NOTICE OF MEETING AND PUBLIC HEARING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING

SCHWEMER HALL – MUNICIPAL BUILDING **TUESDAY**
7200 N. SANTA MONICA BLVD **APRIL 13, 2021**
FOX POINT, WI 53217 **7:00 P.M.**

NOTE: THE VILLAGE BOARD WILL BE MEETING ENTIRELY VIRTUALLY VIA TELEPHONIC AND VIDEO CONFERENCING. THE GOVERNING BODY WILL NOT BE PRESENT AT VILLAGE HALL. THIS MEETING IS OPEN TO ALL CITIZENS THROUGH THE ZOOM PARTICIPANT INFORMATION SHOWN BELOW. CITIZENS ARE ENCOURAGED TO SUBMIT ANY COMMENTS IN WRITING IN ADVANCE OF THE MEETING TO THE VILLAGE MANAGER AT sbotcher@villageoffoxpoint.com.

Zoom Participant Information

https://us02web.zoom.us/j/87554940040

Dial: (312) 626-6799

Meeting ID: 875 5494 0040

AGENDA

1. **Roll Call**

2. **Persons desiring to be heard**

   At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Per Fox Point Emergency Proclamation No. 3, there will be no citizen comments received during this meeting other than during this "persons desiring to be heard" agenda item, to avoid confusion and preserve order during the virtual meeting. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees.

3. **Committee Reports**

   a. **Plan Commission**

      The Village Board will hear a report on the final draft of the 2021 Comprehensive Plan.

4. **Consent Agenda –** All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.

   a. Approve the minutes of the February 9, 2021 Village Board meeting.
   (Pages 1-14)

b. Approve the minutes of the March 9, 2021 Village Board meeting.
(Pages 15-21)

c. Adopt proclamation establishing April 18 through April 24, 2021 as Municipal Treasurers Appreciation Week in the Village of Fox Point.
(Pages 22-23)

d. Adopt proclamation establishing May 2 through May 8, 2021 as the Professional Municipal Clerks Week in the Village of Fox Point.
(Pages 24-25)

e. Approve the 2020 Annual NR 216 Stormwater Report and submittal of the same to the Department of Natural Resources.
(Pages 26-74)

f. Adopt the proclamation establishing April 30, 2021 as Arbor Day in the Village of Fox Point and urge all citizens to support the efforts to protect our trees and woodlands and to support our Village's urban forestry program.
(Page 75)

g. Accept the proposal of Crawford Tree & Landscape in an amount not to exceed $42,000 for the 2021 Emerald Ash Borer Treatment Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Village Forester's memorandum dated April 1, 2021.
(Pages 76-80)

h. Approve the request of The Rotary Club of Milwaukee – North Shore and Boy Scout Troop 391 to use Village streets on May 31, 2021 for the Memorial Day Parade and to waive fees for the event per the Assistant Village Manager's memorandum dated March 29, 2021.
(Pages 81-83)

i. Adopt Resolution of Appreciation for Ann Christiansen for her professional and personal dedication to the North Shore Communities.
(Page 84)

j. Confirm President Frazer's list of appointments to various Boards, Committees, and Commissions.
(Page 85)

k. Approve payment of the bills in the amount of $843,078.61 for the period March 1, 2021 through March 31, 2021 per the report submitted by the Village Manager.
(Pages 86-99)

5. Unfinished Business

a. Consideration and possible action on Lake Drive design considerations

The Village Board will consider and may act on a report and recommendations from the Director of Public Works, including a draft two-party contract and provide information on a public information meeting/presentation outlining the options and various costs regarding the Lake Drive design considerations.
(Pages 100-106)

6. New Business

a. Discussion and Possible Action Related to the Purchase of Refuse Scooters

The Village Board will consider and may act on a recommendation from the Director of Public Works to purchase refuse scooters for the Department of Public Works fleet.
(Pages 107-109)

7. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

8. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

a. Village President Frazer
b. Trustee Fonstad
c. Trustee Symchych
d. Trustee Sumner
e. Trustee Tirado
f. Trustee Kravit
g. Trustee Ollman
h. Village Manager Scott Botcher
   1. Pool Report
   2. Fox Point Open House Report

9. Closed Session

It is anticipated the Village Board will convene into closed session for the following reasons:

a. Pursuant to State Statutes Section 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically concerning the Village Manager. Participating in this portion of the closed session will be the Village Board and Village Manager.

10. Reconvene and Possible Action on Closed Session Items

The Village Board will reconvene into open session and may take action on the above-described matters which were considered in closed session.

11. Adjourn

NEXT REGULAR VILLAGE BOARD MEETING: May 11, 2021 7:00 P.M.

PLEASE NOTE:
Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. Also, upon reasonable notice, best efforts will be used to ensure that members of the public lacking access to the virtual meeting platform are provided alternative reasonable methods to attend. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

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VILLAGE BOARD MEETING AND PUBLIC HEARING MINUTES
FEBRUARY 9, 2021

A meeting and public hearing Fox Point Village Board was held virtually via telephonic and video conferencing on Tuesday, February 9, 2020 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk-Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Greg Ollman
Trustee Bill Kravit (left at 9:13 p.m.)

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer opened Persons desiring to be heard and clarified the rules, including the matter of the Conditional Use Permit Public Hearing for Spring North Corporation and the Public Hearing regarding the Ordinance to Repeal and Re-Create Section 745-13 B. (6), 745-14, 745-15, 745-16 B. (6) and 745-17 B. (6) of the Village of Fox Point Zoning Code Concerning Residence District. Comments on the two matters should be reserved for the Public Hearing portion of the meeting. Any other matter on the agenda or off the agenda can be heard at this time.

District 23 Assembly Representative Deb Andraca

Assembly Representative Deb Andraca introduced herself and gave a brief background on serving on behalf of the 23rd assembly district over the next two years. If there is anything that Deb Andraca or her staff can do, please contact them.

Milwaukee County Office on African American Affairs (OAAA) Executive Director Jeffery Roman

Jeffery Roman gave background on what he and his office will do during his term. Mr. Roman noted his office is one of the key drivers in Milwaukee County with an expanded vision to achieve racial equity and become the healthiest county. Milwaukee County will focus on equity and inclusiveness in the communities. Contact his office directly through Facebook, social media or 414-335-4181 or jeff.roman@milwaukeecountywi.gov.

Without objection and hearing no other remarks, President Frazer closed the public comment period.

Committee Reports – Plan Commission

President Frazer reported Plan Commission met last Monday on February 1, 2021.

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President Frazer reported Plan Commission reviewed and recommended to Village Board the approval of the Certified Survey Map, which includes a proposed land combination of eleven parcels submitted by Applicant Fox Point Lutheran Church, located at 7510 North Santa Monica Blvd. This was expected and mostly for administrative convenience. This makes the zoning requirements a little less cumbersome.

President Frazer announced Plan Commission reviewed and unanimously recommended to Village Board the approval of Ordinance to Repeal and Re-Create Section 745-13 B. (6), 745-14, 745-15, 745-16 B. (6) and 745-17 B. (6) of the Village of Fox Point Zoning Code Concerning Residence Districts. This was recommended by staff, Building Inspector, and the Village Attorney due to the language of the code as it stands is confusing and difficult to navigate.

Village Manager Scott Botcher gave details of the Plan Commission's review and recommendation to Village Board to deny the request for a Conditional Use Permit from Spring North Corp., d/b/a Pantry 41, 8000 N. Port Washington Road, Fox Point, for a Convenience Store and Gas Station. President Frazer, Trustee Fonstad and Commissioner Yauck recused themselves. Plan Commission voted, 4-0 to recommend to Village Board denial of the Conditional Use Permit application.

Public Hearing: Ordinance to Repeal and Re-Create Section 745-13 B. (6), 745-14, 745-15, 745-16 B. (6) and 745-17 B. (6) of the Village of Fox Point Zoning Code Concerning Residence Districts

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to open the Public Hearing at 7:14 p.m.

There were no comments.

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (6-0-1, Trustee Sumner was unable to vote due to technical difficulties), the Village Board closed the public hearing at 7:15 p.m.

Public Hearing: Conditional Use Permit for Spring North Corporation, d/b/a, Pantry 41, 8000 North Port Washington Road, Fox Point

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (6-0-1, Trustee Symchych unable to vote due to technical difficulties) to open the Public Hearing at 7:17 p.m.

President Frazer gave a brief synopsis of the procedures regarding the Public Hearing. The Village Manager will report on his recommendation concerning the application, then the applicant will be asked to present, and following the applicant's presentation comments will be taken from the public.

Village Manager Scott Botcher gave a brief synopsis of the Conditional Use Permit for Spring North Corporation, d/b/a, Pantry 41, 8000 North Port Washington Road, Fox Point regarding the Plan Commissions Village Board recommendation for denial, as is found in his memo in the Village Board packet.

President Frazer asked for the applicant's presentation at 7:25 p.m. Verification was made that the applicant was not present.

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President Frazer asked for public comment at this time.

Nancy Filsinger, 220 W Cherokee Circle

Ms. Filsinger stated there were 30 petitions regarding Pantry 41; 21 were returned with 35 signatures. Everyone appreciated the Village Board looking to activate the corner in the Village, but there were many concerns. Ms. Filsinger gave a summary of concerns, including redundancy of another gas station, liquor sales would deteriorate the neighborhood, lighting, hours, noise, no added value to neighborhood or added quality of life.

Patrick and Tina Lavake, 425 W Bradley Road

Patrick and Tina Lavake live about 100 feet away from the proposed location of Pantry 41. While they really love Fox Point, there is a lack of social meeting places, such as a café, coffee shop, ice cream parlor, wine bar, beer garden, a butcher, a baker, pet supply store, or a post office. This is an opportunity for the Village and community to place something in this area that would enhance it socially. They support the comments made by Ms. Filsinger.

Jess Langerman, 7946 N Fairchild Road

Mr. Langerman stated he is opposed to this plan and is looking forward what the Village can do in this area as a community. He is in favor of development, keeping community in mind.

Bruce Arbit, 7900 N Beach Drive

Mr. Arbit thanked the Plan Commission for their early findings. He commented on his frustration as a contiguous property owner not being individually noticed of the Plan Commission meeting. He is opposed to the plan for Pantry 41 and concerned about the potential for crime. He is in support of the potential for redevelopment in this area, as it is significant and necessary for the village.

Traci Schwartz, 7740 N Club Circle

Ms. Schwartz, a resident and business owner who resides at 7963 N Port Washington Road, stated she is opposed to the gas station/convenience store. She is concerned about crime in the area and would look forward to something that would be more for social gatherings.

Nate Matke, 8030 Mohawk Road

Mr. Matke agreed with everything that was said and wants to reiterate his opposition with all the points that have been made.

Deborah Hangsterfer, 312 E Bradley Road

Ms. Hangsterfer commented she was on the Plan Commission call and was happy with how that went. She agreed with those who commented before her and is also opposed to the gas station. This is not the best use of space for the area, due to increased traffic, potential crime and another redundant business.

Beth Gregg, 7414 N Boyd Way

Ms. Gregg is opposed to the gas station. Once the gas station has been on the property, remediation would have a very large price tag.

Gary Krenz, 8021 N Seneca Road

Mr. Krenz routinely runs through the village he runs on Green Tree Road past the Mobil gas station. He reiterated the traffic congestion in that area. Traffic congestion should be considered for the corner of Bradley Road and N Port Washington Road.

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Lucille Sells, 8068 N Seneca Road

Ms. Sells and her husband are both strongly opposed to the gas station and convenience store. Remediation is not insurmountable. This should be looked at as a positive. She supports the village potentially investing in this. She suggested thinking of this as an infrastructural element to our village to make our community a better place. The village and residents as a community support and should be catalysts to a potential development there. Ms. Sells volunteered to assist on a committee, if needed.

Christine Daleness 81140 N Navajo

Ms. Daleness has two children out their riding bikes and she has concerns with traffic patterns and safety with late hours. She is opposed to the gas station and agrees with the concerns everyone else has mentioned.

Therese Gripentrog and Scott Mittelstadt, 8145 N Navajo Road

Ms. Gripentrog sent a letter to the Village Board and the Plan Commission. Ms. Gripentrog and Mr. Mittelstadt are solidly opposed to this proposal. This is the gateway to Fox Point and the village can do so much better.

Paul Schwartz, 7861 N Mohawk Road

Mr. Schwartz is opposed to the gas station and convenience store. The applicant did not show up to make their own case is troubling; this does not show responsibility and commitment to the village. He strongly urges the Village Board to reject this application.

President Frazer stated hearing no other comments, the Board will nevertheless not close the public hearing at this point. Additional public comment may be invited at another time during this meeting.

Consent Agenda

a. Approve the minutes of the January 12, 2021 Village Board meeting.

b. Approve the Land Combination and Certified Survey Map submitted by Applicant Fox Point Lutheran Church for the property located at 7510 North Santa Monica Blvd upon all terms and conditions recommended by the Plan Commission.

c. Approve payment of the bills in the amount of $1,040,073.35 for the period January 1, 2021 through January 31, 2021per the report submitted by the Village Manager.

Motion made by Trustee Fonstad, seconded by Trustee Ollman, and carried by roll call vote (7-0), the Village Board approved the consent agenda, as presented.

Consideration of Ordinance to Repeal and Re-Create Section 745-13 B. (6), 745-14, 745-15, 745-16 B. (6) And 745-17 B. (6) of the Village of Fox Point Zoning Code Concerning Residence Districts

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (7-0) to adopt the Ordinance to Repeal and Re-Create Section 745-13 B. (6), 745-14, 745-15, 745-16 B. (6) And 745-17 B. (6) of the Village of Fox Point Zoning Code Concerning Residence Districts.

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Conditional Use Permit to Spring North Corp., d/b/a Pantry 41, 8000 North Port Washington Road, Fox Point, for a Convenience Store and Gas Station

President Frazer invited the applicant to present on the application; the applicant was not present to present the application.

President Frazer opened the matter up to the Village Board for questions. There were no questions by the Village Board members.

Village Attorney Eric Larson asked to be very clear as to our record about the matter.

President Frazer detailed the record regarding the Conditional Use Permit to Spring North Corp., d/b/a Pantry 41, 8000 North Port Washington Road, Fox Point. The record included the following:

1. All written communications submitted to Plan Commission or the Village Board submitted before this Village Board meeting.
2. All concerned citizens/persons comments at the public hearing, the small area study conducted several years ago regarding the corner by the Village of Fox Point.
3. The draft 2021 Comprehensive Plan that is now before the Plan Commission which speaks in certain ways to planned use in the Village.
4. The current Comprehensive Plan.
5. The petition that was included in the Plan Commission packet with 35 signatures.
6. Evidence that the letters and documents referenced above were provided to the Applicant.

President Frazer stated without objection and by unanimous consent, the record will include the documents mentioned above and the oral comments received at the public hearing tonight.

President Frazer asked the Village Attorney to explain the state of the law and what the Village Board is required to do to make a determination in the Board's capacity as a quasi-judicial body on this matter.

Village Attorney Eric Larson assisted the Village Board with proceeding through the standards of the Ordinance, by use of a Decision Matrix. The Village Board made findings as reflected within the Decision Matrix, by unanimous consent announced by the Village President, as to each item within the matrix,

[As a matter of record, <u>Attachment A</u>, the Decision Matrix for Village of Fox Point D-Business District Approval Process, is based on the determinations of the Village Board and the final motion. <u>Attachment A</u> follows the Village Board meeting minutes of February 09, 2021].

Upon review of the Village Board's findings within the Decision Matrix, the Village Attorney Eric Larson noted the Village Board found twelve of the standards of the ordinance have not been met by the applicant.

Trustee Fonstad added for the record one of the documents submitted by and included with a citizen's comment, and attached to several of the emails received. This references some articles that provide additional substantial evidence to support the Village Board actions.

