle (Per Box)	\$3.00
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D. Project Dates																																							
Approximate Start Date:		April 10, 2017	Approximate End Date: Estimate 60-90 days after start date.*																																				
* Dates are approximate and subject to the execution of the Statement of Services.																																							
E. OneTouchPoint Contacts																																							
Contact Names:	<table border="0"> <tr> <td>Paul Fisher Business Manager Digital Imaging & Data Capture Services 1225 Walnut Ridge Drive Hartland, WI 53029 paul.fisher@1touchpoint.com (414) 902-2611 (Office) (414) 305-7148 (Mobile)</td> <td>Jason Wienke Director of Digital Media, Imaging & Content Services 1225 Walnut Ridge Drive Hartland, WI 53029 jason.wienke@1touchpoint.com (414) 902-2647 (Office) (262) 893-9249 (Mobile)</td> </tr> </table>			Paul Fisher Business Manager Digital Imaging & Data Capture Services 1225 Walnut Ridge Drive Hartland, WI 53029 paul.fisher@1touchpoint.com (414) 902-2611 (Office) (414) 305-7148 (Mobile)	Jason Wienke Director of Digital Media, Imaging & Content Services 1225 Walnut Ridge Drive Hartland, WI 53029 jason.wienke@1touchpoint.com (414) 902-2647 (Office) (262) 893-9249 (Mobile)																																		
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II. Services

Conversion Services:

OneTouchPoint is performing document imaging services for the Village of Fox Point ("Customer"), to include document preparation, production scanning, data capture, quality control and export file creation for property records for upload to the Laser Fiche enterprise content management platform (ECM) or a repository designated by the Village of Fox Point. A description of the services to be performed by OneTouchPoint is as follows:

Proposed Process:

A. Project Set-Up

- Includes equipment and capture software set-up at OneTouchPoint.
- Includes set up of processes and procedures for document preparation, scan, index, quality control (QC) and export requirements.
- An export file format will be provided, contingent upon the specific requirements of Village of Fox Point. OneTouchPoint will create, test and modify the desired export format to ensure seamless integration with the ECM repository.

B. Transportation

- The Village of Fox Point will box and label the property files. Each box should be labeled with the applicable range of contents.
- If desired, OneTouchPoint will provide associates onsite to box and label the files.
- OneTouchPoint arrange for secure transportation to our imaging facility. Boxes will be tracked throughout the process.

C. Document Preparation Process

- Boxes will be inventoried and barcoded upon their arrival at OneTouchPoint for the imaging process. Boxes will be tracked throughout the process.
- Each page will be prepped and any torn or damaged pages will be repaired prior to the scanning process. Documents will be separated into (4) categories.
- All staples, paperclips, folds and fasteners will be removed prior to scanning.
- Documents will be unbound, where applicable. Any documents smaller than 8.5" x 5.5" will be taped to a separate white sheet.
- Reverse polarity documents will be separated for special handling.
- Documents will be right-reading and jogged prior to the scanning process.
- Poor quality or fragile originals will be set aside for special handling.
- Documents larger than 12" x 20" will be separated for scanning on a large format device.

C. Scanning Process

- OneTouchPoint will utilize Fujitsu 5900 production scanning equipment and capture the images at 300 DPI in a bitonal image format.
- OneTouchPoint will utilize Kofax VRS software for image clean-up. OneTouchPoint's capture platform will auto-crop, rotate and delete any blank pages via an image size threshold.

D. Indexing Requirements:

- Each document (folder) will be indexed by the parcel number. (i.e. -"131-0018.pdf")
- A "match and merge" process will be run to automatically populate the corresponding name and address. (i.e. - "Siegel, Sandi, 6715 N. Lake Drive")
- If desired, a full text OCR process will be provided to create searchable PDF images.
- OneTouchPoint will perform a QC verification process on all index fields to ensure accuracy of the captured data.

E. Quality Control Process

- OneTouchPoint will provide a post-process, visual inspection of 100% of the images and index fields as part of our quality control process. Images will be re-scanned as needed and any index fields with missing, incomplete or incorrect data will be updated.

F. Delivery of the Scanned Images

- Images and index information will be provided to the Village of Fox Point via a Secure FTP process. Other options for image and data delivery include DVD and/or other encrypted media. Any DVD requested will contain a thermal, color label with the applicable range of contents.

G. File Request Process

- The Village of Fox Point will have access to all files during the conversion process via a scan-on-demand process.

H. Document Disposition After Scanning

- Documents may be reassembled and returned to the Village of Fox Point or transported to a designated offsite storage facility.
- If desired, OneTouchPoint can provide confidential, NAID-certified shred and recycle services. A signed authorization from the Village of Fox Point will be required to initiate the process. OneTouchPoint will provide a signed Certificate of Destruction upon completion of the confidential shred and recycle process.

III. Project Estimate

Index to Folder Level and Document Type Group

Description	*Estimated Quantity	Price/Unit	Total Estimate
A. Process Set-Up (One-Time): Includes all software configuration and process testing.	1	\$75.00/Hour	\$75.00
B. Delivery of Documents to OneTouchPoint - OneTouchPoint will arrange for secure shipment to our imaging facility for the conversion process. - Total project shipment is estimated to be (81) 1.2 cubic foot boxes, or approximately (2) pallets.	2	\$30.00/Pick-Up	\$60.00
C. Document Preparation (Per Hour) - Includes removal of bindings, staples, paperclips, folds and fasteners for the production scanning process. - Torn or damaged documents will be repaired. - Fragile, large format or poor quality documents and photos will be separated for special handling. - Barcode separation targets will be inserted in front of each new document set.	250	\$20.00/Hour	\$5,000.00
D. Barcode Separation Page (Per File) Provides automated separation and indexing during the batch scanning process.	10,656	\$0.035/Each	\$372.96
E. Production Scanning (Per Image) - Includes production document capture to PDF, TIFF, JPG or any file format required. - Post processing and image clean-up. - De-speckle, de-skew, auto-rotate, crop and image smoothing. - Includes blank page removal via an image size threshold. - Includes barcode data capture and zonal OCR, where applicable.	238,140	\$0.04/Image	\$9,525.60
F. Large Format Scanning (D-Size Drawings, Per Page)	300	\$2.13/Sheet	\$639.00
G. Full Text OCR & Searchable PDF Creation (Per Image) Includes OpenText & Nuance Full Text OCR Engines for Searchable PDF Creation.	238,140	\$0.005/Image	\$1,190.70
H. Indexing, QC & Export File Formatting (Per Hour)	125	\$30.00/Hour	\$3,750.00
I. Confidential Shredding & Recycling (If Requested)	85	\$3.00/Box	\$255.00

