

**NOTICE OF MEETING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
DECEMBER 11, 2018
7:00 P.M.**

AGENDA

- 1. Roll Call**
- 2. Persons desiring to be heard**

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Individuals desiring to be heard may reserve a portion of their time, or defer it altogether, to when the Board takes up an agenda item. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees.

- 3. Consent Agenda** – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.
 - a. Approve the minutes of the November 13, 2018 Village Board meeting.
(Pages 1-5)
 - b. Approve the minutes of the November 19, 2018 Village Board Budget Public Hearing meeting.
(Page 6)
 - c. Accept the proposal of Marek Landscaping in an amount not to exceed \$12,530 for maintenance activities along Indian Creek and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 7-9)
 - d. Accept the proposal of Wachtel Tree Science in an amount not to exceed \$40,000 for the 2019 Forestry Services and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 10-15)
 - e. Accept the proposal of Wachtel Tree Science in an amount not to exceed \$15,000 for administration of the 2019 Emerald Ash Borer initiative and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 16-19)

- f. Accept the proposal of Kapur & Associates in an amount not to exceed \$10,818 for the 2019 Sanitary Sewer Rehabilitation project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 20-22)
- g. Accept the proposal of Ruekert Mielke in an amount not to exceed \$19,790 for 2019 GIS related services and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 23-30)
- h. Accept Change Order No. 1 from WSO Grading and Excavating LLC in the amount of \$105,393.46 for additional materials, paving, and wing wall construction for the Goodrich Lane green infrastructure project and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works' memorandum dated December 4, 2018.
(Page 31)
- i. Accept the quote of WSO Grading and Excavating LLC in the amount of \$12,840 for the repair and installation of the damaged storm grates at the outlet structure in the 7900 block of North Beach Drive and authorize the Village Manager to sign the contract per the Director of Public Works' memorandum dated December 4, 2018.
(Pages 32-36)
- j. Approval of Resolution Determining Certain Funds As Unassigned and Moving to General Fund Fund Balance per Village Manager's memo dated December 6, 2018.
(Pages 37-38)
- k. Approval of Proposal from Vierbicher for the provision of consulting services assisting the Village in a Comprehensive Plan update/amendment process in the amount not to exceed \$25,000 and authorize the Village Manager to sign the contract per his memo dated December 6, 2018.
(Pages 39-64)
- l. Approve Payment of the Bills in the amount of \$447,492.87 for the period November 1, 2018 through November 30, 2018 per the report submitted by the Village Manager.
(Pages 65-79)

4. New Business

a. Consideration of Establishment of Trustee E Mail Accounts

The Village Board may take action on the possible creation of Trustee email accounts during the Village's conversion to Office 360 approved in the FY 2019 budget. The Manager will make a brief presentation. The Board may take action indicating on the creation of email accounts for Trustees.

5. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

6. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will

not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Frazer
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee Sumner
- e. Trustee Tirado
- f. Trustee Kravit
- g. Trustee Ollman
- h. Village Manager Scott Botcher
 - 1. Library Financing

7. Adjourn

NEXT REGULAR VILLAGE BOARD MEETING: JANUARY 8, 2018 7:00 P.M.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
NOVEMBER 13, 2018**

A meeting and public hearing of the Fox Point Village Board was held on Tuesday, November 13, 2018 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk-Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Bill Kravit
Trustee Greg Ollman

Also present are Village Attorney Eric Larson, Village Manager Scott Botcher, Public Works Director Scott Brandmeier, North Shore Library Director Susan Draeger-Andersen, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer summarized the procedure and opened public comment.

Ian Rowlandson, 7641 N. Santa Monica Blvd.

Mr. Rowlandson's concerns are the lack of awareness or enforcement of village ordinances with regard to Congregation Shalom's 2015 parking lot redesign (handouts were distributed and provided for record).

Kurt Glaisner, 945 W. Calumet Rd., River Hills and North Shore Library Board President

Mr. Glaisner addressed a few points regarding the consideration of Brown Deer offer to join the North Shore Library and spoke of comparisons, including the square feet of library space, interior location, increase in users, and proposed location versus current location.

Michele Rifkin, 7821 N. Mohawk Rd.

Ms. Rifkin expressed concern about non-action in connection with a complaint she filed.

Larry Cohn, 200 W. Dunwood Rd.

Mr. Cohn's expressed concern with Mandel Group's construction work, construction noise and lighting.

Steve Hellman, 8653 N. Seneca Rd.

Mr. Hellman's concern was with flooding on North Seneca Road, after the rebuild and construction on Brown Deer Road and Port Washington Road; after it rain, the run-off drains down Brown Deer Road and onto the west side of Seneca Road. Mr. Hellman requested the village board consider assisting with the matter.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
NOVEMBER 13, 2018

Sandy Rowlandson, 7641 N. Santa Monica Blvd.

Ms. Rowlandson's concern is in regard to the lack of awareness or enforcement regarding Congregation Shalom's 2015 parking lot redesign and lighting (photos submitted for record).

Hearing no other public comment, President Frazer closed public comment period.

Public Hearing-Proposed Resolution to Levy Special Assessments under Municipal Police Power Pursuant to Section 66.0703, Stats. for Sanitary Sewer Lateral Improvements made in Sanitary Sewer Basin No. 6.

On motion of Trustee Symchych, seconded by Trustee Fonstad, and carried unanimously, the Village Board opened the public hearing at 7:28 p.m.

No comments were made by the public.

Director of Public Works Scott Brandmeier gave a brief synopsis of the proposed sanitary sewer lateral improvements made in Sanitary Sewer Basin No. 6.

On motion of Trustee Fonstad, seconded by Trustee Tirado, and carried unanimously, Public Hearing was closed at 7:29 p.m.

Consent Agenda

By unanimous consent, President Frazer asked for a correction to a typographical error in the October 9, 2018 Village Board meeting minutes on line 36.

- a. Approve the minutes of the October 9, 2018 Village Board meeting.
- b. Approve the minutes of the October 15, 2018 Village Board Budget Workshop and meeting.
- c. Confirm Village President's appointment of Jay Craig to Plan Commission to fill the current vacancy.
- d. Adopt Final Resolution to Levy Special Assessments Under Municipal Police Power Pursuant to Section 66.0703, Stats. for Sanitary Sewer lateral improvements made in Sanitary Sewer Basin No. 6.
- e. Accept proposal of Kapur and Associates in an amount not to exceed \$11,955 for the 2018 sanitary sewer televising activities and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works memorandum dated October 30, 2018.
- f. Accept quote of Bark River Tree Service in an amount not to exceed \$16,000 for the removal of ash trees in the Indian Creek Woods and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Village Forester's memorandum dated October 30, 2018.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
NOVEMBER 13, 2018**

- 100 g. Accept the proposal of Kapur and Associates in an amount not to exceed \$14,751 for
101 the design of the Greenvale Storm water drainage improvement project and authorize
102 the Village President and Village Clerk/Treasurer to sign the contract per the Director of
103 Public Works memorandum dated October 30, 2018.
- 104
- 105 h. Approve Resolution Approving the North Shore Fire Department "Single or Multi-Year
106 Capital" Budget Department to purchase a Water Tender and Two Ambulances for
107 2019, 2020 & 2021 and agreement to pay its share of the North Shore Fire Department
108 "Single or Multi-Year Capital" Budget for 2019, 2020, and 2021.
- 109
- 110 i. Approve Change Order No. 1 (Bergen Ct.) for the 2019 Road and Utility Reconstruction
111 Project in an amount not to exceed \$11,926 and authorize the Village President and
112 Village Clerk/Treasurer to sign the change order per the Director of Public Works' memo
113 dated November 6, 2018.
- 114
- 115 j. Approve Change Order No. 1 with Wachtel Tree Service for additional forestry services
116 in an amount not to exceed \$2,500 pursuant to the Director of Public Works' memo
117 dated October 30, 2018.
- 118
- 119 k. Approve Change Order No. 1 with Wachtel Tree Service for additional EAB services in
120 an amount not to exceed \$2,500 pursuant to the Director of Public Works' memo dated
121 October 30, 2018.
- 122
- 123 l. Approve an Ordinance to Repeal and Recreate Section 310-8, Section 310-11B. (2),
124 Section 276-17 C., and Section 63-6R. of the Village of Fox Point Village Code Related
125 to the Collection of Yard Waste That Includes Diseased Trees and Shrubs.
- 126
- 127 m. Approve Payment of the Bills in the amount of \$304,014.95 for the period October 1,
128 2018 through October 31, 2018 per the report submitted by the Village Manager.
- 129

130 Trustee Sumner requested the removal of item 4j.

131

132 *On motion of Trustee Fonstad, seconded by Trustee Symchych, and carried*
133 *unanimously, the Village Board approved the consent agenda, absent agenda*
134 *item 4j.*

135

136 **New Business**

137

138 **Change Order No. 1 with Wachtel Tree Service for Additional Forestry Services (4j)**

139

140 *On motion of President Frazer, seconded by Trustee Ollman, and carried*
141 *unanimously, the Village Board approved Change Order No. 1 with Wachtel Tree*
142 *Service for additional forestry services in an amount not to exceed \$2,500*
143 *pursuant to the Director of Public Works' memo dated October 30, 2018.*

144

145 **Consideration of Village of Brown Deer Offer to Join North Shore Library**

146

147 Village of Fox Point Village Manager Scott Botcher introduced Village of Brown Deer
148 Village Manager Michael Hall.

149

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
NOVEMBER 13, 2018

Village of Brown Deer Village Manager Michael Hall gave a presentation about Brown Deer's proposal to join the North Shore Library.

President Frazer opened public comment.

Karyn Brod, 7520 N. Fairchild Rd.

Ms. Brod is opposed to Brown Deer's proposal; her concern was the lack of proximity to the North Shore Library community.

F. Tessa Bartels, 208 E. Ravine Baye Rd., Bayside and Current Vice President of North Shore Library Board

Ms. Bartels gave background on the formation of the North Shore Library with Fox Point and Bayside, then Glendale and River Hills. Ms. Bartels concern is moving the library to Brown Deer and not being able to serve the communities well.

Elizabeth Aelion, 210 W. Bergen Ct.

Ms. Aelion is opposed to the proposal and has concerns about the proposed location of Brown Deer, the lack of access to the community, the loss of money, the potential loss of library patrons and the definition of expanded services.

Louise Petering, 7229 N. Santa Monica Blvd.

Ms. Petering concurs with what previous speakers have said and is opposed to the proposal.

Matt Wuest, 8323 N. Santa Monica Blvd.

Mr. Wuest is a member and treasurer of the North Shore Library Foundation Board; he noted three areas of concern in due diligence and asked the following: background of proposed staffing process, basis for analysis for renovation costs, and analysis on the community members who would make use of the proposal's expanded services.

Mary Beth Mills, 1811 E. Dean Rd.

Ms. Mills is opposed to moving the North Shore Library to the proposed Brown Deer location. Her concern is community use accessibility.

Judy Landusky, 425 W. Willow Ct., Unit 129

Ms. Landusky is a former employee of the North Shore Library. Ms. Landusky sees no advantages to moving North Shore Library to Brown Deer and is opposed to the proposal; the potential location is not walkable for Fox Point residents and not easily accessible.

Public comment was closed and the Board discussed the proposal at length; Trustee Fonstad gave a presentation on North Shore Library proposed location versus the current location related to access (presentation copy was provided for record).

On motion of Trustee Tirado, seconded by Trustee Ollman, the Village Board rejects the Village of Brown Deer proposal to join North Shore Library, moving the location to Brown Deer. Motion carries, 6-0-1 (1 Abstained-President Frazer).

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Pool Consultant Selection

Pool Advisory Committee Chair Marty Tirado gave a presentation and recommendation of a pool consultant, Ayres Associates, for the purposes of completing a pool feasibility analysis.

On motion of Trustee Fonstad, seconded by Trustee Kravit, and carried unanimously, the Village Board approved moving forward to have Ayres Associates conduct a pool feasibility analysis.

Future Agenda Items

On motion of Trustee Kravit to place on the agenda, a discussion of the village lighting ordinance in general and in particular how it impacts properties along Santa Monica Boulevard.

Motion died for lack of a second.

Announcements

Trustee Kravit congratulated Trustee Sumner on her recent fall political race.

Village President Frazer reported that on October 5, 2018 President Frazer represented the Village of Fox Point at the investiture of Kathleen Rinehart as the ninth President of Cardinal Stritch University. The event was attended by Mayor Tom Barrett and Mayor Bryan Kennedy, as well as Archbishop ListECKi. On November 12, 2018 Fox Point was honored to host the monthly meeting of the Milwaukee County Intergovernmental Cooperation Council (ICC).

Village Manager Scott Botcher reported he has been invited to participate as a member of a round table with the Secretary of the Department of Revenue; there will be fifteen to twenty people from around the state to represent issues regarding finance.

Adjourn

On motion of President Frazer, seconded by Trustee Tirado, and carried unanimously, the Village Board adjourned the Village Board meeting at 8:55 p.m.

Respectfully submitted,

*Kelly A. Meyer, CMC/WCMC
Village Clerk Treasurer*

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
NOVEMBER 19, 2018**

A meeting and public hearing of the Fox Point Village Board was held on Monday, November 19, 2018 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Manager to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Greg Ollman

Those absent included:

Trustee Bill Kravit

Also present are Village Manager Scott Botcher and Assistant Village Manager Michael Pedersen.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Public Hearing: Proposed 2019 Village Budget

On motion of Trustee Sumner, seconded by Trustee Fonstad, and carried unanimously, the Board opened the Public Hearing at 7:01 p.m.

On motion of Trustee Sumner, seconded by Trustee Fonstad, and carried unanimously, the Board closed the Public Hearing at 7:02 p.m.

Resolution to Adopt the 2019 Village General Fund Budget, Designated Fund Budgets, and Shared Services Budgets; Levy Taxes; and Impose Delinquent Water and Sewer Charges on the Tax Roll

On motion of Trustee Fonstad, seconded by Trustee Symchych, the Village Board adopted the Resolution language for the 2019 Village General Fund Budget, Designated Fund Budgets, and Shared Services Budgets; Levy Taxes; and Impose Delinquent Water and Sewer Charges on the Tax Roll, and authorize the Village Manager to insert the accurate totals in the resolution.

Adjourn

On motion of Trustee Ollman, seconded by Trustee Tirado, and carried unanimously, the Village Board adjourned at 7:07 p.m.

Respectfully submitted,

*Michael Pedersen
Assistant Village Manager*



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: December 4, 2018
Re: Acceptance of Indian Creek Maintenance Proposal

In 2006 and 2007, the Milwaukee Metropolitan Sewerage District reconstructed the drainage way along Indian Creek to accommodate a 1% probability storm (often referred to as a 100-year storm). The agreement with the Village of Fox Point required MMSD to maintain the creek bed (in essence, the flow line) for a period of 5 years and, thereafter, maintenance of Indian Creek would become the Village of Fox Point's responsibility.

In recent years, cattails have overgrown the desired native vegetation. In order to properly manage the cattail growth and establish the desired native species, Marek Landscaping (which has performed maintenance on Indian Creek in the past under contract with MMSD) was contacted to provide the Village with proposals to remove the cattail mass and to begin re-establishing the native vegetative species.

In 2015, Marek began a management program along the creek bed which included cattail control and vegetation maintenance. These activities continued in 2016 through 2018 and have been very successful at significantly reducing the cattail population. The activities undertaken by Marek have helped in managing the cattails and other invasive plant species. In 2018, they performed additional tasks including teasel control and control of tree seedlings in the area between Seneca and Manor. I am recommending that the Village continue with the active management program and I requested that Marek submit another proposal for this year's activities.

Marek has submitted a proposal that includes cattail and invasive species control over the entire creek bed, control of tree seedlings from Port Washington Road to Spooner, and preparation of progress and year end reports. Based on my review of the proposal, it is my recommendation that the Village Board accept the proposal of Marek Landscaping for the 2019 Indian Creek vegetative maintenance in an amount not to exceed \$12,530 and authorize the Village President and Village Clerk to sign the agreement on behalf of the Village. The Village has budgeted \$13,500 in the storm water utility to fund these activities.

Proposal

Marek Landscaping LLC

Client Name: Village of Fox Point

Project Name: Indian Creek Vegetation Management 2019

Jobsite Address: North Indian Creek Pkwy Fox Point, WI

Billing Address: 7200 North Santa Monica Blvd Fox Point,
WI 53217

Estimate ID: EST1133660

Date: Nov 19, 2018

Cattail Control and Maintenance (6.5 acres) \$3,960.00

Entire 6.5 acre site.

Herbicide applications to cattail regrowth via backpack sprayers and wick applicators using aquatic use approved herbicides.

- 2 visits (approximately July and September)

Teasel and Thistle Control (6.5 acres) \$3,960.00

Entire 6.5 acre site.

Invasive species throughout the site, which was most dominantly teasel and thistle in 2018, will be controlled by a combination of cutting, pulling, targeted herbicide application with backpack sprayers or spray bottles, and collection of invasive seed.

- 3 visits throughout season

Control of Tree Seedlings - Area 1 \$3,730.00

North Port Washington Road to Park/Foot Bridge

Control of Ash, Buckthorn, and other tree seedlings within creek bed and back-up areas. Control will consist of cutting and/or mowing seedlings and stump treating with an herbicide labeled for aquatic use, or basal bark treating seedlings with an herbicide labeled for aquatic use.

Progress Monitoring and End of the Year Report \$880.00

Includes inspections to monitor progress and a summary to report the year's efforts and make recommendations for future work.

Subtotal	\$12,530.00
Taxes	\$0.00
Estimate Total	\$12,530.00

Thank you for your business. This proposal becomes the working contract when signed.

Progress invoices will be sent as work is completed. Payment due within 30 days of invoice.

Estimate authorized by: _____
Company Representative

Signature Date: _____

Estimate approved by: _____
Customer Representative

Signature Date: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: December 4, 2018
Re: Recommendation for 2019 Forestry Services

Since the retirement of the past Village Forester and solicitation of proposals for Village Forester services, the Village has retained Wachtel Tree Science each year to serve as its Village Forester. Wachtel Tree Science has submitted a proposal to provide all necessary forestry services for 2019 including responding to resident requests, coordinating tree planting activities, and participation in the civic and volunteer groups, among others for an amount not to exceed \$40,000. The cost of the proposal is consistent with prior proposals received from Wachtel and reflects the additional work undertaken each of the past few years that have required the execution of a change order.

Village staff has been very pleased with Wachtel Tree Science's performance in providing Village Forester services for Village. Given the firm's performance and the fact that Wachtel Tree Science was the only firm that expressed an interest in serving as the Village Forester when proposals from qualified applicants were sought in 2008, it is my recommendation that the Village Board accept the proposal from Wachtel Tree Science for Village Forester services in 2019 in an amount not to exceed \$40,000 and that the Village President and Village Clerk be authorized to sign the contract on behalf of the Village. Funding is proposed to be allocated from the General Fund.

AGREEMENT BETWEEN THE VILLAGE OF FOX POINT
AND WACHTEL TREE SCIENCE & SERVICE
FOR VILLAGE FORESTRY SERVICES

This contract entered on the last date of execution shown below, between the Village of Fox Point (the "Village") a municipal corporation duly existing in the State of Wisconsin, and Wachtel Tree Science and Service, Inc. ("Wachtel"), a Wisconsin corporation.

