

**NOTICE OF MEETING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
August 8, 2017
7:00 P.M.**

AGENDA

- 1. Roll Call**
- 2. Persons desiring to be heard**

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Individuals desiring to be heard may reserve a portion of their time, or defer it altogether, to when the Board takes up an agenda item. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees.

- 3. Committee Reports**

- a. Plan Commission**

1. The Village Board will receive a report concerning the Plan Commission Review and Recommendation of Certified Survey Map which includes a proposed land combination of two parcels submitted by the Applicant Pete Friedlander, located at 1548 East Goodrich Lane.

- 4. Consent Agenda** – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.

- a. Approve the Minutes of the June 13, 2017 Village Board meeting.
[Pages 1-16]
 - b. Approve the Minutes of the July 11, 2017 Village Board meeting.
[Pages 17-30]
 - c. Adopt the Ordinance to Repeal and Re-create Chapter 375 of the Village of Fox Point Village Code Concerning Health and Sanitation Licenses and Permits.
[Pages 31-45]
 - d. Adopt the Cooperation Agreement between the Village of Fox Point and Milwaukee County related to the Community Development Block Grant Program and authorize the Village President and Village Clerk to sign the agreement per the Director of Public Works' memorandum dated August 1, 2017.
[Pages 46-53]

- e. Accept the proposal of Voss' Treemendous Tree Service, LLC in an amount not to exceed \$14,000 for the removal of ash trees in the Village and authorize the Village President and Village Clerk to sign the contract per the Village Forester's memorandum dated July 27, 2017.
[Pages 54-57]
- f. Approve the request of the Fox Point Lutheran Church to use Village streets on Saturday, September 9, 2017 for their 2017 Fun Run per the Assistant Village Manager's memorandum dated July 24, 2017.
[Pages 58-60]
- g. Approve the Temporary Class "B" / "Class B" (Fermented Malt Beverage and Wine) License for Congregation Sinai Summer Concert Series on Saturday, August 19, 2017 per the Village Clerk/Treasurer's memorandum dated August 1, 2017.
[Pages 61-63]
- h. Approve the Temporary Class "B" (Fermented Malt Beverage) License for Congregation Sinai Summer Concert Series on Saturday, October 7, 2017 per the Village Clerk/Treasurer's memorandum dated August 1, 2017.
[Pages 61 and 64-65]
- i. Approve the Land Combination and Certified Survey Map submitted by applicant Pete Friedlander for the property located at 1548 East Goodrich Lane.
[Pages 66-72]
- j. Approval of Utility Rate review engagement agreement with Baker Tilly per Village Manager's memorandum dated July 27, 2017.
[Pages 73-79]
- k. Approval of Sunday October 29, 1-4 pm as Trick or Treat date and time.
- l. Accept the proposal of Ruekert Mielke in the amount not to exceed \$18,000 to enhance the existing ArcGIS Server web application as well as create a web based document management system that will allow the public to digitally download any property record and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Assistant Village Manager's memorandum dated August 2, 2017.
[Pages 80-91]
- m. Approval of SEH change order, dated July 27, 2017 for Dunwood Crossing Development review on behalf of the Village
[Pages 92-97]
- n. Approve Payment of the Bills in the amount of \$639,209.03 for the period July 1, 2017 through July 31, 2017 per the report submitted by the Village Manager.
[Pages 98-112]

5. **New Business**

a. **Presentation and Discussion of Village Donation Practices**

The Village Board will discuss and possibly act with regard to the Village of Fox Point donation practices per the Village Manager's memorandum dated July 27, 2017.
[Pages 113-114]

b. **Review and Discussion of Five Year 2018-2022 Capital Expenditure plan**

The Village Board will discuss and review the Departmental 5 Year Capital Plans.
[Pages 115-123]

c. **Consideration of Creating a Green Infrastructure Committee for the Village**

The Board will consider the possible creation of a Green Infrastructure Committee, and may give direction to Village Staff.
[Page 124]

d. Appointments to Various Boards, Committees, and Commissions

The Board will discuss and may act regarding President Frazer's appointments to various Boards, Committees, and Commissions.

6. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

7. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Frazer
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee Sumner
- e. Trustee Tirado
- f. Trustee Kravit
- g. Trustee Ollman
- h. Village Manager Scott Botcher

8. Adjourn

NEXT REGULAR VILLAGE BOARD MEETING: September 12, 2017 7:00 P.M.

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at (414) 351-8900.
"Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."*

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VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
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A meeting of the Fox Point Village Board was held on Tuesday, June 13, 2017 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Marty Tirado
Trustee Liz Sumner
Trustee Bill Kravit
Trustee Greg Ollman

President Frazer noted there is a quorum present.

Also present are Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, Finance Manager Mary Carthell, Administrative Intern Mohammad Easa and Village Clerk Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Presentation of FY 2016 Audit by Village Auditor to the Village Board

Wendi Unger, Baker Tilley Virchow Krause and Company, presented the 2016 Village Audit and answered questions. Ms. Wendi Unger noted ~~there is a~~ 2016 Financial Highlights Presentation ~~has been~~ was distributed to the Village Trustees. In addition, the Communication to Those Charged with Governance and Management and the Financial Statements were distributed prior to the meeting.

President Frazer noted the village board has received the 2016 Village Audit; President Frazer and Trustee Symchych noted their gratitude for Ms. Unger, her team's work and the village staff's work and presentation on the 2016 Village Audit.

Persons Desiring to be heard

President Frazer noted he has given the "Persons Desiring to be Heard" a lot of thought over the last month. He has a slightly more flexible approach than the prior announcement in May, by attempting to accommodate everyone's wishes. People may speak whenever they want on a matter; everyone gets 3 minutes to speak, either up front or under an agenda item or by splitting the 3 minutes of time under several agenda items. He did note that if someone cannot get their thoughts out in 3 minutes time, the individual can always ask the Chair for more time and the Chair will consider that request. President Frazer also noted this is on the agenda later on tonight.

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President Frazer opened Persons Desiring to be Heard; he noted there will be a public hearing on 2 items on the agenda coming up and if you want to speak on either of the 2 items, you may wait until that comes up, as it is near the top.

Bob Cory, 7740 N Santa Monica Blvd

Mr. Cory commented on the 3.7 million dollars that will be revenue from the sale of the school property (Dunwood property). Mr. Cory expected information on what the school would use the revenue for and inquired on who is responsible for the revenue.

Elizabeth Aelion, 210 W Bergen Ct

Ms. Aelion thanked President Frazer for increasing the opportunities for comments. Ms. Aelion commented her concerns on Village Board room expenditures and on finance fees in regard to debt. Ms. Aelion suggested financing fees be paid out of the current budget.

Jan Singer, 8426 N Regent Rd

Ms. Singer noted concerns about all of the talk on the project with homes for the aging population and suggested a gender-neutral and user-friendly bathroom at the Doctors Park.

Marilyn Franklin, 7870 N Regent Road

Ms. Franklin commented in regard to the public comment agenda item and noted her happiness that it has been recognized the need for further clarification during the comment time. In the event this procedure does not work, it was suggested to hold Public Comment at the beginning and end of the meeting agenda.

[Public ~~Hearing~~ comments received under persons desiring to be heard in connection with ~~comments for the~~ Proposed Petition for Planned Development Overlay District Rezoning, 217 West Dunwood Road (a/k/a, Dunwood School Property) regarding 5b, as recommended by Village Attorney Eric Larson and as Village Board by unanimous consent were incorporated into the public hearing comment period specific to the rezoning.]

Hearing no other public comments, President Frazer closed public comment period.

Committee Reports

Joint Building Board and Plan Commission Report

1. Village Manager Scott Botcher gave a brief report in regard to Joint Building Board and Plan Commission review of village hall entrance doors.
2. President Frazer gave a brief report of the Plan Commission consideration of the Petition for Planned Development Overlay District Rezoning at 217 West Dunwood Road (a.k.a. a portion of the Dunwood School property), including the Application, Plan Commission Resolution 2017-1 adopted by the Plan Commission and as exhibits A and B, containing many conditions and the Ordinance before the Village Board tonight.

There were no questions or comments; therefore, hearing no comment, President Frazer closed comment period.

Public Hearing for Village Hall Entrance Doors (5a)

On motion by Trustee Symchych, seconded by Trustee Tirado, and carried unanimously to open the public hearing at 7:55 p.m.

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With no public comments, President Frazer closed public comment period at 7:55 p.m.

On motion by Trustee Symchych, seconded by Trustee Kravit and carried unanimously to close public hearing at 7:55 p.m.

On motion by Trustee Fonstad, seconded by Trustee Kravit, and carried unanimously to approve the proposed Village Hall Entrance Doors, as set forth in the attached memorandum dated June 5, 2017.

Public Hearing for Proposed Petition for Planned Development Overlay District Rezoning, 217 West Dunwood Road (a/k/a, Dunwood School Property)(5b)

President Frazer explained procedures for the Public Hearing, starting with the procedural background from the Village Attorney, Open Public Hearing, Presentation by the Mandel Group, Village Board will ask questions of the Applicant, Public Comment, and Village Board will consider the application.

Background from Village Attorney Eric Larson

Village Attorney Eric Larson noted this is a rezoning petition upon receipt of a prepetition application from Mandel Group; he proceeded to outline the prior process of the public hearing.

Village Attorney Eric Larson gave a background, noting this is a rezoning petition and specifics to the matter, the process consideration and the current status. Now in the current status the Village Board is directed to hold a public hearing; we are properly noticed.

Attorney Larson's recommendation is that the Village Board open the public hearing, receive the comments from the developer, incorporate comments made during the public comment section of the meeting, the Board could just incorporate those comments into the Public Hearing comments. Ultimately the Board needs to consider the ordinance to pass the ordinance or reject the ordinance. A draft ordinance was prepared and is in the packet with a number of conditions. The conditions come from the recommendation of the Plan Commission. This board has the authority, based on what you've heard and what you will hear, to modify those conditions as you deem appropriate. Once a determination is made, if the determination is made to adopt the ordinance, the process is not over. There are a number of additional steps; there is a land division that is required for this part to be able to proceed. If the ordinance is adopted, that process will need to take place to consider that land division that includes a recommendation from the Plan Commission and the decision of this Board. A developer's agreement will need to be drafted; that process will need to continue and this Board will have to consider the conditions that are shown in the developer's agreement. Depending on how the developer's agreement is structured, there may be a separate covenants document, restrictions that would be prepared or those may be contained directly in the developer's agreement and be recorded. One way or the other, there will be recorded restrictions either directly in the developer's agreement or separate.

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Attorney Larson explained what is currently before the Board with regard to Lot 1 and Lot 2. He noted this is a rezoning petition concerning Lot 1, which has been referred to as the multi-family portion of the project and comments of a potential senior living care refers to Lot 2 (as referenced as the Senior Care) is not incorporated in the rezoning. It is tendentially related. If you look at the ordinance that he has presented, there are some restrictions shown in the ordinance that would be imposed on Lot 2. The reason for that in part is that the developer has made certain assurances to the village regarding Lot 2 and how it would proceed to be developed. The ordinance would capture ~~of those insurances~~ assurances and ~~intent to~~ incorporate that into the village's requirements.

**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning Open Public Hearing**

*On motion by Trustee Fonstad, seconded by Trustee Kravit and carried
unanimously, to open the public hearing at 8:03 p.m.*

**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning Presentation by Mandel Group**

Mandel Group, Inc., representatives were in attendance to give a presentation and answer questions; those present included, Mandel Group, Inc. Vice President of Development Ian Martin, Project Architect Jim Shields of HGA and Mandel Group, Inc. Development Coordinator Emily Pier.

Mandel Group Ian Martin gave a presentation in regard to the Petition for Planned Development Overlay District Rezoning, 217 West Dunwood Road (A.K.A. Dunwood School Property). ~~Ian~~ Mr. Martin gave a brief of the history and issues raised by the Building Board and the Plan Commission in prior meetings.

Mr. Martin noted this is a rezoning request submittal for the multi-family portion of the project. There was no submittal for the proposed senior living portion of this project. It is a use by right under the current zoning code. There are some restrictions they have agreed to place on that property even though there is not a formal request on that property before the Board. There is no building permit application on file. He noted the concerns that were raised ~~prior~~ and accommodations that have been made.

1. Retail Concerns - Mandel agreed to remove it from the plan.
2. Concerns there were too many apartments and the senior piece was too big. Mandel eliminated the original town homes and reduced the unit count to 105, and the 2 large buildings were broken down into 4 smaller scaled ones. They also reduced the amount of land specific to the potential senior facility.
3. St. Eugene's asked for a little more green space between the school and the classrooms. They were able to do that. Mandel reshaped the buildings to create more green space.
4. Concerns were raised there was a need for community space, Mandel created a community room in the clubhouse (800-1000 square feet), free of charge to non-profit groups.

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5. Building height was a concern, Mandel reduced building height to two stories in height.
6. Comments for more green space and a community park. They were able to fill the request. They were able to create almost as much green space as is currently available on this site. The majority of it is on Dunwood. The community park installation will be paid for by Mandel; it will have walking trails and Mandel will be responsible for the ongoing maintenance and Mr. Martin noted will most likely go in the development agreement.
7. Landscaping and stormwater was another issue. The concern was with the original stormwater solution had wet ponds; concerns were of mosquitos and a general safety concern about the amount of water in them. The solution was to create rain gardens, reducing the standing water issue and helps on the mosquito issue.
8. Berms – There is a berm planned 3 feet in height and covered with evergreens and other kinds of similar landscaping material.
9. Local wildlife – the rain gardens will bring in butterflies, the tree species are native species that would attract birds.
10. Setbacks – Mandel proposes to place the setbacks 100 feet from the property line along the multi-family units, 75 feet from the property line for the potential senior piece; this has been agreed to go into writing and be placed against the property in the development agreement.
11. There will be no access on Dunwood. Several residents are concerned about the traffic that might come off of this site onto Dunwood. All access from the Mandel property was eliminated from the site access onto Dunwood.
12. Cars and parking were concerns the—Mandel proposed parking is much further from Dunwood and almost 2 ½ times the current distance.

Ian noted, Mandel made the attempt to incorporate as many of the comments/concerns as possible. He noted the demographics for the luxury rental apartments, also commenting on the views from 3 different places on Dunwood Road current condition and when the project is complete.

Project Architect Jim Shields of HGA presented the architectural renderings; Mr. Shields briefly summarized the design of the buildings. Mr. Shields included the visual renderings size and quality of the project, including the building materials, roof material (as commonly used in the village), green space, ample setbacks, community center, parking areas, and residential buildings.

**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning Village Board Comments/Questions**

Trustee Sumner concerns were Port Road traffic and the availability of a turn lane. Mr. Martin's response-responded that a preliminary submittal has been made to Milwaukee County which has been approved with a widened driveway. As requested by Village staff, future traffic studies will be done and submitted to the village for review and changes according to staff. Typically a school or hospital would generate more traffic than an apartment/senior care facility. Trustee Sumner also had concerns in regard to Lot 2's visual condition prior to development. Mr. Martin agreed in the event a senior group is not picked out to go on that portion of the property, it would have to be seeded with grass and maintained and could also be included in the development agreement. Ms. Sumner inquired on residents generally using the outdoor parking in lieu of the underground parking. Mr. Martin noted the underground

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245 parking is temperature controlled and much more convenient for residents with easier access
246 to the elevators. Additional surface parking is for visitors and for the additional non-profit
247 guests. Trustee Sumner inquired on limitation for the zoning and if the zoning is permanent
248 once it has changed. Village Attorney Eric Larson commented Mandel must develop the
249 property as they described; if they do not do that, then this zoning change will terminate. It
250 currently says they have 3 years to satisfy these conditions that are shown in the rezoning or it
251 will lapse. There are 15 restrictions in the zoning ordinance.

252
253 Trustee Kravit commented on the reported high demand for apartments and if the
254 demand is high, were more apartments considered. Mr. Martin noted they have considered it,
255 but the current zoning code does not permit enough density for apartments. Under current
256 village code you get roughly just under 10 apartments per acre. The village code would have to
257 be amended to permit more apartments, which is a huge process. Therefore, given further
258 information the senior use is appropriate in this situation. Trustee Kravit inquired on the
259 community room use for non-profits and who determines if the group qualifies. Mr. Martin
260 noted Mandel will manage the whole property; therefore it would be Mandel to determine the
261 non-profits and qualification. Trustee Kravit also commented on the traffic on Port Washington
262 Road and inquired on what the studies include. Mr. Martin stated the staff also asked Mandel
263 to analyze the existing condition on Port Washington Road and also what it might look like in
264 the future, based on some projections of development. If you track the long term traffic
265 developments on Port Washington Road over the last ten years, the traffic count has actually
266 declined according to the WDOT. The burden would be on Mandel if a turn lane was needed
267 for accommodation.

268
269 Trustee Ollman inquired on the traffic study, commenting I-43 will be expanding to 3
270 lanes of traffic from Bender Road to Highway 60 in Grafton. There is discussion they will be
271 doing some work on Port Washington Road to just South of Good Hope. While I-43 is under
272 construction, his concern is the traffic would increase and the potential overweight trucks using
273 Port Washington Road in lieu of I-43. He suggested Mandel check with Milwaukee County on
274 the construction details. Trustee Ollman also inquired on the community room use, the hours
275 and days permitted for use by non-profit groups. Mr. Martin commented there are currently no
276 set days; it would be figured out, but it will most likely be a first come first serve basis. In terms
277 of hours, Mandel will close the clubhouse at a certain time every evening. Then at that point,
278 the fitness facility would only be available to residents. Trustee Ollman inquired on availability
279 for public restroom use. Mr. Martin noted there would not be an available public restroom on
280 site. Trustee Ollman commented on St. Eugene's in regard to a fence and inquired on the type
281 of fence and the building arrangements on the Dunwood property for minimal viewing
282 exposure. Mr. Martin noted it would be a wrought iron type, black painted aluminum style fence
283 that is supplemented with landscaping. The fence would be a more durable style. Mr. Martin
284 commented on the minimal window exposure, noting Mandel did angle the building at the
285 southwest side and the drainage ditch separates the 2 properties on the west side where the
286 classrooms are located, there is pretty heavy existing large mature trees barrier currently.
287 Trustee Ollman inquired on the height intentions of the potential senior facility. Mr. Martin
288 noted Mandel does not know the height yet and the existing village code limits it to 35 feet or
289 less or no more than 3 stories. Trustee Ollman inquired whether a height restriction could be
290 placed in the agreement for the proposed senior facility. Village Attorney Eric Larson noted
291 they will get to what the Village Board sees as reasonable and the Board will have to decide
292 why they think that is a reasonable component. They would certainly have to comply with the
293 village code. Restrictions can be considered when the Board gets to the ordinance. Trustee

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Ollman inquired on possible underground parking for the senior facility. Mr. Martin stated it was possible, but as it relates to the height of the building and underground parking, they do not know who the group is going to be yet and stated he is not an expert on the best way to design those buildings. That group will have their own process they will have to go through with the village.

Trustee Symchych inquired on the community room, the overall footprint of the building, the small pool structure, what will be done in the community room, and the times of use. Mr. Martin noted the overall building would be 3,700 to 4,000 square feet under roof. The community room will be 700 to 1000 square feet (about ¼ of the size of the building). The pool is more of a splash pad or plunge pool; this would be a smaller water feature. In terms of hours of operation for the community room, he is open to picking a time to close things down and working on it. Mr. Martin noted, in terms of the demand to build a community room, this was not Mandel's idea. This would not have been proposed if we did not think there were groups that wanted to use it. That is why it was included in the project. This is only available for non-profit groups, such as the Garden Club or Fox Point Foundation and residents of the onsite buildings. They would be willing to place in the agreement some language that says that it can only be used by local non-profit groups; it cannot be used by just anybody. Facing the community building, at the main entrance on the left side holds the leasing office and full-time maintenance (including a greeting desk, lounge and coffee/drink area), a utility room and fitness room, restrooms, and the community room. Outside will be a grilling station, tables and chairs, some landscaping and the small water feature. Trustee Symchych asked for an explanation of the design through the 2 story apartment building. Mr. Shields explained the two-story apartment building, units on the second floor having cathedral ceilings. He noted the residential character of the roofs in the homes in Village of Fox Point are pitched similar.

Trustee Fonstad noted the Plan Commission put some conditions on the senior housing units as part of its recommendation to approve the zoning change of the development. At Plan Commission during the discussion were some other prominent items discussed, as the following: 80 units, private pay, and the berm, walking path and landscaping along Dunwood. Mr. Martin noted they could cap it at 100 beds, the reason that it would be too restrictive to find a high quality senior housing. Trustee Fonstad indicated that on the Draft Ordinance, ~~notes~~ states that Mandel must comply with the Building and Fire Inspectors. He would like to ~~propose~~ propose-states that the Board require that Mandel Group provide access to those inspectors upon reasonable notice so that they can inspect the building when they want, as long as they give ~~you~~ that notice. He ~~notice-noted~~ there has been an issue with one other apartment building. Trustee Fonstad asked that it be explicit in the agreement.

Trustee Ollman inquired on whether Mandel would have an issue noting in the agreement that a cell tower would not go up on the property. Mr. Martin stated they would agree there would never be a cell tower placed on the proposed property. Mr. Ollman inquired on the electric and cable being underground. Mr. Martin stated it would be underground.

Trustee Symchych inquired on the second lot – Lot 2, although not up for consideration tonight. She noted it is exceptionally important parking is a real big issue and on-site surface parking is not aesthetically appealing. She suggested they consider substantial underground opportunities.

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Trustee Kravit further commented on the project with Mr. Martin responding. Mr. Martin did note that it is a risk for Mandel if they cannot find a senior group interested in the development.

Trustee Ollman inquired on garbage pick-up and potential restrictions. Mr. Martin noted they would agree to some reasonable refuse pick-up times that would encumber the senior property.

Trustee Fonstad reminded the Village Board that the public comments on Dunwood under "Persons Desiring to be Heard", be incorporated into the Dunwood Public Hearing Public Comment section of the minutes.

President Frazer asked for unanimous consent to incorporate the public comment on Dunwood under "Persons Desiring to be Heard" into the Dunwood Public Hearing public comment section of the minutes for record. No objections were made.

**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning Public Comment Incorporated from Persons Desiring To Be Heard**

[Public Hearing comment ~~incorporated from Persons Desiring To Be Heard~~ for Proposed Petition for Planned Development Overlay District Rezoning, 217 West Dunwood Road (a/k/a, Dunwood School Property) regarding 5b, as recommended by Village Attorney Eric Larson and as Village Board by unanimous consent were incorporated into the public hearing comment period specific to the rezoning.]

Michelle Rifken, 7821 N Mohawk Rd

Mrs. Rifken asked for up to a \$10,000 credit for landscaping of a berm in her property and noted concerns with the length of time for construction and potential unsuccessfulness.

Larry Cohn, 200 W Dunwood Rd

Mr. Cohn noted he is representing his Mother and Father who live at 200 W Dunwood Rd.

Village Attorney Eric Larson intervened, noting the comments should be heard during the Public Hearing, which is one of the next items. Mr. Larson noted the point of the public hearing is to receive public comment on that item. It is a separately noticed issue and is required by law. The Village Board is going to hold a public hearing and that is when the Village Board should hear the comments on Dunwood.

President Frazer noted the process for the public hearing with Mandel Group, Inc., making a comprehensive presentation and then ask for public comment. So he noted, if you are in a big rush, now is the time to comment. If you have a little time to wait, then you might be more satisfied waiting.

Mr. Cohn noted his definite opposition for the Mandel Project and asked what the 3.7 million dollar purchase price would equate for the village. Asked what the 3.7 million the school is selling the property for would be used for and what the cost of the maintenance for Dunwood School property currently is. Mr. Cohn suggested razing the school and noted concerns of future sale of the property.

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~~Public Hearing for Proposed Petition for Planned Development Overlay District Rezoning Public Comment.~~
**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning Public Comment**

Kathy Carroll, 300 W Dunwood Rd

Ms. Carroll noted her exhaustion in regard to communication on the Mandel Group project. She noted her concerns with the potential change in the neighborhood and potential impact on property values. She requested a berm at the project site and a credit towards a berm on her property. Ms. Carroll noted her opposition to this project.

Lorry Rifken, 7821 W Mohawk Rd

Mr. Rifken stated he will be filing a formal ethics complaint against Village Manager Mr. Botcher and Village Attorney Eric Larson, stating documents were withheld and were not posted on the website. Mr. Rifken has concerns there was not full transparency.

Patricia Mousseau, 180 Dunwood Rd

Ms. Mousseau read her, "Take Paradise and Put up a Parking Lot". Ms. Mousseau's concerns were the ambiguous development plan, the increased rental units, more traffic, the profits and gain for the parties involved, who actually benefits from the project, isolated group of wealthy people and continuance of the ambiance in the existing neighborhood.

Robert Beck, 7871 N Mohawk Rd

Mr. Beck offered several thoughts on the proposed Dunwood rezoning and the associated project. First he noted there is a lot of passion from the Dunwood residents and this will bring a big change for the residents. He doesn't consider this a done deal and is confident the Village Board will act thoughtfully and in good faith. He asked the Board to consider if this is the best outcome that can be achieved at this time for the village. His concerns and reservations were as follows: Viewing this project as the entrance to the Village of Fox Point, the increased traffic, the 100 bed memory care unit that is being proposed, the effects on the neighborhood, and the lack of confidence in the future trajectory of the Dunwood Neighborhood housing values. Mr. Beck noted his understanding of the challenging deliberations.

Paul Schwartz, 7861 N Mohawk Rd

Mr. Schwartz noted he lives 4 doors down from the proposed project. He noted his concerns as follows: there is no fundamental knowledge of who this partner is for the senior portion of the project, potential conflict with the non-profit groups with permitted use of the community room, community room's potential for difficulty in the village, concerns of project accountability, and the timeline of this development's construction.

Marilyn Franklin, 7870 N Regent Rd

Mrs. Franklin's concerns of the impact on the Police, Fire and Snowplowing in the village, potential similarities to Porticos of Fox Point, comfort of walking in the closed area, and the need for green spaces.

Jess Langerman 7275 N Beach Rd

Mr. Langerman's concerns were the unknown with the senior memory care living space, lack of information on the development, concerns on attracting people to Fox Point.

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Elizabeth Aelion, 210 W Bergen Ct

Ms. Aelion agrees some of this block is undefined and supports building everything at once. She noted her support for the project, noting as far as the character of the village, there are apartments in Fox Point and the apartments are fine. Ms. Aelion lives directly behind the Fox Croft Apartments; there are never issues.

Nancy Ellis, 8655 N Regent Rd

Ms. Ellis inquired if there will be a public hearing on this matter, separate from tonight. She inquired if the Fox Point public has an opportunity to respond to this and hear about it as a public hearing. She noted her neighboring friends prefer to stay in their homes as long as they can. Ms. Ellis noted she would like to hear their voices heard, along with all the other residents in Fox Point.

Lorry Rifken, 7821 W Mohawk Rd

Mr. Rifken noted his concerns with accountability of Village Attorney Larson and Village Manager Botcher, as the documents on the website were not posted as it was indicated they would be under the Dunwood project. He stated the Building Board approved the whole project, not just the rezoning portion of the project.

**Public Hearing for Proposed Petition for Planned Development Overlay District
Rezoning
Close Public Hearing**

Motion by Trustee Tirado, seconded by Trustee Ollman to close the public hearing at 9:50 p.m.

Trustee Kravit stated everybody deserves to be heard until they feel they've been heard.

Motion Passed; 6-1 (Nay-Trustee Kravit)

President Frazer noted there would be discussion-further board questions on the application.

Trustee Tirado asked Mandel for the timeline of the project construction and asked for clarity on the density.

Mr. Martin noted the construction timeline is 12 to 15 months from the time they break ground until completion of the project. The balance of the project, the potential senior care would be shortly behind that. Construction traffic will all be on Port Washington Road; there will be no construction traffic on Dunwood Road. In terms of density with the unit count, Mandel Group's portfolio is a little less than 2 people per unit; therefore, with 105 units, figure on about 200 people.

Trustee Kravit inquired on the potential to sync up the construction times between the senior care and apartments and why after over a year of work on this project, Mandel does not yet have a developer for the senior portion.

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Mr. Martin, there would be some lapse in time because it is virtually impossible to build at exactly the same time as the apartments. It is virtually impossible to say it will follow the exact timeline. But they could say within a certain period of time, if it is not built within that time, the group would have to come back before the board. Mandel's hope is to sell the senior property to an identified high quality group as soon as we can. Mandel has a lot of interest in it. But it is incredibly difficult to say today that the senior deal has to follow the exact schedule of the apartments. What we could agree to is if the senior care is not complete within a certain amount of time, for instance 4-5 years from today, then there may be some mechanism where that group may have to come back before the Village Board. Mr. Martin answered the second question on a developer for the senior portion and he noted that is frankly because he doesn't know what he has to work with yet.

Mr. Ian Martin expanded on what Mandel has to offer the Village, including restrictions, with the proposed development.

Trustee Fonstad acknowledged that the community group, open green space, the walking trails were all done by Mandel as enhancements and based on the meetings they had in the village trying to address the desire of everybody and they worked very hard. Some of the questions that were raised at the Public Hearing, also were raised at the Plan Commission meeting. He noted these apartments could be used ~~for by~~ people ~~relocation-relocating~~ to the area and who want to live in Fox Point for a while until they look for a permanent home here. That is something currently unavailable right now. Trustee Fonstad made several other points, summing it up by noting this is fundamentally changing the property from institutional zoning to residential and that is something that is consistent with the Village's mission and it should be recognized.

