

**NOTICE OF MEETING AND PUBLIC HEARING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
NOVEMBER 13, 2018
7:00 P.M.**

AGENDA

- 1. Roll Call**
- 2. Persons desiring to be heard**

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Individuals desiring to be heard may reserve a portion of their time, or defer it altogether, to when the Board takes up an agenda item. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees.

3. Public Hearing

- a. Hearing Regarding proposed Resolution to Levy Special Assessments under Municipal Police Power Pursuant to Section 66.0703, Stats. for Sanitary Sewer Lateral Improvements made in Sanitary Sewer Basin No. 6.**

The Village Board will receive comments and input regarding proposed Resolution to Levy Special Assessments under Municipal Police Power Pursuant to Section 66.0703, Stats. for Sanitary Sewer Lateral Improvements made in Sanitary Sewer Basin No. 6.

- 4. Consent Agenda –** All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.
 - a.** Approve the minutes of the October 9, 2018 Village Board meeting. *(page 1)*
 - b.** Approve the minutes of the October 15, 2018 Village Board Budget Workshop and meeting. *(page 6)*
 - c.** Confirm Village President's appointment of Jay Craig to Plan Commission to fill the current vacancy. *(page 8)*
 - d.** Adopt Final Resolution to Levy Special Assessments Under Municipal Police Power Pursuant to Section 66.0703, Stats. for Sanitary Sewer lateral improvements made in Sanitary Sewer Basin No. 6. *(page 9)*

- e. Accept proposal of Kapur and Associates in an amount not to exceed \$11,955 for the 2018 sanitary sewer televising activities and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works memorandum dated October 30, 2018. *(page 12)*
- f. Accept quote of Bark River Tree Service in an amount not to exceed \$16,000 for the removal of ash trees in the Indian Creek Woods and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Village Forester's memorandum dated October 30, 2018. *(page 16)*
- g. Accept the proposal of Kapur and Associates in an amount not to exceed \$14,751 for the design of the Greenvale Storm water drainage improvement project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works memorandum dated October 30, 2018. *(page 19)*
- h. Approve Resolution Approving the North Shore Fire Department "Single or Multi-Year Capital" Budget Department to purchase a Water Tender and Two Ambulances for 2019, 2020 & 2021 and agreement to pay its share of the North Shore Fire Department "Single or Multi-Year Capital" Budget for 2019, 2020, and 2021. *(page 22)*
- i. Approve Change Order No. 1 (Bergen Ct.) for the 2019 Road and Utility Reconstruction Project in an amount not to exceed \$11,926 and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works' memo dated November 6, 2018. *(page 26)*
- j. Approve Change Order No. 1 with Wachtel Tree Service for additional forestry services in an amount not to exceed \$2,500 pursuant to the Director of Public Works' memo dated October 30, 2018. *(page 29)*
- k. Approve Change Order No. 1 with Wachtel Tree Service for additional EAB services in an amount not to exceed \$2,500 pursuant to the Director of Public Works' memo dated October 30, 2018. *(page 32)*
- l. Approve an Ordinance to Repeal and Recreate Section 310-8, Section 310-11B. (2), Section 276-17 C., and Section 63-6R. of the Village of Fox Point Village Code Related to the Collection of Yard Waste That Includes Diseased Trees and Shrubs. *(page 35)*
- m. Approve Payment of the Bills in the amount of \$304,014.95 for the period October 1, 2018 through October 31, 2018 per the report submitted by the Village Manager. *(page 39)*

5. New Business

a. Consideration of Village of Brown Deer Offer to Join North Shore Library.

The Village Board will hear a presentation from Michael Hall, Village of Brown Deer Village Manager, regarding an offer from the Village of Brown Deer which would have them joining the North Shore Library. The Fox Point Village Board may discuss the offer and may vote to indicate its position on the proposal. *(page 53)*

b. Pool Consultant Selection

Trustee Tirado will present the recommendation of the Pool Committee and the Village Board may take action to authorize the Village Manager to execute a contract with a pool consultant for the purposes of completing a pool feasibility analysis.

6. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

7. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Frazer
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee Sumner
- e. Trustee Tirado
- f. Trustee Kravit
- g. Trustee Ollman
- h. Village Manager Scott Botcher

8. Adjourn

NEXT REGULAR VILLAGE BOARD MEETING: DECEMBER 11, 2018 7:00 P.M.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
OCTOBER 9, 2018**

A meeting of the Fox Point Village Board was held on Tuesday, October 9, 2018 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk-Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Bill Kravit
Trustee Greg Ollman

Absent-Trustee Christine Symchych

Also present are Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, North Shore Library Director Susan Draeger-Andersen, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer opened public comment.

Attorney Roy Wagner representing clients, Robert and Sarah Jansen, 7031 North Belmont Lane and Karen Sullivan of 7030 North Belmont Lane

Attorney Wagner indicated his representation of both the Jansen family residing at 7031 North Belmont Lane and the Sullivan family residing at 7030 North Belmont Lane. Attorney Wagner stated both families are concerned regarding a special assessment issue as a result of the need to repair a riser and a lateral that serves both homes. The families are further concerned about the process and communication commencing in April of 2018 until the present time, regarding the failing riser and lateral serving both homes and the extreme cost to the homeowners for the repairs. The homeowners are proposing to split the cos between the homeowners and the village, taking the \$10,000 from MMSD and applying that to the homeowners share.

Hearing no other public comment, President Frazer closed public comment period.

Committee Reports – Plan Commission

President Frazer gave a report to village board concerning the Plan Commission review and consideration of the Conditional Use permit application for Acquisitions, LLC, 8003A and 8007A N. Port Washington Road to run a consignment store at the current location of Walter's Loft. The applicant wants to run a similar business to what is currently at the location. Plan Commission recommended approval of the conditional use order to the Village Board.

Trustee Fonstad gave a report to village board regarding the Plan Commission review and consideration of the Conditional Use permit for Open Pantry Food Marts, 501 W. Brown Deer Road. The southern four feet of the property is in the Village of Fox Point. Open Pantry has gone through all the approval stages with Bayside. The applicant was asked to invest in some landscaping on the eastern side of the property along Port Washington Road. Plans would be reviewed by the Village

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Manager and Village Forester this fall and installed in next spring. Plan Commission recommended the Village Board approve the conditional use order.

Consent Agenda

President Frazer noted there is a typographical correction on the consent agenda for item 4h., the correct date should be September 1, 2018 through September 30, 2018.

- a. Approve the minutes of the September 11, 2018 Village Board meeting.
- b. Approve the minutes of the September 13, 2018 Special Village Board meeting.
- c. Grant a Conditional Use Permit to Acquisitions LLC, 8003A and 8007A N. Port Washington Road, and authorize the Village President and Village Clerk/Treasurer to sign the Conditional Use Order.
- d. Grant a Conditional Use Permit to Open Pantry Food Marts, 501 W Brown Deer Road, as recommended by Plan Commission and authorize the Village President and Village Clerk/Treasurer to sign the Conditional Use Order.
- e. Accept the quote of Wallace Tree and Landscape, Inc. in an amount not to exceed \$30,000 for ash tree removals and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Village Forester's memorandum dated October 2, 2018.
- f. Accept the bid of Globe Contractors, Inc. in the amount of \$42,300 for the repair and rehabilitation of the sanitary sewer riser and lateral pipes at 7030 and 7031 North Belmont and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated October 2, 2018.
- g. Adopt the Resolution authorizing an exception to the levy limits for charges for the North Shore Fire Department, Pursuant to 2005 Wisconsin Act 484
- h. Approve Payment of the Bills in the amount of \$878,643.57 for the period September 1, 2018 through September 30, 2018 per the report submitted by the Village Manager.

Trustee Tirado requested the removal of item 4f.

On motion of President Frazer, seconded by Trustee Fonstad, and carried unanimously, the Village Board approved the consent agenda, absent agenda item 4f.

Indian Creek Update Report

Public Works Director Scott Brandmeier gave a report, including the background of creek rehabilitation prior to 2006, and events from 2006 to the present date, including a status update.

Lawrence Tarnoff, 8501 N Point Drive

Mr. Tarnoff noted in the three years that he has resided adjacent to Indian Creek, the creek has never looked better than it does now; he is very pleased with the work that has been completed. He asked that the [DNR's] new Indian Creek flood plain analysis currently in draft form be voluntarily shared with him once finalized.

North Shore Library 2019-2020 Capital and Preliminary Architectural and Engineering Study Presentation

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North Shore Library Director Susan Draeger-Anderson gave a presentation on the progress the Library Board has made and updates on the future of the North Shore Library, in regard to the 2019-2020 capital and preliminary architectural and engineering study.

Presentation of interim end of season pool financial report

Assistant Village Manager Michael Pedersen gave the annual end of season pool financial report and answered questions.

Repair and rehabilitation of sanitary sewer riser and lateral pipes at 7030 and 7031 North Belmont (Item 4f.)

Public Works Director Scott Brandmeier gave background on the necessary repair and rehabilitation of sanitary sewer riser and lateral pipes at the particular location of 7030 and 7031 North Belmont Lane. Director Brandmeier went through the process for the repair and rehabilitation of the sanitary sewer and lateral pipes. Questions were asked by Trustees and answered by Director Brandmeier.

Kurt Glaisner, 945 W Calumet Road, River Hills

Mr. Glaisner suggested as a potential option as utilized in River Hills: MMSD camera searches and lateral relining up to 50 feet from the sewer.

Robert Jansen, 7031 North Belmont Lane

Mr. Jansen stated that it is his understanding the expense seems much larger than anyone has ever paid. He stated the village had the quote since June and it was not given to them until August.

Attorney Roy Wagner representing clients, Robert and Sarah Jansen, 7031 North Belmont Lane and Karen Sullivan of 7030 North Belmont Lane

Attorney Wagner clarified the property owners' shared cost proposal.

On motion of Trustee Fonstad, seconded by President Frazer, the Village Board accept the bid of Globe Contractors, Inc. in the amount of \$42,300 for the repair and rehabilitation of the sanitary sewer riser and lateral pipes at 7030 and 7031 North Belmont and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated October 2, 2018.

Discussion followed.

President Frazer called for the question.

Motion carried, 6-0.

Future Agenda Items-None

Announcements

Village President Frazer reported the Farmers Market will be open for the last time this season this Saturday; he thanked Jim and Mary LaCharite for all their hard work in making the Farmers Market successful.

President Frazer reported the Buckthorn Weed-out hosted by the Friends of Doctor's Park scheduled this Saturday between 9:00 a.m. and 12:00 p.m.

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The ICC Fox Point hosted meeting was postponed due to a press conference to highlight the Dark Store corrective legislation. Fox Point will host the ICC meeting on November 12, 2018 at 1:00 p.m. and everyone is invited.

Trustee Fonstad noted on September 29, 2018, at the request of the Village President, he attended a presentation by the Preserve Our Parks Group at the Milwaukee Yacht Club. They made a strong case for funds to rehabilitate and maintain the parks. Their website is: www.awealthofnature.org. The website has information on all the park resources in southeastern Wisconsin and searchable by the activity you are interested in. Big issue is the perennial and structural problem of municipalities in southeast Wisconsin not having the resources to support the park infrastructure, as well as other cultural amenities.

Trustee Fonstad also reported Tree Commission met on September 24, 2018 and considered an issue brought by DPW. There concerns of dead and dying ash trees on private property. Some contractors are leaving large amounts of yard waste. Several of the village ordinances were reviewed regarding the removal of dead and dying trees, picking up yard waste and fees for yard waste. Tree Commission will make recommendations to the village board about the issue. The Commission also discussed the removal and replanting of ash trees in Indian Creek woods. This will be part of the upcoming budgeting process.

Trustee Tirado reported on the Pool Advisory Committee. The RFP/RFQ resulted in four vendor proposals; three of the four will be interviewed by the Pool Advisory Committee. That process will take place next Monday, October 15, 2018 at 8:00 a.m. in the Village Board room. The committee is hoping to make a Village Board recommendation based on the October 15th interviews.

Closed Session

By roll call vote with all members voting aye, 6-0, the Board convened into closed session at 9:07 p.m., Pursuant to State Statutes Section 19.85(1) (g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved related to potential litigation involving removal of trees at 8025 North Beach Drive. Participating in this portion of the closed session will be the Village Attorney, Village Board, Village Manager, Public Works Director and Village Clerk Treasurer, and Pursuant to State Statutes 19.85 (1) (c) to consider compensation of any public employee over which the Village Board has jurisdiction or exercises responsibility, more specifically, to discuss active negotiations between the Village of Fox Point and the Fox Point Professional Policemen's Association. Participating in this portion of the closed session will be the Village Board, Village Manager and Village Clerk Treasurer.

Attorney Larson and Scott Brandmeier left the room at 9:28 p.m.

Reconvene and Possible Action on Closed Session Items

On motion by President Frazer, seconded by Trustee Fonstad, and carried unanimously, to reconvene to open session at 9:30 p.m.

Motion by President Frazer, seconded by Trustee Fonstad, and carried unanimously, that by direction of the village manager, the village attorney is authorized to commence an action for abatement of public nuisance against the property owner of 8025 North Beach Drive in Milwaukee County Circuit Court.

Motion by President Frazer, seconded by Trustee Kravit, and carried unanimously, to adopt the Agreement between the Village of Fox Point and the Fox

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VILLAGE BOARD MEETING MINUTES
OCTOBER 9, 2018**

Point Professional Policemen's Association for the years 2019 through 2021, as presented.

Adjourn

On motion of Trustee Sumner, seconded by Trustee Ollman, and carried unanimously, the Village Board adjourned the Village Board meeting at 9:32 p.m.

Respectfully submitted,

*Kelly A. Meyer, CMC/WCMC
Village Clerk Treasurer*

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
OCTOBER 15, 2018**

A meeting of the Fox Point Village Board was held on Tuesday, October 15, 2018 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk-Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Bill Kravit
Trustee Greg Ollman

Also present are Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, Police Chief Chris Freedy, North Shore Library Director Susan Draeger-Andersen, Accounting Financial Manager Mary Carthell, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Review and Discussion of the 2019 Village of Fox Point Proposed Budget

Village Manager Scott Botcher presented a PowerPoint of the 2019 Village of Fox Point proposed budget, including a brief overview of the 2019 Proposed Executive Budget binder.

Proposal of WSO Grading and Excavating in the amount not to exceed \$18,730 for the installation of additional storm sewer pipe along Club Circle

On motion of Trustee Fonstad, seconded by Trustee Ollman, and carried unanimously, to accept the proposal of WSO Grading and Excavating the amount not-to-exceed \$18,730 for the installation of additional storm sewer pipe along Club Circle and authorize the Village Manager to sign the quote on behalf of the village per the Director of Public Works memorandum dated October 12, 2018.

7:55 p.m. Trustee Tirado exited the village board room.

Special Assessment. Consideration and possible action to adopt the Preliminary Resolution declaring intent to levy special assessments under municipal police power pursuant to §66.0703, Wis. Stats. within the assessment district identified as 7030 and 7031 Belmont Lane.

8:20 p.m. Trustee Tirado re-entered the village board room.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
OCTOBER 15, 2018**

On motion of Trustee Fonstad, seconded by President Frazer, and carried unanimously to adopt the Preliminary Resolution declaring intent to levy special assessments under municipal police power pursuant to §66.0703, Wis. Stats. within the assessment district identified as 730 and 7031 Belmont Lane.

Adjourn

On motion of Trustee Fonstad, seconded by President Frazer, and carried unanimously, the Village Board adjourned the Village Board meeting at 8:27 p.m.

Respectfully submitted,

*Kelly A. Meyer, CMC/WCMC
Village Clerk Treasurer*

VILLAGE OF FOX POINT VOLUNTEER APPOINTMENT APPLICATION

The Village of Fox Point welcomes residents interested in serving on our Boards, Commissions and Committees. If you would like to contribute your skills, talents and time on behalf of our community, please complete and return this application.

I would like to be considered for:

(Select all that apply)

☐ Building Board
☒ Plan Commission
☐ Board of Police Commissioners
☐ Fair Housing Commission
☐ Administration Committee
☐ Tree Commission
☐ Historic Preservation Commission

☐ Board of Appeals
☐ Board of Review
☐ Water/Sewer Utility Committee
☐ Ethics Board
☐ Finance Committee
☐ Audit Committee
☐ North Shore Library Board

☐ North Shore Water Commission
☐ Weed Commissioner
☐ Shared Services Committee
☐ Rep - North Shore Health Dept.
☐ Rep - North Shore Fire Commission
☐ Pool Committee

RECEIVED

APR 25 2018

Village of Fox Point
7200 North Santa Monica Blvd.
Fox Point, WI 53217

Name Jay Craig Home Phone 414.351.0532
Email Address jayjcraig@juno.com Occupation Design/Build Construction
Home Address 7950 N Regent Rd Cell Phone 414.326.0461

ARE YOU FAMILIAR WITH THE RESPONSIBILITIES OF THE SPECIFIC BOARD, COMMITTEE OR COMMISSION?