In consideration of the mutual promises and covenants described herein, and for other good and valuable consideration which is duly acknowledged, Village and Wachtel agree that Wachtel shall provide the following services to the Village of Fox Point for the 2019 calendar year, subject to the following terms and conditions:

1. Respond to and resolve client requests on a weekly basis in accordance with Village codes to include:
 - Site visit including resolution
 - Phone call, letter or electronic mail message to resident with resolution
 - Create a work order for field crews
 - Follow up on resident requests (especially bluff work)
2. Perform Village-wide "scout" surveys to check for the presence of Dutch Elm disease, Gypsy Moth and Emerald Ash Borer.
3. Coordinate contracts and operations to ensure that Village services in regard to Forestry are not disrupted. Contracts will include tree planting, pruning, removal, and stump removal operations.
4. Design and implement a tree planting program to include:
 - Identify locations for replacement trees where feasible
 - Provide homeowner input in selection and diversity
 - Review Village property for tree planting opportunities
 - Work within a defined budget
5. Review and keep up to date the Village pruning cycle.
6. Develop a yearly Forestry budget for Village approval.
7. Lead and participate in the following groups:
 - Tree commission
 - Indian Creek Stewardship group
 - Fox Point Foundation
8. Prepare annual Tree City USA and Bird City Wisconsin applications.

9. Conduct an Arbor Day celebration with assistance from the Fox Point Federated Garden Club (if the club is inclined to assist) and participate in the annual International Migratory Bird Day celebration held in May.
10. Assist the Village in any forestry related grant writing and grant administration.
11. Term. The term of this agreement shall be for the calendar year 2019. Either party can terminate this agreement at any time upon thirty (30) days written notice.
12. Payment Terms. The above work shall be at an hourly rate of \$130.00 with estimated hours of 308 for a yearly total of \$40,000. The parties recognize and agree that charges to the Village shall not exceed \$40,000 for the term of this agreement. Wachtel Tree Science and Service shall provide written notice to the Village Manager and Village Director of Public Works when the number of hours reaches 275, and also if it appears that the work contemplated by this agreement cannot be completed within the 308 hour estimate.
13. Nature of Relationship. It is the mutual intent of the parties that this agreement shall create an independent contractor's agreement as such is defined under all applicable laws of the State of Wisconsin, and shall specifically not be construed as an employer/employee relationship. Wachtel shall retain full right and authority to control the methodology in the implementation of their contractual obligations, and shall exercise independent discretion in all matters of their professional expertise. Wachtel shall report to the Village Director of Public Works, or his/her designee, periodically as reasonably necessary to apprise the Village of the progress of the projects, and as to any matters of concern.
14. Public Records Responsibilities. Village and Wachtel recognize that applying applicable Wisconsin public records laws to particular records requests can be difficult, in light of copyright and other confidentiality protections. To ensure that applicable laws are followed, both with regard to private rights, and with regard to public records laws, Village and Wachtel agree as follows. When Village receives public records requests for matters that Village believes might be proprietary or confidential information, Village will notify Wachtel of the request. Within three (3) days of such notification (subject to extension of time upon mutual written agreement), Wachtel shall either provide Village with the record that is requested, for release to the requestor; or Wachtel shall advise Village that Wachtel objects to the release of the requested information, and the basis for the objection. If for any reason Village concludes that Village is obligated to provide a record to a requestor that is in Wachtel's possession, Wachtel shall provide such records to Village immediately upon Village's request. Wachtel shall not charge for work performed under this paragraph, except for the "actual, necessary and direct" charge of responding to the records request, as that is defined and interpreted in Wisconsin law.

In addition to, and not to the exclusion or prejudice of, any provisions of this agreement or documents incorporated herein by reference, Wachtel shall

indemnify and save harmless and agrees to accept tender of defense and to defend and pay any and all legal, accounting, consulting, engineering and other expenses relating to the defense of any claim asserted or imposed upon the Village, its officers, agents, employees and independent contractors growing out of (i) Village's denial of a records request, based upon objections made by Wachtel, or (ii) Wachtel's failure to provide records to Village upon Village's request; or (iii) Village's charges made to a records requestor, based upon reimbursement of costs Wachtel charged to Village in responding to a records request; or (iv) Village's lack of timely response to a records request, following Wachtel's failure to timely respond to Village as required herein; or (v) Village's provision of records to a requestor that were provided to Village by Wachtel in response to a records request. Wachtel's claims of proprietary rights, or any other copyright or confidentiality claims, shall be waived such that Village may provide all requested documents, programs, data, and other records to the requestor, upon failure by Wachtel to defend, indemnify or hold harmless the Village as required herein, and/or upon judgment of a court having jurisdiction in the matter requiring release of such records.

Dated this ____ day of _____, 20__.

VILLAGE OF FOX POINT

Douglas H. Frazer, Village President

ATTEST:

Kelly Meyer, Village Clerk

Dated this ____ day of _____, 20__.

Wachtel Tree Science & Service, Inc.

By: _____
David J. Scharfenberger, President

By: _____
John T. Gall, Special Projects
Coordinator



Mr. Scott Brandmeier
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Dear Mr. Brandmeier:

Thank you for giving us the opportunity to work with you these past 10+ years. I have enjoyed building the rapport with you, Mike and all the staff at the Village of Fox Point. Through this time, I have also been able to gain a better understanding of the needs of the residents and the challenges facing the urban forest of Fox Point.

Below is our proposal to continue the services we have been providing. At the end of the proposal is an hourly rate for our services and an estimate of total hours for the coming calendar year.

All of us here at Wachtel Tree Science look forward to a continued relationship with you and the Village of Fox Point.

[] 1. Consulting

Provide the following services for the Village of Fox Point for the 2019 calendar year:

1. Respond to and resolve citizen requests on a weekly basis in accordance with Village Codes to include:

- Site visit including resolution
- Phone call/letter/email to resident with resolution
- Create work orders for field crews as needed
- Follow up to those issues requiring follow up (especially bluff permits)

2. Perform city wide "scout" surveys as necessary to check for the presence of Dutch Elm disease (DED), Gypsy Moth (GM) and Emerald Ash Borer (EAB)

3. Coordinate contracts/operations to ensure that village services in regard to Forestry are not disrupted, including:

- Tree Planting/Pruning/Removal/Stump Removal operations with DPW

4. Design and implement a tree planting program to include:

- Identify locations for replacement trees where feasible for removed trees
- Provide homeowner input in selection and diversity
- Review Village property for tree planting opportunities

17075

Page 2 of 2

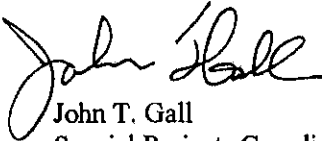
11/27/2019

- Work within a defined budget
5. Oversee the goals and objectives of the Emerald Ash Borer Management Plan
 - Assist with the creation of a policy for handling residential wood that is generated from DED and EAB infected trees
 6. Review and coordinate with the Public Works foreman to keep up to date, as feasible, the Village ward pruning cycle
 7. Develop a yearly Forestry budget for Village approval
 8. Lead and participate in the following groups as requested:
 - Tree Commission
 - Indian Creek Stewardship group
 - Fox Point Foundation
 9. Prepare annual Tree City USA and Bird City Wisconsin applications
 10. Conduct a Arbor Day celebration with assistance from the Fox Point Federated Garden Club and participate in the annual International Migratory Bird Day celebration held in May
 11. Assist the Village in any forestry-related grant writing and grant administration
- The above work is proposed at an hourly rate of \$130.00 with estimated hours of 308.0 for a yearly total of \$40,000.00

The above-proposed services are not subject to any local, county and state sales taxes.

To accept this proposal once approved by the Village Board, sign and return one copy to Wachtel Tree Science.

Sincerely,



John T. Gall
Special Projects Coordinator
Certified Arborist, WI-0249AM
Certified Municipal Specialist

(Village of Fox Point)

Date: _____



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
CC: John Gall
Date: December 4, 2018
Re: Recommendation for 2019 Emerald Ash Borer (EAB) Management

During budget deliberations in 2012, Village Staff along with our Forester, Wachtel Tree Science (Wachtel), recommended an 8-year Emerald Ash Borer (EAB) Initiative whereby the Village allocate \$154,000 annually to manage, treat and selectively remove ash trees in the Village. The funding for the first year of the EAB Initiative was approved for 2013. The Village is entering the seventh year of the eight-year program and funding was included in the 2019 budget to continue the initiative.

As our Contract Forester, Wachtel oversaw the first six years of the initiative between 2013 and 2018. To maintain continuity and to provide efficient services to the Village, Wachtel has submitted a proposal to conduct additional EAB Management activities including ash tree removal, replanting and treatment, and coordination of the incorporation and integration of the data collected into the Village's GIS database. The services provided are in addition to the regular forestry services to be performed by Wachtel this year.

Wachtel has submitted a proposal in the amount of \$15,000 to perform the EAB Management activities in 2019. The proposed funding is static from 2017 and 2018. It is my recommendation that the Village Board accept the proposal of Wachtel Tree Science in an amount not to exceed \$15,000 to conduct EAB Management activities for the Village and that the Village President and Village Clerk be authorized to sign the proposal on behalf of the Village with funding to come from the Capital Projects Fund.



**AGREEMENT BETWEEN THE VILLAGE OF FOX POINT
AND WACHTEL TREE SCIENCE & SERVICE
FOR PROFESSIONAL ARBICULTURAL CONSULTING SERVICES
EMERALD ASH BORER INITIATIVE - 2019**

This contract entered on the last date of execution shown below, between the Village of Fox Point (the "Village") a municipal corporation duly existing in the State of Wisconsin, and Wachtel Tree Science and Service, Inc. ("Wachtel"), a Wisconsin corporation.

In consideration of the mutual promises and covenants described herein, and for other good and valuable consideration, which is duly acknowledged, the Village and Wachtel agree that Wachtel shall provide the following services to the Village of Fox Point for the 2019 calendar year, subject to the following terms and conditions:

I. For Administration of 2019 Village Budgeted Funds for EAB Activities

Wachtel will perform the following administrative duties for contracting ash tree removal, stump removal and site restoration; tree replacement plantings; and ash tree treatments within the Village's 2019 capital projects budget for such activities.

1. Utilizing the Village's GIS street, park/ public property tree inventories, locate and field verify ash that meet the criteria as determined by the Village to be candidates for removal or treatment during the 2019 season.
2. Prepare informational letters (if determined to be necessary) explaining the process of the removal, replacement and treatment programs. The Village would send the letter, approved by Village staff, to residents that are impacted by this program.
3. Prepare bid documents for: tree removal, stump removal, tree treatment, and new tree planting. Village staff will incorporate these specifications into complete bid documents. The Village will advertise and mail documents to prospective bidders from a bidders list provided by the consultant. Consultant to assist Village staff with selection of qualified contractors to perform the work.
4. Select diverse species of trees that will be used in the replanting effort.
5. Mark trees that are identified for treatment or removal and locate sites where new trees will be planted.
6. Assist Village staff as requested with inspection of work by contractors.

Our work will be on a time and materials basis at a cost not to exceed \$15,000.00, with an estimate of approximately 115 hours. Our hourly rate is \$130 for the Project Manager and \$105 for a Staff Certified Arborist. We anticipate being able to begin work soon after receiving approval from the Village to proceed. The timetable as has been discussed includes having the ash treatments completed by July 15th for trunk injected products, the tree removal contract

awarded by November 2019 and replanting stock secured by December 2019 for the appropriate spring 2020 planting time.

II. Miscellaneous Provisions

1. **Term.** The term of this agreement shall be for the calendar year 2019. Either party can terminate this agreement at any time upon thirty (30) days written notice.
2. **Payment Terms.** The above work shall be at an hourly rate of \$130.00 for Project Manager and \$105.00 for a Staff Certified Arborist with a total cost of \$15,000. The parties recognize and agree that charges to the Village shall not exceed \$15,000 for the term of this agreement without a written change order approved by the Village Board.
3. **Nature of Relationship.** It is the mutual intent of the parties that this agreement shall create an independent contractor agreement as such is defined under all applicable laws of the State of Wisconsin, and shall specifically not be construed as an employer/employee relationship. Wachtel shall retain full right and authority to control the methodology in the implementation of their contractual obligations, and shall exercise independent discretion in all matters of their professional expertise. Wachtel shall report to the Village Director of Public Works or his/her designee, periodically as reasonably necessary to apprise the Village of the progress of the projects, and as to any matters of concern.
4. **Public Records Responsibilities.** Village and Wachtel recognize that applying applicable Wisconsin public records laws to particular records requests can be difficult, in light of copyright and other confidentiality protections. To ensure that applicable laws are followed, both with regard to private rights, and with regard to public records laws, Village and Wachtel agree as follows. When Village receives public records requests for matters that Village believes might be proprietary or confidential information, Village will notify Wachtel of the request. Within three (3) days of such notification (subject to extension of time upon mutual written agreement), Wachtel shall either provide Village with the record that is requested, for release to the requestor; or Wachtel shall advise Village that Wachtel objects to the release of the requested information, and the basis for the objection. If for any reason Village concludes that Village is obligated to provide a record to a requestor that is in Wachtel's possession, Wachtel shall provide such records to Village immediately upon Village's request. Wachtel shall not charge for work performed under this paragraph, except for the "actual, necessary and direct" charge of responding to the records request, as that is defined and interpreted in Wisconsin law.

In addition to, and not to the exclusion or prejudice of, any provisions of this agreement or documents incorporated herein by reference, Wachtel shall indemnify and save harmless and agrees to accept tender of defense and to defend and pay any and all legal, accounting, consulting, engineering and other expenses relating to the defense of any claim asserted or imposed upon the Village, its officers, agents, employees and independent contractors growing out of (i) Village's denial of a records request, based upon objections made by Wachtel, or (ii) Wachtel's failure to provide records to Village

upon Village's request; or (iii) Village's charges made to a records requestor, based upon reimbursement of costs Wachtel charged to Village in responding to a records request; or (iv) Village's lack of timely response to a records request, following Wachtel's failure to timely respond to Village as required herein; or (v) Village's provision of records to a requestor that were provided to Village by Wachtel in response to a records request. Wachtel's claims of proprietary rights, or any other copyright or confidentiality claims, shall be waived such that Village may provide all requested documents, programs, data, and other records to the requestor, upon failure by Wachtel to defend, indemnify or hold harmless the Village as required herein, and/or upon judgment of a court having jurisdiction in the matter requiring release of such records.

Dated this ____ day of _____, 20__.

VILLAGE OF FOX POINT

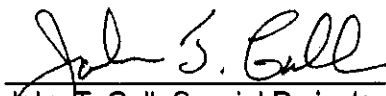
Douglas H. Frazer, Village President

ATTEST:

Kelly Meyer, Village Clerk

Dated this ____ day of _____, 20__.

Wachtel Tree Science & Service, Inc.

By: 

John T. Gall, Special Projects
Coordinator



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: December 4, 2018
Re: Recommendation for 2018 Sanitary Sewer Rehabilitation Design

As part of the Village of Fox Point's ongoing capital improvement projects, the Department of Public Works is coordinating work associated with the rehabilitation of sanitary sewers located in Sanitary Sewer Basin No. 6 totaling approximately 7,800 linear feet of sewer lining and one spot repair. This work is being proposed to address deficiencies in the sanitary sewer lines. Rehabilitation of the sanitary sewers will include cured in place pipe (CIPP) lining.

Kapur & Associates has been actively involved in the infiltration and inflow analysis and other sanitary sewer projects for the Village and is intimately familiar with the deficiencies in these sanitary sewer segments. Therefore, it is my recommendation that the Village retain Kapur & Associates to perform the design and construction document preparation activities associated with this project. They have submitted a proposal in an amount not to exceed \$10,818. I have reviewed the proposal and find it to be reasonable and appropriate. It is my further recommendation that the Village President and Village Clerk be authorized to sign the contract on behalf of the Village. Funding is proposed to be allocated from the Sanitary Sewer Fund.

we listen. we innovate. we turn your vision into reality.

**CONTRACT BETWEEN
VILLAGE OF FOX POINT
AND
KAPUR & ASSOCIATES, INC.**

DESIGN FOR 2019 SANITARY SEWER REHABILITATION

We are pleased that the Village has requested Kapur & Associates, Inc. perform professional engineering services for the above referenced project. The 2019 Sanitary Sewer Rehabilitation project includes rehabilitation of the sanitary sewers main line in Basins No. 6

Base Bid will include design for rehabilitation of approximately 7,800 L.F. of sanitary sewer main line:

- Approximately 5,200 L.F. of 8-inch sanitary sewer pipe by installation of CIPP lining (19 segments)
- Approximately 2,600 L.F. of 10-inch sanitary sewer pipe by installation of CIPP lining (10 segments)
- Sanitary Sewer 8" spot repair – one each

The scope of work includes time for collection of data and design work as follows:

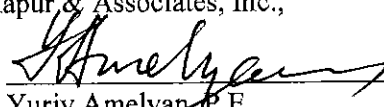
- Meetings with the Village Staff
- Preliminary and final design, including verification of design data from the existing CCTV inspection/video
- Prepare Bidding/Contract document, engineering cost estimate
- Publishing, bid opening, finalizing the bid tab upon review of the bids received, award recommendation to the low bidder
- Prepare copies of CCTV video for the prospective bidders

Our design fee is detailed in the attached Fee Schedule. The not to exceed fee for design is \$10,818.00 which included reimbursable expenses.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By:


Yuriy Amelyan, P.E.,
Senior Project Manager

Date:

11-30-2018

For the Village of Fox Point,

By:

Douglas H. Frazer
Village President

Date:

By:

Kelly Meyer
Village Clerk

Date:

R:\Proposals\MUNICIPAL\Fox Point\2019 Sanitary Sewer Rehabilitation\Contract\Contract 2019 Sanitary Sewer Rehab.doc

**ENGINEERING COST NOT TO EXCEED
2019 SANITARY SEWER REHABILITATION DESIGN
VILLAGE OF FOX POINT**

TASK	Project Manager	Project Engineer	Cad Technician	Total Task Hours	Total Task Cost
	\$145.00	\$108.00	\$78.00		
Meetings with Village Staff	2	2		4	\$506.00
Preliminary and final design of approximately 7,800 LF of sanitary sewer rehab including verification of design data from the existing CCTV inspection/video	8	24	8	40	\$4,376.00
Bidding/Contract Document, engineering cost estimate	8	16	8	32	\$3,512.00
Publishing, bid opening, finalizing the bid tab and award recommendation to the low bidder	8	8		16	\$2,024.00
Estimated Reimbursable Expenses				NA	\$400.00
TOTAL	26	50	16	92	\$10,818.00





VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works *SB*

Through: Scott Botcher, Village Manager *SAB*

Date: December 4, 2018

Re: Recommendation for Acceptance of Proposal for GIS Database Enhancements and Maintenance

As part of the Village's continuing Geographic Information System (GIS) database development, Village staff has requested that Ruekert & Mielke, Inc., the Village's GIS consultant, perform continuing work to the tools within the database based on activities performed throughout the year. Items proposed to be performed include the following:

1. Mapping utility easements. As projects progress during the year, invariably easements are secured for work performed on private property. These easements are recorded at the Register of Deeds and, once recorded, sent to Ruekert Mielke for incorporation into the GIS database. It is estimated there will be six to ten easements in 2018.
2. CCTV video links. Each year a contractor is hired to televise our sanitary sewers. We are beginning to update the GIS database by adding the most current video events to the individual sewer segments.
3. Utility mapping and as-built maintenance. After each project, the as-built conditions are sent to Ruekert Mielke and they convert the digital information to our GIS database.
4. Tree inventory. Our Forester will be undertaking a new tree inventory (5-year update) in 2019 and Ruekert Mielke will perform necessary tasks during and after the inventory is complete.
5. MMSD data transfers. After the completion of private property infiltration and inflow projects, data within GIS must be conveyed to MMSD prior to receiving reimbursement.
6. Maintenance and hosting of the website by Ruekert Mielke.