On motion by President Frazer, seconded by Trustee Fonstad, to adopt the Resolution drafted by the Village Attorney and found on page 28 of our agenda packet to add the planned development overlay district zoning designation a planned development overlay district classification of the portion of the Dunwood property that we have characterized as Lot 1.

President Frazer modified the motion, seconded by Trustee Fonstad, to reflect that it would be the adoption of Ordinance No. 2017-02.

Trustee Symchych asked Attorney Larson for clarification and the process if they were to speak in favor of this, how the village would solidify all of the things that have been discussed, as in the set-backs, the traffic plan, etc. as they have been clarified tonight.

Village Attorney Eric Larson noted they can be addressed through the developer's agreement. It will come back to the Village Board for approval. Ultimately, if there were particular things that came up today that you want to be sure are addressed, hopefully staff will pick them up. If staff does not, you will have a chance to look at it in the developer's agreement. The other method would be to make these conditions of the rezoning. Mr. Larson noted he has some notes on changes that the village could incorporate based on some of the statements made if you wanted to go that way.

Trustee Kravit inquired on the process and process following if this is voted on favorably.

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Village Attorney Eric Larson stated if this ordinance is approved, they still need to proceed with a division of the land through a certified survey map. That would proceed to the Plan Commission. The Plan Commission would make the recommendation to the Village Board. The Village Board would see the land division document. The developer's agreement would be negotiated between staff and Mandel and that would come forward to the Village Board for consideration and action. There could be associated documents depending on how the development agreement is negotiated and what seems to make sense. There might be a separate protective covenants, a deed restriction kind of document. Once they have those approvals, then they need to apply for permits. There is a Building Board procedure that follows with those permits.

Trustee Fonstad inquired if a protest petition was filed.

Village Attorney Eric Larson noted he is not aware of one being filed.

Trustee Kravit spoke in favor of the Ordinance.

Trustee Tirado briefly commented on a demographic study by the school.

President Frazer spoke in favor of the motion, with the project being a well thought out, well designed project and well presented. The project has been improved significantly by the participation of citizens and residents surrounding the property, the Building Board, Plan Commission and Village Board. Fox Point is lucky to have a developer as qualified with the reputation and integrity of Mandel to do this project.

Trustee Fonstad anticipated that ~~some of the additions that~~ the Board may want to make some additions to the ordinance as drafted by the Village Attorney and in the interest of streamlining the process, he suggested going through the additions/changes to see if anybody has anything else to add. Said suggested changes are as follows:

1. There are a couple of PDQ's instead of PDO's that got into the ordinance.
2. On page 29 of the packet, Section 2, Paragraph 1, titled presentation compliance, insert a narrative (including and without limitations the June 8, 2017 letter from petitioner to the Village Board of Fox Point together with its enclosures, provided however that no approval of the pool is to be inferred by this action)
3. Also in this paragraph as stated above, the property must develop in substantial conformity with the controls on senior living as presented by the petitioner at the Plan Commission meeting on June 5, 2017, more particularly with the PowerPoint that is attached (add more particularly no more than 100 units, all private pay, with berm, path and opaque landscaping along West Dunwood Road as depicted in the plans and narrative).
4. Financial Guarantee and Agreement on page 30 of the packet -There will be a developer's agreement and a financial guarantee. Add language to that paragraph that makes it clear that the restrictive covenants needs Village Attorney approval and that both the developer's agreement and the restrictive covenants would cover both lots, Lot 1 and Lot 2.
5. On page 30, there is a list of plans that need to get approved by the village staff. One is paragraph d, which is the pedestrian plan which he suggest the Village Board add a paragraph that says this shall include both lots, Lot 1 and Lot 2 and provide for access to the pedestrian path from West Dunwood Road.

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- 589 6. Paragraph 11, Police and Fire Inspection, add language at the end (upon reasonable
590 notice petitioner is required to grant the Building Inspector for the Village of Fox Point
591 and Fire Inspectors for the North Shore Fire Department access to the subject property
592 for the purpose of inspection).
593

594 Trustee Fonstad noted a copy of the changes have also been given to Village Attorney
595 Eric Larson.
596

597 Trustee Fonstad asked the Village Board to move to amend the draft ordinance to make
598 these changes.
599

600 ~~On motion by President Frazer, seconded by Trustee Fonstad,~~
601 ~~agrees to modify the main motion to incorporate the changes that Mr. Fonstad~~
602 ~~just indicated. Mr. Fonstad seconds the modified motion.~~
603

604 Trustee Kravit asked to hear Mandel Group's comments on the modification made to
605 the draft ordinance to be certain everyone is on the same page.
606

607 ~~President Frazer suspended asked to suspend the rules to allow the~~
608 ~~applicant to respond to President Frazer and Trustee Fonstad's modifications to~~
609 ~~the draft ordinance. By unanimous consent the rules were suspended, and the~~
610 ~~applicant came forward.~~
611

612 Mr. Martin came forward to respond, noting the recommendations are acceptable to
613 Mandel Group.
614

615 Trustee Tirado noted his disagreement with the requirement on private pay and with the
616 required plans on the parenthesis on section d of the pedestrian plan. He noted his reasons.
617

618 Discussion ensued at length.
619

620 ~~President Frazer suspended asked to suspend the rules unanimously to~~
621 ~~hear the applicant, Mandel Group Mr. Ian Martin in regard to private pay. The~~
622 ~~rules were suspended by unanimous consent.~~
623

624 Mr. Martin explained private pay, ~~and~~ or a group that ~~is not private pay, pays~~ would
625 enter into a payment in lieu of taxes agreement is what Mandel had proposed. There are some
626 non-private pay groups that are very high-end, for example St. Johns on the Lake. They are
627 not technically a private pay group, but they do enter into a pilot agreement so that they pay
628 real estate taxes despite that status.
629

630 *President Frazer called the question.*
631

632 *By a show of hands, motion carried unanimously, 7—0.*
633

634 **Consent Agenda**
635

- 636 a. Approve the Minutes of the May 9, 2017 Village Board Meeting.
637

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- b. Grant the 3 "Class A" Beer and Intoxicating Liquor and 6 "Class B" Beer and Intoxicating Liquor licenses and approve the appointment of the 2 new agents, per the Village Clerk/Treasurer's memo dated May 26, 2017, subject to any conditions as noted.
- c. Grant the Cigarette and Tobacco Product Retail license to the establishment Walgreen Co, d/b/a, Walgreens #03125 per the Village Clerk/Treasurer's memo dated May 26, 2017.
- d. Accept the proposal of Auto Service Aids LLC of Oconomowoc, WI in the amount of \$13,794.88 for replacement of the existing vehicle lift in the public works repair shop per the Assistant Director of Public Works memorandum dated June 1, 2017.
- e. Schedule a Public Hearing for the July 11, 2017 regular Board meeting to receive comments and input on the proposed 2018 Community Development Block Grant (CDBG) program project list immediately following "Persons desiring to be heard" per the Director of Public Works' memorandum dated June 5, 2017.
- f. Adopt a Resolution Approving of and Authorizing Submittal of the CMAR Report for the Sanitary Sewer Activities of 2016 drafted June 7, 2017.
- g. Confirm President Frazer's appointment of Trustee Eric Fonstad to Library Board.
- h. Approve Payment of the Bills in the amount of \$439,276.45 for the period May 1, 2017 through May 31, 2017 per the report submitted by the Village Manager.

Trustee Fonstad requested item 6a be removed from the consent agenda.

On motion of Trustee Kravit, seconded by Trustee Tirado, and carried unanimously, the Village Board approved the consent agenda, as amended (items b-h).

Minutes of the May 9, 2017 Village Board Meeting (6a)

Trustee Fonstad noted on page 50 of the Village Board packet, under the announcement section line 28, Trustee Ollman stated he had reported he spoke to Scott Brandmeier, President Frazer and Trustee Fonstad about the opportunity for citizen comment at Village Board meetings. Mr. Fonstad noted he does not recall Trustee Ollman talking to him.

Attorney Larson noted the minutes are a record of what happened ~~and it was recorded at the meeting.~~

On motion of Trustee Sumner, seconded by Trustee Ollman, and carried unanimously the Village Board accepts the May 9, 2017 Village Board meeting minutes as set forth in agenda item 6a from the consent agenda.

Village Board Room Improvements

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On motion of Trustee Kravit, seconded by Trustee Symchych, the Village Board postponed the Village Board improvements item until the July Village Board meeting. Passed, 5-2 (Nay-Trustee Tirado and Trustee Ollman).

Policies and Procedures for Receiving Public Comment on Village Board Agenda Items

A brief discussion on the structure of receiving public comment on the Village Board agenda items took place. Agenda order, regularity, systems, certainty, predictability, workable solution for addressing concerns, high value of citizen comment, encouragement of participation and engagement were all briefly discussed on the matter.

Elizabeth Aelion, 210 W Bergen Ct

Ms. Aelion thanked the Village Board for the public comment period change and stated the conduct of the meeting today ~~did~~ indicates the need for a time limit.

No action was taken.

Request for Proposal of Consultant to Conduct Update on the Village Comprehensive Plan

It was consensus of the Village Board to take ~~no~~ action today and to revisit the Comprehensive Plan up at their connection with the 2018 budget ~~time~~.

Future Agenda Items

None

Announcements

Village President Frazer congratulated the village staff and thanked them for a very successful 2017 Open House last Saturday. He commented on his attendance, noting the resident participation was high, as was the level of engagement and fun. He noted ~~the~~ the free day at the swimming pool and that attendance was very high. President Frazer announced that volunteering for the dunk tank that was a lot of fun. He thanked Manager Botcher, the Department for Public Works, Police Department, Fire and Rescue, the Village Forrester, and ~~the~~ community members populating the various booths and for their participation.

Trustee Fonstad reminded everyone the North Shore Library building presentation is at 7:30 a.m. Thursday morning in the Community Room.

Trustee Symchych noted her appreciation to Mr. Fonstad for taking over the Library responsibilities; she is in the process of arranging to meet with Mr. Fonstad so she can transfer everything she learned and hopefully they will have a seamless transition.

Trustee Sumner thanked the village staff for the awesome job they did at the 2017 Community Open House, reporting it was very fun; her kids had a great time.

Trustee Tirado thanked the village staff for the 2017 Open House. He reported he had really good feedback, especially from families with kids that had a really nice time. Trustee Tirado noted the Farmers Market opens this weekend on Saturday.

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Trustee Ollman thanked the village staff for 2017 Open House.

Village Manager Scott Botcher reported the Moody's Bond rating call yesterday; it went extremely well and they were very impressed with our audit. Our audit was very strong. OS reflects increasing fund balances through 2017 as well. The Manager's meeting is Thursday at noon; they will be talking about Assembly Bill 348 (siting of the small cell towers on poles and right-of-ways). Total maximum daily loads (TMDL's) TMDL's are waiting to be blessed, besides Village of Fox Point. We waited a year and the Storm Water fund balance declined slightly; staff may do a rate case study on that and come back with recommendations. Mr. Botcher reported John Mayer has left the village. Staff has had discussion with others to fill his role because the village does need to maintain adequate levels of funding on both water and sewer.

Adjourn

On motion of Trustee Kravit, seconded by Trustee Symchych and carried unanimously, the Village Board adjourned the Village Board meeting at 11:13 p.m.

Respectfully submitted,

Kelly A. Meyer
Village Clerk/Treasurer

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A meeting of the Fox Point Village Board was held on Tuesday, July 11, 2017 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. President Frazer asked the Village Clerk to take roll call; roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Marty Tirado
Trustee Liz Sumner
Trustee Bill Kravit
Trustee Greg Ollman

President Frazer stated the Board has a quorum. Trustee Sumner arrived at 7:01 p.m. Trustee Kravit arrived at 7:03 p.m.

Also present are Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, Police Chief Chris Freedy, Administrative Intern Mohammad Easa and Village Clerk Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer opened Persons Desiring to be heard.

Erika Siegel, 7433 North Beach Court

Mrs. Siegel read her letter in opposition of the 2 donated trees planted on Beach Drive. Concerns were obscuring the view of the lake on Beach Court, devaluation of her property, village staff acting without the best interest of the residents, procedures for donations, and Village Clerk records request response letter with unjustifiable limitations. Mrs. Siegel asked the village consider removing the trees and the donation item be used towards trees in other village green space or the money returned. She asked for a review of policies and procedures of donations to the village and asked that the Village Board become involved with the matter. Mrs. Siegel noted a copy will be sent to all of the board members.

Jeff Siegel, 7433 North Beach Court

Present, but declined.

Scott Mullins, 7463 North Beach Court

Present, but declined.

Laura Mullins, 7463 North Beach Court

Mrs. Mullins read her letter dated July 11, 2017 representing both her husband and herself, in opposition of planting the 2 trees located to the east on Beach Court and any new trees or shrubs being planted along this public strip of land. This letter was provided and

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written to Scott Brandmeier and sent to village staff, Tree Commissioners and the Village Board, as attached to the minutes **[Exhibit 1]**. Mrs. Mullins concerns were the following: their home purchase due to the Lake Michigan view, property value's direct relation to the Lake Michigan view, happiness and enjoyment from viewing the lake daily. Mrs. Mullins quoted 745-10(f) (4), on the Residential Character of Beach Court neighborhood and 745-10(a), on adverse effects in regards to enjoyment. Mrs. Mullins asked the village to remove the 2 new trees from the public land/Beach Court neighborhood and do not permit any other trees to be planted in this public land strip. Mrs. Mullins indicated the Mullins' concern with review of the donation procedures, protocols and transparency.

Andrew Mullins, 7463 N Beach Court

Mr. Andrew Mullins, son of Scott and Laura Mullins, read his letter in memory of former Village Trustee/Village President Evan Schwemer. A copy of a photo (a plan for the Schwemer subdivision, which is now the Beach Court neighborhood with 8 homes) from Mr. Steve Tenley who lives at 7307 North Beach Court (former home of Evan Schwemer) has been provided. Mr. Mullins' concerns were the preservation of the original plan of Michigan Lake Views with all 8 parcels and homes strategically designed for the views in the Beach Court neighborhood. He asked the Village Board to remove the 2 recently planted trees placed in the public area.

Jeanne Safro, 7473 North Beach Drive (Not Present)

Mr. Andrew Mullins also read Jeanne Safro's, 7473 North Beach Drive letter (as attached to the July 12, 2017 Village Board minutes **[Exhibit 2]**) dated July 5, 2017 to the Village of Fox Point in regard to her opposition of the two recently donated and planted trees. Ms. Safro's concerns were obscuring, impeding and affecting the Lake Michigan views from her home.

Mary Kaufmann, 7443 North Beach Court (Not Present)

Mr. Andrew Mullins lastly read Ms. Kaufmann's letter (as attached to the minutes **[Exhibit 3]**), dated July 11, 2017 of opposition to the recently planted trees impeding the views of Lake Michigan. Her concerns were some of the following: process for donations and impeding the view of Lake Michigan.

Hearing no other comments, President Frazer closed public comment period.

Committee Reports

Plan Commission Report

President Frazer gave a brief report of the Plan Commission's review and consideration of the Conditional Use Permit for Bryson Reid Forever Classic, 333 W. Brown Deer Road at Audubon Court Shopping Center.

There were no questions or comments; therefore, hearing no comment, President Frazer closed comment period.

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Public Hearing for 2018 Community Development Block Grant (CDBG) program project list with Public Input

Village Manager Scott Botcher gave a brief report on the CDBG Program project list.

On motion by Trustee Kravit, seconded by Trustee Sumner, and carried unanimously to open the public hearing at 7:26 p.m.

Hearing no public comments, President Frazer closed public comment period at 7:26 p.m.

On motion by Trustee Sumner, seconded by Trustee Ollman and carried unanimously to close public hearing at 7:26 p.m.

On motion by Trustee Fonstad, seconded by Trustee Kravit, and carried unanimously to authorize the Director of Public Works to submit the appropriate application and materials to Milwaukee County for the 2018 Community Development Block (CDBG) program project list for reimbursement of the lease expenses for the LX Club for the 2018 fiscal year for the minimum amount of \$6,000.

Consent Agenda

- a. Approve the Minutes of the June 13, 2017 Village Board Meeting and Public Hearing [removed from Consent Agenda].
- b. Grant a Conditional Use Permit to Bryson Reid Forever Classic, 333 W Brown Deer Road (Audubon Court Shopping Center) and authorize the Village President and Village Clerk/Treasurer to sign the Conditional Use Order.
- c. Accept the proposal of Mid-state Equipment in the amount of \$14,737.00 for one (1) each SCAG Model#STTII-61V-31 Commercial Mower and attachment.
- d. Accept the proposal of Proven Power, Inc., in the amount of \$26,406.12 for one (1) each John Deere Model # X758 Utility Tractor and attachments.
- e. Accept the bid of Compass Minerals in the amount of \$58.59 per ton for sodium chloride per the Director of Public Works' memorandum dated July 6, 2017.
- f. Accept the proposal of Munson, Inc. in the amount of \$13,978 for the removal and repaving of two failed pavement areas on Quarles Place and authorize the Village Manager to sign the proposal per the Director of Public Works' memorandum dated July 6, 2017.
- g. Adopt Notice of Public Records Accessibility to be prominently displayed and made available to the public for inspection and copying at the Village of Fox Point for guidance per the Village Clerk memorandum dated, June 29, 2017.

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- h. Approve Payment of the Bills in the amount of \$378,367.94 for the period June 1, 2017 through June 31, 2017 per the report submitted by the Village Manager.

Trustee Fonstad requested item 5a be removed from the consent agenda.

On motion of Trustee Ollman, seconded by Trustee Sumner, and carried unanimously, the Village Board approved the consent agenda, as amended.

Village Board Room Improvements

Village Manager Scott Botcher gave background on the Village Board Room Improvements.

Village Board discussed the Village Board Room Improvements.

Bob Cory, 7740 North Santa Monica Blvd.

Mr. Cory noted his opposition to improvements to the Village Board room.

Jim LaCharite, 8049 North Santa Monica Blvd.

Mr. LaCharite agreed to Mr. Cory's opposition.

Administrative Intern Mohammad Easa introduced himself, gave a brief report on the Village Board Room Improvements, and answered questions.

Elizabeth Aelion, 210 W Bergen Court

Ms. Aelion commented on her opposition to the village board room improvements.

Bob Cory, 7740 North Santa Monica Blvd

Mr. Cory stated the Board should move forward and make progress with other important village business and discontinue discussion on the village board room improvements.

Laura Mullins, 7463 North Beach Court

Mrs. Mullins commented she was in support of new chairs.

Erika Siegel, 7433 North Beach Court

Mrs. Siegel noted her supported capital improvements and maintain the growth.

Motion [Main Motion] of Trustee Tirado, to authorize village staff to spend up to a maximum of \$31,000 for village hall board room improvements. Seconded by Trustee Sumner.

Attorney Larson clarified his interpretation of the motion **[Main Motion]** to be and for the record, to delegate the authority to make the decisions to the village manager, in lieu of village staff. Mover Trustee Tirado did clarify that was his intent.

President Frazer restated the Trustee Tirado's motion [Main Motion] for clarification to authorize the Village Manager to spend up to a maximum of \$31,000 for the village hall board room improvements.

Village Manager Scott Botcher asked the Village Board for more direction and clarity.

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A straw poll by show of hands was taken in favor of spending money on village board room improvements, 5-2, majority.

Motion to Amend [Amend #1] of Trustee Symchych, to the original motion [Main Motion] to include option number 1 on the chairs and otherwise following the recommendations in the memo dated July 3, 2017. Trustee Sumner seconded.

Trustee Symchych clarified the motion to amend **[Amend #1]** to include specificity to option 1 on the chairs and otherwise accepting the recommendations included in the memo for both the AV and the walls.

Motion to Amend [Amend #2] of Trustee Kravit to take the basic elements of the amendment separately, giving the Village Manager more clear direction, deciding separately on the chairs, the walls and the audio visual. Trustee Ollman seconded.

Discussion on the Kravit motion to amend **[Amend #2]** followed.

Vote was taken on the Kravit motion to amend [Amend #2], and the motion failed, 2-4 (Opposed-Trustee Sumner, Trustee Symchych, Trustee Tirado, and President Frazer), 1 abstained (Trustee Fonstad)

Vote was taken on the Symchych motion to amend [Amend #1]. Motion passed 4-2 (Opposed-Trustee Ollman and Trustee Kravit), with 1 abstaining (Trustee Fonstad).

Amended motion [Main Motion as amended by Amendment #1], to authorize the Village Manager to spend up to a maximum of \$31,000 for Village Hall improvements, to include option number 1 on the chairs and otherwise following the recommendations in the memo dated July 3, 2017, passed, 4-2 (abstaining-Trustee Fonstad).

Minutes of the June 13, 2017 Village Board Meeting and Public Hearing Consent Agenda (5a)

On motion of Trustee Fonstad to approve the Village Board minutes of June 13, 2017 with the amendments as marked in the recent handout tonight.

On motion of Trustee Symchych that the Village Board minutes of June 13, 2017 be presented at the August Village Board meeting, in a document typed out, with tracked changes and ample time for review and discussion. Trustee Kravit seconded. Motion carried.

Resolution Awarding the Sale of \$1,250,000 General Obligation Promissory Notes, Series 2017

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An updated resolution awarding the sale of \$1,200,000 General Obligation Promissory Notes Series 2017 and a packet of information from the sale this morning was distributed prior to the meeting. Moody's assigned AA1 rating to the Village of Fox Point, the second highest rating that Moody's assigns.

Robert W. Baird & Company, Managing Director and Financial Advisor for Fox Point, Brad Viegut was introduced to give a presentation on the final pricing summary that was held this morning with very good results; the low bid was less than two percent (1.96% from UMB Bank).

On motion of Trustee Fonstad, seconded by Trustee Ollman, and carried unanimously, the Village Board adopted the Resolution awarding the sale of \$1,200,000 General Obligation Promissory Notes, Series 2017 as set forth in the materials distributed in front of us.

Resolution Appointing Associated Trust Company, National Association as Paying Agent for Certain Obligations Issued by the Village of Fox Point, Wisconsin

Village Manager Scott Botcher and Robert W. Baird & Company Brad Viegut gave a brief background.

On motion of Trustee Fonstad, seconded by Trustee Symchych, and carried unanimously, the Village Board adopted the Resolution appointing Associated Trust Company, National Association as paying agent for certain obligations issued by the Village of Fox Point, Wisconsin, as set forth in the resolution distributed in the agenda packet.

North Shore Library Building Program Report and Presentation

North Shore Library Board President Kurt Glaisner (Village of River Hills Village Trustee) and North Shore Library Director Ms. Susan Draeger-Anderson gave report on the North Shore Library Building Program – a potential feasibility study, the current condition and the goals to remodel and modernize the Library to give quality services to the North Shore Library patrons.

Elizabeth Aelion, 210 W Bergen Ct

Ms. Aelion noted her disappointment in the current condition of the North Shore Library and commented the library shows the communities' values.

President Frazer recognized Former Trustee Beverly Bell, who is also presently on the North Shore Library Board representing Village of Fox Point, for her hard work.

No action was taken.

League of Wisconsin Municipalities Mutual Insurance Presentation

The League of Wisconsin Municipalities Mutual Insurance Chief Executive Officer Mr. Dennis Tweedale from Madison, WI gave an insurance presentation on "In the Scope of Your

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
TUESDAY, JULY 11, 2017**

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Authority”, preventing public officials’ liability. A League DVD presentation was shown to the Village Board and staff present. Mr. Tweedale’s presentation included plaintiff attorney fees in Federal cases, 1st Amendment Rights, Conditional Use Permits, Punitive Damages, Hire/Fire Issues and Big Box Development.

Future Agenda Items

On motion of Trustee Sumner, seconded by Trustee Ollman that the Board discusses the Village’s method of handling donations. Motion passed 6-1

On motion of Trustee Kravit, seconded by Trustee Sumner to find out what the logic was for planting the 2 trees at issue opposite beach court, logic of future plantings and what role the board will have in the future with situations as this. Motion failed, 3-4.

Announcements

Village President Frazer thanked and commended Village Clerk/Treasurer Kelly Meyer for her work on the June 13, 2017 Village Board meeting minutes; Mohammad Easa and Michael Pedersen were commended for the work and presentation on the village board room improvements presentation; the Police Department and the Fire and Rescue, were commended for their participation in and for a wonderful Fourth of July Celebration. President Frazer expressed gratitude to the Trustees who were present at the Fourth of July Celebration.

Village Manager Scott Botcher commented on his two year anniversary. Mr. Botcher stated Our Utility Rate Consultant John Mayer has retired and moved to Florida; therefore, he met with a couple of potential rate consultants, including Baker Tilly. Storm water especially should have a new rate study, which may come in August to identify the party who will do the rate work. Capital Plan will be in August. Mr. Botcher noted the salt bid approved tonight was about a dollar and a half less a ton than it was in December.

Adjourn

On motion of Trustee Kravit, seconded by Trustee Sumner and carried unanimously, the Village Board adjourned the Village Board meeting at 9:50 p.m.

Respectfully submitted,

Kelly A. Meyer
Village Clerk/Treasurer

Laura and Scott Mullins
7463 North Beach Court
Fox Point, WI 53217
414-405-1805

July 11, 2017

Scott Brandmeier
Director of Public Works
Village of Fox Point
7200 North Santa Monica Blvd.
Fox Point, WI 53217

Dear Scott,

We are providing a written statement expressing that we are opposed to the new trees planted on the public grounds located to the east of Beach Court in Fox Point. We are also opposed to any new trees or shrubs planted along this public strip of land. The reasons for our opposition are as follows:

First we bought our property because of the view of Lake Michigan from our home. Second, our property value is directly related to the view of Lake Michigan. Finally, much happiness and enjoyment comes from seeing the lake.

We love trees ... 99% of the time. This is one example where trees are not needed to enhance the beauty of the natural environment. The public grounds starting at the south property boundary of 7415 North Beach Drive and stretching north to the northern property boundary of 7473 North Beach Drive should be free of any new tree or shrub plantings. This is in keeping with the unique residential character (see Fox Point Village Code 745.10.F.4.) of the Beach Court neighborhood consisting of eight homes. The unique character of the Beach Court neighborhood consists of eight midcentury modern architecture homes all built in the 1950s by the same builder. Each home is strategically angled on its lot to have optimal viewing of Lake Michigan. This neighborhood of eight homes is not just unique for Fox Point, but unique to the entire western shoreline of Lake Michigan. Where else can you find a court of homes at lake level with the ability to enjoy the grandeur and beauty of Lake Michigan? It is a gem that should be carefully managed by its property owners and the local government.

We encourage you to contact landscape architect and designer John Mariani, Principal at LandServe - Landscapes for Life. He is an expert in landscaping that complements architecture. He will confirm how rare the Beach Court neighborhood is and how less trees in this specific neighborhood is ideal for its yards and public shoreline. John can be reached

at 262-661-3606.

Regarding the property value, we encourage you to talk to Essam Elfasy with Shorewest Realtors. Essam is a top five realtor on Milwaukee's North Shore. He will confirm that property values in the Beach Court neighborhood are directly related to views of Lake Michigan from the homes. Essam can be reached at 414-350-4611. The two new trees negatively impact our property value.

Moving on to our overall enjoyment of the property, one ritual I (Laura) love is walking out to the shore every morning with my coffee. I have a deep soul connection to the lake, the waves, the gigantic sky, and the sunshine. This morning ritual is heaven on earth for me and it gives me great peace and tranquility at the start my day. However, since the planting of the two trees my enjoyment of this ritual has reduced significantly.

Overall, we believe the two new trees are in violation of Village Code 745-10. Reading through it, one notices it is concerned with a public "nuisance" (745-10. A.). The two new trees are a public nuisance. The trees annoy us and injure our repose of the property. Also, the two new trees have a "substantial adverse effect on the surrounding property values" (745-10. A.). 745-10.A. is also concerned with adverse effects regarding "enjoyment". Our daily enjoyment has decreased since the two trees were planted. Finally, this same 745-10 Code also relies on "sensible regulation" of the public "grounds which are predominantly used for leisure-time activities of a predominantly outdoor nature". We are counting on the local government to sensibly regulate this public strip of land by appreciating the unique neighborhood character, the unique setting, the views of Lake Michigan as a priority of the property owners, and understanding that these views of Lake Michigan are directly related to property values.

Please remove the two new trees from the public strip of land in front of the Beach Court neighborhood and do not allow new trees or shrubs to be planted on the strip.

Another reason our opposition to the two new trees is the continuing dispute we are having with our neighbor directly to the east at 7471 North Beach Court. We want you to know it all started out with a heart to help an older woman that lived alone. We were trying to be neighborly and kind. We've made several attempts to make amends. We want peace and harmony. However, she has planted more than 21 new trees since May 19, 2017. These trees are intentionally blocking our view of Lake Michigan. We are deeply distressed with the situation. When you confirmed at our June 21, 2017 meeting that this neighbor was the anonymous donor of the two public trees, it just compounded our sadness and trauma. Our hearts are broken and given this very depressing situation we are asking the Village to use its common sense, courtesy, and understanding of the complete story in its decision to remove the trees. I (Laura) shared with you how this is our dream home. We have worked for 25 years and have made significant sacrifices to be able to afford our Fox Point home.

These recent tree events are beginning to erode our dreams. We are counting on you to help our neighborhood be at its very best.

Next, we must also share that we found the process of working with the Village government thus far, from seeing the tree stakes in the ground on April 26, 2017 and immediately communicating our opposition to the trees, to where we are today, very disappointing. We felt that the process was not transparent or democratic. Two leaders saying, "The Village can do whatever it wants to do", is not the government-by-the-people-for-the people kind of process we expected to encounter. Being told by Village Manager Scott Botcher that the trees were on hold until the fall and assuring us we would be kept in the communication loop, yet then waking up on June 19th and to our horror, witnessing heavy machinery planting two view blocking trees. We were distraught.