***Total Project Estimate: \$20,868.26**

***Please Note:**

- 1) The total project estimate of \$20,868.26 is a "not-to-exceed" estimate.
- 2) All quantities are estimates. OneTouchPoint will bill for actual quantities.
- 3) Estimate 60-90 days for completion of the project.
- 4) Offsite back-up in OneTouchPoint's redundant SOC 2 Data Centers would be \$40.00 per month

Special Provisions & Assumptions

1. OneTouchPoint will assign a Project Manager as the primary point of contact for the Customer. The Customer will also supply a Project Manager as a primary point of contact, so that all communication of status related to OneTouchPoint activities takes place between these two individuals. The Customer Project Manager will work directly with the OneTouchPoint Project Manager and his staff to assist with tasks during the different phases of the Project. The OneTouchPoint Project Manager will not be responsible for managing the daily tasks of the Customer staff assigned to the engagement.
2. Customer will inspect all OneTouchPoint work for completeness and accuracy within thirty (30) days of receipt, "Inspection Period". Customer will maintain the original form of all data processed by OneTouchPoint during this Inspection Period. OneTouchPoint will not be liable for any missing or incomplete data, due to any cause, beyond the Inspection Period. OneTouchPoint's obligation during the Inspection Period is to provide reprocessing services as necessary.
3. Either party may terminate this Agreement after the Project End Date by giving thirty (30) days written notice. Either party may immediately terminate this Agreement prior to the Project End Date if the other party defaults in its performance of this Agreement and such default continues unremedied for 20 calendar days after written notice by either party to the other.
4. Customer will work with OneTouchPoint to implement mutually beneficial process changes.

Deliverables

1. 300 DPI bitonal images in a Searchable PDF Image Format
2. Images and index data will be provided via Secure FTP or DVD with a custom label and range of contents.
3. OneTouchPoint will provide an export file containing the designated index values and image path formatted for Laser Fiche or a designated Village of Fox Point document management repository.
4. A file request process will be set-up to ensure access to any files required during the conversion process.

IV. Agreement

Each party agrees that the complete agreement between the parties about these services consist of (i) this Statement of Services and (ii) the Standard Terms and Conditions in effect as of the date of this Agreement. In the event of a conflict, the terms of this Statement of Services shall control.

Village of Fox Point

BY: _____
NAME: _____
TITLE: _____
DATE: _____

OneTouchPoint

BY: _____
NAME: _____
TITLE: _____
DATE: _____

Please return the executed Statement of Services to the attention of Paul Fisher at:

E-mail: paul.fisher@1touchpoint.com
Fax: 414-389-7130

Addendum 1: OneTouchPoint Security Practices

A. General Security

- OneTouchPoint's imaging facility is SOC 2 and ISO 9001:2008 compliant.
- All employees of OneTouchPoint will have a completed security checklist in their employment file.
- A security screen will be done on all employees. Any violation relating to fraud, regardless of the level of the infraction, or any felony conviction directly related to the nature of the position will disqualify them from employment with OneTouchPoint.
- All potential employees must pass a pre-employment drug screen and are subject to random drug testing throughout their term of employment with OneTouchPoint.
- All employees will go through the OneTouchPoint security orientation within sixty (60) days of hire.
- All OneTouchPoint employees sign a confidentiality agreement. It will be placed in their employment file.
- Non-employees or temporary employees must sign in and out of any OneTouchPoint facility and wear a visitor/contractor badge where applicable.
- Visitors must have an escort when inside OneTouchPoint facilities.
- OneTouchPoint locations containing confidential information or protected health information (P.H.I.) have monitored intrusion alarms.
- OneTouchPoint locations containing confidential information or P.H.I. have video monitors on all entrances with backup.

B. Computer System Management

- Virus Checking Software- the OneTouchPoint network contains virus, spyware and key logging detection software with the purpose of ensuring that information on the network will not be compromised and also prevents any security breaches.
- Firewalls – OneTouchPoint depends on CISCO ASA firewalls to protect its internal network from outside intruders. In addition, firewalls are on all workstations on our network.
- Internal Network- OneTouchPoint uses specific directories on our servers to securely store data during the production process that are only available to employees who need access in order to process the work.

c. Workstation Practices

- OneTouchPoint requires the following in addition to the password controls:
 - Logoff of the network or enable a password protected screensaver when stepping away from the desk.
- Lock all records and documents containing secure Information in a security approved location before leaving the desk.
- Remove secure Information from the sight of non-authorized individuals immediately when approached.
- Any production waste that is created with secure information printed on it will be disposed of in privacy bins and destroyed by our document destruction vendor or shredded.