I have reviewed the proposal and find the costs to be reasonable. Of the total cost of \$19,790, \$9,790 is related to the annual hosting costs – hosting and maintaining the Village GIS database. The remaining \$10,000 is divided into the other tasks and is drafted such that they are charged on a time and materials basis and the costs will reflect the actual hours spent on developing the tools.

Therefore, it is my recommendation that the Village Board accepts the proposal from Ruekert & Mielke, Inc. in an amount not to exceed \$19,790 and authorizes the Village President and Village Clerk to sign the contract on behalf of the Village. Funding for this project is budgeted in the Sanitary Sewer Fund, Water Fund and Stormwater Utility and there is adequate budget to cover the cost of this work.



Your Infrastructure Ally

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

December 4, 2018

Mr. Scott P. Brandmeier, P.E.
Director of Public Works/Village Engineer
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

Re: 2019 GIS Annual Services Agreement

Dear Scott,

In response to our recent discussions and your GIS budgeting efforts, we are presenting you this cost proposal for our GIS services and associated fees for 2019. On the following pages we've described the different components of the efforts that were discussed in our previous conversation and provided a cost table to breakdown the price of each component.

Item 1 – GIS Services – Data/Site Maintenance

1. Map Utility Easements – Digitize easement boundaries, apply attributes and link appropriate documents to the corresponding easements. (9 hrs.) approx.
2. CCTV Videos - Organize and review CCTV data to establish data and labeling parameters. Link CCTV videos to corresponding pipes segments. (19 hrs.) approx.
3. Utilities Mapping – Map new/upgraded utilities, attribute the pipes and structures with type, size, length, material, location, etc. Link asbuilt sheets to corresponding pipes and structures for the sanitary, water, and storm sewer system. (30 hrs.) approx.
4. Tree Inventory – Set up new tree database for new inventory, set up pin point for the collection effort. Publish data to the website and QC for errors or data discrepancies. (19 hrs.) approx.
5. As-built maintenance for 2018 construction projects - Goodrich, Poplar, Club, and Lilac. Update utilities from provided records (storm, water, and green infrastructure). (9 hrs.) approx.
6. MMSD data transfers - assist the Village in providing MMSD the exported private property lateral information that the Village staff had incorporated into the GIS. (4 hrs.) approx.

~GIS Dept > Web_Services > 2019 Web Hosting, Maintenance and Enhancements Budget Letters > Fox Point, Village of > Fox Point-2019 GIS Agreement.docx~

Mr. Scott P. Brandmeier, P.E.
2019 GIS Annual Services Agreement
December 4, 2018
Page 2

Item 2 – Core Services

R/M's GIS Core Services cover the behind the scenes cost of hardware and software maintenance, security, and upgrades. Core Services cover the cost of coordination and communication for troubleshooting issues and optimizing the process and functionality of the software that make up AssetAlly.

GIS Core Services include:

1. Hardware maintenance.
 - R/M will ensure its platform, networking, and hardware resources meet or exceed industry standards for performance and security.
2. Software maintenance.
 - R/M will ensure software resources it uses meet or exceed industry standards for performance and security.
3. Software upgrades.
 - R/M will regularly test and install Routine Upgrades to improve functionality and performance. R/M will make reasonable efforts to ensure there are no negative impacts on critical features before installing Routine Upgrades.
4. Troubleshooting.
 - R/M will make reasonable efforts to resolve errors or technical issues discovered by Authenticated Users. Client understands R/M cannot guarantee a complete or immediate resolution due to circumstances out of R/M's control such as software bugs, unforeseen use cases, etc.
5. Optimization.
 - From time to time, R/M may undertake efforts to improve performance or overall system efficiency.
6. Communication.
 - R/M will make reasonable efforts to contact the Client regarding significant scheduled system downtime in advance.



Your Infrastructure Ally

Mr. Scott P. Brandmeier, P.E.
2019 GIS Annual Services Agreement
December 4, 2018
Page 3

Cost

Item	Scope of Services	Unit	Cost
1	GIS Services – Data/Site Maintenance		
	• Utility Easements	T.M.	\$ 1,200
	• Link CCTV Video	T.M.	\$ 2,500
	• Utilities Mapping	T.M.	\$ 3,800
	• Tree Inventory Updates	T.M.	\$ 2,500
	• 2018 As-built Maintenance	T.M.	\$ 1,200
	• MMSD Data Transfers	T.M.	\$ 600
2	Core Services	A.S.	\$ 7,990
	Total		\$19,790

A.S. = Annual Subscription
T.M. = Time and Material

We appreciate the opportunity to serve you and welcome your feedback and ideas on how we can provide even greater products and services. If you have any questions regarding our services and fees, please contact our office.

The above described professional services will be provided to you in accordance with the attached two page **RM Standard Terms & Conditions (GIS)** dated May 19, 2015, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Very truly yours,

RUEKERT & MIELKE, INC.

Timothy J. Anderson
CADD/GIS Team Leader
tanderson@ruekert-mielke.com

TJA:jkc

Enclosure

cc: Stanley R. Sugden, P.E., Ruekert & Mielke, Inc.
Christopher P. Berryman, Ruekert & Mielke, Inc.
File



Your Infrastructure Ally

Mr. Scott P. Brandmeier, P.E.
2019 GIS Annual Services Agreement
December 4, 2018
Page 4

CLIENT NAME:

Village of Fox Point

ENGINEER:

Ruekert & Mielke, Inc.

By: _____

Title: _____

Date: _____

ATTEST:

By: _____

Title: _____

Date: _____

By: 
Stanley R. Sugden, P.E.

Title: President

Date: December 4, 2018

Designated Representative:

Name: _____

Title: _____

Phone Number: _____

Designated Representative:

Name: Christopher P. Berryman

Title: GIS Analyst

Phone Number: (262) 542-5733

Ruekert & Mielke, Inc. Standard Terms and Conditions (GIS Services)

Effective May 19, 2015

A. Standards of Performance

The standard of care for all professional consulting and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Consultant.

B. Authorized Representative

With the execution of this Agreement, Consultant and Owner shall designate specific individuals to act as Consultant's and Owner's representatives with respect to the services to be performed or furnished by Consultant and duties and responsibilities of Owner under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Consultant

Invoices will be prepared in accordance with Consultant's standard invoicing practices and will be submitted to Owner by Consultant monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice therefor, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, after giving seven days written notice to Owner, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges.

D. Ownership and Reuse of Documents

All materials developed, prepared, completed, or acquired by Consultant during the performance of the services specified in this contract, including all finished or unfinished surveys, data, drawings, maps, photographs, and reports, shall become the property of Owner and shall be delivered to Owner during the contract period. Such materials shall not be released by Consultant or used for other purposes at any time without the written approval of Owner.

No drawings, maps, photographs, documents, reports, or other data prepared or completed under this contract agreement shall be copyrighted by Consultant, nor shall any notice of copyright be registered by Consultant in connection with any such material prepared or completed under this contract.

E. Owner Provided Information

Consultant shall have the right to rely on the accuracy of any information provided by Owner. Consultant will not review this information for accuracy.

F. Access

Owner shall arrange for safe access to and make all provisions for Consultant and Consultant's consultants to enter upon public and private property as required for Consultant to perform services under this Agreement.

G. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants, or any of them to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, employees, agents, and Consultants, or any of them, shall not exceed the total amount of \$2,000,000.00.

H. Insurance

Consultant will maintain insurance coverage for Workers' Compensation, General Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

I. Termination of Contract

Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Owner may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Owner with 30 days written notice. In the event of suspension or cancellation for convenience by Owner, Owner shall pay to Consultant all amounts owing to Consultant under this Agreement, for all work performed up to the effective date of notice.

J. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and consultants in the performance of Consultant's services under this Agreement.

2. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and consultants with respect to this Agreement.

3. To the fullest extent permitted by law, Consultant's total liability to Owner and anyone claiming by, through, or under Owner for any injuries, losses, damages and expenses caused in part by the negligence of Consultant and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Consultant's negligence bears to the total negligence of Owner, Consultant, and all other negligent entities and individuals.

4. The indemnification provision of paragraph J.1. is subject to and limited by the provisions agreed to by Owner and Consultant in paragraph G. "Limit of Liability," of this Agreement.

K. Independent Contractor

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Owner or the Consultant. Consultant's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder. Owner agrees to include a provision in all contracts with Contractors and other entities involved in this project to carry out the intent of this paragraph.

L. Force Majeure

Consultant shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond Consultant's reasonable control.

M. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

N. Dispute Resolution

Owner and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out of or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation. This Agreement shall be interpreted according to and governed by the laws of the State of Wisconsin.

O. Public Records

Consultant agrees to comply with the requirements of Wisconsin Statutes Sections 19.32 to 19.39 and Sections 19.81 to 19.98 – Wisconsin Public Records Law and Open Meetings Law.

END OF DOCUMENT



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SAB*
Date: December 4, 2018
Re: Recommendation for Acceptance of Change Order No. 1 for the Goodrich Lane Green Infrastructure Project

WSO Grading and Excavating, LLC was the low bidder for the construction of the green infrastructure project on Goodrich and Gray Log Lanes. As construction progressed, multiple meetings were held to discuss constructability concerns, quantity estimates, the condition of the existing wing walls, and paving of the roads. These are explained in more detail in the following paragraphs and form the basis of the change order.

- Constructability concerns. Work on the project was scheduled to begin as early as April 1 but a mid-April snowstorm delayed the start of construction until after Memorial Day (as the slopes of the ravines did not dry out adequately to safely perform the work). Then, in mid-August through early September, the Village experienced between 15 and 20 inches of rain. The severity of the storms washed out some of the work that had been completed and resulted in significant delays as, again, the ravine slopes did not dry out adequately until later in the season. As a result, the decision was made to finish work on the east ravine and complete the west ravine in 2019. The change order reflects a substantial completion date of June 30, 2019 as a result of the weather impacts.
- Quantity estimates. During construction, WSO noted that the quantities identified in the bid documents did not accurately reflect the actual quantities needed to perform the work. In particular, an assumption had been made in the contract that the soils excavated for the construction of the regenerative stormwater conveyance channels (RSCs) could be used to backfill the rills and gullies under the bridge before installing the geoweb and stone. Unfortunately, those soils consisted predominantly of loose soil and Lannon stone – none of which would properly fill the rills and gullies. So, WSO proposed using 1 ¼-inch traffic bond as a better base/fill for the rills and gullies. Also, the contract estimated 40 tons of boulders would be needed to construct three RSCs (two in the east ravine and one in the west ravine). While a field decision was made to add a third RSC to the east ravine, the estimated quantity is off by over 160 tons. Additionally, in order to hold the geoweb and stone in place at the toe of slope, a field decision was made to add medium rip rap to the toe. The change order reflects an add of \$11,392.96 for the additional stone.

- Wing walls. As the slopes of the ravines were being excavated for the construction of the RSCs, it was discovered that the existing wing walls were poorly constructed. Namely, the wing walls were improperly tied into the bridge deck/abutments, had no footings and were poured directly on top of very old Lannon stone retaining walls that had been adjacent to the bridge. The only structural item holding the walls in place were roughly three half inch rebar drilled into the Lannon stone. After a field meeting with the various engineers, WSO and staff, it was determined that the wing walls on both bridges needed to be removed and replaced. As a side note, research discovered that the wing walls were a field add to the 1994/1995 bridge improvement project and it does not appear that there was much of a design associated with their construction. The change order reflects an add of \$39,000 for the east ravine bridge wing walls.
- Paving. Originally, the contract documents called for patching the trenches where the storm sewers were to be installed. Field adjustments needed to be made for some of the structures which resulted in some additional damage to the roads. Additionally, as noted above, the wing walls needed to be reconstructed and this resulted in large portions of the road section in front of the bridge deck to be removed/damaged during the replacement of the wing walls. As a result, it was determined that it would be more cost effective to repave Goodrich Lane from Gray Log east to Goodrich Court and to also pave sections of Gray Log Lane. This results in an add of \$55,000.50. It is important to note that the Village received a much better price on the asphalt work as a result of paving larger sections rather than patching the road and, based on the asphalt tickets, would have experienced an additional approximate \$10,000 to \$12,000 cost if we had been held to the unit price of the asphalt in the contract.

The total requested change order is \$105,393.46 and a substantial completion date of June 30, 2019. I have reviewed the requested change order amount and find it to be very reasonable. Therefore, it is my recommendation that the Village Board approve Change Order No. 1 from WSO Grading and Excavating in the amount of \$105,393.46 and authorize the Village President and Village Clerk/Treasurer to execute the change order on behalf of the Village. There is funding available in the storm water utility and the capital projects fund to cover the cost of this work.

Change Order: No. 1 Date: November 30, 2018
Name of Project: Goodrich Lane GI and Storm Water Improvement
OWNER: Village of Fox Point
CONTRACTOR: WSO Grading and Excavation, LLC.
ENGINEER: Kapur & Associates, Inc.

The following changes are hereby made to the Contract Documents: (attach supplemental documentation):

Additional work were performed due to field condition:

1. Medium RipRap installation 65.70 Ton x \$100.00 = \$6,570.00\$ 6,570.00
2. Installation of 1-1/4" TB 126.92 CY x \$38.00 = \$4,822.96\$ 4,822.96
3. Cast-in-place reinforced concrete wing walls at east bridge (4 each)\$39,000.00
4. Deduct: a) HMA pavement \$13,360.00 & b) Tack Coat \$48.00(\$13,408.00)
5. Add asphalt mill and asphalt paving of 18,660 SF of road.....\$68,408.50

(See attached Memo for clarification)

Change to CONTRACT PRICE:	\$	<u>105,393.46</u>
Original CONTRACT PRICE:	\$	<u>337,046.75</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDER:	\$	<u>337,046.75</u>
The CONTRACT PRICE due to this CHANGE ORDER will be increased by:	\$	<u>105,393.46</u>
The new CONTRACT PRICE including this CHANGE ORDER will be	\$	<u>442,440.21</u>

Change to CONTRACT TIME:

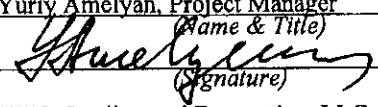
The CONTRACT TIME will be increased by _____ calendar days.

The date for completion of work will be June 30, 2019 Substantial (Date).

Final (Date)

The CONTRACTOR and OWNER hereby agree that the compensation to the CONTRACTOR affected hereby constitutes full settlement of the claims of the CONTRACTOR under this contract arising out of or incident to the changes effected hereby.

This document will become a supplement to the contract and all provisions will apply hereto.

Recommended by the ENGINEER: Yuriy Amelyan, Project Manager
(Name & Title)
 Date 11-30-2018
(Signature)

Accepted by the CONTRACTOR: WSO Grading and Excavation, LLC., Owner
(Name & Title)

(Signature) Date _____

Approved by the OWNER: Douglas H. Frazer, Village President
(Name & Title)

(Signature) Date _____

Kelly Meyer, Village Clerk/Treasurer
(Name & Title)

(Signature) Date _____



7711 N. Port Washington Road
Milwaukee, WI 53217
Ph: (414) 351-6668
Fax: (414) 351-4117

Memo

Date: November 28, 2018
To: Scott Brandmeier, Village of Fox Point
From: Yuriy Amelyan, Kapur & Associates, Inc.
RE: CCO #1

CCO #1 – Clarification:

1. Medium RipRap was used for the GeoWeb stabilization at the bottom of the ravine slope, as the design did not identify a stabilization technique for the toe of slope.
2. 1-1/4" TB stone was used under the east bridge to fill the washed out areas and stabilize the slopes prior to GeoWeb installation. The original contract called for utilization of existing soils from the RSC excavations but much of those areas consisted of large Lannon stone and other unsuitable soils.
3. Cast-in-place reinforced concrete wing walls at east bridge. (4 each =39 CY).
After the onsite meeting (7-10-2018) with Stormwater Solutions Engineering, GRAEF, Kapur & Associates, WSO and the Village of Fox Point, it was determined that existing concrete wing walls adjacent to the bridge abutments were completely deteriorated and needed to be replaced. Each existing wing wall was loose, separated from the bridge abutments, undermined and constructed on Lannon stone which allowed storm water to run underneath and create erosion on the ravine slopes. GRAEF provided a typical drawing for replacement of deteriorated wing walls. WSO demolished existing wing walls, stabilized ground and prepared a stone base, installed wood forming, and poured cast-in-place reinforced concrete wing walls (4 each =39 CY).
4. The original contract anticipated patching small sections of Goodrich where new storm sewer pipe would be installed. As construction progressed, it was determined that it would be more cost effective to replace sections of Goodrich and Gray Log Lanes. Based on the unit prices and the amount of asphalt used, the cost using the unit prices would have exceeded \$78,000.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
Date: December 4, 2018
Re: Acceptance of quote for repair of the storm grates in the 7900 block of North Beach Drive

During storm events in 2017, the storm grates in the 7900 block of North Beach Drive were damaged – the grates were bent from the weight of the material bearing down on the steel bars. Staff proposed that the grates be repaired and modified – removing every other bar to allow smaller debris to flow through without clogging the grates and to add an additional horizontal structural bar at the midpoint and bottom of the grates to improve the structural integrity of the grates.

WSO Grading and Excavating, LLC was contacted to provide a quote to the Village considering they have performed similar tasks for the Village in the past on other grates on Beach Drive. This project is proposed to be done during the winter months as rain events are less likely to occur thereby reducing the likelihood of debris washing into the storm sewer and blocking downstream structures (bends in the storm sewer and a manhole). WSO has submitted a quote in the amount of \$12,840 to perform the necessary repairs and enhancements, including sandblasting and galvanizing the grates.

I have reviewed the quote and find it to be very reasonable (\$25,000 was budgeted to perform the work). Therefore, it is my recommendation that the Village Board approve the quote from WSO Grading and Excavating in the amount of \$12,840 and authorize the Village Manager to sign the quote on behalf of the Village. There is funding available in the storm water utility to cover the cost of this work.



WSO Grading & Excavating LLC
121 Highview Drive
Cedarburg, WI 53012-2603
414-429-1002
wsollc@hotmail.com

ESTIMATE

ADDRESS

Village of Fox Point.
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

ESTIMATE # 2577

DATE 12/04/2018

EXPIRATION DATE 03/04/2019

WORKSITE

7900 North Beach Drive

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. WSO To Supply Labor , Material, and Machines To Re Work Storm Grates			9,900.00
2. Sand Blast (2) Storm Grates			
3. Straighten Out Grates			
4. Cut Off Damaged (Bent) Angle Steel Bars			
5. Cut Out Every Other 2" x 3/4" Bar			
6. Weld New 2" x 3/4" Bars On To Reinforce Grate			
7. Install 2" x 3/4" Bar On Bottom Of Outfall Structure			
8. Steel and Grate To Be Dipped In Hot Galvanizing			2,940.00
TOTAL			\$12,840.00

Accepted By

Accepted Date



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board

From: Scott A. Botcher, Village Manager 

Cc: Kelly Meyer, Clerk-Treasurer

Date: December 6, 2018

Re: Resolution Determining Certain Funds as Unassigned

As has been mentioned previously (as recently as our budget workshop), the Village's Inspections Fund has developed a sizable fund balance far in excess of what is necessary. Following consultation with our auditor, she has indicated that it would be appropriate for the Village Board to make a determination that a majority of the Inspections excess funds to be considered unassigned and move them into the General Fund where they will be co-mingled with our existing General Fund fund balance. This resolution facilitates that action.