Also, it seems that proper protocol was not followed for this tree donation. I (Laura) downloaded all the Village Board meeting agendas and minutes, the weekly administrative minutes, and the Tree Commission agendas and minutes going back one year. This research certainly gives us great appreciation for all you do for Fox Point. However, after reading all these documents I did not find any mention of the tree donations. I found this surprising because small details were noted in the administrative reports and other grants were carefully noted. For example the \$8,300 grant from the Bay-Lakes Regional Planning Commission was mentioned several times in multiple group agendas, minutes, and reports. Another example is the anonymous donation made to the Fox Point Federated Garden Club for it's Little Library, bench, and garden near Bell Road. This landscaping proposal and plan was documented for the Village Board. Another point of interest I learned is that in 2015 the Tree Commission recommended that any tree, shrub, flower, or monetary donations go to the Garden Club or the Fox Point Foundation for proper handling. Unfortunately I found zero notes or documentation on the two trees donated for the public area in front of Beach Court. Not in any agendas, minutes, or reports. I was surprised. This made us question the proper procedures and protocols of the Village. I wondered if there are ethical implications because of the lack of communication with homeowners and I questioned the overall transparency of the process. Village leadership had knowledge of the neighborhood dispute since May 2017 yet still went ahead and planted the trees. We are surprised and disappointed that the Village either failed to realize or chose to ignore the fact that the two public trees are "spite trees".

We are grateful for your letter dated June 20, 2017 apologizing for the miscommunication. However, with all our oppositions to the trees listed above, the neighborhood dispute, and the lack of a democratic and transparent process, the trees must be removed. A removal date of July 18, 2017 or earlier would be greatly appreciated..

Thank you for all you do for the Village of Fox Point. Please let us know if you need any other information.

Sincerely,

Laura and Scott Mullins

cc: Scott Botcher, Village Manager
Doug Frazer, Village Board President
Eric Fronstad, Village Trustee
Christine Symchych, Village Trustee
Liz Sumner, Village Trustee
Marty, Tirado, Village Trustee
Bill Kravit, Village Trustee
Greg Ollman, Village Trustee
Louise Petering – Tree Commission
Judy Shirley - Tree Commission
Nancy Warner - Tree Commission
Karen Grube - Tree Commission

July 5, 2017

To The Village of Fox Point:

Please be advised that as the owner of the property at 7473 N. Beach Drive, I am opposed to any plantings that may obscure, impede, or affect the views of the lake from my home.

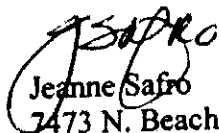
It has come to my attention that a neighbor "donated" the trees that were just recently planted in front of the lake. It seems incomprehensible to me that one neighbor in our neighborhood would have the ability/power to change the public landscape for all the other homeowners that see the same view. It is only common sense that people who buy property with lake views do so because of the lake view, not because of trees.

If this would be allowed to happen, what would stop the same person, or another, from "donating" scores of trees to be planted where they want them? What would be next? Big bushes? Evergreens? Where is the line drawn? That area does not need beautification...it is already stunning.

I respectfully ask the Village to remove the "donated" trees that were recently planted. Obviously, the person who suggested that they be planted in front of the lake does not care about their view. However, I do, as do many of the other homeowners.

Thank you for your consideration in resolving this troubling precedent.

Very sincerely,



Jeanne Safro
7473 N. Beach Drive
Fox Point
262-893-8673

Kelly Meyer

From: Laura Mullins <lauramullins718@gmail.com>
Sent: Tuesday, July 11, 2017 4:10 PM
To: Kelly Meyer
Subject: Fwd: Trees Planting

Follow Up Flag: Follow up
Flag Status: Completed

Hello again - Please forward this as well to the same twelve:

Scott Botcher, Village Manager

Doug Frazer, Village Board President

Eric Fronstad, Village Trustee

Christine Symchych, Village Trustee

Liz Sumner, Village Trustee

Marty, Tirado, Village Trustee

Bill Kravit, Village Trustee

Greg Ollman, Village Trustee

Louise Petering – Tree Commission

Judy Shirley - Tree Commission

Nancy Warner - Tree Commission

Karen Grube - Tree Commission

Begin forwarded message:

From: Mary Kaufmann <mkaufmann@studioray.com>
Subject: Trees Planting
Date: July 11, 2017 at 4:05:31 PM CDT
To: "lauramullins718@gmail.com" <lauramullins718@gmail.com>

To The Village Of Fox Point Board

We live at 7443 N Beach Court and writing in regards to the tree planting impeding views.

We purchased this property for the lake view and find it very disappointing for the village to take it upon themselves to plant the trees in the midst of a known controversy. We are strongly opposed to the trees. The Village employees knew most of the residences were opposed to the planting of the trees as well and went ahead and planted without regard to our concerns.

The Village employees are paid from our taxes and the Board is elected to represent us. Why was a process not in place for discuss and debate? What is the procedure of taking anonymous donation – do you accept anything? This is quite concerning as there needs to be a process in place to evaluate these donation as to ensure they are in according to the culture of Fox Point - not one resident. If a democratic process took place and all voice were heard we could

understand the results. Unfortunately a few people took it in their own hands to disregard the people most effected.

All the best,

Mary Kaufmann
mkaufmann@studioray.com
414-232-3324



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Scott Botcher *SAB*
Date: August 2, 2017
Re: Health Department Ordinances

In your packet you'll find an ordinance revising part of the Fox Point Village code as it relates to the North Shore Health Department.

This proposed ordinance is before you in solely due to statutory changes made by the State of Wisconsin. Ann Christiansen, Director of the North Shore Health Department, has worked with some of our neighboring North Shore communities to develop a template so we all may revise ordinances to be in compliance with State statute. Mr. Larson has reviewed this work and codified these changes into an ordinance included in your packet this evening.

Ann will be present at the meeting should you have any detailed questions; if not, you may wish to pass it as part of the consent agenda.

As always, for efficiencies sake, feel free to address any questions with staff prior to the meeting.

STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND RE-CREATE CHAPTER 375 OF THE VILLAGE OF FOX POINT VILLAGE CODE CONCERNING HEALTH AND SANITATION LICENSES AND PERMITS

WHEREAS, the Village of Fox Point is a member community of the North Shore Health Department; and

WHEREAS, the Health Director/Health Officer for the North Shore Health Department has recommended that the Village of Fox Point, Village Code be amended and updated in order to reference current state regulations, and in conjunction with a larger project to ensure uniformity of such ordinances across all seven municipalities in the North Shore; and

WHEREAS, the Village Board for the Village of Fox Point concurs in the recommendation of the Health Director/Health Officer of the North Shore Health Department, and hereby intends to adopt the changes that have been recommended.

NOW THEREFORE, the Village Board of the Village of Fox Point, Milwaukee County, Wisconsin does hereby ordain as follows:

SECTION I Chapter 375 of the Village of Fox Point Village Code entitled, “Health and Sanitation Licenses and Permits” is hereby repealed and re-created with the new title “Food, Lodging, and Recreational Safety and Licensing” as follows:

Chapter 375. Food, Lodging and Recreational Safety and Licensing

§ 375-1 North Shore Health Department; Authority and Organization.

A. Authority and Purpose

This chapter is adopted pursuant to authority provided by Wis. Stats. §§ 97.41 which authorizes local health departments to become the designated agent of the State Department of Agriculture Trade and Consumer Protection (“ATCP”) for the purpose of issuing permits, making investigations or inspections and enforcing the applicable state administrative codes for the operations of retail food establishments, restaurants, hotels and motels, tourist rooming houses, bed and breakfast establishments, campgrounds, recreational and educational camps, tattoo and body piercing establishments, public swimming pools, and establishments possessing class A, class B, or class C alcohol beverage licenses (for sanitation and health purposes and not alcohol licensing purposes), and in making investigations and inspections of food vending machines, their operators, vending machine commissaries, and the national school lunch and breakfast program and establishing permit and inspection fees related to the inspections and issuance of such permits. The local health department, acting through the environmental health consortium

will be required to enter into a contract with the ATCP regarding the powers and duties that it will be authorized to perform under the applicable statutes, this chapter and the contract.

B. North Shore Health Department authorized. The North Shore Health Department shall provide public health services for the Village of Fox Point pursuant to an intergovernmental agreement between the Village of Fox Point and other North Shore municipalities, as such agreement may be amended from time to time, and it shall be the Village of Fox Point Health Department.

C. Board of Health

(1) Creation. The North Shore Health Department Board of Health shall be the Board of Health for the Village of Fox Point.

(2) Composition.

(a.) The Board of Health shall consist of one representative from the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay and the City of Glendale. Each community's representative to the Board of Health shall serve for a term of two years. The medical officer shall be a member of the North Shore Health Department Board and be appointed by the Board of Health for a two-year term. The health officer to the North Shore Health Department shall be staff representative to the board.

(b.) Each person appointed to represent a municipality shall have demonstrated interest or competence in the field of public health or community health. Appointments made to the Board of Health shall consist of no more than eight members, and at least three of these members shall be persons who are not elected officials or employees of the governing bodies. A good faith effort shall be made to appoint a registered nurse and a physician. The Board of Health should reflect the diversity of constituents served.

(3) Appointment of Village representative. The Village of Fox Point's representative shall be appointed by the Village President for a two-year term, subject to confirmation by the Village Board of Trustees.

(4) Selection of officers. The Board of Health shall annually elect a chair and clerk at its first meeting of each calendar year. The director of the North Shore Health Department or his/her designee shall record minutes for Board of Health meetings.

(5) Meetings. All meetings of the North Shore Health Department Board of Health shall be properly posted and notice given in accordance with Wisconsin's Open Meeting Law. [1] Meetings shall be held at least quarterly. The Board of Health may meet more often, on an as-needed basis, at the call of the chair, so long as the meeting is properly posted and notice given in accordance with § 19.84, Wis. Stats.

[1] Editor's Note: See §§ 19.81 to 19.98, Wis. Stats.

(6) Jurisdiction and duties.

(a.) The Board of Health shall govern the North Shore Health Department and ensure the enforcement of state public health statutes and public health rules of the department, subject to the "Agreement for Public Health Services, North Shore Health Department" and applicable ordinances of each participating municipality.

(b.) Specifically, the Board of Health shall:

- [1] Assist in determining public health needs and advocate for the provision of reasonable and necessary public health services.
- [2] Develop policy and provide leadership that fosters local involvement and commitment, that emphasizes public health needs and that advocates equitable distribution of public health resources and complementary private activities commensurate with public health needs.
- [3] Ensure conformance with the "Agreement for Public Health Services, North Shore Health Department."
- [4] Assure that measures are taken to provide an environment in which individuals can be healthy.
- [5] Assure that the North Shore Health Department is a Level II or III health department, as specified in § 251.04(1) and (2), Wis. Stats.

§ 375-2. Applicability.

The provisions of this chapter shall apply to the owner, operator or agents thereof of any hotels, motel, tourist roominghouse, restaurant, food establishment, bed and breakfast establishment, campgrounds, recreational and educational camp, public swimming pools, tattoo and body piercing establishments, establishments possessing class A, class B, or class C alcohol beverage licenses, vending machine commissaries or vending machines and the national lunch and breakfast program in the Village.

§ 375-3. Regulations, rules and laws adopted by reference.

The applicable laws, rules, definitions and regulations as sets forth in Wis. Stats, chs 97, 125, 251, 254; Wis. Admin. Code chs. ATCP 72, 73, 74, 75, 76, 78, 79; and Wis. Admin. Code ch. SPS 390, and any future amendments thereof are hereby incorporated herein and adopted by reference, and shall be made available for public inspection.

§ 375-4. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

“Department or local health department” means the North Shore Health Department.

“Duplicate permit fee” means a fee for the replacement of the original permit.

“Environmental health consortium” means the North Shore Health Department for the purposes set forth in § 375-1 A.

“Health officer” means the Director of the North Shore Health Department, which is the health department for the Village.

“Inspection Fee” means a fee charged for inspection services required or a fee charged for inspecting a mobile food establishment or temporary food establishment that has a valid license from another jurisdiction or the Department.

“Late fee” means a fee for failure to pay established fees by June 30 or the due date, if different.

“Licensed establishment” means an establishment that has a current and valid license that is required under this chapter.

“Permit or license” means the document issued by the Department that authorizes a person to operate an establishment. The terms "permit" and "license," as used throughout this chapter, shall be interchangeable.

“Preinspection fee” means a fee paid for an inspection made before issuance of an initial permit or when there is a change of operator.

“Reinspection” means a mandatory inspection to ensure that priority, critical or recurring violations have been corrected, including:

- a. An observed violation of immediate danger to public health (priority or critical) that is not corrected during the inspection;
- b. Six or more priority (critical) violations observed and noted,
- c. Repeat violations noted during two previous inspections (3 consecutive times); or
- d. With consultation from a supervisor, an excessive number of violations that show a lack of managerial control observed during an inspection.

“Reinspection fee” means a fee for the this chapter and subsequent reinspections needed to address compliance issues with the statutes and administrative codes.

“Routine inspection” means the annual evaluation of a licensee’s operation of its establishment.

§ 375-5. Enforcement and right to enter premises.

After the regulatory authority presents official credentials and provides notice of the purpose of, and an intent to conduct an inspection, the person in charge shall allow the regulatory authority to determine if the establishment is in compliance with applicable codes by allowing access to the establishment, allowing inspection, and providing information and records to which the regulatory authority is entitled according to law, during the establishments hours of operation and other reasonable times.

§ 375-6. Obstruction of health department employees.

No person may assault, restrain, threaten, intimidate, impede, interfere with or otherwise obstruct the Department or authorized agent in the performance of his duties under this chapter, and the operator shall not give false information with the intent to mislead the Department or authorized agent.

If the person in charge denies access to the regulatory authority, the regulatory authority shall:

(A) Inform the person in charge that:

- a. The permit holder is required to allow access to the regulatory authority as specified under § 375-5 of this chapter.
- b. Access is a condition of the acceptance and retention of an establishments permit to operate as specified under § 375-11.
- c. If access is denied, an order issued by the appropriate authority allowing access, hereinafter referred to as an inspection order, may be obtained according to law.

(B) Make a final request for access.

(C) If denied access to an establishment for an authorized purpose and after complying with subsection (B) of this section, the regulatory authority may apply for the issuance of an inspection order to gain access as provided in law.

(D) The regulatory authority may order access for one or more of the following purposes, subject to law for gaining access:

- a. If admission to the premises of an establishment is denied or other circumstances exist that would justify an inspection order under law, to make an inspection including taking photographs;
- b. To examine and take samples of the food; and
- c. To examine the records on the premises relating to food purchased, received, or used by the establishment.

(E) The regulatory authority's inspection order shall

- a. Stipulate that access be allowed on or to the described premises, food, or records under the order's provision;
- b. Provide a description that specifies the premises, food or records subject to the order; and
- c. Specify areas to be accessed and activities to be performed.

§ 375-7. Licensing.

(A) No person may operate or provide the services, food or other products that requires a license under this chapter without first having obtained a current and valid license.

(B) No permit shall be granted to any person under this chapter without a preinspection by the Department of the premises for which the permit shall be granted.

(C) No permit shall be issued until all application fees have been paid.

(D) A food vendor may be exempt from licensing if the vendor has obtained a valid Mobile Retail Food License from the Department of Agriculture, Trade and Consumer Protection and is able to provide a copy of the license to the North Shore Health Department.

(E) A food vendor may be exempt from licensing if the vendor has obtained a valid Processing Plant License for non-potentially hazardous, pre-packaged food which pertains specifically to the items that wish to be sold and is able to provide a copy of the license to the North Shore Health Department.

§ 375-8. Sanitation regulations applicable regardless of license exemption.

Statutory exemptions from the requirement to obtain a food license does not exclude any person handling food for public consumption from inspection and compliance with all sanitation requirements of this chapter and shall pay all necessary fees as it pertains to the fee schedule associated with such action.

§ 375-9. Application.

All applicants must apply on forms furnished by the Department. All applications for permits shall be made in writing to the Department where the business is located. All applications shall list the true, legal names of the owners or operators of the business, including partners and managing members of limited liability companies and the addresses. All corporations and limited liability companies applying for licensure shall be registered with the state, and the name of the registered agent shall be placed on the application. The agent's name and address shall be kept current. The applicant shall provide documents which reflect the aforementioned registration to the Department. The Department shall either approve the application or deny the permit within 30 days after receipt of a complete application.

§ 375-10. Construction or alteration of food establishments.

- (A) No person shall erect, construct, enlarge or alter a food establishment without first submitting to the Department or its designee plans (drawings) which clearly show and describe the amount and character of the work proposed and without first receiving approval of submitted plans. Such plans shall include a floor plan, equipment plan and specifications, wall, floor and ceiling finishes, and plans and specifications for food service kitchen ventilation and plumbing, an intended menu, anticipated volume of food to be stored, prepared, and sold or served, HACCP (Hazard Analysis Critical Control Points) plans, variance requests and standard procedures that ensure compliance with the Wisconsin Food Code. Submitted plans shall give all information necessary to show compliance with applicable health codes. Submitted plans shall be retained by the Department or its designee and shall treat as confidential in accordance with law. Information that meets the criteria specified in law for a trade secret and is contained on inspection report forms and in plans and specifications submitted.
- (B) At the option of the Department or its designee, plans need not be submitted to execute minor alterations to a food establishment. Approved plans shall not be changed or modified unless approval of such changes or modifications shall have first been obtained from the Department or its designee.

§ 375-11. Inspection and Reinspection.

- (A) Except as specified in (B) of this section, a permit holder shall at the time of the inspection correct a violation of a Priority Item or Priority Foundation Item of the Food Code, or any item of critical nature within the applicable code associated with license held by that establishment, or if deemed critical by the regulatory authority and implement corrective actions.
- (B) Considering the nature of the potential hazard involved and the complexity of the corrective action needed, the regulatory authority may agree to or specify a longer time frame as specified in policy for critical, priority, priority foundation, and core items.
- (C) At the conclusion of the inspection the regulatory authority shall provide a copy of the completed inspection report and the notice to correct violations to the permit holder or to the person in charge, and request a signed acknowledgement of receipt.
 - a. If the permit holder or the person in charge refuses to sign acknowledgment the regulatory authority shall:
 - b. Inform the person who declines to sign an acknowledgement of receipt of Inspectional findings that a signature does not represent agreement with findings,
 - c. Refusal to sign an acknowledgment of receipt will not affect the permit holder's obligation to correct the violations noted in the inspection report within the time frames specified; and
 - d. Make a final request that the permit holder or the person in charge sign an acknowledgment receipt of inspectional findings.

- (D) As a condition of license renewal, all establishments licensed under this chapter shall consent to an annual inspection and reinspection. License renewal may be withheld pending inspection, reinspection and compliance with these regulations.
- (E) Whenever an order or directive is issued on a health code violation which requires a reinspection to determine compliance, one reinspection shall be made without charge in a timely manner as determined by local policy and documented by the Department following the time period given in the order or directive. If, upon the first reinspection, the order or directive is found not to have been complied with and additional reinspections are required, a fee shall be assessed to the responsible party for each additional reinspection to compensate for the costs of such reinspections. Payment is due on written demand from the Department.

§ 375-12. Hold Order, Warning or Hearing Not Required

The regulatory authority may issue a hold order according to policy to a permit holder or to a person who owns or controls the food, as specified previously in this ordinance, without prior warning, notice of a hearing, or a hearing on the hold order.

- (A) According to time limits imposed by Wisc. Stat. 97.12, the regulatory authority may place a hold order on a food that:
 - a. Originated from an unapproved source;
 - b. May be unsafe, adulterated, or not honestly presented;
 - c. Is not labeled according to law, or, if raw molluscan shellfish, is not tagged or labeled according to law; or
 - d. Is otherwise not in compliance with this ordinance.
- (B) If the regulatory authority has reasonable cause to believe that the hold order will be violated, or finds that the order is violated, the regulatory authority may remove the food that is subject to the order to a place of safekeeping.

§ 375-13. Procedure for issuing new or renewal license.

- (A) The Department shall issue a license to each applicant for a new or renewal license that meets all the requirements of this chapter and has paid to the Department all applicable fees.
- (B) If an applicant for a permit to operate is denied, the regulatory authority shall provide the applicant with a notice that includes:
 - a. The specific reasons and Code citations for the permit denial;
 - b. The actions, if any, that the applicant must take to qualify for a permit; and
 - c. Advisement of the applicant's right of appeal and the process and time frames for appeal that are provided in law.

§ 375-14. Nonpayment of fees.

- (A) A license will not be issued until all applicable fees, late fees and processing charges are paid.
- (B) No license shall be issued to any person that owes the Village for overdue forfeitures, unpaid real or personal property taxes, assessments or special charges, late fees, or license fees relating to a current or previous licensed establishment until all such outstanding amounts are paid.
- (C) No license shall be issued for any premises or property for which there are outstanding real or personal property taxes, assessments or special charges, late fees, or license fees relating to a current or previous licensed establishment until all such outstanding amounts are paid.

§375-15. Changes to be reported.

- (A) A licensee shall notify the Department whenever there is a change in any information that is reported in the application form. The licensee shall make this notification in writing within five days after the change occurs.
- (B) The owner of any premises for which a license has been granted shall promptly notify the Department in writing of their intention to cease operations.

§ 375-16. Ceasing Operations and Reporting.

Whenever the Department or permit holder finds a condition in a licensed establishment which is determined to be a direct and immediate hazard to public health such as fire, flood, extended interruption of electrical or water service, sewage backup, misuse of poisonous or toxic materials, onset of an apparent foodborne illness outbreak, gross insanitary occurrence or condition, or other circumstances that may endanger public health, the permit may be suspended without notice or warning or the permit holder shall immediately discontinue operations and notify the regulatory authority

- (A) If operations are discontinued, the permit holder shall obtain approval from the regulatory authority before resuming operations.
- (B) A permit holder need not discontinue operations in an area of an establishment that is unaffected by the imminent health hazard as deemed so by the regulatory authority.

§ 375-17. Suspension of a Permit or License.

Whenever the Department has reasonable grounds to believe there are violations that constitute a health hazard that are serious but not an immediate threat to the public health, or for recurring or repeated violations, a permit may be suspended if the Department serves a written notice of the violations and corrective actions required to the licensee, the agent or employee in charge of the licensed premises shall specify a reasonable time limit for any

corrective action required, indicate a inspection shall be made to certify that reasons for the suspension have been eliminated and that the permit holder may request an appeal hearing by submitting a timely request as specified in § 375-21.

- (A) Upon notification of suspension, the permit must be surrendered to the Department until the time of reissuance.
- (B) The Department may suspend any permit or license issued under this chapter upon failure to pay any fees due under this chapter. The Department will notify the permit holder in writing that the permit has been suspended and the reason why. The suspension will continue until payment of all past due fees.

§ 375-18. Reinstatement of a suspended license.

The license holder whose license has been suspended may at any time request reinstatement of the license. Accompanied by a signed statement by the applicant that the violations have been corrected, within 7 days after the request for reinspection, the Department or its designee shall make a reinspection and thereafter and many additional reinspections deemed necessary to assure that the applicant has complied with the requirements. If the findings indicate compliance, the Department may reinstate the license.

§ 375-19. Revocation of license.

For serious or repeated violations of any of the requirements of this chapter, or for interference with the health officer or his designee in the performance of their duties, the health officer or his designee may permanently revoke the license issued under this chapter. Prior to such actions, the health officer shall notify the license holder in writing, stating the reasons for which the license is revoked. When a license is revoked, the owner or operator shall turn over the license to the health officer or his designee and cease operations immediately.

§ 375-20. Reapplication of a revoked license.

A person whose license has been revoked may, at any time, make reapplication for a revoked license. Within 7 days after the receipt of satisfactory application, accompanied by a signed statement by the applicant that the violations have been corrected, the Department or its designee shall make a preinspection and thereafter as many additional reinspections as deemed necessary to assure that the applicant has complied with the requirements. If the findings indicate compliance, the Department may reinstate the license.

§ 375-21. Appeal.

Any person refused or denied a license or who has had a license revoked or suspended, or wishes to dispute any order issued by the regulatory authority may appeal through the appeal procedure provided under the provisions of Wis. Stats. §§ 68.07—68.16.

§ 375-22. Rights of Recipients of Orders or Decisions.

A recipient of an order or decision may file a petition for judicial review in a court of competent jurisdiction after available administrative appeal remedies are exhausted

§ 375-23. Conditions Warranting Remedy.

- (A) The regulatory authority may seek administrative or judicial remedy to achieve compliance with the provisions of this ordinance if an establishment:
- a. Fails to have a valid permit to operate;
 - b. Violates any term or condition of a permit as specified within ordinance;
 - c. Allows serious or repeated code violations to remain uncorrected beyond time frames for correction approved, directed, or ordered by the regulatory authority;
 - d. Fails to comply with regulatory authority order issued concerning an employee or conditional employee suspected of having a disease transmissible through food by infected persons;
 - e. Fails to comply with a hold order;
 - f. Fails to comply with an order issued as of a hearing for an administrative remedy;
 - g. Fails to comply with a summary of suspension order issued by the regulatory authority.

§ 375-24. Violation of this Chapter.

No person shall violate any provisions of this chapter.

The Department or its designee shall enforce any provision of this chapter, and the enforcement provisions of the statutes or state administrative code sections adopted by this chapter and Wis. Stats. ch. 93, Department of agriculture, trade and consumer protection which are hereby incorporated herein as though fully set forth pertaining to the authority for compliance and enforcement of these provisions: Wisc. Admin. Code ATCP 75.

§ 375-25. Compliance and Enforcement.

- (A) If upon inspection, the Department or its designee finds that any licensed or unlicensed establishment is conducted or managed in violation of the ordinances or regulations of the village, laws of the state, or regulation of any agency of the state prescribing standards of health or sanitation, the Department or its designee shall serve a written order upon the licensee, his agent or employee in charge of the licensed premises or the person responsible for the violation, notifying him of such violations.
- (B) In extreme cases where a violation poses an immediate health hazard as determined by the Department or its designee or in the case of repeating occurrences of the same violation by the same person, the actions specified in (C) of this section may be initiated immediately.

(C) If a person does not comply with a written order from the Department or its designee, the person may be subject to one or more of the following actions, and/or penalties:

- a. Issuance of a citation. The Departments' health officer or any other person duly authorized by the health officer is authorized pursuant to Wis. Stats. § 800.02 to issue municipal citations for any violations of the provision of this chapter.
- b. A reinspection fee.
- c. Suspension of license.
- d. Revocation of license.
- e. Commencement of legal action against the person seeking a court imposed forfeiture.
- f. Commencement of legal action against the person seeking an injunction to stop, abate the violation and/or correct the damage created by the violation.
- g. Any other action authorized by this chapter or by other applicable laws as deemed necessary by the Department or its designee.
- h. The initiation of one action or penalty under this section does not exempt the apparent violator from any additional actions and/or penalties listed in this section.

§ 375-26. Fees.

- (A) Established; location. The fees for licenses, inspections, services and activities performed by the Department in carrying out its responsibilities under the chapter shall be reviewed and approved by the Village Board and shall be on file and open to the public in the Department's office and the office of the Village Clerk.
- (B) Fees to accompany application. Licenses fees imposed under this chapter shall accompany the license application. The Department shall issue the applicant a receipt for the license fee.
- (C) Refunds. No fee paid may be refunded, unless a refund is requested prior to receiving a completed application or for work not yet completed.
- (D) Fees kept separate. All fees shall be accounted for separately and applied to the expenses under this chapter.

§ 375-27. Expiration dates.

- (A) All licenses issued under provisions of this chapter shall expire, unless otherwise ordered by the Department or authorized agent, as follows:
 - a. Food/drink: June 30.

- b. Hotel/motel: June 30.
- c. Public swimming pool: June 30.
- d. Boardinghouse/roominghouse: December 31.
- e. Bed and breakfast: June 30.
- f. Recreational and educational camps: June 30.
- g. Campgrounds: June 30.
- h. Tattoo or body piercing establishment: June 30.
- i. Vending machines: June 30.

(B) The licenses shall expire at 12:00 a.m. of the last effective day of the license, unless otherwise provided by this chapter or applicable provisions of state law.

§ 375-28. Renewal.

The Department, prior to the expiration date, shall furnish renewal notices. It is the responsibility of the owner or operator to complete the application form and pay the appropriate fee before the expiration date of such license.

§. 375-29. Conflicts.

Whenever conflicts between this chapter and other Village ordinances or state and federal regulations occur, the more stringent rule shall apply.

SECTION II CONTINUATION OF EXISTING PROVISIONS

The provisions of this ordinance, to the extent that they are substantively the same as those of the ordinances in force immediately prior to the enactment of this ordinance, are intended as a continuation of such ordinances and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior ordinances. In addition, the adoption of this ordinance shall not affect any action, prosecution or proceeding brought for the enforcement of any right or liability established, accrued or incurred under any legislative provision prior to the effective date of this ordinance for the time that such provision was in effect, and the repeal of any such provisions is stayed pending the final resolution of such actions, including appeals.

SECTION III SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific Section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, Sections or portions thereof of the charter ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION IV EFFECTIVE DATE. This ordinance shall take effect following its passage and publication or posting as provided by law.

Adopted this _____ day of _____, 2017.

Douglas Frazer, Village President

Attest:

Kelly Meyer, Village Clerk



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager
Date: August 1, 2017
Re: Adoption of Cooperation Agreement and First Amendment to Cooperation Agreement between Milwaukee County and Village of Fox Point

Every three years, suburban municipalities enter into Cooperation Agreements with Milwaukee County for participation in the Community Development Block Grant program. The County has submitted a Cooperation Agreement for the 2018-2020 period for consideration by the Village Board. Adoption of the agreement and amendment is required to continue participating in the CDBG program.