D. Digital Media, Imaging & Content Department Security

- All digital imaging and data capture services are performed in OneTouchPoint's Digital Media, Imaging & Content department.
- Access to the department is restricted to department employees and senior staff only.
- The department is badge access only with 24/7 security camera monitoring.
- Department employees must wear a badge at all times.
- All department employees are required to successfully complete a background check and drug screen as a condition of employment.
- All department employees are trained on client-specific security practices on their first day of employment.
- Each year, OneTouchPoint shall cause to be conducted an SOC 2 audit on its operation or the operations of any sub-contracted party relevant to the services provided under the Agreement and shall furnish Customer with a copy of the report of each such audit.
- Once per year with at least three (3) days' prior notice, Customer may, at its own expense, audit the portion of OneTouchPoint's operations relevant to Services provided under the Agreement, including sub-contracted parties, to examine data and records, examine systems used to store Confidential Information and confirm OneTouchPoint's compliance with the terms of this Agreement.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Michael Pedersen, Assistant Village Manager

A handwritten signature in dark ink, appearing to read "Michael Pedersen".

THROUGH: Scott Botcher, Village Manager

A handwritten signature in dark ink, appearing to read "Scott Botcher".

DATE: March 30, 2017

RE: **Use of Village Streets – Memorial Day Parade**

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have requested a permit to use Village streets for a Memorial Day Parade on May 29, 2017 as explained in the attached letter from Robert Frisch. The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have provided an appropriate Certificate of Liability Insurance.

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have requested a waiver of both the \$150 permit fee and the estimated \$149 for additional staffing by the Police Department. Section 292-1 of the Village Code states, "Upon written request, the Village Board may waive the fees and costs that would otherwise apply for a parade held on or within seven days of the last Monday in May, if the Village Board finds that the purpose of the parade is to recognize Memorial Day, and to honor and remember those who have died in war and similar conflicts in service to our Village and to our nation."

Staff recommends approval of the request to waive fees and costs for the Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 Memorial Day Parade on Monday, May 29, 2017.

Staff further recommends approval by the Village Board of the request to use Village streets for the Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 Memorial Day Parade on Monday, May 29, 2017. If the Board does not approve the request for a waiver of fees and costs, staff recommends that the approval to use Village streets be contingent upon all appropriate fees being paid to the Village.

SERVICE

ROTARY CLUB OF MILWAUKEE

NORTH SHORE



POST OFFICE BOX 170072

MILWAUKEE, WISCONSIN 53217-0072

Friday, March 28 2017

Kelly Meyer

7200 N Santa Monica Blvd.

Fox Point, WI 53217-3505

Dear Ms. Meyer,

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 request approval from the Fox Point Village Board to have a Memorial Day Parade on May 29th. The parade will start at the corner of Bradley Road and Port Washington. The route will be East along Bradley Road and end at the small park at Lake Drive and Bradley Road. We plan to assemble at 9:00 and end up at 11:00 in the park. We also request a waiver of the fees associated with the use of Village streets. We will need to coordinate with the police and fire departments. I will be contacting Officer Chad Huber to coordinate later today.

If you have any questions or suggestions, please contact me at 414 271 5722 work, 414 640 2272 cell or email rfrisch2001@yahoo.com

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Frisch".

Robert Frisch

Treasurer

Rotary Club of Milwaukee-North Shore



Proclamation

Municipal Clerks Week

May 7 - 13, 2017

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Michael A. West, President of Village of Fox Point, do recognize the week of May 7 through May 13, 2017, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk/Treasurer Kelly Meyer, Deputy Clerk Jilline Dobratz, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 6th day of April, 2017

Attest:

Michael A. West
Village President

Kelly A. Meyer, WCMC
Village Clerk/Treasurer



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Mohammad Easa, Administrative Intern *ME*

Through: Scott Botcher, Village Manager and Michael Pedersen, Assistant Village Manager

Date: April 6, 2017 *[Signature]* *[Signature]*

Re: Village Hall Board Room Improvements

Background

In August 2016, the Village Board discussed possible improvements to the Village Board room. Chair replacements, upgraded Audio/Visual equipment and board room renovations were reviewed in conjunction with their costs.

Overview

Staff decided a total of 30 chairs would need to be replaced, ranging from \$2,850 at a cost of \$95.00 per chair that are of standard quality to \$6,750 at cost of \$225.00 per chair that are of higher quality.

Staff received two proposals to upgrade the Audio/Visual equipment in the board room. Audio Visual Milwaukee, Inc.'s proposal included two 60" flat panel displays and necessary hardware, materials and labor required for the A/V system to connect to any laptop at a cost of \$9,503.00. Additionally, inclusion of a projector and screen for expanded viewing capabilities comes at cost of \$3,335. A total cost of \$12,838.

Lewis Sound and Video Professionals' proposal included two 90" Flat Panel displays and a Digital Media Presentation system that can be controlled through a 9" touchscreen. This includes a projector and screen for additional viewing capabilities. The total cost came out to \$59,397.02 and although cheaper alternatives were discussed a new proposal was not sent back in a timely manner, so cost breakouts were not identified.

Proposals for wall repairs came from Brew City Contractors and Wall-tech. Brew City Contractors proposed to float 3/8" drywall over the existing walls and patch the holes in the ceiling and match the existing texture. Pricing for this came out to \$7,229.22.

The second proposal was provided by Wall-tech. This proposal included four different options for wall repair; which will result in different looks but at different prices. The four options are as follows:

Option 1: \$5,960

Glue down and paint over existing wallcovering Paint chair rail.

Option 2: \$8,795

Glue down and paint over existing wallcovering above the chair rail. Install new wallcovering below chair rail.

Paint Chair Rail

Option 3: \$12,245

Install new wallcovering above and below chair rail Paint chair rail

Option 4: \$11,485

Remove existing wallcovering and adhesive

Vendor contracts and prices are subject to change as this was collected over a year ago. Updated information can be collected for a more accurate assessment in relation to expenditure limits within the budget.

Fiscal Note

The Village Board allocated \$31,000.00 for Board Room Improvements in the 2017 Capital Improvements Budget. Chairs, upgraded Audio/Visual equipment and renovations were all taken into consideration for this allocation.

Recommendation

Staff recommends that the Village Board direct staff to seek out updated bids for equipment, supplies and work contracts regarding items in overview.