I have recommended this previously and do so again this evening for two primary reasons;

1. The Inspections Fund does not need nearly this amount of Fund Balance to support its operation. In fact, the Inspections Fund currently generates revenues in excess of expenditures. Should the Inspections Fund at any point in the future require a subsidy, unassigned proceeds can be transferred from General Fund back to the Inspections Fund.
2. As the funds are unnecessary in the Inspections Fund, moving these funds prior to December 31 gives the Village the benefit of enhancing our General Fund fund balance for bond rating purposes.

The Resolution has been reviewed and approved by the Village Auditor. Following the resolution's adoption, the Inspections Fund will have an approximate December 31 balance of \$22,000.

I recommend its adoption. Thank you.

STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

RESOLUTION NO. 2018-XX

WHEREAS, the Village of Fox Point has an Inspections Fund that had been created for the accounting and funding of related Inspections activities; and,

WHEREAS, this Fund has been operating at a significant surplus; and,

WHEREAS, these revenues in excess of expenditures have helped create a significant fund balance in said Inspections Fund; and,

WHEREAS, this Inspections Fund Balance is not necessary for the operation of the Inspections Department and is not expected to be necessary for an extended period of time; and,

WHEREAS, these excess funds could be of greater value to the Village if they were deemed unassigned and transferred to General Fund fund balance;

NOW THEREFORE, BE IT RESOLVED that the Village of Fox Point hereby declares \$500,000 of the Inspections Fund fund balance as unassigned, and directs this same said amount of monies to be transferred to the General Fund fund balance as of this date.

PASSED AND ADOPTED by the Village Board of the Village of Fox Point, this 11th day of December, 2018.

Douglas H. Frazer
Village President

Countersigned:

Kelly A. Meyer, *WCMC/CMC*
Village Clerk/Treasurer



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Scott A. Botcher, Village Manager 
Cc: Plan Commission
Date: December 6, 2018
Re: Comprehensive Plan Update Proposal

In 2018, the Village Board included funds for an update of our Village's comprehensive plan. I presented the Village Board with a memo several months ago communicating how I saw the process formulating and have proceeded soliciting vendors for consulting with us along those same lines.

On your consent agenda is a recommendation to retain Vierbicher to work with the Village as we complete this task. I've included their proposal for your review.

Following discussions with a number of firms potentially interested in this work, two major consultants in this field submitted proposals; Vierbicher and Vandewalle. Mr. Pedersen and I met with each of them for approximately 90 minutes apiece allowing us to drill down into their proposal while allowing the consultants an opportunity to ask us any questions or seek clarifications they may desire. At the conclusion of these meetings, it was apparent to both Mr. Pedersen and myself that both firms had submitted very similar proposals and had reflected the interests of the Village moving forward.

Both firms have strong track records and I have little doubt that either would do a quality project. The significant difference between the two is in the cost. Vierbicher has proposed a cost of \$25,000, while Vandewalle submitted a cost of \$42,515.

There is one caveat of which you should be aware. The Village budgeted \$20,000 in the capital fund last year for the performance of this work. We certainly have a fund balance available to cover the additional \$5,000, but I wanted to be clear that this line item will be over by \$5,000. The Village does maintain a small fund balance with in the capital fund, as well as significant general fund balances, so the additional \$5,000 is not something that would preclude us from moving forward. I believe this project is very important and we are required to update a comprehensive plan every 10 years under state statute even if we did not wish to freshen it.

Should you approve moving ahead with this project, please be advised that we will have a discussion in January as to who or what body might serve as the steering committee for this endeavor. Mr. Pedersen and I have discussed this throughout and we will share our thoughts in January.

To summarize, staff recommends the selection of Vierbicher as the consultants to assist us in updating a comprehensive plan. As always, please contact me with any questions. Thank you.

Response Proposal to the Request for Qualifications for Professional Consulting Services for the Village of Fox Point Comprehensive Plan Amendment

Village of Fox Point



Prepared For:
Scott A. Botcher, Village Manager
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Prepared By:
Vierbicher
400 Viking Drive
Reedsburg, WI 53959

Contact Person:
Joshua Langen, AICP
jlan@vierbicher.com

Direct: (262) 408-5397

Prepared On:
October 5, 2018



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N27 W23957 Paul Road, Suite 105
Pewaukee, WI 53072
(262) 875-5000 phone
www.vierbicher.com

October 5, 2018

Scott A. Botcher, Village Manager
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Re: Village of Fox Point Comprehensive Plan Revision Project

Dear Mr. Botcher:

On behalf of Vierbicher, it is my pleasure to respond to the "Request for Qualifications" for Professional Services - Village of Fox Point Comprehensive Plan Amendment. We are excited about the opportunity to undertake a revision of your Comprehensive Plan and to partner with a Village that is actively seeking to plan for their future growth. Our project team includes individuals with comprehensive planning, housing market analysis, public participation process, resource conservation, and project implementation expertise. As you will see from our Firm Qualifications and Representative Project Sheets on the following pages, our team has the comprehensive planning experience needed to successfully complete the project in a coordinated and efficient manner. Our goal is to be a partner in an innovative project which enhances the Village's vitality through a long-range sustainable approach to future development based on the community's vision, the Village's assets and opportunities, and emerging trends that will impact the community.

Our proposal focuses on working closely with Village staff and the project Steering Committee throughout the planning process. We also believe it is essential to promote public engagement as much as possible to gain a deep understanding of the vision and aspirations of citizens. Our suggested scope includes numerous public participation events and stakeholder focus groups which will allow us to gather vital insights necessary to create a meaningful plan. Our extensive public participation toolkit includes engaging activities and successful online strategies which ensure a full range of voices are heard. The result of our work will be a modernized plan and a feasible implementation program for the Village that can shape investment decisions and provide a roadmap for balanced growth into the future. I'm confident that Vierbicher's Planning & Community Development team can help you revise a visionary Comprehensive Plan and provide the desired balance between growth and preservation.

We appreciate your time and consideration as you review our proposal to complete the Comprehensive Plan Amendment. We look forward to an opportunity to meet you and learn more about your team, your community, and your project. If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

Joshua Langen, AICP
Community Development Consultant
(262) 408-5397
ilan@vierbicher.com

vision to reality

Daniel J Lindstrom, AICP
Planning & Community Development Manager
(262) 408-5563
dlin@vierbicher.com



Description of Firm



Vision to Reality

Vierbicher is a community planning and civil engineering firm that has become a proven partner for thriving Wisconsin communities and developers. Our extensive experience working with both public and private clients has earned us the reputation as a trusted advisor and a firm that brings vision to reality.

Clients choose Vierbicher because we get projects done. While our core service is civil engineering, our extensive due diligence, market-based approach and public funding expertise have made us an industry leader with unmatched success rates.

In addition, our wide range of work with both public and private clients has uniquely positioned us to bring added value by connecting developers to community projects.

We pride ourselves on long-term client relationships, many spanning decades. Our multi-disciplined team of experts works collaboratively and efficiently from concept to completion to accomplish client goals on time and on budget.



INTEGRATED SERVICES

- Planning & Community Development
- Economic Development
- Urban Design & Landscape Architecture
- Grant Writing & TIF
- Municipal Engineering
- Civil Engineering
- Surveying & GIS
- Water Resources Engineering



Planning and Community Development



VILLAGE OF SHOREWOOD HILLS, WI

Market-based planning, reality-based implementation

Vierbicher is an industry leader in planning and community development services. We don't just deliver pretty pictures, we bring your vision to life. We're known for our realistic plans that are developed based on analysis and local stories to ensure feasible, market-supported results.

We've partnered with forward-thinking Wisconsin towns, villages, cities and counties—some for decades—to develop plans that address each one's unique long-term needs. We work closely with our clients to develop comprehensive plans that strike a delicate balance: they meet goals, but they're realistic; they consider public input and state law requirements, but don't lose sight of long-term visions.

Best of all, our plans improve your local quality of life. We can take care of everything from grant writing, market analysis and drafting concepts all the way to completion. You can count on us to deliver results that will spur a healthier economic outlook for your community.

PROJECT TYPES: COMMUNITY DEVELOPMENT

- Mixed-Use Developments
- Corridor and Downtown Revitalization
- Residential Development
- Brownfield Development
- Parks and Recreation Facilities
- Business and Industrial Parks

PROJECT TYPES: PLANNING

- Market Analysis
(commercial, retail, housing)
- Comprehensive Plans
- Strategic Area, Corridor and
Neighborhood Plans
- Redevelopment Plans
- Development Impact Analysis
- Ordinance and Zoning Administration
- Tax Increment District Creation
and Administration



Firm Qualifications-Comprehensive Planning



Vierbicher was founded in 1976. Vierbicher and its Principals assigned to this project are licensed to conduct business in the State of Wisconsin.

Vierbicher has worked with towns, villages, cities and counties across the State of Wisconsin to develop Comprehensive Plans that address the long-term needs of the community as well as the nine required elements outlined by state law. The adopted plans provide a framework that the communities will utilize to make land use decisions over the next 20 years.



Developing or updating a Comprehensive Plan requires an extensive process that includes substantial public stakeholder input. Vierbicher works with each community to develop a process and plan that reflects the unique needs and specific interests of that municipality. This process typically incorporates a series of educational meetings, informational mailings, a dedicated website, and substantial marketing materials to get people interested and involved in the process. Vierbicher will also facilitate a planning process that assists your community to discuss and analyze potential long-term options for the future in order to improve the local quality of life.



Comprehensive Plans must meet the requirements of the "Smart Growth" Planning law. Vierbicher is very familiar with these requirements. Section 66.1001 of the Wisconsin State Statutes requires that a Comprehensive Plan will, at a minimum, address the following nine elements:

- Issues and Opportunities
- Land Use
- Transportation
- Intergovernmental Cooperation
- Housing
- Utilities & Community Facilities
- Economic Development
- Implementation
- Agricultural, Natural, and Cultural Resources



REPRESENTATIVE PLANS

- City of Algoma
- Village of Mazomanie
- City of Mauston
- City of Prairie du Chien
- Village of Harrison
- City of Wisconsin Dells
- Village of Shorewood Hills
- Juneau County
- Multi-jurisdictional for 5 Townships in Dane Co.
- Ashland County and 15 Participating Entities



Project Understanding

In order to complete the scope of work for this project efficiently and effectively, we will guide the process using Vierbicher's proven model for comprehensive plan updates. Our approach would utilize the planning triage approach of "retain, revise, or remove existing goals and actions, or draft new goals and actions" in order to enable a collaborative and thorough method for updating the Village's Comprehensive Plan within 10 months.

Project Approach

The planning process will start with a kick-off meeting with the Steering Committee, Vierbicher staff and Village staff to agree upon survey questions, objectives, activities, data sources, timeline, responsibilities and deliverables. This kick-off meeting will also establish the intergovernmental communication schedule and procedures as well as plan expectations.

Online Survey

Using the consult approach to public engagement, an online survey will be used to gather information from the public early in the update process.

Review of Existing Comprehensive Plan

Vierbicher will use the existing document as the content template to update with new data and analysis, as well as goals and strategies, as necessary. Data provided by the Village will be utilized to the fullest extent possible. Vierbicher will facilitate a Steering Committee meeting to review elements of the existing Comprehensive Plan. The meeting will include an analysis of the nine (9) required elements of Wisconsin's Comprehensive Planning law along with achievements to date.

First Public Workshop

This workshop will enable the Village and Vierbicher to present the Comprehensive Plan review, solicit feedback and obtain additional suggestions from the public.

Draft Comprehensive Plan Update

Vierbicher will capture the content of Steering Committee discussion and results of the online survey to prepare the Comprehensive Plan Update document and add any new data, maps, goals and strategies. Vierbicher will facilitate Steering Committee meetings to review the new goals and strategies and formulate "Strategic Domains" as part of the implementation element.

Second Public Workshop

This meeting will enable the Village and Vierbicher to present the suggested Comprehensive Plan Update, solicit feedback and obtain additional suggestions from the public.

Refine Comprehensive Plan Update

Upon completion of the public workshop, Vierbicher will summarize all suggestions from the public and revise the Comprehensive Plan and implementation plan, as needed, for consideration by the Steering Committee.

Final Steering Committee Meeting

Vierbicher will facilitate a final summary joint meeting with the Steering Committee and Plan Commission to discuss the final revisions before the public hearing.

Final Document & Public Hearing

Vierbicher will provide a final comprehensive plan document for adoption by the Village Board.



Scope of Services

Goal:

Complete an update to the Village's 2010 Comprehensive Plan, hereby referred to as "Comprehensive Plan", that fulfills the statutory elements requirement, complies with the periodic update requirement and incorporates a "strategic domains" approach, as indicated as a preference by the Village, towards formulating goals and associated strategies.

Process Objectives:

Update the Comprehensive Plan so that it is more flexible and can be used as a strategic guide to maintain focus on priorities and track annual progress.



- Use an "involve" approach to public engagement and accomplish more than just "inform" or "consult" with the public. Vierbicher will utilize the Steering Committee to facilitate the planning process. The public engagement process is summarized below and includes an online survey as well as a total of nine (9) Steering Committee or public workshop meetings.
 - Kick-off meeting
 - Online survey
 - Two (2) public workshops
 - Four (4) working committee meetings
 - Public hearing
- Use the existing document as the content template to update with new data and analysis, as needed, as well as existing and new goals and strategies. Comply with State of Wisconsin requirements for maintaining an up-to-date Comprehensive plan.

Plan Content Objectives:

- Acknowledge achievements made from the existing comprehensive plan. This should include an evaluation by Vierbicher and by the Steering Committee of goals and strategies completed to date and future relevance of those not fully completed.
- Acknowledge related plans that have been prepared or updated since the adoption of the existing plan.
- Revise the comprehensive plan for changes that have occurred in the community since the previous planning effort. Group goals into "strategic domains" and assign strategies to each domain.
- Adjust maps, tables, and graphs for changes that have occurred in the community since the previous planning effort and add additional maps and tables that result from the update process.



Scope of Services



Anticipated Scope of Services

The following section describes the outline of the planning process as well as the additional steps involved in each of the stages.

1. Kick-off Meeting

The planning process will start with a kick-off meeting with the Steering Committee, Vierbicher staff and Village staff to agree upon survey questions, objectives, activities, data sources, timeline, responsibilities, and deliverables. This kick-off meeting will also establish the intergovernmental communication schedule and procedures as well as plan expectations.

2. Online Survey

Information gleaned from a survey early in the process will usually help establish a baseline perspective of the community's needs and wants for the planning area, identify issues and opportunities and identify primary areas of development and redevelopment focus.

3. Review of Existing Comprehensive Plan

Public Participation



a. Review Meetings

Vierbicher will facilitate a Steering Committee meeting to review elements of the existing Comprehensive Plan. This meeting will include a review of goals and strategies in the existing Comprehensive Plan and will cover each of the nine (9) elements of the Comprehensive Plan. In an effort to facilitate the discussion, the planning process would utilize the planning triage approach of "retain, revise, or remove existing goals and actions, or draft new goals and actions" for each of the elements. Prior to the meeting, the Steering Committee members are expected to review the relevant Comprehensive Plan elements and develop discussion notes and individual suggestions for improvements and changes.

b. Document Updates

Vierbicher will capture the content of the discussion and suggestions for improvements to the Comprehensive Plan. Vierbicher will then revise the document based on this input and update any necessary data, maps, analysis, goals and strategies. The update will include all required elements of the Comprehensive Plan in accordance with Wis. Stat. §66.1001.

1. Issues and Opportunities element

This element revision will summarize all of the issues and opportunities from the Steering Committee input, the online survey, staff analysis, and the Steering Committee SWOT analysis.



Scope of Services

2. Housing

The housing element update will utilize recent data, analysis and Steering Committee input to address current goals and strategies. This update will include demographic factors and neighborhood characteristics, as needed. The goal is to encourage healthy neighborhoods which make up the Fox Point housing market.

3. Economic Development

The economic development element revision will provide recent data and address the goals and strategies that promote the economic base and employment opportunities within the Village. The element revision will address any redevelopment opportunities as well and encourage local economic growth and vitality of existing shopping centers.

4. Agricultural, Natural, and Cultural Resources

The agricultural, natural, and cultural resources element revision of this planning process will include recent data and update the goals and strategies. This update will include the promotion, conservation, and preservation of identified resources within the Village, including environmentally sensitive areas and historical areas.

5. Utilities & Community Facilities

The utilities and community facilities element revision will utilize growth data in coordination with available utility data to update goals and strategies. This update could include the expansion, renovation, or construction of new utility facilities, including athletic facilities/clubs, parks and multi-use community facilities for seniors, children, and community recreation.

6. Transportation

The transportation element update will address current goals and strategies and address the long-term improvement and options for enhancing the current transportation network. The work completed in this section will address neighborhood traffic as well as pedestrian and bicycle travel. The goals and strategies will acknowledge Milwaukee County and State of Wisconsin plans and initiatives as well.

7. Intergovernmental Cooperation

The intergovernmental cooperation element will address current goals and strategies to include the encouragement of joint planning and decision making within the relevant intergovernmental jurisdictions and extraterritorial jurisdictional units. The update will include strategies to address the fiscal





Scope of Services



health of existing residential, commercial and institutional developments.

8. Land Use

The land use element revision will address existing goals and strategies to guide future redevelopment and any built-environment initiatives important to the Village. This element update will also address any areas of special interest, as established in the kick-off meeting.

9. Implementation

The implementation element will take the goals and strategies from each of the other elements and formulate "strategic domains". This is done to ensure goals are grouped for maximum effectiveness and to address cross-element and inter-related issues. Strategies will be matched to each "strategic domain" and approximate strategy costs, timeframes, priorities and responsibilities will be established with Steering Committee input. Funding sources will also be recommended to assist with strategy implementation and to maximize Village funding and implementation efforts.

4. **First Public Workshop**

The Village will publish required notices and host a public workshop, along with Vierbicher, to solicit feedback and additional suggestions for revisions to the existing Comprehensive Plan elements from the public. Vierbicher will meet with the Steering Committee immediately before and after the public workshop.

5. **Draft Comprehensive Plan Update**

a. **Summary of Collective Input**

Upon completion of the public meeting, Vierbicher will summarize all suggestions from the public for consideration by the Steering Committee.

b. **Document Drafting Meetings**

Vierbicher will facilitate three (3) meetings of the Steering Committee. Each meeting will focus on three (3) different elements of the Comprehensive Plan as determined during the kick-off meeting. Vierbicher will capture the content of the discussion and agreed upon additions to the Comprehensive Plan. Vierbicher will then revise the document based on this input and update any necessary items. Prior to each of these meetings, the Steering Committee members are expected to review the relevant Comprehensive Plan elements, develop discussion notes and



Scope of Services



individual suggestions for improvements and changes.

c. Mapping

Vierbicher will revise document maps based on input and revised necessary data.