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Motion modified by Trustee Fonstad, seconded by Trustee Sumner, and carried by roll call vote (7-0) and to deny the D-Business District conditional Use Application to Spring North Corp., d/b/a Pantry 41, 8000 North Port Washington Road, Fox Point, as the applicant has failed to show by substantial evidence that the applicant meet's or agrees to meet all the requirements and conditions specified in the Village of Fox Point zoning ordinances or those imposed by the Village of Fox Point Village Board and substantial evidence in the matter supports this position to deny, subject to the following: This matter shall be placed upon an upcoming agenda to consider the final form of the written denial for final action in the matter, and to close the meeting's public hearing at 8:40 p.m.

Future Agenda Items - *None*

Announcements

Trustee Fonstad

Trustee Fonstad reported on the last meeting of the North Shore Library Board and the North Shore Library Agreement.

Village President Frazer

President Frazer stated it is coming time to appointment time for Committees, Boards and Commissions. If you know anyone who would like to serve, please encourage them to apply.

Village Manager Scott Botcher

Village Manager Scott Botcher commented on the ice rinks high usage, no complaint calls and request for longer hours on Friday and Saturday.

Village Manager Scott Botcher has been in discussions with school regarding their summer program and the use of the grass where the ice rink is located. Principal Laura Witkov and Village Manager Scott Botcher agreed to meet to work out the use.

Village Manager Scott Botcher announced there is a COVID-19 testing organization who would like a temporary location in the village at the prior Kerns Carpet location for 90 days; testing would be by appointment only. Findings were this COVID-19 testing site would be permitted under the emergency proclamation that is under effect.

Closed Session

Motion made by President Frazer, seconded by President Frazer, Seconded by Trustee Fonstad and carried unanimously by roll call vote (7-0), Village Board convened into closed session at 8:51 p.m., (a) Pursuant to Wisconsin Statutes Section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with regard to existing and potential sinkholes in the Village, affected Village infrastructure, liabilities and potential claims. Participating in the closed session will be the Village Board, Village Manager, Assistant Village Manager, Public Works Director Scott Brandmeier, Village Clerk, and Village Attorney, and (b) Pursuant to Wisconsin Statutes Section 19.85(1)(e) to Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Specifically, discuss possible acquisition opportunities for municipally owned

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properties, and related property transfers. Participating in the closed session will be the Village Board, Village Manager, Assistant Village Manager, Village Clerk, Village Attorney, and (as announced) the Public Works Director.

President Frazer asked to take a brief two-minute recess to give Village Assistant Manager Michael Pedersen time, to move those not participating in the closed session, to the waiting room.

(Bill Kravit left the closed session at approximately 9:13 p.m.)

Reconvene and Possible Action on Closed Session Items

Motion made by Trustee Fonstad, seconded by Trustee Tirado, and carried unanimously to reconvene into open session at 8:52 p.m.

President Frazer announced no action is being taken on agenda item 9a or 9b.

Adjourn

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (7-0); the Village Board adjourned the Village Board meeting at 9:53 p.m.

Respectfully submitted,

Kelly A. Meyer, CMC/WCMC
Village Clerk Treasurer

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[Attachment A - Decision Matrix, Pages 1-7]

Decision Matrix
Village of Fox Point
D-Business District Approval Process

The State of Wisconsin has preempted municipal authority regarding conditional use permits in a number of respects, effective November 29, 2017. Under Wis. Stat. §62.23(7), which applies to Villages under §61.35, decisions concerning conditional use permits must be based upon "substantial evidence," which is defined as follows:

> "'Substantial evidence' means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion."[1]

The statute defines the term "conditional use" broadly as follows:

> "'Conditional use' means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a [Village], but does not include a variance."

Note two additional requirements of the statute:

- If an applicant for a conditional use permit meets or agrees to meet all requirements and conditions specified in the ordinance, the conditional use permit must be granted.

- Any condition imposed must relate to the purpose of the ordinance and be based on substantial evidence.

This decision matrix is provided as a tool to work through the decision-making process in light of the statutory requirements and applicable Village of Fox Point ordinances. As this statute has only been in effect since 2017, we will reserve the ability to proceed differently than outlined in this decision matrix if we find it is appropriate to do so.

Eric J. Larson

[1] §62.23(7)(de) 1. b., Wisconsin Statutes

Attorney Eric J. Larson. Municipal Law & Litigation Group, S.C.
730 N. Grand Avenue, Waukesha WI 53186. elarson@ammr.net 262-548-1340

Criteria	Applicant Provided Substantial Evidence[2]		Opponents Provided Substantial Evidence[3]		Village finds Standard is met[4]	
1. **745-18 D. (1)** Permitted Conditional Use: (a) Bowling alleys. (b) Dance, music or physical health studios. (c) Gasoline Service stations. (d) Greenhouses. (e) Hotels and motels. (f) Personal Wireless service facility (subject to criteria and procedures outlined in § 745-23). (g) Premises licensed to sell alcoholic beverages. (h) Restaurants except drive-ins. (i) Retail and services stores except commercial sale or purchase of guns. (j) Schools and day-care centers. (k) Television, video and photo production studios. (l) Theaters, except outdoor theaters. (m) Video game arcades. (n) Wholesale office or sample rooms. (o) Other uses found to be substantially similar uses to those listed here by the Village Plan Commission.	Yes	No	Yes	No	Yes	No
2. **745-18 D. (4)(b)** Whether there will be compliance with all other provisions of this chapter, including Subsection F of this section*, except if the project is deemed to be of superior quality by the Plan Commission. Then, in such cases, the front setback shall not be less than 15 feet plus 1/2 the width of the abutting road or area reserved for highway purposes. [* Subsection F is attached, and criteria are described below.]	Yes	No	Yes	No	Yes	No
3. **745-18 D. (4)(c)** Whether the approval of the application would impede the normal and orderly development and improvement of the adjoining properties or properties in the same D Business District.	Yes	No	Yes	No	Yes	No
4. **745-18 D. (4)(d)** Whether adequate utilities, access roads, drainage and/or necessary facilities have been or are being provided.	Yes	No	Yes	No	Yes	No
5. **745-18 D. (4)(e)** Whether adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion on the public streets.	Yes	No	Yes	No	Yes	No
6. **745-18 D. (4)(f)** Whether there will be compliance with all other applicable laws and regulations.	Yes	No	Yes	No	Yes	No
7. **745-18 D. (4)(g)** Whether traffic entering or exiting the site is likely to endanger safety or cause congestion on nearby streets.	Yes	No	Yes	No	Yes	No

[2] The Village finds that the applicant has provided substantial evidence to show that the applicant meets or agrees to meet this standard.
[3] Opponents of the application have shown substantial evidence that the applicant will not meet this standard.
[4] The Village Board finds, based upon substantial evidence presented, that the applicant meets or has agreed to meet this standard.

Criteria	Applicant Provided Substantial Evidence[2]		Opponents Provided Substantial Evidence[3]		Village finds Standard is met[4]	
8. **745-18 F. (1)(b)** No building or use should have a negative impact on the maintenance of safe and healthful conditions in the Village.	Yes	No	Yes	No	Yes	No
9. **745-18 F. (1)(c)** No articles, goods, material, finished or unfinished product, incinerators, storage tanks, refuse containers, or like equipment should be kept outdoors, exposed to public view, or exposed to view from adjacent buildings and property. Garbage and refuse containers should be screened from the street and from neighboring facilities. The Village Board may permit the outdoor display of product or merchandise upon finding that such display is essential to a business use.	Yes	No	Yes	No	Yes	No
10. **745-18 F. (1)(d)** Buildings and uses should serve to implement the Village's existing and planned stormwater drainage systems.	Yes	No	Yes	No	Yes	No
11. **745-18 F. (1)(e)** Buildings and uses should provide for safe traffic circulation and safe driveway locations.	Yes	No	Yes	No	Yes	No
12. **745-18 F. (1)(f)** Buildings and uses should provide adequate parking and loading areas. No loading dock or overhead door shall face upon a street right-of-way unless a determination is made by the Village Board to allow the same due to extraordinary circumstances.	Yes	No	Yes	No	Yes	No
13. **745-18 F. (1)(g)** Buildings and uses should be provided with adequate public services as approved by the appropriate utility.	Yes	No	Yes	No	Yes	No
14. **745-18 F. (1)(h)** Buildings and uses shall make appropriate use of open spaces and the Village Board may require appropriate landscaping and planting screens.	Yes	No	Yes	No	Yes	No
15. **745-18 F. (2)** No building shall exceed two stories in height, excluding spires, towers, roofs or other architectural embellishments not usable for business purposes, provided that a balcony or mezzanine floor shall be considered as a story.	Yes	No	Yes	No	Yes	No
16. **745-18 F. (3)** No such permitted building shall be closer than 20 feet to any adjoining residence district, or closer than 10 feet to any lot line except in the case of "row" type buildings, where by mutual consent common walls are provided between adjoining buildings.	Yes	No	Yes	No	Yes	No
17. **745-18 F. (4)** Every building shall be set back from the center line of each adjoining street or area reserved for highway purposes, or any extension or separated portion thereof hereafter established, not less than the street setback specified upon the Official Zoning Map; provided, however, that no	See Below	See Below	See Below	See Below	See Below	See Below

Criteria	Applicant Provided Substantial Evidence[2]		Opponents Provided Substantial Evidence[3]		Village finds Standard is met[4]	
setbacks will be less than 15 feet plus 1/2 the width of the abutting road or area reserved for highway purposes.	Yes	No	Yes	No	Yes	No
18. **745-18 F. (6)** The provision of any exterior lighting shall be subject to Chapter 670, Article XI, of this code regulating exterior lighting and any amendments thereto, or other ordinance enacted regulating exterior lighting.	Yes	No	Yes	No	Yes	No
19. **745-18 F. (7)(a)** At least five parking stalls for automobiles shall be provided for each 1,000 square feet of gross area of a building exclusive of storage areas. [**745-18 F. (7)(d)** A lesser or greater number of parking stalls may be recommended by the Plan Commission on taking into consideration the location of the parking area, the type and use of building which the parking area is to serve, and other parking areas available in close proximity to the area being considered. Such recommendation will be effective only on approval by the Village Board.]	Yes	No	Yes	No	Yes	No
20. **745-18 F. (7)(c)** In addition to the required parking stalls, adequate driveways or space required for movement of automobiles on such parking area shall be provided.	Yes	No	Yes	No	Yes	No
21. **745-18 F. (7)(e)** Such off-street parking area shall be surfaced and maintained reasonably dustless in accordance with standards prescribed by the Director of Public Works/Village Engineer and shall be adequately lighted when in use. In no case shall any portion of the paved parking area be closer than 20 feet to any adjoining residence district or to any street line lying between the business district and residence district, and said 20 feet shall be landscaped and maintained in an attractive manner.	Yes	No	Yes	No	Yes	No
22. **745-18 F. (7)(f)** An off-street parking area, in addition to the defined off-street parking area, having an area at least 10 feet wide by 25 feet long and with a minimum fourteen-foot height clearance shall be provided for every 20,000 square feet or fraction thereof in excess of 3,000 square feet of building area used for commercial purposes.	Yes	No	**[Not Applicable]**		Yes	No
23. **745-18 F. (9)** Adequate screening shall be provided under the circumstances and in the manner as follows: (a) Screening shall be provided along any property line adjoining a property zoned in a Residence District, and along that portion of a street where the opposite frontage is zoned in a Residence District. (b) Such screening shall be of such a nature as to attractively and effectively screen from ordinary view the commercial operation and shall be subject to approval of the Director of Public Works/Village Engineer. (c) If the	See Below	See Below	See Below	See Below	See Below	See Below

Criteria	Applicant Provided Substantial Evidence[2]		Opponents Provided Substantial Evidence[3]		Village finds Standard is met[4]	
screen is composed entirely of plant materials, it shall be of sufficient initial depth and height and of such plant varieties as to provide adequate visual screening within no more than two years and during all seasons of the year. (d) Where architectural walls or fences are used, sufficient landscaping shall be used in conjunction with such fence or wall to create an attractive view from the residential side. Any wall or fence shall be not less than four feet nor more than six feet in height. (e) Where the screen is for a parking area, it shall be sufficiently opaque to prevent the penetration of headlight glare.	[Not Applicable]					
	Yes	No	Yes	No	Yes	No

Approval Conditions.

Section 745-18 D. (5) of the Village of Fox Point Zoning Code states the following regarding conditions that may be imposed:

> "Conditions. Conditions which may be imposed as deemed necessary by the Village Board shall include: (a) Commencement, staging and completion dates. (b) Types of construction. (c) Landscaping. (d) Planting or other screening. (e) Parking. (f) Fencing. (g) Lighting. (h) Hours of operation. (i) Front, rear and side yard setbacks and whether parking within them is permitted. (j) Operational plan. (k) Highway access and loading provisions. (l) Traffic circulation. (m) Highway dedication. (n) restrictions. (o) Sureties. (p) Signs. (q) Noise control. (r) Special requirements characteristic to the use as may be deemed necessary to protect the aggregate property values of adjoining properties or the Village as a whole and/or to protect as provided in Subsection A above.

Should additional conditions be imposed related to the purpose of the ordinance, based on substantial evidence, that are reasonable and to the extent practicable measurable or conditions be added concerning the permit's duration, transfer or renewal?

YES	NO

If yes, name the additional conditions:

_____

_____

Has the applicant agreed to meet all of the requirements and conditions specified by the Village of Fox Point Village?

YES	NO

If the Village answer is "yes" proceed to the next section. If the Village answer is "no" the application must be denied.

Proposed motions:

A. **Motion to Approve:** I move to approve the application for a conditional use in the D-Business District of the Village as presented, subject to the following: [Mark all that apply.]

- ☐ The Village of Fox Point Attorney (alternatively: _____) is directed to prepare a written determination and order based upon this decision matrix and place it in final form consistent with the discussion of at the Village of Fox Point Village Board meeting.
- ☐ The written decision and order shall be circulated to the members of the Village Board who will confirm in writing whether they find the final form to be as decided by the Village Board, and if there is any doubt in the mind of any member of the Village Board in that regard, the matter shall be brought back to a subsequent Village Board meeting for further consideration of the final form of the decision and order.
- ☐ This matter shall be placed upon an upcoming agenda to consider the final form of the decision and order, and for final action in the matter.
- ☐ The record of this determination is clear and is on the tape. The Village Clerk shall preserve the tape of the Village Board's discussion which along with this decision matrix shall serve as the final order in the matter.

B. **Motion to Deny:** I move to deny the D-Business District conditional use application as the applicant has failed to show by substantial evidence that the applicant meets or agrees to meet all of the requirements and conditions specified in the Village of Fox Point Zoning Ordinance or those imposed by the Village of Fox Point Village Board, and substantial evidence in the matter supports the decision to deny, subject to the following: [Mark all that apply.]

- ☐ The Village of Fox Point Attorney (alternatively: _____) is directed to draft a written decision for denial and place it in final form consistent with the discussion of the Village of Fox Point Village Board.
- ☐ The written decision shall be circulated to the members of the Village Board who will confirm in writing whether they find the final form to be as decided by the Village Board, and if there is any doubt in the mind of any member of the Village Board in that regard, the matter shall be brought back to a subsequent Village Board meeting for further consideration of the final form of the written denial.
- ☒ This matter shall be placed upon an upcoming agenda to consider the final form of the written denial, and for final action in the matter.
- ☐ The record of this determination is clear and is on the tape. The Village Clerk shall preserve the tape of the Village Board's discussion which along with this decision matrix shall serve as the final order in the matter.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

A meeting of the Fox Point Village Board was held virtually via telephonic and video conferencing on Tuesday, March 9, 2021 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk-Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Liz Sumner
Trustee Marty Tirado
Trustee Greg Ollman
Trustee Bill Kravit

Not Present:

Trustee Christine Symchych

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Michael Pedersen, Public Works Director Scott Brandmeier, City Water Director of Operations Jim Voigt, North Shore Fire Department Robert Whitaker, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer opened Persons desiring to be heard and clarified the rules of persons desiring to be heard.