Option 1

Officechairs.com

Padded Armless Stack Chair

\$95 each

\$2,850 (includes shipping and installation)



Option 2

Forrer Business Solutions, Inc.

SOI Inflex Chair

\$225 each

\$7,118 total (includes shipping and installation)





Audio Visual of Milwaukee, Inc.

285 N. Janacek Road
Brookfield, WI 53045

Phone 262-432-1077
Fax 262-432-1078

Village of Fox Point Mike Pedersen Board Room

July 20th, 2016

Audio Visual of Milwaukee (AVM) appreciates this opportunity to present this proposal for the board room at the village of Fox Point village hall.

The proposal is separated into 3 areas. The projector/screen and associated hardware. The monitors and mounting hardware. The equipment, materials and labor to bring the new A/V equipment together. All product is a quantity of 1 unless designated as such (4).

This proposal does not include any electrical work which needs to be completed prior to the AVM install. AVM will consult with the electrician to ensure the outlets are located in the correct area.

The AVM Team is looking forward to being of service to The Village of Fox Point

Dave Brozovich

Marketing and Sales

Screen/Projector and Hardware

Projector is 1080P, 4000 Lumens, DLP, 1.2-2.0:1 (D:W), 8,000 Hr Lamp, 20W Speaker, RJ-45, Wireless Opt, HDMI x 2

Screen is Contour Electrol which is an electric remote control screen

Mounting Hardware

Mounts for the screen, including a unistrut for support above the suspended ceiling.

Mounts for the projector, locking adjustable mount, adjustable pole, ceiling bracket

Sub-Total \$3,080

Monitors and Mounting Hardware

(2) 60" LED TV 1920x1080 HDMI VGA RS232 USB Tuner SPKR 2yr Warranty

(2) Adjustable tilting micro adjustable mounts for monitors

Sub-Total \$3,366

Associated Hardware, Materials and Labor

HDMI, VGA Decora Tx, White – 230 feet (70 m)

(4) HDMI Rx - 230 feet (70 m)

HDMI Audio De-Embedder

HDMI to Eight Output DTP DA - 230 feet (70 m)

Cat 5 Cable

Labor

Sub-Total \$6,392

Total \$12,838

This quote does not include shipping/handling or sales tax

Thank you for this opportunity to provide this quote to The Village of Fox Point.
AVM looks forward to a long relationship with The Village of Fox Point.

In Service,

The Entire AVM Team

Audio Visual of Milwaukee will provide the following:

- System design
- Documentation
- Equipment and parts necessary for properly functioning systems
- Coordination of 110v AC requirements with customer's electrical contractor
- Coordination of installation schedules
- Coordination of equipment delivery
- Installation of low-voltage cabling
- Installation of audio visual equipment provided in contract
- Owner training session

The following items are the responsibility of the system owner:

- Installation of 110v AC receptacles as required for a/v equipment
- Coordination of changes in equipment and system design with Audio Visual of Milwaukee
- Provision of secure storage area during installation

Terms and Conditions of Sale

Terms available with approved credit:

For orders under \$1500.00:
Balance due upon delivery.

For orders 1500.00 up to \$50,000:
50% down payment required with purchase order or contract
Balance due 10 days after project/order completion.

For orders over \$50,000:
50% downpayment required with purchase order or contract
25% payment due when equipment arrives at AVM
15% payment due upon delivery to project location
10% final payment due upon project completion

Prices quoted will be honored for 30 days after date of issuance.

Prices do not include shipping charges and applicable sales taxes.

Installation will be scheduled after acceptance of proposal. Installation dates will be dependent on construction schedules, AVM crew schedule, and equipment delivery lead-times.

Warranty

Onsite service is provided at no additional cost for one year from the time of system completion. All equipment provided and installed by AVM will be repaired subject to manufacturer's warranties. This warranty covers all new installed electronic equipment and workmanship. After one year, service calls will be billed at AVM's prevailing rates.

Warranty coverage is as follows:

- ❖ Onsite service for covered occurrences required during this agreement will be furnished at no cost to the customer during normal business hours. Response to service requests will be within 8 business hours.
- ❖ Loaner equipment will be provided, subject to availability. In the event of a projector failure, a loaner tabletop projector will be provided for your on-site use.
- ❖ Parts and labor for repair of equipment and permanent wiring installed by AVM are included in this warranty. Equipment requiring parts that are no longer available may be terminated from this warranty on a pro rata basis.