6. Second Public Workshop

This meeting will enable the Village and Vierbicher to present the suggested Comprehensive Plan Update, solicit feedback and obtain additional suggestions from the public.

7. Refine Comprehensive Plan Update

Upon completion of the public workshop, Vierbicher will summarize all suggestions from the public and revise the Comprehensive Plan Update, as needed, for consideration by the Steering Committee.

8. Final Steering Committee/Plan Commission Meeting

Vierbicher will facilitate a final summary meeting with the Steering Committee and Plan Commission to discuss the final revisions before the final public hearing.

9. Final Document Assembly

Vierbicher will facilitate a final summary joint meeting with the Steering Committee and Plan Commission to discuss the final revisions before the public hearing.

10. Final Public Hearing and Adoption

A final public hearing will take place at the end of the planning process where the project team will present the final comprehensive plan to the public and the Village Board for adoption.



Key Personnel and Resumes

Scott A. Botcher
Village Manager



Joshua Langen, AICP
Project Leader

- Main Point of Contact
- Project Management
- Public Input Facilitator

Joshua is a detail-oriented community planner and economic development professional with over 20 years of experience. Joshua's project experience includes comprehensive planning, economic development strategic planning, downtown redevelopment, historic preservation, zoning ordinance preparation and Traditional Neighborhood Development master planning. In addition, Joshua also has extensive experience in project management, public participation process development, public meeting facilitation, and development review and presentation. He will be the main point of contact and will be responsible for overall comprehensive plan updates and project management.

Daniel Lindstrom, AICP
QA/QC

- Engagement Engagement Coordinator
- Public Input Facilitator
- QA/QC

Daniel is the manager of the Vierbicher Planning and Community Development Team and is a community development planner with over 12 years of experience with community planning projects. Moreover, Daniel is an expert in integrating public engagement best practices into various community planning projects. He will work with Joshua and be the public engagement coordinator responsible for assisting with the Public Engagement components. In addition, he will manage the project QA/QC process to ensure the project has the resources necessary to meet project expectations.



Aaron Prichard
Project Planner

- Public Input Facilitator
- Research Support
- Document Production

Aaron is a project planner on our planning team and a 2016 Master's graduate of the Urban and Regional Planning program at UW Madison. He will be assisting with almost every aspect of this project, including public engagement facilitation, existing plan and document research, and document production. Aaron also brings a fresh perspective and youthful curiosity to the design team. Most recently he also worked to revise the City of Mauston, City of Algoma, and the Village of Harrison Comprehensive Plans.





PROJECT LEADER

Joshua Langen, AICP

EDUCATION

Master of Science (1997)
University of Texas

Bachelor of Science (1993)
Texas Tech University

PROFESSIONAL EXPERIENCE

Vierbicher
Planning and Community
Development Consultant (2017)

City of Kannapolis, NC
Senior Planner (2015-2017)

Lancaster County Economic
Development Corporation, SC
Assistant Director/Project
Manager (2013-2015)

Village of Wesley Chapel, NC
Planning/Zoning Administrator
(2008-2013)

Clark Patterson Lee, NC
Planning Manager (2007-2008)

York County, SC
County Planner/Long-Range
Planner (1999-2007)

Central Savannah River Area
Regional Commission, GA
Regional Planner (1997-1999)

Central Texas Council of
Governments, TX
Project Coordinator (1996-1997)

City of Austin, TX
Planner (1995-1996)

PROFESSIONAL AFFILIATIONS

American Institute of Certified
Planner (AICP) 2001-Present

American Planning Association
(APA) 1996-Present

FOCUS

Economic Development
Strategic Planning
Comprehensive Planning
Zoning
Geographic Information Systems
Market Analysis

Background Information

Josh is a detail-oriented community planner and economic development professional with over 20 years of experience.

Josh's project experience includes comprehensive planning, economic development strategic planning, downtown redevelopment, historic preservation, zoning ordinance preparation, and Traditional Neighborhood Development master planning. In addition, Josh has extensive experience in project management, public participation process development, public meeting facilitation, development review and presentation, financial feasibility analysis, and economic development project management.

Primary Projects

HOUSING STUDY AND NEEDS ANALYSIS— SAUK COUNTY DEVELOPMENT
CORPORATION, WI

Project Planner

Prepared housing market assessment, housing stock assessment, strategy and implementation sections of Housing Study for Sauk County and six (6) partnership communities.

DOWNTOWN MASTER PLAN - CITY OF SHAWANO, WI

Project Planner

Prepared market analysis section, including; market orientation, trade area delineation, retail gap analysis, and market demographics. Developed downtown issues and opportunities section of Master Plan.

HOUSING STUDY AND NEEDS ANALYSIS— CITY OF WAUKESHA, WI

Project Planner

Prepared housing market and housing stock assessment sections of Housing Study, including; demographic, household, economic, housing and financial analysis. Developed cohort-component projection models.

COMPREHENSIVE PLAN - CITY OF LILBURN, GA

Planning Manager - Clark Patterson Lee

Developed and administered Public Participation Process to solicit community input. Prepared and presented Comprehensive Plan to citizens, Planning Commission and City Council. Developed five-year implementation program.

COMPREHENSIVE PLAN - CITY OF BERKELEY LAKE, GA

Planning Manager - Clark Patterson Lee

Developed and administered Public Participation Process to solicit community input. Prepared and presented Comprehensive Plan to citizens, Planning Commission and City Council. Developed five-year implementation program.



CO-PROJECT LEADER/PLANNER QA/QC

Daniel J Lindstrom, AICP

EDUCATION:

M.S. City and Regional Planning
The Ohio State University (2009)

B.S. Urban and Regional Studies
The University of Wisconsin –
Green Bay (2007)

PROFESSIONAL EXPERIENCE

Vierbicher
Planner/Community
Development Consultant/
Planning & Community
Development Team Manager
(2016)

Vierbicher
Planner/Community
Development Consultant (2015)

City of Green Bay
Planner II (2014)
Planner I (2009)

City of Dublin
Research and Design Assistant
(2008)

ACP Vision + Planning, Ltd.
Community Planning Intern (2007)

PROFESSIONAL CERTIFICATIONS

American Institute of Certified
Planners (AICP)

Professional Affiliations
American Planning Association
Wisconsin Chapter of the
American Planning Association

Wisconsin Economic
Development Association
(WEDA)

FOCUS

Project Management
Economic Development
Tax Incremental Financing
Market Assessment
Strategic Planning
Public Policy
Housing Studies
Urban Design
Comprehensive Planning

Background Information

Daniel is a community planner with experience and knowledge in integrating participatory approaches to community development. Daniel's project experience includes comprehensive, downtown, corridor, small-area and neighborhood planning, outdoor recreational planning and grant writing. In addition, Daniel has extensive experience in project management, public participation planning, public meeting facilitation, design charrettes, site design, Geographic Information Systems (GIS) mapping, and a variety of economic development efforts.

His professional drive stems from finding the balance between community development, sustainability, and urban design as seen through the lens of community participation. Daniel received his professional certification in 2012 from the American Institute of Certified Planners and regularly attends conferences and events hosted by the American Planning Association and the Wisconsin Chapter of the American Planning Association. Daniel regularly is a guest lecturer at local high schools and universities to discuss the field of participatory urban planning and design.

Primary Projects

COMPREHENSIVE PLAN AND VILLAGE CENTER, VILLAGE OF HARRISON, WI
PROJECT LEADER

Daniel was a project leader for the Village of Harrison Comprehensive Plan and Village Center Plan. Daniel and the project team produced a Village Comprehensive Plan for the newly incorporated village. This plan incorporated planning for the newly incorporated areas of the Village. It also included plans for the Village Center, presented recent Village data, and contains an detailed action and implementation plan.

COMPREHENSIVE PLAN AND ZONING REWRITE, CITY OF MAUSTON, WI
PROJECT PLANNER

Daniel lead work with the City of Mauston to update their Comprehensive Plan and re-write their zoning code. Daniel facilitated the meetings with the Plan Commission to review and finalize the Comprehensive Plan chapter elements, along with goals, actions, and initiatives. Daniel along with other Vierbicher staff then worked with the City to complete the zoning re-write in early 2017.

VILLAGE OF SHOREWOOD HILLS, WI
VILLAGE PLANNER

Daniel has been the Village planner since 2015. Vierbicher has served as Village Planner for Shorewood Hills since early 2008. Daniel helped the Village review and implement two master plans that Vierbicher drafted for the Village immediately following the recession. Daniel helped revise and draft ordinance text, facilitate public meetings, and routinely makes presentations to the Plan Commission and Village Board. Daniel has assists the Village in grant writing, zoning ordinance revisions, completion of the Village Comprehensive Plan revisions, and performed reviews of several redevelopment proposals and TIF requests. Finally, Daniel led the efforts to amend and create additional tax increment districts.



PROJECT PLANNER

Aaron D. Prichard

EDUCATION

M.S. Urban and Regional
Planning
University of Wisconsin-Madison
(2017)

Energy Analysis and Policy
Certificate (2017)

B.A. History, Political Science
University of North Carolina at
Chapel Hill (2013)

PROFESSIONAL EXPERIENCE

Vierbicher
Planner (2017)

Vierbicher
Planning Intern (2016)

PROFESSIONAL AFFILIATIONS

American Planning Association

Wisconsin Chapter of the
American Planning Association

FOCUS

Project Management
Economic Development
Tax Incremental Financing
Market Assessment
Strategic Planning
Public Policy
Housing Studies
Urban Design

Background Information

Aaron is a young planner with a strong interest in urban design, environmental planning, and sustainability. Aaron boasts a year and a half of experience as a full time Planner and Planning Intern at Vierbicher, where he has gained experience working on projects that include comprehensive plans, downtown redevelopment plans, corridor plans, outdoor recreation plans, aquatic facility studies, housing studies, and zoning code updates.

Aaron has experience facilitating public meetings and stakeholder interviews, as well as creating and administering public surveys. He believes community involvement is a crucial ingredient of successful projects. Aaron is also a skilled writer and articulates the outcomes of community meetings, charrettes, and strategic recommendations clearly and succinctly in project plans and relevant communications.

Primary Projects

COMPREHENSIVE PLAN UPDATE, CITY OF ALGOMA, WI

Project Planner

The City of Algoma contracted with Vierbicher to provide consulting services to update the City's comprehensive plan and create a strategic community development plan. The plan aimed to develop recommendations and implementation strategies to help the City enhance its downtown and revitalize its waterfront commercial and residential areas. Aaron was involved in all four phases of the project: Engagement, Assessment, Strategy, and Implementation. He prepared materials for public meetings, analyzed existing conditions and survey results, drafted content for each chapter of the plan, and helped assemble the plan's various materials into a complete document.

DOWNTOWN MASTER PLAN - CITY OF SHAWANO, WI

Project Planner

Assisted with market analysis and public participation facilitation. Also assisted with the preparation of the downtown issues and opportunities, strategy, and implementation sections of the Master Plan.

CENTRAL MAIN STREET CORRIDOR REDEVELOPMENT PLAN, CITY OF SUN PRAIRIE, WI

Project Planner

The City of Sun Prairie contracted with Vierbicher to create a Plan for the Central Main Street Corridor Redevelopment area. The plan's goal is to promote the inclusion of housing alternatives, facilitate access to and throughout the area via multi-modal transportation options, and create the physical design link to connect the downtown to the City's emerging Westside. As a Planner working on the project, Aaron drafted much of the final document's content, including recommendations for streetscape elements, wayfinding signage, and pedestrian amenities. Aaron also attended public meetings to assist with the completion of public engagement exercises.

References-Projects Completed

Joshua Langen, AICP has completed projects with the following communities:

Sauk County Development Corporation (SCDC), Baraboo, WI

Ed White, Executive Director

PO Box 33

Baraboo, WI 53913-0033

(608) 355-2084

ewhite@scdc.com

City of Shawano, Shawano, WI

Eddie Sheppard, Assistant City Administrator, Public Works Coordinator

2905 E Richmond Street

Shawano, WI 54166

(715) 526-3512

City of Green Lake, Green Lake, WI

Jon McConnel, Mayor

534 Mill Street

Green Lake, WI 54941

(920) 294-6912

Daniel J. Lindstrom, AICP and Aaron D. Prichard have completed projects with the following communities.

Village of Harrison, Harrison, WI

Travis Parish, Village Manager

W5298 Hwy 114

Menasha, WI 54952

920-989-1062

tparish@harrison-wi.org

City of Algoma, Algoma, WI

Jeff Wiswell, City Administrator/Clerk-Treasurer

416 Fremont Street

Algoma, WI 54201

(920) 487-5203

jeff.wiswell@algomacity.org

City of Shawano, Shawano, WI

Eddie Sheppard, Assistant City Administrator, Public Works Coordinator

2905 E Richmond Street

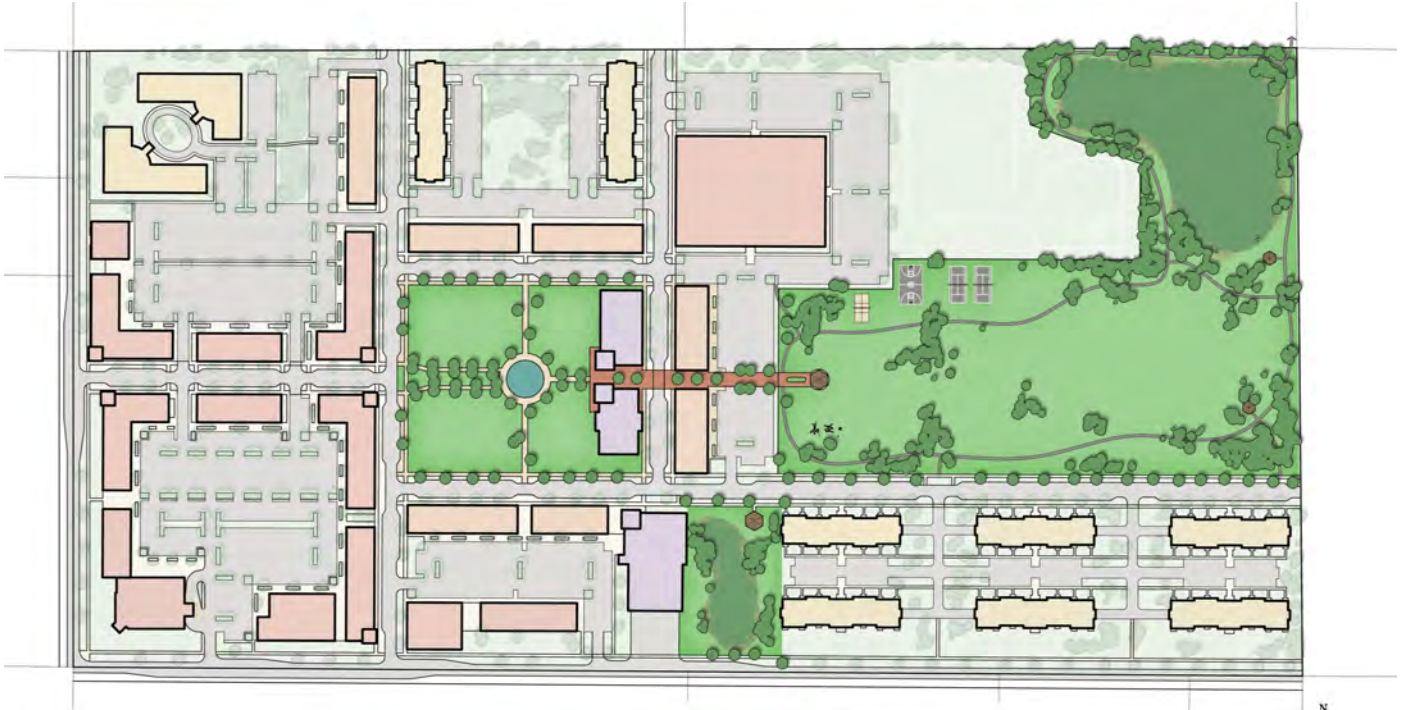
Shawano, WI 54166

(715) 526-3512



Village of Harrison

Comprehensive Plan & Village Center Master Plan



CLIENT

Village of Harrison

PROJECT LOCATION

Harrison, WI

CONTACT NAME

Travis Parish
920-989-1062
tparish@harrison-wi.org

Jennifer Weyenberg,
WCMC - Clerk Phone: 920-
989-1062,
jweyenberg@harrison-wi.org

[Plan Document Link
http://www.harrison-wi.org/PDF-Documents/
Comp-Plan/FINAL-
Harrison-Comp-Plan-
04202017.aspx](http://www.harrison-wi.org/PDF-Documents/Comp-Plan/FINAL-Harrison-Comp-Plan-04202017.aspx)

PROJECT DESCRIPTION

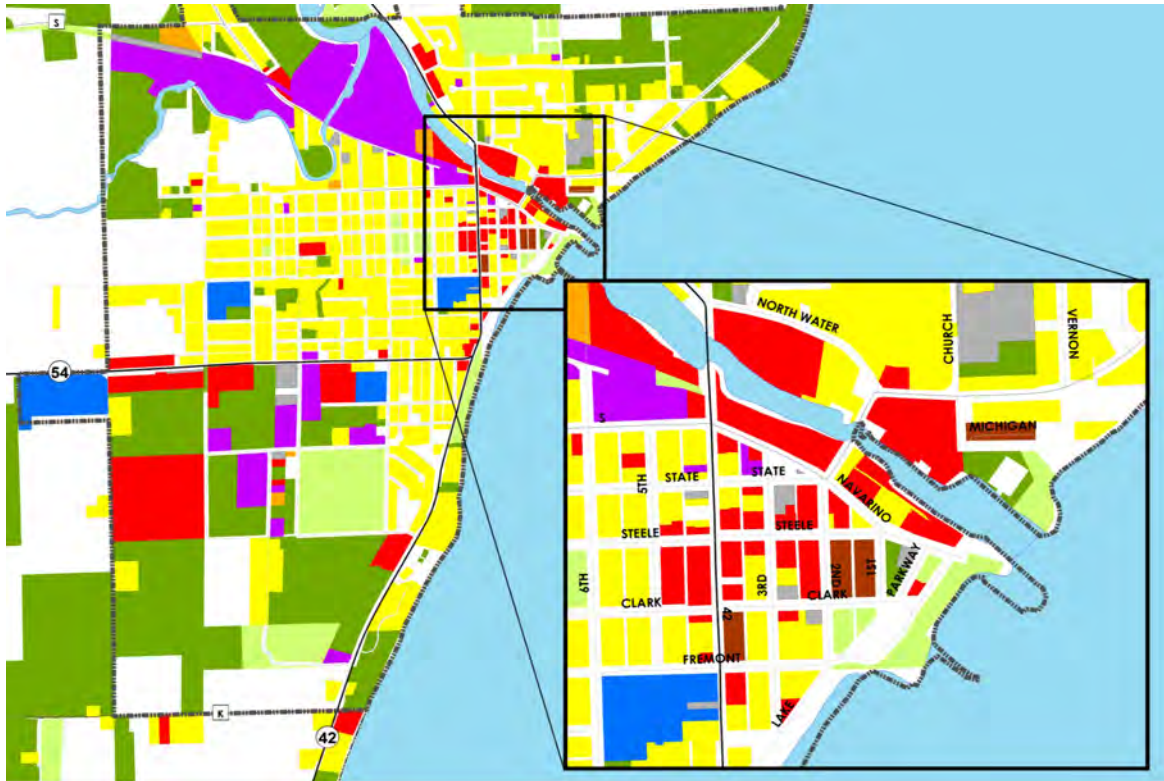
The Village of Harrison is a newly-incorporated community straddling the border of Calumet and Outagamie Counties on the northern shore of Lake Winnebago. The Village borders the cities of Appleton and Menasha, and lies east of Interstate 41, a major transportation route linking the Fox River Valley with urban areas to the south along Lake Michigan such as Milwaukee and Chicago. The Village is primarily rural open space, however residential areas are growing. Currently, 63% of the village's housing units were built since 2000.