Based on recent changes to the program, the Village of Fox Point's eligibility for funding has been predominantly limited to reimbursement of lease expenses for the LX Club. The only way to continue to receive reimbursement of our expenses (approximately \$6,000 annually) is to enter into the Cooperation Agreement with Milwaukee County. If, after review and consideration of the agreement by the Village Board, there is consensus that the Village should continue to provide support to the LX Club, then it is my recommendation that the Village Board authorize the Village President and Village Clerk to sign the Cooperation Agreement.

**COOPERATION AGREEMENT
VILLAGE OF FOX POINT AND MILWAUKEE COUNTY
2018-2020**

THIS AGREEMENT is entered into on this _____ day of _____, 2017, by and between Milwaukee County, Wisconsin, (hereinafter referred to as the "County") and the **Village of Fox Point**, (hereinafter referred to as the "Municipality").

WITNESSETH:

WHEREAS, the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended, (hereinafter referred to as the "Act") providing Federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "NAHA") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and to expand the long-term supply of affordable housing; and

WHEREAS, the Act makes possible the allocation of funds to Milwaukee County for the purpose of undertaking only community development program activities identified in Section 105 of the Act; and

WHEREAS, NAHA makes possible the allocation of funds to Milwaukee County for the purpose of undertaking housing programs identified in Section 211 of NAHA; and

WHEREAS, the County intends to apply to the U.S. Department of Housing and Urban Development (hereinafter referred to as "HUD") for funds authorized under the Act and NAHA; and

WHEREAS, the Act recognizes that the Municipality may enter into cooperation agreements with the County in order to undertake housing and community development activities as authorized in Section 105 of the Act; and

WHEREAS, the County and the Municipality have determined that joint action is an effective way to accomplish the purposes of said Act and NAHA; and

WHEREAS, counties in Wisconsin, pursuant to Wisconsin Statutes Sec. 59.01 and municipalities in Wisconsin, pursuant to Wisconsin Statutes Sec. 66.0301 have the necessary authority to enter into contracts of the type herein contemplated.

NOW, THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between the County and the Municipality as follows:

PROVISIONS:

1. Purpose: The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, by means of submitting to HUD a Consolidated Plan and Annual Action Plan for both HUD Community Development Block Grant Funds (“CDBG”) as an Urban County from Federal Fiscal Years 2018, 2019, and 2020 appropriation and from any program income generated from the expenditure of such funds, and HUD HOME funds from appropriations in the same three (3) federal fiscal years and from any program income generated from the expenditure of such funds.
2. Consideration: The Municipality, by the execution of this Agreement, agrees to have its yearly CDBG allocation calculated by a formula using Families in Poverty census data. Both the CDBG and HOME programs use this census factor, and others, to determine yearly allocations for cities, counties and states. The HOME program provides an online tool, the Consortium Builder (see <https://www.hudexchange.info/resource/2450/home-consortia-builder-a-tool-to-estimate-funding/> for more information), that provides guidance on how to combine demographics of member governments for allocation amounts. The County uses the Consortium Builder Tool to determine Urban County member’s allocations. Since the members of the CDBG Urban County are also members of the HOME Participating Jurisdiction, these factors are consistent across both programs.

A Municipality may expend each year’s allocation using one or both of the following options. The Municipality can 1) submit a proposed project(s) for funding consideration, and/or 2) have all or some of its allotment for that year applied to the Home Repair Program. These two options are described in more detail below.

Proposed Project(s): A Municipality must have a proposed project(s) that 1) meets a National Objective of the CDBG Program (Benefit to Low- and Moderate Income Persons, Prevention or Elimination of Slum and Blight, or meeting an Urgent Need); 2) is an eligible activity under the CDBG program; and 3) meets one or more of the Goals and Objectives of the current Consolidated Plan. A Municipality’s allocation may be impacted by past project performance and outcomes, past project compliance with applicable regulations, and compliance with this Cooperation Agreement. The County agrees to include the Municipality as part of its Annual Action Plan to be submitted to HUD under the terms and conditions of the Housing and Community Development Act.

Home Repair Program: Since 1976, the Home Repair program has been providing low- and no-interest loans for home repair, including the removal of architectural barriers for disabled low-income homeowners and tenants. Funding for the Home Repair Program is provided by CDBG and HOME funds. The overall intent of the program is to rehabilitate, maintain, and expand the supply of decent, safe and sanitary housing within suburban Milwaukee County. Administrative control is exercised by the Milwaukee County Housing Division with the

Home Repair Review Board having final policy-making and loan approval/denial authority. A Municipality may choose to have all or some of its allocation included in that year's CDBG funding for the Home Repair Program. An effort would be made to provide assistance under this program to income qualified homeowners/tenants within the Municipality's jurisdiction.

3. Restrictions: Neither the County nor the Municipality shall have a veto nor other restrictive power which would in any way limit the cooperation of the parties to this Agreement or obstruct the implementation of the approved Consolidated Plan during the period covered by this Agreement.

4. Term: The term of this Agreement shall be three (3) years commencing the day of execution and continuing through the three (3) entire Program Years 2018, 2019, and 2020 and for such additional time as may be required for the expenditure of program income received and of funds granted through the Act and NAHA to the County for such period, as defined by HUD regulations and included within HUD Notice CPD 05-01. A municipality executing an Agreement for participation shall not have the opportunity to terminate or withdraw from the Agreement during the period that this Agreement is in effect. This Agreement shall be in effect for three (3) successive years and remain in effect until the CDBG and HOME funds and program income received with respect to activities carried out during the three-year period are expended and the funded activities completed.

5. Obligations:

- a. Milwaukee County and the **Village of Fox Point** agree to undertake all actions necessary to assure compliance with Milwaukee County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, provisions of the National Environmental Policy Act of 1969, and other applicable laws. In addition, the Municipality is subject to the same requirements applicable to subrecipients, pursuant to 24 CFR 570.501(b), including the requirement of a written agreement as set forth in 24 CFR 570.503.

The Municipality understands, acknowledges and agrees that non-compliance with any of the provisions above may constitute non-compliance by the County which may provide "cause" for funding sanctions or other remedial actions by HUD. Further, Urban County Community Development funding is prohibited for activities in or in support of any cooperating unit of government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with its fair housing certification.

- b. The Municipality shall select at least three (3) action items from the list below to affirmatively further fair housing for the duration of this Agreement. The

Municipality shall keep records documenting actions taken to affirmatively further fair housing and provide an annual report to the County of such actions within fifteen (15) days of the end of the calendar year.

- i. Provide Milwaukee County Housing Division and make available to developers an inventory of developable land that is suitable for affordable, high-density, multi-family housing.
 - ii. Provide a list to the Milwaukee County Housing Division annually of all Tax Incremental Financing (TIF) Districts that will terminate within the next five (5) years and plans to extend the TIF to create affordable multi-family housing.
 - iii. Work with Southeast Wisconsin Regional Plan Commission and/or Metropolitan Milwaukee Fair Housing Council to review and revise ordinances to remove barriers to affordable housing. Zoning ordinances, building ordinances, and fair housing ordinances are examples of the types of ordinances that may impact housing.
 - iv. Make changes to zoning districts to better connect transportation to areas zoned for multi-family housing.
 - v. Work with Milwaukee County Housing Choice Voucher program to identify and outreach to landlords in the Municipality to encourage participation in the Housing Choice Voucher program and provide landlords with fair housing information.
 - vi. Train elected officials serving on the governing board (common council/board of trustees) and volunteers serving on the plan commission, board of appeals, and other bodies impacting housing in fair housing laws and the requirement to affirmatively further fair housing.
 - vii. Train “first point of contact” staff to ensure that persons requesting assistance for possible fair housing violations obtain timely and accurate information from anyone who may answer a phone or field fair housing inquiries from the public.
 - viii. Any other activity listed in the recommendations section of Milwaukee County Analysis of Impediments to Fair Housing (June 2008 edition and any updated Analysis) with approval from the Milwaukee County Housing Division.
- c. Nothing contained in this Agreement shall deprive any Municipality of any power of zoning, development control or other lawful authority that it presently possesses.

- d. Pursuant to HUD regulations, the Municipality may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County's CDBG program.
- e. Pursuant to HUD regulations, the Municipality may not participate in a HOME consortium except through the County, regardless of whether the County receives a HOME formula allocation. However, this Agreement does not preclude The County or the Municipality from applying for State HOME funds.
- f. The Municipality attests that it has adopted and is enforcing:
 - i. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - ii. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
- g. The Municipality must inform the County of any income generated by the expenditure of CDBG funds received by the Municipality.
 - i. Any such program income must be paid to the County, or if the completion of an approved activity should require the use of program income, the Municipality may retain said income upon mutual agreement of the County and the Municipality.
 - ii. Any program income the Municipality is authorized to retain may only be used for eligible activities in accordance with all CDBG requirements as may then apply.
- h. The Municipality must establish and maintain appropriate record keeping and reporting of any retained program income and make such available to the County in order that the County can meet its monitoring and reporting responsibilities to HUD.
- i. If the Milwaukee County Urban County Community Development program is, at some future date, closed-out, or if the status of the Municipality's participation in the Milwaukee County Urban County Community Development program changes, any program income retained by the Municipality, or received subsequent to the close-out or change in status, shall be paid to the County.
- j. If the Municipality utilizes in whole or in part, funds covered by this Agreement to acquire and/or improve real property which will be within the control of the Municipality, then the following standards shall apply:

- i. The Municipality will notify the County in advance of any modification or change in the use of real property from that planned at the time of the acquisition or improvement, including disposition;
 - ii. The Municipality will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG activity, reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds); and
 - iii. Program income generated from the disposition or transfer of property acquired and/or improved in whole or in part with CDBG funds prior to or subsequent to the close-out, change of status, or termination of this Cooperation Agreement shall be treated under the provisions of this Agreement concerning program income.
- k. As required by the Transportation, Housing and Urban Development, and related Agencies Appropriations Act, 2014, Pub. L. 113-76, a local unit of general government may not sell, trade or otherwise transfer all or any portion of the CDBG funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

6. Authorization:

- a. The County has executed this Agreement pursuant to action taken by its Board of Supervisors on _____, 20____, Resolution File No. _____ (copy attached).
- b. The Municipality has executed this Agreement pursuant to action taken by its governing body on August 8, 2017, by law (copy attached).

SIGNATURE PAGE FOLLOWS:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month and year first above written.

MUNICIPALITY

Name: _____
Title: _____

Name: _____
Title: _____

MILWAUKEE COUNTY

Jeanne Dorff, Interim Director
Department of Health and Human Services

Approved:

Approved:

By: _____ Date: _____ By: _____ Date: _____
County Executive Office of the Comptroller

Approved as to Execution:

By: _____ Date: _____
Corporation Counsel



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Fox Point Village Board

THRU: Scott Brandmeier, Village Engineer/DPW Director 

COPY: Scott Botcher, Village Manager 

FROM: John T. Gall, Village Forester 

SUBJECT: Contract Award – Emerald Ash Borer Initiative - Tree Removal
Mapledale School and Port Washington Road Detention Pond

DATE: July 27, 2017

- I request that you award this 2017 Emerald Ash Borer Initiative Tree Removal Contract to **Voss' Treemendous Tree Service, LLC**, W329 N7668 West Shore Drive, Hartland, WI 53029 at a cost not to exceed \$14,000.00. They provided the only bid for this ash removal project. We have used this company previously as a contractor for our Emerald Ash Borer Initiative Tree Removal program.
- Eight requests for proposals were sent to qualified tree care firms. The pricing of this project is comparable with recent ash removal contracts that the Village has entered into.
- We are preparing a Memorandum of Understanding with the Mapledale – Indian Hills School District to reimburse the Village for the cost of the removal of nine trees on their property that is adjacent to the detention pond. Their reimbursement would be in the amount of \$5,012.25.
- Tree removal, stump removal stump treatment and restoration will occur beginning mid-August and be completed no later than September 1, 2017, which is prior to the fall opening of school.
- The estimated number of ash trees to be removed under this contract is 40, ranging from 5 inches to 39 inches diameter at breast height (DBH).
- Funding for this contract to come from Capital Projects Fund #40-91600-833.

File:2017EAB_RemovalAward

VILLAGE OF FOX POINT / MAPLEDALE - INDIAN HILLS SCHOOL DISTRICT ASH REMOVALS
MAPLEDALE SCHOOL - PT WASHINGTON DETENTION BASIN

Bid Tabulation - July 27, 2017

Tree Removal = \$18.45/inch DBH (diameter at breast height)

Stump Treatment = \$1.00/inch DBH

Stump Removal = \$3.00/inch DBH

Restoration = \$3.00/inch DBH

Order of Trees is North to South

Location	Common Name	DIAMETER	Remove	Treat	Stump	Restore
Maple Dale	Green Ash	22	\$405.90	X	\$66.00	\$66.00
Maple Dale	Green Ash	18	\$332.10	X	\$54.00	\$54.00
Maple Dale	Green Ash	14	\$258.30	X	\$42.00	\$42.00
Maple Dale	Green Ash	31	\$571.95	X	\$93.00	\$93.00
Maple Dale	Green Ash	16	\$295.20	X	\$48.00	\$48.00
Maple Dale	Green Ash	20	\$369.00	X	\$60.00	\$60.00
Maple Dale	Green Ash	25	\$461.25	X	\$75.00	\$75.00
Maple Dale	Green Ash	32	\$590.40	X	\$96.00	\$96.00
Maple Dale	Green Ash	27	\$498.15	X	\$81.00	\$81.00
School Total		205	\$3,782.25		\$615.00	\$615.00
						\$5,012.25
Detention Pond	Green Ash	39	\$719.55	\$39.00	X	X
Detention Pond	Green Ash	23	\$424.35	\$23.00	X	X
Detention Pond	Green Ash	19	\$350.55	\$19.00	X	X
Detention Pond	Green Ash	11	\$202.95	\$11.00	X	X
Detention Pond	Green Ash	13	\$239.85	\$13.00	X	X
Detention Pond	Green Ash	26	\$479.70	\$26.00	X	X
Detention Pond	Green Ash	6	\$110.70	\$6.00	X	X
Detention Pond	Green Ash	22	\$405.90	\$22.00	X	X
Detention Pond	Green Ash	7	\$129.15	\$7.00	X	X
Detention Pond	Green Ash	13	\$239.85	\$13.00	X	X
Detention Pond	Green Ash	6	\$110.70	\$6.00	X	X
Detention Pond	Green Ash	11	\$202.95	\$11.00	X	X
Detention Pond	Green Ash	8	\$147.60	\$8.00	X	X
Detention Pond	Green Ash	11	\$202.95	\$11.00	X	X
Detention Pond	Green Ash	8	\$147.60	\$8.00	X	X
Detention Pond	Green Ash	8	\$147.60	\$8.00	X	X
Detention Pond	Green Ash	17	\$313.65	\$17.00	X	X
Detention Pond	Green Ash	23	\$424.35	\$23.00	X	X
Detention Pond	Green Ash	13	\$239.85	\$13.00	X	X
Detention Pond	Green Ash	15	\$276.75	\$15.00	X	X
Detention Pond	Green Ash	9	\$166.05	\$9.00	X	X
Detention Pond	Green Ash	21	\$387.45	\$21.00	X	X
Detention Pond	Green Ash	16	\$295.20	\$16.00	X	X
Detention Pond	Green Ash	14	\$258.30	\$14.00	X	X
Detention Pond	Green Ash	5	\$92.25	\$5.00	X	X
Detention Pond	Green Ash	11	\$202.95	\$11.00	X	X
Detention Pond	Green Ash	11	\$202.95	\$11.00	X	X
Detention Pond	Green Ash	23	\$424.35	\$23.00	X	X
Detention Pond	Green Ash	7	\$129.15	\$7.00	X	X
Detention Pond	Green Ash	5	\$92.25	\$5.00	X	X
Detention Pond	Green Ash	5	\$92.25	\$5.00	X	X
Village Detention Pond Total		426	\$7,859.70	\$426.00		\$8,285.70





8377 N. Port Washington Road, Fox Point, WI 53217
Jennifer Wimmer, Superintendent
414-351-7380

August 1, 2017

Scott Brandmeier
Village of Fox Point
7200 N. Santa Monica Blvd
Fox Point, WI 53217

Dear Scott,

Thank you for including Maple Dale School in the bid proposal for tree removal. Permission is given to the Village of Fox Point to proceed with the removal the trees per the proposal.

Maple Dale School will reimburse the Village of Fox Point for services, as noted \$5,012.25

If you have any questions, please feel free to contact me. Again, thank you for including us in the process.

Sincerely,

A handwritten signature in cursive script that reads "Jen Wimmer".

Jen Wimmer
Superintendent



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Michael Pedersen, Assistant Village Manager 

THROUGH: Scott Botcher, Village Manager 

DATE: July 24, 2017

RE: Use of Village Streets – Fox Point Lutheran Church – Fox Trot

Background and Overview

Fox Point Lutheran Church has requested a permit to use Village streets for their "Fox Trot" 5K Fun Run/Walk on Saturday, September 9, 2017 as requested in the attached letter from Jo Ann C. Berdelman.

Analysis

Fox Point Lutheran Church has paid both the \$150.00 permit fee and the \$114.82 estimated by the Police Department to cover the cost for additional staffing.

Fox Point Lutheran Church has provided an appropriate Certificate of Liability Insurance.

Recommendation

Staff recommends the Village Board approve the permit to use Village streets for the 2017 Fox Trot Fun Run/Walk on Saturday, September 9, 2017.



June 19, 2017

Village of Fox Point
7200 N. Santa Monica Boulevard
Fox Point, WI 53217

Dear Board Members of the Village of Fox Point,

Fox Point Lutheran Church is requesting permission to organize and host a "Fox Trot" 5K Fun Run/Walk Saturday, September 9, 2017, beginning at 9:00 a.m.

The purpose of this run/walk event is to promote fellowship among our parishioners. This event will be advertised and will be open to the community giving those interested the opportunity to participate in a healthy community fun event.

We are seeking permission to use the village streets outlined in the attached map. We held a 5K Fun Run/Walk in 2015 using the same route identified on the map that was a great success. The proposed route has been determined with the careful assistance of the Fox Point Police Department.

We are also asking permission for Fox Point police support the day of the 5K to help ensure the safety of our participants and minimal disruptions for the residents of Fox Point.

We look forward to another great successful fun 5K Run/Walk event.

We appreciate and thank you in advance for your time and consideration in this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Jo Ann C. Berdelman".

Jo Ann C. Berdelman
Director of Administration

Fox Point Lutheran Church

7510 N. Santa Monica Blvd.
Fox Point, Wisconsin 53217
Telephone: 414-352-8990
www.foxpointchurch.org



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Kelly A. Meyer, Village Clerk/Treasurer 

THROUGH: Scott Botcher, Village Manager 

DATE: August 2, 2017

RE: Temporary Class B Liquor Licenses –Congregation Sinai, 8223 North Port Washington Rd.

Background and Overview

Congregation Sinai has applied for 1 Temporary Class "B" / "Class B" (fermented malt beverages/wine) Licenses for the Congregation Sinai Summer Concert Series on Saturday, August 19, 2017 and 1 Temporary Class "B" (fermented malt beverage) License for the Congregation Sinai Summer Series on Saturday, October 7, 2017, location at Congregation Sinai, 8223 North Port Washington Road.

Analysis

Congregation Sinai has paid the \$10.00 license fee for each event as it corresponds to the attached Temporary Class "B" / "Class B" license applications.

Recommendation

Staff recommends the Village Board approve the Temporary Class "B" / "Class B" (Fermented Malt Beverage and Wine) License for the Congregation Sinai Summer Concert Series on the event date Saturday, August 19, 2017.

Staff recommends the Village Board approve the Temporary Class "B" (Fermented Malt Beverage) License for Congregation Sinai Summer Concert Series on the event date of Saturday, October 7, 2017.

Application for Temporary Class B Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

JUL 20 2017

Application Date: 07/18/2017

☐ Town ☒ Village ☐ City of FOX POINT

Village of Fox Point

County of MILWAUKEE

The named organization applies for: (check appropriate box(es)) 7200 North Santa Monica Blvd.

Fox Point, WI 53217

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/19/2017 and ending 08/19/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name CONGREGATION SINAI

(b) Address 8223 N PORT WASHINGTON ROAD
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 09/19/2005

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President M. NICK PADWAY

Vice President LARRY GLUSMAN

Secretary JENNI GOLDBAUM

Treasurer MIKE WEINSHEL

(g) Name and address of manager or person in charge of affair: MIKE WEINSHEL

8223 N PORT WASHINGTON ROAD, FOX POINT, WI 53217

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number SAME AS ABOVE

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event CONGREGATION SINAI SUMMER CONCERT SERIES

(b) Dates of event 8/19/2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 7/18/2017
(Signature/date)

CONGREGATION SINAI
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk July 20, 2017

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD
FOX POINT WI 53217

414-351-8900

Receipt No: 1.053127

Jul 20, 2017

CONGREGATION SINAI SUMMER CONCERT SERIES

Previous Balance:	.00
LICENSES & PERMITS - LIQUOR/BEER/CIGARETTE	10.00
LICENSE/TEMP PICNIC PERMIT	
10-44120 LIQUOR/TOBACCO LICENSES	
Total:	10.00
CHECK	10.00
Check No: 44571	
Payor: CONGREGATION SINAI SUMMER CONC	
Total Applied:	10.00
Change Tendered:	.00

07/20/2017 11:48 AM

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk for more questions.

FEE \$ 10.00

Application Date: 07/18/2017

☐ Town ☒ Village ☐ City of FOX POINT

County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/07/2017 and ending 10/07/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name CONGREGATION SINAI

(b) Address 8223 N PORT WASHINGTON ROAD
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 09/19/2005

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President M. NICK PADWAY

Vice President LARRY GLUSMAN

Secretary JENNI GOLDBAUM

Treasurer MIKE WEINSHEL

(g) Name and address of manager or person in charge of affair: JEN FRIEDMAN

8223 N PORT WASHINGTON ROAD, FOX POINT, WI 53217

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number SAME AS ABOVE

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event CONGREGATION SINAI SUMMER CONCERT SERIES

(b) Dates of event 10/7/2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer K. Belle 7/18/2017
(Signature/date)

CONGREGATION SINAI
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk July 20, 2017

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD
FOX POINT WI 53217

414-351-8900

Receipt No: 1.053129

Jul 20, 2017

CONGREGATION SINAI SUMMER CONCERT SERIES

Previous Balance:	.00
LICENSES & PERMITS - LIQUOR/BEER/CIGARETTE	10.00
LICENSE/TEMP PICNIC LICENSE	
10-44120 LIQUOR/TOBACCO LICENSES	
Total:	10.00
CHECK	10.00
Check No: 44572	
Payor: CONGREGATION SINAI SUMMER CONC	
Total Applied:	10.00
Change Tendered:	.00

Duplicate Copy

07/20/2017 11:49 AM



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

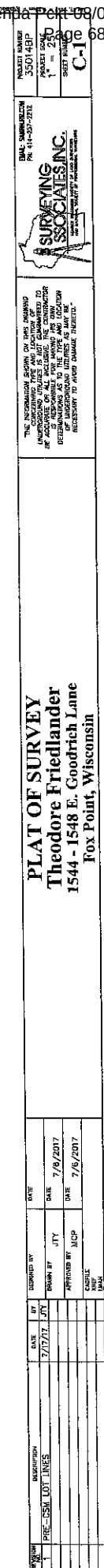
To: Village of Fox Point Plan Commission
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager
Date: July 31, 2017
Re: Land Combination – 1548 E. Goodrich Lane

A handwritten signature in blue ink, appearing to read "Scott Brandmeier", is written over the "From:" line of the memo.

An application was submitted by Pete Friedlander (Applicant), owner of the property at 1548 E. Goodrich Lane, to combine the lots at 1544 and 1548 E. Goodrich Lane. The Applicant is requesting that the two parcels as shown on the Plat of Survey (Attachment A) be combined and that one lot be created as shown on the Certified Survey Map (CSM) (Attachment B). The Applicant has submitted this application in accordance with Section 738 of the Village Code.

Based upon correspondence from the Village Attorney, it is my understanding that the application requires a filing fee (\$300) and the appropriate CSM but does not require an appraisal as it is a land combination nor notice to property owners within 500 feet of the proposed land combination. As the filing fee has been paid and the Plat of Survey and CSM have been submitted depicting the land combination, it appears that the requirements for the land combination have been met and, therefore, is referred to the Plan Commission for action on the matter.

Exhibit A
Plat of Survey



PLAT OF SURVEY
Theodore Friedlander
1544 - 1548 E. Goodrich Lane
Fox Point, Wisconsin

FORM NO	DESCRIPTION	DATE	BY	DISPOSED BY	DATE
1	PRE-250 LOT LINES	7/7/2017	JTY	BOUN BY	7/6/2017
				APPROVED BY	7/6/2017
				NCIP	
				CASILL	
				TRAIL	

LEGAL DESCRIPTION

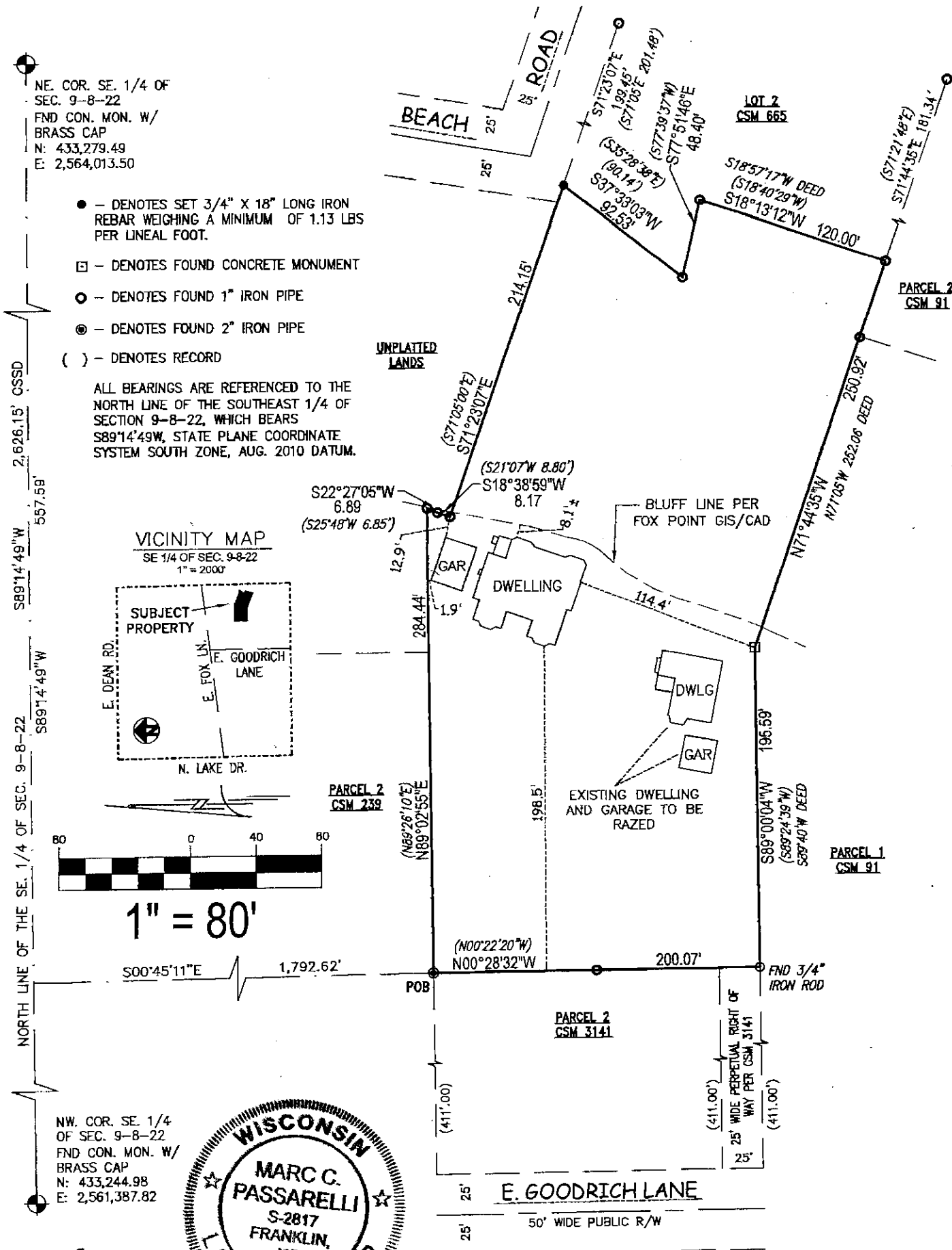
LOT 1 of CERTIFIED SURVEY MAP NO. _____, being all of Parcel One and Quarter A of Certified Survey Map No. 3141 and a part of lands abutting the Northeast ¼ of the Southeast ¼ of Section 8, Town 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin.

NOTE: THIS STORY IS
ORIGINAL, UNPUBLISHED

Exhibit B
Certified Survey Map

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING ALL OF PARCEL ONE AND OUTLOT A OF CERTIFIED SURVEY MAP NO. 3141 AND A PART OF LANDS ALL IN THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.