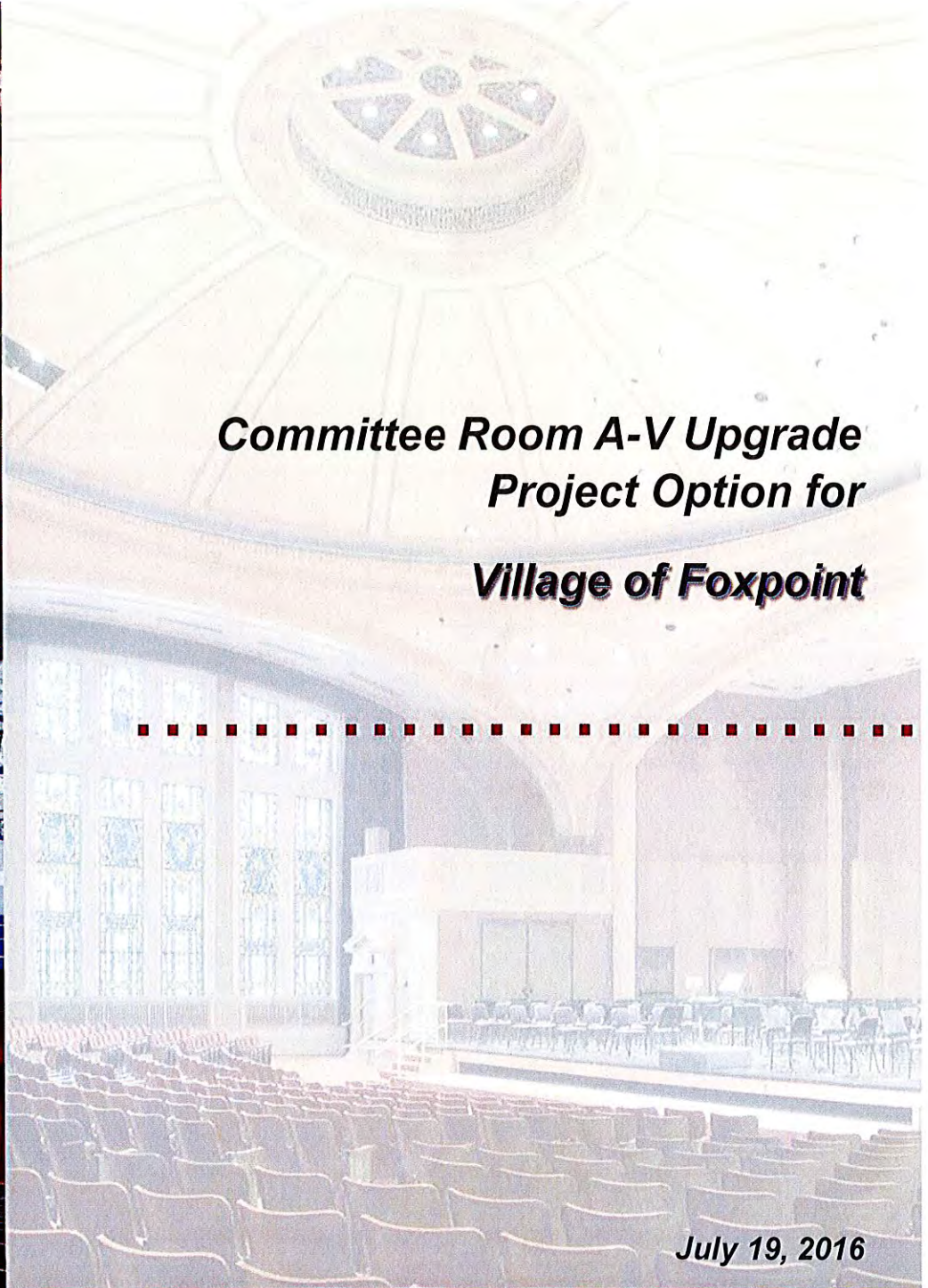
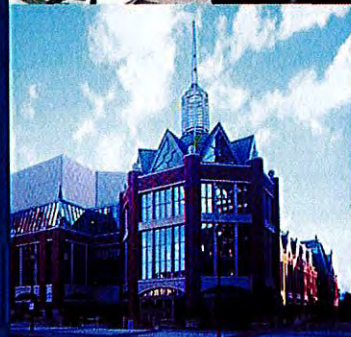
This warranty does not include or cover the following:

- ✓ **Repairs or service required as a result of misuse, abuse, unauthorized modifications, or acts of God.**
- ✓ **Consumable accessories including lamps, batteries and cables.**
- ✓ **No existing equipment is included in this warranty.**

Lewis ■ ■ ■
Sound & Video Professionals

**Committee Room A-V Upgrade
Project Option for
Village of Foxpoint**

July 19, 2016





PROJECT NARRATIVE

Lewis Sound & Video Professionals

2325 Parklawn Dr., Suite N

Waukesha, WI 53186

www.lewisound.com

v/ 262.754.2800 f/ 262.754.3754

NAME OF PROJECT: Committee Room A-V Upgrade

PROJECT OWNER: Village of Fox Point

PROJECT ADDRESS: 7200 N. Santa Monica Blvd

CITY: Fox Point COUNTY: Milwaukee STATE: Wisconsin

Project Narrative

Committee Room A-V Upgrade

Village of Fox Point

The following is the Project Narrative of Lewis Sound & Video Professionals, regarding the possible options for the above named project and their respective cost, time and feature limitations or constraints.

Project Scope as presented to Lewis Sound

The Village of Fox Point has a Committee room that is primarily used for meetings by the respective Governing Committees of Fox Point. This room is approximately 27 ft wide by about 55ft long. It has ceiling height of about 11ft with two rows of suspended light fixtures and a somewhat large north facing window.

Current system/constraints/issues:

The Current System consists of 12 wire microphones (10 shure Wireless Gooseneck microphones, 1 A-T Handheld mic and 1 A-T Lavalier Mic), a Behringer X32 Mixer/Digital Audio Recorder, an amplifier and two EV wall mounted speakers. The East and west wall are concrete block. The Ceiling though hard-rock is accessible from the adjacent space and has sufficient space above for technician access.

The primary Issues are:

- The wireless Gooseneck microphones drain batteries very quickly requiring batteries to be swapped out mid-meeting.
- All materials presented at meetings are all paper-based as there are no Video Presentation capabilities resulting in high usage of paper.
- Users very much desire a different Microphone solution and Video Presentation capabilities.

Proposed solution:

Lewis Sound, proposes the following modifications to enhance and improve the functionality of the room:

- Installation of an electric 16:9 projection screen in front of the Windows (behind Board Table) with a WUXGA Projector for Audience Material presentation.
- Installation of two 90in Flat Panel displays on either side of the room for Committee member viewing of presented material.
- Digital Media Presentation system for control and switching of the entire A-V system via a Wireless 9in Touchscreen.
- Two Digital Media Input locations for Content presentation by a Staff Member via Laptop/PC etc.
- In-Rack DVD/Blu-ray Player for Pre-recorded presentation content.
- Two Ceiling mounted Steerable digital Microphone arrays will be utilized in place of the Wireless Gooseneck microphones to pick-up Committee members and feed the in-room Sound reinforcement system.
- Utilize 2 of the existing Shure SLX Wireless receivers and respective antenna distribution system to replace VHF Audio-Technica Handheld and Lav pack units.