Vierbicher was hired to complete the Village's first comprehensive plan since the incorporation of the Village along with a Village Center plan for a designated area in the municipality's downtown area. Vierbicher worked with the Village Plan Commission and held several public meetings to gather citizen input on the plan. Community involvement was an integral component of the planning process for both the Comprehensive Plan and the Village Center Plan. Vierbicher facilitated an open house input session and answered questions from the public to collect feedback on these two guiding documents.

The planning process has yielded an overarching theme: to protect the Village's rural character and quality of life while providing for expected growth of single and multifamily residential areas in the years ahead.



Algoma-Comprehensive Plan



CLIENT

City of Algoma

PROJECT LOCATION

Algoma, WI

CONTACT INFORMATION

Jeff Wiswell
 416 Fremont Street,
 Algoma, WI 54201
 (920) 487-5203
jeff.wiswell@algomacity.org

PROJECT DESCRIPTION

Algoma is positioned favorably with close proximity to major metropolitan areas such as Green Bay, Appleton, and an accessible two to three hour drive to both Milwaukee and Madison. As a lakeshore community, Algoma boasts potential opportunities for shipping, fishing, recreation, and tourism. Capitalizing on these opportunities required appropriately defining community desires, issues and opportunities.

Algoma contracted with Vierbicher to assist in updating their Comprehensive Plan and comply with Wisconsin's "Smart Growth" requirements under Chapter 66.1001 of the Wisconsin Statutes. A steering committee was formed to help guide the planning process, which met five times from February to September 2017. Algoma adopted a Citizen Participation Plan to define the procedures for public involvement during every stage of the planning process. Public Workshops, were held and a new community vision was drafted. A community survey was made available with two-hundred and sixty-three individuals providing input.

The goals, objectives and actions within this chapter, along with the demographic trends detailed earlier in the Plan and citizen input, were utilized to develop a projection of future land use demands and assist in guiding the selection of future locations for specific types of land uses. The Plan also identified several key areas for redevelopment within city limits as assessed from the economic development and housing chapters. Different modes of transportation were examined that included transportation for the elderly and disabled, bicycle and pedestrian infrastructure, waterborne, and road systems.



City of Wisconsin Dells Comprehensive Plan



CLIENT
City of Wisconsin Dells

PROJECT LOCATION
Wisconsin Dells,
Wisconsin

CONTACT NAME
Chris Tollaksen,
City Planner
(608) 254-2012x407
ctollaksen@dellscitygov.com

PROJECT DESCRIPTION: The City of Wisconsin Dells has prepared a comprehensive plan under the new Smart Growth guidelines. The City applied for and received a Transportation Planning grant from the WDOT to help fund the cost of the plan. The Comprehensive Plan addresses all nine elements required by the Smart Growth legislation.

Intergovernmental cooperation is a cornerstone to the planning program, as the City is located within four counties and is adjacent to four towns and the Village of Lake Delton. While numerous shared-service agreements have long been in place, a regional concept for growth management and future development had yet to be established. The City's planning process, facilitated by Vierbicher, addressed this challenge through a series of intergovernmental sessions focused on the establishment of consensus-based priorities.

As Wisconsin's most popular tourist destination, the City's plan progressively focuses on a wide range of transportation and mobility issues. From traffic flow and volume, and multi-modal needs to vehicular – pedestrian choices. Vierbicher assisted in facilitating a comprehensive plan and management approach that addresses these issues.



Village of Shorewood Hills Comprehensive Planning Services



CLIENT

Village of Shorewood Hills

PROJECT LOCATION

Shorewood Hills, WI

CONTACT NAME

Karl Frantz
(608) 267-2680
kfrantz@shorewood-hills.org

PROJECT DESCRIPTION The Village of Shorewood Hills is an established, land-locked community on the shores of Lake Mendota that is surrounded by the City of Madison. Its southern border is University Avenue, a major transportation corridor linking the University of Wisconsin-Madison campus and downtown Madison with the west side of Madison and the City of Middleton. Other than the commercial land along University Avenue, the Village is mainly comprised of well-maintained pre-1960s homes.

After completing two neighborhood plans for commercial areas within the Village, Vierbicher was hired in January of 2009 to complete the Village's Comprehensive Plan, a process that had been idle since 2002. Vierbicher worked with the Village's Plan Commission and held public meetings to gather input on the Plan. Community involvement was been an integral component of this comprehensive planning process. Vierbicher coordinated an open house input session and a questions and answer session to collect feedback from the public on the Comprehensive Plan.

The planning process has resulted in an overarching theme: to preserve and enhance the existing quality of life in the Village's single-family residential areas while promoting attractive and compatible redevelopment in commercial areas.



Timeline GANNT Chart

Comprehensive Plan Update

A completed Comprehensive Plan Update will be delivered at the conclusion of the project. The Comprehensive Plan Update will consist of the following elements:

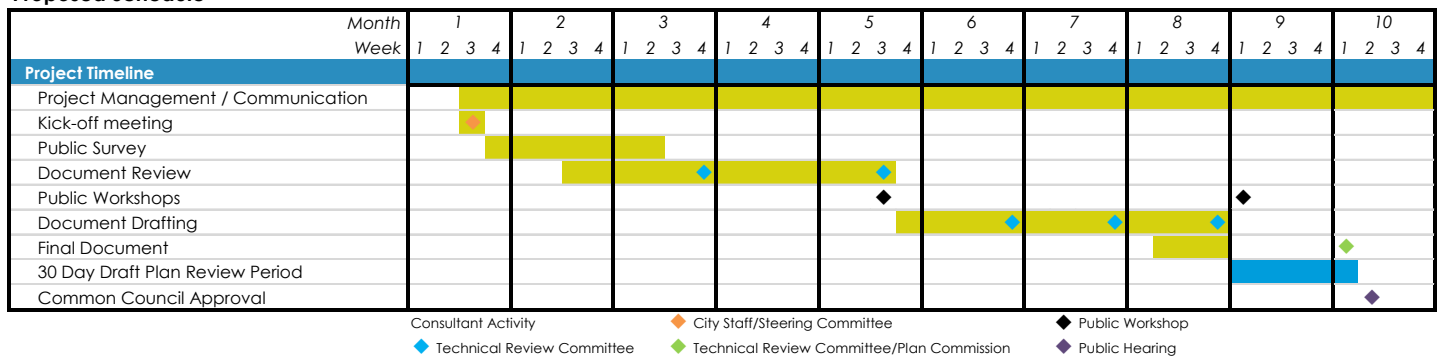
- Introduction
- Issues and Opportunities
- Housing
- Transportation
- Utilities and Community Facilities
- Agricultural, Natural, and Cultural Resources
- Economic Development
- Intergovernmental Cooperation
- Land Use
- Implementation

These elements will be delivered in Microsoft Word format as well as PDF document format.

The following items will also be delivered to the Village of Fox Point:

- Updated ESRI GIS map files and corresponding data (in ArcMap version 10.5 or older).
- Summary of the public participation opportunities that were conducted during the planning process.
- Any data, information, and graphics that were collected throughout the process.
- All graphics, tables, maps, or charts in a format that is compatible with MS PowerPoint.

Village of Fox Point Comprehensive Plan Update Proposed Schedule



Project Cost

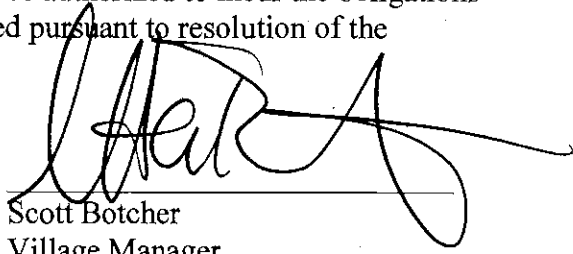
The proposed fee to complete the scope of work described herein is \$25,000. This fee was determined using The Vierbicher recommended approach to public participation described in the scope of work. The cost proposal is broken down by phases as follows. The fee assumes the City has original project files (Word docs, mapping files, etc) for consultant use and reuse of the existing comprehensive plan sections where appropriate.

Errors or Omissions

Describe the Errors or Omissions Insurance that your firm carries.

- a. **Has there been any claims against this policy in the past five years?** No.
- b. **Has your firm ever been sued for Errors or Omissions? Describe?** The current President took over in 2003, during his tenure there have been 2 potential claim issues that have been resolved through mediation. One issue was related to engineering services provided for dredging of a channel along the Mississippi River where the channel filled back in quicker than anticipated. The second was related to a retaining wall that failed between two parking lot sites. Settlement was reached outside of court.
- c. **Note any litigation or arbitration cases involving public entities that your firm has been involved in the past five years. Include the outcome of each case.** Nothing in the last 5 years.

This is to certify that the attached is true and correct list of bills due for a period from November 1- 30, 2018, in the total amount of \$447,492.87. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.



Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on December 11, 2018.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report

Page: 1

Report dates: 11/01/2018-11/30/2018

Nov 29, 2018 11:03AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	DECEMBER 2018	LIFE INSURANCE	11/08/2018	951.20	11/08/2018
Total 10-21520 GROUP LIFE:					951.20	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	NOV 2018	POLICE DUES	11/08/2018	495.00	11/08/2018
Total 10-21525 UNION DUES:					495.00	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR1115182	Deferred Comp NICHOLAS Pay	11/14/2018	50.00	11/15/2018
375	NORTH SHORE BANK, FSB	PR1115182	Deferred Comp NORTH SHORE	11/14/2018	715.00	11/15/2018
375	NORTH SHORE BANK, FSB	PR1129182	Deferred Comp NICHOLAS Pay	11/28/2018	50.00	11/29/2018
375	NORTH SHORE BANK, FSB	PR1129182	Deferred Comp NORTH SHORE	11/28/2018	715.00	11/29/2018
1622	WELLS FARGO BANK, N.A.	PR1115181	Deferred Comp WI DEFER - PRE	11/14/2018	5,324.60	11/15/2018
1622	WELLS FARGO BANK, N.A.	PR1115181	Deferred Comp WI DEFER - RO	11/14/2018	987.40	11/15/2018
1622	WELLS FARGO BANK, N.A.	PR1129181	Deferred Comp WI DEFER - PRE	11/28/2018	5,324.60	11/29/2018
1622	WELLS FARGO BANK, N.A.	PR1129181	Deferred Comp WI DEFER - RO	11/28/2018	987.40	11/29/2018
101991	VANTAGEPOINT TRANSFER AG	PR1115181	Deferred Comp ICMA-PRETAX	11/14/2018	962.30	11/15/2018
101991	VANTAGEPOINT TRANSFER AG	PR1129181	Deferred Comp ICMA-PRETAX	11/28/2018	962.30	11/29/2018
Total 10-21530 DEFERRED COMPENSATION:					16,078.60	
10-21540 GARNISHMENT						
797	WI SCTF	11/02/2018	ID7417425 LOCATOR 55200 JAN	11/01/2018	524.30	11/02/2018
797	WI SCTF	11/16/2018	ID7417425 LOCATOR 55200 JAN	11/15/2018	524.30	11/15/2018
797	WI SCTF	11/30/2018	ID7417425 LOCATOR 55200 JAN	11/29/2018	524.30	11/29/2018
Total 10-21540 GARNISHMENT:					1,572.90	
10-44120 LIQUOR/TOBACCO LICENSES						
727	WI DEPT. OF JUSTICE	peralta20181030	BARTENDER	11/01/2018	7.00	11/02/2018
Total 10-44120 LIQUOR/TOBACCO LICENSES:					7.00	
10-45100 FINES/FORFEITURES						
417	LARSON, MICHAEL RYAN	11/21/218	OVERPAYMENT	11/29/2018	65.00	11/29/2018
Total 10-45100 FINES/FORFEITURES:					65.00	
10-46710 PAVILION RENTALS						
168	AHAMED, SHEIKH	1.054613	REFUND DEPOSIT	11/01/2018	50.00	11/02/2018
246	KOPS, BECKY	1.054415	REFUND DEPOSIT	11/01/2018	50.00	11/02/2018
248	CAMPBELL, DJ	8.001725	REFUND PAVILLION DEPOSIT	11/06/2018	50.00	11/08/2018
999	DANIEL, HEDY	1.053903	DEPOSIT REFUND	11/01/2018	50.00	11/02/2018
2349	HOARD, JENNIFER	1.054347	PAVILLION DEPOSIT	11/01/2018	50.00	11/02/2018
2483	BOECHLER, RACHEL	8.001725	DEPOSIT REFUND	11/01/2018	.00	11/06/2018
Total 10-46710 PAVILION RENTALS:					250.00	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	OCTOBER 2018	OCT DRIVERSURCH/JAIL	11/01/2018	674.80	11/02/2018
552	WISCONSIN, STATE OF - COUR	OCTOBER 2018	OCTOBER SURCHARGES	11/01/2018	2,176.77	11/02/2018
Total 10-51200-395 COUNTY COURT FEES:					2,851.57	

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report

Page: 2

Report dates: 11/01/2018-11/30/2018

Nov 29, 2018 11:03AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-51300-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	12268	VILLAGE ATTORNEY	11/01/2018	5,726.70	11/02/2018
Total 10-51300-218 VILLAGE ATTORNEY:					5,726.70	
10-51300-219 VILLAGE PROSECUTOR						
1924	STIPPICH SELIN & CAIN LLC	1345	PROSECUTOR	11/06/2018	1,343.00	11/08/2018
Total 10-51300-219 VILLAGE PROSECUTOR:					1,343.00	
10-51440-310 SUPPLIES/EXPENSES						
124	BEAR GRAPHICS, INC.	0809887	BALLOTS	11/09/2018	77.58	11/15/2018
5033	OFFICE DEPOT -US COMMUNIT	215754883001/800	37360205-ELECTIONS	11/08/2018	129.09	11/08/2018
5033	OFFICE DEPOT -US COMMUNIT	220639593001	37360205-ELECTIONS	11/08/2018	85.87	11/08/2018
Total 10-51440-310 SUPPLIES/EXPENSES:					292.54	
10-51530-210 CONTRACT SERVICES						
2848	DIANE MILANOWSKI, LLC	41224	BOARD OF REVIEW	11/01/2018	200.00	11/02/2018
Total 10-51530-210 CONTRACT SERVICES:					200.00	
10-51600-210 CONTRACT SERVICES						
45	KEY BENEFIT CONCEPTS, LLC	2250930	POST EMPLOYMENT / PENISIO	11/01/2018	5,075.00	11/02/2018
265	GREATAMERICAN FINANCIAL S	23582833	COPIER	11/01/2018	231.00	11/02/2018
285	GREATAMERICAN FINANCIAL S	23757388	MONTHLY COPIER	11/28/2018	231.00	11/29/2018
477	TAYLOR COMPUTER SERVICES	18222	MAIL ARCHIVE SEPT VLG	11/01/2018	454.55	11/02/2018
477	TAYLOR COMPUTER SERVICES	18290	NOV VLG MAILBOX/MONITORIN	11/15/2018	315.00	11/21/2018
477	TAYLOR COMPUTER SERVICES	18338	OCT VH MAIL ARCHIVE	11/20/2018	513.38	11/21/2018
1716	ENTERPRISE SYSTEMS GROU	82609	ASSISTANCE	11/06/2018	66.00	11/15/2018
2689	SPRUCE UP CLEANING	3253	MONTHLY CLEANING	11/06/2018	1,583.37	11/08/2018
2706	ASSOCIATED APPRAISAL CON	137073	MONTHLY CONTRACT	11/01/2018	2,623.29	11/02/2018
Total 10-51600-210 CONTRACT SERVICES:					11,092.59	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	10/17-11/15/18	3298-754-812	11/20/2018	304.74	11/21/2018
Total 10-51600-220 GAS-HEAT:					304.74	
10-51600-221 ELECTRIC UTILITIES						
538	WE-ENERGIES	10/17-11/15/18	3298-754-812	11/20/2018	1,112.59	11/21/2018
Total 10-51600-221 ELECTRIC UTILITIES:					1,112.59	
10-51600-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	11/01/2018	7345438	11/12/2018	170.93	11/15/2018
2691	CENTURYLINK-BUSINESS SVC.	1454076501	87819173	11/12/2018	52	11/15/2018
5312	AT & T- VILLAGE	10/22/2018	414 351-8900 758 7	11/01/2018	38.30	11/02/2018
Total 10-51600-222 TELEPHONE UTILITIES:					209.75	
10-51600-223 WATER/SEWER UTILITIES						
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	129-9982-020	11/28/2018	760.59	11/29/2018
Total 10-51600-223 WATER/SEWER UTILITIES:					760.59	

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10-51600-234 VILLAGE HALL MAINTENANCE						
360	NASSCO INC.	S2391060	PAPER PRODUCTS	11/13/2018	474.63	11/15/2018
502	VILLAGE HARDWARE - VH	179930	VH	11/02/2018	18.31	11/15/2018
502	VILLAGE HARDWARE - VH	180186/1	VH SUPPLIES	11/08/2018	19.58	11/15/2018
502	VILLAGE HARDWARE - VH	180310	VH SUPPLIES	11/13/2018	26.07	11/21/2018
502	VILLAGE HARDWARE - VH	180431	VH SUPPLIES	11/16/2018	7.18	11/21/2018
2241	ITU ABSORB TECH, INC	7112489	VLG	11/05/2018	205.43	11/15/2018
2973	TIME WARNER CABLE	11/02/2018	10404-060459401-6001	11/12/2018	5.52	11/15/2018
5778	OFFICE COPYING EQUIPMENT	AR65545	VLG HALL COPIES	11/01/2018	165.96	11/15/2018
5778	OFFICE COPYING EQUIPMENT	AR70518	COPIES	11/14/2018	298.51	11/15/2018
5911	O & W COMMUNICATONS	41229	REPAIR	11/13/2018	190.00	11/15/2018
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					1,411.19	
10-51600-310 SUPPLIES/MISC EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	215754683001/800	37360205-VLG	11/08/2018	44.13	11/08/2018
5033	OFFICE DEPOT -US COMMUNIT	220639593001	37360205 VLG	11/06/2018	55.18	11/08/2018
5033	OFFICE DEPOT -US COMMUNIT	226417858001	37360205 VLG	11/20/2018	39.95	11/21/2018
5033	OFFICE DEPOT -US COMMUNIT	226421803001	37360205 VLG	11/20/2018	19.98	11/21/2018
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					159.24	
10-51700-511 GROUP HEALTH - RETIREES						
435	RIES, DANIEL	3	HEALTH	11/01/2018	716.48	11/02/2018
638	KRIEFALL, DONALD A	31	HEALTH INSURANCE REIMBUR	11/01/2018	414.50	11/02/2018
1801	MILLER, DAN N	8	MONTHLY REIMBURSEMENT	11/01/2018	308.68	11/02/2018
Total 10-51700-511 GROUP HEALTH - RETIREES:					1,439.66	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
218	MILWAUKEE COUNTY EMS	18311	IGA RAIDO FEE	11/20/2018	4,704.00	11/21/2018
477	TAYLOR COMPUTER SERVICES	18291	NOV PD ANITV/MAILBOX	11/01/2018	154.00	11/21/2018
5152	JAMES IMAGING SYSTEMS, IN	859691	MONTHLY PD	11/15/2018	86.52	11/15/2018
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					4,944.52	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	10/17-11/15/18	6286-911-140	11/20/2018	442.16	11/21/2018
Total 10-52100-220 GAS UTILITIES:					442.16	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	10/17-11/15/18	9299-448-560	11/20/2018	28.31	11/21/2018
536	WE-ENERGIES	10/17-11/15/18	0699-070-169	11/20/2018	1,570.26	11/21/2018
Total 10-52100-221 ELECTRIC UTILITIES:					1,598.57	
10-52100-222 TELEPHONE UTILITIES						
477	TAYLOR COMPUTER SERVICES	18337	OCT PO EMAIL ARCHIVE	11/20/2018	428.09	11/21/2018
1336	EARTHLINK BUSINESS	11/01/2018	7345438	11/12/2018	106.83	11/15/2018
2136	VERIZON WIRELESS	9817783364	786223225-00001	11/20/2018	214.31	11/21/2018
2691	CENTURYLINK-BUSINESS SVC.	1454076501	87619173	11/12/2018	.51	11/15/2018
2973	TIME WARNER CABLE	20181031	10404-038090401-6001	11/08/2018	11.04	11/08/2018
2973	TIME WARNER CABLE	704333001110118	070433001	11/08/2018	442.99	11/08/2018
5312	AT & T- VILLAGE	10/22/2018	414 351-8900 758 7	11/01/2018	23.94	11/02/2018
Total 10-52100-222 TELEPHONE UTILITIES:					1,227.71	