NW. COR. SE. 1/4 OF SEC. 9-8-22
FND CON. MON. W/ BRASS CAP
N: 433,244.98
E: 2,561,387.82



SURVEYING ASSOCIATES, INC.
2554 N. 100th STREET
WAUWATOSA, WI. 53226
PHN 414-257-2212
FAX 414-257-2443

Marc Passarelli

MARC C. PASSARELLI

S - 2817

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING ALL OF PARCEL ONE AND OUTLOT A OF CERTIFIED SURVEY MAP NO. 3141 AND A PART OF LANDS ALL IN THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE
STATE OF WISCONSIN)
MILWAUKEE COUNTY)SS

I, Marc Passarelli, a Professional Land Surveyor do hereby certify:

That I have surveyed, divided and mapped Parcel One and Outlot A of Certified Survey Map No. 3141 and a part of lands all in the Southeast ¼ of the Southeast ¼ of Section 9, Town 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin being more particularly described as follows: Commencing at the Northeast corner of the Southeast ¼ of said Section 9; thence South 89° 14' 49" West along the North line of said ¼ Section, 557.59 feet; thence South 00° 45' 11" East, 1,792.62 feet to a found 2 inch iron marking the Northwest corner of Parcel One of Certified Survey Map No. 3141, also being the point of beginning of the lands to be described; thence North 89° 02' 55" East, 284.44 feet; thence South 22° 27' 05" West, 6.89 feet; thence South 18° 38' 59" West, 8.17 feet; thence South 71° 23' 07" East, 214.15 feet to the Northeast corner of said Parcel One; thence South 37° 33' 03" West, 92.53 feet; thence South 77° 51' 46" East, 48.40 feet; thence South 18° 13' 12" West, 120.00 feet; thence North 71° 44' 35" West, 250.92 feet; thence South 89° 00' 04" West, 195.59 feet to the Southwest corner of Outlot A of said Certified Survey Map No. 3141; thence North 00° 28' 32" West, 200.07 feet to the point of beginning.

That I have made such survey, land division and map by the direction of Theodore Friedlander III 2015 Revocable Trust and Louise French Friedlander 2015 Revocable Trust, owners of said land.

That this map is a correct representation of all exterior boundaries of land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and The Land Division Regulations of the Village of Fox Point in surveying, dividing and mapping the same.

Dated this 20th day of June, 2017.



Marc Passarelli

Marc Passarelli S-2817
Wisconsin Professional Land Surveyor

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING ALL OF PARCEL ONE AND OUTLOT A OF CERTIFIED SURVEY MAP NO. 3141 AND A PART OF LANDS ALL IN THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.

OWNERS CERTIFICATE:

Theodore Friedlander III 2015 Revocable Trust and Louise French Friedlander 2015 Revocable Trust, owners, do hereby certify that it has caused the land described in this document to be surveyed, divided and mapped as represented on this map in accordance with the Ordinances of the Village of Fox Point.

Theodore Friedlander III 2015 Revocable Trust and Louise French Friedlander 2015 Revocable Trust, do further certify that this map is required by S.236.10 or 236.12 to be submitted to the following for approval or objection: Village of Fox Point.

Witness the hand and seal of said owners this _____ day of _____, 2017.

Theodore Friedlander III, Trustee
Theodore Friedlander III 2015 Revocable Trust
Louise French Friedlander 2015 Revocable Trust

STATE OF WISCONSIN)
COUNTY)SS

Personally came before me this _____ day of _____, 2017, the above named Theodore Friedlander III, Trustee of Theodore Friedlander III 2015 Revocable Trust and Louise French Friedlander 2015 Revocable Trust, to me known to be the person who executed the foregoing instrument and acknowledge that he executed the foregoing instrument.

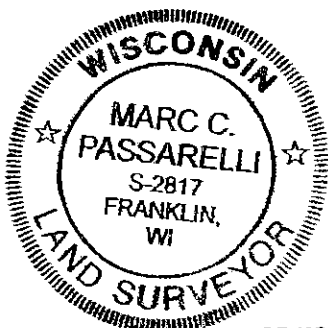
Notary Public, State of Wisconsin
My Commission expires _____

VILLAGE BOARD APPROVAL

APPROVED by the Village of Fox Point on this _____ day of _____, 2017.

Douglas Frazer, Village President

Kelly Meyer, Village Clerk



Marc Passarelli



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Scott Botcher *SAB*
Date: July 27, 2017
Re: Utility Rate Study Retainer

As I mentioned last month, the Village has generally performed a utility rate analysis on an annual basis. This analysis is done to ensure the financial viability of each one of the utility operations, including capital commitments which may have been made and which may have impacted cash balances since the last rate change. Our fiscal year 2016 audit delivered approximately 2 months ago showed adequate cash balances in our three utility funds. In order to maintain this position, the Village needs to ensure that the rates are at a level to maintain solid financial footing.

As many of you know, John Mayer performed these analyses for the Village in the past. John and his family have moved from Fox Point and we are in need of another party to perform this research. I spoke with a few parties and met with Baker Tilly about performing this work.

The proposed engagement letter is in your packet.

In summary, the proposal is materially similar to the work that John did. Frankly, John gave the Village a rate far below anyone else; he was extremely kind to us in terms of what he charged, and we will not touch that rate ever again.

That being said, the Baker Tilly proposal is also extremely favorable. Given the scale of their practice, Baker Tilly will perform some work that John did not and look at our operation with slightly different perspective, which I think might be good after our extensive relationship with John.

Further, given our long relationship with Baker Tilly as auditor, there are some advantages to having Baker Tilly's utility rate services division perform this work. As a firm, they will have a full and complete picture of the Village's financial condition and operation as they perform their analysis and the sharing of financial information from the audit function of Baker Tilly to the utility services function of Baker Tilly is seamless.

In conclusion, I respectfully request your approval of this engagement letter. As always, please contact me prior to the meeting if you have any questions. Thank you.



Baker Tilly Virchow Krause, LLP
Ten Terrace Ct, PO Box 7398
Madison, WI 53707-7398
tel 608 249 6622
fax 608 249 8532
bakertilly.com

July 18, 2017

Mr. Scott Botcher, Village Manager
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Dear Scott,

Thank you so much for reaching out to discuss utility rate services. We appreciated the opportunity to meet with you and Mike and learn more about the utilities within the Village of Fox Point. Based on our conversations, the information that you provided, our firm history with the Village as well as our work with numerous other utilities throughout Wisconsin and around the nation we are providing the following proposal for utility rate services customized to meet your needs.

Understanding your needs

Fox Point has water, sewer and stormwater utilities that operating as enterprise funds. As such each of these utilities is intended to generate revenues from rates that are sufficient for the operations, debt service and capital improvements within the utility. While we work with utilities across the nation and have a deep understanding of the utility industry we also understand each utility and community is unique. As such your rate services will be designed with the following factors in mind:

- > The water utility is regulated by the Public Service Commission of Wisconsin (PSCW)
- > The water utility is a participant in the North Shore Water Commission, purchasing water and also financing and owning a share of the supply, treatment and transportation facilities
- > The sewer utility purchases wastewater treatment services from the Milwaukee Metropolitan Sewerage District (MMSD)
- > The stormwater utility is relatively new and its operations and capital needs may still be evolving along with state and federal regulations related to stormwater management
- > The utilities have a stable customer base that does not include any industrial or high strength users and is roughly 80% residential customers
- > The utilities bill quarterly and need to maintain adequate cash reserves for ongoing operational needs between billing cycles
- > The goal of the rate services is to monitor and proactively manage the revenue requirement and adjust the rates as needed within the current overall rate structure

Mr. Scott Botcher, Village Manager
Village of Fox Point

July 18, 2017
Page 2

Proposed Rate Services

We would propose that annually, after the prior year's audited financial statements are issued and in conjunction with the start of the Village's budgeting process we would complete the following:

- > Prepare an analysis of the water utility's operating results to determine if current rates are adequate to meet the cash flow and cash reserve needs of the utility, if the utility is eligible for a simplified rate increase with the PSCW and provide recommendations to management on the use of the simplified rate case process.
- > Compile a sewer utility revenue requirement based on historical data as well as managements' estimates for changes in customers, expenses and capital projects. This will also incorporate the anticipated change in treatment rates from MMSD. We will provide management with a compilation of the forecasted revenue requirement which will provide a recommendation for any needed rate adjustment for the upcoming year. This would be done in time to be incorporated into the annual budget process.
- > Compile a stormwater utility revenue requirement based on historical data as well as managements' estimates for changes in customers, expenses and capital projects. We will provide management with a compilation of the forecasted revenue requirement which will provide a recommendation for any needed rate adjustment for the upcoming year. This would be done in time to be incorporated into the annual budget process.

Our fees for these services are estimated our fees as follows:

	2017	2018	2019
Water utility	\$ 1,000	\$ 1,020	\$ 1,040
Sewer utility	2,500	2,550	2,600
Stormwater utility	2,400	2,450	2,500

The above fees are based on the following:

	Water		Sewer		Stormwater	
	Hours	Fees	Hours	Fees	Hours	Fees
Partner	1.5	\$ 525.00	3.0	\$ 1,050.00	3.0	\$ 1,050.00
Senior	2.5	412.50	5.0	825.00	5.0	825.00
Staff	2.5	312.50	10.0	1,250.00	9.0	1,125.00
		\$ 1,250.00		\$ 3,125.00		\$ 3,000.00
Quote		\$ 1,000.00		\$ 2,500.00		\$ 2,400.00
Discount		20%		20%		20%

We anticipate that during the initial year we would have approximately 15 hours of time in customizing our tools and templates for the Village reports, however we would not charge you for this time rather we see this as an investment in our ongoing long-term relationship with you.

Mr. Scott Botcher, Village Manager
Village of Fox Point

July 18, 2017
Page 3

If after the initial review of water utility operating results it is determined by management that the utility needs to complete a full rate application with the PSCW we will provide a separate quote for those services. We would not anticipate the utility needing a full rate study more than every five years unless there were significant unusual projects completed.

Attached to this proposal letter is additional information on our Energy & Utility team background and similar projects completed.

Your project is perfectly aligned with our team strengths, and we are confident you will be pleased with the results we provide. We recognize the trust you place in a service provider, and we believe we can fulfill your scope of work.

After your review of our proposal, we would welcome an opportunity to meet with you to discuss our approach for this engagement. In the meantime, if you have any questions, please contact me using the information below.

Thank you in advance for your time and consideration.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP

A handwritten signature in dark ink that reads "Baker Tilly Virchow Krause, LLP". The signature is written in a cursive, flowing style.

Jodi L. Dobson, CPA, Partner
608 240 2469 | jodi.dobson@bakertilly.com

Baker Tilly's approach is based on industry standards and regulations

The Village's water utility is regulated by the Public Service Commission of Wisconsin (PSCW). In addition, your wastewater utility is required to review and maintain rates in compliance with Department of Natural Resources (DNR) standards. Your engagement team has a long history of working with both the PSCW and the DNR and have built relationships that allow collaboration to balance the needs and interests of the Village, the regulator and the customers.

We also understand that maintaining the financial strength of a utility requires a long-term view and ongoing analysis. As such, we commend the Village for being proactive and reviewing rates on an ongoing basis as part of the budgeting process.

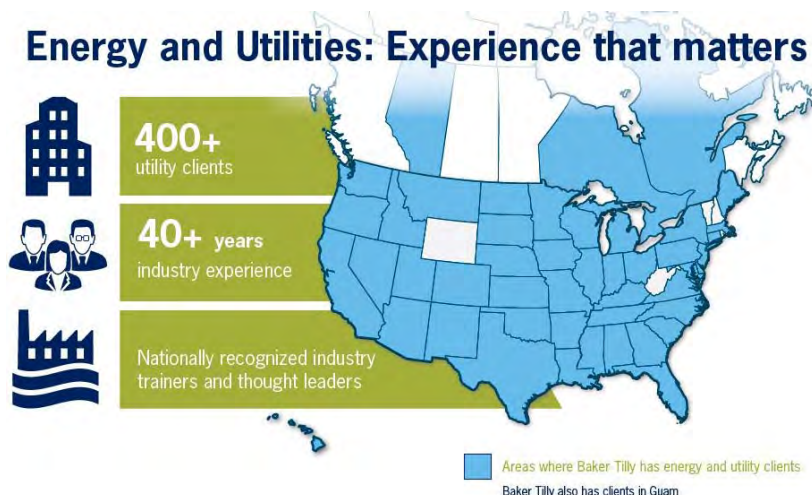
Our team is familiar with both the utility basis of ratemaking required by the PSCW as well as the cash basis of ratemaking that is more common for sewer and stormwater utilities and more in line with municipal budgeting process. We are able to work with both to make sure that the goals and objectives of management are incorporated into the study and rate analysis.

Our experience with rate studies, utilizes a model in accordance with standards of the American Water Works Association. This standard uses the "base extra-capacity method" which allocates costs to customer class based on a combination of the demand they place on the water system and volumes of water used. This method is consistent with the PSCW methods and is intended to allocate the Village's water operating and capital costs to the customer classes that are driving those costs. When working with water, sewer or stormwater rates we leverage your existing allocations and rate structures while allowing for modifications where new processes or new customers are introduced. We also work with management to ensure that any recent or proposed changes in regulations are considered and any implications on operating or capital costs are allocated properly.

For more than 40 years, we have worked exclusively with energy and utility companies across the country providing specialized solutions to industry challenges.

Energy and utilities specialized team

Dedicated entirely to energy and utility service providers, Baker Tilly's specialized energy and utility team of 60 professionals currently works with more than 400 public utilities, energy companies and joint action agencies. Many of our more than 125 Wisconsin municipal clients include water, wastewater and stormwater utilities. We also have extensive experience with electric and telecommunications utilities.



The specialized focus of Baker Tilly's energy and utilities team gives our staff the understanding of the issues your organization faces and gives them the experience to find effective solutions. We draw ideas from our clients that we can share with the Village and incorporate into our recommendations, audit procedures, and council/commission presentations. We understand the unique requirements specific to municipal governments in the state of Wisconsin, and this will allow us to provide you with relevant and state-specific advice.

Our utility services include rate design and studies, including connection/impact fees, long-range financial forecasting, public fire protection studies, financial audits, federal and state single audits, financing assistance and many other specialized services. Our extensive experience helping as many as 50 utility clients a year plan major capital projects that require creative rate and funding solutions gives Baker Tilly a broad view of industry issues and a specific familiarity with municipal utility goals in this area.

Due to our work with a significant number of Wisconsin utilities, we have an in-depth understanding of how the unique regulation of the municipal electric and water industries in this state impacts the utilities and their day-to-day operations. Through our ongoing involvement and working relationships with the Municipal Electric Utilities of Wisconsin (MEUW), the Wisconsin Section of the American Water Works Association (WIAWWA) and the Public Service Commission (PSC), we are able to provide the utilities with insight into potential industry changes, the financial impacts and ideas for proactive solutions.

Select Wisconsin utility clients include:

- | | |
|---------------------------------------|--------------------------------|
| > Beloit Utilities | > Plymouth Utilities |
| > Brodhead Water and Light Commission | > Reedsburg Utility Commission |
| > Cedarburg Light & Water Commission | > Richland Center Utilities |
| > Columbus Water and Light | > River Falls Utilities |
| > Focus on Energy/Wisconsin | > Stoughton Utilities |
| > Hustisford Utilities | > Sun Prairie Utilities |
| > Janesville Utilities | > Waterloo Utilities |
| > Juneau Utility Commission | > Watertown Water & Wastewater |
| > Mount Horeb Utilities | > Waupun Utilities |
| > New Holstein Utilities | > WPPI Energy |

To help you respond to and prepare for change, we are actively involved in local and national associations, keeping us at the forefront of what's happening in the industry. Our memberships in the following organizations, and our involvement as authors, speakers, trainers, and promoters of public utility accounting and auditing means we can better assist you with implementing new regulations or adopting new standards. Energy and utility staff are involved in the following organizations:

- > American Water Works Association (AWWA)
- > American Public Power Association (APPA)
- > Edison Electric Institute (EEI)
- > American Gas Association (AGA)
- > American Wind Energy Association (AWEA)
- > Many state electric and water industry associations

We are sought out by organizations such as the APPA, EEI, AGA and state utility associations, such as the Wisconsin Section of the AWWA, to speak, teach courses, and represent the industry. With our depth of experience, industry-specific knowledge and commitment to your success, you can count on our proven ability to deliver quality services that your stakeholders and interested parties can rely on.

Similar engagements

Client	Project
Sheboygan (Wisconsin) Water Utility	Baker Tilly provided comprehensive assistance with the City's water rate study filings with PSCW incorporating ongoing system replacements and expansions, implementation of new technologies and debt coverage needs. This study included retail and wholesale customers and a diverse customer base.
Columbus Sewer Utility	Baker Tilly has worked consistently worked with the utility to evaluate rates on a biannual basis to ensure both compliance with DNR regulations, rates designed to meet the revenue requirement and a fair and equitable allocation between the retail and wholesale customers of the utility.
Deforest Water and Sewer Utilities	Baker Tilly prepared both water and sewer rate studies incorporating ongoing development, capital replacement plans and changes anticipated with an industrial, high strength customer.
Jefferson Water Utility	The most recent rate study for Jefferson was prepared in light of the loss of a significant customer. Baker Tilly worked with the utility to evaluate the ongoing operational, capital and debt service requirements to be met while balancing the desire to minimize the rate implications for the customers.
Jefferson Sewer Utility	Similar to other sewer utilities Jefferson bills its customers based on water sales which have been stagnate or declining. This study evaluated the ongoing revenue requirement of the utility and the desire of management to stabilize revenues through an increased focus on fixed charges.
Verona Water and Sewer Utilities	As a growing community, Verona needs to balance both utility financed and contributed facility plans, changes in customer base and the impacts on operations. Baker Tilly facilitated a combination of rate studies and a financial forecast in order to assist management with evaluating the sufficiency of rates in both the initial period as well as proactively plan for rate adjustments over a five year period.
Lake County (Illinois) Department of Public Works	This rapidly growing, county-wide utility faces ongoing challenges with utility supply and rates. The department is broken down into separate operating regions based upon geographic location. The customer base includes both wholesale and retail customers with treatment plants located in several regions. The county tracks operating and capital expense data for each region and complex rate structures were created to recover the costs per region and type (distribution versus treatment). A unique rate was crated for each region to recover both treatment and transportation costs.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Michael Pedersen, Assistant Village Manager 

THROUGH: Scott Botcher, Village Manager 

DATE: August 2, 2017

RE: **Property Record Management System**

Property records held at Village Hall contain individual parcels permits, deeds, surveys and easements, among other imperative information. In April of 2017, the Village Board approved the proposal of OneTouchPoint to digitize these files. As this phase of the project is currently being finalized, Village staff has searched for an organization to develop a records management system that will create an easy, online experience for residents, contractors and staff to obtain property records from the web.

The Village received proposals from three highly recommended organizations; Modern Business Machines, CTaccess and Ruekert Mielke. While all organizations provided a respectable property record management system, Ruekert Mielke provided an option that would not only provide a document management system that residents, contractors and staff could readily access on the web, but was also able to incorporate the digital property records directly into the Village's existing GIS application.

From the web application, users will be able to search for a specific property file by looking up an address, parcel number or tax key number. You will also be able to search for a property file using the public version of GIS by clicking on the desired parcel on the map. Once the desired property file has been located, each document will be subdivided by a variety of categories; i.e. Permit, Legal, Engineering, etc. in order to make it easier to filter each search.

Ruekert Mielke designed this records management system to make it easy for the Village to stay up to date as possible. Any staff member will be able to scan new documents directly to a designated folder which will then be uploaded on a regular basis to the new record management system. Village staff will use simple drop down menus to label each file by its location and type of file.

Fiscal Note

The Village designated \$33,720 in the 2017 Capital Budget for the digitizing of property records. After completing phase one at the cost not to exceed \$20,868, that will leave the Village with roughly \$12,852 for phase two of the project. The cost of the document management program is \$13,000 for the creation of the web application and \$5,000 to transfer the 275,000 new digital files into the web application and the existing GIS.

The \$5,000 cost to transfer the new digital files was not originally anticipated during the budgeting process. However, the Village is able to use existing Capital Fund fund balance to cover the additional cost. It's worth noting that unlike many of the other proposals staff received, the software from Ruekert Mielke was the most inexpensive and has very little additional costs in the future.

Recommendation

Staff recommends the Village Board accept the proposal of Ruekert Mielke to create the web based document management software in an amount not to exceed \$18,000 and authorize the Village Manager to sign the agreement.



Your Infrastructure Ally

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

August 2, 2017

Mr. Michael Pedersen
Assistant to the Village Manager
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

Re: GIS Services - ArcGIS Server Website Enhancements Agreement

Dear Michael,

In follow up to our recent meeting with you and Village Staff, we are providing you with this agreement to enhance the existing ArcGIS Server web application.

With the advancement of internet speeds and mobile technology over the last several years, we continue to expand our GIS services and enhance our user interface & management tools to simplify user access and improve efficiency and productivity for our municipal clients.

To that end, the proposed GIS web application is intended to fulfill the following goals and objectives identified by Fox Point:

Goal 1: Upload/Link New Documents without having to be within the application.

Goal 2: Geocode all scanned documents received from 3rd party company.

The following Schedule of Attachments are components of this agreement by reference:

Scope of Services	
Attachment A	Develop tool to upload/link documents to properties outside of map
Attachment B	Link/Upload Photo/Document
Attachment C	Geocode/Link scanned documents
Attachment D	Cost Summary
Attachment E	Ruekert & Mielke, Inc. Standard Terms and Conditions-GIS Version

~Marketing Dept > PROPOSALS > Proposals 2017 > CT 05_SRS > Fox Point, Village > GIS - Reverse Document Uploading and Document Linking > _GIS ArcGIS Server Enhancements Agreement-20170802.docx~



Your Infrastructure Ally

Mr. Michael Pedersen
GIS Services - ArcGIS Server Website Enhancements Agreement
August 2, 2017
Page 2

These professional services will be provided to you in accordance with the attached two page **GIS Standard Terms & Conditions** dated May 19, 2015 (Attachment E). Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Very truly yours,

RUEKERT & MIELKE, INC.

A handwritten signature in blue ink, reading "Timothy J. Anderson".

Timothy J. Anderson
CADD/GIS Team Leader
tanderson@ruekert-mielke.com

TJA:jkc

Attachments A-E

cc: Stanley R. Sugden, P.E., Ruekert & Mielke, Inc.
Christopher P. Berryman, Ruekert & Mielke, Inc.
File



Your Infrastructure Ally

Mr. Michael Pedersen
GIS Services - ArcGIS Server Website Enhancements Agreement
August 2, 2017
Page 3

CLIENT NAME:

Village of Fox Point

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____

Date: _____

CONSULTANT:

Ruekert & Mielke, Inc.

By: Stanley R. Sugden
Stanley R. Sugden, P.E.

Title: President

Date: August 2, 2017

Designated Representative:

Name: _____

Title: _____

Phone Number: _____

Designated Representative:

Name: Christopher P. Berryman

Title: GIS Analyst

Phone Number: 262-953-3020

ATTACHMENT A

Scope Of Services

Link/Upload Documents Outside Map

Ruekert & Mielke, Inc. (R/M) staff will develop a new set of tools that will allow users to upload/link new documents to properties in the Village. This will require a new search page to be developed that will provide the ability to update document attributes (Date, Document Type, Description) as well as replacing the existing document with a new copy.

This search page will display addresses and list any documents associated. There will also be a button that will allow users to attach additional documents (function not developed yet).

Document Type: Heating Permits		Document No: Document Number					
Address: Document Address		File Name: File Name					
	Type	Document No	Date	Address	Purpose	Contractor	
Edit	Heating Permits	16001	1/4/2016	1128 Churchway Ct		Mr. Hollands	16001.pdf
Edit	Heating Permits	16002	1/13/2016	938 Bay View Cir		Country Stove	16002.pdf
Edit	Heating Permits	16003	1/18/2016	926 Perkins Dr		Mared Mechanical	16003.pdf
Edit	Heating Permits	16004	1/21/2016	1110 Rainbow Ct		Martens Plbg	16004.pdf
Edit	Heating Permits	16005	1/21/2016	225 Eagle Lake Ave		KM Htg & A/C	16005.pdf

The cost for this agreement will not exceed \$15,000. The effort will be concentrated in creating a new search page that contains all the methods and routines necessary for linking documents without a requirement for a spatial component.

ATTACHMENT B

MISCELLANEOUS POINTS - DOCUMENT UPLOAD

Our internet-based tool includes a form for uploading documents and placing their location in the GIS map as document points. Multiple documents can be uploaded at once, creating multiple document points stacked on top of each other. Documents are accessible through identification in the GIS map.

Using the built-in query tools, users can create on-the-fly queries to search for documents based on document type, description, or name.

Add Document ×

Click the "... " button to bring up a file-chooser.

To select multiple files, hold "Ctrl" and click each document in the file-chooser you wish to upload.

File: ...

Select Files to Upload

Document Attributes ×

Please fill in Description and Document Type for each file being uploaded.

After clicking "OK", your files will start uploading to the server.

export.png

Description

DocumentType Select ▼

- Select
- AsBuilt
- Building Permits
- Utility-Water
- Utility-Sanitary
- Utility-Storm
- Special Assessment/Finance
- Other

Fill out attributes for each file

Page 1 of 3

08/02/17

 Ruekert Mielke

Document Types include:

- Building Permit
- Utility-Water
- Utility-Sanitary
- Utility-Storm
- Special Assessment/Finance
- Other

1. Additional document types can be added at no additional cost during development and up to 30 days after the delivery of the product.
2. .DOC, .PDF, .JPG will be the included file types, any other file types (with limitations) can be added for an additional fee.
3. Zip files will not be permitted due to security reasons.
4. Document points can be colored or “themed” by document type upon request. Stacked document points from uploading multiple documents at once will be themed in a separate “Multiple Documents” color or symbol.

ATTACHMENT C

Scope Of Services – Import and Geocode Scanned Documents

Ruekert & Mielke, Inc. (R/M) staff will import scanned documents onto the server. These documents will need to be named in such a way that they relate to a row in a spreadsheet containing document numbers and addresses (i.e. 500 E Main St.). If an address or tax key do not match what the county has on record then the document will be placed in the center of the Village, for Village staff to place manually.

An example of this is shown below where the *DocumentNo* is the same as the file name that is on the server.

	A	B	C	D	E	F	G	H	I	J
	DocumentDate	DocumentType	DocumentNo	FileName	FilePath	Owner	Address	Unit	Municipality	Contractor
1	3/10/2010	Building Permits	10024	10024.pdf	Building Permits/10024.pdf	Jim Adkins	410 CTH NN East Unit 1		1 Village of Mukwonago	JRS Construction
2	7/28/2010	Building Permits	10163	10163.pdf	Building Permits/10163.pdf	JSJM Condominium LLC	480 CTH NN Unit 1		1 Village of Mukwonago	Trustway Homes, Inc.
3	1/20/2010	Electrical Permits	10003	10003.pdf	Electrical Permits/10003.pdf	Sandy Belot	370 CTH NN E Unit 1		1 Village of Mukwonago	Uihlein Electric
4	9/2/2010	Electrical Permits	10108	10108.pdf	Electrical Permits/10108.pdf	Trustway Homes	480 CTH NN E Unit 1		1 Village of Mukwonago	Lunz Electric, Inc.
5	3/10/2010	Heating Permits	10011	10011.pdf	Heating Permits/10011.pdf	Campbell Construction	105 Fox St Ste 1		1 Village of Mukwonago	Conditioning Air Design Inc.
6	9/13/2010	Plumbing Permits	10079	10079.pdf	Plumbing Permits/10079.pdf	Trustway Homes	480 HWY NN Unit 1		1 Village of Mukwonago	Alpine Plumbing
7	9/24/2010	Plumbing Permits	10088	10088.pdf	Plumbing Permits/10088.pdf	Trustway Homes	480 CTH NN E Unit 1		1 Village of Mukwonago	Alpine Plumbing
8	3/11/2010	Building Permits	10023	10023.pdf	Building Permits/10023.pdf	BBG Development	100 Main St (105 Fox St) Unit 2		2 Village of Mukwonago	Campbell Construction
9	10/6/2011	Building Permits	11175	11175.pdf	Building Permits/11175.pdf	John & Karon Rogaczewski	450 Cty Rd NN E Unit 2		2 Village of Mukwonago	Robert Reed
10	10/14/2011	Electrical Permits	11135	11135.pdf	Electrical Permits/11135.pdf	John/Karon Rogaczewski	450 Cty Rd NN E Unit 2		2 Village of Mukwonago	Staff Electric
11										

R/M is proposing an amount not to exceed of \$5,000. If there are documents that will take more time than the contracted dollar amount allows it will require authorization from the Village of Fox Point.

ATTACHMENT D

Cost Summary

Attachment	Scope of Services	Unit	Cost
A.	Link/Upload Documents Outside Map	L.S.	\$13,000
B.	Points - Document Upload		
C.	Import and Geocode Scanned Documents	T.M.	\$5,000
	TOTAL		\$18,000

L.S. = Lump Sum

T.M. = Time and Materials

Items Not Included:

1. Tool costs indicated are for our standard tools as shown in the provided snapshots. Customization of the forms or tool functionality can be negotiated for an additional fee or completed on a time & material basis.

ATTACHMENT E

Ruekert & Mielke, Inc. Standard Terms and Conditions (GIS Services)

Effective May 19, 2015

A. Standards of Performance

The standard of care for all professional consulting and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Consultant.

B. Authorized Representative

With the execution of this Agreement, Consultant and Owner shall designate specific individuals to act as Consultant's and Owner's representatives with respect to the services to be performed or furnished by Consultant and duties and responsibilities of Owner under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Consultant

Invoices will be prepared in accordance with Consultant's standard invoicing practices and will be submitted to Owner by Consultant monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice therefor, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, after giving seven days written notice to Owner, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges.