Nicolet Superintendent Dr. Greg Kabara

Dr. Kabara gave a brief background on the Nicolet School District 2021 operational referendum.

Shirini Matugama, 8307 N Greenvale Road

Ms. Matugama recognized the Village Board's action on the purchase of land for the creation of the bioretention basin on N. Greenvale Road. In her view this was essential. She does have some concerns on the construction and how this will affect the properties around the bioretention basin.

Elizabeth Aelion, 210 W Bergen Court

Ms. Aelion stated she had concerns regarding the second time there has been a closed session to discuss the sale of public property in the Village; she feels there is no reason for the Board should speak about this in closed session.

Ms. Aelion also noted that the Lake Drive Project does have more clarity now on which sections need to be widened for a bike path, but the cost estimates exclude the cost of acquiring property or easements or for moving utilities. It would be useful if the village could make clear what, if any, property would have to be acquired and what trees would have to be cut down particularly if the bike path is going to be on the side of the street where the foot path would be.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

Without objection and hearing no other remarks, President Frazer closed the public comment period.

Committee Reports – Plan Commission

President Frazer informed the public and Village Board regarding the March 1, 2021 Plan Commission meeting. The Comprehensive Plan was the only item on the Plan Commission agenda. Plan Commission felt the Comprehensive Plan product was satisfactory, including the changes that were proposed by Trustee Fonstad and therefore, the Comprehensive Plan will move forward at the next Plan Commission meeting for referral to the Village Board.

Trustee Fonstad briefly discussed the changes made to the Comprehensive Plan. The Comprehensive Plan and will be placed in final version for collaboration in collaboration with Assistant Village Manager Michael Pedersen.

Consent Agenda

a. Accept the quote of Lakeside International in the amount of $46,753 for the purchase of the cab and chassis for Truck No. 4 plus an additional amount of $3,500 for body modifications, graphics and other miscellaneous items for an amount not to exceed $50,253 pursuant to the Lead Mechanic's memorandum dated February 26, 2021.

b. Accept the quote of Monroe Truck Equipment in the amount of $96,836 for the purchase of the body and associated equipment for Truck No. 4 plus an additional not to exceed amount of $1,500 for body modifications, graphics and other miscellaneous items for an amount not to exceed $98,336 pursuant to the Lead Mechanic's memorandum dated February 26, 2021.

c. Accept the quote of Ewald Automotive Group of Hartford in the amount of $30,485 for the purchase of the cab and chassis for Truck No. 16 plus an additional amount of $2,000 for body modifications, graphics and other miscellaneous items for an amount not to exceed $32,485 pursuant to the Lead Mechanic's memorandum dated February 26, 2021.

d. Accept the quote of Olson Trailer & Body in an amount not to exceed $34,372 for the purchase of the body and associated equipment for Truck No. 16 pursuant to the Lead Mechanic's memorandum dated February 26, 2021.

e. Accept the proposal of Kapur & Associates in an amount not to exceed $58,839 for the drainage analysis of Bywater Lane and Portage Road and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 5, 2021.

f. Accept the bid of All-Ways Contractors, Inc. in the amount of $91,410 for the construction of the Greenvale Road bioretention basin and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

g. Accept the proposal of Kapur & Associates in an amount not to exceed $25,754 for inspection services associated with the construction of the Greenvale Road bioretention basin and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

h. Accept the bid of Globe Contractors, Inc. in the amount of $67,700 for the 2021 sanitary and storm sewer reconstruction project located on Santa Monica Boulevard, Holly Court, Bell Road and Goodrich Lane and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

i. Accept the proposal of Kapur & Associates in an amount not to exceed $13,416 for inspection services associated with the 2021 sanitary and storm sewer reconstruction project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

j. Accept the bid of Visu-Sewer, Inc. in the amount of $204,862.50 for the 2021 sanitary and storm sewer rehabilitation project in Sanitary Sewer Basin Nos. 4 and 5 as well as Santa Monica Boulevard and Holly Court and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

k. Accept the proposal of Kapur & Associates in an amount not to exceed $22,666 for inspection services associated with the 2021 sanitary and storm sewer rehabilitation project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

l. Accept the bid of All-Ways Contractors, Inc. in the amount of $2,301,875.25 for the 2021 road and utility reconstruction project located on Santa Monica Boulevard, Regent Road and a portion of Goodrich Lane and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

m. Accept the proposal of Kapur & Associates in an amount not to exceed $138,404 for inspection services associated with the 2021 road and utility reconstruction project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

n. Accept the proposal from RU2 Systems for the Radar Speed Trailer with Variable Message Board in the amount of $16,919.00 and authorize the Village Manager to sign the purchase order to obtain the trailer.

o. Approve Resolution 21-XXXX, A Resolution Approving a "Single or Multi-Year Capital" Budget to Purchase Large Apparatus Equipment for 2022, 2023, 2024 and 2025 for North Shore Fire Department.

p. Approve payment of the bills in the amount of $290,990.13 for the period February 1, 2021 through February 28, 2021 per the report submitted by the Village Manager.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

Trustee Ollman requested the removal of consent agenda item 4f. Trustee Sumner withdrew items 4g and 4o.

Motion made by President Frazer, seconded by Trustee Tirado, unanimously by roll call vote (6-0), to approve the consent agenda, absent consent agenda items 4f, 4g, and 4o.

Consideration and possible action on Lake Drive design considerations

Director of Public Works Scott Brandmeier gave Lake Drive Project background, including detailed cost estimates which were requested by the Board at the December and January Village Board meetings.

By consensus, the Village Board directed staff to put something together in a two-party contract to include a public information meeting/presentation in the next 60 days outlining the concrete options and various costs discussed, as simply, economically and efficiently as possible regarding the Lake Drive design considerations.

Conditional Use Permit Denial concerning Spring North Corp., d/b/a Pantry 41, 8000 North Port Washington Road, Fox Point, for a Convenience Store and Gas Station.

Motion made by Trustee Fonstad, seconded by Trustee Ollman, and carried by roll call vote (6-0) to approve the Conditional Use Order with the written Findings of Fact, Conclusions of Law and Order the Conditional Use Permit to Spring North Corp., d/b/a Pantry 41, 8000 North Port Washington Road, Fox Point, for a Convenience Store and Gas Station.

Accept the bid of All-Ways Contractors, Inc. in the amount of $91,410 for the construction of the Greenvale Road bioretention basin (4f).

Motion made by Trustee Fonstad, seconded by Trustee Ollman, and carried by roll call vote (6-0) to accept the bid of All-Ways Contractors, Inc. in the amount of $91,410 for the construction of the Greenvale Road bioretention basin and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memo dated March 1, 2021.

Accept the proposal of Kapur & Associates in an amount not to exceed $25,754 for inspection services associated with the construction of the Greenvale Road bioretention basin (4g).

Motion made by Trustee Sumner, seconded by Trustee Fonstad, and carried by roll call vote (6-0) to accept the proposal of Kapur & Associates in an amount not to exceed $25,754 for inspection services associated with the construction of the Greenvale Road bioretention basin and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 1, 2021.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

Approve Resolution 21-XXXX, A Resolution Approving a "Single or Multi-Year Capital" Budget to Purchase Large Apparatus Equipment for 2022, 2023, 2024 and 2025 for North Shore Fire Department (4o).

Motion made by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (6-0) to adopt Resolution 21-XXXX, A Resolution Approving a "Single or Multi-Year Capital" Budget to Purchase Large Apparatus Equipment for 2022, 2023, 2024 and 2025 for North Shore Fire Department.

Consideration of Ordinance to Create Article V of Chapter 325 of the Village of Fox Point Code Concerning the Replacement of Lead Water Service Lines Within the Village of Fox Point.

Motion made by Trustee Fonstad, seconded by Trustee Ollman, and carried by roll call vote (6-0) to adopt Ordinance to Create Article V of Chapter 325 of the Village of Fox Point Code Concerning to Replacement of Lead Water Service Lines Within the Village of Fox Point, as set forth in the agenda with the various blanks filled in on page 84, Item E, the number 21 business days should be inserted; page 85, Item F (1), 7 business days should be inserted; page 85 F (2), 21 business days should be inserted; and page 86, under sub 2, three percent per annum or the cost of capital plus one percent, whichever is larger should be inserted.

Consideration and possible action on the Beach Drive coastal resiliency design proposals, and possible award of a contract.

Motion made by Trustee Fonstad, seconded by President Frazer, and carried by roll call vote (6-0) to rescind the approval of the contract with Smith Group and authorize staff to engage MSA for the Beach Drive coastal resiliency design work.

Consideration and possible action concerning a Relocation Order and Resolution of Necessity for Storm Sewer Easement Acquisition and Improvement Work on 6747 and 6759 North Holly Court

Motion made by President Frazer, seconded by Trustee Tirado, and carried by roll call vote (6-0) to approve the relocation order and adopt the Resolution of Necessity for Storm Sewer Easement Acquisition and Improvement Work on 6747 and 6759 North Holly Court, as outlined in the agenda packet on page 98.

Future Agenda Items – None.

Announcements

Trustee Fonstad

Trustee Fonstad reported on the North Shore Library statistics for February; in-person visits are down and electronic activity is up.

Trustee Fonstad announced he is working on the Candidate Selection Committee to find a new Library Director. The Committee has identified the final candidates. The interviews

with the last two candidates were yesterday and the last interview will be on Thursday. The Committee intends to make a recommendation next week to fill the position.

Village President Frazer

President Frazer thanked the staff for a successful ice-skating season.

Village Manager Scott Botcher

Village Manager Scott Botcher invited the public to view the drone video of the ice-skating rink taken by Assistant Village Manager Michael Pedersen.

Village Manager Scott Botcher reported on an upcoming meeting with Director of the North Shore Health Department Ann Christiansen via Zoom on Thursday to discuss Health Department recommendations in terms of the potential pool opening and the Fox Point Open House during the summer time. The village is proceeding as if the pool will open. Expect the programmatic activities that happened in the past may or may not happen as in the exact fashion as in the past. The Village is doing their best to work on a plan with Health Director Ann Christiansen to provide aquatic recreation for the Fox Point community this summer.

Village Manager Scott Botcher also announced as of late this afternoon, he pulled off some numbers from the proposed COVID-19 relief bill. Fox Point would receive approximately $650,000 if the bill passes.

Closed Session

*Motion made by President Frazer, seconded by Eric Fonstad, and carried by roll call vote (6-0) to move into closed session at 8:52 p.m.,**(9a)** pursuant to Wisconsin Statutes Section 19.85(1)(e) to Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Specifically, discuss possible acquisition opportunities for municipally owned properties, and related property transfers. Participating in the closed session will be the Village Board, Village Manager, Assistant Village Manager, Village Clerk, and Village Attorney and **(9b)** pursuant to Wisconsin Statutes Section 19.85(1)(e) to Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Specifically, to review and discuss the 1985 Joint Library Agreement entered into by Glendale, Fox Point, River Hills and Bayside and issues and opportunities arising from Glendale's notice of withdrawal. Participating in the closed session will be the Village Board, Village Manager, Assistant Village Manager, Village Clerk, Library Board Member Rindt and Village Attorney.*

Reconvene into Open Session

Motion made by President Frazer, seconded by Trustee Kravit, and carried by roll call vote (6-0), to reconvene into open session at 9:37 p.m.

.

President Frazer announced no action will be taken on agenda items 9a and 9b.

Adjourn

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
MARCH 9, 2021

Motion made by President Frazer, seconded by Trustee Kravit, and carried by roll call vote (6-0); the Village Board adjourned the Village Board meeting at 9:37 p.m.

Respectfully submitted,

Kelly A. Meyer, CMC/WCMC
Village Clerk Treasurer

Proclamation

Municipal Treasurers Appreciation Week
April 18 - 24, 2021

Whereas, the office of the municipal treasurer is a time honored and vital part of local government that impacts the day-to-day life of citizens throughout the state; and

Whereas, the municipal treasurers provide the necessary financial information to governing bodies and agencies at the local, county, and state levels; and

Whereas, the municipal treasurers administer the procedures and keep the financial records that allow governing bodies to carry out its public function efficiently and confidently; and

Whereas, all municipal treasurers are the official custodians responsible for proper management and investment of public funds; and

WHEREAS, the 1853 municipal treasurers and the 72 county treasurers work together to collect all property taxes for their own municipalities and counties as well as their local schools, technical colleges, and the State; and

Whereas, municipal treasurers continually strive to improve the administration of the responsibilities of the office of the municipal treasurer through participation in education programs, seminars, workshops, and conferences across Wisconsin; and

Whereas, Governor Tony Evers signed a proclamation on March 10, 2021 declaring April 18 – 24, 2021 as Municipal Treasurers Appreciation Week in Wisconsin.

Now, Therefore, I, Douglas H. Frazer, President of Village of Fox Point, do hereby recognize the week of April 18 through April 24, 2021, as Municipal Treasurers Appreciation Week, and further extend appreciation to our Municipal Treasurer Kelly Meyer, Accounting Financial Manager Mary Carthell, treasurer staff and to all Municipal Treasurers for the vital services they perform and their exemplary dedication to the communities they represent.
Dated this 13th day of April, 2021.

Signed: _____ Attest: _____

STATE *of* WISCONSIN

OFFICE *of the* GOVERNOR

Proclamation

WHEREAS; the office of the municipal treasurer is a time honored and vital part of local government that impacts the day-to-day life of folks throughout our state; and

WHEREAS; municipal treasurers provide the necessary financial information to governing bodies and agencies at the local, county, and state levels; and

WHEREAS; municipal treasurers administer the procedures and keep the financial records that allow governing bodies to carry out public functions efficiently and confidently; and

WHEREAS; municipal treasurers are the official custodians responsible for the proper management and investment of public funds; and

WHEREAS; Wisconsin's 1,853 municipal treasurers and 72 county treasurers work together to collect all property taxes for their own municipalities and counties as well as their local schools, technical colleges, and the state; and

WHEREAS; municipal treasurers continually strive to improve the administration of their responsibilities through participation in education programs, seminars, workshops, and conferences across Wisconsin; and

WHEREAS; this week, the state of Wisconsin joins all Wisconsinites in appreciating and thanking our municipal treasurers for the important work they do for communities throughout our state;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin, do hereby proclaim April 18 – 24, 2021, as

MUNICIPAL TREASURERS APPRECIATION WEEK

throughout the State of Wisconsin and I commend this observance to all our state's residents.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this 10th day of March 2021.

Tony Evers

TONY EVERS
GOVERNOR

he Governor:

Douglas La Follette

DOUGLAS LA FOLLETTE
Secretary of State

Proclamation

Professional Municipal Clerks Appreciation Week
May 2 through May 8, 2021

WHEREAS, the time-honored role that professional municipal clerks play in local government and election administration is critical to the endurance and prosperity of our state; and

WHEREAS, our state's 1,854 professional municipal clerks strive to always be impartial in handling their official duties, guided by the overarching goal of providing equal treatment to all Wisconsinites, regardless of political affiliation; and

WHEREAS, among numerous vital responsibilities, professional municipal clerks serve as the official record keepers of their respective municipalities and are tasked with ensuring transparency and communication between the governing bodies they represent and the folks they serve; and

WHEREAS, professional municipal clerks provide essential support in the administration of elections, often preparing ballots, training election officials, and tabulating and certifying election results; and

WHEREAS, even in the face of uncertainty and unprecedented challenges to election administration, especially over the past year due to the ongoing COVID-19 pandemic, our professional municipal clerks never fail to display courage, flexibility, resilience, and dedication to the doctrine of free and fair elections; and

WHEREAS, this week, the state of Wisconsin joins all Wisconsinites in appreciating and thanking our professional municipal clerks for the important work they do;

NOW, THEREFORE, I, Village of Fox Point Village President Douglas H. Frazer do hereby recognize the week of May 2 through May 8, 2021, as Professional Municipal Clerks Week, and further extend appreciation to, our Municipal Clerk Kelly Meyer and Municipal Deputy Clerk Jeanne O'Brien; and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this 13th day of April, 2021.