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10-52100-223 WATER/SEWER UTILITIES						
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	129-9982-030	11/28/2018	1,256.99	11/29/2018
Total 10-52100-223 WATER/SEWER UTILITIES:					1,256.99	
10-52100-232 VEHICLE MAINTENANCE						
4978	GENERAL COMMUNICATIONS	261603	EQUIPMENT	11/01/2018	100.00	11/02/2018
102081	GOODYEAR AUTO SERVICE CE	322129	OIL	11/08/2018	23.85	11/08/2018
102081	GOODYEAR AUTO SERVICE CE	322386	OIL	11/20/2018	22.78	11/21/2018
102081	GOODYEAR AUTO SERVICE CE	322392	OIL/BRAKES	11/20/2018	526.69	11/21/2018
Total 10-52100-232 VEHICLE MAINTENANCE:					673.32	
10-52100-233 EQUIPMENT MAINTENANCE						
503	VILLAGE HARDWARE - DPS	180000	NUTS BOLTS	11/08/2018	3.63	11/08/2018
2620	SIRCHIE FINGER PRINT LAB, IN	0372819	TEST KITS	11/20/2018	13.70	11/21/2018
5728	ULTRAMAX	169502	SPECITEMNONT	11/08/2018	344.00	11/08/2018
5839	LEXISNEXIS	124641120181031	MONTHLY 1246411	11/08/2018	30.50	11/08/2018
Total 10-52100-233 EQUIPMENT MAINTENANCE:					391.83	
10-52100-234 BUILDING MAINTENANCE						
467	CK ELECTRIC L.L.C.	18-0939	REPLACE LIGHTS	11/08/2018	594.00	11/08/2018
503	VILLAGE HARDWARE - DPS	180225	MISC	11/15/2018	1.34	11/15/2018
2644	DOORMASTER GARAGE DOOR	26735	REPAIR	11/20/2018	697.00	11/21/2018
4777	BATTERIES PLUS -	7410618	CFL	11/01/2018	27.96	11/02/2018
Total 10-52100-234 BUILDING MAINTENANCE:					1,320.30	
10-52100-310 SUPPLIES/EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	216501477001	37360205 POLICE	11/01/2018	44.27	11/02/2018
5033	OFFICE DEPOT -US COMMUNIT	216501477002	37380205 POLICE	11/01/2018	8.02	11/02/2018
5033	OFFICE DEPOT -US COMMUNIT	225431132001	37360205 POLICE	11/20/2018	35.99	11/21/2018
5033	OFFICE DEPOT -US COMMUNIT	225443967001	37360205 POLICE	11/20/2018	10.19	11/21/2018
5033	OFFICE DEPOT -US COMMUNIT	225536345001	37360205 POLICE	11/20/2018	31.89	11/21/2018
Total 10-52100-310 SUPPLIES/EXPENSES:					130.36	
10-52100-322 TRAINING						
1163	FBIINNA-WISCONSIN CHAPTER	20181101	LUNCHEON	11/01/2018	28.00	11/02/2018
Total 10-52100-322 TRAINING:					28.00	
10-52100-330 CLOTHING ALLOWANCE						
282	LARK UNIFORM, INC.	276732	GROSSMUELLER	11/01/2018	164.95	11/02/2018
282	LARK UNIFORM, INC.	277133	MAY	11/01/2018	119.95	11/02/2018
282	LARK UNIFORM, INC.	277134	ADAMAITIS	11/08/2018	36.95	11/08/2018
282	LARK UNIFORM, INC.	277167	WICHMAN	11/01/2018	59.95	11/02/2018
282	LARK UNIFORM, INC.	278050	WICHMAN	11/20/2018	14.00	11/21/2018
473	STREICHER'S	1336869	FREEDY	11/08/2018	390.00	11/08/2018
473	STREICHER'S	1337722	PAUL	11/08/2018	490.14	11/08/2018
473	STREICHER'S	1339569	FREEDY	11/20/2018	545.00	11/21/2018
Total 10-52100-330 CLOTHING ALLOWANCE:					1,820.94	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC.	2486862	10586-10586 POLICE DEPARTM	11/01/2018	96.54	11/02/2018
393	PACKERLAND RENT-A-MAT INC.	2493212	10586-10586 POLICE DEPARTM	11/08/2018	97.55	11/08/2018

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Total 10-52100-334 JANITORIAL SUPPLIES:					194.09	
10-52100-335 SCHOOL EXPENSES						
511	WAUKESHA COUNT TECH. COL	678118	TUITION	11/01/2018	219.38	11/02/2018
2988	WI TRAFFIC SAFETY OFFICERS	KA20181107	ARENDT CONFERENCE FEES	11/20/2018	195.00	11/21/2018
Total 10-52100-335 SCHOOL EXPENSES:					414.38	
10-52100-391 JAIL FUND						
333	MILWAUKEE COUNTY - HOC	5048	PRISONER HOUSING	11/08/2018	323.60	11/08/2018
Total 10-52100-391 JAIL FUND:					323.60	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	09/28-10/28/2018	3449-647-735	11/01/2018	213.86	11/02/2018
536	WE-ENERGIES	10/3-11/01/2018	7083-911-529	11/06/2018	18.10	11/08/2018
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					231.96	
10-53300-405 STREET MATERIALS						
625	MICHAEL BAKER INTERNATION	1031072	PROFESSIONAL	11/08/2018	2,100.00	11/15/2018
Total 10-53300-405 STREET MATERIALS:					2,100.00	
10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS						
2986	HUMPHREY SERVICE PARTS, I	1193072	RAKES	11/28/2018	171.60	11/29/2018
Total 10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS:					171.60	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	10/02-10/31/2018	6865-091-092	11/12/2018	15.71	11/15/2018
536	WE-ENERGIES	10/02-10/31/2018	9024-478-778	11/12/2018	15.71	11/15/2018
536	WE-ENERGIES	10/3-11/01/2018	7018-222-713	11/06/2018	15.71	11/08/2018
536	WE-ENERGIES	10/3-11/01/2018	3217-867-834	11/06/2018	15.71	11/08/2018
Total 10-53400-221 BUS STOP-ELECTRIC:					62.84	
10-53620-400 MATERIALS						
671	AIRGAS	9082298082	GLOVES/EYEWARE	11/19/2018	189.16	11/21/2018
Total 10-53620-400 MATERIALS:					189.16	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000313-1996-5	MSW	11/12/2018	7,902.49	11/15/2018
Total 10-53630-370 LANDFILL FEES:					7,902.49	
10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	00549452286-4	YARD	11/12/2018	1,001.04	11/15/2018
1298	WASTE MANAGEMENT OF WI-M	0055077-2286-5	YARD WASTE	11/21/2018	768.18	11/21/2018
Total 10-53642-400 MATERIALS:					1,769.22	
10-53700-300 MISCELLANEOUS EXPENSE						
17	WELD SPECIALTY GAS & EQUIP	R10180067	ARGON	11/09/2018	23.25	11/15/2018
43	AUTO PARTS & SERVICE	774752	GSKT MAKER	11/13/2018	22.31	11/15/2018
43	AUTO PARTS & SERVICE	775892	MISC	11/07/2018	37.98	11/15/2018

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2241	ITU ABSORB TECH, INC	7112487	SHOP	11/05/2018	11.32	11/15/2018
2241	ITU ABSORB TECH, INC	7116834	SHOP	11/01/2018	11.32	11/15/2018
2241	ITU ABSORB TECH, INC	7121391	SHOP	11/08/2018	11.32	11/15/2018
2241	ITU ABSORB TECH, INC	7125874	SHOP	11/14/2018	11.32	11/21/2018
2241	ITU ABSORB TECH, INC	A000064883	COVERALLS	11/08/2018	225.00	11/15/2018
Total 10-53700-300 MISCELLANEOUS EXPENSE:					353.82	
10-53700-341 REPAIR PARTS						
43	AUTO PARTS & SERVICE	774210	CREDIT	11/13/2018	19.00	11/15/2018
43	AUTO PARTS & SERVICE	774776	CORE CREDIT	11/13/2018	50.00	11/15/2018
43	AUTO PARTS & SERVICE	775285	BEAM	11/13/2018	12.84	11/15/2018
52	BRAKE & EQUIPMENT	513188	GUITE	11/13/2018	403.29	11/15/2018
52	BRAKE & EQUIPMENT	514294	MISC	11/08/2018	366.14	11/15/2018
89	FABICK CAT	C215850	EXTENDER	11/08/2018	21.46	11/15/2018
198	NAPA AUTO PARTS	5250609203	BELT	11/13/2018	18.99	11/15/2018
198	NAPA AUTO PARTS	5250610538	FILTER	11/12/2018	11.49	11/21/2018
547	ROLAND MACHINERY	40069087	LUBE SPIN	11/14/2018	117.49	11/15/2018
591	CUMMINS INC.	F620310	MISC	11/06/2018	4,638.47	11/15/2018
591	CUMMINS INC.	Preview	MISC	11/14/2018	2,021.10	11/15/2018
597	BROOKS TRACTOR INC.	M34668	PARTS	11/05/2018	28.40	11/15/2018
597	BROOKS TRACTOR INC.	M34988	MISC	11/14/2018	57.07	11/21/2018
1132	BURRIS EQUIPMENT CO.	PI92570	SEAL	11/20/2018	48.09	11/21/2018
3234	WALDSCHMIDT'S TOWN & COU	646105	FILTER	11/09/2018	22.81	11/15/2018
3259	HYQUIP, LLC- WAUKESHA	406371	HOSE ASSEMB	11/12/2018	67.47	11/21/2018
4554	TERMINAL SUPPLY CO.	6839500	PLUG	11/14/2018	57.80	11/15/2018
4836	REINDERS, INC.	1761112	BEARINGS	11/13/2018	64.54	11/15/2018
5980	MILWAUKEE TRACTOR & EQUIP	386549	AXLE	11/13/2018	1,555.43	11/15/2018
5980	MILWAUKEE TRACTOR & EQUIP	386744	TUBE	11/13/2018	108.90	11/15/2018
5980	MILWAUKEE TRACTOR & EQUIP	386785	TUBE	11/13/2018	114.40	11/15/2018
Total 10-53700-341 REPAIR PARTS:					9,667.18	
10-53700-342 TIRES						
413	POMP'S TIRE SERVICE, INC.	80161727	TIRES	11/13/2018	1,152.00	11/15/2018
413	POMP'S TIRE SERVICE, INC.	80163790	TIRES	11/14/2018	1,000.00	11/21/2018
413	POMP'S TIRE SERVICE, INC.	80163791	TIRES	11/14/2018	177.00	11/21/2018
413	POMP'S TIRE SERVICE, INC.	80163792	TIRES	11/14/2018	153.86	11/21/2018
Total 10-53700-342 TIRES:					2,482.86	
10-53700-343 FUEL						
43	AUTO PARTS & SERVICE	776490	DEF	11/14/2018	104.90	11/21/2018
1337	HERBST OIL, INC	69291	FUEL	11/08/2018	2,972.45	11/15/2018
1337	HERBST OIL, INC	69293	FUEL	11/05/2018	1,533.28	11/15/2018
1337	HERBST OIL, INC	69299	FUEL	11/08/2018	1,777.77	11/15/2018
1337	HERBST OIL, INC	69300	FUEL	11/05/2018	682.81	11/15/2018
1337	HERBST OIL, INC	69572	FUEL	11/12/2018	1,918.37	11/21/2018
1337	HERBST OIL, INC	69601	FUEL	11/12/2018	857.27	11/21/2018
Total 10-53700-343 FUEL:					9,646.85	
10-53700-344 OIL						
502	VILLAGE HARDWARE - VH	179624/1	MOTOR OIL	11/14/2018	25.15	11/15/2018
597	BROOKS TRACTOR INC.	M34988	OIL	11/14/2018	102.30	11/21/2018
Total 10-53700-344 OIL:					127.45	

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10-53700-346 MISC DPW SHOP TOOLS						
17	WELD SPECIALTY GAS & EQUIP	WS568172	GLASSES/ PLIERS	11/09/2018	53.20	11/15/2018
43	AUTO PARTS & SERVICE	775892	MISC	11/07/2018	141.85	11/15/2018
4777	BATTERIES PLUS -	P7236399	WATERPROOF	11/13/2018	31.45	11/15/2018
Total 10-53700-346 MISC DPW SHOP TOOLS:					226.50	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	10/17-11/15/18	3298-754-812	11/20/2018	304.73	11/21/2018
Total 10-53800-220 GAS UTILITIES:					304.73	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	10/17-11/15/18	3298-754-812	11/20/2018	1,112.59	11/21/2018
Total 10-53800-221 ELECTRIC UTILITIES:					1,112.59	
10-53800-222 TELEPHONE UTILITIES						
1336	EARTHLINK BUSINESS	11/01/2018	7345438	11/12/2018	149.56	11/15/2018
5312	AT & T- VILLAGE	10/22/2018	414 351-8900 758 7	11/01/2018	33.52	11/02/2018
Total 10-53800-222 TELEPHONE UTILITIES:					183.08	
10-53800-223 WATER/SEWER UTILITIES						
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	129-9982-020	11/28/2018	760.58	11/29/2018
Total 10-53800-223 WATER/SEWER UTILITIES:					760.58	
10-53800-224 CELL PHONES						
2136	VERIZON WIRELESS	Oct Nov	787066169-00001	11/14/2018	167.03	11/15/2018
Total 10-53800-224 CELL PHONES:					167.03	
10-53800-300 MISCELLANEOUS EXPENSE						
297	MAJESTIC ENGRAVING CORP.	57486	NAME PLATE	11/13/2018	25.00	11/21/2018
2241	ITU ABSORB TECH, INC	7116836	DPW	11/01/2018	26.45	11/15/2018
2241	ITU ABSORB TECH, INC	7121393	DPW	11/08/2018	26.45	11/15/2018
2241	ITU ABSORB TECH, INC	7125876	DPW	11/14/2018	26.45	11/21/2018
5885	FLYRITE CORPORATION	1815	USA	11/14/2018	184.00	11/15/2018
Total 10-53800-300 MISCELLANEOUS EXPENSE:					288.35	
10-53800-333 SAFETY PROGRAM						
671	AIRGAS	9082149256	VEST	11/14/2018	242.40	11/15/2018
Total 10-53800-333 SAFETY PROGRAM:					242.40	
10-53900-324 DRUG TESTING						
5247	CONCENTRA MEDICAL CENTE	102848275	RANDOM TEST	11/13/2018	59.00	11/15/2018
Total 10-53900-324 DRUG TESTING:					59.00	
10-55400-430 LX CLUB MATERIALS						
890	FOX POINT BAYSIDE LX CLUB	LX Club Oct Marcus	OCTOBER LX MARCUS	11/01/2018	200.00	11/02/2018
890	FOX POINT BAYSIDE LX CLUB	LX Club Oct WFBW	OCT WFBWC	11/01/2018	300.00	11/02/2018
Total 10-55400-430 LX CLUB MATERIALS:					500.00	

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10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	10/3-11/01/2018	5214-367-035	11/06/2018	138.27	11/08/2018
Total 10-55440-220 GAS UTILITIES:					138.27	
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	10/3-11/01/2018	5630-222-440	11/06/2018	107.90	11/08/2018
Total 10-55440-221 ELECTRIC UTILITIES:					107.90	
10-55440-223 WATER/SEWER UTILITIES						
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	96-9961-000	11/28/2018	893.91	11/29/2018
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	96-9961-001	11/28/2018	98.06	11/29/2018
Total 10-55440-223 WATER/SEWER UTILITIES:					991.97	
10-55440-450 SKATE RINK MATERIALS						
5885	FLYRITE CORPORATION	1815	USA	11/14/2018	60.00	11/15/2018
Total 10-55440-450 SKATE RINK MATERIALS:					60.00	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	48336	REQUESTS	11/01/2018	3,900.00	11/08/2018
Total 10-56100-125 FORESTRY CONSULTANT:					3,900.00	
10-56100-465 TREE MAINTENANCE						
3234	WALDSCHMIDT'S TOWN & COU	646105	GAUGE/LOOP	11/09/2018	110.42	11/15/2018
4591	VERMEER-WISCONSIN, INC.	20213664	STUMP CUTTER	11/09/2018	1,200.00	11/15/2018
Total 10-56100-465 TREE MAINTENANCE:					1,310.42	
10-59000-500 CONTINGENCY FUND						
4542	SEH, INC.	359006	DUNWOOD CROSSING	11/29/2018	407.50	11/29/2018
4542	SEH, INC.	359015	MEMORYCARE	11/29/2018	356.00	11/29/2018
Total 10-59000-500 CONTINGENCY FUND:					763.50	
20-13100 ACCOUNTS RECEIVABLE - SUNDRY						
1269	FRIENDS OF THE NORTH SHO	October 2018	OCTOBER	11/29/2018	848.14	11/29/2018
Total 20-13100 ACCOUNTS RECEIVABLE - SUNDRY:					848.14	
20-61000-221 ELECTRIC UTILITIES						
537	WE-ENERGIES LIB	10/3-11/1/18	UTILITY-ELECTRIC	11/07/2018	2,332.61	11/08/2018
Total 20-61000-221 ELECTRIC UTILITIES:					2,332.61	
20-61000-223 WATER/SEWER UTILITIES						
5543	PREMIUM WATERS, INC.	011767-10-18	UTILITY- WATER	11/21/2018	75.65	11/21/2018
Total 20-61000-223 WATER/SEWER UTILITIES:					75.65	
20-61000-230 MAINTENANCE						
133	KERN'S CARPETS	1269	MAINTENANCE	11/07/2018	935.32	11/08/2018
393	PACKERLAND RENT-A-MAT INC.	2483651/2486857	MAINTENANCE-NORTHSHORE	11/07/2018	94.77	11/08/2018
393	PACKERLAND RENT-A-MAT INC.	2493208	MAINTENANCE-NORTHSHORE	11/21/2018	60.64	11/21/2018
2347	NORTHSHORE BANK	11/21/2018	MAINTENANCE	11/21/2018	156.56	11/21/2018