YES ☒ NO ☐

DESCRIBE BRIEFLY WHY YOU WOULD MAKE A GOOD CANDIDATE FOR THE SPECIFIC BOARD, COMMITTEE OR COMMISSION. PLEASE INCLUDE ALL PERSONAL AND/OR WORK RELATED EXPERIENCES THAT WOULD BE CONSIDERED BENEFICIAL IN CARRYING OUT THE RESPONSIBILITIES OF THIS OFFICE.

I have been a resident of the Village of Fox Point since January 2011. Our kids went to Stormonth, Bayside Middle School and now Nicolet. Prior to Fox Point, I lived in Shorewood and Whitefish Bay.

My professional career is in Commercial Real Estate. I have developed dozens of properties including apartments, condominium projects, office buildings and industrial buildings.

I am currently Vice President / Senior Project Executive at MSI General in Oconomowoc.

I AGREE TO ADHERE TO THE VILLAGE CODE OF ETHICS.

YES ☒ NO ☐

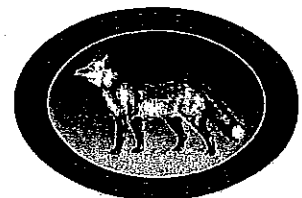
IF APPOINTED, I WILL MAKE EVERY EFFORT TO ATTEND ALL MEETINGS OF THE GROUP

SIGNATURE: [Signature]

DATE: 4.23.18

Please return this form to:

Fox Point Village Hall
7200 N Santa Monica Blvd.
Fox Point, WI 53217
(414) 351.8900



Please Note: This application is a public record. Wis. Stats. §19.31.

**ENGINEER'S REPORT OF SPECIAL ASSESSMENTS
UNDER SEC. 66.0703(5), STATS.
2018 SANITARY SEWER LATERAL AND RISER
REHABILITATION PROJECT
7030 AND 7031 NORTH BELMONT LANE
BASIN NO. 6
OCTOBER 23, 2018**

1.0 Introduction

This report addresses the requirements of Sec. 66.0703(5), Stats. related to the special assessments to be levied against certain property owners in Sanitary Sewer Basin No. 6 in the Village of Fox Point and which are specifically identified in Section 4.0 and the accompanying table. This report includes the following:

1. Plans and specifications for the proposed improvements.
2. The final cost of the proposed improvements.
3. A schedule of the proposed assessments.
4. A statement that the property against which the assessments are proposed is benefited.

2.0 Plans and Specifications for the Proposed Improvements

One set of plans and specifications and associated addenda and amendments were prepared for the proposed improvements. The title of the document is as follows:

1. Project Manual for the Sanitary Sewer Dual Riser Replacement/Repair for 7030 & 7031 N. Belmont Lane for the Village of Fox Point, Wisconsin, by Kapur & Associates, Inc., dated September 2018.

This document is available for review at the office of the Director of Public Works.

3.0 An Estimate of the Entire Cost of the Proposed Improvements

The total construction cost of the work is \$42,300. Under Resolution Numbers 2011-13, 2012-18 and 2013-18, property owners eligible for the private property lateral rehabilitation program are required to pay a portion of the costs of the work while the remainder is paid under the Milwaukee Metropolitan Sewerage District's (MMSD) lateral rehab program. The policy for the Village of Fox Point is that property owners are responsible for 50 percent of the cost of the rehabilitation with a maximum reimbursement of \$5,000.

4.0 An Estimate of the Proposed Final Assessments

The work for this project included excavating approximately 16 feet to expose the upper portion of the riser pipe, replacement of an approximate 5 to 6 foot section of the riser pipe, connection of new lateral sections (approximately 15 feet long for each property) to the riser pipe and to the existing lateral beyond the edge of road, completion of the asphalt patch, and landscape restoration of the disturbed areas. Each property owner had the option of paying for their share of the cost in one lump-sum payment or could be specially assessed for the work. Both property owners are being specially assessed and provided the Village with a grant of easement and waiver of potential condemnation rights in consideration of the following:

1. The amount assessed complied with Resolution Numbers 2011-13, 2012-18 and 2013-18 such that MMSD paid only 50 percent of the cost up to \$5,000 and the remaining balance was the responsibility of the property owners.
2. Property owners being specially assessed agreed to pay the special assessment over a 3-year period.
3. The interest rate for the special assessment is to be set by the Village Board.

The final costs of the proposed assessments are summarized in Table 4-1 on the following page.

5.0 Statement that the Property Against Which the Assessments are Proposed is Benefited

This project benefits the aforementioned property owners in that each of their laterals and the shared riser pipe have been improved through replacement of the respective pipe sections, thereby eliminating the risk of additional sinkholes forming in the road and reducing the amount of clear water entering the sanitary sewer system. This work is beneficial to the property owners in that each will be assessed a fraction of the cost that might otherwise be incurred should they be required to undertake repair or replacement individually. Further, the repair will prevent ongoing infiltration of clear water into the broken private riser and laterals, which clear water would otherwise discharge into the public sanitary sewer system and cause the property owners to violate Section 260.25 of the Village Code and other applicable laws and ordinances.

Prepared by:



Scott Brandmeier

Title:

Director of Public Works

Dated:

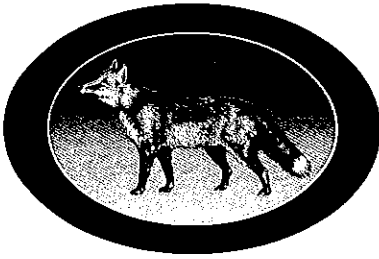
October 23, 2018

**Table 4-1
Final Assessments**

MMSD Private Property Infiltration and Inflow Reduction Program – Special Assessment					
Address	Property Owners (Refer to the notes below)		Total Project Cost (Refer to the notes below)	MMSD Cost Share (50% up to \$5,000)	Special Assessment
7030 North Belmont Lane	Karen Sullivan		\$21,150	\$5,000	\$16,150
7031 North Belmont Lane	Robert Jansen	Sarah Jansen	\$21,150	\$5,000	\$16,150

NOTES:

1. The names shown herein are for informational purposes only. The assessment is against the property.
2. The total project cost is \$42,300 equally split between the two properties (\$21,150) to reflect the shared nature of the riser pipe and the replacement of the laterals from the shared riser extending out beyond the shoulder of the road.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: October 30, 2018

Re: 2018 Sanitary Sewer Televising

As part of the Village's maintenance and inspection of its sanitary sewers, the Village will televise certain segments of the sanitary sewers to determine the condition of the mains and make recommendations on any necessary rehabilitation activities. This year's proposed televising focuses predominantly on Basin No. 6 with select areas in Basin Nos. 4 and 5 (along Calumet Road) 8 and includes approximately 13,000 linear feet of televising. These areas were targeted, in part, due to planned road reconstruction activities along Barnett, Calumet and View Place in 2019 and the results of the televising will help staff determine whether any repairs are necessary along these segments of pipe prior to the road being paved. Other areas in Basin No. 6 were selected as there is either no record of them having been televised or they were last televised roughly 15-20 years ago.

On our behalf, Kapur & Associates solicited quotes from televising contractors and has determined that Northern Pipe, Inc. is proposing a very reasonable cost of \$0.45 per foot to televise the sanitary sewer mains (approximately \$5,700). After the televising is complete, it is proposed that Kapur & Associates will review all of the videos and provide recommendations to DPW staff regarding which segments of the sanitary sewer mains require rehabilitation and which do not.

Kapur & Associates has submitted a proposal in an amount not to exceed \$11,955 to coordinate the 2018 sanitary sewer televising of which a little over \$5,700 will be paid to Great Lakes TV & Seal. I have reviewed their proposal to coordinate the televising and find that the costs are reasonable. Therefore, it is my recommendation that the proposal be accepted in an amount not to exceed \$11,955, and that the Village President and Village Clerk be authorized to sign the proposal on behalf of the Village. Funding is available in and proposed to be allocated from the Sanitary Sewer Fund.

**CONTRACT BETWEEN
VILLAGE OF FOX POINT
AND
KAPUR & ASSOCIATES, INC.
FOR
2018 CLOSED CIRCUIT TELEVISIONING
CCTV INSPECTION OF SANITARY AND STORM SEWER
VILLAGE OF FOX POINT**

We are pleased that the Village has selected Kapur & Associates, Inc. to perform the professional engineering services for the referenced project.

The scope of work includes time for collection of data and closed circuit televising (CCTV) work as follows:

- Preparation of CCTV location map (determine the size and length for each televised sanitary sewer segment) and field coordination with TV contractor and residents.
- Televising of approximately 12,700 L.F. of sanitary sewer main;
- Review DVD's and determine the physical condition of sanitary sewer main;
- Preparation of summary report;
- Recommendation for rehab and construction cost estimate.

Total fees for this service is a time and materials not to exceed amount of \$11,955.00. This proposal includes all reimbursable cost and expenses. Our fees are detailed in the attached Fee Schedule.

Receipt of a signed copy of this document will constitute an executed agreement.

For: Kapur & Associates, Inc.,

By: *Yuriy Amelyan*
Yuriy Amelyan, P.E.,
Senior Project Manager

Date: 10-22-2018

For: Village of Fox Point,

By: _____
Douglas H. Frazer
Village President

Date: _____

By: _____
Kelly Meyer
Village Clerk/Treasurer

COST NOT TO EXCEED
FOX POINT 2018 SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISIONING

TASK	Project Engineer	Cad Technician	Total Task Hours	Total Task Cost
	\$108.00	\$78.00		
Review of sanitary and storm sewer as-builts and preparation of proposed CCTV location maps	8		8	\$864.00
Televising of 8", 10" and 12" sanitary and sewer main	12,700 Feet @ \$0.45			\$5,715.00
Field coordination with TV contractor and residents	8		8	\$864.00
Review DVD's and determine physical condition of sanitary sewer main	18		18	\$1,944.00
Preparation of summary report, recommendation for rehab and cost estimate	18	8	26	\$2,568.00
TOTAL			60	\$11,955.00



1772 S. VANDENBERG ROAD
GREEN BAY, WI 54311
PHONE: 920-655-8049
FAX: 920-468-7207
EMAIL: ADAMTIERNEY@NORTHERNPIPEINC.COM

PROPOSAL

PROJECT: 2018 Sewer Televising
LOCATION: Fox Point, WI
DATE: 22-Oct

TO: Yuriy Amelyan, P.E.
Kapur & Associates, Inc.

Mobilization of equipment and crew	N/C
Sewer televising of 12,500'	\$ 0.45 per LF \$ 5,625.00
TOTAL	\$ 5,625.00

Notes:
Work schedule shall be set in the best interest of both parties. Currently looking to complete this work by the end of 2018.

Upon completion of the televising the customer will receive a flash drive and hard copy of all data collected. Customer will receive a report highlighting needed repairs within the collection system.

Pipe must be ready to be televised. If for some reason (dirt, deposits, roots, etc.) Northern Pipe, Inc. is unable to televise any segment of pipe a \$185.00 per hour charge may occur or a re-mobilization charge. No extra charge for set-ups, reversals, reports or traffic control.

This proposal serves as an estimate for completion of the work and can be adjusted to take into consideration any unforeseen circumstances that may arise.

IF YOU HAVE ANY QUESTIONS ABOUT THIS PROPOSAL EMAIL TO ADAMTIERNEY@NORTHERNPIPEINC.COM

WE PROPOSE HEREBY TO FURNISH MATERIAL, EQUIPMENT AND LABOR - COMPLETE IN ACCORDANCE WITH THESE SPECIFICATIONS, FOR THE SUM OF:
DOLLARS (\$) \$5,625.00

PAYABLE AS FOLLOWS: INVOICE NET 30 DAYS

AUTHORIZED SIGNATURE :

ALL MATERIAL IS GUARANTEED TO BE SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO, AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMEN'S COMPENSATION INSURANCE.

Adam Tierney

ADAM TIERNEY, BUSINESS DEVELOPMENT MANAGER

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

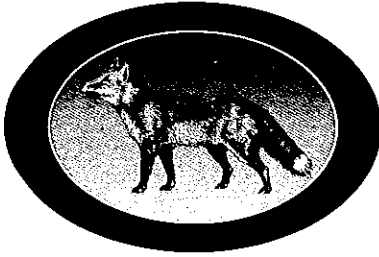
ACCEPTANCE OF PROPOSAL - THE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE: _____

DATE: _____

SIGNATURE: _____

DATE: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

TO: Fox Point Village Board

THRU: Scott Brandmeier, Village Engineer/DPW Director 

COPY: Scott Botcher, Village Manager 

FROM: John T. Gall, Village Forester 

SUBJECT: Contract Award – Indian Creek Woods - Tree Removal/Stump Treatment

DATE: October 30, 2018

- I request that you award our 2018 Indian Creek Woods Initiative Tree Removal/Stump Treatment Contract to **Bark River Tree Service**, S21 W35990 Parry Road, Dousman, WI at a cost of \$16,000.00. They provided the lowest lump sum for the removal/stump treatment project. We have used this company previously as a contractor for our Emerald Ash Borer Initiative Tree Removal program. They also were the diseased elm removal contractor for 2018.
- Following is the list of bids received.
 - Arbor Experts/ Voss Treemendous Tree Service \$160,000.00
 - Bark River Tree Service \$16,000.00
 - M&M Tree Care \$47,500.00
 - T&T Tree Service \$18,900.00
 - Wallace Tree and Landscape \$29,500.00
- Tree removal and stump treatment will commence once frozen ground conditions occur and conclude by March 1, 2019. Village staff along with resident volunteers will be planting (230) native trees of a diverse species mix in spring 2019. A portion of the funding for the planting project is being covered by a Great Lakes Basin Tree Planting Grant recently received by the Village.
- Funding for this contract to come from Capital Projects Fund #40-91600-833.

File:2018 Indian Creek Woods_Removal Award

CONTRACT

This Contract is made this 15th day of November 2018, by and between **Bark River Tree Service** herein called the "Contractor", and the **Village of Fox Point**, a municipal corporation located in the County of Milwaukee, Wisconsin, herein called "Fox Point".

WITNESSETH: That the Contractor and Fox Point for the consideration stated herein, agrees as follows:

SCOPE OF WORK:

The Contractor shall perform everything required to be performed and shall provide and furnish all the labor, materials, equipment, necessary tools, expendable equipment, insurance provided by the Specifications, contributions to Social Security and all utility and transportation services required to perform and complete in a workmanlike manner the following work, as itemized in detail in the Bid Instructions, in connection with the removal of ash trees per the **"2018 INDIAN CREEK WOODS TREE REMOVAL/STUMP TREATMENT PROJECT"**, all in strict accordance with the Specifications and in strict compliance with the Contractor's Bid and other Contract Documents, herein mentioned as component parts of this Contract. The Contractor shall do everything required by this Contract and other documents constituting a part thereof and in the manner specified therein.

CONTRACT PRICE:

Fox Point shall pay to the Contractor for the performance of this Contract, subject to any deductions or additions provided therein, in current funds, the following Contract Price:

Sixteen thousand Dollars (\$16,000.00), per the lump sum price listed on the bid proposal form signed by Michael Doering, Owner and dated October 29, 2018.

Fox Point, in case the work under this Contract is not completed within the time required, or within an extended time approved in writing by Fox Point, is authorized to take charge of the work and finish it at the expense of the Contractor and to apply the amount retained from estimates to the completion work.

CONTRACT DOCUMENTS:

This Contract consists of the following component parts, all of which are as fully a part of it as if set out verbatim herein, or if not attached, as if the same were hereto attached:

1. Request for Bid
2. Instructions to Bidders
3. Contractor Qualifications
4. Contract
5. Specifications
6. Certificate of Insurance
7. Plans (if any)

The Contract Documents form a complete unit and requirements called for by one are as binding as if called for by all. In case of conflict between Plans and Specifications, the Specifications shall govern. Special Specifications shall control over general Specifications.

PAYMENT FOR LABOR AND MATERIAL:

The contractor specifically agrees to pay for all claims for labor performed and materials furnished, used or consumed in completing the foregoing Contract, together with all items enumerated in Section 779.14, Wisconsin Statutes, as the obligation of the Contractor. The Village may make payment directly to subcontractors or to the prime contractor and subcontractor jointly, as may be required by Wisconsin Statutes Section 779.14 (1)(d)(1)(a).

IN WITNESS WHEREOF:

The parties hereto have caused this instrument to be executed in three (3) original counterparts the day and year first written above.