D. Ownership and Reuse of Documents

All materials developed, prepared, completed, or acquired by Consultant during the performance of the services specified in this contract, including all finished or unfinished surveys, data, drawings, maps, photographs, and reports, shall become the property of Owner and shall be delivered to Owner during the contract period. Such materials shall not be released by Consultant or used for other purposes at any time without the written approval of Owner.

No drawings, maps, photographs, documents, reports, or other data prepared or completed under this contract agreement shall be copyrighted by Consultant, nor shall any notice of copyright be registered by Consultant in connection with any such material prepared or completed under this contract.

E. Owner Provided Information

Consultant shall have the right to rely on the accuracy of any information provided by Owner. Consultant will not review this information for accuracy.

F. Access

Owner shall arrange for safe access to and make all provisions for Consultant and Consultant's consultants to enter upon public and private property as required for Consultant to perform services under this Agreement.

G. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants, or any of them to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, employees, agents, and Consultants, or any of them, shall not exceed the total amount of \$2,000,000.00.

H. Insurance

Consultant will maintain insurance coverage for Workers' Compensation, General Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

I. Termination of Contract

Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Owner may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Owner with 30 days written notice. In the event of suspension or cancellation for convenience by Owner, Owner shall pay to Consultant all amounts owing to Consultant under this Agreement, for all work performed up to the effective date of notice.

J. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and consultants in the performance of Consultant's services under this Agreement.

ATTACHMENT E

2. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and consultants with respect to this Agreement.

3. To the fullest extent permitted by law, Consultant's total liability to Owner and anyone claiming by, through, or under Owner for any injuries, losses, damages and expenses caused in part by the negligence of Consultant and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Consultant's negligence bears to the total negligence of Owner, Consultant, and all other negligent entities and individuals.

4. The indemnification provision of paragraph J.1. is subject to and limited by the provisions agreed to by Owner and Consultant in paragraph G. "Limit of Liability," of this Agreement.

K. Independent Contractor

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Owner or the Consultant. Consultant's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder. Owner agrees to include a provision in all contracts with Contractors and other entities involved in this project to carry out the intent of this paragraph.

L. Force Majeure

Consultant shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond Consultant's reasonable control.

M. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

N. Dispute Resolution

Owner and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out of or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation. This Agreement shall be interpreted according to and governed by the laws of the State of Wisconsin.

O. Public Records

Consultant agrees to comply with the requirements of Wisconsin Statutes Sections 19.32 to 19.39 and Sections 19.81 to 19.98 – Wisconsin Public Records Law and Open Meetings Law.

END OF DOCUMENT



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board

From: Scott Botcher *SAB*

cc: Scott Brandmeier

Date: August 4, 2017

Re: SEH Change Order

You will find on the consent agenda a change order from SEH for the provision of review engineering services on behalf of the Village as it relates to the Dunwood Crossing project.

As you are aware, the Village retains both Mr. Larson and SEH for the provision of professional review services to ensure the Village's interests are served as we work through this project with The Mandel Group. The initial agreement with SEH was within my spending authority; however, as this change order raises this amount above my spending authority, it is appropriate that the Village Board approve this additional amount.

The Mandel Group is reimbursing the Village for these review services, and it is certainly in the Village's best interests to retain them as our agent to review this work.

I respectfully request your approval of this change order.



Building a Better World
for All of Us®

CHANGE ORDER

To: Scott Brandmeier, PE
Village of Fox Point

Date: July 27, 2017

Project Name: Dunwood Crossing Development Review

SEH File No: FOXPT 141560

This document briefly outlines the scope of work and fee estimate for the proposed project you have requested. Prior to proceeding with any work on this item, we require your signature for this Authorization to Proceed.

Scope of Work:

- Provide additional review services on the next set of submittals.

Compensation:

The estimated charges for this project will be billed at a **Time & Expense cost estimated at \$7,500.**

Short Elliot Hendrickson, Inc.

Approved by: _____

Michael Court, PE

Date: 7/27/17

CLIENT AUTHORIZATION

The above work items and price are satisfactory and SEH is hereby authorized to proceed:

Signature/Title: _____

Date: _____

Company Name: _____

This Authorization to Proceed and the attached General Conditions of the Agreement for Professional Services (Rev. 12.07.15) shall constitute the project agreement for this work.



Building a Better World
for All of Us®

CHANGE ORDER

To: Scott Brandmeier, PE
Village of Fox Point

Date: July 27, 2017

Project Name: Dunwood Crossing Development Review

SEH File No: FOXPT 141560

This document briefly outlines the scope of work and fee estimate for the proposed project you have requested. Prior to proceeding with any work on this item, we require your signature for this Authorization to Proceed.

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Short Elliot Hendrickson, Inc.

Approved by: _____

Michael Court, PE

Date: 7/27/17

CLIENT AUTHORIZATION

The above work items and price are satisfactory and SEH is hereby authorized to proceed:

Signature/Title: _____

Date: _____

Company Name: _____

This Authorization to Proceed and the attached General Conditions of the Agreement for Professional Services (Rev. 12.07.15) shall constitute the project agreement for this work.

Diggers Hotline, Inc. (Wisconsin)

Ticket #: 20173104179 Seq: 7 Previous Ticket #:

Header: STANDARD Type: Operator: 1359

Start Date : 08/03/2017 Time: 03:00:00 PM

Call Date : 07/31/2017 Time: 02:51:24 PM

Transmit Date: 07/31/2017 Time: 03:00:10 PM

Caller: JOHN KEARNS Phone: (414)870-1985
WESTHOFEN WORKS
5845 N SHORELAND AVE
WHITEFISH BAY
WI 53217

Field Rep.: SAME Phone:

County : MILWAUKEE
Place : FOX POINT VILLAGE
At : 6610
Street : N LAKE DR
Intersection 1: E DAPHNE RD
Intersection 2:

On the E side of street and approximately 150.00 FT S of Intersection 1

Latitude NW 43.13743500 Longitude NW -87.90283500

Latitude SE 43.13644000 Longitude SE -87.90001100

Type of Work: INSTALLING METAL FENCE SUPPORT

Working For : LORNA GRANGER

Explosives: N Overhead: N Boring Equipment: N Premarked: N

Marking Instructions:

MARK A 10FT RADIUS OF THE POLE LOCATED ON THE S SIDE OF THE DRIVEWAY
APRON OF THE ABOVE ADDRESS

Remarks:

Members Notified:

*VILLAGE OF FOX POINT VFP01 (VFP01) WE ENERGIES - WE31WG (WE31W)
AT&T DISTRIBUTION SBC01 (SBC01)

Scott Brandmeier

From: Flogel, Jerome <JFlogel@mmsd.com>
Sent: Monday, July 31, 2017 2:26 PM
To: Scott Brandmeier
Subject: Amendment 1 to PPII funding agreement 5

Scott,

1. Who is signatory for the Village on the amendment we are drafting for funding agreement #5?
2. Menomonee Falls: National Power Rodding started a lining project for about 100 laterals using the Epros system. They are currently cleaning and prepping laterals. If you would like to visit the site, feel free to contact Jeff Nettesheim directly or Brown and Caldwell is the engineering firm so you can contact Julie McMullin or you can call Nick Nadelhoffer, our field person at 414.617.4954 mobile.

Jerome

Jerome Flogel, P.E.

Sr. Project Manager, PPII Program
Milwaukee Metropolitan Sewerage District (MMSD)
260 W. Seeboth St.
Milwaukee, WI 53204
414.225.2161 (o)
414.232.6064 (m)



BASEMENT CONNECTION



How can you help protect Lake Michigan?
Find out at: www.mmsd.com

Scott Brandmeier

From: Mike Court <mcourt@sehinc.com>
Sent: Sunday, July 30, 2017 6:13 PM
To: Scott Brandmeier
Subject: Change Order
Attachments: CO_141560_Village of Fox Point_Brandmeier_2017-7-27.docx

Scott,

As discussed, attached is the change order for the additional review services.

Thanks
Mike

Michael Court
Principal
SEH
501 Maple Avenue, Delafield, WI 53018
414.949.8905
sehinc.com
Building a Better World for All of Us®

2016 and 2017 Top Workplace Honor by The Milwaukee Journal Sentinel

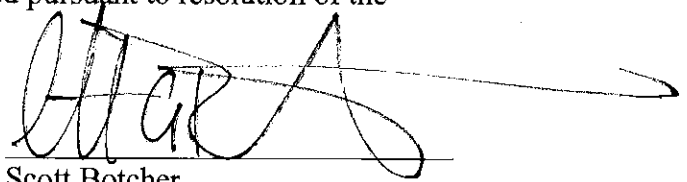
----- Forwarded by Mike Court/seh on 07/30/2017 06:12 PM -----

From: Jill Wilman/seh
To: Mike Court/seh@SEH
Date: 07/27/2017 09:17 AM
Subject: Change Order

Hi Mike - Please see attached. I have also placed a copy on your chair.

Jill Wilman
Administrative Assistant
SEH
501 Maple Ave
Delafield, WI 53018
414.949.8953 direct
sehinc.com
Building a Better World for All of Us®
2016 Top Workplace Honor by The Milwaukee Journal Sentinel

This is to certify that the attached is true and correct list of bills due for a period from July 1- 31 , 2017, in the total amount of \$639,209.03. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.

A handwritten signature in black ink, appearing to read 'HAR', is written over a horizontal line.

Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on August 8, 2017.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report
Report dates: 07/01/2017-07/31/2017

Page: 1
Jul 28, 2017 10:22AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-13100 ACCOUNTS RECEIVABLE - SUNDRY						
617	JOHNSON'S NURSERY	33109	TREES	07/05/2017	272.25	07/13/2017
Total 10-13100 ACCOUNTS RECEIVABLE - SUNDRY:					272.25	
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	AUGUST 2017	LIFE INSURANCE	07/13/2017	920.51	07/13/2017
Total 10-21520 GROUP LIFE:					920.51	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	JULY 2017	POLICE DUES	07/25/2017	540.00	07/28/2017
185	FOX POINT POLICE PROT. ASS	JUNE 2017	POLICE DUES	07/25/2017	540.00	07/28/2017
Total 10-21525 UNION DUES:					1,080.00	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR0713172	Deferred Comp NICHOLAS Pay	07/12/2017	50.00	07/13/2017
375	NORTH SHORE BANK, FSB	PR0713172	Deferred Comp NORTH SHORE	07/12/2017	560.00	07/13/2017
375	NORTH SHORE BANK, FSB	PR0727172	Deferred Comp NICHOLAS Pay	07/26/2017	50.00	07/28/2017
375	NORTH SHORE BANK, FSB	PR0727172	Deferred Comp NORTH SHORE	07/26/2017	560.00	07/28/2017
1622	WELLS FARGO BANK, N.A.	PR0713171	Deferred Comp WI DEFER - PRE	07/12/2017	7,527.92	07/13/2017
1622	WELLS FARGO BANK, N.A.	PR0713171	Deferred Comp WI DEFER - RO	07/12/2017	1,007.00	07/13/2017
1622	WELLS FARGO BANK, N.A.	PR0727171	Deferred Comp WI DEFER - PRE	07/26/2017	7,527.92	07/28/2017
1622	WELLS FARGO BANK, N.A.	PR0727171	Deferred Comp WI DEFER - RO	07/26/2017	1,007.00	07/28/2017
101991	VANTAGEPOINT TRANSFER AG	PR0713171	Deferred Comp ICMA-PRETAX	07/12/2017	1,136.45	07/13/2017
101991	VANTAGEPOINT TRANSFER AG	PR0727171	Deferred Comp ICMA-PRETAX	07/26/2017	1,136.45	07/28/2017
Total 10-21530 DEFERRED COMPENSATION:					20,566.74	
10-21540 GARNISHMENT						
797	WI SCTF	07/14/2017	693226/55200 KALLMYER	07/13/2017	135.23	07/13/2017
797	WI SCTF	07/28/2017	693226/55200 KALLMYER	07/25/2017	135.23	07/28/2017
797	WI SCTF	6/30-7/13/17	693226/55200 KALLMYER	07/13/2017	135.23	07/21/2017
Total 10-21540 GARNISHMENT:					405.69	
10-44120 LIQUOR/TOBACCO LICENSES						
727	WI DEPT. OF JUSTICE	07122017	BARTENDER	06/29/2017	7.00	07/13/2017
Total 10-44120 LIQUOR/TOBACCO LICENSES:					7.00	
10-45100 FINES/FORFEITURES						
159	MAHONEY, CATHERINE	07/11/2017	OVERPAYMENT	07/13/2017	80.00	07/13/2017
Total 10-45100 FINES/FORFEITURES:					80.00	
10-46710 PAVILION RENTALS						
154	COHEN, AMANDA	2.00836	DEPOSIT REFUND	07/13/2017	50.00	07/13/2017
2560	TOLKAN, JUDY	8.001279	DEPOSIT REFUND	07/13/2017	50.00	07/13/2017
Total 10-46710 PAVILION RENTALS:					100.00	
10-51100-310 SUPPLIES/EXPENSES						
1521	AMAZON CAPITAL SERVICES	02XJ-MQTY-N5NW	SUPPLIES	07/11/2017	59.95	07/13/2017
1766	CONFLUENCE GRAPHICS	67210	DOOR HANGERS	07/12/2017	529.80	07/13/2017

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Total 10-51100-310 SUPPLIES/EXPENSES:					589.75	
10-51100-322 TRAINING						
275	LEAGUE OF WIMUNICIPALITIE	77732	WORKSHOP	07/12/2017	175.00	07/21/2017
Total 10-51100-322 TRAINING:					175.00	
10-51200-310 SUPPLIES/EXPENSES						
1183	WALE, SCOTT	2017HOTELMEALR	LODGING MEALS	07/13/2017	105.50	07/21/2017
Total 10-51200-310 SUPPLIES/EXPENSES:					105.50	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	JUNE 2017	DRIVER SURCHARGE/JAIL	07/06/2017	474.00	07/07/2017
552	WISCONSIN, STATE OF - COUR	JUNE 2017	JUNE 2017	07/06/2017	1,255.23	07/07/2017
Total 10-51200-395 COUNTY COURT FEES:					1,729.23	
10-51300-218 VILLAGE ATTORNEY						
4796	ARENZ, MOLTER, MACY, RIFFL	11527	VLG	07/25/2017	7,975.40	07/28/2017
Total 10-51300-218 VILLAGE ATTORNEY:					7,975.40	
10-51300-219 VILLAGE PROSECUTOR						
1924	STIPPICH SELIN & CAIN LLC	1242	PROSECUTOR	07/06/2017	1,088.00	07/07/2017
Total 10-51300-219 VILLAGE PROSECUTOR:					1,088.00	
10-51410-322 TRAINING						
994	ICMA	2017-MEMB & CON	1ST MEMBERSHIP	07/13/2017	75.00	07/21/2017
994	ICMA	2017-MEMB & CON	1ST CONFERENCE	07/13/2017	390.00	07/21/2017
Total 10-51410-322 TRAINING:					465.00	
10-51420-233 EQUIPMENT MAINTENANCE						
477	TAYLOR COMPUTER SERVICE	16515	MONTHLY	07/13/2017	623.00	07/21/2017
477	TAYLOR COMPUTER SERVICE	16558	VLH EMAIL ARCHIVE	07/25/2017	388.32	07/28/2017
1716	ENTERPRISE SYSTEMS GROU	76144-	REQUEST	05/15/2017	66.00	07/07/2017
5778	OFFICE COPYING EQUIPMENT	AR30955	TONER	07/17/2017	146.96	07/21/2017
Total 10-51420-233 EQUIPMENT MAINTENANCE:					1,224.28	
10-51420-310 SUPPLIES/EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	939599745001	37360205 VH	06/28/2017	66.17	07/13/2017
Total 10-51420-310 SUPPLIES/EXPENSES:					66.17	
10-51420-321 PROFESSIONAL DUES/MEETINGS						
91	IIMC	28163-17	DUES- DOBRATZ	07/19/2017	50.00	07/21/2017
2678	MTAW	092817-02	FALL CONFERENCE MEYER	07/10/2017	110.00	07/13/2017
Total 10-51420-321 PROFESSIONAL DUES/MEETINGS:					160.00	
10-51520-210 SOFTWARE SUPPORT						
102273	CIVIC SYSTEMS, LLC	CVC15522	SUPPORT FEES	07/12/2017	6,580.00	07/13/2017

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Total 10-51520-210 SOFTWARE SUPPORT:					6,580.00	
10-51600-210 CONTRACT SERVICES						
1766	CONFLUENCE GRAPHICS	67164	ID CARDS	07/12/2017	182.82	07/13/2017
2689	SPRUCE UP CLEANING	2643	JULY 2017	07/25/2017	1,538.27	07/28/2017
Total 10-51600-210 CONTRACT SERVICES:					1,721.09	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	6/0-7/20/2017	3298-754-812	07/25/2017	22.93	07/28/2017
Total 10-51600-220 GAS-HEAT:					22.93	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/0-7/20/2017	3298-754-812	07/25/2017	1,026.74	07/28/2017
Total 10-51600-221 ELECTRIC UTILITIES:					1,026.74	
10-51600-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	07/01/2017	7345438	07/06/2017	164.41	07/07/2017
2691	CENTURYLINK-BUSINESS SVC.	1413711532	8769173	07/13/2017	.86	07/13/2017
Total 10-51600-222 TELEPHONE UTILITIES:					165.27	
10-51600-231 ELEVATOR MAINTENANCE						
382	OTIS ELEVATOR COMPANY	CM37938001	YEARLY	05/19/2017	1,182.27	07/13/2017
Total 10-51600-231 ELEVATOR MAINTENANCE:					1,182.27	
10-51600-234 VILLAGE HALL MAINTENANCE						
360	NASSCO INC.	S2203816.001	FLOOR CLEANER	05/19/2017	225.01	07/13/2017
502	VILLAGE HARDWARE - VH	162292	CLEANING	05/19/2017	20.04	07/13/2017
502	VILLAGE HARDWARE - VH	162382	MISC VLG	05/19/2017	12.13	07/13/2017
502	VILLAGE HARDWARE - VH	162566	TOTE	05/19/2017	17.99	07/13/2017
2241	ITU ABSORB TECH, INC	6824379	MISC VLG	05/19/2017	201.41	07/13/2017
2241	ITU ABSORB TECH, INC	6828258	VLG HALL	05/19/2017	93.09	07/21/2017
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					569.67	
10-51700-511 GROUP HEALTH - RETIREES						
354	MORODER, PAUL	15	HEALTH INSURANCE REIMBUR	07/01/2017	267.90	07/07/2017
638	KRIEFALL, DONALD A	15	HEALTH INSURANCE REIMBUR	07/01/2017	396.85	07/07/2017
Total 10-51700-511 GROUP HEALTH - RETIREES:					664.75	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
5152	JAMES IMAGING SYSTEMS, IN	758483	MONTHLY	06/29/2017	59.00	07/13/2017
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					59.00	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	6/0-7/20/2017	6286-911-140	07/25/2017	189.84	07/28/2017
Total 10-52100-220 GAS UTILITIES:					189.84	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/0-7/20/2017	0699-070-169	07/25/2017	2,191.94	07/28/2017

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536	WE-ENERGIES	6/0-7/20/2017	9299-448-560	07/25/2017	24.88	07/28/2017
Total 10-52100-221 ELECTRIC UTILITIES:					2,216.80	
10-52100-222 TELEPHONE UTILITIES						
477	TAYLOR COMPUTER SERVICE	16516	PD EMAIL	06/29/2017	85.20	07/21/2017
1336	EARTHLINK BUSINESS	07/01/2017	7345438	07/08/2017	102.76	07/07/2017
2136	VERIZON WIRELESS	9788690739	786223225-0001	06/29/2017	217.50	07/13/2017
2691	CENTURYLINK-BUSINESS SVC.	1413711532	8769173	07/13/2017	.86	07/13/2017
2973	TIME WARNER CABLE	070433001-0717	070433001-POLICE	06/29/2017	142.55	07/21/2017
Total 10-52100-222 TELEPHONE UTILITIES:					528.87	
10-52100-232 VEHICLE MAINTENANCE						
4777	BATTERIES PLUS -	541-271339	LAMP	06/27/2017	2.99	07/07/2017
102081	GOODYEAR AUTO SERVICE CE	311297	OIL/ TIRE BALANCE	06/27/2017	94.20	07/07/2017
102081	GOODYEAR AUTO SERVICE CE	311313	OIL CHANGE	06/27/2017	23.85	07/07/2017
102081	GOODYEAR AUTO SERVICE CE	311467	OIL CHANGE	06/29/2017	32.50	07/13/2017
Total 10-52100-232 VEHICLE MAINTENANCE:					153.54	
10-52100-233 EQUIPMENT MAINTENANCE						
4135	KUSTOM SIGNALS, INC.	542323	PARTS	06/27/2017	83.40	07/07/2017
4777	BATTERIES PLUS -	541-272020	BATTERIES	06/29/2017	45.93	07/13/2017
5839	LEXISNEXIS	1246411-20170630	MONTHLY 1246411	06/29/2017	30.00	07/13/2017
Total 10-52100-233 EQUIPMENT MAINTENANCE:					139.33	
10-52100-310 SUPPLIES/EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	937300420001	37360205 PD	07/06/2017	9.99	07/07/2017
5033	OFFICE DEPOT -US COMMUNIT	937900185001	37360205 PD	07/06/2017	90.30	07/07/2017
5033	OFFICE DEPOT -US COMMUNIT	941442845001	37360205- POLICE	06/29/2017	140.95	07/21/2017
Total 10-52100-310 SUPPLIES/EXPENSES:					241.24	
10-52100-330 CLOTHING ALLOWANCE						
282	LARK UNIFORM, INC.	247449	HUBER	06/29/2017	801.95	07/13/2017
282	LARK UNIFORM, INC.	247929	WICHMAN VEST	06/29/2017	832.00	07/21/2017
282	LARK UNIFORM, INC.	247930	WICHMAN	06/29/2017	298.95	07/21/2017
Total 10-52100-330 CLOTHING ALLOWANCE:					1,932.90	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC	2335459	10586-10586 POLICE DEPARTM	06/29/2017	151.60	07/13/2017
393	PACKERLAND RENT-A-MAT INC	2339817	10586-10586 POLICE DEPARTM	06/29/2017	59.93	07/13/2017
Total 10-52100-334 JANITORIAL SUPPLIES:					211.53	
10-52100-335 SCHOOL EXPENSES						
170	STONE HARBOR RESORT	07122017	LODGING-ARENDT	06/29/2017	267.00	07/13/2017
511	WAUKESHA COUNT TECH. COL	644149	INSERVICE	06/27/2017	30.57	07/07/2017
1200	LAKESHORE TECHNICAL COLL	588740	EMR	06/29/2017	667.88	07/13/2017
1200	LAKESHORE TECHNICAL COLL	588742	INSURANCE FEE	06/29/2017	12.00	07/13/2017
Total 10-52100-335 SCHOOL EXPENSES:					977.45	
10-52200-224 NORTH SHORE FIRE DEPARTMENT						
54	NORTH SHORE FIRE DEPARTM	201300	OPERATIONS	07/06/2017	296,405.00	07/07/2017

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Total 10-52200-224 NORTH SHORE FIRE DEPARTMENT:					296,405.00	
10-52200-377 2% FIRE DUES(NSFD)						
54	NORTH SHORE FIRE DEPARTM	2017 FIRE DUES	DUES	07/12/2017	33,088.16	07/13/2017
Total 10-52200-377 2% FIRE DUES(NSFD):					33,088.16	
10-53100-233 GIS MAINTENANCE						
5033	OFFICE DEPOT -US COMMUNIT	934826205001	37360205-DPW	06/10/2017	26.14	07/13/2017
Total 10-53100-233 GIS MAINTENANCE:					26.14	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	05/26-6/28/17	3449-647-735	07/06/2017	218.63	07/07/2017
536	WE-ENERGIES	6/5-7/5/17	7083-911-529	07/13/2017	18.94	07/13/2017
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					237.57	
10-53300-405 STREET MATERIALS						
80	ROWE SAND & GRAVEL INC.	183481	FILL	05/11/2017	50.00	07/13/2017
5920	AMERICAN ASPHALT MATERIA	53880	ASPHALT	05/11/2017	568.34	07/28/2017
Total 10-53300-405 STREET MATERIALS:					618.34	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	6/5-7/5/17	6865-091-092	07/13/2017	16.25	07/13/2017
536	WE-ENERGIES	6/5-7/5/17	9024-478-778	07/13/2017	16.25	07/13/2017
536	WE-ENERGIES	6/5-7/5/17	3217-867-834	07/13/2017	16.25	07/13/2017
536	WE-ENERGIES	6/5-7/5/17	7018-222-713	07/13/2017	22.31	07/13/2017
Total 10-53400-221 BUS STOP-ELECTRIC:					71.06	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-	0000181-1996-6	MSW	07/13/2017	8,320.88	07/21/2017
102164	WI DNR	241408860-2017-1	241408860-2017-1	06/07/2017	176.00	07/13/2017
Total 10-53630-370 LANDFILL FEES:					8,496.88	
10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-	0051584-2286-4	YARD WASTE	07/13/2017	1,343.51	07/21/2017
1298	WASTE MANAGEMENT OF WI-	0051687-2286-5	YARD WASTE	07/25/2017	2,535.04	07/28/2017
Total 10-53642-400 MATERIALS:					3,878.55	
10-53700-300 MISCELLANEOUS EXPENSE						
43	AUTO PARTS & SERVICE	733515	SPRAYWAY	05/19/2017	50.28	07/13/2017
43	AUTO PARTS & SERVICE	733613	CLEANER	05/19/2017	50.80	07/13/2017
43	AUTO PARTS & SERVICE	735348	WRAP	05/19/2017	24.56	07/21/2017
671	AIRGAS	9945660737	CYL RENTAL	05/19/2017	39.20	07/13/2017
2241	ITU ABSORB TECH, INC	6816340	SHOP	05/19/2017	11.12	07/13/2017
2241	ITU ABSORB TECH, INC	6820322	SHOP	05/19/2017	11.12	07/13/2017
2241	ITU ABSORB TECH, INC	6824377	SHOP	05/19/2017	11.12	07/13/2017
2241	ITU ABSORB TECH, INC	6828256	SHOP	05/19/2017	11.12	07/21/2017
Total 10-53700-300 MISCELLANEOUS EXPENSE:					209.32	

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10-53700-341 REPAIR PARTS						
43	AUTO PARTS & SERVICE	734556	REPAIR	05/19/2017	86.55	07/13/2017
904	CKC GRAPHICS & SIGNS	1594	VINYL	05/19/2017	108.00	07/13/2017
2987	TEREX	90841841	DECAL	05/19/2017	81.72	07/13/2017
3259	HYQUIP, LLC- WAUKESHA	368926	CAP	05/19/2017	96.87	07/13/2017
3259	HYQUIP, LLC- WAUKESHA	370703	PARTS	05/19/2017	155.94	07/21/2017
4010	5 CORNERS PONTIAC GMC, IN	100236	SWITCH	05/19/2017	63.36	07/13/2017
4777	BATTERIES PLUS -	541-271419	BATTERIES	05/19/2017	179.95	07/13/2017
Total 10-53700-341 REPAIR PARTS:					772.39	
10-53700-342 TIRES						
413	POMP'S TIRE SERVICE, INC.	1020237465	CREDIT	05/19/2017	78.00	07/13/2017
413	POMP'S TIRE SERVICE, INC.	60122835	TIRES	05/19/2017	410.00	07/13/2017
413	POMP'S TIRE SERVICE, INC.	60122840	DYNA TRAC	05/19/2017	660.00	07/13/2017
Total 10-53700-342 TIRES:					992.00	
10-53700-343 FUEL						
43	AUTO PARTS & SERVICE	733613	DEF	05/19/2017	41.96	07/13/2017
43	AUTO PARTS & SERVICE	735348	DEF	05/19/2017	41.96	07/21/2017
1337	HERBST OIL, INC	64906	FUEL	05/19/2017	1,761.15	07/13/2017
1337	HERBST OIL, INC	64964	FUEL	05/19/2017	1,324.63	07/13/2017
1337	HERBST OIL, INC	65024	FUEL	05/19/2017	658.31	07/13/2017
1337	HERBST OIL, INC	65041	FUEL	05/19/2017	1,366.95	07/21/2017
1337	HERBST OIL, INC	65209	FUEL	05/19/2017	470.95	07/13/2017
1337	HERBST OIL, INC	65226	FUEL	05/19/2017	1,262.32	07/21/2017
Total 10-53700-343 FUEL:					6,928.23	
10-53700-344 OIL						
597	BROOKS TRACTOR INC.	M25157	OIL	05/19/2017	213.08	07/13/2017
Total 10-53700-344 OIL:					213.08	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	6/0-7/20/2017	3298-754-812	07/25/2017	22.93	07/28/2017
Total 10-53800-220 GAS UTILITIES:					22.93	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/0-7/20/2017	3298-754-812	07/25/2017	1,026.74	07/28/2017
Total 10-53800-221 ELECTRIC UTILITIES:					1,026.74	
10-53800-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	07/01/2017	7345438	07/06/2017	143.86	07/07/2017
Total 10-53800-222 TELEPHONE UTILITIES:					143.86	
10-53800-224 CELL PHONES						
2136	VERIZON WIRELESS	9786746493	787066169-00001	06/01/2017	252.76	07/13/2017
2136	VERIZON WIRELESS	9788479688	787000169-00001	07/01/2017	228.12	07/13/2017
Total 10-53800-224 CELL PHONES:					480.88	
10-53800-300 MISCELLANEOUS EXPENSE						
2241	ITU ABSORB TECH, INC	6816342	DPW	05/19/2017	25.96	07/13/2017