Signed: _____ Attest: _____
Village President Douglas H. Frazer Village Clerk Treasurer Kelly Meyer

STATE *of* WISCONSIN

OFFICE *of the* GOVERNOR

Proclamation

WHEREAS; the time honored role that professional municipal clerks play in local government and election administration is critical to the endurance and prosperity of our state; and

WHEREAS; our state's 1,854 professional municipal clerks strive to always be impartial in handling their official duties, guided by the overarching goal of providing equal treatment to all Wisconsinites, regardless of political affiliation; and

WHEREAS; among numerous vital responsibilities, professional municipal clerks serve as the official record keepers of their respective municipalities and are tasked with ensuring transparency and communication between the governing bodies they represent and the folks they serve; and

WHEREAS; professional municipal clerks provide essential support in the administration of elections, often preparing ballots, training election officials, and tabulating and certifying election results; and

WHEREAS; even in the face of uncertainty and unprecedented challenges to election administration, especially over the past year due to the ongoing COVID-19 pandemic, our professional municipal clerks never fail to display courage, flexibility, resilience, and dedication to the doctrine of free and fair elections; and

WHEREAS; this week, the state of Wisconsin joins all Wisconsinites in appreciating and thanking our professional municipal clerks for the important work they do;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin, do hereby proclaim May 2 – 8, 2021, as

PROFESSIONAL MUNICIPAL CLERKS APPRECIATION WEEK

t ughout the State of Wisconsin and I commend this observance to all our state's residents.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this 31st day of March 2021.

Tony Evers

TONY EVERS
GOVERNOR

By t overnor:

Douglas La Follette

DOUGLAS LA FOLLETTE
Secretary of State

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted.**

Reporting Information

Will you be completing the Annual Report or other submittal type? (•) **Annual Report** ( ) **Other**

Project Name:	Village of Fox Point 2020 Annual Report
County:	Milwaukee
Municipality:	Fox Point, village
Permit Number:	S061565
Facility Number:	31324
Reporting Year:	2020

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ( ) **Yes** (•) **No**

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for Municipal storm water permit eReporting [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above

  - Storm Water Management Program *(S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.)*
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.)*
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan *(S050075-03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.)*
  - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
    - TMDL Mapping*
    - TMDL Modeling*
    - TMDL Implementation Plan*
    - Fecal Coliform Screening Parameter *
    - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
    - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31,2023)*

- Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (09/20)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].
Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality	Fox Point, village
Facility ID # or (FIN):	31324
Updated Information:	☐ Check to update mailing address information
Mailing Address:	7200 N. Santa Monica Blvd
Mailing Address 2:	
City:	Fox Point
State:	Wisconsin
Zip Code:	53217 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to ***create new*** primary contact

First Name:	Scott
Last Name:	Brandmeier

☐ Select to ***update*** current contact information

Title:	DPW/Engineer
Mailing Address:	7200 N Santa Monica Blvd
Mailing Address 2:	
City:	Fox Point
State:	WI
Zip Code:	53217 xxxxx or xxxxx-xxxx
Phone Number:	414-351-8900 Ext: xxx-xxx-xxxx
Email:	sbrandmeier@villageoffoxpoint.com

Additional Contacts Information (Optional)

☑ I&E Program

Individual with responsibility for: (Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:	Jacob
Last Name:	Fincher
Title:	Executive Director
Mailing Address:	600 East Greenfield Avenue
Mailing Address 2:	
City:	Milwaukee
State:	WI
Zip Code:	53204 xxxxx or xxxxx-xxxx
Phone Number:	262-716-2211 Ext: xxx-xxx-xxxx
Email:	fincher@swwtwater.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

◉ Yes ○ No

- ☑ Public Education and Outreach Southeastern Wisconsin Watersheds Trust, Inc.
- ☑ Public Involvement and Participation Southeastern Wisconsin Watersheds Trust, Inc.
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

○ Yes ◉ No

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (08/19)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2020
Project/Event Name	Respect Our Waters Website
Delivery Mechanism	Website *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ Illicit discharge detection and elimination ☑ Household hazardous waste disposal/pet waste management/vehicle washing ☑ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☑ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☑ Green infrastructure/low impact development ☑ Other: General Watershed & Stormwater Edu...	☑ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	◉ Yes ○ No

Event Start Date	1/1/2020
Project/Event Name	Streamed Televised Public Service Announcements
Delivery Mechanism	Media offering *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☑ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☑ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☑ Other: General Watershed & Stormwater Edu...	☑ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	◉ Yes ○ No

Event Start Date	1/1/2020
Project/Event Name	Watershed Specific Email
Delivery Mechanism	Other *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☑ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☑ Other: General Watershed and Stormwater E...	☑ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	◉ Yes ○ No

Event Start Date	1/1/2020
Project/Event Name	Targeted Social Media Advertisement & Post Campaigns
Delivery Mechanism	Social media post *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☑ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☐ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☐ Green infrastructure/low impact development ☑ Other: General Watershed & Stormwater Edu...	☑ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	◉ Yes ○ No

Event Start Date	10/1/2020
Project/Event Name	Photo Contest
Delivery Mechanism	Educational activity* *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ Illicit discharge detection and elimination ☑ Household hazardous waste disposal/pet waste management/vehicle washing	☑ General Public ☐ Public Employees ☑ Residents	101 +	◉ Yes ○ No

☑ Yard waste management/pesticide and fertilizer application ☐ Stream and shoreline management ☑ Residential infiltration ☐ Construction sites and post-construction storm water management ☐ Pollution prevention ☑ Green infrastructure/low impact development ☐ Other:	☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other		

Event Start Date	1/1/2020
Project/Event Name	General Stormwater Communication
Delivery Mechanism	Other *Active

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ Illicit discharge detection and elimination ☐ Household hazardous waste disposal/pet waste management/vehicle washing ☐ Yard waste management/pesticide and fertilizer application ☑ Stream and shoreline management ☐ Residential infiltration ☑ Construction sites and post-construction storm water management ☐ Pollution prevention ☑ Green infrastructure/low impact development ☐ Other:	☐ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☑ Contractors ☐ Developers ☐ Industries ☐ Other	11-50	○ Yes ◉ No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

For more information on the above mechanisms and activities, please refer to Attachments I and II. For the last entry, staff explained the requirements and benefits to residents and contractors prior to construction occurring.

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2020
Project/Event Name	Survey to Develop List of Prioritized Education Needs
Delivery Mechanism	Other

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☐ MS4 Annual Report ☐ Storm Water Management Program ☐ Storm Water related ordinance ☑ Other: Stormwater Education Priorities	☑ General Public ☐ Public Employees ☑ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Other	101 +	◉ Yes ○ No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

For more information on the above mechanisms and activities, please refer to Attachments III.

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.	How many total outfalls does the municipality have?	10	☐ Unsure
b.	How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	10	☐ Unsure
c.	From the municipality's routine screening, how many were confirmed illicit discharges?	0	☐ Unsure
d.	How many illicit discharge complaints did the municipality receive?	0	☐ Unsure
e.	From the complaints received, how many were confirmed illicit discharges?	0	☐ Unsure
f.	How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?	0	☐ Unsure

g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☑ Unsure

- ☐ Verbal Warning
- ☐ Written Warning (including email)
- ☐ Notice of Violation
- ☐ Civil Penalty/ Citation

Additional Information:

h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

As there were none in the Village, there should be another box we can check that indicates "Not Applicable." Because there is not, I checked unsure because no enforcement was necessary. Refer to Attachments IV(A) and IV(B).

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 0 ☐ Unsure

b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 2 ☐ Unsure

c. How many erosion control inspections did the municipality complete in the reporting year? 10 ☐ Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

- ☐ No Authority
- ☑ Verbal Warning 2
- ☑ Written Warning (including email) 2
- ☐ Notice of Violation 0
- ☐ Civil Penalty/ Citation 0
- ☐ Stop Work Order 0

☐ Forfeiture of Deposit	0
☐ Other - Describe below	0

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

Refer to Attachment V.

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management facilities* have received local approval ? 0 ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

b. Does the municipality utilize privately owned storm water management facilities in its pollutant reduction analysis? ○ Yes ◉ No ☐ Unsure

c. If Yes, How many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure

Inspections completed by private land owners should be included in the reported number.

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority	
☑ Verbal Warning	0
☑ Written Warning (including email)	0
☑ Notice of Violation	0
☑ Civil Penalty/ Citation	0
☑ Forfeiture of Deposit	0
☑ Complete Maintenance	0
☑ Bill Responsible Party	0
☐ Other - Describe below	

e. Brief explanation on Post-Construction Storm Water Management reporting . *If*

marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.

Refer to Attachments V, V(A) and V(B).

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections ☐ Not Applicable

a. Enter the total number of municipally owned or operated structural storm water management facilities ? 12 ☐ Unsure

b. How many new municipally owned storm water management facilities were installed in the reporting year ? 1 ☐ Unsure

c. How many municipally owned storm water management facilities were inspected in the reporting year? 11 ☐ Unsure

d. What elements are looked at during inspections (250 character limit)?

Invasives, performance, native growth

e. How many of these facilities required maintenance? 2 ☐ Unsure

f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Removed invasive species and re-established vegetation. Also, refer to Attachment V.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

g. How many municipal properties require a SWPPP? 1 ☐ Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? 4 ☐ Unsure

i. Have amendments to the SWPPPs been made?
○ Yes ◉ No ○ Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250*

characters and/or attach supplemental information on the attachments page.

SWPPP is being updated in 2021. Please refer to Attachment V.

Collection Services - *Street Sweeping / Cleaning Program* ☐ Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?
◉ Yes ○ No ○ Unsure

m. If known, how many tons of material was removed? 1 ☐ Unsure

n. Does the municipality have a low hazard exemption for this material? ○ Yes ○ No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

○ Yes - Explain frequency _____

○ No - Explain _____

◉ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? ◉ Yes ○ No ○ Unsure

q. How many catch basin sumps were cleaned in the reporting year? 39 ☐ Unsure

r. If known, how many tons of material was collected? 2 ☐ Unsure

s. Does the municipality have a low hazard exemption for this material? ○ Yes ○ No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

○ Yes- Explain frequency _____

○ No - Explain _____

◉ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

u. Does the municipality conduct curbside leaf collection? ◉ Yes ○ No ○ Unsure

v. Does the municipality notify homeowners about pickup? ◉ Yes ○ No ○ Unsure

w. Where are the residents directed to store the leaves for collection?

☐ Pile on terrace ☐ Pile in street ☐ Bags on terrace ☐ Unsure

☑ Other - Describe Leaves are piled along the shoulder of the road.

x. What is the frequency of collection?

Weekly

y. Is collection followed by street sweeping/cleaning? ○ Yes ◉ No ○ Unsure

z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the*

reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page

Leaves are vacuumed and no street sweeping is performed as the Village maintains a rural cross section with limited curb and gutter locations. Refer to Attachment V.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? 35 ☐ Unsure

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	50	300	300	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Pre-wetting compound	0	0	0	380	0	0

ac. Was salt applying machinery calibrated in the reporting year? ◉ Yes ○ No ○ Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ○ Yes ◉ No ○ Unsure

Training Date	Training Name	# Attendance

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Obtained Wisconsin Salt Wise Certification February 2021

Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements ? ○ Yes ◉ No ○ Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Weekly reports, e-mails and Village Board meeting updates.

Municipal Officials

Face-to-face meetings

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Face-to-face meetings

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/20)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

(●) Yes ( ) No ( ) Unsure

If yes, check the areas the map items that got updated or changed:

- [x] Storm water treatment facilities
- [x] Storm pipes
- [ ] Vegetated swales
- [ ] Outfalls
- [x] Other - Describe below

After repairing a pipe on Holly Court, staff discovered that the drainage for this area actually went to the railroad track...

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

Refer to Attachment V.

Do not close your work until you SAVE.

Form 3400-224 (09/20)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	**Budget** Reporting Year	**Budget** Upcoming Year	**Source of Funds**
Element: Public Education and Outreach			
875	750	1000	Storm water utility
Element: Public Involvement and Participation			
0	0	0	Storm water utility
Element: Illicit Discharge Detection and Elimination			
72	0100	100	Storm water utility
Element: Construction Site Pollutant Control			
0	0	0	Storm water utility
Element: Post-Construction Storm Water Management			
0	0	0	Storm water utility
Element: Pollution Prevention			
100033	28860	32500	Storm water utility
Other (describe)			
GIS, catch basin cleaning, street sweeping, permit expenses, Indian Creek maintenance			
28855	20700	32200	Storm water utility

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters*.

The Village self performs many of the permitting tasks and does not have individual journal accounts for each of the separate categories.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

◉ Yes ○ No ○ Unsure If Yes, explain below:

The Village constructed a biofiltration basin on Calumet in 2019 which improved the

b : Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

○ Yes ◉ No ○ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

○ Yes ◉ No ○ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

◉ Yes ○ No ○ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ○ Yes ◉ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

Form 3400-224 (09/20)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE.**

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - Help reduce file size and trouble shoot file uploads
*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

File Attachment — StormSewerSystemMap_FoxPoint_MS4Exhibit_24x36_2021.pdf

Attach - Other Supporting Documents

AR_EO

File Attachment — AttachmentI_VillageofFoxPoint_SweetWaterEducationOutreachActivities.docx

AR_EO

File Attachment — AttachmentII_SweetWaterEducationOutreachMetrics.pdf

AR_IP

File Attachment — AttachmentIII_VillageofFoxPoint_SweetWaterPublicParticipationInvolvement.docx

AR_IDDE

File Attachment — AttachmentIVA_2020StormwaterTestResults.pdf

AR_IDDE

File Attachment — AttachmentIVB_Outfalltestresults.pdf

AR_Other

File Attachment — AttachmentV.pdf

AR_Other

File Attachment — AttachmentVA_CardinalStritchStormWaterBasinReport.pdf

AR_Other

File Attachment	AttachmentVB_ChiswickStormwaterMaintenanceChecklist_2020.pdf

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

Draft and Share PDF Report

Do not close your work until you **SAVE.**

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click HERE .

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Fox Point, village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ○ Authorized municipal contact using WAMS ID.
- ○ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ○ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:	
Title:	

Authorized Signature.

☐ I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

MS4 Map
Village of Fox Point
Milwaukee County, WI
March, 2021

Indian Creek
(MI - 30)
938.26 Acres

Lake Michigan
Direct (LMD)
848.69 Acres

Milwaukee River
(MI - 27)
41.35 Acres

LAKE MICHIGAN

- Major Outfall
- Minor Outfall
- Public Works Facility
- Storm Sewer
- Culvert
- Grass Swale
- Concrete Lined Swale
- Curb and Gutter
- Water Quality Facilities
- Parks
- WDNR Wetlands
- Water Quality Basins
- Reachshed Boundary
- Village Boundary

N
W E
S

0 250 500 1,000 1,500
Feet

VILLAGE OF FOX POINT
FOX POINT, WISCONSIN

Ruekert · Mielke

I:\Projects\45_FoxPoint\10007\FoxPoint_MS4Exhibit_24x36.mxd

Attachment I: Public Education and Outreach Summary 2020

A. Summary:

The following document was prepared for the Village of Fox Point to include in their 2020 annual MS4 eReport. It includes a summary of activities conducted to engage in effective public education as mandated by Wisconsin's administrative code - NR216. If you have any questions or would like more information, please contact Jake Fincher, Executive Director of Southeastern Wisconsin Watersheds Trust, Inc. (fincher@swwtwater.org).

B. Respect Our Waters Mechanisms

a. Respect Our Waters Website:

In 2020, two new education pages were added to the Respect Our Waters website to bolster the educational efforts already in progress covering ice and snow control and illicit discharges. These pages joined topics already covered on the website, including informational pages on watersheds and stormwater, the impacts of pet waste, vehicle fluids, and leaves on stormwater pollution, tips for residential green infrastructure such as rain gardens, rain barrels, and stormwater trees, and managing lawns and gardens to reduce their impact on stormwater pollution. New informational PDFs were also developed for each of these topics and posted on the website for easy downloading.