CONTRACTOR: Bark River Tree Service

By _____

Title _____

Date _____

VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN

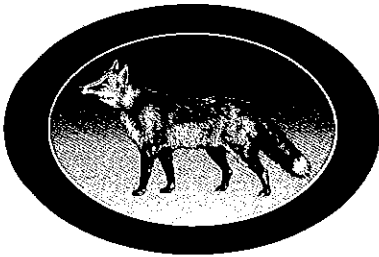
Owner

By _____ (President)

Countersigned By _____ (Village Clerk)

Date _____

SEAL:



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: October 30, 2018
Re: Recommendation for Acceptance of Proposal for 2019 Storm Water Improvement Project - Greenvale

In August and September, the Village experienced between 15 and 20 inches of rain during an approximate three week period. During the various storm events, DPW staff was called out to the vacant lot on Greenvale Road (with an address that has been listed as 8311, 8315 and/or 8321) to inspect the storm sewer pipe, retaining walls and channelized area. It was determined that the channel, which consists of a 48-inch diameter pipe cut in half and laid in the bed of the channel, is damaged and that portions of the retaining wall have begun to collapse into the channel, thereby impeding the flow of storm water.

Staff determined that the area, including the storm sewer that crosses Greenvale Road to the east and which opens into the channel, should be repaired, replaced, and/or rehabilitated. The Village Attorney was requested to perform a title search to determine whether the Village held any easements for the area in question and we recently determined that a drainage easement does exist.

Therefore, staff would like to proceed with rehabilitation of the area. A proposal was requested from Kapur & Associates given that they are currently designing three other storm sewer projects in the Village and that this project would be bid out as one project along with the other three. Kapur has submitted a proposal in the amount of \$14,751 to prepare the necessary design for the rehabilitation/repair/replacement of the storm sewer, channel and retaining walls. I have reviewed the proposal from Kapur & Associates and find the costs and hours to be reasonable. Therefore, it is my recommendation that the Village Board accept the proposal of Kapur & Associates in an amount not to exceed \$14,751 for design services associated with the project and that the Village Board authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.

we listen. we innovate. we turn your vision into reality.

**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF FOX POINT
AND
KAPUR & ASSOCIATES, INC.
DESIGN FOR GREENVALE STORM WATER DRAINAGE IMPROVEMENT PROJECT**

We are pleased that the Village of Fox Point has contacted Kapur & Associates, Inc. to submit this proposal to perform the professional engineering services for the referenced project.

The scope of work for Greenvale storm water improvement project will include following:

- Meeting with the Village Staff
- Full topographic survey within the project limit and right of way, includes the search for the properties pipe corners and topo base mapping, plotting out the coordinates and bearing/distances of existing easements
- Hydraulic analysis, evaluation and determine capacity of storm water conveyance features

Design for the storm water drainage improvement:

- Approximately 150' of new reinforced concrete channel and 100' of new 48" RCP storm sewer pipe, storm sewer structures
- Utilities coordination
- Construction document, engineering cost estimate and pre-bidding walk through
- Publishing, bid opening and recommendation to the Village Board for awarding the project

Our design fee is detailed in the attached fee schedule. The not to exceed fee for design is \$14,751.00.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By: _____

Yuriy Amelyan, P.E.,
Senior Project Manager

Date: _____

10-24-2018

For the Village of Fox Point,

By: _____

Douglas H. Frazer
Village President

Date: _____

By: _____

Kelly Meyer
Village Clerk/Treasurer

Date: _____

COST NOT TO EXCEED
GREENVALE STORM WATER DRAINAGE IMPROVEMENT PROJECT
VILLAGE OF FOX POINT, WISCONSIN

TASK	Project Manager	Project Engineer/Structural Engineer	Project Surveyor RLS	One Man Survey Crew	Cad Technician	Total Task Hours	Total Task Cost
	\$145.00	\$108.00	\$108.00	\$108.00	\$78.00		
Meeting with Village Staff	2	2				4	\$506.00
Full topographic survey within the project limit and right of way, includes the search for the properties pipe corners and topo base mapping, plotting out the coordinates and bearing/distances of existing easements	2		8	10	8	28	\$2,858.00
Hydraulic analysis, evaluation, determine capacity of storm water conveyance features	1	8					\$1,009.00
Design for the storm water drainage improvement:							
Approximately 150' of new reinforced concrete channel , 100' of new 48" RCP storm sewer pipe and storm sewer structures	4	30			30	64	\$6,160.00
Utilities coordination	4					4	\$580.00
Construction document, engineering cost estimate and pre-bidding walk through	4	16			8	28	\$2,932.00
Publishing, bid opening and recommendation to the Village Board for awarding the project	2	2				4	\$506.00
Estimated Reimbursable Expenses							\$200.00
TOTAL	19	58	8	10	46	132	\$14,751.00

NORTH SHORE FIRE/RESCUE

Office of the Finance Director

KateLynn Schmitt

Date: September 12, 2018

To: Chief Whitaker, NSFD Board

Re: 2019 Capital Improvement Resolution

Since 2012 the Board has recognized that the designated capital fund contribution of approximately \$160,000 would not support large capital equipment needs for the North Shore Fire Department. In 2013 the Board approved a resolution designating an additional portion of money for a three year period. This resolution was reapproved in 2015. The last funding year of the 2015 resolution was for 2018. This year a new Capital Resolution will need to be approved in order to continue providing stable financial resources for large pieces of apparatus.

The 2015 resolution identified three specific pieces of apparatus that the designated capital funds would be used for including a Ladder Truck and Two Ambulances. This years resolution also identifies three pieces of apparatus earmarked for replacement including a Water Tender and Two Ambulances for purchase in years 2019, 2020 and 2021.

The Peterbilt Tender is a 1994 piece of equipment with a 20 year lifespan. The tender reached the end of its lifespan in 2014. The Department has two Water Tenders the other with a purchase year of 2000. As outlined in the Service Level Description/Deployment Capabilities section of the 2019-2021 Capital Improvement Plan Water Tenders are used to carry water for fire suppression operations in areas of the communities that do not have fire hydrants. River Hills and parts of Bayside are not protected by fire hydrants and require water to be tanked to the scene for fire suppression. One tender is housed at Station 81 in Brown Deer and one is housed at Station 85 in Bayside.

The two ambulances earmarked for replacement are the 2002 Medtec Ford Ambulance and the 2010 Medtec Ford Ambulance. The Department's life expectancy for its current ambulances is 7 years. Both are beyond their useful life. The Department has also moved to replace its ambulances with Horton International ambulances. The Department methodically places the newer ambulances at the busier stations so our newest and best ambulances are always the ones used most until eventually they are housed as reserve ambulances until the time of replacement.

Each of these pieces of equipment is earmarked for a \$315,000 replacement amount. Following this replacement schedule will leave a balance at the end of 2021 that the Department intends to use towards the replacement of a Pumper and Ambulance in year 2022. The Department has included an incremental increase each year to account for CPI and Inflation.

NORTH SHORE FIRE/RESCUE

Offices of Assistant Chief Andrew Harris Battalion Chief Toby Carlson

To: Chief Whitaker
Date: September 24, 2018
Subject: Tender and Med Units Replacement

TENDER

The North Shore Fire Department has two water tenders in its fleet. One tender is twenty-four years old, the other is eighteen years old. Using information gathered from industry standards and local use history, the Department projects that a tender will be serviceable in the fleet for twenty years. The National Fire Protection Association Standard for Fire Apparatus recommends a front-line Tender be in service for 15 years with reserve status of an additional ten years. The Department began evaluating the replacement of the twenty-four year old tender approximately six years ago and has deferred replacement until now in part of lack of need at the time and funding limitations.

Recently, the Department has noted increased mechanical issues with the vehicle, leading to a closer look at replacement in 2019. The current Tender has several air leaks that have become too costly to repair which has resulted in damage to the suspension. The Tender has a tracking issue appears to be resulting from the wheel base design. This issue cannot be rectified.

Nationally, the second leading cause of firefighter deaths is vehicle crashes when responding to or returning from emergency incidents. It has been documented that a disproportionately high number of these crashes involve fire department Tenders. The increase in frequency of mechanical issues of this Tender in conjunction with the disproportionately high number of tender related vehicle crashes in the industry are of concern to the Department and the operators of the apparatus.

The Department expects a replacement vehicle with related equipment will cost approximately \$315,000. Twenty-three percent of our coverage area has no domestic water supply, relying on Tender operations for fire suppression. Within the non-hydranted area, there are two schools with a combined student population of approximately 1500 students, eighty-five percent of the single-family homes are on five-acre parcels with large to very-large residential structures serviced by long, narrow, winding driveways.

The Department has applied for funding for replacement of this vehicle through the Assistance to Firefighters Grant program but was denied due to it being a low funding priority nationally.

PARAMEDIC UNITS

The North Shore Fire Department has four front-line and two reserve ambulances in its fleet. These vehicles are critical to our mission, as EMS response constitutes over 70% of our call volume. The condition and maintenance of these rigs is of utmost importance, as mechanical breakdowns and other reasons associated with downtime prevent us from accomplishing our mission in the most safe and efficient manner.

Over the past several years, our ambulance fleet has seen an increase in mileage and overall wear and tear. As we have reduced the total number of ambulances we operate due to operational changes and reductions in minimum staffing, the remaining rigs have gotten busier. In addition, hospital distances have notably increased throughout our area, with the closure of two area hospitals that were closer in proximity to the North Shore and the opening of one in Grafton that is further away. Combined with a significant increase in call volume that has become our new norm, we must consider these realities as we develop our ambulance fleet replacement plan.

Recognizing this, we recently changed our ambulance spec to include a more heavy-duty chassis. This not only accomplished our goal of creating a more durable ambulance, but it also allowed us to increase our front-line service life. Currently, we have three of these International chassis rigs in service as our paramedic units (M83, 2016; M82, 2017; M81, 2018). Aside from a rougher ride, which we are actively looking to improve with future purchases, these rigs have served our organization well. Our front-line BLS rig, a 2013 model on a slightly smaller chassis, is also performing well for its current use.

While our front-line ambulance fleet is doing well, our reserve fleet needs some attention. Currently, M86 and M87 serve in reserve capacity. These rigs are both on a much smaller chassis that cannot withstand the wear and tear and higher mileage demands, and as such have a total service life of approximately eight years. Currently, M87 (2010 with 141,606 miles) is outside its expected life cycle and M87 (2003 with 127,659 miles) is well outside its expected life cycle.

The M87 rig, our most reliable reserve, is the twin of a rig we recently had to remove from our fleet due to major engine issues. Investigation into this revealed the issue is an industry-wide problem with the engines placed in these specific vehicles. While we realize we may be on borrowed time with this rig, especially considering its current mileage, we are hopeful it can serve in its current reserve status until we add two additional ambulances to the fleet, which are being proposed in 2019 and 2021. This would allow our current front-line apparatus to trickle down into reserve status, which is exactly the way the ambulance fleet replacement system was designed.

RESOLUTION NO.

Resolution Approving the “Single or Multi-Year Capital” Budget to Purchase a Water Tender & Two Ambulances for 2019, 2020 & 2021 and Agreement to Pay Its Share of the “Single or Multi-Year Capital” Budget for 2019, 2020, 2021

WHEREAS, the Board of Directors of the North Shore Fire Department unanimously adopted Resolution No. 18-04, on October 9, 2018 (the “NSFD Budget Resolution”). The NSFD Budget Resolution (a copy is attached hereto and made part of this Resolution), adopts the “Single or Multi-Year Capital” Budget for 2019, 2020 and 2021 (the “capital contribution budget”) for the purchase of a water tender and two ambulances and further unanimously recommends the capital contribution budget for approval by each of the member municipalities by adoption of this Resolution; and

WHEREAS, a “Single or Multi-Year Capital” Budget must be submitted to the governing bodies of the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay and the City of Glendale for approval by each of the seven (7) municipalities; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Fox Point that the Village of Fox Point hereby approves the “Single or Multi-Year Capital Budget” for the purchase of a water tender and two ambulances and agrees to payments to the NSFD in accordance with the provisions of the Financing Formula of the Agreement (with the estimated payments and due dates as outlined in the NSFD Budget Resolution) within 30 days of receipt of a statement from the NSFD and further directs the Village Clerk/Treasurer to provide a certified copy of this Resolution to the NSFD.

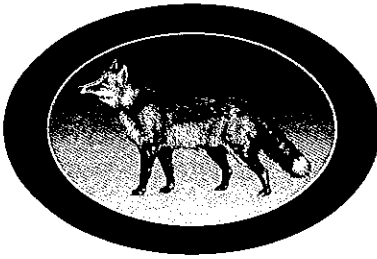
PASSED AND ADOPTED by the Village Board of the Village of Fox Point this 12th day of November, 2018.

VILLAGE OF FOX POINT

Village President

Countersigned:

Village Clerk/Treasurer



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: November 6, 2018

Re: 2019 Road and Utility Design Change Order

During the last weekend in October, a water main broke in the 300-400 block of Bergen Drive. As DPW crews worked to repair the water main break, they determined that it occurred in close proximity (within feet) of a 48-inch storm sewer situated immediately above an abandoned box culvert. The water main dives beneath the abandoned box culvert and rises back in elevation on the opposite side of the storm sewer.

While repairing the water main, there was and continues to be a concern that the main could break beneath the abandoned box culvert given the age and condition of the pipe in this area. As a result, staff requested that Kapur & Associates, who is performing the design activities for the 2019 Road and Utility Project, provide us with a change order to include this section of water main in next year's project. In addition to replacing the water main, the storm sewer will be replaced, the box culvert may be removed, the culvert and driveway at 363 West Bergen will be replaced (as it was damaged and heaved considerably during the water main break), and drawings and specifications prepared to include in the 2019 contract documents.

Kapur & Associates has submitted a change order in an amount not to exceed \$11,926 to prepare the necessary design and construction documents for this segment of water main, road and storm sewer. I have reviewed their change order and find that the costs are reasonable. Therefore, it is my recommendation that the change order be accepted in an amount not to exceed \$11,926, and that the Village President and Village Clerk be authorized to sign the change order on behalf of the Village. Funding is available in and proposed to be allocated from the Water and Storm Water Funds.

CONTRACT CHANGE ORDER NO. 1
BETWEEN VILLAGE OF FOX POINT AND KAPUR & ASSOCIATES, INC.
DESIGN FOR 2019 ROAD AND UTILITY RECONSTRUCTION PROJECT

Contract Document made and entered into by and between the Village of Fox Point and Kapur & Associates, Inc., dated June 13, 2018 is hereby amended as set forth as follows, which is annexed and made a part of the original Contracts.

A. The scope of work includes additional design for Utility and Road Reconstruction at W. Bergen Drive as follows:

- Topographic Survey within the R/W and Base Mapping
- Storm Sewer Design: 48" Storm Sewer Pipe Replacement (Includes a new Cast-in-Place Reinforced Concrete Endwall and Rehabilitation of Existing Deteriorated Storm Manhole)
- 8" Water Main Relay Design (Consider Directional Drilling and Open Cut installation)
- Design for the Road Reconstruction, Includes the Driveway and Culvert Replacement for 363 West Bergen Drive
- Agency Coordination/Permits (Milwaukee County and DNR)
- Incorporate Bidding/Contract Document and Cost Estimate into 2019 Road and Utility Reconstruction Project. Preparation of Figures for Public Information Meeting
- Pre-Bid Walk Through with Prospective Bidders

Our fees for the additional design is \$11,926.00 and detailed in the attached Fee Schedule.