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Total 10-53800-300 MISCELLANEOUS EXPENSE:					25.96	
10-53800-333 SAFETY PROGRAM						
671	AIRGAS	9064984747	SAFETY	05/11/2017	360.26	07/21/2017
671	AIRGAS	9065228506	EYEWARE	05/11/2017	49.22	07/21/2017
Total 10-53800-333 SAFETY PROGRAM:					409.48	
10-53900-324 DRUG TESTING						
1780	US HEALTHWORKS MED GROU	7017	BREATH TEST	07/12/2017	34.00	07/13/2017
Total 10-53900-324 DRUG TESTING:					34.00	
10-54100-215 CONTRACT - HEALTH						
619	MADACC	FEB-JUNE 2017	DOG AND CAT	07/13/2017	6.15	07/21/2017
2091	NORTH SHORE HEALTH DEPT	17-0000264	3RD QTR SERVICES	07/13/2017	7,078.00	07/21/2017
Total 10-54100-215 CONTRACT - HEALTH:					7,084.15	
10-55400-430 LX CLUB MATERIALS						
890	FOX POINT BAYSIDE LX CLUB	43256	LEASE EXPENSE	07/13/2017	500.00	07/13/2017
Total 10-55400-430 LX CLUB MATERIALS:					500.00	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	5214-367-035	07/13/2017	11.95	07/13/2017
Total 10-55440-220 GAS UTILITIES:					11.95	
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	5630-222-440	07/13/2017	99.10	07/13/2017
Total 10-55440-221 ELECTRIC UTILITIES:					99.10	
10-55440-450 SKATE RINK MATERIALS						
2241	ITU ABSORB TECH, INC	6820324	RINK	05/19/2017	25.96	07/13/2017
Total 10-55440-450 SKATE RINK MATERIALS:					25.96	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	30233	FORESTRY REQUESTS	06/29/2017	3,445.00	07/13/2017
Total 10-56100-125 FORESTRY CONSULTANT:					3,445.00	
10-56100-465 TREE MAINTENANCE						
327	MENARD'S - MILWAUKEE	34545	CABLE PULLER	05/11/2017	19.98	07/21/2017
502	VILLAGE HARDWARE - VH	182767/1	ROD THREAD	05/11/2017	26.97	07/21/2017
Total 10-56100-465 TREE MAINTENANCE:					46.95	
10-59000-500 CONTINGENCY FUND						
2252	SHRED-IT	8122629219	VLGEVENT	07/12/2017	571.03	07/13/2017
Total 10-59000-500 CONTINGENCY FUND:					571.03	
20-61000-156 UNEMPLOYMENT COMPENSATION						
181	UNEMPLOYMENT INSURANCE	JUNE 2017	UNEMPLOYMENT LIBRARY	07/13/2017	204.50	07/13/2017

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181	UNEMPLOYMENT INSURANCE	JUNE 2017	693002-000-8	07/13/2017	840.00	07/13/2017
Total 20-61000-156 UNEMPLOYMENT COMPENSATION:					1,044.50	
20-61000-221 ELECTRIC UTILITIES						
537	WE-ENERGIES LIB	6/6-7/4/17	UTILITY-ELECTRIC	07/19/2017	1,951.23	07/21/2017
Total 20-61000-221 ELECTRIC UTILITIES:					1,951.23	
20-61000-222 TELEPHONE UTILITIES						
2973	TIME WARNER CABLE	7/1-7/31/17	UTILITIES- TELEPHONE 048980	07/19/2017	177.52	07/21/2017
Total 20-61000-222 TELEPHONE UTILITIES:					177.52	
20-61000-223 WATER/SEWER UTILITIES						
207	GLENDALE WATER UTILITY	04/01-06/30/2017	UTILITY-WATER	07/19/2017	405.09	07/21/2017
5543	PREMIUM WATERS, INC.	011767-06-17	UTILITY- WATER	07/19/2017	75.65	07/21/2017
Total 20-61000-223 WATER/SEWER UTILITIES:					480.74	
20-61000-230 MAINTENANCE						
37	L/V ENTERPRISES, LLC	4575	MAINTENANCE	07/19/2017	3,881.00	07/21/2017
393	PACKERLAND RENT-A-MAT INC	2334927/4656	MAINTENANCE-NORTHSHORE	07/05/2017	66.84	07/07/2017
2472	DUST FREE CLEANING SERVIC	16059	MAINTENANCE	07/05/2017	1,272.74	07/07/2017
2897	JUST SERVICE	18864	MAINTENANCE	07/19/2017	412.00	07/21/2017
Total 20-61000-230 MAINTENANCE:					5,632.58	
20-61000-233 EQUIPMENT MAINTENANCE						
5778	OFFICE COPYING EQUIPMENT	AR29538	EQUIPMENT MAINTENANCE	07/19/2017	280.91	07/21/2017
5786	GREAT AMERICAN LEASING C	011-1024938-000	COPY MACHINE	07/19/2017	328.00	07/21/2017
Total 20-61000-233 EQUIPMENT MAINTENANCE:					608.91	
20-61000-310 SUPPLIES/EXPENSES						
2347	NORTHSHORE BANK	07/19/2017	SUPPLIES	07/19/2017	485.14	07/21/2017
Total 20-61000-310 SUPPLIES/EXPENSES:					485.14	
20-61000-311 POSTAGE						
2347	NORTHSHORE BANK	07/19/2017	POSTAGE	07/19/2017	8.65	07/21/2017
Total 20-61000-311 POSTAGE:					8.65	
20-61000-322 TRAINING						
2347	NORTHSHORE BANK	07/19/2017	TRAINING	07/19/2017	65.01	07/21/2017
Total 20-61000-322 TRAINING:					65.01	
20-61000-800 CAPITAL OUTLAY						
37	L/V ENTERPRISES, LLC	4575	CAPITAL ACCOUNT	07/19/2017	2,900.00	07/21/2017
Total 20-61000-800 CAPITAL OUTLAY:					2,900.00	
20-61000-812 ADULT BOOKS						
55	BAKER & TAYLOR BOOKS VEN	07/05/2017	ADULT BOOKS	07/05/2017	872.20	07/07/2017
55	BAKER & TAYLOR BOOKS VEN	07/19/2017	ADULT BOOKS	07/19/2017	733.64	07/21/2017
1578	MARIS ASSOCIATES	1171	ADULT BOOKS	07/19/2017	263.20	07/21/2017

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Total 20-61000-812 ADULT BOOKS:					1,869.04	
20-61000-813 JUVENILE BOOKS						
55	BAKER & TAYLOR BOOKS VEN	07/05/2017	JUVENILE BOOKS	07/05/2017	413.53	07/07/2017
55	BAKER & TAYLOR BOOKS VEN	07/19/2017	JUVENILE BOOKS	07/19/2017	138.82	07/21/2017
101	MIDAMERICA BOOKS	420427	JUVENILE BOOKS	07/05/2017	125.07	07/07/2017
101	MIDAMERICA BOOKS	4204474	JUVENILE BOOKS	07/19/2017	101.75	07/21/2017
5726	SMART APPLE MEDIA	G132348	JUVENILE BOOKS	07/19/2017	80.85	07/21/2017
Total 20-61000-813 JUVENILE BOOKS:					860.02	
20-61000-815 MEDIA						
55	BAKER & TAYLOR BOOKS VEN	07/05/2017	MEDIA-ADULT	07/05/2017	342.65	07/07/2017
55	BAKER & TAYLOR BOOKS VEN	07/19/2017	MEDIA-ADULT	07/19/2017	18.58	07/21/2017
645	BAKER & TAYLOR ENTERTAIN	B54693140	CHILDRENS MEDIA	07/19/2017	26.27	07/21/2017
1167	SENTIMENTAL PRODUCTIONS	308034	ADULT MEDIA	07/05/2017	37.00	07/07/2017
2347	NORTHSHORE BANK	07/19/2017	JUV MEDIA	07/19/2017	54.23	07/21/2017
2401	MIDWEST TAPE	07/05/2017	ADULT MEDIA	07/05/2017	645.87	07/07/2017
2401	MIDWEST TAPE	07/19/2017	ADULT MEDIA	07/19/2017	206.85	07/21/2017
Total 20-61000-815 MEDIA:					1,331.45	
21-53100-233 GIS MAINTENANCE						
5033	OFFICE DEPOT -US COMMUNIT	934826205001	37360205-DPW	06/10/2017	26.15	07/13/2017
Total 21-53100-233 GIS MAINTENANCE:					26.15	
21-53800-210 CONTRACT SERVICES						
2839	CITY WATER LLC	426	JUNE 2017	07/06/2017	790.00	07/07/2017
Total 21-53800-210 CONTRACT SERVICES:					790.00	
21-71000-400 MATERIALS						
2260	PORT A JOHN	1272465-in	MONTHLY	06/20/2017	89.00	07/13/2017
Total 21-71000-400 MATERIALS:					89.00	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	2417-882-521	07/13/2017	11.95	07/13/2017
Total 21-72000-220 GAS UTILITIES:					11.95	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	1670-928-034	07/13/2017	25.80	07/13/2017
536	WE-ENERGIES	6/5-7/5/17	2417-882-521	07/13/2017	105.69	07/13/2017
Total 21-72000-221 ELECTRIC UTILITIES:					131.49	
21-72000-229 ALARM						
536	WE-ENERGIES	6/5-7/5/17	7023-980-106	07/13/2017	16.25	07/13/2017
Total 21-72000-229 ALARM:					16.25	
21-73000-400 MATERIALS						
2136	VERIZON WIRELESS	9786746493	787066169-00001	06/01/2017	30.00	07/13/2017
2136	VERIZON WIRELESS	9788479688	787000169-00001	07/01/2017	40.00	07/13/2017

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Total 21-73000-400 MATERIALS:					70.00	
21-91000-575 PRIVATE LATERAL PROGRAM (MMSD)						
39	RUEKERT MIELKE, INC.	119222	LATERAL	06/09/2017	2,975.00	07/13/2017
2826	MUSSON BROTHERS INC	4	PAYMENT 4	07/10/2017	2,500.00	07/13/2017
Total 21-91000-575 PRIVATE LATERAL PROGRAM (MMSD):					5,475.00	
21-91000-801 INFILTRATION/INFLOW REDUCTION						
256	KAPUR & ASSOCIATES, INC.	90897	PROF SVCS	06/05/2017	93.00	07/13/2017
Total 21-91000-801 INFILTRATION/INFLOW REDUCTION:					93.00	
21-91000-871 TELIVISING						
888	NORTHERN PIPE INC.	630	TELEWISE STORM SEWER	06/09/2017	205.00	07/13/2017
Total 21-91000-871 TELIVISING:					205.00	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	90895	PROF SVCS	06/05/2017	420.00	07/13/2017
256	KAPUR & ASSOCIATES, INC.	91074	PROF SVCS	06/27/2017	3,696.00	07/13/2017
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					4,116.00	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF WI-	6078846-2275-6	MONTHLY	07/13/2017	20,485.80	07/21/2017
Total 22-53650-210 CONTRACT SERVICES:					20,485.80	
23-46724 SWIM TEAM						
155	DADAIAN, CLAIRE	2017SWIM TEAM	REFUND LESS ADMIN FEE	07/13/2017	85.00	07/13/2017
298	MAILLIS, NICOLETTE	2017REFUND SWIM	REFUND LESS ADMIN	07/06/2017	85.00	07/07/2017
299	COSTELLO, KATHRYN	2017REFUND SWIM	REFUND LESS ADMIN	07/06/2017	85.00	07/07/2017
Total 23-46724 SWIM TEAM:					255.00	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	8294-368-584	07/13/2017	1,207.67	07/13/2017
Total 23-55420-220 GAS UTILITIES:					1,207.67	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	6/5-7/5/17	8294-368-584	07/13/2017	1,608.95	07/13/2017
Total 23-55420-221 ELECTRIC UTILITIES:					1,608.95	
23-55420-322 TRAINING						
58	AMERICAN RED CROSS	22032009	LIFEGUARD REVIEW	07/19/2017	210.00	07/21/2017
Total 23-55420-322 TRAINING:					210.00	
23-55420-400 MATERIALS						
184	DAVE WAGE	026	RECERTIFICATION	07/06/2017	200.00	07/13/2017
502	VILLAGE HARDWARE - VH	162498/1	TRASH-POOL	07/12/2017	34.17	07/13/2017
502	VILLAGE HARDWARE - VH	1627201	POOL	07/21/2017	3.86	07/21/2017
502	VILLAGE HARDWARE - VH	1627451	POOL	07/21/2017	11.68	07/21/2017
711	WALTER'S SWIM SUPPLIES, IN	35865	COVER	07/12/2017	279.98	07/13/2017

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711	WALTER'S SWIM SUPPLIES, IN	35877	SWIM CAPS	07/13/2017	399.39	07/21/2017
711	WALTER'S SWIM SUPPLIES, IN	35878	RIM NET AND BALLS	07/13/2017	445.63	07/21/2017
825	LENNY'S POOL SERVICE	147484	CHEMICALS	07/12/2017	293.60	07/13/2017
825	LENNY'S POOL SERVICE	147610	CHEMICALS	07/12/2017	137.84	07/13/2017
825	LENNY'S POOL SERVICE	147735	CHEMICALS	07/12/2017	149.54	07/13/2017
825	LENNY'S POOL SERVICE	147758	CHEMICALS	05/19/2017	166.56	07/21/2017
1176	MILWAUKEE COUNTRY CLUB	07122017	DIVING MEET	07/13/2017	150.00	07/21/2017
1710	UP NORTH SERVICES	2736	VH PEST CONTROL	05/19/2017	150.00	07/13/2017
1994	STEINER ELECTRIC, INC.	22543	REPAIR	05/19/2017	187.42	07/13/2017
4215	MODULAR PIPING SUPPLY, INC	INV000237647	PIPING	05/19/2017	121.72	07/13/2017
5470	SHOWCASE AWARDS & PROM	93586	AWARDS	07/21/2017	389.75	07/21/2017
5584	NEUMAN POOLS, INC	81626-IN	CABLE	05/19/2017	356.89	07/13/2017
Total 23-55420-400 MATERIALS:					3,478.03	
23-55420-500 CONTINGENCY						
307	WES SINCLAIR	100	MASTERS SWIM COACHING	07/21/2017	735.00	07/21/2017
Total 23-55420-500 CONTINGENCY:					735.00	
24-52400-218 VILLAGE ATTORNEY						
4796	ARENZ, MOLTER, MACY, RIFFL	11527	BUILDING	07/25/2017	295.00	07/28/2017
Total 24-52400-218 VILLAGE ATTORNEY:					295.00	
25-52400-410 PERMIT EXPENSES						
102164	WI DNR	241034430-2017-1	241034430-2017-1	06/09/2017	1,000.00	07/13/2017
Total 25-52400-410 PERMIT EXPENSES:					1,000.00	
25-53420-400 MATERIALS						
280	LIESENER SOILS INC.	0149619	SOIL	05/11/2017	740.00	07/13/2017
327	MENARD'S - MILWAUKEE	34952	MISC PIPING	05/11/2017	43.41	07/28/2017
4888	CARLIN SALES	331066-00	MULCH/SEED/STRAW	05/11/2017	473.85	07/28/2017
8930	WESTERN CULVERT & SUPPLY	053396	COUPLERS/GRATES	05/11/2017	643.08	07/28/2017
8930	WESTERN CULVERT & SUPPLY	053426	COUPLERS	05/11/2017	129.24	07/28/2017
Total 25-53420-400 MATERIALS:					2,029.38	
25-53420-483 LANDSCAPING						
80	ROWE SAND & GRAVEL INC.	183481	FILL	05/11/2017	50.00	07/13/2017
280	LIESENER SOILS INC.	0149619	SOIL	05/11/2017	740.00	07/13/2017
4888	CARLIN SALES	331066-00	MULCH/SEED/STRAW	05/11/2017	473.85	07/28/2017
Total 25-53420-483 LANDSCAPING:					1,253.65	
25-53800-210 CONTRACT SERVICES						
888	NORTHERN PIPE INC.	630	TELEWISE STORM SEWER	06/09/2017	820.00	07/13/2017
2136	VERIZON WIRELESS	9786746493	787066169-00001	06/01/2017	20.00	07/13/2017
2136	VERIZON WIRELESS	9788479688	787000169-00001	07/01/2017	20.00	07/13/2017
Total 25-53800-210 CONTRACT SERVICES:					860.00	
25-53800-233 GIS MAINTENANCE						
5033	OFFICE DEPOT -US COMMUNIT	934826205001	37360205-DPW	06/10/2017	26.15	07/13/2017
Total 25-53800-233 GIS MAINTENANCE:					26.15	

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25-53800-234 INDIAN CREEK PARK MAINTENANCE						
2824	MAREK LANDSCAPING	4118	INVASIVE CONTROL	06/07/2017	1,510.00	07/13/2017
Total 25-53800-234 INDIAN CREEK PARK MAINTENANCE:					1,510.00	
25-91500-800 WPDES COMPLIANCE PROGRAM						
39	RUEKERT MIELKE, INC.	119220	WPDES	06/09/2017	1,502.10	07/13/2017
Total 25-91500-800 WPDES COMPLIANCE PROGRAM:					1,502.10	
25-91500-834 STORM SEWER. NAVAJO-SENECA						
256	KAPUR & ASSOCIATES, INC.	90899	PROF SVCS	06/05/2017	789.33	07/13/2017
256	KAPUR & ASSOCIATES, INC.	91077	PROF SVCS	06/27/2017	848.67	07/13/2017
Total 25-91500-834 STORM SEWER. NAVAJO-SENECA:					1,638.00	
40-91100-813 DIGITIZE PROPERTY RECORDS						
323	ONETOUCHPOINT	13387	COPIER	07/13/2017	7,727.19	07/21/2017
Total 40-91100-813 DIGITIZE PROPERTY RECORDS:					7,727.19	
40-91100-820 REVALUATION OF VIL PROPERTIES						
2706	ASSOCIATED APPRAISAL CON	128073	REVALUATION	07/01/2017	27,827.46	07/07/2017
Total 40-91100-820 REVALUATION OF VIL PROPERTIES:					27,827.46	
40-91100-829 VH ENTRY DOOR REPLACEMENT						
4542	SEH, INC.	333727	SENIOR PROJECT	06/14/2017	377.40	07/13/2017
Total 40-91100-829 VH ENTRY DOOR REPLACEMENT:					377.40	
40-91200-819 SMALL EQUIPMENT						
904	CKC GRAPHICS & SIGNS	1582	SQUAD LETTERING	06/27/2017	475.00	07/07/2017
Total 40-91200-819 SMALL EQUIPMENT:					475.00	
40-91400-806 PICKUP TRUCK - W/PLOW						
51	BADGER TRUCK CENTER, INC.	702611	HITCH	05/19/2017	154.96	07/13/2017
Total 40-91400-806 PICKUP TRUCK - W/PLOW:					154.96	
40-91500-801 STREET RESURFACING						
256	KAPUR & ASSOCIATES, INC.	90899	PROF SVCS	06/05/2017	789.33	07/13/2017
256	KAPUR & ASSOCIATES, INC.	91077	PROF SVCS	06/27/2017	848.66	07/13/2017
327	MENARD'S - MILWAUKEE	33790	MORTAR	05/11/2017	440.02	07/13/2017
327	MENARD'S - MILWAUKEE	34406	MORTAR	05/11/2017	1,019.20	07/21/2017
5410	UNITED STONE CORP.	378875	CUTWALL	05/11/2017	5,000.00	07/21/2017
Total 40-91500-801 STREET RESURFACING:					8,097.21	
40-91600-833 TREE REPLACEMENT						
80	ROWE SAND & GRAVEL INC.	183481	FILL	05/11/2017	50.00	07/13/2017
Total 40-91600-833 TREE REPLACEMENT:					50.00	
40-91700-801 NSFD CAPITAL EXPENSE						
54	NORTH SHORE FIRE DEPARTM	201300	CAPITAL	07/06/2017	3,796.00	07/07/2017
54	NORTH SHORE FIRE DEPARTM	201307	CAPITAL PAYMENT	07/06/2017	43,744.00	07/07/2017

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Total 40-91700-801 NSFD CAPITAL EXPENSE:					47,540.00	
40-91700-802 NSFD EXPENSE 2010 AND BEYOND						
54	NORTH SHORE FIRE DEPARTM	201300	DEBT	07/06/2017	13,066.00	07/07/2017
Total 40-91700-802 NSFD EXPENSE 2010 AND BEYOND:					13,066.00	
50-53100-233 GIS MAINTENANCE						
5033	OFFICE DEPOT -US COMMUNIT	934826205001	37380205-DPW	06/10/2017	26.14	07/13/2017
Total 50-53100-233 GIS MAINTENANCE:					26.14	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMM	15	MONTHLY	07/01/2017	17,726.66	07/07/2017
Total 50-81000-601 SOURCE OF WATER SUPPLY:					17,726.66	
50-81000-641 OPERATIONS SUPPLY AND EXPENSE						
776	GRAINGER, INC.	1294695939	PRY BAR	05/09/2017	36.65	07/07/2017
Total 50-81000-641 OPERATIONS SUPPLY AND EXPENSE:					36.65	
50-81000-651 MAINTENANCE OF MAINS						
776	GRAINGER, INC.	9486726020	PRY BAR	05/09/2017	36.65	07/21/2017
776	GRAINGER, INC.	9493335033	PRY BARS	05/09/2017	36.65	07/21/2017
776	GRAINGER, INC.	94933357017	WIPES	05/09/2017	199.90	07/21/2017
776	GRAINGER, INC.	94933357025	PRY BARS	05/09/2017	85.90	07/21/2017
2241	ITU ABSORB TECH, INC	6824378	WATER	05/09/2017	19.06	07/21/2017
2241	ITU ABSORB TECH, INC	6828257	WATER	05/09/2017	8.08	07/21/2017
4888	CARLIN SALES	331066-00	MULCH/SEED/STRAW	05/11/2017	400.91	07/28/2017
5293	LANNON STONE PRODUCTS	1163029	STONE	05/09/2017	1,213.27	07/21/2017
5509	HD SUPPLY WATERWORKS, LT	h465952	RISER	05/09/2017	37.50	07/21/2017
Total 50-81000-651 MAINTENANCE OF MAINS:					2,027.92	
50-81000-800 CAPITAL OUTLAY						
256	KAPUR & ASSOCIATES, INC.	90899	PROF SVCS	06/05/2017	789.34	07/13/2017
256	KAPUR & ASSOCIATES, INC.	90901	PROF SVCS	06/05/2017	3,869.90	07/13/2017
256	KAPUR & ASSOCIATES, INC.	91073	PROF SVCS	06/27/2017	1,545.00	07/13/2017
4796	ARENZ, MOLTER, MACY, RIFFL	11527	CAPITAL WATER	07/25/2017	1,298.20	07/28/2017
Total 50-81000-800 CAPITAL OUTLAY:					7,502.44	
50-81000-801 STREET REPAVING ADJUSTMENTS						
256	KAPUR & ASSOCIATES, INC.	91077	PROF SVCS	06/27/2017	848.67	07/13/2017
Total 50-81000-801 STREET REPAVING ADJUSTMENTS:					848.67	
50-81000-921 OFFICE SUPPLIES AND EXPENSE						
2136	VERIZON WIRELESS	9786746493	787066169-00001	06/01/2017	30.00	07/13/2017
2136	VERIZON WIRELESS	9788479688	787000169-00001	07/01/2017	40.00	07/13/2017
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					70.00	
50-81000-923 OUTSIDE SERVICES EMPLOYED						
2839	CITY WATER LLC	417	MAY 2017	07/25/2017	7,800.00	07/28/2017
2839	CITY WATER LLC	426	JUNE 2017	07/06/2017	7,110.00	07/07/2017

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4796	ARENZ, MOLTER, MACY, RIFFL	11527	WATER	07/25/2017	1,531.50	07/28/2017
Total 50-81000-923 OUTSIDE SERVICES EMPLOYED:					16,441.50	
50-81000-930 MISC GENERAL EXPENSE						
900	AWWA Q	7001403076	DUES	05/09/2017	360.00	07/21/2017
Total 50-81000-930 MISC GENERAL EXPENSE:					360.00	
70-12100 TAXES RECEIVABLES						
163	LOZANO, JOSE OR BRIDGET	10507	OVERPAYMENT	07/06/2017	10.40	07/13/2017
Total 70-12100 TAXES RECEIVABLES:					10.40	
72-27015 LIBRARY LOST BOOKS						
55	BAKER & TAYLOR BOOKS VEN	07/05/2017	LOST LIBRARY BOOK	07/05/2017	33.40	07/07/2017
55	BAKER & TAYLOR BOOKS VEN	07/19/2017	LOST LIBRARY BOOK	07/19/2017	51.81	07/21/2017
2401	MIDWEST TAPE	07/19/2017	LOST BOOKS	07/19/2017	10.49	07/21/2017
Total 72-27015 LIBRARY LOST BOOKS:					95.70	
72-27030 FRIENDS OF THE NSL - DONATION						
55	BAKER & TAYLOR BOOKS VEN	07/05/2017	ADULT SERVICES	07/05/2017	74.33	07/07/2017
55	BAKER & TAYLOR BOOKS VEN	07/19/2017	ADULT SERVICES	07/19/2017	89.14	07/21/2017
1275	SEIDLITZ, JULIE	07/19/2017	REF TECH SERVICES	07/19/2017	75.00	07/21/2017
2347	NORTHSHORE BANK	07/19/2017	REF/TECH	07/19/2017	228.59	07/21/2017
2401	MIDWEST TAPE	07/05/2017	REF/TECH	07/05/2017	250.48	07/07/2017
2401	MIDWEST TAPE	07/19/2017	REF/TECH	07/19/2017	28.38	07/21/2017
Total 72-27030 FRIENDS OF THE NSL - DONATION:					745.92	
Grand Totals:					639,209.03	

Date Approved: _____

Village Manager: _____

Village Board: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Scott Botcher, Village Manager 

Date: July 27, 2017

Re: Village Donations

At the last Village Board meeting, Trustee Sumner made a motion that staff provide the Board a brief explanation as to how donations are handled by the Village of Fox Point.

We do have a number of donations made to the Village on an annual basis. Most of these donations are small in scale; generally up to \$500. The timing of these donations can be sporadic; it might be fair to say that there is a small increase in the number of donations prior to December 31 (end of personal tax year) and also prior to April 15, assumably in response to the historical IRS personal income tax filing deadline.

Generally, donations made to the Village are directed to the Police Department and the Department of Public Works (DPW). Most donations made to the DPW relate to forestry and landscaping type activities. For instance, the Garden Club donated the plant materials in the perennial garden bed at Green Tree and Santa Monica and regularly maintains the bed supplementing the materials as needed. The Garden Club also donated the Monarch butterfly way station near Indian Creek. Most recently, the Garden Club worked with the Village Forester and an Eagle Scout to install/construct a rest area along the Lake Drive pedestrian path, just south of Bell Road that includes a bench, Little Library and shrubs.

The Indian Creek Stewardship Group also donates labor to remove invasive plants along the path in the Indian Creek woods and to spread wood chips on an as needed basis.

Other donations have been directed to the forestry program. Most commonly, these donations are made to assist the Village in funding tree replacement, especially replacing a tree(s) close to the donor which may have been removed due to age or disease. When these donations are offered by our citizens, most have a general but localized request as to where (usually) the replacement tree should be planted. This year alone, the Village received two separate donation for trees to be planted on Beach Drive. In no case has any citizen dictated the specific planting location for a donated tree(s).

The Police Department also receives a number of small donations. We have received an annual donation to fund the DARE program, and these funds (generally approximating \$1000) are segregated for this use. Even more infrequently we receive small donations from citizens to purchase safety equipment for our police officers. If the donations are sizable enough to support such a purchase, the revenue and expenditure will both be booked in the current budget year. If not, and I do not recall the situation occurring since I have been here, the proceeds could be booked in the capital fund, carried as a fund

balance and applied to the purchase price of the equipment in the year in which it is scheduled. Should it occur, I would discuss the matter with the Auditor as to preferred handling.

In every instance, the donation is consistent with our mission statement to “enhance the quality of life of its residents by providing cost-effective, efficient and innovative services, preserving and maintaining Village neighborhoods and public amenities, fostering community pride and spirit, and encouraging active citizen participation.” In most cases this is not difficult to achieve. For instance, donations allow us to plant more trees in a given year as the money we would've spent on the donated trees can be directed to other Village activities. These are largely the actions taken in response to donations. We act to ensure donations received are consistent with municipal public policy and our mission statement.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Scott Botcher 
Date: July 28, 2017
Re: 2018-2022 Capital Plan

Consistent with past practice, Village Board and staff review a 5 year Capital Plan on an annual basis so as to give us an initial guide prior to the start of budget season. Please remember that this plan is simply a plan; it is not budget, nor is it a commitment to spend any monies, nor a commitment to spend any monies on any specific item. This plan does not communicate any financing methodology for any expenditures which may be considered. It is simply an identification of potential capital priorities over the next five years. As we move into budget season I will include some (probably not all) of these items in our capital budget for 2018.

What you see before you has been initially developed by the Department Heads, further reviewed and modified by me, and then submitted to you for review. In my case, I removed some items there which I either did not think they were pure capital expenditures, or may have been expenditures which, over the next five years, I may wish to recognize as an operational expenditure.

I will not recite specifics in the long term capital plan in this memo; I think the submittals speak clearly and are easily understood. I will be walking through this document at the meeting on Tuesday night, so if you have any specific questions about specific items please contact me in advance of the meeting so I can be prepared answer your question or answered advance meeting.

Finally, as an aside, be aware that the Library will be presenting their proposed Capital Plan, and the same rules stated above apply. We will make any budgetary decisions later in the year, but this is a good opportunity to learn about their request and address them with any questions you may have.