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2472	DUST FREE CLEANING SERVIC	17821	MAINTENANCE	11/07/2018	1,312.42	11/08/2018
2897	JUST SERVICE	25404	MAINTENANCE	11/21/2018	425.00	11/21/2018
Total 20-61000-230 MAINTENANCE:					2,984.71	
20-61000-233 EQUIPMENT MAINTENANCE						
5027	DIGICORP, INC.	325470	EQUIPMENT MAINTENANCE	11/21/2018	900.00	11/21/2018
5778	OFFICE COPYING EQUIPMENT	AR68750	EQUIPMENT MAINTENANCE	11/07/2018	271.23	11/08/2018
5786	GREAT AMERICAN LEASING CO	23655012	COPY MACHINE	11/21/2018	328.00	11/21/2018
Total 20-61000-233 EQUIPMENT MAINTENANCE:					1,499.23	
20-61000-310 SUPPLIES/EXPENSES						
2347	NORTHSHORE BANK	11/21/2018	SUPPLIES	11/21/2018	441.74	11/21/2018
2347	NORTHSHORE BANK	11/21/2018	SUPPLIES	11/21/2018	93.98	11/21/2018
3280	NORTHSHORE LIBRARY PETTY	11/07/2018	SUPPLIES	11/07/2018	16.34	11/08/2018
Total 20-61000-310 SUPPLIES/EXPENSES:					552.06	
20-61000-321 DUES						
3280	NORTHSHORE LIBRARY PETTY	11/07/2018	DUES	11/07/2018	30.00	11/08/2018
Total 20-61000-321 DUES:					30.00	
20-61000-322 TRAINING						
465	KNESER, DEB	10/24/2018	TRAINING	11/07/2018	300.00	11/08/2018
2347	NORTHSHORE BANK	11/21/2018	TRAINING	11/21/2018	1,221.73	11/21/2018
Total 20-61000-322 TRAINING:					1,521.73	
20-61000-323 PUBLICATIONS/NOTICES						
3280	NORTHSHORE LIBRARY PETTY	11/07/2018	PUBLICATIONS/NOTICES	11/07/2018	11.47	11/08/2018
Total 20-61000-323 PUBLICATIONS/NOTICES:					11.47	
20-61000-500 CONTINGENCY FUND						
2347	NORTHSHORE BANK	11/21/2018	CONTINGENCY FUND	11/21/2018	25.00	11/21/2018
Total 20-61000-500 CONTINGENCY FUND:					25.00	
20-61000-535 LEASE(RENT)						
37	L/V ENTERPRISES, LLC	4696	LEASE	11/21/2018	3,953.00	11/21/2018
Total 20-61000-535 LEASE(RENT):					3,953.00	
20-61000-800 CAPITAL OUTLAY						
452	HGA	SDS 12-1861	CAPITAL	11/07/2018	675.38	11/08/2018
Total 20-61000-800 CAPITAL OUTLAY:					675.38	
20-61000-811 REFERENCE SERIALS						
152	EBSCO	1570773	REFERENCE	11/21/2018	6,129.52	11/21/2018
Total 20-61000-811 REFERENCE SERIALS:					6,129.52	
20-61000-812 ADULT BOOKS						
55	BAKER & TAYLOR BOOKS VEN	11/07/2018	ADULT BOOKS	11/07/2018	113.35	11/08/2018
55	BAKER & TAYLOR BOOKS VEN	11/21/2018	ADULT BOOKS	11/21/2018	934.78	11/21/2018

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3280	NORTHSHORE LIBRARY PETTY	11/07/2018	ADULT BOOKS	11/07/2018	25.00	11/08/2018
Total 20-61000-812 ADULT BOOKS:					1,073.13	
20-61000-813 JUVENILE BOOKS						
55	BAKER & TAYLOR BOOKS VEN	11/21/2018	JUVENILE BOOKS	11/21/2018	932.79	11/21/2018
Total 20-61000-813 JUVENILE BOOKS:					932.79	
20-61000-815 MEDIA						
55	BAKER & TAYLOR BOOKS VEN	11/07/2018	MEDIA	11/07/2018	21.75	11/08/2018
645	BAKER & TAYLOR ENTERTAINM	11/07/2018	MEDIA-ADULT	11/07/2018	82.27	11/08/2018
645	BAKER & TAYLOR ENTERTAINM	11/21/2018	MEDIA-ADULT	11/21/2018	140.29	11/21/2018
Total 20-61000-815 MEDIA:					244.31	
20-61000-830 ADULT PROGRAMMING						
3280	NORTHSHORE LIBRARY PETTY	11/07/2018	ADULT PROGRAMMING	11/07/2018	4.45	11/08/2018
Total 20-61000-830 ADULT PROGRAMMING:					4.45	
21-71000-400 MATERIALS						
2260	PORT A JOHN	1292924	MONTHLY FEE	11/14/2018	93.00	11/15/2018
Total 21-71000-400 MATERIALS:					93.00	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	10/3-11/01/2018	2417-882-521	11/06/2018	10.73	11/08/2018
Total 21-72000-220 GAS UTILITIES:					10.73	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	10/3-11/01/2018	1670-928-034	11/06/2018	26.58	11/08/2018
536	WE-ENERGIES	10/3-11/01/2018	2417-882-521	11/06/2018	124.22	11/08/2018
Total 21-72000-221 ELECTRIC UTILITIES:					150.80	
21-73000-226 MMSD CHARGES						
290	MMSD	241-18	AUG-OCT	11/28/2018	99,736.75	11/29/2018
Total 21-73000-226 MMSD CHARGES:					99,736.75	
21-73000-310 SUPPLIES/EXPENSES						
415	POSTMASTER	8/1-11/1/2018	AUG-NOV WATER BILLS	11/28/2018	225.58	11/28/2018
Total 21-73000-310 SUPPLIES/EXPENSES:					225.58	
21-73000-400 MATERIALS						
2136	VERIZON WIRELESS	Oct Nov	787066169-00001	11/14/2018	17.50	11/15/2018
Total 21-73000-400 MATERIALS:					17.50	
21-91000-575 PRIVATE LATERAL PROGRAM (MMSD)						
256	KAPUR & ASSOCIATES, INC.	95987	DUAL RISER REPAIR	11/06/2018	4,368.00	11/15/2018
535	MUNICIPAL LAW & LITIGATION	12268	VILLAGE ATTORNEY	11/01/2018	284.60	11/02/2018
102047	GLOBE CONTRACTORS, INC.	1510	DUAL LATERAL REPAIR	11/28/2018	40,185.00	11/29/2018

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Total 21-91000-575 PRIVATE LATERAL PROGRAM (MMSD):					44,837.60	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	95980	SANITARY SEWER CIPP	11/06/2018	1,092.00	11/15/2018
258	KAPUR & ASSOCIATES, INC.	95983	PROF SERVICES	11/06/2018	108.00	11/15/2018
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					1,200.00	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF W/M	6281383-2275-3	MONTHLY CONTRACT	11/01/2018	20,485.80	11/02/2018
Total 22-53650-210 CONTRACT SERVICES:					20,485.80	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	10/02-10/31/2018	8294-368-584	11/12/2018	24.65	11/15/2018
Total 23-55420-220 GAS UTILITIES:					24.65	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	10/02-10/31/2018	8294-368-584	11/12/2018	43.28	11/15/2018
Total 23-55420-221 ELECTRIC UTILITIES:					43.28	
23-55420-222 TELEPHONE UTILITIES						
1345	AT & T U-VERSE	11/01/2018	111299163 POOL	11/15/2018	45.94	11/15/2018
Total 23-55420-222 TELEPHONE UTILITIES:					45.94	
23-55420-223 WATER/SEWER UTILITIES						
186	FOX POINT, VILLAGE OF - W/U	8/1-11/1/2018	129-9982-010	11/28/2018	1,912.69	11/29/2018
Total 23-55420-223 WATER/SEWER UTILITIES:					1,912.69	
23-55420-400 MATERIALS						
360	NASSCO INC.	S2365733002	DISINFECTANT	11/13/2018	52.49	11/15/2018
Total 23-55420-400 MATERIALS:					52.49	
24-52400-210 CONTRACT SERVICES						
2256	SAFEBUILT	0053510-IN	INSPECTIONS	11/01/2018	567.00	11/21/2018
Total 24-52400-210 CONTRACT SERVICES:					567.00	
24-52400-224 CELL PHONES						
2136	VERIZON WIRELESS	Oct Nov	787066169-00001	11/14/2018	60.00	11/15/2018
Total 24-52400-224 CELL PHONES:					60.00	
25-52400-401 DRY WEATHER MONITORING						
378	NORTH SHORE WATER COMM	SW010242018FPT	ANALYSIS	11/13/2018	72.00	11/15/2018
Total 25-52400-401 DRY WEATHER MONITORING:					72.00	
25-53420-400 MATERIALS						
280	LIESENER SOILS INC.	01651	SOIL	11/05/2018	1,030.00	11/08/2018

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Total 25-53420-400 MATERIALS:					1,030.00	
25-53640-400 MATERIALS						
2966	HUMPHREY SERVICE PARTS, I	1192020	RAKES	11/16/2018	171.60	11/21/2018
Total 25-53640-400 MATERIALS:					171.60	
25-53660-400 MATERIALS						
280	LIESENER SOILS INC.	01651	SOIL	11/06/2018	140.00	11/08/2018
4591	VERMEER-WISCONSIN, INC.	20213392	SKID STEER	11/01/2018	470.00	11/02/2018
Total 25-53660-400 MATERIALS:					610.00	
25-53800-210 CONTRACT SERVICES						
2136	VERIZON WIRELESS	Oct Nov	787066169-00001	11/14/2018	20.00	11/15/2018
Total 25-53800-210 CONTRACT SERVICES:					20.00	
25-53800-234 INDIAN CREEK PARK MAINTENANCE						
2824	MAREK LANDSCAPING	4323	2018 VEG MANAGEMENT	11/13/2018	4,210.00	11/15/2018
Total 25-53800-234 INDIAN CREEK PARK MAINTENANCE:					4,210.00	
25-55410-310 SUPPLIES/EXPENSES						
415	POSTMASTER	8/1-11/1/2018	AUG-NOV WATER BILLS	11/28/2018	225.58	11/28/2018
Total 25-55410-310 SUPPLIES/EXPENSES:					225.58	
25-91500-800 WPDES COMPLIANCE PROGRAM						
39	RUEKERT MIELKE, INC.	125258	PERMIT ACTIVITES	11/14/2018	1,058.25	11/15/2018
535	MUNICIPAL LAW & LITIGATION	12268	VILLAGE ATTORNEY	11/01/2018	1,060.50	11/02/2018
Total 25-91500-800 WPDES COMPLIANCE PROGRAM:					2,118.75	
25-91500-833 STORM SEWER SYSTEM IMPROVE.						
256	KAPUR & ASSOCIATES, INC.	95981	STORM GOODRICH	11/06/2018	2,586.00	11/15/2018
256	KAPUR & ASSOCIATES, INC.	95985	STORM WATER	11/06/2018	4,183.50	11/15/2018
Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:					6,769.50	
25-91500-835 STORM SEWER SYSTEM (MISC)						
535	MUNICIPAL LAW & LITIGATION	12268	VILLAGE ATTORNEY	11/01/2018	410.00	11/02/2018
Total 25-91500-835 STORM SEWER SYSTEM (MISC):					410.00	
25-91500-845 STORM SEWER-CLUB/LILAC/POPLAR						
256	KAPUR & ASSOCIATES, INC.	95984	2018 ROAD & UTILITY	11/06/2018	3,457.30	11/15/2018
474	CORE & MAIN LP	J667786	MISC PARTS	11/15/2018	2,746.60	11/15/2018
474	CORE & MAIN LP	J683969	FLX / CPG	11/01/2018	512.88	11/02/2018
474	CORE & MAIN LP	J728025	SNAP / GRATE	11/14/2018	1,011.50	11/15/2018
Total 25-91500-845 STORM SEWER-CLUB/LILAC/POPLAR:					7,728.28	
40-91400-814 GARBAGE PACKER						
52	BRAKE & EQUIPMENT	514779	KIT	11/14/2018	56.85	11/21/2018
1178	R.N.O.W., INC	2018-54754	LOADMASTER	11/21/2018	61,771.00	11/21/2018

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Total 40-91400-814 GARBAGE PACKER:					61,827.85	
40-91500-801 STREET RESURFACING						
256	KAPUR & ASSOCIATES, INC.	95979	STREET AND UTILITY IMPROV	11/06/2018	2,100.00	11/15/2018
256	KAPUR & ASSOCIATES, INC.	95984	2019 ROAD & UTILITY	11/06/2018	3,457.30	11/15/2018
357	MUNSON INC.	0081555	7041 N FAIRCHILD	11/13/2018	3,859.00	11/15/2018
474	CORE & MAIN LP	J726106	DUAL WALL	11/06/2018	340.00	11/08/2018
Total 40-91500-801 STREET RESURFACING:					9,756.30	
40-91600-833 TREE REPLACEMENT						
535	MUNICIPAL LAW & LITIGATION	12268	VILLAGE ATTORNEY	11/01/2018	403.50	11/02/2018
5933	WACHTEL TREE SCIENCE & SE	48324	EAB	11/01/2018	3,210.00	11/08/2018
Total 40-91600-833 TREE REPLACEMENT:					3,613.50	
50-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	125258	GIS	11/14/2018	516.00	11/15/2018
Total 50-53100-233 GIS MAINTENANCE:					516.00	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMM	31	MONTHLY	11/01/2018	16,889.64	11/02/2018
Total 50-81000-601 SOURCE OF WATER SUPPLY:					16,889.64	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	553	WATERMIN BREAK	11/06/2018	1,068.75	11/08/2018
Total 50-81000-640 OPERATIONS LABOR WATER MAINS:					1,068.75	
50-81000-651 MAINTENANCE OF MAINS						
281	LINCOLN CONTRACTORS SUP	L96540	CORD	11/01/2018	267.82	11/08/2018
281	LINCOLN CONTRACTORS SUP	L98449	MARKING PAINT	11/13/2018	118.05	11/21/2018
474	CORE & MAIN LP	J607737A	MISC PARTS	11/01/2018	1,664.57	11/08/2018
474	CORE & MAIN LP	J72981	MIS PARTS	11/01/2018	1,520.80	11/08/2018
2241	ITU ABSORB TECH, INC	7108058	WATER	11/01/2018	8.21	11/08/2018
2241	ITU ABSORB TECH, INC	7112488	WATER	11/01/2018	43.13	11/08/2018
2241	ITU ABSORB TECH, INC	7116835	WATER	11/01/2018	8.21	11/08/2018
2241	ITU ABSORB TECH, INC	7125875	WATER	11/14/2018	8.21	11/21/2018
5293	LANNON STONE PRODUCTS	1198545	STONE	11/01/2018	2,101.34	11/08/2018
5920	AMERICAN ASPHALT MATERIAL	55934	ASPHALT	11/19/2018	708.47	11/21/2018
Total 50-81000-651 MAINTENANCE OF MAINS:					6,446.81	
50-81000-653 MAINTENANCE OF METERS						
80	L-R METER TESTING & REPAIR	4361	REPAIR 5 METERS	11/01/2018	797.05	11/08/2018
502	VILLAGE HARDWARE - VH	180253	BUSHINGS/PIPE	11/12/2018	43.23	11/21/2018
Total 50-81000-653 MAINTENANCE OF METERS:					840.28	
50-81000-655 MAINTENANCE OF OTHER PLANT						
362	GRIFFIN CHEVROLET	305114	HOSE/BUSHING	11/05/2018	383.78	11/15/2018
362	GRIFFIN CHEVROLET	306128	PIN KIT LESS CREDIT	11/14/2018	200.70	11/21/2018
1629	CASPER'S TRUCK EQUIPMENT	31812	BINDER	11/20/2018	33.36	11/21/2018

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Total 50-81000-655 MAINTENANCE OF OTHER PLANT:					617.84	
50-81000-800 CAPITAL OUTLAY						
256	KAPUR & ASSOCIATES, INC.	95984	2019 ROAD & UTILITY	11/06/2018	3,457.30	11/15/2018
3252	MIDWEST METER INC.	0105741	TORX	11/01/2018	149.00	11/08/2018
Total 50-81000-800 CAPITAL OUTLAY:					3,606.30	
50-81000-844 NSWC CAPITAL PROJECTS						
378	NORTH SHORE WATER COMMI	11/14/2018- SCADA	SCADA	11/15/2018	941.45	11/15/2018
378	NORTH SHORE WATER COMMI	11/14/2018-FILTER	FILTER IMPROVEMENTS	11/15/2018	179.63	11/15/2018
Total 50-81000-844 NSWC CAPITAL PROJECTS:					1,121.08	
50-81000-921 OFFICE SUPPLIES AND EXPENSE						
415	POSTMASTER	8/1-11/1/2018	AUG-NOV WATER BILLS	11/28/2018	225.60	11/28/2018
2136	VERIZON WIRELESS	Oct Nov	787066169-00001	11/14/2018	17.50	11/15/2018
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					243.10	
50-81000-923 OUTSIDE SERVICES EMPLOYED						
2839	CITY WATER LLC	544	OPERATIONS	11/06/2018	8,000.00	11/08/2018
2839	CITY WATER LLC	553	OPERATIONS	11/06/2018	8,000.00	11/08/2018
Total 50-81000-923 OUTSIDE SERVICES EMPLOYED:					16,000.00	
72-27015 LIBRARY LOST BOOKS						
55	BAKER & TAYLOR BOOKS VEN	11/07/2018	LOST LIBRARY BOOK	11/07/2018	64.92	11/08/2018
55	BAKER & TAYLOR BOOKS VEN	11/21/2018	LOST LIBRARY BOOK	11/21/2018	187.08	11/21/2018
527	SHOREWOOD PUBLIC LIBRARY	11/21/2018	LOST BOOKS	11/21/2018	73.96	11/21/2018
677	MILWAUKEE PUBLIC LIBRARY	11/07/2018	REPLACEMENTS	11/07/2018	59.52	11/08/2018
Total 72-27015 LIBRARY LOST BOOKS:					385.48	
72-27030 FRIENDS OF THE NSL - DONATION						
55	BAKER & TAYLOR BOOKS VEN	11/07/2018	ADULT SERVICES	11/07/2018	580.71	11/08/2018
55	BAKER & TAYLOR BOOKS VEN	11/21/2018	ADULT SERVICES	11/21/2018	610.98	11/21/2018
506	CAMPOS, ALEXANDRA	11/16/2018	CHILDRENS SERVICES	11/21/2018	205.00	11/21/2018
2347	NORTHSHORE BANK	11/21/2018	ADULT SERVICES	11/21/2018	319.12	11/21/2018
3280	NORTHSHORE LIBRARY PETTY	11/07/2018	CIRC SERVICES	11/07/2018	9.05	11/08/2018
Total 72-27030 FRIENDS OF THE NSL - DONATION:					1,724.86	
Grand Totals:					447,492.87	

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Date Approved: _____

Village Manager: _____

Village Board: _____