The public is directed to the educational resources on our website via many of the mechanisms defined below, including via targeted email, televised and streamed public service announcements, social media posts and advertisements, and through the outreach of municipal partners.

b. Contracted Media Campaign

For more information about any of the following education mechanisms, see Attachment II.

i. Televised Public Service Announcements

Four educational public service announcements were broadcast on CW18 & MY24, reaching residential audiences in the Greater Milwaukee Watersheds. These spots (plus public involvement spots) made a total of 1,426,500 household impressions. The topics of the educational PSAs included:

- Illicit Discharges
- Watershed Education
- Proper Use of Lawn Chemicals
- Rain Barrels

ii. Streamed Public Service Announcements

Four educational public service announcements were shared via streaming services with zip codes included in the Greater Milwaukee Watersheds, making a total of 97,047 impressions across all zip codes. The audience of these PSAs were homeowners over the age of 18 and covered the following topics:

- Illicit Discharges
- Watershed Education
- Proper Use of Lawn Chemicals
- Rain Barrels

iii. Targeted Emails

A targeted email was sent to 50,000 inboxes within zip codes included in the Milwaukee, Oak Creek, and Kinnickinnic Watersheds on November 23, 2020. A total of 7,539 of these emails were opened. The target audience of this email was any resident of the area because it was baseline information. Topics included in this email, appropriate for all residential email recipients, were as follows:

- Watershed Education
- What to do if you spot illicit dumping or discharges in your community
- Invitation to participate in the Respect Our Waters Photo Contest
- Caring for lawns and gardens to manage the effects of stormwater pollution

iv. Social Media Advertisements

Targeted Facebook advertisements were used to educate the public. In total, these advertisements made 356,440 impressions across the Greater Milwaukee Watersheds and were shared to educate audiences about watershed science and raise awareness about the Respect Our Waters educational activity (see section C.a of this attachment).

c. Social Media Posts

In addition to the Facebook advertisements, additional social media posts were made on the Respect Our Waters Facebook page. The Respect Our Waters page had 1,025 likes by the end of 2020. Topics of posts included the photo contest, watershed science, and ice and snow control.

C. Educational Activities

a. Photo Contest

Due to public health concerns, in-person education events were impossible in 2020. In an attempt to actively engage with the public with education on stormwater pollution prevention, Respect Our Waters held a photo contest to encourage residents to submit photos of themselves respecting water in their favorite way.

Residents of southeastern Wisconsin were directed to the page via targeted social media advertisement and targeted email; between these two mechanisms, the photo contest made more than 90,000 impressions across the Greater Milwaukee Watersheds (see Attachment II for more information). The page was visited by at least 576 individuals in southeastern Wisconsin, although it ultimately did not generate as much engagement as desired with few photo submissions being received. We believe that in person events are more successful than virtual mechanisms for actively engaging residents. However, if it continues to be necessary to do virtual active education in 2021, we will identify new approaches for successful photo contests and other active education strategies.

SWEET WATER 2020
EMAIL MARKETING

November 2020 Email Deployment

CAMPAIGN REPORT

Campaign Summary

Name: 30168 Sweet Water

From/Brand:	Sweet Water		
Headline:	Little Actions, BIG Results		
Broadcast Date:	11/23/2020		
Audience:	50,000	**ID:**	1344905
Views:	7,539	**Clicks:**	1,082
View %:	15.08%	**Click %:**	2.16%

Campaign Creative

Clicks by Device

Desktop	67.56%	731
Mobile	32.44%	351

CAMPAIGN STATS

Views | 15.08 % *Total Views 7,539*

Clicks | 2.16 % *Total Clicks 1,082*

CTVR | 14.35 %

Highlights:

- ❑ 15.08% Open
- ❑ 2.16% CTR

LINK SUMMARY

Index	Link URL	Clicks	%
1	https://www.swwtwater.org/?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater	88	8.13%
2	https://www.respectourwaters.org/our-campaign-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	29	2.68%
3	https://www.adoptyourdrain.com/?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	29	2.68%
4	https://www.respectourwaters.org/facts-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	25	2.31%
5	https://docs.google.com/forms/d/e/1FAIpQLSf-p0hkuS3tyGVjwsJGfasVH8hOx65zZVqfOJmzyK8_80pKdg/viewform?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	332	30.68%
6	https://docs.google.com/forms/d/e/1FAIpQLSf-p0hkuS3tyGVjwsJGfasVH8hOx65zZVqfOJmzyK8_80pKdg/viewform?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	26	2.40%
7	https://www.respectourwaters.org/municipal-partners-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	112	10.35%
8	https://www.respectourwaters.org/municipal-partners-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	73	6.75%
9	https://www.respectourwaters.org/photo-contest?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	115	10.63%
10	https://www.respectourwaters.org/photo-contest?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	60	5.55%
11	https://www.respectourwaters.org/what-todowith-fertilizer-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	95	8.78%
12	https://www.respectourwaters.org/what-todowith-fertilizer-swwt?utm_source=Compulse&utm_medium=Email&utm_campaign=SweetWater&utm_content=	58	5.36%
		1,082	

CW18 MILWAUKEE my24 compulse INTEGRATED MARKETING

SWEET WATER 2020
COMPULSE OTT RECAP
& TV RECAP
RETURN
HOME
OPTIONS
THE CW 18 MILWAUKEE
my 24
compulse
INTEGRATED MARKETING

COMPULSE OTT

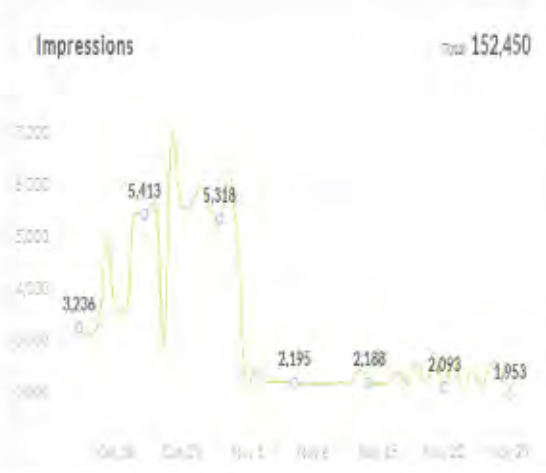
sweet water

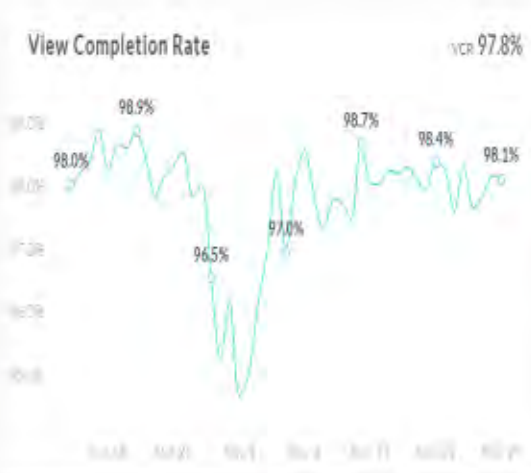
RESPECT OUR WATERS

sweet water

Client	Overall Impression Goal	Pacing
Sweet Water	152,173	152,450
Geo Target	Flight Dates	
Zipcode: 53221, ...	2020-10-14 - 2020-11-29	

100.18% of Overall Impression Goal





SUCCESSES

- ❑ 152,540 impressions (300+ impression over delivery)
- ❑ 97.8% Video Completion Rate (VCR)
- ❑ 1,200+ hours watched
- ❑ 99%+ CTV Device Type
- ❑ Impression delivery throughout all dayparts

CW18 MILWAUKEE my24 compulse INTEGRATED MARKETING

COMPULSE OTT

RESPECT OUR WATERS

Top Premium Publishers

Creatives

Creative Details	Impressions	Video Completion Rate
No_Dumping_Paint	39,320	97.6%
Doug_30	39,317	97.5%
SWWT_Watershed_0920_30OTT	25,951	98.2%
Sparkles_Lawn_Chemicals30	16,099	98.1%
AYD_Empty_Nesters	16,086	97.95%
Roll_Out_The_Rain_Barrels30_1	15,677	97.95%

Creatives per page: 20 1 Showing 1-6 of 6 results

Statistics for Sweet Water Television Campaign

Campaign Ran September 25-December 31, 2020

347 Commercials – Six Different PSAs

- No Dumping Paint
- Millenial – Adopt Your Drain
- What is a Watershed?
- Lawn Chemicals
- Gen X/Baby Boomer – Adopt Your Drain
- Rain Barrels

721,400 Impressions Adults 18-49

1,426,500 Household Impressions

Thursday Night Lights Adopt Your Drain Interviews – TV Broadcast

- 31,000 Household Impressions (Estimated)
- Dates: October 9, 16, 23, & 28

compulse | SinclairDigital

sweet water

THE CW 18 MILWAUKEE

my 24

SWEET WATER 2020

SOCIAL MEDIA RECAP

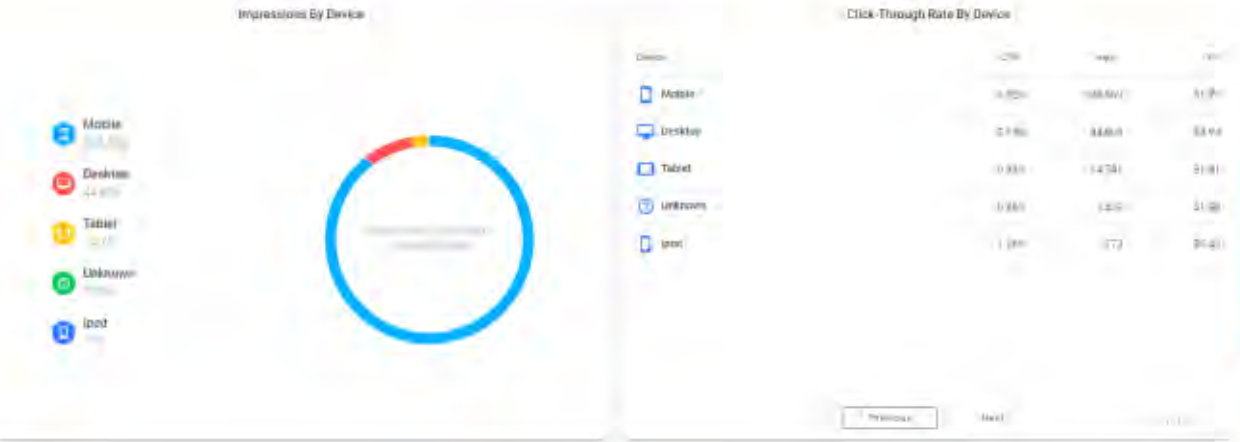
SOCIAL MEDIA

sweet water

RESPECT OUR WATERS

589,828	1,812	0.31%
Imps.	Clicks	CTR

25,557	4.33%
Convs	Conv rate



Creative	Impr.	CTR	CPC
SWWT-Watershed-0920-30 OTT.mp4 ID: 23846032198130733CampaignId23846032172150733	277,747	0.3%	
Social Media - Survey.jpg ID: 23846032206570733CampaignId23846032172150733	219,566	0.32%	
Photo Contest - Image.png ID: 23846032172230733CampaignId23846032172150733	78,693	0.29%	
Sweet Water Social -- AYD Image.jpg ID: 23846181663080733CampaignId23846032172150733	13,822	0.32%	

Search

Previous

Next

SUCCESSES

- ❑ 589,000+ impressions
- ❑ 1,800+ clicks
- ❑ 4%+ Conversion Rate

CW18 MILWAUKEE my24 compulse INTEGRATED MARKETING

Attachment III: Public Involvement and Participation Summary 2020

A. Summary:

The following document was prepared for the Village of Fox Point to include in their 2020 annual MS4 eReport. It includes a summary of activities conducted to engage in effective public involvement as mandated by Wisconsin's administrative code - NR216. If you have any questions or would like more information, please contact Jake Fincher, Executive Director of Southeastern Wisconsin Watersheds Trust, Inc. (fincher@swwtwater.org).

For more information about the mechanisms used to share these projects and activities, please see Attachment II.

B. Permit Activities - Public Education Survey

In the summer of 2020, Sweet Water developed a survey to help municipalities evaluate the storm water education needs of their individual community. By participating in the survey, residents of the Village of Fox Point were given the opportunity to participate in the development of the permittee's stormwater management program, as the results of the survey are meant to guide the messages, strategies, and priorities of the Village of Fox Point's public education program.

The survey was administered to residents of the municipality in a variety of ways, listed below. Although none of the Village's residents responded to the survey between August 7, 2020 and December 31, 2020, this was still a crucial first step to identifying the priorities of the public education program, and future efforts can be built on this first attempt.

a. Targeted Email

An email was sent to 50,000 inboxes within zip codes included in the Milwaukee, Oak Creek, and Kinnickinnic watersheds. In addition to the education topics listed in Attachment I, the email included a link to the digital survey.

b. Social Media Advertisement

A Facebook advertisement that redirected viewers to the digital survey made 219,566 impressions within the Greater Milwaukee Watersheds.

c. Social Media Post

A link to the survey was posted on the Respect Our Waters facebook account on August 7, 2020.

d. Respect Our Waters Website

A link to the survey was included on the Respect Our Waters Website beginning on August 7, 2020.

VILLAGE OF FOX POINT NR 216 STORMWATER MONITORING
Locations from 2020 Stormwater Management Plan
2020 ILLICIT DISCHARGE TESTING

Outfall Location	Bottle Number	Sample Collected		Date Collected	Time Collected	Temp.	Visual Observations						Field Analysis (See Notes 2 and 3)				
		Yes	No				Color	Odor	Turbidity	Oil Sheen/Scum	Flow Rate	Other	pH	Tot. Cl	Tot. Cu	Phenols	Det/Surf.
7020 N. Lake Dr.			x	9.24.20	9:25 AM	64						No flow					
7125 N. Barnett Ln.			x	9.24.20	9:20 AM	64						No flow					
7328 N. Beach Dr.	1A-1E	x		9.24.20	9:35 AM	69	Clear	None	None	None	<1cfs	Appears to be groundwater.					
7540 N. Beach Dr.	2A-2E	x		9.24.20	9:45 AM	69	Clear	None	None	None	</cfs	Appears to be groundwater.					
7828 N. Beach Dr.			x	9.24.20	9:55 AM	69						No flow					
7834 N. Beach Dr.			x	9.24.20	9:55 AM	69						No flow					
1820 E. Fox Ln.			x	9.24.20	10:10 AM	71						No flow					
8501 N. Manor Ln.			x	9.24.20	10:30 AM	71						No flow					
8235 N. Mohawk Rd.			x	9.24.20	10:30 AM	71						No flow					
7530 N. Mohawk Rd.			x	9.24.20	10:35 AM	71											

VILLAGE OF FOX POINT NR 216 STORMWATER MONITORING
Locations from 2020 Stormwater Management Plan
2020 ILLICIT DISCHARGE TESTING

Outfall Location	Bottle Number	Sample Collected		Date Collected	Time Collected	Temp.	Visual Observations						Field Analysis (See Notes 2 and 3)				
		Yes	No				Color	Odor	Turbidity	Oil Sheen/Scum	Flow Rate	Other	pH	Tot. Cl	Tot. Cu	Phenols	Det/Surf.
Minor outfall: Port Washington Road & Indian Creek	See notes 3&4		x	9.24.20	10:30am	71											
Minor outfall: Seneca Road & Indian Creek			x	9.24.20	10:30am	71											
Minor outfall: Manor Lane & Indian Creek			x	9.24.20	10:30am	71											

Notes: 1. The locations identified on this spreadsheet reflect the updated SWMP (2017-2018) prepared by Ruekert Mielke and approved by DNR.

2. The field analysis for pH, total chlorine, total copper, and phenols was submitted to the North Shore Water Filtration Plant and the results are on the attached report.

3. In 2016, Village staff tested three samples from minor outfalls in Indian Creek for total coliform and bacteria. These same areas were inspected in 2017 and again in 2020 and no illicit discharges were observed.