Project Narrative

Committee Room A-V Upgrade

Village of Fox Point

A Shure Beta 58 Handheld and belt-pack with Lav mic would be purchased to match the existing receivers for this purpose. This option was chosen to take advantage of the investment in a distributed Antenna system for pickup anywhere in the room.

- Provide a smaller fully enclosed equipment rack with formica top that can be used as a "desk" for Staff connectivity via Customer provided Laptop.
- Retain existing EV wall mounted speakers and respective QSC Amplifier.

SUMMARY Village of Fox Point	Equip. Total	Labor Total	TOTAL
Main System	\$52,758.43	\$4,599.75	\$57,358.18
Audio/Video/Data Cable	\$162.94	\$222.63	\$385.57
Miscellaneous	\$0.00	\$653.27	\$653.27
TOTAL - Board Rm Base Upgrade AV	\$52,921.37	\$5,475.65	\$59,397.02
OPTIONAL Upgrade to a Laser Projector.	\$8,928.00	\$0.00	\$8,928.00
TOTAL - All Upgrades	\$61,849.37	\$5,475.65	\$67,325.02

Main System - Board Rm AV

Amt.	#	Mfg.	Description
1.00	ea	DAL	CONTOUR® ELECTROL® - 16:10 WIDE FORMAT 72.5" x 116" - 137"diag Replacement Electric drop down screen
2.00	ea	CHF	Large Flat Panel Swing Arm Wall Display Mount - 25" Extension
2.00	ea	NEC	NEC's 90" Large Screen E905 with extensive feature set, high visual quality, commercial grade display.Full bi-directional external control via both RS232 and LAN Expanded terminal interface including 2 HDMI, DisplayPort, DVI and VGA connections
1.00	ea	CRS	4K DigitalMedia 8G+® Receiver & Room Controller w/Scaler
1.00	ea	CRS	4K HDMI® over HDBaseT® Extender w/IR & RS-232, Black; includes HD-RX3-C-B and HD-TX3-C-B
1.00	ea	CRS	High-Definition Video Scaler, HDMI® In, HDMI Out
1.00	ea	PAN	6500 Lumen WUXGA LCD Projector with Std Lens (F1.7 to 2.3) - White
1.00	ea	CHF	Heavy Duty Universal Projector Mount
1.00	ea	CHF	3-5' Adjustable Extension Column
1.00	ea	CHF	Offset Unistrut Adapter
2.00	ea	CRS	Wall Plate DigitalMedia 8G+® Transmitter 200, Black Textured
1.00	ea	CRS	3-Series® DigitalMedia TM Presentation Sy s
1.00	ea	CRS	90W PoDM Power Pack for DMPS
1.00	ea	CRS	8.7" Wireless Touch Screen [Available July 1, 2015]
1.00	ea	CRS	infiNET EX® & ER Wireless Gateway
2.00	EA	SHU	Microflex®Advance™ Ceiling Array Microphone

Project Narrative
Committee Room A-V Upgrade
Village of Fox Point

1.00	ea	SHU	Eight Channel Digital Automatic Mixer, Block Connectors, Dante™ Digital Audio
1.00	ea	NTGR	NETGEAR ProSAFE GS110TP 8-Port PoE Gigabit Smart Managed Switch with 2 Gigabit SFP Ports 53w - Needed for Dante Network
1.00	ea	MAA	1SP SHF 8"D W/1U FA,BPC
1.00	ea	MAA	14 Space (24 1/2") Portable Rolling Rack With Plexi Front Door And Marbled-Graphite Laminate Top
1.00	ea	MAA	2 SPACE (3 1/2") RACK DRAWER, BLACK BRUSHED FINISH
1.00	ea	SHU	Includes SLX2/SM58 Handheld Transmitter with SM58 Microphone
1.00	ea	SHU	Includes SLX1 and WL185 Microflex® Cardioid Lavalier Microphone
1.00	ea	DEN	Denon DN-500BD 1RU Professional Blu-ray Disc Player
10.00	ea	OFE	Reuse Owner Furnished SLX4 Receiver J3 Freq: 572 to 596MHZ
10.00	ea	OFE	Reuse Owner Furnished Wireless tabletop Microphone w/ 18in Gooseneck
3.00	ea	OFE	Reuse Owner Furnished UHF Antenna/Power Distribution System
2.00	ea	OFE	Reuse Owner Furnished UHF Directional Antenna
1.00	ea	OFE	Reuse Owner Furnished 8OUT,20A POWER CONDITIONER with VOLTMETER
1.00	ea	OFE	Reuse Owner Furnished 40-Input, 25-Bus Digital Rack Mixer with 16 Programmable MIDAS Preamps, USB Audio Interface and iPad/iPhone* Remote Control
1.00	ea	OFE	Reuse Owner Furnished 575 W/channel into 4 ohms and 900 W/channel into 2 ohms with a lightweight PowerLight power supply, the PLX1802 is ideal for the most demanding live sound applications.
2.00	ea	OFE	Reuse Owner Furnished Electro-Voice EVID-6.2 - 2-Way 300-Watt Installation Speaker with Dual 6" Woofers and 1" Titanium Tweeter - White
2.00	ea	OFE	Reuse Owner Furnished VHF Diversity Receiver 1 with HH, 1 w Lav
2	lot	LSI	Misc Hardware & Connectors

OPTIONAL Upgrade to Laser Projector

Amt.	#	Mfg.	Description
1.00	ea	PAN	6500 Lumen Laser Projector with Std Lens - White
-1.00	ea	PAN	6500 Lumen WUXGA LCD Projector with Std Lens (F1.7 to 2.3) - White

TOTAL

1. MATERIALS.

All materials included in the project will be in strict accordance with the material schedules, specifications and/or shop drawings attached to this proposal. The system created with these materials will be in strict accordance with **Section 1, "System Description", Section 3, "System Components and Products"**.