B. Contract Amount

The following is a summary of the revised contract amount:

Original Contract Amount	\$ 57,050.00
<u>Additional Fees (Contract Change Order No. 1).....</u>	<u>\$ 11,926.00</u>
Revised Contract Amount	\$ 68,976.00

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By: _____

Yuriy Amelyan, P.E.,
Senior Project Manager

Date: _____

11-01-2018

For the Village of Fox Point,

By: _____

Douglas H. Frazer
Village President

Date: _____

By: _____

Kelly Meyer
Village Clerk/Treasurer

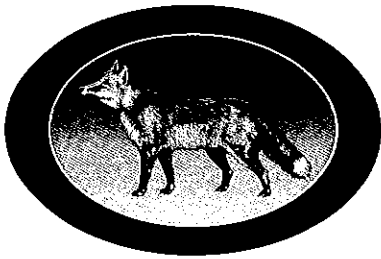
Date: _____

COST NOT TO EXCEED
DESIGN FOR THE W. BERGEN DRIVE UTILITY AND ROAD RECONSTRUCTION PROJECT
VILLAGE OF FOX POINT, WISCONSIN

TASK		Project Manager	Project Engineer	RLS	One Man Survey Crew	Cad Technician	Total Task Hours	Total Task Cost
		\$150.00	\$108.00	\$106.00	\$108.00	\$78.00		
1	Meetings	1	1				2	\$ 258.00
2	Topographic Survey within the R/W and Base Mapping			4	8	8	20	\$ 1,912.00
3	Storm Sewer Design: 48" Storm Sewer Pipe Replacement (Includes New Cast-in-Place Reinforced Concrete Endwall and Rehabilitation of Existing Storm Manhole)	2	18			15	35	\$ 3,414.00
4	8" Water Main Relay Design (Consider Directional Drilling and Open Cut Installation)	2	18			16	36	\$ 3,492.00
5	Design for the Road Reconstruction, Includes the Driveway and Culvert Replacement for 363 Bergen Drive	2	4			2	8	\$ 888.00
6	Agency Coordination/Permits (Milwaukee County and DNR)	4	4				8	\$ 1,032.00
7	Incorporate Bidding/Contract Document and Cost Estimate into 2019 Road and Utility Reconstruction Project. Preparation of Figures for Public Information Meeting	2	2			2	6	\$ 672.00
8	Pre-Bid Walk Through with Prospective Bidders	1	1				2	\$ 258.00
	TOTAL DESIGN FEE:	14	48	4	8	43	117	\$ 11,926.00



Design for the W. Bergen Drive Utility and Road Reconstruction Project
Village of Fox Point



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: October 30, 2018
Re: Recommendation for Approval of Change Order for Forestry Services

The Village of Fox Point contracts with Wachtel Tree Science for forestry services. The contract cost to perform the services for 2018 is \$40,000 and is based on approximately 310 hours. However, there have been additional activities the Forester has had to perform that were not anticipated when the agreement was executed and which are described on the attached change order request.

Based on the foregoing and the attached description of additional services, it is my recommendation that Change Order No. 1 for additional forestry services in an amount not to exceed \$2,500 be accepted by the Village Board. It is my further recommendation that the Village President and Village Clerk be authorized to sign the change order on behalf of the Village Board.



www.healthytrees.com

jgall@wachteltree.com

CHANGE ORDER
Village Forester Services

October 23, 2018

Mr. Scott Brandmeier
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Dear Mr. Brandmeier:

We are requesting that an additional \$2,500.00 be added to the Village Forester contract for the balance of 2018. As of 10/17/18 the remaining balance in the contract stood at \$3,730.00. In order to fulfill the duties of Village Forester for the balance of calendar year 2018, this additional allocation is being requested.

A number of items have occurred this year that have accelerated the draw down of the budget much more rapidly. The most significant items include: responding to several open records requests; significant time spent finalizing the Dunwood Crossing landscape plan; various meetings with landscape contractor and Congregation Shalom in attempts to resolve parking lot drainage issues; and resolving tree conflict issues for Poplar Drive, Club Circle, Merrie Lane and Goodrich Lane and drainage projects.

We have worked very hard to stay within the budgeted dollars, but these unanticipated issues have caused a greater impact on this account than has previously been the norm.

We hope that the Village Board will look favorable on our request for additional funding.

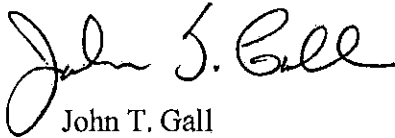
Respectfully submitted,

John T. Gall
Special Projects Coordinator
Certified Arborist, WI-0249AM
Certified Municipal Specialist

CHANGE ORDER #1
Village Forester Services
Village of Fox Point

Amend Village Forester Services contract dated December 5, 2017 for calendar year 2018 to include an additional \$2,500.00 be added to the contract for the balance of 2018.

Respectfully submitted,

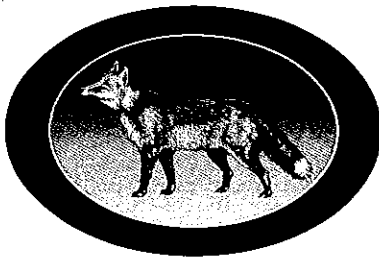


John T. Gall
Special Projects Coordinator
Certified Arborist, WI-0249AM
Certified Municipal Specialist

Douglas H. Frazer, Village President

Kelly Meyer, Village Clerk/Treasurer

Date



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
Date: October 30, 2018
Re: Recommendation for Approval of Change Order for EAB Services

The Village of Fox Point contracts with Wachtel Tree Science for forestry services related to the management of our Emerald Ash Borer (EAB) Initiative including tree removals, plantings and treatments. The contract cost to perform the services for 2018 is \$15,000. However, there have been additional activities the Forester has had to perform that were not anticipated when the agreement was executed and which are described on the attached change order request.

Based on the foregoing and the attached description of additional services, it is my recommendation that Change Order No. 1 for additional EAB management activities in an amount not to exceed \$2,500 be accepted by the Village Board. It is my further recommendation that the Village President and Village Clerk be authorized to sign the change order on behalf of the Village Board. Adequate funding remains in the EAB management account to cover the costs of this amendment.



CHANGE ORDER
Emerald Ash Borer
Arboricultural Consulting Services

October 23, 2018

Mr. Scott Brandmeier
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Dear Mr. Brandmeier:

We are requesting that an additional \$2,500.00 be added to the EAB Arboricultural Consulting Services contract for the balance of 2018. As of 10/11/18, the remaining balance in the contract stood at \$2,820.00. In order to fulfill the duties of this service for the balance of calendar year 2018, this additional allocation is being requested.

Significant time has been spent to resolve a concern raised by a Village resident regarding numerous dead ash trees on an adjoining vacant property. Performing a field inspection of remaining ash trees scheduled for removal over the next 3-year period and prioritizing collected data in GIS. In addition, resident inquiries regarding EAB issues on private property increased significantly during the summer and early fall. Finally, time was required to produce specifications for ash removal, tree marking for removal and developing a replanting plan for Indian Creek Woods.

We have worked very hard to stay within the budgeted dollars, but these issues have caused a greater impact on this account.

We hope that the Village Board will look favorable on our request for additional funding.

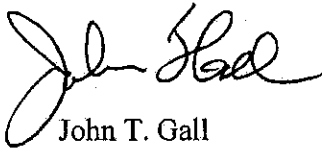
Respectfully submitted,

John T. Gall
Special Projects Coordinator
Certified Arborist, WI-0249AM
Certified Municipal Specialist

CHANGE ORDER #1
Emerald Ash Borer
Arboricultural Consulting Services
Village of Fox Point

Amend Village Forester Services contract dated December 5, 2017 for calendar year 2018 to include an additional \$2,500.00 be added to the contract for the balance of 2018.

Respectfully submitted,



John T. Gall
Special Projects Coordinator
Certified Arborist, WI-0249AM
Certified Municipal Specialist

Douglas H. Frazer, Village President

Kelly Meyer, Village Clerk/Treasurer

Date



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager
Date: November 7, 2018
Re: Forestry Related Ordinance Revisions




The Village of Fox Point has an aggressive ash program to manage infected and potentially infected ash within the Village Right of Way and other public areas. Currently, the Village is in the sixth year of an eight year program and spends approximately \$150,000 annually to manage the ash and replant a diverse species of trees.

However, such management does not extend to private property ash trees. Though efforts have been made over the course of the last six to eight years to inform residents of the importance of treating and/or removing their private property ash trees, the Forester has noticed that many private ash still exist and are currently dead or dying. There is a significant concern that many more ash will die over the course of the next couple of years and the effects will be quite noticeable next spring as other trees begin to bud.

Fox Point staff, including the Forester, have been working with the Tree Commission over the past approximate six months to develop a revised policy and update the ordinances to reinforce the responsibility of each property owner to maintain, treat and/or remove diseased trees, including ash, from their property.

The attached ordinance changes reflect the recommended language revisions to Chapters 310, 276 and 63 of the Village Code from the Tree Commission. If adopted by the Village Board, staff will prepare an article for the Fox Point of View and provide a flyer, possibly for inclusion in the tax bills, highlighting the changes and reinforcing the policy with residents. It is my recommendation that the proposed ordinance changes be adopted by the Village Board.

ORDINANCE NO. _____**AN ORDINANCE TO REPEAL AND RE-CREATE SECTION 310-8,
SECTION 310-11 B. (2), SECTION 276-17 C., AND SECTION 63-6 R. OF
THE VILLAGE OF FOX POINT VILLAGE CODE RELATED TO
COLLECTION OF YARD WASTE THAT INCLUDES DISEASED TREES
AND SHRUBS**

WHEREAS, the Village of Fox Point Tree Commission has found that large numbers of ash trees in Fox Point have died or are dying from emerald ash borer (hereinafter “EAB”) infestation; that the Village has expended substantial resources to treat or remove ash trees on Village property; that private property owners in the Village are responsible for removing diseased ash trees from their property; that the removal of diseased trees and shrubs is a matter of public health and safety as well as property value; that best practices should be used when removing diseased trees; that the DPW needs the ability to hire contractors to remove EAB-related waste left by the roadside and to charge the cost of removal back to property owners; and that waste from diseased ash trees left at the roadside is subject to special pickup fees; and

WHEREAS, the Village of Fox Point Tree Commission has recommended that certain changes be made to the Village of Fox Point Village Code to address these concerns; and

WHEREAS, the Village of Fox Point Village Board hereby adopts the findings of the Village Tree Commission and adopts the following amendments to the Village Code as recommended.

NOW, THEREFORE, the Village Board of the Village of Fox Point, Milwaukee County, Wisconsin does hereby ordain as follows:

SECTION I Chapter 310 of the Village of Fox Point Village Code entitled, “Trees, Shrubs and Other Plant Material,” Article II entitled, “Diseased Trees and Shrubs,” Section 310-8 entitled, “Purpose,” is hereby repealed and re-created as follows:

Many trees and shrubs growing on private as well as public property in the Village are threatened by injurious insects and disease; the loss of these trees and shrubs would substantially depreciate the market value of property in the Village; the Village is engaged in a program to protect such trees and shrubs on public property; and in order to be effective, it is necessary that a similar program be carried out on private property; therefore, this article is adopted for the purpose of preventing the spread of these injurious insects and diseases and the resulting loss of trees and shrubs in order to protect and preserve the market value of property in the Village and to protect and preserve public health and safety. The terms "tree" and "shrub" as used in this article shall have the meaning defined in § 310-2 in Article I of this chapter.

SECTION II Chapter 310 of the Village of Fox Point Village Code entitled, “Trees, Shrubs and Other Plant Material,” Article II entitled, “Diseased Trees and Shrubs,” Section 310-11 entitled, “Abatement of Public Nuisance,” Subsection B entitled, “Private Premises,” Subsection (2) is hereby repealed and re-created as follows:

(2) Removing declared nuisances. If an examination made as above provided, or made at the request of the owner of the real estate, discloses that the tree, shrub, log, branch, stump or firewood is infected/infested with a plant disease or injurious pest as described in § 310-9 above, the Village Forester shall give notice to the owner of the real estate, at the owner's last known address, and to the person in possession of the real estate to have such declared nuisance lawfully removed from the Village within 30 days of giving such notice. All such shrubs, wood chips, non-chipped wood, branches, stumps and logs shall be disposed of by the owner outside Village limits and in accordance with best management practices so as to avoid the spread of destructive insects or pathogens. Such notice shall also indicate that the owner or person in charge of the premises may, within 14 days, request a hearing before the Village Tree Commission on the issue.

SECTION III Chapter 276 of the Village of Fox Point Village Code entitled, “Solid Waste,” Section 276-17 entitled, “Management of Lead-Acid Batteries, Major Appliances, Waste Oil, Yard Waste and Waste Tires” Subsection C is hereby repealed and re-created as follows:

C. Yard waste shall be placed at the roadside in front of the occupant's dwelling for collection on the same day as regular rubbish collection. Material shall be placed in containers as prescribed from time to time by the Village Board. The Village will collect yard waste only at dwellings/facilities at which it collects rubbish. Yard Waste too large or voluminous to be collected as part of the weekly rubbish and yard waste collection shall be subject to special pick up fees pursuant to Section 63-6 R. of this Code.

SECTION IV Chapter 63 of the Village of Fox Point Village Code entitled, “Fees,” Section 63-6 entitled, “Miscellaneous Fees” Subsection R entitled, “Special Pickup Fee” is hereby repealed and re-created as follows:

R. Special pickup fee. There shall be a fee imposed and collected for the collection of items too large or voluminous to be collected as part of the weekly rubbish or yard waste collection in the amount of \$75, except as follows. If the collection of such items takes longer than 15 minutes and includes unusually large items or requires extra equipment, the fee imposed will be the actual cost of hiring a contractor to collect and dispose of the waste, including a reasonable charge for Village administrative costs, and/or of the employee(s) and equipment time to pick up the material and the cost to dispose the material at the landfill/recycling center. Items that are too large or voluminous to be collected as part of the weekly rubbish or yard waste collection include the following:

(1) Rubbish that totals more than one cubic yard of material.

- (2) Rubbish that includes items that are too large for one person to pick up.
- (3) Yard waste in an amount that the Village Director of Public Works/Village Engineer or his/her designee estimates will take more than one hour to take away from the property.
- (4) Yard waste that includes materials that are larger than ~~six~~eight inches in diameter.
- (5) Waste from the removal of diseased trees and shrubs.

SECTION V SEVERABILITY.

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration, and shall not affect the validity of any other provisions, sections, or portions of the Ordinance, which shall remain in full force and effect. Any other Ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION VI EFFECTIVE DATE.

This ordinance shall take effect following its passage and publication or posting as provided by law.

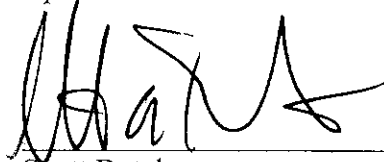
Adopted this _____ day of _____, 2018.

Douglas H. Frazer, Village President

Attest:

Kelly A. Meyer, Village Clerk

This is to certify that the attached is true and correct list of bills due for a period from October 1- 31, 2018, in the total amount of \$304,014.95. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.



Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on November 13, 2018.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	NOVEMBER 2018	LIFE INSURANCE	10/15/2018	959.00	10/15/2018
Total 10-21520 GROUP LIFE:					959.00	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	OCT 2018	POLICE DUES	10/19/2018	495.00	10/19/2018
Total 10-21525 UNION DUES:					495.00	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR1004182	Deferred Comp NICHOLAS Pay	10/03/2018	50.00	10/05/2018
375	NORTH SHORE BANK, FSB	PR1004182	Deferred Comp NORTH SHORE	10/03/2018	715.00	10/05/2018
375	NORTH SHORE BANK, FSB	PR1018182	Deferred Comp NICHOLAS Pay	10/17/2018	50.00	10/19/2018
375	NORTH SHORE BANK, FSB	PR1018182	Deferred Comp NORTH SHORE	10/17/2018	715.00	10/19/2018
1622	WELLS FARGO BANK, N.A.	PR1004181	Deferred Comp WI DEFER - PRE	10/03/2018	5,324.60	10/05/2018
1622	WELLS FARGO BANK, N.A.	PR1004181	Deferred Comp WI DEFER - RO	10/03/2018	987.40	10/05/2018
1622	WELLS FARGO BANK, N.A.	PR1018181	Deferred Comp WI DEFER - PRE	10/17/2018	5,324.60	10/19/2018
1622	WELLS FARGO BANK, N.A.	PR1018181	Deferred Comp WI DEFER - RO	10/17/2018	987.40	10/19/2018
101991	VANTAGEPOINT TRANSFER AG	PR1004181	Deferred Comp ICMA-PRETAX	10/03/2018	962.30	10/05/2018
101991	VANTAGEPOINT TRANSFER AG	PR1018181	Deferred Comp ICMA-PRETAX	10/17/2018	962.30	10/19/2018
Total 10-21530 DEFERRED COMPENSATION:					16,078.60	
10-21540 GARNISHMENT						
797	WI SCTF	10/05/2018	ID7417425 LOCATOR 55200 JAN	10/04/2018	524.30	10/05/2018
797	WI SCTF	10/19/2018	ID7417425 LOCATOR 55200 JAN	10/19/2018	524.30	10/19/2018
Total 10-21540 GARNISHMENT:					1,048.60	
10-44120 LIQUOR/TOBACCO LICENSES						
727	WI DEPT. OF JUSTICE	operator 20180928	BARTENDER	10/03/2018	7.00	10/05/2018
Total 10-44120 LIQUOR/TOBACCO LICENSES:					7.00	
10-44500 ESTATE SALES PERMIT						
444	CREAM CITY ESTATE	9/29-10/8/18	7620 N LAKE DR-REFUND LESS	10/11/2018	416.00	10/12/2018
4425	OPEN HOUSE ESTATE SALES	3.098046	7450 LOMBARDY DEPOSIT	10/04/2018	500.00	10/05/2018
4425	OPEN HOUSE ESTATE SALES	3.098046 LAKE DR	6750 LAKE DEPOSIT LESS 432.	10/09/2018	68.00	10/12/2018
Total 10-44500 ESTATE SALES PERMIT:					984.00	
10-46710 PAVILION RENTALS						
2672	DEVENEAU, NICOLETTE	1.054423	REFUND DEPOSIT	10/17/2018	50.00	10/19/2018
Total 10-46710 PAVILION RENTALS:					50.00	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	SEPT 2018	SEPTEMBER DRIVER/ JAIL	10/04/2018	598.80	10/05/2018
562	WISCONSIN, STATE OF - COUR	SEPT 2018	SEPTEMBER	10/04/2018	1,469.83	10/05/2018
Total 10-51200-395 COUNTY COURT FEES:					2,068.63	
10-51300-219 VILLAGE PROSECUTOR						
1924	STIPPICH SELIN & CAIN LLC	1341	VILLAGE PROSECUTOR	10/04/2018	2,065.00	10/05/2018
Total 10-51300-219 VILLAGE PROSECUTOR:					2,065.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-51420-311 POSTAGE						
2381	USPS-HASLER	100918	ADD POSTAGE	10/09/2018	900.00	10/12/2018
Total 10-51420-311 POSTAGE:					900.00	
10-51440-310 SUPPLIES/EXPENSES						
774	ELECTION SYSTEMS & SOFTW	1062228	BOOTH	10/01/2018	464.69	10/05/2018
774	ELECTION SYSTEMS & SOFTW	1062286	BALLOT BOX	10/01/2018	514.40	10/05/2018
Total 10-51440-310 SUPPLIES/EXPENSES:					979.09	
10-51600-210 CONTRACT SERVICES						
477	TAYLOR COMPUTER SERVICES	18109	MAIL ARCHIVE AUG VLG	10/12/2018	321.90	10/12/2018
477	TAYLOR COMPUTER SERVICES	18168	VH OCTOBER ANTI/EMAIL	10/22/2018	338.60	10/25/2018
2706	ASSOCIATED APPRAISAL CON	136572	MONTHLY CONTRACT	10/01/2018	2,623.29	10/05/2018
Total 10-51600-210 CONTRACT SERVICES:					3,283.79	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	09/17-10/16/18	3298-754-812	10/23/2018	76.02	10/25/2018
Total 10-51600-220 GAS-HEAT:					76.02	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	09/17-10/16/18	3298-754-812	10/23/2018	1,174.70	10/25/2018
Total 10-51600-221 ELECTRIC UTILITIES:					1,174.70	
10-51600-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	10/01/2018	7345438	10/11/2018	168.64	10/12/2018
2691	CENTURYLINK-BUSINESS SVC.	1451854373	87619173	10/11/2018	.42	10/12/2018
5312	AT & T- VILLAGE	SEPT 22, 2018	414 351-8900 758 7	10/04/2018	38.66	10/05/2018
Total 10-51600-222 TELEPHONE UTILITIES:					207.72	
10-51600-234 VILLAGE HALL MAINTENANCE						
502	VILLAGE HARDWARE - VH	179176	HANDLE	10/10/2018	8.63	10/25/2018
1583	NEPTUNE CROSS CONNECTIO	18-327	BACKFLOW TEST	10/01/2018	95.00	10/05/2018
2241	ITU ABSORB TECH, INC	64342	VH	10/01/2018	29.26	10/05/2018
2241	ITU ABSORB TECH, INC	7085632	VH	10/01/2018	154.02	10/05/2018
2241	ITU ABSORB TECH, INC	7094672	VH	10/01/2018	205.43	10/05/2018
2668	MEQUON VACUUM CENTER	736766	REPAIRS	10/05/2018	144.79	10/25/2018
2973	TIME WARNER CABLE	10/27/2018	1040-060459401-5001	10/11/2018	5.52	10/12/2018
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					642.65	
10-51600-310 SUPPLIES/MISC EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	213577838001	37360205 VLG	10/17/2018	66.59	10/19/2018
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					66.59	
10-51700-511 GROUP HEALTH - RETIREES						
435	RIES, DANIEL	2	HEALTH	10/01/2018	716.48	10/05/2018
636	KRIEFALL, DONALD A	30	HEALTH INSURANCE REIMBUR	10/01/2018	414.50	10/05/2018
1801	MILLER, DAN N	7	MONTHLY REIMBURSEMENT	10/01/2018	308.68	10/05/2018
Total 10-51700-511 GROUP HEALTH - RETIREES:					1,439.66	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-52100-180 RECRUITMENT						
2570	IPMA	40800-G9C0D5	EXAMS	10/23/2018	202.00	10/25/2018
Total 10-52100-180 RECRUITMENT:					202.00	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
477	TAYLOR COMPUTER SERVICES	18169	SEVER/ANTI OCT/ SEPT REPAI	10/17/2018	712.80	10/19/2018
5152	JAMES IMAGING SYSTEMS, IN	853874	MONTHLY	10/17/2018	100.65	10/19/2018
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					813.45	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	09/17-10/16/18	6286-911-140	10/23/2018	287.78	10/25/2018
Total 10-52100-220 GAS UTILITIES:					287.78	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	09/17-10/16/18	9299-448-560	10/23/2018	24.07	10/25/2018
536	WE-ENERGIES	09/17-10/16/18	0699-070-169	10/23/2018	1,903.47	10/25/2018
Total 10-52100-221 ELECTRIC UTILITIES:					1,927.54	
10-52100-222 TELEPHONE UTILITIES						
477	TAYLOR COMPUTER SERVICES	18108	AUGUST EMAIL PD	10/03/2018	299.15	10/05/2018
477	TAYLOR COMPUTER SERVICES	18221	PD SEPT EMAIL ARCHIVE	10/18/2018	287.86	10/19/2018
1336	EARTHLINK BUSINESS	10/01/2018	7345438	10/11/2018	105.40	10/12/2018
2136	VERIZON WIRELESS	9815903696	786223225-00001 POLICE	10/17/2018	205.48	10/19/2018
2691	CENTURYLINK-BUSINESS SVC.	1451854373	87619173	10/11/2018	.42	10/12/2018
2973	TIME WARNER CABLE	070433001100118	070433001	10/11/2018	442.99	10/12/2018
2973	TIME WARNER CABLE	OTA20180930	10404-038090401-6001	10/04/2018	11.04	10/12/2018
5312	AT & T- VILLAGE	SEPT 22, 2018	414 351-8900 758 7	10/04/2018	24.16	10/05/2018
Total 10-52100-222 TELEPHONE UTILITIES:					1,376.50	
10-52100-232 VEHICLE MAINTENANCE						
4976	GENERAL COMMUNICATIONS	261415	INSTALL GUNLOCK	10/23/2018	75.00	10/25/2018
102081	GOODYEAR AUTO SERVICE CE	321365	OIL	10/03/2018	23.85	10/05/2018
102081	GOODYEAR AUTO SERVICE CE	321375	BRAKES	10/03/2018	469.15	10/05/2018
102081	GOODYEAR AUTO SERVICE CE	321385	OIL	10/03/2018	23.85	10/05/2018
102081	GOODYEAR AUTO SERVICE CE	321519	OIL AND ROTATE	10/11/2018	136.14	10/12/2018
Total 10-52100-232 VEHICLE MAINTENANCE:					727.99	
10-52100-233 EQUIPMENT MAINTENANCE						
719	C & H DISTRIBUTORS, 12C	80011608	KRAFT TOOL	10/19/2018	62.22	10/25/2018
5645	CNA SURETY	63816067N	DUBNICKA RENEWAL	10/03/2018	30.00	10/05/2018
5645	CNA SURETY	63816080N	BROUWER RENEWAL	10/03/2018	30.00	10/05/2018
5839	LEXISNEXIS	1246411-20180930	MONTHLY	10/11/2018	31.00	10/12/2018
Total 10-52100-233 EQUIPMENT MAINTENANCE:					153.22	
10-52100-234 BUILDING MAINTENANCE						
503	VILLAGE HARDWARE - DPS	179375	MISC	10/17/2018	10.85	10/19/2018
503	VILLAGE HARDWARE - DPS	179385	MISC	10/17/2018	6.97	10/19/2018
1583	NEPTUNE CROSS CONNECTIO	18-328	BACKFLOW	10/03/2018	95.00	10/05/2018
4777	BATTERIES PLUS -	6983677	BULB	10/17/2018	17.70	10/19/2018
4777	BATTERIES PLUS -	6996197	BULB	10/17/2018	77.71	10/19/2018
4777	BATTERIES PLUS -	7135071	CFL	10/23/2018	55.92	10/25/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-52100-234 BUILDING MAINTENANCE:					264.15	
10-52100-310 SUPPLIES/EXPENSES						
409	WISCONSIN ALPR ASSOCIATIO	2018ALPR	2018 DUES	10/18/2018	100.00	10/19/2018
5033	OFFICE DEPOT -US COMMUNIT	210928641001	37360205 POLICE	10/11/2018	24.69	10/12/2018
5033	OFFICE DEPOT -US COMMUNIT	210944246001	37360205 POLICE	10/17/2018	4.04	10/19/2018
Total 10-52100-310 SUPPLIES/EXPENSES:					128.73	
10-52100-330 CLOTHING ALLOWANCE						
473	STREICHER'S	1333425	BASTRESS	10/03/2018	34.99	10/05/2018
473	STREICHER'S	1336063	NIEUWENHUIS	10/23/2018	135.00	10/25/2018
1294	Galls, LLC,-	010848609	DUBNICKA	10/11/2018	259.30	10/12/2018
Total 10-52100-330 CLOTHING ALLOWANCE:					429.29	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC.	2483653	10586-10586 POLICE DEPARTM	10/17/2018	115.74	10/19/2018
Total 10-52100-334 JANITORIAL SUPPLIES:					115.74	
10-52100-391 JAIL FUND						
871	MILWAUKEE COUNTY SHERIFF'	brooks 20181011	PRISONER BOARDING	10/11/2018	171.32	10/12/2018
Total 10-52100-391 JAIL FUND:					171.32	
10-53100-321 PROFESSIONAL DUES/MEETINGS						
32	APWA	2019 Renewal	DUES	10/22/2018	360.00	10/25/2018
Total 10-53100-321 PROFESSIONAL DUES/MEETINGS:					360.00	
10-53200-400 MATERIALS						
327	MENARD'S - MILWAUKEE	70443	SUPPLIES	10/17/2018	128.00	10/19/2018
Total 10-53200-400 MATERIALS:					128.00	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	8/28-9/28/18	3449-647-735	10/04/2018	213.86	10/05/2018
536	WE-ENERGIES	9/3-10/2/2018	7083-911-529	10/09/2018	18.10	10/12/2018
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					231.96	
10-53300-405 STREET MATERIALS						
17	WELD SPECIALTY GAS & EQUIP	CB564504	PROPANE	10/01/2018	279.50	10/05/2018
2854	SHORELINE CONTRACTING SE	20180907	ASPHALT DUMP	10/17/2018	25.00	10/19/2018
3259	HYQUIP, LLC- WAUKESHA	401677	HOSE	10/01/2018	140.38	10/05/2018
Total 10-53300-405 STREET MATERIALS:					444.88	
10-53300-485 BRIDGE MATERIALS						
327	MENARD'S - MILWAUKEE	70443	SUPPLIES	10/17/2018	213.56	10/19/2018
Total 10-53300-485 BRIDGE MATERIALS:					213.56	
10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS						
502	VILLAGE HARDWARE - VH	178944/1	MISC	10/04/2018	21.06	10/05/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS:					21.06	
10-53310-400 MATERIALS						
327	MENARD'S - MILWAUKEE	70443	SUPPLIES	10/17/2018	94.00	10/19/2018
2995	AMERICAN MESSAGING	U1850150SJ	PAGER	10/01/2018	76.95	10/05/2018
Total 10-53310-400 MATERIALS:					170.95	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	9/3/-10/02/18	9024-478-778	10/11/2018	15.71	10/12/2018
536	WE-ENERGIES	9/3/-10/02/18	6865-091-092	10/11/2018	15.71	10/12/2018
536	WE-ENERGIES	9/3-10/2/2018	3217-867-834	10/09/2018	15.71	10/12/2018
536	WE-ENERGIES	9/3-10/2/2018	7018-222-713	10/09/2018	15.71	10/12/2018
Total 10-53400-221 BUS STOP-ELECTRIC:					62.84	
10-53400-400 BUS STOP - MATERIALS						
327	MENARD'S - MILWAUKEE	69978	GREEN TREATED	10/02/2018	62.32	10/05/2018
Total 10-53400-400 BUS STOP - MATERIALS:					62.32	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000306-1996-9	MSW	10/09/2018	7,189.19	10/12/2018
1298	WASTE MANAGEMENT OF WI-M	0054836-2286-5	YARDWASTE	10/24/2018	825.39	10/25/2018
Total 10-53630-370 LANDFILL FEES:					8,014.58	
10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	0054725-2286-0	YARDWASTE	10/09/2018	946.41	10/12/2018
Total 10-53642-400 MATERIALS:					946.41	
10-53700-300 MISCELLANEOUS EXPENSE						
17	WELD SPECIALTY GAS & EQUIP	08180070	CYLINDER	10/01/2018	23.25	10/05/2018
17	WELD SPECIALTY GAS & EQUIP	09180068	CO2	10/23/2018	33.30	10/25/2018
43	AUTO PARTS & SERVICE	771045	MISC	10/01/2018	73.68	10/05/2018
43	AUTO PARTS & SERVICE	771680	MISC	10/01/2018	171.63	10/05/2018
43	AUTO PARTS & SERVICE	771683	CREDIT	10/23/2018	24.56	10/25/2018
43	AUTO PARTS & SERVICE	772290	MISC	10/01/2018	102.72	10/05/2018
43	AUTO PARTS & SERVICE	772290	MISC	10/01/2018	70.90	10/05/2018
43	AUTO PARTS & SERVICE	772927	PARTS	10/03/2018	53.36	10/25/2018
502	VILLAGE HARDWARE - VH	179570	NUTS BOLTS	10/22/2018	8.42	10/25/2018
2241	ITU ABSORB TECH, INC	7085630	SHOP	10/01/2018	11.32	10/05/2018
2241	ITU ABSORB TECH, INC	709001	SHOP	10/04/2018	11.32	10/25/2018
2241	ITU ABSORB TECH, INC	7090240	SHOP	10/01/2018	11.32	10/05/2018
2241	ITU ABSORB TECH, INC	7094670	SHOP	10/01/2018	11.32	10/05/2018
2241	ITU ABSORB TECH, INC	7103511	SHOP	10/11/2018	11.32	10/25/2018
2241	ITU ABSORB TECH, INC	7108065	SHOP	10/18/2018	11.32	10/25/2018
Total 10-53700-300 MISCELLANEOUS EXPENSE:					580.62	
10-53700-341 REPAIR PARTS						
43	AUTO PARTS & SERVICE	769398C	CREDIT	10/01/2018	19.00	10/05/2018
43	AUTO PARTS & SERVICE	773574	PARTS	10/10/2018	398.75	10/25/2018
43	AUTO PARTS & SERVICE	774127	PARTS	10/17/2018	184.80	10/25/2018
51	BADGER TRUCK CENTER, INC.	735422	ROTAR KIT	10/01/2018	266.33	10/05/2018
52	BRAKE & EQUIPMENT	511867	GASKET/PLUG	10/09/2018	72.15	10/25/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
52	BRAKE & EQUIPMENT	511868	SHIELD	10/09/2018	123.12	10/25/2018
52	BRAKE & EQUIPMENT	512407	SHIELD	10/16/2018	123.12	10/25/2018
362	GRIFFIN CHEVROLET	162405CM	CREDIT	10/22/2018	11.03	10/25/2018
362	GRIFFIN CHEVROLET	300997	PAD KIT	10/01/2018	252.70	10/05/2018
362	GRIFFIN CHEVROLET	303833	PARTS	10/16/2018	70.89	10/25/2018
547	ROLAND MACHINERY	40067656	LUBE SPIN	10/01/2018	219.28	10/05/2018
547	ROLAND MACHINERY	40068525	LUBE/FILTER	10/03/2018	76.59	10/25/2018
547	ROLAND MACHINERY	40068542	FILTER/NO FREIGHT	10/04/2018	3.39	10/25/2018
547	ROLAND MACHINERY	40068582	FILTER/ NO FREIGHT	10/05/2018	5.22	10/25/2018
665	LAKE SIDE INTERNATIONAL TR	1261860P	CAP	10/02/2018	16.49	10/25/2018
1629	CASPER'S TRUCK EQUIPMENT	31998	SERVICE/PARTS	10/23/2018	660.83	10/25/2018
2987	TEREX	90905759	ANNUAL	10/01/2018	1,915.26	10/05/2018
4554	TERMINAL SUPPLY CO.	60536	RELAY	10/23/2018	53.84	10/25/2018
101685	FASTENAL COMPANY	WIMI2142258	PARTS	10/23/2018	99.41	10/25/2018
102169	TRUCK COUNTRY OF WISCON	203615197	PIPE/CLAMP	10/01/2018	382.03	10/05/2018
102169	TRUCK COUNTRY OF WISCON	203625826	LATCH	10/10/2018	41.61	10/25/2018
Total 10-53700-341 REPAIR PARTS:					4,935.78	
10-53700-343 FUEL						
43	AUTO PARTS & SERVICE	771045	DEF	10/01/2018	73.43	10/05/2018
1337	HERBST OIL, INC	68704	FUEL	10/01/2018	1,470.24	10/05/2018
1337	HERBST OIL, INC	68756	FUEL	10/03/2018	1,710.37	10/25/2018
1337	HERBST OIL, INC	68757	FUEL	10/01/2018	1,706.72	10/05/2018
1337	HERBST OIL, INC	68832	FUEL	10/01/2018	1,884.34	10/05/2018
1337	HERBST OIL, INC	68888	FUEL	10/03/2018	1,592.40	10/25/2018
1337	HERBST OIL, INC	68889	FUEL	10/01/2018	1,733.35	10/05/2018
1337	HERBST OIL, INC	69250	FUEL	10/16/2018	798.56	10/25/2018
1337	HERBST OIL, INC	69292	FUEL	10/16/2018	931.86	10/25/2018
Total 10-53700-343 FUEL:					11,901.27	
10-53700-344 OIL						
43	AUTO PARTS & SERVICE	770350	OIL	10/01/2018	78.36	10/05/2018
43	AUTO PARTS & SERVICE	772290	MISC	10/01/2018	36.48	10/05/2018
1636	PLYMOUTH LUBRICANTS	6168032	OIL	10/23/2018	828.84	10/25/2018
Total 10-53700-344 OIL:					943.68	
10-53700-346 MISC DPW SHOP TOOLS						
43	AUTO PARTS & SERVICE	768671C	CREDIT	10/01/2018	69.95	10/05/2018
43	AUTO PARTS & SERVICE	771045	TRAY/CLAMP	10/01/2018	58.38	10/05/2018
43	AUTO PARTS & SERVICE	771680	MISC	10/01/2018	19.95	10/05/2018
43	AUTO PARTS & SERVICE	772290	MISC	10/01/2018	19.95	10/05/2018
52	BRAKE & EQUIPMENT	511872	TOOL	10/09/2018	18.15	10/25/2018
3234	WALDSCHMIDT'S TOWN & COU	644055	SHARPENING WHEEL	10/05/2018	29.95	10/25/2018
101685	FASTENAL COMPANY	WIMI2142044	PARTS	10/01/2018	155.72	10/05/2018
Total 10-53700-346 MISC DPW SHOP TOOLS:					232.15	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	09/17-10/16/18	3298-754-812	10/23/2018	76.01	10/25/2018
Total 10-53800-220 GAS UTILITIES:					76.01	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	09/17-10/16/18	3298-754-812	10/23/2018	1,174.70	10/25/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-53800-221 ELECTRIC UTILITIES:					1,174.70	
10-53800-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	10/01/2018	7345438	10/11/2018	147.56	10/12/2018
5312	AT & T- VILLAGE	SEPT 22, 2018	414 351-8900 758 7	10/04/2018	33.83	10/05/2018
Total 10-53800-222 TELEPHONE UTILITIES:					181.39	
10-53800-224 CELL PHONES						
2136	VERIZON WIRELESS	9815685031	787000169-00001	10/22/2018	170.46	10/25/2018
Total 10-53800-224 CELL PHONES:					170.46	
10-53800-300 MISCELLANEOUS EXPENSE						
2241	ITU ABSORB TECH, INC	7090242	DPW	10/01/2018	26.45	10/05/2018
2241	ITU ABSORB TECH, INC	7099003	DPW	10/04/2018	26.45	10/25/2018
2241	ITU ABSORB TECH, INC	7103513	DPW	10/11/2018	26.45	10/25/2018
2241	ITU ABSORB TECH, INC	7108057	DPW	10/18/2018	26.45	10/25/2018
Total 10-53800-300 MISCELLANEOUS EXPENSE:					105.80	
10-53800-333 SAFETY PROGRAM						
3240	FEHR GRAHAM ENGINEERING	84990	TECHNICAL SERVICES	10/10/2018	1,817.50	10/12/2018
Total 10-53800-333 SAFETY PROGRAM:					1,817.50	
10-53900-322 TRAINING						
89	FABICK CAT	69609	SERVICE ASSIST	10/12/2018	691.94	10/25/2018
Total 10-53900-322 TRAINING:					691.94	
10-53900-324 DRUG TESTING						
5247	CONCENTRA MEDICAL CENTE	102854083	DRUG SCREEN	10/10/2018	59.00	10/12/2018
Total 10-53900-324 DRUG TESTING:					59.00	
10-54100-214 HUMANE SOCIETY/MADACC						
619	MADACC	1772	4TH QTR OPERATING	10/04/2018	531.45	10/05/2018
619	MADACC	1791	2ND INSTALL 2018	10/04/2018	3,927.11	10/05/2018
Total 10-54100-214 HUMANE SOCIETY/MADACC:					4,458.56	
10-54100-215 CONTRACT - HEALTH						
2091	NORTH SHORE HEALTH DEPT	18-0000578	4TH QTR	10/23/2018	7,184.25	10/25/2018
Total 10-54100-215 CONTRACT - HEALTH:					7,184.25	
10-55200-440 FOOT/BIKE PATH MAINTENANCE						
5920	AMERICAN ASPHALT MATERIAL	55624	ASPHALT	10/02/2018	250.00	10/05/2018
Total 10-55200-440 FOOT/BIKE PATH MAINTENANCE:					250.00	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	9/3-10/2/2018	5214-367-035	10/09/2018	35.22	10/12/2018
Total 10-55440-220 GAS UTILITIES:					35.22	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	9/3-10/2/2018	5630-222-240	10/09/2018	98.76	10/12/2018
Total 10-55440-221 ELECTRIC UTILITIES:					98.76	
10-55440-450 SKATE RINK MATERIALS						
2741	LAUBENSTEIN INC	13067	REPAIR	10/23/2018	593.00	10/25/2018
Total 10-55440-450 SKATE RINK MATERIALS:					593.00	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	46704	FORESTRY REQUESTS	10/01/2018	3,380.00	10/05/2018
Total 10-56100-125 FORESTRY CONSULTANT:					3,380.00	
10-56100-465 TREE MAINTENANCE						
3234	WALDSCHMIDT'S TOWN & COU	644777	CHAIN LOOP	10/12/2018	53.80	10/25/2018
3234	WALDSCHMIDT'S TOWN & COU	644780	HANDLE SAW	10/12/2018	639.95	10/25/2018
4888	CARLIN SALES	351785-00	RAPID/PRO GREEN	10/02/2018	32.47	10/05/2018
5933	WACHTEL TREE SCIENCE & SE	48003	FERTILIZATION	10/22/2018	205.00	10/25/2018
Total 10-56100-465 TREE MAINTENANCE:					931.22	
20-13100 ACCOUNTS RECEIVABLE - SUNDRY						
1269	FRIENDS OF THE NORTH SHO	SEPTEMBER 2018	FRIENDS	10/25/2018	123.47	10/25/2018
Total 20-13100 ACCOUNTS RECEIVABLE - SUNDRY:					123.47	
20-61000-221 ELECTRIC UTILITIES						
537	WE-ENERGIES LIB	9/4-10/3/18	UTILITY-ELECTRIC	10/24/2018	2,151.68	10/25/2018
Total 20-61000-221 ELECTRIC UTILITIES:					2,151.68	
20-61000-222 TELEPHONE UTILITIES						
2973	TIME WARNER CABLE	048980901100118	UTILITIES- TELEPHONE 048980	10/24/2018	181.96	10/25/2018
Total 20-61000-222 TELEPHONE UTILITIES:					181.96	
20-61000-223 WATER/SEWER UTILITIES						
207	GLENDAL WATER UTILITY	7-1/9-30-2018	UTILITY-WATER	10/10/2018	401.97	10/12/2018
5543	PREMIUM WATERS, INC.	011767-09-18	UTILITY- WATER	10/24/2018	100.15	10/25/2018
Total 20-61000-223 WATER/SEWER UTILITIES:					502.12	
20-61000-227 SYSTEM EXPENSE						
826	MILWAUKEE CTY. FED. LIBRAR	FL-03148	SYSTEM EXPENSE	10/24/2018	87.26	10/25/2018
Total 20-61000-227 SYSTEM EXPENSE:					87.26	
20-61000-230 MAINTENANCE						
393	PACKERLAND RENT-A-MAT INC.	2478640/2475774	MAINTENANCE-NORTHSHORE	10/10/2018	68.26	10/12/2018
445	DELEERS CONSTRUCTION, IN	SDMKE180801	MAINTENANCE	10/10/2018	283.00	10/12/2018
Total 20-61000-230 MAINTENANCE:					351.26	
20-61000-233 EQUIPMENT MAINTENANCE						
826	MILWAUKEE CTY. FED. LIBRAR	FL-03148	EQUIPMENT MAINTENANCE	10/24/2018	987.55	10/25/2018
5778	OFFICE COPYING EQUIPMENT	AR61379/66262	EQUIPMENT MAINTENANCE	10/10/2018	647.48	10/12/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
5786	GREAT AMERICAN LEASING CO	23481015	COPY MACHINE	10/24/2018	328.00	10/25/2018
Total 20-61000-233 EQUIPMENT MAINTENANCE:					1,963.03	
20-61000-310 SUPPLIES/EXPENSES						
826	MILWAUKEE CTY. FED. LIBRAR	FL-03148	SUPPLIES	10/24/2018	237.18	10/25/2018
2347	NORTHSHORE BANK	10/24/2018	SUPPLIES	10/24/2018	390.45	10/25/2018
2468	VILLAGE HARDWARE/LIBRARY	179349/1	SUPPLIES	10/24/2018	61.29	10/25/2018
Total 20-61000-310 SUPPLIES/EXPENSES:					688.92	
20-61000-311 POSTAGE						
826	MILWAUKEE CTY. FED. LIBRAR	FL-03148	POSTAGE	10/24/2018	81.31	10/25/2018
Total 20-61000-311 POSTAGE:					81.31	
20-61000-322 TRAINING						
2347	NORTHSHORE BANK	10/24/2018	TRAINING	10/24/2018	309.91	10/25/2018
Total 20-61000-322 TRAINING:					309.91	
20-61000-323 PUBLICATIONS/NOTICES						
2347	NORTHSHORE BANK	10/24/2018	PUBLICATIONS	10/24/2018	60.00	10/25/2018
Total 20-61000-323 PUBLICATIONS/NOTICES:					60.00	
20-61000-500 CONTINGENCY FUND						
2347	NORTHSHORE BANK	10/24/2018	CONTINGENCY FUND	10/24/2018	210.00	10/25/2018
Total 20-61000-500 CONTINGENCY FUND:					210.00	
20-61000-535 LEASE(RENT)						
37	LV ENTERPRISES, LLC	4695	LEASE	10/24/2018	3,953.00	10/25/2018
Total 20-61000-535 LEASE(RENT):					3,953.00	
20-61000-800 CAPITAL OUTLAY						
445	DELEERS CONSTRUCTION, IN	SDMKE180801-	CAPITAL ACCOUNT	10/10/2018	2,500.00	10/12/2018
826	MILWAUKEE CTY. FED. LIBRAR	FL-03148	CAPITAL	10/24/2018	1,805.99	10/25/2018
Total 20-61000-800 CAPITAL OUTLAY:					4,305.99	
20-61000-811 REFERENCE SERIALS						
2347	NORTHSHORE BANK	10/24/2018	REFERENCE	10/24/2018	288.19	10/25/2018
Total 20-61000-811 REFERENCE SERIALS:					288.19	
20-61000-812 ADULT BOOKS						
55	BAKER & TAYLOR BOOKS VEN	10/10/2018	ADULT BOOKS	10/10/2018	1,259.86	10/12/2018
55	BAKER & TAYLOR BOOKS VEN	10/24/2018	ADULT BOOKS	10/24/2018	1,306.11	10/25/2018
Total 20-61000-812 ADULT BOOKS:					2,565.97	
20-61000-813 JUVENILE BOOKS						
55	BAKER & TAYLOR BOOKS VEN	10/24/2018	JUVENILE BOOKS	10/24/2018	1,531.84	10/25/2018
2347	NORTHSHORE BANK	10/24/2018	JUVENILE BOOKS	10/24/2018	10.00	10/25/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 20-61000-813 JUVENILE BOOKS:					1,541.84	
20-61000-815 MEDIA						
55	BAKER & TAYLOR BOOKS VEN	10/24/2018	MEDIA	10/24/2018	301.96	10/25/2018
645	BAKER & TAYLOR ENTERTAINM	10/10/2018	MEDIA-ADULT	10/10/2018	93.18	10/12/2018
645	BAKER & TAYLOR ENTERTAINM	10/24/2018	MEDIA-ADULT	10/24/2018	139.91	10/25/2018
Total 20-61000-815 MEDIA:					535.05	
20-61000-830 ADULT PROGRAMMING						
543	STUIBER, ROSE MARIE	09/13/2018	ADULT PROGRAMMING	10/10/2018	150.00	10/12/2018
2347	NORTHSHORE BANK	10/24/2018	ADULT PROGRAMMING	10/24/2018	14.74	10/25/2018
Total 20-61000-830 ADULT PROGRAMMING:					164.74	
21-71000-400 MATERIALS						
408	RHOMAR INDUSTRIES, INC	92667	SNAKE IT	10/17/2018	1,813.95	10/19/2018
2260	PORT A JOHN	1291623	MONTHLY	10/22/2018	93.00	10/25/2018
Total 21-71000-400 MATERIALS:					1,906.95	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	9/3-10/2/2018	2417-882-521	10/09/2018	11.40	10/12/2018
Total 21-72000-220 GAS UTILITIES:					11.40	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	9/3-10/2/2018	1670-928-034	10/09/2018	29.10	10/12/2018
536	WE-ENERGIES	9/3-10/2/2018	2417-882-521	10/09/2018	122.10	10/12/2018
Total 21-72000-221 ELECTRIC UTILITIES:					151.20	
21-73000-400 MATERIALS						
2136	VERIZON WIRELESS	9815685031	787000169-00001	10/22/2018	17.50	10/25/2018
Total 21-73000-400 MATERIALS:					17.50	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	95594	SANITARY SEWER CIPP	10/03/2018	6,468.00	10/12/2018
1247	VISU-SEWER, INC.	29687	SANITARY SEWER REHAB	10/22/2018	50,469.36	10/25/2018
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					56,937.36	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF WI-M	62710022275-1	MONTHLY CONTRACT	10/04/2018	20,485.80	10/05/2018
Total 22-53650-210 CONTRACT SERVICES:					20,485.80	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	9/4-10/03/18	8294-368-584	10/17/2018	24.65	10/19/2018
Total 23-55420-220 GAS UTILITIES:					24.65	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	9/4-10/03/18	8294-368-584	10/17/2018	42.91	10/19/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:					18,330.25	
25-91500-845 STORM SEWER-CLUB/LILAC/POPLAR						
256	KAPUR & ASSOCIATES, INC.	95593	2018 STREET UTILITY	10/03/2018	3,500.00	10/12/2018
256	KAPUR & ASSOCIATES, INC.	95597	2019 ROAD & UTILITY	10/03/2018	3,311.82	10/12/2018
Total 25-91500-845 STORM SEWER-CLUB/LILAC/POPLAR:					6,811.82	
40-91200-804 COMPUTER SYSTEM						
508	VISION BUSINESS PRODUCTS	AAAO28682-01	APC SMART UPS SRT	10/23/2018	3,860.92	10/25/2018
Total 40-91200-804 COMPUTER SYSTEM:					3,860.92	
40-91500-801 STREET RESURFACING						
256	KAPUR & ASSOCIATES, INC.	95593	2018 STREET UTILITY	10/03/2018	1,119.04	10/12/2018
256	KAPUR & ASSOCIATES, INC.	95597	2019 ROAD & UTILITY	10/03/2018	3,311.82	10/12/2018
357	MUNSON INC.	81448	LAKE DR MANHOLE REPAIRS	10/22/2018	15,300.00	10/25/2018
357	MUNSON INC.	81515	LAKE MANHOLE REPAIRS	10/03/2018	17,299.00	10/25/2018
Total 40-91500-801 STREET RESURFACING:					37,029.86	
40-91600-833 TREE REPLACEMENT						
5933	WACHTEL TREE SCIENCE & SE	46703	EAB	10/01/2018	1,170.00	10/05/2018
Total 40-91600-833 TREE REPLACEMENT:					1,170.00	
40-91600-851 DISEASED TREE REMOVAL						
2669	BARK RIVER TREE SERVICE IN	3544	ELM REMOVAL	10/02/2018	6,262.80	10/05/2018
Total 40-91600-851 DISEASED TREE REMOVAL:					6,262.80	
50-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	124769	GIS	10/22/2018	967.50	10/25/2018
Total 50-53100-233 GIS MAINTENANCE:					967.50	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMMI	30	MONTHLY	10/01/2018	16,889.64	10/05/2018
Total 50-81000-601 SOURCE OF WATER SUPPLY:					16,889.64	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	533	WATERMIN BREAK	10/12/2018	570.00	10/12/2018
Total 50-81000-640 OPERATIONS LABOR WATER MAINS:					570.00	
50-81000-651 MAINTENANCE OF MAINS						
280	LIESENER SOILS INC.	0164989	SOIL	10/02/2018	390.00	10/05/2018
281	LINCOLN CONTRACTORS SUP	90598	PAINT	10/02/2018	37.41	10/05/2018
2241	ITU ABSORB TECH, INC	7094871	WATER	10/02/2018	43.13	10/05/2018
2241	ITU ABSORB TECH, INC	7099002	WATER	10/03/2018	8.21	10/12/2018
2241	ITU ABSORB TECH, INC	7103512	WATER	10/11/2018	8.21	10/25/2018
5293	LANNON STONE PRODUCTS	1193396	STONE	10/22/2018	1,709.37	10/25/2018
5920	AMERICAN ASPHALT MATERIAL	55624	ASPHALT	10/02/2018	946.80	10/05/2018
5920	AMERICAN ASPHALT MATERIAL	55672	ASPHALT	10/05/2018	382.72	10/12/2018