4. Minor outfalls were also evaulated along Santa Monica Blvd from Bradley Rd north to Indian Creek and there were no flows thereby indicating there were no illicit discharges along the entire stretch.

NORTH SHORE WATER COMMISSION

WATER FILTRATION PLANT • 400 W. BENDER ROAD • GLENDALE, WI 53217
PHONE: (414) 963-0160
FAX: (414) 967-5142

Storm Water Analysis Invoice
Invoice Reference #: **SW09262019-FPT**
Invoice Date: 9/30/19
Credit Terms: Net 45

Invoice for:
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

The following fees for storm water services were adopted on 8/11/2010 by the Commission:

	Non-Member	*Member*	
Total Chlorine	$3.00	$2.50	per analysis
pH	$2.40	$2.00	per analysis
Total Copper	$15.60	$13.00	per analysis
Total Phenols	$6.60	$5.50	per analysis
Detergents	$9.60	$8.00	per analysis
Disposal Fee	$6.00	$5.00	per batch
Processing Fee	$6.00	$5.00	per batch

Summary of Services Performed

Received 2 sets of samples on 9/26/2019. Samples dropped off by Scott Brandmeier.
Performed analysis on 9/26/2019 & disposed waste. Report provided to client.

Fees Associated with Services

	$/Analysis	Qty	Charge
Total Chlorine	$2.50	2	$5.00
pH	$2.00	2	$4.00
Total Copper	$13.00	2	$26.00
Total Phenols	$5.50	2	$11.00
Detergents	$8.00	2	$16.00
SUBTOTAL			$62.00

Batch Fees	$/Batch	Qty	Charge
Disposal Fee	$5.00	1	$5.00
Processing Fee	$5.00	1	$5.00
SUBTOTAL			$10.00

TOTAL FEE **$72.00**

Please remit payment to:

North Shore Water Commission
400 West Bender Rd
Glendale, WI 53217

North Shore Water Commission
Chain-of-Custody Form
STORM WATER
Revised September 19, 2012
Created by: Eric Kiefer

Sample ID (if any)	1A-1E	2A-2E			
Sampler Name	Scott Brandmeier	Scott Brandmeier			
Location of Sample	7328 N. Beach	7540 N. Beach			
Address or Approx Address of Sample	Outfall	MH			
Analysis Requested	① Total Cl, ② TOT Copper, ③ phenols, ④ Det/Surf. ⑤ pH				
Date of Sample	09/26/19	09/26/19			
Time of Sample	10:05 AM	10:15 AM			
---	---	---	---	---	
LAB ID					
Relinquished by (print)	Scott Brandmeier	Scott Brandmeier			
Relinquished by (signature)	Scott Brandmeier	Scott Brandmeier			
Date & Time	09/26/19 11:30A	09/26/19 11:30A			
Received by (print)	Brooks Angell	Brooks Angell			
Received by (signature)					
Date & Time	9-26-19	9-26-19			

Storm Water Analysis Report

North Shore Water Commission

Report Prepared By: Eric Kiefer, Plant Manager and Lab Director

Report Date: 10/25/2018

Sampler Provided Sample ID:	1A-1E	2A-2E			
Address:	7328 N Beach	7540 N Beach			
LAB ID:	1A-1E	2B-2E			
Sample Date:	9/26/19	9/26/19			
Analysis Date:	9/26/19	9/26/19			
Total Chlorine (mg/L as Cl2):	**0.11**	**0.02**			
pH (std units):	**8.07**	**8.47**			
Phenol (mg/L):	**ND**	**ND**			
Detergents (mg/L):	**0.12 (>ND & <0.25)**	**0.25**			
Total Copper (mg/L):	**ND**	**ND**			

	Detection Range			*Reagents*	
Analysis	*Lower*	*Upper*	*Method*	*Kit/Model*	*Lot#*
Total Chlorine	0.02 ppm	2.00 ppm	Hach 8167	Hach 21056-28	A9025
pH	Not Applicable		Standard Methods 4500-H+	Not Applicable	
Phenol	0.05 ppm* (w/ interpolation)	12 ppm	Standard Methods 510 C (1975)	Chemets K-8012	86872/12
Detergent	0.12 ppm* (w/ interpolation)	3.0 ppm	Standard Methods 5540 C (2005)	Chemets K-9400	89811/89851/4
Copper	0.1 ppm	8 ppm	Hach TNT 860 with Hach TNT 890	Metals Prep Set	16078
				Copper TNT	17151

Attachment V

2020 Village of Fox Point

Supplemental Stormwater Permit Documentation

Section 4 – Construction Site Pollutant Control

Eight erosion control permits were obtained from the Village of Fox Point in 2020 with only two of them for sites over 1 acre in size. The following table identifies the month, location/address, type of work being performed and notes associated with each permit.

Month	Location	Type of Work	Notes
April	7401 North Bridge Lane	Grading along ditch	Property owner improved ditch flowing through property that ultimately drains to a ravine. Inspected regularly until vegetation was established.
April	7540/7642 North Beach	Shoreline work	Revetment work along the Lake Michigan shoreline. Inspected periodically.
May	390 East MacArthur	New home construction	Inspected periodically as other inspections were performed.
August	8377 North Port Washington Road	Repaving work	Site 1 that is over one acre (Maple Dale School). No work began on the parking lot in 2020.
September	522 West Bergen	Addition and grading	Inspected regularly. Property owner received two verbal warnings and at least two written warnings regarding the need for an erosion control plan. Owner obtained plan in September and is working toward resolution of the placement of fill and grading/drainage.
November	7510 North Santa Monica Blvd	Addition and parking lot expansion	Site 2 that is over one acre (Fox Point Lutheran Church) which includes an addition to the church, razing the parsonage and reconstructing the parking lot. No exterior work began in 2020.
December	503 East Bradley Road	New home construction	New home construction that began in December. Period inspections as other inspections are performed by the building inspector.
December	7718-7736 North Beach	Shoreline/revetment work	Revetment work along the Lake Michigan shoreline. Inspected periodically.

Section 5 – Post-construction Storm Water Management

There are two sites in the Village that maintain stormwater maintenance ponds/basins: Cardinal Stritch College located at 6801 North Yates Road and Chiswick Apartments located at 7700 North Port Washington Road. Both are required to submit annual reports to the Village regarding the performance

of their respective stormwater management basins but neither basin is used by the Village to obtain compliance with the TMDL goals. Chiswick Apartments does use their basin to obtain credits under our stormwater utility for reductions in water quantity and improvements to water quality and they have been notified that if the reports are not submitted timely that there is a risk that the water quantity and quality credits may not be provided to the parcel.

Section 6 – Pollution Prevention

Stormwater Management Facilities. The Village of Fox Point has six storm water management facilities located throughout the Village:

1. Three rain gardens
    a. One is located on the west end of Spooner near Indian Creek Parkway around the playground parking lot.
    b. One is located at Village Hall (7200 North Santa Monica).
    c. One is located at the Police Department (7300 North Santa Monica).
    d. Each rain garden is inspected a minimum of twice each year. All materials are mowed in the fall after the growing season and, in the spring/summer, invasive species are removed.
2. One proprietary StormGuarden located at Village Hall. This was installed as part of a grant program with the Milwaukee Metropolitan Sewerage District. Perennials are located in the planting beds and, in 2020, staff planted carrots and lettuce to determine if there would be success with these types of plantings (marginally successful). The container is inspected regularly during the months of April through October.
3. Biofiltration swales
    a. Three biofiltration swales were installed on Goodrich Lane near our ravines (1200 block of East Goodrich) and one biofiltration swale was installed on Gray Log Lane just north of Goodrich in 2018. A regenerative stormwater conveyance channel was also installed on the ravine slopes as part of a grant program funded, in part, by Fund for Lake Michigan. These areas are inspected a minimum of twice each year to ensure adequate performance of the swales and to observe vegetative growth. In January 2021, the Village experienced a water main break adjacent to the easternmost biofiltration swale on Goodrich and the swale will be repaired this spring/summer.
    b. One biofiltration swale located north of the parking lot of the playground at Longacre South Park (north of Yates Road). This swale was installed approximately five years ago and handles drainage from the parking lot, reducing sediment running into the storm sewer system. This swale is inspected regularly as it is a low-maintenance swale (vegetated) that is mown at least once every two weeks and is monitored for any problems.
    c. Multiple biofiltration swales on Calumet Road (of which I've considered the roadside swales to count as one large biofiltration swale). These were installed in 2019 and greatly assist with stormwater quantity concerns in the area but also assisted with our stormwater quality goals (though we have not considered these in our evaluation of attaining the TMDL goals).
4. Biofiltration basins

a. A biofiltration basin was installed on Calumet at Longacre in 2019 and is inspected regularly. The contractor received a verbal warning to re-establish vegetation and remove the invasive species prior to issuing payment for the work completed in 2019. This basin was not used to address the TMDL goals but does greatly assist with our stormwater quantity and quality aspects in this drainage shed.
b. A biofiltration basin was installed on the east end of Acacia adjacent to Lake Drive in 2020 as part of our road reconstruction project. Restoration and planting activities occurred in the late summer/early fall so no inspections have been completed to date.

5. At the request of the Village, Kapur & Associates is developing a Green Infrastructure Inventory Database that will be completed in 2021. The inventory will track the locations of the green infrastructure installations in the Village, the necessary maintenance requirements, geometry, flow characteristics, water quality characteristics, general cross sections of the green infrastructure, water storage availability, a picture of the location, a table that will allow for easy tracking of the inspections performed and a section to attach all necessary inspections.

Public Works Yards and Catch Basin Cleaning. The Village maintains one DPW yard located at 7200 North Santa Monica Boulevard. The Village has contracted with Kapur & Associates to update the Stormwater Pollution Prevention Plan (last done approximately eight to ten years ago). The site is regularly inspected and all catch basins in the DPW yard are cleaned of the debris, sediment and silt on an annual basis. The updated SWPPP will be provided to the DNR upon completion. A total of 39 catch basins throughout the Village are vacuumed on an annual basis.

Street Sweeping. Though the Village does not use the credit that could be obtained by street sweeping, predominantly due to the rural cross section nature of the roads in the Village and the fact that very few areas have curb and gutter, we still ensure the DPW Yard, Village Hall and the curbed areas along Beach Drive (the hill) are swept on an annual basis after all leaves have fallen.

Leaf Collection Activities. The Village operates and maintains two leaf vacuums and collects leaves on a weekly basis from the first week in October through early to mid-December. Residents are instructed to rake/blow their leaves to the shoulder of the road so as to keep the leaves out of both the driving lane of traffic as well as the flow line of the ditch. The leaves are eventually transported by a contractor who composts the leaves and beneficially reuses them.

Section 7 – Storm Sewer System Map. During the summer of 2020, staff retained the services of a contractor to replace a section of storm sewer pipe on Holly Court. Further investigation revealed that the flow of the storm sewer pipes was not toward Lake Drive (and, ultimately, Lake Michigan) as originally thought and as reflected on past storm sewer maps but, rather, was toward the Union Pacific Railroad which ultimately drains to the Milwaukee River. Kapur & Associates was retained to survey the storm sewer system in this area in order to appropriately reflect the correct grades and flow of the pipes. Subsequently, this data was provided to Ruekert Mielke who had prepared the most recent Stormwater Management Plan Update. They were tasked with evaluating the TMDL impacts to the Milwaukee River and updating the appropriate sections of the SWMP. The work began in late 2020 and will be completed in 2021 but the map was updated to reflect these changes and is included for reference. Approximately 8 acres of land that was thought to drain to the Lake Michigan drainage shed is now reflected in the Milwaukee River drainage shed. Additionally, the storm sewer map was updated to reflect the changes made during the 2020 road and utility reconstruction project.

Fiscal Evaluation. The report requests amounts spent on the six minimum control measures. Public education and outreach along with public involvement and participation is coordinated on a regional effort by Respect our Waters (Sweetwater) and the contribution reflects the Village of Fox Point's proportionate share of the expenses. The pollution prevention costs reflect the cost of leaf and yard waste collection (without factoring in other components of the program) which are submitted to the DNR for the recycling grant on an annual basis. Approximately $300,000 is allocated toward yard waste and leaf collection on an annual basis. Additionally, the Village spent approximately $1,000,000 in 2020 on stormwater improvement projects including the work on Barnett, View and Acacia which included storm sewer replacement and the construction of the biofiltration basin, replacement of a storm sewer culvert at Santa Monica and Spooner, and improvements to the shoreline along Beach Drive to reduce the erosion occurring along the shoreline.

From: Pajewski, Donald
To: Scott Brandmeier
Subject: Storm Water Basin Report
Date: Thursday, February 11, 2021 11:00:29 AM

February 11,2021

Mr. Scott Brandmeier, P.E.
Director of Public Works
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Re: Cardinal Stritch University Storm Water Maintenance

Mr. Brandmeier:

Please accept this letter as satisfaction of Cardinal Stritch University's reporting requirements as it relates to storm water practice maintenance requirements in the Village of Fox Point. I have outlined below the maintenance activities undertaken by the University to ensure the storm water management detention basin continues to serve its intended purpose.

1. All outlet pipes (4"pvc pipe & 6"pvc pipe) have been checked monthly during the past year to ensure there is no blockage from floating debris or ice. Any blockage identified was removed immediately.
2. Inlets and outlets were checked quarterly during the past year for signs of erosion. Additionally, we checked for any sign of erosion after especially heavy rains. No erosion has been detected during the past year.
3. Floating algae and weed growth is monitored throughout the year. Any algae or weeds that have been removed from the basin were deposited where it could not drain back into the basin.
4. Quarterly, we take measurements to ensure sediment in the basin has not reached a level of less than three feet below the outlet elevation. During the past year we have not had to remove and sediment from the basin.
5. Pumps, aeration devices, filters and screens are maintained on a regular basis throughout the year.

Please let me know if you require additional information with regard to the University's storm water management practices in the Village of Fox Point.