Project Narrative

Committee Room A-V Upgrade

Village of Fox Point

2. LABOR.

The labor included within the scope of this proposal includes, consistent with the terms and conditions further set forth, installation and/or supervision of, all pulling of audio cable necessary for the installation of this specific system; all mounting and aiming of loudspeakers; installation of all electronic equipment in proposed racks; termination of all audio and control devices; system testing, calibration and tuning; cleanup of debris and broom cleaning of floors in all work areas; and training of system operations personnel.

3. WIRING.

All audio, video and/or low-voltage control wiring installed as part of this system will be in strict accordance with all applicable municipal, state and federal electrical code standards and ratings, and will be plainly routed and labeled. An absolutely strict phase convention will be maintained for all wiring from the microphone receptacles to the loudspeakers. A positive voltage applied to pin #2 of any microphone receptacle or the center pin of any RCA connector or the tip of any Phono connector will produce a positive displacement of any loudspeaker or driver in accordance with crossover design.

4. ELECTRICAL POWER

Unless specifically agreed to, in writing, the services of an electrical contractor are NOT included in any pricing submittal or attachment to this proposal.

5. INSURANCE.

Lewis Sound & Video Professionals will maintain comprehensive Worker's Compensation Insurance to approved limits as required by Wisconsin law. Comprehensive general and automotive liability insurance will be maintained in the amount of \$500,000.00 unless otherwise agreed in writing. The liability of Lewis Sound & Video Professionals is hereby limited to injury or loss caused by the negligence of Lewis Sound & Video Professionals, its subcontractors and/or agents not exceeding the limit of liability insurance coverage provided to Lewis Sound & Video Professionals

6. WARRANTY.

Upon completion, each individual component in the system will comply with manufacturers' published specifications for maximum allowable noise and distortion. All workmanship is guaranteed against defects not inherent in the quality required of the materials for a period of one year from the date of substantial completion of installation. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The exclusive remedy shall be that Lewis Sound & Video Professionals will replace or repair, at its option, any part of its work which is found to be defective. Lewis Sound & Video Professionals is not responsible for any special, incidental, or consequential damages of any sort. Lewis Sound & Video Professionals is not responsible for damage to its work or improper use of its equipment by others.

Project Narrative
Committee Room A-V Upgrade
Village of Fox Point

7. TERMS OF PAYMENT.

Lewis Sound & Video Professionals will submit invoices for payment every four weeks, **payable upon receipt**, unless otherwise expressly agreed upon in writing signed by both parties. The final balance, including the cost of all unpaid changes, is due thirty (30) days after Lewis Sound & Video Professionals' completion of all work.

All amounts not paid when due shall bear interest at the rate of 2% per month or the maximum legal rate permitted by the State of Wisconsin, whichever is less. All costs of collection, including actual attorneys' fees, shall be paid by the Owner. Lewis Sound & Video Professionals may, at its sole option, suspend work after seven days written notice to the Owner, without liability to or recourse of the Owner, until delinquent amounts are paid.

ACCEPTED:

Village of Fox Point

Representative:

BY: _____

DATE: _____

APPROVED:

LEWIS SOUND & VIDEO PROFESSIONALS

BY: _____

DATE: _____

Brew City Contractors

522 W Bergen Drive Fire and Water Restoration
Fox Point, WI 53217 Hazardous Material Remediation
414.213.7223 www.brewcitycontractors.com

Client: Michael Pedersen
Property: 7200 N.Santa Monica blvd
Fox Point, WI 53217

Operator Info:
Operator: CMORSE

Estimator: Clarence Morse

Business: (414) 213-7223
E-mail: cmorse@brewcitycontractors.
com

Company: Brew City Contractors
Business: 522 W Bergen Drive
Fox Point, WI 53217

Type of Estimate: Other
Date Entered: 7/19/2016 Date Assigned: 7/19/2016
Date Est. Completed: 7/19/2016 Date Job Completed:

Price List: WIMW7X_JUL16
Labor Efficiency: Restoration/Service/Remodel
Estimate: FOX_POINT_MEETING_R

Brew City Contractors

522 W Bergen Drive
Fox Point, WI 53217
414.213.7223

Fire and Water Restoration
Hazardous Material Remediation
www.brewcitycontractors.com

FOX_POINT_MEETING_R

Main Level

Meeting Room	Height: 11'
DESCRIPTION	QNTY
1. Protect carpet and seal room. Cover HVAC System with filters	1.00 EA
2. (Install) 3/8" drywall overlay -hung, taped, floated -ready for primer. Vinyl strip @ acoustical ceiling tile bracket	1,562.00 SF
3. Patch holes in ceiling - match texture	1.00 EA
4. Remove and reset trim. Mitre to fit if needed	1.00 EA
5. Install extensions on outlets/switches	1.00 EA
6. Seal/prime then paint the walls	1,562.00 SF