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 50-81000-651 MAINTENANCE OF MAINS:					3,525.85	
50-81000-655 MAINTENANCE OF OTHER PLANT						
2470	HEAVY DUTY RADIATOR REPAI	27323	RADIATOR FLUSH	10/05/2018	268.95	10/25/2018
Total 50-81000-655 MAINTENANCE OF OTHER PLANT:					268.95	
50-81000-800 CAPITAL OUTLAY						
256	KAPUR & ASSOCIATES, INC.	95593	2018 STREET UTILITY	10/03/2018	500.00	10/12/2018
256	KAPUR & ASSOCIATES, INC.	95597	2019 ROAD & UTILITY	10/03/2018	3,311.81	10/12/2018
Total 50-81000-800 CAPITAL OUTLAY:					3,811.81	
50-81000-844 NSWC CAPITAL PROJECTS						
378	NORTH SHORE WATER COMM	10/10/2018 SCADA	SCADA	10/17/2018	1,877.44	10/19/2018
Total 50-81000-844 NSWC CAPITAL PROJECTS:					1,877.44	
50-81000-921 OFFICE SUPPLIES AND EXPENSE						
2136	VERIZON WIRELESS	9815685031	787000169-00001	10/22/2018	17.50	10/25/2018
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					17.50	
50-81000-923 OUTSIDE SERVICES EMPLOYED						
2839	CITY WATER LLC	533	OPERATIONS	10/12/2018	8,000.00	10/12/2018
Total 50-81000-923 OUTSIDE SERVICES EMPLOYED:					8,000.00	
50-81000-930 MISC GENERAL EXPENSE						
175	PUBLIC SERVICE COMM. OF WI	RA19-I-02090	2018-2019 ASSESSMENT	10/03/2018	1,466.65	10/12/2018
Total 50-81000-930 MISC GENERAL EXPENSE:					1,466.65	
72-27015 LIBRARY LOST BOOKS						
55	BAKER & TAYLOR BOOKS VEN	10/10/2018	LOST LIBRARY BOOK	10/10/2018	224.79	10/12/2018
55	BAKER & TAYLOR BOOKS VEN	10/24/2018	LOST LIBRARY BOOK	10/24/2018	487.03	10/25/2018
Total 72-27015 LIBRARY LOST BOOKS:					711.82	
72-27030 FRIENDS OF THE NSL - DONATION						
55	BAKER & TAYLOR BOOKS VEN	10/24/2018	ADULT SERVICES	10/24/2018	175.49	10/25/2018
506	CAMPOS, ALEXANDRA	10/22/2018	CHILDRENS SERVICES	10/24/2018	145.00	10/25/2018
524	COYLE, SHARON	10/31/2018	CHILDRENS SERVICE	10/24/2018	165.00	10/25/2018
645	BAKER & TAYLOR ENTERTAINM	10/24/2018	REF/TECH	10/24/2018	47.37	10/25/2018
2347	NORTHSHORE BANK	10/24/2018	ADULT SERVICES	10/24/2018	395.55	10/25/2018
Total 72-27030 FRIENDS OF THE NSL - DONATION:					928.41	
Grand Totals:					304,014.95	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
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Date Approved: _____