Thank you.

LONG TERM CAPITAL FUND						
YEAR	DEPARTMENT	TYPE OF REQUEST	ITEM DESCRIPTION	PURPOSE/RATIONALE	AGE OF ITEM REPLACED	COST
2018	Storm	Infrastructure	Drainage improvements	Grading, drainage and pipe improvements along Poplar, Club Circle and Lilac Lane	45 years	\$430,000
2018	Storm	Maintenance	Indian Creek management	Maintenance of invasives and reestablishment of native plantings in Indian Creek	10 years	\$13,500
2018	Storm	Infrastructure	Storm replacement	General storm sewer improvements as needed	40-90 years	\$25,000
2018	Storm	Infrastructure	Drainage improvements	Design the storm sewer between Mohawk/Lombardy	65 years	\$45,000
2018	Storm	Infrastructure	Drainage improvements	Repair Lannon stone retaining wall - outfall at Green Tree and Lake	50+ years	\$90,000
2018	Storm	Infrastructure	Storm improvements	Modify grates for outfall at 7900 North Beach Drive (increase opening size for debris)	30+ years	\$25,000
2018	Storm	Infrastructure	Drainage design	Begin design activities for proposed 2019 project (Calumet and Barnett)	40+ years	\$40,000
2018	DPW	Forestry	EAB management	Manage ash in the Village - treatments, removals, plantings and administration	NA	\$154,000
2018	DPW	Forestry	Annual tree planting	Routine tree removals and plantings	Varies	\$15,000
2018	DPW	Forestry	Diseased elm removal	Remove diseased elms in the Village ROW	Varies	\$20,000
2018	DPW	Pedestrian Paths	Replace pedestrian path	Replace the pedestrian path along Lake Drive between Green Tree and Holly	25-30 years	\$48,000
2018	DPW	Signs	Sign replacement	Replace signs to comply with the retroreflectivity requirements	20+ years	\$15,000
2018	DPW	Streets	Pavement grinding	Grind elevated surfaces in areas of the Village	NA	\$10,000
2018	DPW	Streets	Street reconstruction	Reconstruct Poplar, Club Circle and Lilac Lane per PASER ratings	30 years	\$550,000
2018	DPW	Streets	Street reconstruction	Begin design activities for proposed 2019 project (Calumet and Barnett)	40+ years	\$50,000
2018	DPW	DPW	DPW Yard	DPW Yard design - update design from 2008/2009 (paving and cold storage)	50+ years	\$15,000
2018	Water	Infrastructure	Meter replacements	Replace meters with radio-read meter heads	20-30 Years	\$60,000
2018	Water	Infrastructure	Water main	Replace the water mains on Poplar, Club Circle and Lilac Lane	60-85 years	\$1,250,000
2018	Water	Infrastructure	Water main	Begin design activities for proposed 2019 project (Calumet and Barnett)	40+ years	\$60,000
2018	VILLAGE HALL	FACILITIES	VH HVAC UPGRADES	ASSESSMENT OF ENTIRE VH HVAC SYSTEM (Moved from 2017 to 2018)(Cost to \$25,000)	1957, 95, 96, 98, 99, 2000, 08	\$25,000
2018	VILLAGE HALL	FACILITIES	VH OUTDOOR LIGHTING	REPLACE VH FRONT METAL HALIDE LIGHTING FIXTURES	1998 / 20 years	\$6,500.00
2018	VILLAGE HALL	FACILITIES	VH OUTDOOR LIGHTING	REPLACE VH REAR METAL HALIDE LIGHTING FIXTURES	1998 / 20 years	\$3,500.00
2018	VILLAGE HALL	FACILITIES	VH REPAINT STEEL STAIRS	REPAINT THE REAR OUTSIDE STEEL STAIRS OF VH	5-10 years	\$2,000.00
2018	VILLAGE HALL	FACILITIES	VH REPAINT DOOR FRAMES	REPAINT THE STEEL FRAMEWORK AROUND THE LARGE GARAGE DOORS	2008 / 10 years	\$3,000.00
2018	SAN. SEWER	EQUIPMENT	#87 LIFT STATION GEN.	REPLACE THE 30KW BACK-UP GENERATOR IN LIFT STATION #1	1988 / 30 years	\$22,000
2018	DPW	EQUIPMENT	#6 RUBBISH PACKER	REPLACE A RUBBISH PACKER	2005 / 13 years	\$165,000
2018	DPW	EQUIPMENT	#7 DUMP 2 cu. yd. W/PLOW	REPLACE A 2 cu. yd. DUMP TRUCK AND PLOW 4X4	2007 / 11 years	\$58,000
TOTAL FOR 2018						\$3,200,500
2019	Sewer	Infrastructure	Manhole adjustments	Adjust manholes during street reconstruction projects	25-30 years	\$27,000
2019	Sewer	Infrastructure	Lateral rehab	Rehabilitation of the private property laterals in Basin No. 4	30-90 years	\$250,000
2019	Sewer	Infrastructure	Sewer and manhole rehab	Rehabilitation of the sewer and manholes in Basin Nos. 3 & 4	30-90 years	\$160,000
2019	Sewer	Infrastructure	Sewer abandonment	Abandon sanitary sewers under residential homes and reroute (construction)	30-80 years	\$51,000
2019	Storm	Maintenance	Indian Creek management	Maintenance of invasives and reestablishment of native plantings in Indian Creek	10 years	\$13,500
2019	Storm	Infrastructure	Storm replacement	General storm sewer improvements as needed	40-90 years	\$25,000
2019	Storm	Infrastructure	Drainage improvements	Replace/rehab the storm sewer between Mohawk/Lombardy	65 years	\$450,000
2019	DPW	Infrastructure	DPW Yard	DPW Yard - south side storm water improvements (replaced deteriorated/failing pipes)	50+ years	\$60,000
2019	Storm	Infrastructure	Drainage improvements	Grading, drainage and pipe improvements along Calumet and Barnett	45 years	\$385,000
2019	Storm	Infrastructure	Drainage improvements	Begin Design activities for 2020 project (Regent and Bradley Roads)	45 years	\$35,000

2019	DPW	Forestry	EAB management	Manage ash in the Village - treatments, removals, plantings and administration	Varies	\$154,000
2019	DPW	Forestry	Annual tree planting	Routine tree removals and plantings	Varies	\$15,000
2019	DPW	Forestry	Diseased elm removal	Remove diseased elms in the Village ROW	Varies	\$20,000
2019	DPW	Forestry	Tree inventory	Reinventory Village trees (5 year update)	5 year update	\$40,000
2019	DPW	Pedestrian Paths	Replace pedestrian path	Replace the pedestrian path along Lake Drive between Holly and School	25-30 years	\$75,000
2019	DPW	Signs	Sign replacement	Replace signs to comply with the retroreflectivity requirements	20+ years	\$15,000
2019	DPW	Streets	Pavement grinding	Grind elevated surfaces in areas of the Village	NA	\$10,000
2019	DPW	DPW	DPW Yard	DPW Yard - pave remaining yard, modify storage areas and add cold storage	50+ years	\$450,000
2019	DPW	Streets	Street reconstruction	Begin design activities for proposed 2019 project (Regent and Bradley)	40+ years	\$25,000
2019	DPW	Streets	Street reconstruction	Reconstruct Calumet and Barnett per PASER	30 years	\$850,000

2019	Water	Infrastructure	Meter replacements	Replace meters with radio-read meter heads	20-30 years	\$60,000
2019	Water	Infrastructure	Water main	Begin design activities for proposed 2019 project (Regent and Bradley)	40+ years	\$60,000
2019	Water	Infrastructure	Water main	Replace the water mains on Calumet and Barnett	60-85 years	\$1,200,000

2019	VILLAGE HALL	FACILITIES	VH OUTDOOR LIGHTING	REPLACE METAL HALIDE LIGHTING / COLD STORAGE & WATER TANK	1998 / 21 years	\$4,500.00
2019	VILLAGE HALL	FACILITIES	VH SERVICE DOORS	REPLACE STEEL SERVICE DOORS WITH ENERGY EFFICIENT DOORS	1996 / 23 years	\$16,000
2019	VILLAGE HALL	FACILITIES	VH HVAC UPGRADES	UPGRADE VH HVAC SYSTEM BASED ON ASSESSMENT OF 2018 (Moved from 2018-2019)	1957, 95, 96, 98, 99, 2000, 08	\$325,000
2019	WATER	EQUIPMENT	#16 WATER SERVICE TRUCK	REPLACE THE WATER UTILITY SERVICE TRUCK 1-TON 4X2 W/CRANE	2007 / 12 years	\$53,000
2019	Storm	EQUIPMENT	#36 & #62 LEAF LOADERS	REPLACE BOTH LEAF LOADERS / TRAILER-MOUNTED VACUUMS	2002 / 17 years	\$60,000
2019	DPW/WU/Storm	EQUIPMENT	#73 BACKHOE / LOADER	REPLACE A BACKHOE / LOADER / DPW 60% / WU 20% / SWU 20% (Includes attachments)	1999 / 20 years	\$120,000
2019	DPW	EQUIPMENT	#9 HILLSIDE MOWER	REPLACE THE COMMERCIAL HILLSIDE MOWER (PURCHASED 2011)	2009 / 8 years	\$40,000

TOTAL FOR 2019**\$5,049,000**

2020	Sewer	Infrastructure	Manhole adjustments	Adjust manholes during street reconstruction projects	25-30 years	\$16,000
2020	Sewer	Infrastructure	Lateral rehab	Rehabilitation of the private property laterals in Basin No. 4	30-90 years	\$250,000
2020	Sewer	Infrastructure	Sewer and manhole rehab	Rehabilitation of the sewer and manholes in Basin Nos. 3 & 4	30-90 years	\$180,000
2020	Sewer	Infrastructure	Sewer abandonment	Abandon sanitary sewers under residential homes and reroute (construction)	30-80 years	\$105,000
2020	Storm	Infrastructure	Storm replacement	General storm sewer improvements as needed	40-90 years	\$25,000
2020	Storm	Infrastructure	Drainage improvements	Grading, drainage and pipe improvements along Regent and Bradley	45 years	\$385,000
2020	Storm	Infrastructure	Drainage improvements	Begin design activities for Blackhawk, Daisy, Acacia & Coleman	45 years	\$40,000

2020	DPW	Forestry	EAB management	Manage ash in the Village - treatments, removals, plantings and administration	Varies	\$154,000
2020	DPW	Forestry	Annual tree planting	Routine tree removals and plantings	Varies	\$15,000
2020	DPW	Forestry	Diseased elm removal	Remove diseased elms in the Village ROW	Varies	\$20,000
2020	DPW	Signs	Sign replacement	Replace signs to comply with the retroreflectivity requirements	20+ years	\$15,000
2020	DPW	Streets	Pavement grinding	Grind elevated surfaces in areas of the Village	NA	\$10,000
2020	DPW	Streets	Street reconstruction	Begin design activities for Blackhawk, Daisy, Acacia & Coleman	45 years	\$30,000
2020	DPW	Streets	Street reconstruction	Reconstruct Regent and Bradley per PASER	30 years	\$575,000

2020	Water	Infrastructure	Water main	Begin design activities for Blackhawk, Daisy, Acacia & Coleman	45 years	\$45,000
2020	Water	Infrastructure	Water main	Replace the water mains on Regent and Bradley	60-85 years	\$950,000

2020	WATER	EQUIPMENT	#126 WATER UTILITY VAN	REPLACE THE WATER UTILITY VAN (Moved from 2018 to 2020)	1995 / 25 years	\$165,000
2020	DPW	EQUIPMENT	#19 PICK-UP 4X4	REPLACE THE SHOP SERVICE TRUCK Moved from 2018 to 2020)	2003 / 17 years	\$27,000
2020	DPW	EQUIPMENT	RUBBISH SCOOTER	REPLACE A RUBBISH SCOOTER (Place Holder)	12-14 years	\$42,000
2020	DPW	EQUIPMENT	RUBBISH SCOOTER	REPLACE A RUBBISH SCOOTER (Place Holder)	12-14 years	\$42,000
2020	INSPECTIONS	EQUIPMENT	#112 BUILDING INSP. P/U	REPLACE THE BUILDING INSPECTORS PICK-UP TRUCK 4X2	2007 / 13 years	\$20,000
2020	DPW	EQUIPMENT	#74 ASPHALT ROLLER	REPLACE THE ASPHALT ROLLER	1999 / 21 years	\$30,000

2020	DPW	EQUIPMENT	#75 ROLLER TRAILER	REPLACE THE ASPHALT ROLLER TRAILER	1999 / 21 years	\$5,000
2020	DPW	EQUIPMENT	#49 OFF-ROAD UTILITY VEH.	REPLACE THE OFF-ROAD UTILITY VEHICLE W/CAB & ACCESSORIES	2005 / 15 years	\$35,000
2020	WATER	EQUIPMENT	#14 VALVE BOX VACUUM	REPLACE THE TRAILER-MOUNTED VALVE BOX VACUUM	2008 / 12 years	\$20,000
2020	WATER	EQUIPMENT	#138 VALVE TURNER	REPLACE THE VALVE TURNING TOOL	19??	\$6,000
2020	Storm	EQUIPMENT	#130 END-WALL TRAILER	REPLACE THE END WALL TRAILER	1956 / 64 years	\$5,000

2020	VILLAGE HALL	FACILITIES	REPAINT VH INTERIOR	REPAINT VH INTERIOR (DOES NOT INCLUDE MOVING FURNITURE)	1989 - 2014	\$8,000
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TOTAL FOR 2020**\$3,220,000**

2021	Sewer	Infrastructure	Manhole adjustments	Adjust manholes during street reconstruction projects	25 years	\$17,000
2021	Sewer	Infrastructure	Sewer and manhole rehab	Rehabilitation of the sewer and manholes in Basin No. 2	30-90 years	\$125,000
2021	Sewer	Infrastructure	Sewer and manhole rehab	Rehabilitation of the sewer and manholes in Basin Nos. 3, 6 & 9	30-90 years	\$190,000
2021	Sewer	Infrastructure	Lateral rehab	Rehabilitation of the private property laterals in Basin Nos. 2 & 3	30-90 years	\$160,000
2021	Sewer	Infrastructure	I/I investigation	Perform an I/I investigation to obtain flow data post-rehab	NA	\$100,000
2021	Sewer	Infrastructure	Sewer abandonment	Abandon sanitary sewers under residential homes and reroute (construction)	30-80 years	\$213,000

2021	Storm	Maintenance	Indian Creek management	Maintenance of invasives and reestablishment of native plantings in Indian Creek	10 years	\$13,500
2021	Storm	Infrastructure	Storm replacement	General storm sewer improvements as needed	40-90 years	\$25,000
2021	Storm	Infrastructure	Drainage improvements	Grading, drainage and pipe improvements along Blackhawk, Daisy, Acacia & Coleman	45 years	\$160,000
2021	Storm	Infrastructure	Drainage improvements	Grading and drainage improvements of drainage channel at IC/Seneca toward the west	50 years	\$95,000
2021	Storm	Infrastructure	Drainage improvements	Design improvements for 2022 project (Bell Road)	40 years	\$35,000

2021	DPW	Forestry	EAB management	Manage ash in the Village - treatments, removals, plantings and administration (post 8-year)	Varies	\$75,000
2021	DPW	Forestry	Annual tree planting	Routine tree removals and plantings	Varies	\$15,000
2021	DPW	Forestry	Diseased elm removal	Remove diseased elms in the Village ROW	Varies	\$20,000
2021	DPW	Pedestrian Paths	Replace pedestrian path	Replace the pedestrian path between Lombardy and Longacre	25 years +/-	\$21,000
2021	DPW	Signs	Sign replacement	Replace signs to comply with the retroreflectivity requirements	20+ years	\$15,000
2021	DPW	Streets	Pavement grinding	Grind elevated surfaces in areas of the Village	NA	\$10,000
2021	DPW	Streets	Street reconstruction	Design improvements for 2022 project (Bell Road)	40 years	\$25,000
2021	DPW	Streets	Street reconstruction	Reconstruct Blackhawk, Daisy, Acacia & Coleman per PASER	25-30 years	\$275,000

2021	Water	Infrastructure	Water main	Design improvements for the 2022 project (Bell Road)	40 years	\$40,000
2021	Water	Infrastructure	Water main	Replace the loops for Beach Drive	60-85 years	\$370,000
2021	Water	Infrastructure	Water main	Replace the water mains on Blackhawk, Daisy, Acacia & Coleman	60-85 years	\$470,000

2021	DPW	EQUIPMENT	RUBBISH SCOOTER	REPLACE A RUBBISH SCOOTER (Place Holder)	12-14 years	\$42,000
2021	DPW	EQUIPMENT	RUBBISH SCOOTER	REPLACE A RUBBISH SCOOTER (Place Holder)	12-14 years	\$42,000
2021	DPW	EQUIPMENT	#123 MOWER TRAILER	REPLACE THE MOWER TRAILER (Moved from 2018 to 2021)	1992 / 29 years	\$6,000
2021	DPW	EQUIPMENT	#4 DUMP 5 cu. Yd. W/ACCES.	REPLACE A 5 cu. Yd. DUMP TRUCK W/11' PLOW, WING & SPREADER	2010 / 11 years	\$180,000
2021	DPW	EQUIPMENT	#17 DUMP 5 cu. Yd. W/PLOW	REPLACE A 5 cu. Yd. DUMP TRUCK W/11' PLOW	2010 / 11 years	\$150,000

TOTAL FOR 2021**\$2,889,500**

2022	Sewer	Infrastructure	Manhole adjustments		47 years	\$20,000
2022	Sewer	Infrastructure	Lateral rehab	Rehabilitation of the private property laterals in Basin Nos. 2 & 3	30-90 years	\$160,000
2022	Sewer	Infrastructure	Sewer and manhole rehab	Rehabilitation of the sewer and manholes in Basin Nos. 3, 6 & 9	30-90 years	\$180,000
2022	Sewer	Infrastructure	Sewer abandonment	Abandon sanitary sewers under residential homes and reroute (construction)	30-80 years	\$60,000
2022	Storm	Maintenance	Indian Creek management	Maintenance of invasives and reestablishment of native plantings in Indian Creek	10 years	\$13,500
2022	Storm	Infrastructure	Storm replacement	General storm sewer improvements as needed	40-90 years	\$25,000

2022	Storm	DPW	SWMP update	Update the stormwater management plan (performed approx. every 5 years)	5 years	\$90,000
2022	Storm	Infrastructure	Drainage improvements	Construct basin at St. Eugene's (2003 engineering report) - design (construction 2023)	NA	\$100,000
2022	Storm	Infrastructure	Drainage improvements	Grading, drainage and pipe improvements along Bell Road	45 years	\$150,000
2022	Storm	Infrastructure	Drainage improvements	Design improvements for 2023 project (Santa Monica)	40 years	\$60,000

2022	DPW	Forestry	EAB management	Manage ash in the Village - treatments, removals, plantings and administration (post 8-year)	Varies	\$75,000
2022	DPW	Forestry	Annual tree planting	Routine tree removals and plantings	Varies	\$15,000
2022	DPW	Forestry	Diseased elm removal	Remove diseased elms in the Village ROW	Varies	\$20,000
2022	DPW	Signs	Sign replacement	Replace signs to comply with the retroreflectivity requirements	20+ years	\$15,000
2022	DPW	Streets	Pavement grinding	Grind elevated surfaces in areas of the Village	NA	\$10,000
2022	DPW	Streets	Street reconstruction	Design for Santa Monica (2023)		\$125,000
2022	DPW	Streets	Street reconstruction	Bell Road	45 years	\$250,000

2022	Water	Infrastructure	Water Main	Design for Santa Monica (2023)		\$100,000
2022	Water	Infrastructure	Water main	Bell Road	60-85 years	\$325,000

2022	DPW	EQUIPMENT	#8 PICK-UP W/PLOW 4X4	REPLACE A PICK-UP TRUCK W/PLOW & LIFTGATE 4X4 (Moved from 2020 to 2022)	2010 / 12 years	\$36,000
2022	Storm	EQUIPMENT	#85 CULVERT CLEANER	REPLACE A PRESSURE WASHER/CULVERT JETTER (Moved from 2021 to 2022)	2002 / 20 years	\$15,000

TOTAL FOR 2022 **\$1,844,500**

TOTAL FOR 2018-2022 **\$16,203,500**

LONG TERM

CAPITAL FUND

YEAR	DEPARTMENT	TYPE OF REQUEST	ITEM DESCRIPTION	PURPOSE/RATIONALE	AGE OF ITEM REPLACED	COST
2018	Police	Technology	Computers	Replacement Desktop PC's; end of llifespan rotation (qty4)	2013	\$4,100.00
2018	Police	Vehicle	Squad Car	Vehicle at end of lifespan. (1504 Expedition / 1501 Explorer)	2013	\$75,840.00
2018	Police	Technology	Dispatch Capital Costs	Dispatching agreement with Village of Bayside	Contract	\$8,659.00
2018	Police	Technology	Dispatch Debt Service	Contract with Bayside for Dispatching; Share of Debt Service	Contract	\$15,455.00
2018	Police	Technology	Portable Radios	Additonal Portable Radios to supply all personnel	New	\$7,500.00
2018	Police	Technology	UPS System	5000 volt Universal Power Supply - End of Useful Life (7 years)	2008	\$5,175.00
2019	Police	Equipment	Taser Replacement	End of proper lifespan (5 years) (qty 6)	2013	\$6,000.00
2019	Police	Technology	Computers	Replacement Desktop PC's; end of llifespan rotation (qty 5)	2014	\$5,000.00
2019	Police	Vehicle	Squad Car	Vehicle at end of lifespan. (1506)	2015	\$37,920.00
2019	Police	Technology	Dispatch Capital Costs	Dispatching agreement with Village of Bayside	Contract	\$10,931.00
2019	Police	Technology	Dispatch Debt Service	Contract with Bayside for Dispatching; Share of Debt Service	Contract	\$15,205.00
2019	Police	Technology	Squad Laptops	The laptops will be 7 years old and End of Life. (qty 4)	2012	\$22,500.00
2020	Police	Equipment	Firearms	End of proper service life (10 years) (qty 17 w/ training magazines)	2010	\$21,000.00
2020	Police	Technology	Computers	Replacement Desktop PC's; end of llifespan rotation (qty 6)	2015	\$5,400.00
2020	Police	Vehicle	Squad Car	Vehicle at end of lifespan. (1505)	2016	\$37,920.00
2020	Police	Technology	Dispatch Capital Costs	Dispatching agreement with Village of Bayside	Contract	\$12,469.00
2020	Police	Technology	Dispatch Debt Service	Contract with Bayside for Dispatching; Share of Debt Service	Contract	\$14,955.00
2021	Police	Technology	Server Replacement	End of Lifespan (5 years)	2016	\$12,000.00
2021	Police	Vehicle	Squad Car	Vehicle at end of lifespan. (1503)	Contract	\$38,920.00
2021	Police	Technology	Dispatch Capital Costs	Dispatching agreement with Village of Bayside	Contract	% of operating Budget
2021	Police	Technology	Dispatch Debt Service	Contract with Bayside for Dispatching; Share of Debt Service	Contract	\$159,705.00
2022	Police	Technology	Computers	Replacement Desktop PC's; end of llifespan rotation (qty4)	2017	\$4,100.00
2022	Police	Vehicle	Squad Car	Vehicle at end of lifespan. (1501 / 1504)	Contract	\$38,920.00
2022	Police	Technology	Dispatch Capital Costs	Dispatching agreement with Village of Bayside	Contract	% of operating Budget



North Shore Library

6800 North Port Washington Road, Glendale Wisconsin 53217 414-351-3461

June 30, 2017

Scott Botcher
Village of Fox Point
7200 N Santa Monica Blvd
Fox Point, WI 53217

Dear Scott,

The North Shore Library Board has approved the attached 2018-2023 Capital Improvement Budget. As you know, the Library is currently in poor condition. We are attempting to hold firm on replacement and renovation until the planned remodel in 2019/2020. However, if our four communities decide that a complete remodel is not in their capital plans, major interior renovation work will still need to be done, including moving walls, installing an RFID system, replacing entry doors, adding a fire door, heat upgrade, phone system upgrade, data and electrical upgrades, restroom renovations and carpeting and paint throughout. The Library cannot limp along any further into the future and adequately serve its North Shore population. Items on the attached 2018-2023 North Shore Library Capital Improvement Budget are described in the attached budget narrative.

Please let me know if you have any questions. I would be happy to present more information to your finance committee. Please advise when your committee meets so that I can attend.

Regards,
Susan

Susan Draeger-Anderson
North Shore Library Director

2018-2023 North Shore Library Capital Improvement Budget Narrative

Feasibility Study: The attached Capital Improvement Budget reflects the work the North Shore Library is planning to do toward a remodel effort. The Feasibility Study has been estimated at 35,000-50,000. The Library has selected five architects to invite to bid. An RFP will be sent to these architects in late Fall 2017 with work starting in January of 2018. The Feasibility Study will use the Building Program developed by Bill Wilson in 2017, public forums to gather public input and Engineering Analysis to create drawings and develop a cost estimate for a full remodel of the North Shore Library. These drawings and cost estimate will be provided to the four communities that the North Shore Library serves so that a joint decision can be made concerning the remodel effort. The Drawings will also be used by the North Shore Library Foundation to begin fundraising when appropriate.

Schematic Design and Design Development: The next two steps identified by architects are Schematic Design and Design Development. If the project is approved, work on these phases would begin in 2018.

Construction Management: The construction management cost of \$20,000 is an estimate of costs for input by a Construction Manager during the Schematic Design and Design Development phases. Costs for this item could be less depending on the Construction Manager selected.

Public and Staff Computers: Funds requested would put public and staff computers on a four and five year replacement plan.

RFID (Radio Frequency Identification) Preparation: The North Shore Library is one of 4 Milwaukee County Federated libraries that have not yet adopted this now standard of library operations. RFID-based systems move beyond security to become tracking systems that combine security with more efficient tracking of materials throughout the library, including easier and faster checkouts and check ins, inventorying, and materials handling. RFID is a combination of radio -frequency-based technology and microchip technology. The information contained on microchips in the tags affixed to library materials is read using radio frequency technology. The use of RFID reduces the amount of time required to perform circulation operations. The most significant time savings are attributable to the facts that information can be read from RFID tags much faster than from barcodes and that several items in a stack can be read at the same time. There can be as much as a 50 percent increase in throughput, especially if Self-Check units and a sorting system are added. The funds requested would provide the money needed to get this tagging process done so that we are ready to implement more self-check units and a sorting system during the remodel.

NSL Sign: This includes funds for a two sided digital outdoor sign and running the electrical power to it while the parking lot is dug up for replacement in 2018.

Exterior Lighting: There is a need for additional lighting in the parking lot, on the entry of the building and for some type of lighted signage on the building.

Parking Lot: These funds cover 20% of the estimated costs for parking lot replacement as required by the condominium agreement with LV, the building owner. LV has tentatively scheduled parking lot replacement for 2018.

2018-2023 NORTH SHORE LIBRARY CAPITAL IMPROVEMENT BUDGET

	2018	2019	2020	2021	2022	2023	
INTERIOR BUILDING IMPROVEMENTS							
Remodel Planning & Preperation**							
Feasibility Study (35-50K)	50,000						
Schematic Design	53,400						
Design Development	71,200						
Construction Documents		142,400					
Bidding		7,120					
Construction Administration		81,880					
Construction Manager	20,000	213,600					
Construction:							
Soft Costs - Fees, permits, legal - 12%		240,000					
Contingency - 10%		100,000	100,000				
Construction -125/sq ft		1,500,000	500,000				
Fixtures and Furnishing							
Furniture/Shelving - 40./sq ft			640,000				
Equipment/Computers/Sorting - 30/sq ft			480,000				
TECHNOLOGY							
Mobile Printing			5,000				
Public Computers (24) 4 year rotation	7,200	7,200	7,200	7,200	7,200	7,200	
Staff Computers (22) 5 year rotation	6,000	6,000	6,000	6,000			6,000
Server (replaced 2016)					4,000		
RFID Preperation	10,000						
EXTERIOR BUILDING IMPROVEMENTS							
NSL Signage	30,000						
Exterior Lighting	10,000						
Directional Signage							
Replace Parking Lot *	36,000						
RESERVES	5,000						
Offset of cost per fundraising TBD							
Annual NSL Totals	298,800	2,298,200	1,738,200	13,200	11,200	13,200	
Bayside Amount	50,527	388,626	293,930	2,232	1,894	2,232	16.91%
Fox Point Amount	78,734	605,576	458,016	3,478	2,951	3,478	26.35%
Glendale Amount	151,551	1,165,647	881,615	6,695	5,681	6,695	50.72%
River Hills Amount	17,988	138,352	104,640	795	674	795	6.02%

*Parking Lot replacement is a required as per the Condo Agreement with Building Owner, LV.

** Remodel Construction Timeline Estimate: Fall 2019-Spring 2020

August 3, 2017

Proposal for Green Infrastructure Committee

The Tree Commission will be recreated as the Green Infrastructure Committee. This Committee will recommend the adoption of policies, programs, or projects concerning environmental best practices, conservation efforts, and opportunities for improving village life through public and private environmental stewardship. The Committee will develop a tree management program with the goal of enhancing the village through the planting of vegetation while maintaining the existing landscape of village trees and the special character of our urban forest.

The village president will appoint, subject to village board confirmation, a Green Infrastructure Committee consisting of 9 members, each of whom will serve 3 year terms. The current members of the Tree Commission may continue to serve out their terms as members of the Green Infrastructure Committee. The village president may appoint new members of the Committee for terms of 1, 2, or 3 years in order that vacancies occur on a staggered basis.