Grand Total

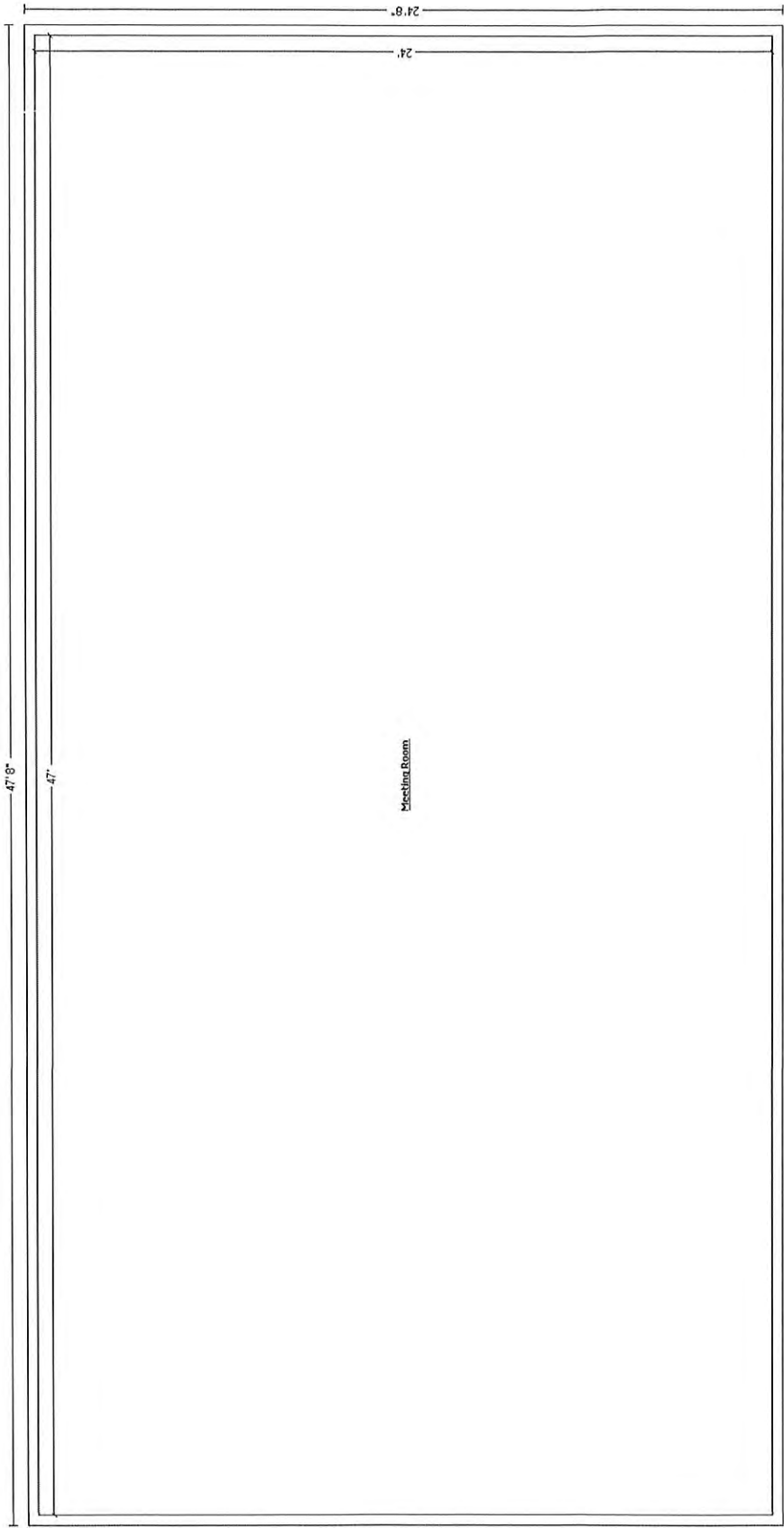
7,229.22

Clarence Morse

Grand Total Areas:

1,562.00 SF Walls	1,128.00 SF Ceiling	2,690.00 SF Walls and Ceiling
1,128.00 SFFloor	125.33 SY Flooring	142.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	142.00 LF Ceil. Perimeter
1,128.00 Floor Area	1,175.78 Total Area	1,562.00 Interior Wall Area
1,736.00 Exterior Wall Area	144.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total HpLength	

CG
ii.
ii.



7/19/2016

FOX_POINT_MEETING_R

August 3, 2016

Village of Fox Point
Attn: Michael Pedersen
Email: mpedersen@villageoffoxpoint.com

Re: Village of Fox Point-Board Room

Wall-tech, Inc. is pleased to provide the following painting proposal for the Village of Fox Point Board Room. Pricing is based upon site visit on July 13, 2016.

Scope of Work - Option 1

- o Glue down seams in existing wallcovering that are raising.
- o Prime and paint wallcovering.
- o Paint existing chairrail.
- o Prepare and paint existing hollow metal doors and frames.

Scope of Work - Option 2

- o Glue down seams in existing wallcovering that are raising.
- o Prime and paint wallcovering above chairrail.
- o Furnish and install wallcovering below chairrail. Material allowance of \$3.00 per square foot is included. Pricing may vary dependent upon pattern and material.
- o Paint existing chairrail.
- o Prepare and paint existing hollow metal doors and frames.

Scope of Work - Option 3

- o Glue down seams in existing wallcovering that are raising.
- o Furnish and install wallcovering above and below chairrail. Material allowance of \$3.00 per square foot is included. Pricing may vary dependent upon pattern and material.
- o Paint existing chairrail.
- o Prepare and paint existing hollow metal doors and frames.

Scope of Work - Option 4

- o Remove existing vinyl wallcovering including adhesive.
- o Fill grooves in wood paneling as necessary.
- o Prime and paint existing wood paneling.
- o Paint existing chairrail.
- o Prepare and paint existing hollow metal doors and frames.

Notes & Clarifications:

- o Prices are based on the use of quality lines of commercial grade materials.
- o This proposal is valid for sixty (60) days from date hereon, after which it may be subject to changes.
- o All work included in this proposal is to be done during normal working hours.
- o This proposal does not include off-shift and/or overtime work.
- o Refinishing of stained woodwork is not included in this proposal.
- o Painting of aluminum window frames is not included in this proposal.
- o Painting of the ceiling is not included in this proposal.

Option 1: \$5,960.00

Option 2: \$8,795.00

Option 3: \$12,245.00

Option 4: \$11,485.00

(continued)

Scope of Work - Ceiling Alternate

- o Patch up to ten (10) holes in the ceiling from old lights and speakers.
- o Texture patches to match existing texture as closely as possible.
- o Spot prime and paint ceiling with one coat to closely match existing color.
- o Cost is in addition to Option 1-4 costs.

Additional Cost: \$3,265.00

I would like to thank you for the opportunity to provide this proposal. We appreciate your consideration of Wall-tech, Inc. to be a part of the construction team and to contribute to the success of this project.

Sincerely,



Ryan Coutts
Project Manager/Estimator
414-238-6917