Village Manager: _____

Village Board: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board

From: Scott A. Botcher, Village Manager *SAB*

CC: Susan Draeger-Anderson, North Shore Library Director

Date: November 7, 2018

Re: North Shore Library Proposal

The Village of Brown Deer is seeking to become a party to the North Shore library agreement and, as part of their inquiry, move the North Shore library to a new site in the Village of Brown Deer. Included in your packet is the proposal from the Village of Brown Deer as well as statistical data requested from our Library Director indicating Fox Point usage of our existing facility.

I draw your attention to the second page of Brown Deer's proposal; this is a comprehensive summary of the opportunity. I will try to summarize the fiscal benefits below as the balance of the benefits are self-explanatory.

The proposal from the Village of Brown Deer is centered on the establishment of a new North Shore library building at a new location (see enclosed packet-Attachment F). It appears accepting this proposal would be of significant economic benefit to all the member communities. Our (Fox Point) annual expense would drop from \$242,562 (FY 2019) to a first-year cost of \$186,532, a first-year savings of \$56,030, and, even with a 2% annual inflation factor assumed over 10 years our 10 year savings would be \$383,142.

On the capital side, the savings would be more significant. The Brown Deer proposal requires no capital contribution on the part of the Village of Fox Point; additionally, moving to the new location would saving Fox Point \$1.11 million in capital expenses between now and 2023 currently scheduled to be spent in the existing North Shore Library.

This building holds an existing lease with the Armed Forces Recruiting Office for \$100,000 annually. This revenue stream would provide cash flow to fund capital improvements to convert the building to a library and, with the potential leasing of excess space in the building and the revenues that could provide, the cash flow necessary to create a capital sinking fund allowing the library to make necessary capital improvements along the way and not defer them for as long as the existing North Shore library has done (leaving us with a significant capital expenditure at a single time).

Further, the timing of the proposal is fortuitous as if this opportunity is something the Village of Fox Point wishes to pursue it has not already initiated the capital expenditures for and in our existing facility.

My cohort Michael Hall, Village Manager of Village of Brown Deer, will be at our meeting to make a brief presentation and engage in any discussion or answer any questions you might have.

There have been many discussions about the library in my nearly 4 years here, so the idea that a proposal to do something different with the library has come to the surface really isn't a surprise.

I think your decision will be largely predicated by two factors:

1. Your thoughts on citizen usage of the existing and proposed facility.

We believe that a substantial amount of Fox Point citizens avail themselves of the library in Whitefish Bay. It's a wonderful library and its proximity is attractive. These people will continue to use the WFB library regardless of the location of the North Shore library.

Further, I don't believe changing the location of the North Shore library will de-incentivize people who wish to use North Shore library from using it. Those on the northern part of the Village in particular may find it much easier just to drive Brown Deer Road, cut across River Hills, and quickly be at the (new) library. The location of this proposed North Shore library is superior for Fox Point residents to that of other locations that have been previously rumored in Brown Deer. This proposed facility is easily accessible and, as part of the old Village of Brown Deer, offers some other things to do as opposed to our existing facility which is a singular destination.

2. What our current fellow North Shore library communities do.

If the City of Glendale chooses to pursue this Brown Deer opportunity, financially our hands are tied and our decision is essentially made for us. The same thing could be said if the Village of Bayside makes a similar decision.

I tried to summarize this as cleanly as possible and, as this opportunity surfaced in the past month, I haven't had a chance to prepare you for this discussion in advance of this meeting. Notwithstanding, I would hope that you would study this information and contact me prior to Tuesday if you have any questions. Thank you.



Fox Point Library Use

- The North Shore Library welcomes 126,000 visitors per year.
- 58.75% of Fox Point residents are library cardholders; 31.84% having used their library card in the last two years. Fox Point resident library cards were used 54,174 times in the last year
- 80,529 physical items and 8,590 e-items were checked out in 2017 by Fox Point residents.

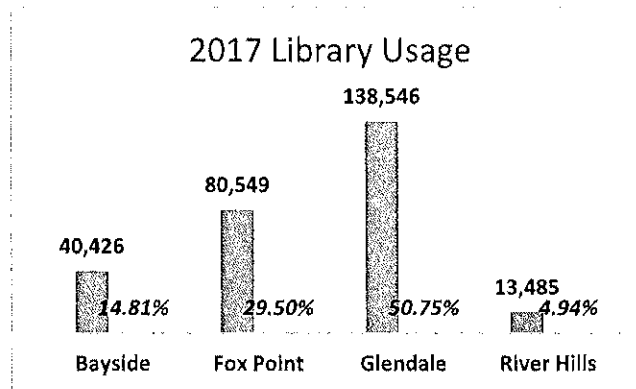
Every day at a Glance, for Fox Point Residents

- 154 Fox Point Residents use their library card
- 118 items are checked out @ NSL
- 102.8 items are checked out elsewhere
- \$4,413.64 in value is provided daily

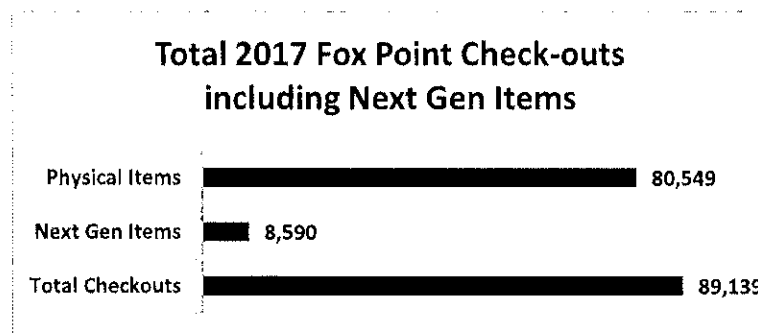
2017 Fox Point Check-outs at Milwaukee County Libraries		
Library	Check-outs	% of Total
North Shore	43,005	53.39%
Whitefish Bay	15,250	18.93%
Shorewood	2,431	3.02%
Brown Deer	1,161	1.44%
East	1,053	1.31%
Wauwatosa	1,777	2.21%
MPL Central	4,867	6.04%
Other	11,005	13.66%
TOTAL	80,549	

The North Shore Library is part of the Milwaukee County Federated Library System. Fox Point residents can check out items from any library in the system. In 2017, Glendale residents checked out 53.39% of the items they used from the North Shore Library and 46.61% of the items they use from other Milwaukee County libraries. The chart above details where Fox Point residents checked items out in 2017.

North Shore Library usage by community is detailed in the chart below. Fox Point resident usage was 29.5 % of the total North Shore Library usage in 2017. Fox Point residents also make up approximately 26% of the total participation in the North Shore Library Summer Reading Program, with an average of around 236 participants per year.



Fox Point residents check out approximately 80,549 physical items annually from the Milwaukee County Federated Library System each year. Fox Point residents checked out a total of 89,139 items, including Next Gen Services in 2017. "Next Gen Services" refers to the online systems that allow library cardholders to borrow digital content, such as e-books, e-audio books, music, movies and e-magazines. The Next Gen Services, include Overdrive, RBDigital and Hoopla. Overdrive and RBDigital have been available for a number of years and usage has grown. Hoopla was added in 2017. These services have contributed to the overall checkouts. See the chart below.



The retail value of the physical Library items borrowed by North Shore patrons in 2017 is \$5.3 million, with Fox Point's value making up \$1,610,980. of that total. This value is calculated at an average cost of \$20.00 per item.

Additionally, in 2017, the North Shore Library offered 333 classes and events with attendance of 7,069. Library Wi-Fi generated 28,555 hits. Public Computers were used by 22,420 people Study Rooms were used by 1,560 individuals and the Large Meeting Room was used by 440 groups.

Village of Brown Deer Proposal



Future North Shore Library – in the Village of Brown Deer

November 1st, 2018

Village of Brown Deer Proposal

The Village of Brown Deer has purchased a building for library services located at 4301 West Brown Deer Road. The Village of Brown Deer believes it would be of mutual benefit for the Village of Brown Deer to join the current North Shore Library which includes (Bayside, Fox Point, Glendale, and River Hills). We further propose that the other communities move the North Shore Library to the recently purchased location at 4301 West Brown Deer Road. If this joint consolidation makes sense to the other communities then the Village of Brown Deer would propose becoming the fiscal agent for the North Shore Library, form a new library board with all communities participating, and form a new friends of the library group. Here are the reasons why this would benefit the communities.

- **Fiscal benefits**

- o Each community will save money - **See Attachment A**
 - New library Budget – **See Attachment B**
 - Proposed staff makeup and hours of operation at new location– **See Attachment C**
 - Proposed staff titles and annual salary – **See Attachment D**
- o Mixed use building to help with revenues (Armed Forces \$100,000 annually) – potential for leasing more space in the building in the lower level.
- o Capital costs of current North Shore building start at \$4.2 million dollars not including the cost of relocation during the remodeling. This cost will be eliminated by moving the location to the newly purchased Brown Deer building.
- o Current Village of Brown Deer library circulation numbers – **Available upon request**
- o Current Village of Brown Deer library programming numbers – **Available upon request**

- **Building benefits**

- o Size (31,912 square feet) Currently the Armed Forces are occupying 7,000 square feet for \$100,000 a year. If the new library takes 16,000 square feet that will leave 8,912 square feet for possible lease opportunities. These are only estimates at this point.
- o Community space will be built for recreation programing along with community members to rent.
- o Parking spaces – 92 spaces
- o New design (Communities can help design the new library layout) The Village of Brown Deer will look to the Friends of the Library in all communities, citizen donations, and grants before borrowing the remaining amount. Estimated costs to renovate will be \$100 per square foot.
- o Drive Thru window for picking up and dropping off books. There is only one library with this feature in the Milwaukee Federated Library System currently.
- o Newer building built in 2000. The building has been well maintained.
- o Conceptual layout of new library (Not the final design. This is simply a look at what could happen). We will hire an architect to work with the communities to design the new space. – **See Attachment E**

- **Location benefits**

- o Inside the Original Village near unique shops – **See Attachment F**
- o In walking distance of the Oak Leaf Trail
- o Across the street from Bus Line #276. 1 block from route #12
- o New traffic light to be installed, along with pedestrian crossing, as part of the DOT project in 2022 at North Deerbrook Trail and Brown Deer Road
- o Joint business opportunities in the surrounding area to partner with the library.
- o Walkability – Ability of patrons of the library to enjoy the amenities in the Original Village.
- o Visibility – Located on Brown Deer Road and near Green Bay Road. Easy access for all communities.
- o In walking distance of the Brown Deer Pond, Village Park, and the Farmers Market

- **Actions**

- o Amend Current Agreement to include the Village of Brown Deer, change the location from 6800 N. Port Washington road to 4301 W. Brown Deer Road, and change the fiscal agent to the Village of Brown Deer.
- o Create a new Library Board representing each municipality to begin the renovation design.

Attachment A

	Current North Shore Library			Future North Shore Library				2% COLA each year
Municipality	Population	% Share	Current Budget	Population	% Share	New Budget	1st Year Savings	10-year savings
Brown Deer	0	0%	\$ 385,346	12,340	33%	\$ 346,240	\$ 39,106	\$ 62,227
Glendale	12,604	50%	\$ 466,896	12,604	34%	\$ 353,648	\$ 113,249	\$ 796,621
Bayside	4,253	17%	\$ 155,663	4,253	11%	\$ 119,332	\$ 36,331	\$ 249,974
River Hills	1,577	6%	\$ 55,416	1,577	4%	\$ 44,248	\$ 11,168	\$ 69,660
Fox Point	6,648	27%	\$ 242,562	6,648	18%	\$ 186,532	\$ 56,030	\$ 383,142
	25,082	100%	\$ 920,537	37,422	100%	\$ 1,050,000	\$ 255,883	\$ 1,561,623

Current North Shore Library Capital Costs						5-year cost
Municipality	2019	2020	2021	2022	2023	
Glendale	\$ 153,579	\$ 1,966,540	\$ 6,695	\$ 5,681	\$ 6,695	\$ 2,139,190
Bayside	\$ 51,203	\$ 655,643	\$ 2,232	\$ 1,894	\$ 2,232	\$ 713,204
River Hills	\$ 18,228	\$ 233,410	\$ 795	\$ 674	\$ 795	\$ 253,902
Fox Point	\$ 79,787	\$ 1,021,655	\$ 3,478	\$ 2,951	\$ 3,478	\$ 1,111,349
	\$ 304,816	\$ 3,879,268	\$ 15,221	\$ 13,222	\$ 15,223	\$ 4,217,645

Future Capital North Shore Library				Savings if you include capital savings		
Municipality	% Share	Yearly amount	10- year amount	Municipality	1st year	10 years
Brown Deer	33%	\$ 32,975	\$ 329,753	Brown Deer	\$ 6,131	\$ (267,526)
Glendale	34%	\$ 33,681	\$ 336,807	Glendale	\$ 79,568	\$ 2,599,004
Bayside	11%	\$ 11,365	\$ 113,650	Bayside	\$ 24,966	\$ 1,173,018
River Hills	4%	\$ 4,214	\$ 42,141	River Hills	\$ 6,954	\$ 713,716
Fox Point	18%	\$ 17,765	\$ 177,650	Fox Point	\$ 38,265	\$ 1,571,163
	100%	\$ 100,000	\$ 1,000,000		\$ 155,883	\$ 5,789,375
Goal: \$1,000,000 in ten years						

The loss to The Village of Brown Deer over the 10 years would be offset by leasing the remaining space of the library. Example: The Armed Forces lease payment per year is \$100,000.

VILLAGE OF BROWN DEER

LIBRARY

Attachment B

		2016	2017	2018	2019	2019
		ACTIVITY	ACTIVITY	Projection	MANGER'S	NEW LIBRARY
GL NUMBER	DESCRIPTION				BUDGET	BUDGET
ESTIMATED REVENUES						
151-000-11-4-00-10	General Property Taxes	385,346	385,346	385,346	385,346	346,240
151-000-67-4-10-10	Photocopies	9,984	8,570	8,000	8,000	0
151-000-67-4-10-20	Library-Fines	18,470	10,823	10,000	10,000	0
151-000-67-4-10-30	Sale of Materials	1,526	1,230	1,500	1,500	0
151-000-67-4-10-40	Lost Material Charges	2,046	1,356	1,250	1,250	0
151-000-67-4-10-90	Miscellaneous Charges	4,326	2,639	1,750	1,750	703,760
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	87,166	87,778	88,648	84,988	0
151-000-81-4-00-10	Investment Interest	568	1,438	0	0	0
151-000-82-4-00-10	Rent Income	37,077	37,246	33,000	100,000	100,000
151-000-85-4-50-10	Donations - Library	11,393	10,245	9,000	9,000	0
TOTAL ESTIMATED REVENUES		557,902	546,671	538,494	601,834	1,150,000

APPROPRIATIONS

151-510-51-5-10-10	Salaries/Wages	308,913	295,939	290,000	311,110	653,754
151-510-51-5-15-10	WI Retirement	17,349	14,980	12,522	18,640	29,538
151-510-51-5-15-15	FICA	23,016	22,288	20,656	23,798	50,014
151-510-51-5-15-20	Group Insurance	61,921	40,091	25,502	31,452	125,146
151-510-51-5-15-25	Workers Comp Insurance	774	298	800	800	1,500
151-510-51-5-20-35	Technical Services	2,934	3,111	5,000	3,200	3,200
151-510-51-5-20-40	Printing Services	6,084	5,176	3,000	6,000	6,000
151-510-51-5-24-10	Equipment Maintenance Services	16,073	19,482	19,400	19,400	19,400
151-510-51-5-30-10	Office Supplies, Equip & Exp	5,476	3,431	3,750	3,000	3,000

151-510-51-5-30-15	Postage & Mailing	297	266	150	300	500
151-510-51-5-30-20	Communications	2,595	1,140	2,000	2,000	4,000
151-510-51-5-45-10	Professional Memberships	533	314	200	500	500
151-510-51-5-45-30	Professional Training	0	819	25	0	0
151-510-51-5-45-40	Mileage Reimbursement	450	139	200	250	250
151-510-51-5-80-10	New/Replace Equipment	0	0	13,637	0	0
151-511-51-5-35-40	Collect Repair/Maint/Suppl	4,664	6,842	5,000	5,000	5,000
151-511-51-5-38-10	Periodicals	2,823	6,525	6,900	6,900	6,900
151-511-51-5-38-15	Books	37,474	44,096	35,000	38,000	45,000
151-511-51-5-38-20	Audio/Visual	13,797	13,163	11,600	11,600	11,600
151-511-51-5-38-30	Donation Expenditures	8,405	4,952	2,500	4,000	4,000
151-511-51-5-38-40	Library Programming	815	2,815	1,500	4,000	4,000
151-512-51-5-22-10	Natural Gas/Electric Service	19,025	19,809	20,000	60,000	55,000
151-512-51-5-22-20	Sewer/Water Services	798	803	800	850	2,000
151-512-51-5-23-10	Cleaning Services	14,400	14,400	13,500	12,000	0
151-512-51-5-23-15	Building Maint/Repair Services	17,977	14,029	8,000	4,000	4,000
151-512-51-5-35-10	Building Supplies	2,219	1,535	1,500	1,500	7,000
TOTAL APPROPRIATIONS		568,812	536,443	503,143	568,300	1,041,302
NET OF REVENUES/APPROPRIATIONS - FUND 151		(10,910)	10,228	35,351	33,534	108,698
BEGINNING FUND BALANCE		84,125	73,215	83,443	118,794	118,794
ENDING FUND BALANCE		73,215	83,443	118,794	152,328	227,492

Attachment C

Staff break down for the New North Shore Library:

- (1) Full Time Library Director - filled with BD staff member
- (1) Full Time Assistant to the Director/Circulation Supervisor - filled with BD staff member
- (1) Full Time Head Library Assistant - filled with BD staff member

- (1) Full Time Library Assistant - filled with BD staff member
- (2) 28 hour/week Library Assistants - 1 position filled with BD staff member
- (3) 18 hour/week Library Assistants - 1 position filled with BD staff member
- (1) 8 hour/week Library Assistant - filled with BD staff member

- (1) 15 hours/week Head Page - filled with BD staff member
- (4) 15 hours/week Pages - 1 position filled with BD staff member

- (1) Full Time Head of Adult Services - not filled
- (1) Full Time Head of Children's Services - filled with BD staff member
- (1) 28 hours/week Adult Reference Librarian - filled with BD staff member
- (3) 18 hours/week Adult Reference Librarians - 2 positions filled with BD staff members
- (1) 28 hours/week Children's Librarian - not filled
- (2) 18 hours/week Children's Librarians - not filled

- (1) Full Time Cleaner/maintenance - not filled

Reference Librarian Intern - as needed

Hours:

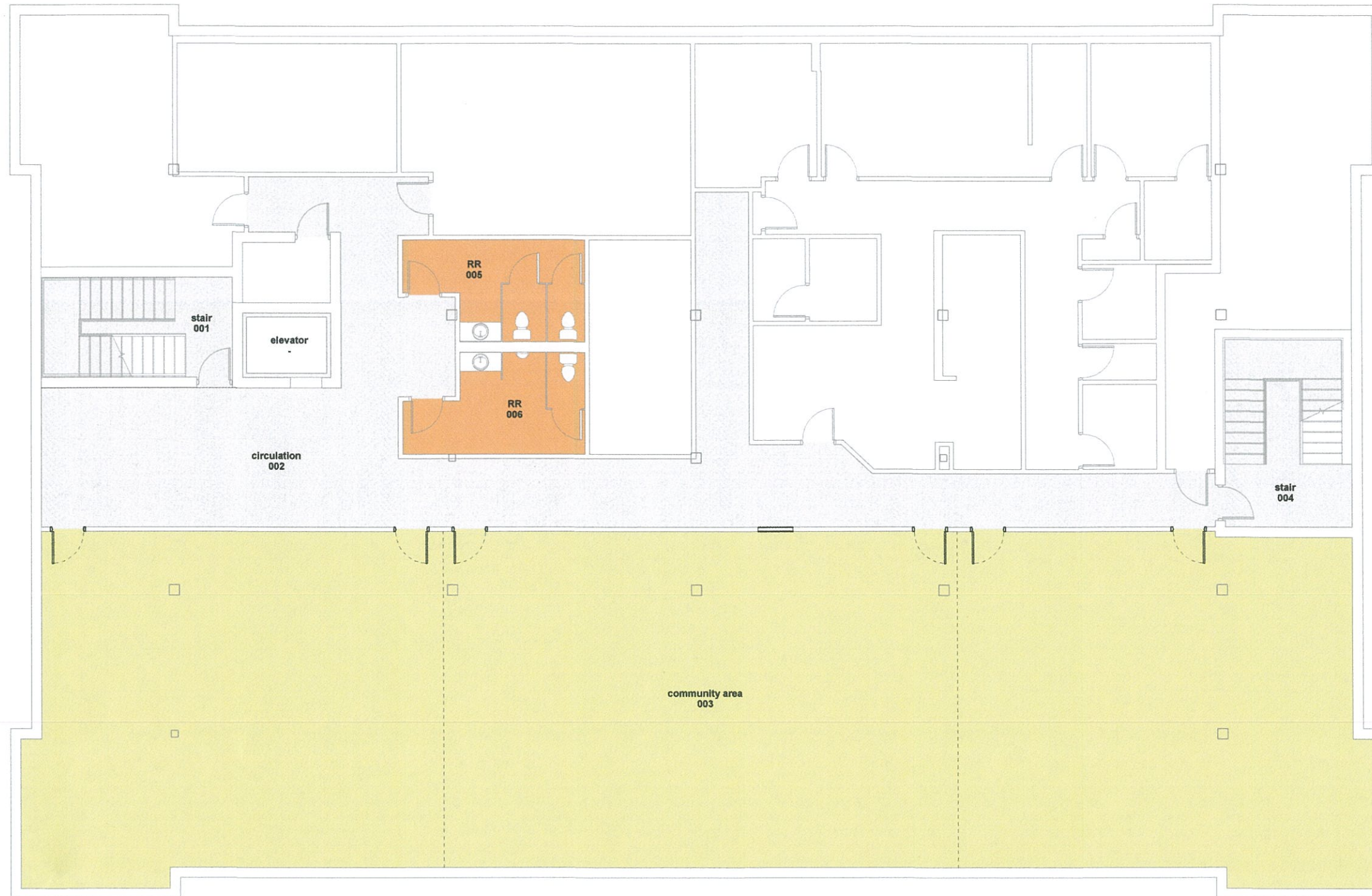
Monday 9:00-8:00PM
Tuesday 9:00-8:00PM
Wednesday 9:00-8:00PM
Thursday 9:00-8:00PM
Friday 9:00-5:00PM
Saturday 10:00-4:00PM
Sunday 12:00-4:00PM

= 62 total open hours for new North Shore Library - (currently Brown Deer library is 42 hours)

Attachment D

The future North Shore Library – positions and annual salary

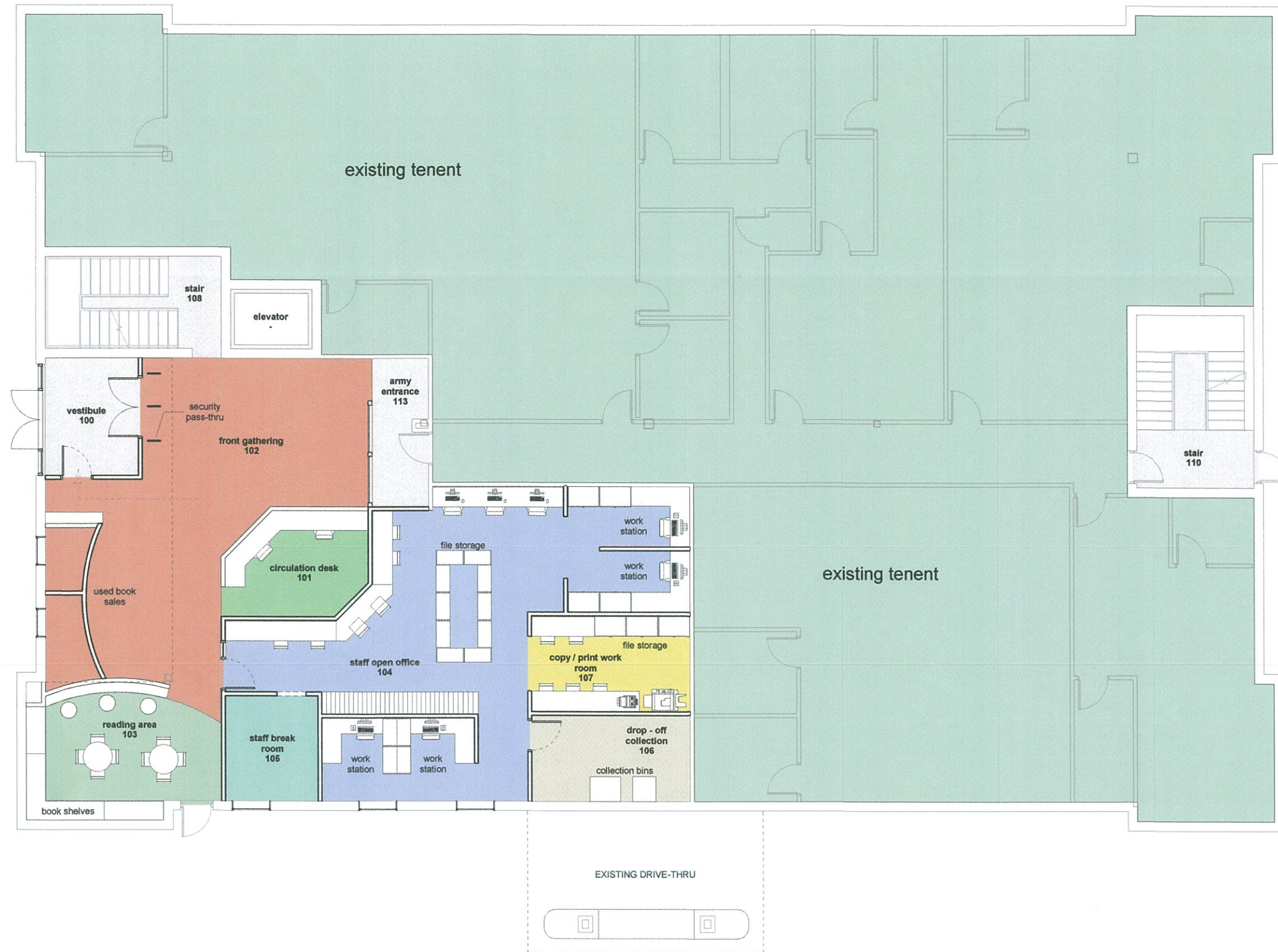
FTE's per worked	Title	Annual Wage
1.00	Library Director	68,557
1.00	Asst Director/Circulation Superior	56,243
1.00	Head Library Asst/Asst Circulation Supervisor	43,638
1.00	Library Assistants - FT	29,858
0.70	Library Assistants - PT 28 hr/wk	20,901
0.70	Library Assistants - PT 28 hr/wk	20,901
0.45	Library Assistants - PT 18 hr/wk	13,436
0.45	Library Assistants - PT 18 hr/wk	13,436
0.45	Library Assistants - PT 18 hr/wk	13,436
0.20	Library Assistants - PT 8 hr/wk	5,772
0.38	Head Page - PT 15 hr/wk	7,078
0.38	Library Pages - PT 15 hr/wk	6,979
0.38	Library Pages - PT 15 hr/wk	6,979
0.38	Library Pages - PT 15 hr/wk	6,979
0.38	Library Pages - PT 15 hr/wk	6,979
1.00	Head Adult Services/Adult Reference Librarian	53,092
1.00	Head Children's Services/Children's Reference Librarian	47,330
0.70	Adult Reference Librarian - PT 28 hr/wk	33,634
0.45	Adult Reference Librarian - PT 18 hr/wk	21,622
0.45	Adult Reference Librarian - PT 18 hr/wk	21,622
0.45	Adult Reference Librarian - PT 18 hr/wk	21,622
0.70	Children's Reference Librarian - PT 28 hr/wk	33,131
0.45	Children's Reference Librarian - PT 18 hr/wk	21,299
0.45	Children's Reference Librarian - PT 18 hr/wk	21,299
1.00	Maintenance/Custodian	43,680
0.45	Reference Librarian Intern	14,251



Existing Basement Plan

3/16" = 1'-0"

A200



First Floor Plan

3/16" = 1'-0"

A201



Second Floor Plan

3/16" = 1'-0"

A203

Attachment F