Sincerely,

Don Pajewski
Director of Facilities

Cardinal Stritch University
6801 N. Yates Road
Milwaukee, Wi 53217

Exhibit D

Maintenance Inspection Form
Storm Water Management Systems
Detention/Retention Ponds
Village of Fox Point

Inspection Date: 2020-03-27

Inspector Name: Jeffrey S. Miller, ASLA

Subdivision:

Company Name: David J. Frank Landscape Contracting, Inc.
N120 W21350 Freistadt Road
Germantown, Wisconsin 53022

Storm Water:
Retention Pond [ ]
Detention Pond [X]
Grass Swale [ ]

Company Phone: 262-255-4888
Company Fax:

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
I. Pond Components					
1. **Embankment and Emergency Spillway**					
1. Vegetation and ground cover adequate	X		X		minor erosion
2. Embankment erosion	X		X		minor erosion
3. Animal burrows	X		X		(2) burrows present at east pond
4. Unauthorized plantings	X			X	
5. Cracking, bulging, or sliding of berm	X			X	
a) Upstream face	X			X	
b) Downstream face	X			X	
c) At or beyond toe	X			X	
• Upstream	X			X	
• Downstream	X			X	
d) Emergency Spillway	X			X	
6. Pond, toe & chimney drains clear and functioning	X			X	
7. Seeps/leaks on downstream face	N/A				
8. Slope protection or riprap failures	X			X	
9. Vertical and horizontal alignment of top of berm as per "As-Built" plans	X			X	
10. Emergency spillway clear of obstructions and debris	X				minor construction debris has accumulated in west pond
11. Other (specify)	N/A				

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
2. **Riser and Principal Spillway**					
Type: Reinforced concrete _X_ Corrugated pipe ____ Masonry ____					
1. Low flow orifice obstructed	X			X	
2. Low flow trash rack	N/A				
a) Debris removal necessary					
b) Corrosion control					
3. Weir trash rack maintenance	N/A				
a) Debris removal necessary					
b) Corrosion control					
4. Excessive sediment accumulation inside riser	X			X	
5. Concrete/Masonry					
a) Cracks or displacement	X			X	
b) Minor spalling (<1")	X			X	
c) Major spalling (rebars exposed)	X			X	
d) Joint failures	X			X	
e) Water tightness	X			X	
6. Metal Pipe condition	N/A				
7. Control valve	N/A				
a) Operational/exercised					
b) Chained and locked					
8. Pond drain valve	N/A				
a) Operational/exercised					
b) Chained and locked					
9. Outfall channels functioning	X			X	will review again in second quarter
10. Other (specify)					
3. **Permanent Pool (Wet Ponds)**	N/A				
1. Undesirable vegetative growth					
2. Floating or floatable debris removal required					
3. Visible Pollution					
4. Shoreline problems					
5. Other (specify)					
4. **Sediment Forebays**					
1. Sedimentation noted	X			X	
2. Sediment cleanout when depth <50% design depth	X			X	

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
3. Vegetation Adequate	X		X		cattail eradication and planting to happen in Spring
4. Undesirable vegetative growth	X		X		cattail eradication and planting to happen in Spring
5. Undesirable woody vegetation	X			X	
6. Low flow channels clear of obstructions	X			X	standing water only temporary until
7. Standing water or wet spots	X		X		proposed plantings are established and during wet seasons
8. Sediment and/or trash accumulation	X		X		minor construction debris has accumulated in west pond
9. Other (specify)	N/A				
5. **Condition of Outfalls Into Pond**					rip-rap will need to be reset at
1. Riprap failures	X		X		north-west corner of east pond
2. Slope erosion	X		X		minor erosion
3. Storm drain pipes	X			X	
4. Endwalls/headwalls	X			X	
5. Other (specify)	N/A				
6. **Other**					
1. Encroachments on pond or easement area	X			X	
2. Complaints from residents (describe on back)				X	
3. Aesthetics					
a) Grass mowing required	X			X	
b) _____ removal needed	N/A				
c) Other (specify)	N/A				
4. Any public hazards (specify)	X			X	
5. Maintenance access	X			X	

II. Summary

1. Inspectors Remarks:

Minor erosion and rodent damage on slopes
Cattails to be removed and east pond basin planted and covered in erosion mat

2. Overall Condition of Facility (Check One)

Acceptable	X
Unacceptable	

3. Dates any maintenance must be completed by:

Note that some results are inconclusive until project is complete
Construction/maintenance to resume when soil temperatures have reached a steady 50 degrees or higher and site conditions allow for horticultural and stormwater best management practices

VILLAGE OF FOX POINT

ARBOR DAY PROCLAMATION

WHEREAS; April 30, 2021, marks the 149th Anniversary of Arbor Day, the 138th year of celebration by Wisconsin school children; and

WHEREAS; the Village of Fox Point has been recognized as a TREE CITY USA for **32** consecutive years by the National Arbor Day Foundation and desires to continue its tree-planting ways; and

WHEREAS; trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS; trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS; trees in our Village increase property values, enhance the economic vitality of commercial areas, and beautify our community; and

WHEREAS; trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW THEREFORE; The Village Board of Fox Point does hereby proclaim Friday, April 30th, 2021 as

Arbor Day

in the Village of Fox Point, and urges all citizens to support the efforts to protect our trees and woodlands and to support our Village's urban forestry program; and

FURTHER; the Village Board urges all citizens to plant and care for trees to gladden hearts and promote the well-being of present and future generations.

DATED this _____ day of _____ in the year _____

Village President _____
Douglas H. Frazer

VILLAGE OF
FOX POINT

TO: Fox Point Village Board

From: John T. Gall, Village Forester

Through: Scott Botcher, Village Manager

CC: Scott Brandmeier, Village Engineer/DPW Director

SUBJECT: Contract Award – Emerald Ash Borer Initiative – Ash Treatments

DATE: April 1, 2021

I request that you approve the following contract award to Crawford Tree and Landscape, Inc. for our Summer 2021 EAB Ash Treatment Project. (See attached bid tabulation)

- For the trunk injection program, the bid amount was $4.37 per DBH inch for trunk injection. This treatment is for two-year protection for 410 ash trees.
- It is requested that the funds for this contract come from the Capital Fund – Ash Removal, Replacement and Treatment; Account # 40-91600-833.
- I recommend the Village Board authorize the Village President and Village Clerk to sign the contract on behalf of the Village with **Crawford Tree and Landscape, Inc., 8844 W Calumet Rd., Milwaukee, WI** in an amount not to exceed $42,000.00.
- The $42,000.00 amount is larger than the bid total of $40,488.05. This is to allow for an increase in some tree diameters that have occurred since their previous measurements.

*DBH=Diameter Breast Height or diameter at 4 ½ feet above ground level.

File:EAB TreatmentContractAward2021

VILLAGE OF FOX POINT
BID TABULATION
2021 EMERALD ASH BORER TREATMENTS - April 1, 2021
410 Ash Trees

	Trunk Injection - 2 Year Emamectin Benzoate Approx. DBH Inches = 9,265	
CONTRACTOR	**PRICE/INCH DBH**	**TOTAL TRUNK INJECTION**
American Tree Experts 2100 South Springdale Road New Berlin, WI	$7.80	$72,267.00
Crawford Tree & Landscape 8760 West Calumet Road Milwaukee, WI	**$4.37**	**$40,488.05**
First Choice Tree Care, Inc. W15916 Freistadt Road Germantown WI	$4.53	$41,970.45
M&M Tree Service 8844 West Calumet Road Milwaukee, WI	$4.85	$44,935.25

DBH = Diameter of trunk at breast height (4.5 ft. above ground level)

CONTRACT

This Contract is made this 15th day of April 2021, by and between

Crawford Tree & Landscape, Inc. (Contractor) herein called

the "Contractor", and the Village of Fox Point, a municipal corporation located in the County of Milwaukee, Wisconsin, herein called "Fox Point".

WITNESSETH: That the Contractor and Fox Point for the consideration stated herein, agrees as follows:

SCOPE OF WORK:

The Contractor shall perform everything required to be performed and shall provide and furnish all the labor, materials, equipment, necessary tools, expendable equipment, insurance provided by the Specifications, contributions to Social Security and all utility and transportation services required to perform and complete in a workmanlike manner the following work, as itemized in detail in the Bid Instructions, in connection with the treatment of public ash trees for control of Emerald Ash Borer, all in strict accordance with the Specifications and in strict compliance with the Contractor's Bid and other Contract Documents, herein mentioned as component parts of this Contract. The Contractor shall do everything required by this Contract and other documents constituting a part thereof and in the manner specified therein.

CONTRACT PRICE:

Fox Point shall pay to the Contractor for the performance of this Contract, subject to any deductions or additions provided therein, in current funds, the following Contract Price:

Four dollars and thirty seven cents per inch diameter (DBH) ($4.37) for application rate
Price in words
per suggested treatment guideline table for emamectin benzoate contained in the specifications for Emerald Ash Borer trunk injected product; provided the total amount shall not exceed $42,000.00.

Fox Point, in case the work under this Contract is not completed within the time required, or within an extended time approved in writing by Fox Point, is authorized to take charge of the work and finish it at the expense of the Contractor and to apply the amount retained from estimates to the completion work.

CONTRACT DOCUMENTS:

This Contract consists of the following component parts, all of which are as fully a part of it as if set out verbatim herein, or if not attached, as if the same were hereto attached:

1. Request for Bid
2. Bid Instructions
3. Contractor Qualifications
4. Contract
5. Specifications
6. Certificate of Insurance
7. Plans (if any)
8. Addenda (if any)

The Contract Documents form a complete unit and requirements called for by one are as binding as if called for by all. In case of conflict between Plans and Specifications, the Specifications shall govern. Special Specifications shall control over general Specifications.

PAYMENT FOR LABOR AND MATERIAL:

The contractor specifically agrees to pay for all claims for labor performed and materials furnished, used or consumed in completing the foregoing Contract, together with all items enumerated in Section 779.14, Wisconsin Statutes, as the obligation of the Contractor. The Village may make payment directly to subcontractors or to the prime contractor and subcontractor jointly, as may be required by Wisconsin Statutes Section 779.14 (1)(d)(1)(a).

IN WITNESS WHEREOF:

The parties hereto have caused this instrument to be executed in three (3) original counterparts the day and year first written above.

CONTRACTOR: Crawford Tree & Landscape, Inc. (FIRM NAME)

By _____

Title _____

Countersigned By _____

Title _____

VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN

Owner

By _____ (President)

Countersigned By _____ (Village Clerk)

SEAL:

VILLAGE OF
FOX POINT

TO: Village Board

FROM: Michael Pedersen, Assistant Village Manager

THROUGH: Scott Botcher, Village Manager

DATE: March 29, 2021

RE: Use of Village Streets – Memorial Day Parade

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have requested a permit to use Village streets for a Memorial Day Parade on May 31, 2021 as explained in the attached letter from Robert Frisch. The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have provided an appropriate Certificate of Liability Insurance.

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 have requested a waiver of both the $150 permit fee and the cost associated with additional staffing by the Police Department. Section 292-1 of the Village Code states, "Upon written request, the Village Board may waive the fees and costs that would otherwise apply for a parade held on or within seven days of the last Monday in May, if the Village Board finds that the purpose of the parade is to recognize Memorial Day, and to honor and remember those who have died in war and similar conflicts in service to our Village and to our nation."

Staff recommends approval of the request to waive fees for the Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 Memorial Day Parade on Monday, May 31, 2021.

Staff further recommends approval by the Village Board of the request to use Village streets for the Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 Memorial Day Parade on Monday, May 31, 2021. If the Board does not approve the request for a waiver of fees and costs, staff recommends that the approval to use Village streets be contingent upon all appropriate fees being paid to the Village.

VILLAGE HALL
7200 North Santa Monica Blvd.
Fox Point, Wisconsin 53217-3505
414-351-8900 | Fax 414-351-8909

Tuesday, March 26 2021

Kelly Meyer

7200 N Santa Monica Blvd.

Fox Point, WI 53217-3505

Dear Ms. Meyer,

The Rotary Club of Milwaukee-North Shore and Boy Scout Troop 391 request approval from the Fox Point Village Board to have a Memorial Day Parade on May 31st. Last year we just had a few people to do the ceremony, and it was appreciated by the local residents. Hopefully we can do the parade this year, but we are flexible. If we do the parade, it will start at the corner of Bradley Road and Port Washington. The route will be east along Bradley Road and end at the small park at Lake Drive and Bradley Road. We plan to assemble at 9:00 and end up at 11:00 in the park. We also request a waiver of the fees associated with the use of Village streets. We will need to coordinate with the police and fire departments.

I will send the certificate of insurance shortly.

If you have any questions or suggestions, please contact me at 414 271 5722 work, 414 640 2272 cell or email rfrisch2001@yahoo.com

Sincerely,

Robert Frisch

Treasurer

Rotary Club of Milwaukee-North Shore

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Ali Sulita	
Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	PHONE (A/C, No, Ext): 1-833-3ROTARY	FAX (A/C, No): 630-285-4062
	E-MAIL ADDRESS: rotary@ajg.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Lexington Insurance Company	19437
INSURED All Active US Rotary Clubs & Districts Rotary Club of Milwaukee-North Shore #2745 ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 899307648 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		015375594	7/1/2020	7/1/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$2,000,000 $500,000 $ $2,000,000 $4,000,000 $4,000,000 $
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			015375594	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$2,000,000 $ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $			NOT APPLICABLE			EACH OCCURRENCE AGGREGATE $	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			NOT APPLICABLE			PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate holder is included as additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

Village of Fox Point, Milwaukee County, WI
SEP Fox Point,LLC Stage Management,LLC
Additional insured :Wintrust
Three Harbors Council 330 N 84th Street Milwaukee WI
Re: Rotary Club of Milwaukee-North Shore #2745
PO Box 17002 Glendale WI 53217
Memorial Day Parade & Ceremony May 31st 2021

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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STATE OF WISCONSIN :: VILLAGE OF FOX POINT :: MILWAUKEE COUNTY

RESOLUTION NO. 2021-XX

RESOLUTION OF APPRECIATION FOR ANN CHRISTIANSEN

WHEREAS, Ann Christiansen has been invaluable to the North Shore Health Department as its Health Director/Health Officer since February 2015, where she expanded the Health Department's programs and services to include work addressing older adults falls, substance abuse and drug overdose fatalities, prohibiting electronic cigarettes in indoor public places, and advocating for the first smoke-free beach in Wisconsin; and

WHEREAS, Ann worked to get the North Shore Health Department in position to apply for accreditation as a Level III Health Department, and linked both North Shore Health Department locations with a one-drive, unified email system and SharePoint for easier communication; and

WHEREAS, Ann helped create a unified health ordinance, which has been adopted by all seven (7) communities of the North Shore Community, and helped start local overdose review meetings to tackle overdose in the communities; and

WHEREAS, Ann led the COVID-19 response in the North Shore, including serving as a Duty Officer for the Milwaukee County Unified Emergency Operations Collaborative for COVID-19; and

WHEREAS, Ann's wealth of knowledge has made her a vital resource to the North Shore Communities, and these years of service have been marked by exemplary dedication to the best interests of the North Shore communities for the health and safety of our citizens; and

WHEREAS, Ann's colleagues will miss her hard work and leadership on behalf of the North Shore Health Department, but will *really* miss her ability to maintain a sense of humor during an international crisis, her smile, and that she is always there for her staff, and always willing to advocate for them that so often raised others' spirits.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Bayside, Village of Brown Deer, City of Glendale, Village of Fox Point, Village of River Hills, Village of Shorewood, and Village of Whitefish Bay, proclaim their appreciation and publicly congratulate Ann Christiansen for her professional and personal dedication to the North Shore Communities; and

BE IT FURTHER RESOLVED, that this Resolution be presented to Ann to serve as a reminder that although she will no longer be employed with the North Shore Health Department, she will always be remembered as a kind, considerate and loyal individual dedicated to her position and the communities that she served.

PASSED AND ADOPTED by the Village Board of the Village of Fox Point this 13th day of April, 2021.

VILLAGE OF FOX POINT

_____
Douglas H. Frazer, Village President

Countersigned:

_____
Kelly Meyer, Clerk-Treasurer

April 13, 2021

APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS
VILLAGE OF FOX POINT, WISCONSIN[1]

Board of Appeals *(confirmation requested)*
(3-year term)

Nancy Filsinger (R)
Scott Ratke (R)
Larry Shainock (Alernative #1)
Adam Bazelon (Alternate #2)
Lucille Sells (Alternate #3)(finishing term of Larry Shainock)

Board of Review *(confirmation requested)*
(1-year term)

Trustee Eric Fonstad (R)
Michael Carter (R)
Elizabeth Aelion (R)
Christopher Mehring (R)
Aaron Prater (Alternate #1)(R)

Ethics Board *(confirmation requested)*
(3-year term)

David Lowe

Rep – North Shore Health Department
(3-year term)

Chelsea Holtz, D.O. (finishing term of Bruce Weiss, M.D.)

Weed Commissioner
(1-year term)

Douglas H. Frazer (R)

Fox Point Representative Intergovernmental Cooperation Council (ICC) for County Real Estate
(1-year term)

Jaime Druck (R)

Respectfully submitted,

Douglas H. Frazer
Village President
April 13, 2021

[1] (R) designates returning member.

This is to certify that the attached is true and correct list of bills due for a period from March 1-31, 2021, in the total amount of $843,078.61. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.

Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on April 13, 2021.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT | Payment Approval Report - by GL - Board Report | Page: 1
Report dates: 03/01/2021-03/31/2021 | Mar 31, 2021 01:27PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	APRIL 2021	LIFE INSURANCE	03/08/2021	799.69	03/12/2021
Total 10-21520 GROUP LIFE:					799.69	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR0304212	Deferred Comp NORTH SHORE	03/03/2021	1,470.00	03/04/2021
375	NORTH SHORE BANK, FSB	PR0318212	Deferred Comp NORTH SHORE	03/17/2021	1,545.00	03/19/2021
375	NORTH SHORE BANK, FSB	PR0401212	Deferred Comp NORTH SHORE	03/31/2021	1,545.00	03/31/2021
814	GREAT-WEST TRUST COMPAN	PR0304211	Deferred Comp WI DEFER - PRE	03/03/2021	4,724.14	03/04/2021
814	GREAT-WEST TRUST COMPAN	PR0304211	Deferred Comp WI DEFER - RO	03/03/2021	602.31	03/04/2021
814	GREAT-WEST TRUST COMPAN	PR0318211	Deferred Comp WI DEFER - PRE	03/17/2021	4,724.14	03/19/2021
814	GREAT-WEST TRUST COMPAN	PR0318211	Deferred Comp WI DEFER - RO	03/17/2021	602.31	03/19/2021
814	GREAT-WEST TRUST COMPAN	PR0401211	Deferred Comp WI DEFER - PRE	03/31/2021	4,724.14	03/31/2021
814	GREAT-WEST TRUST COMPAN	PR0401211	Deferred Comp WI DEFER - RO	03/31/2021	602.31	03/31/2021
101991	VANTAGEPOINT TRANSFER AG	PR0304211	Deferred Comp ICMA-PRETAX	03/03/2021	1,016.43	03/04/2021
101991	VANTAGEPOINT TRANSFER AG	PR0318211	Deferred Comp ICMA-PRETAX	03/17/2021	1,016.43	03/19/2021
101991	VANTAGEPOINT TRANSFER AG	PR0401211	Deferred Comp ICMA-PRETAX	03/31/2021	1,016.43	03/31/2021
Total 10-21530 DEFERRED COMPENSATION:					23,588.64	
10-23000 WORKERS COMPENSATION						
1658	R & R INSURANCE SERVICES, I	2418843	WORKERS COMP	03/11/2021	25,849.00	03/12/2021
Total 10-23000 WORKERS COMPENSATION:					25,849.00	
10-44500 ESTATE SALES PERMIT						
444	CREAM CITY ESTATE	1.055674	7040 N CROSSWAY	03/30/2021	500.00	03/31/2021
981	BARROW, BARBARA	1.055628	ESTATE SALES BOND	03/24/2021	500.00	03/26/2021
Total 10-44500 ESTATE SALES PERMIT:					1,000.00	
10-51100-310 SUPPLIES/EXPENSES						
1766	CONFLUENCE GRAPHICS	73331	BUSINESS CARDS	03/15/2021	40.00	03/19/2021
Total 10-51100-310 SUPPLIES/EXPENSES:					40.00	
10-51200-310 SUPPLIES/EXPENSES						
201	WI MUNICIPAL JUDGES ASSOC.	2021	DUES	03/08/2021	75.00	03/12/2021
5645	CNA SURETY	70724682 21-22	70724682-BOND	03/09/2021	100.00	03/12/2021
Total 10-51200-310 SUPPLIES/EXPENSES:					175.00	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	FEBRUARY 2021	DRIVER SUR/JAIL FEE	03/09/2021	300.00	03/12/2021
552	WISCONSIN, STATE OF - COUR	FEBRUARY 2021	FEBRUARY	03/09/2021	912.86	03/12/2021
Total 10-51200-395 COUNTY COURT FEES:					1,212.86	
10-51300-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	5215	VILLAGE ATTORNEY	03/03/2021	3,701.90	03/04/2021
Total 10-51300-218 VILLAGE ATTORNEY:					3,701.90	
10-51300-219 VILLAGE PROSECUTOR						
965	PADWAY & PADWAY LTD	MARCH 1, 2021	PROSECUTOR	03/11/2021	1,987.50	03/12/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
	Total 10-51300-219 VILLAGE PROSECUTOR:				1,987.50	
10-51440-310 SUPPLIES/EXPENSES						
1766	CONFLUENCE GRAPHICS	73389	ENVELOPES	03/23/2021	248.01	03/26/2021
	Total 10-51440-310 SUPPLIES/EXPENSES:				248.01	
10-51520-321 PROFESSIONAL DUES/MEETINGS						
2678	MTAW	2021-CARTHELL	DUES CARTHELL	03/16/2021	60.00	03/19/2021
	Total 10-51520-321 PROFESSIONAL DUES/MEETINGS:				60.00	
10-51520-322 TRAINING						
2678	MTAW	2021 SPRING	CONFERENCE CARTHELL	03/30/2021	99.00	03/31/2021
	Total 10-51520-322 TRAINING:				99.00	
10-51600-210 CONTRACT SERVICES						
265	GREATAMERICAN FINANCIAL S	28798918	MONTHLY COPIER	03/02/2021	231.00	03/04/2021
405	PITNEY BOWES INC.	3313009650	QUARTERLY FEES	03/02/2021	480.57	03/04/2021
477	TAYLOR COMPUTER SERVICES	21594	MANAGED SERVICES	03/01/2021	504.50	03/19/2021
789	DO IT NOW CLEANING LLC	253	MONTHLY CLEANING	03/22/2021	1,583.37	03/26/2021
940	ONTECH SYSTEMS, INC.	55527	STORAGECRAFT	03/16/2021	186.00	03/26/2021
2706	ASSOCIATED APPRAISAL CON	153075	MONTHLY CONTRACT	03/02/2021	2,748.29	03/04/2021
5778	OFFICE COPYING EQUIPMENT	AR135987	VLG HALL COPIES	03/18/2021	322.36	03/19/2021
	Total 10-51600-210 CONTRACT SERVICES:				6,056.09	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	3/23/21	0702787382-00002	03/26/2021	1,495.40	03/31/2021
	Total 10-51600-220 GAS-HEAT:				1,495.40	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	3/23/21	0702787382-00002	03/26/2021	2,416.73	03/31/2021
	Total 10-51600-221 ELECTRIC UTILITIES:				2,416.73	
10-51600-222 TELEPHONE UTILITIES						
848	WINDSTREAM	73570488	ACCT #205607369	03/11/2021	171.34	03/12/2021
2691	CENTURYLINK-BUSINESS SVC.	210333353	ACCOUNT #87619173	03/09/2021	.31	03/12/2021
5312	AT & T- VILLAGE	02/22/2021	414 351-8909-758 7	03/03/2021	38.30	03/04/2021
	Total 10-51600-222 TELEPHONE UTILITIES:				209.95	
10-51600-234 VILLAGE HALL MAINTENANCE						
327	MENARD'S - MILWAUKEE	26027	LED	03/01/2021	29.98	03/04/2021
327	MENARD'S - MILWAUKEE	26054	VLG MISC	03/01/2021	5.05	03/04/2021
742	NELCO ELECTRIC INC	742	REPLACE FIXTURE	03/16/2021	499.36	03/19/2021
892	SPECTRUM	03/08/2021	10404-060459401-5001	03/16/2021	8.76	03/19/2021
899	CARPENTER TECHNOLOGY	2561	VHF REPEATER	03/04/2021	3,475.00	03/04/2021
1751	ACTION HEATING COOLING & P	114893	REPAIRS VLG	03/01/2021	318.50	03/04/2021
4745	WHITLOW'S SECURITY SPECIA	159824	HANDLE/KEYS	03/16/2021	208.25	03/19/2021
4745	WHITLOW'S SECURITY SPECIA	2120680	ELECTRONIC TOUCH PAD	03/16/2021	897.25	03/19/2021
	Total 10-51600-234 VILLAGE HALL MAINTENANCE:				5,442.15	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-51600-310 SUPPLIES/MISC EXPENSES						
405	PITNEY BOWES INC.	1017752100	SUPPLIES	03/24/2021	24.22	03/26/2021
5033	OFFICE DEPOT -US COMMUNIT	154736262001	37360205-VLG	03/03/2021	88.18	03/04/2021
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					112.40	
10-51700-156 UNEMPLOYMENT COMPENSATION						
181	UNEMPLOYMENT INSURANCE	000010665713	ACCOUNT 693002-000-8	03/11/2021	1.19	03/12/2021
Total 10-51700-156 UNEMPLOYMENT COMPENSATION:					1.19	
10-51700-510 INSURANCE						
1658	R & R INSURANCE SERVICES, I	2418842	PKG C	03/11/2021	24,366.00	03/12/2021
Total 10-51700-510 INSURANCE:					24,366.00	
10-51700-511 GROUP HEALTH - RETIREES						
433	RESNICK, AMY	15	HEALTH INSURANCE REIMBUR	03/01/2021	481.12	03/04/2021
435	RIES, DANIEL	31	HEALTH	03/01/2021	839.15	03/04/2021
638	KRIEFALL, DONALD A	59	HEALTH INSURANCE REIMBUR	03/01/2021	323.21	03/04/2021
Total 10-51700-511 GROUP HEALTH - RETIREES:					1,643.48	
10-52100-180 RECRUITMENT						
2570	IPMA	62159	EXAMS	03/18/2021	321.30	03/19/2021
Total 10-52100-180 RECRUITMENT:					321.30	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
1215	MONITORING SERVICES LLC	2719	ANNUAL FIRE ALARM	03/03/2021	300.00	03/04/2021
4141	CUMMINS N POWER, LLC	F6-3904	ANNUAL	03/11/2021	822.33	03/12/2021
5152	JAMES IMAGING SYSTEMS, IN	1058720	POLICE DEPARTMENT	03/23/2021	114.42	03/26/2021
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					1,236.75	
10-52100-217 DISPATCHING CONTRACT SERVICES						
61	BAYSIDE, VILLAGE OF	4598*	DISPATCH	03/12/2021	74,743.63	03/12/2021
Total 10-52100-217 DISPATCHING CONTRACT SERVICES:					74,743.63	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	02/22/2021	0702787382-00008	03/01/2021	820.29	03/04/2021
536	WE-ENERGIES	3/19/21	0702787382-00008	03/24/2021	592.99	03/26/2021
Total 10-52100-220 GAS UTILITIES:					1,413.28	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/22/2021	0702787382-00006	03/01/2021	1,586.25	03/04/2021
536	WE-ENERGIES	02/22/2021	0702787382-00015	03/01/2021	32.43	03/04/2021
536	WE-ENERGIES	3/19/21	0702787382-00015	03/24/2021	29.61	03/26/2021
536	WE-ENERGIES	3/22/2021	0702787382-00006	03/25/2021	1,578.64	03/26/2021
Total 10-52100-221 ELECTRIC UTILITIES:					3,226.93	
10-52100-222 TELEPHONE UTILITIES						
848	WINDSTREAM	73570488	ACCT #205607369	03/11/2021	107.09	03/12/2021
892	SPECTRUM	20210303OTA	10404038090401-6001	03/11/2021	17.51	03/12/2021
2136	VERIZON WIRELESS	98748074665	786223225-00001 POLICE	03/18/2021	206.96	03/19/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
2691	CENTURYLINK-BUSINESS SVC.	210333353	ACCOUNT #87619173	03/09/2021	.30	03/12/2021
2973	TIME WARNER CABLE	70433001030221	070433001	03/11/2021	456.32	03/12/2021
5312	AT & T- VILLAGE	02/22/2021	414 351-8909-758 7	03/03/2021	23.94	03/04/2021
	Total 10-52100-222 TELEPHONE UTILITIES:				812.12	
10-52100-233 EQUIPMENT MAINTENANCE						
2727	INTOXIMETERS	675434	DRYGAS	03/18/2021	179.50	03/19/2021
5645	CNA SURETY	20210301AK	BOND RENEWAL	03/03/2021	30.00	03/04/2021
5839	LEXISNEXIS	1246411-20210301	MONTHLY FEE	03/03/2021	30.00	03/04/2021
	Total 10-52100-233 EQUIPMENT MAINTENANCE:				239.50	
10-52100-234 BUILDING MAINTENANCE						
998	A & S PLUMBING	56031	REPAIRS	03/23/2021	178.48	03/26/2021
2644	DOORMASTER GARAGE DOOR	30492	REPAIR PD	03/30/2021	2,462.00	03/31/2021
	Total 10-52100-234 BUILDING MAINTENANCE:				2,640.48	
10-52100-330 CLOTHING ALLOWANCE						
473	STREICHER'S	1486367	DUBNICKA	03/03/2021	156.00	03/04/2021
473	STREICHER'S	1486547	NIEUWENHUIS	03/03/2021	155.00	03/04/2021
473	STREICHER'S	1486549	MORELLI	03/03/2021	89.98	03/04/2021
473	STREICHER'S	1486831	MORELLI	03/03/2021	37.99	03/04/2021
473	STREICHER'S	1488552	WICHMAN	03/11/2021	124.97	03/12/2021
473	STREICHER'S	1488558	MORELLI	03/11/2021	34.99	03/12/2021
473	STREICHER'S	1489507	PAUL	03/18/2021	23.98	03/19/2021
473	STREICHER'S	1490120	WIESMUELLER	03/23/2021	147.95	03/26/2021
473	STREICHER'S	1490343	HUBER	03/23/2021	144.99	03/26/2021
473	STREICHER'S	1490451	ADAMAITIS	03/23/2021	39.99	03/26/2021
473	STREICHER'S	1490470	WALKER	03/23/2021	75.00	03/26/2021
473	STREICHER'S	1491036	WIESMUELLER	03/23/2021	25.99	03/26/2021
473	STREICHER'S	1491039	WIESMUELLER	03/23/2021	15.00	03/26/2021
473	STREICHER'S	1491040	PAUL	03/23/2021	30.00	03/26/2021
473	STREICHER'S	1491897	WALKER	03/23/2021	159.99	03/26/2021
473	STREICHER'S	1492648	FREEDY	03/30/2021	95.98	03/31/2021
473	STREICHER'S	1492729	HUBER	03/30/2021	15.00	03/31/2021
473	STREICHER'S	1493006	PAUL	03/30/2021	39.99	03/31/2021
473	STREICHER'S	CM288594	CM-OBREMSKI	03/11/2021	10.00-	03/12/2021
988	TOP PACK DEFENSE LLC	5876	SUSPENSION SHORT	03/30/2021	34.19	03/31/2021
1294	Galls, LLC,-	17556365	HUBER	03/11/2021	159.95	03/12/2021
1294	Galls, LLC,-	17650697	HUBER	03/11/2021	30.99	03/12/2021
1294	Galls, LLC,-	17684052	HUBER	03/18/2021	99.99	03/19/2021
1294	Galls, LLC,-	17713251	WALKER	03/11/2021	178.71	03/12/2021
1294	Galls, LLC,-	17806287	WALKER	03/23/2021	270.26	03/26/2021
	Total 10-52100-330 CLOTHING ALLOWANCE:				2,176.88	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC.	2771023	POLICE 10586-10586	03/18/2021	105.36	03/19/2021
393	PACKERLAND RENT-A-MAT INC.	2774822	POLICE 10586-10586	03/30/2021	103.22	03/31/2021
1585	QUILL CORPORTATION	14820525	PAPER TOWELS	03/03/2021	87.96	03/04/2021
	Total 10-52100-334 JANITORIAL SUPPLIES:				296.54	
10-52100-335 SCHOOL EXPENSES						
1187	WI DARE OFFICERS CONFERE	widoa2021	DARE CONFERENCE	03/30/2021	200.00	03/31/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-52100-335 SCHOOL EXPENSES:					200.00	
10-52200-224 NORTH SHORE FIRE DEPARTMENT						
54	NORTH SHORE FIRE DEPARTM	202116	OPERATING	03/11/2021	292,842.00	03/12/2021
Total 10-52200-224 NORTH SHORE FIRE DEPARTMENT:					292,842.00	
10-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	135598	GIS DATA MAINT	03/09/2021	125.00	03/12/2021
Total 10-53100-233 GIS MAINTENANCE:					125.00	
10-53200-400 MATERIALS						
327	MENARD'S - MILWAUKEE	27094	MAILBOX	03/03/2021	162.89	03/04/2021
327	MENARD'S - MILWAUKEE	27917	MAILBOX	03/18/2021	53.98	03/19/2021
Total 10-53200-400 MATERIALS:					216.87	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	03/02/2021	0702787382-00001	03/08/2021	189.79	03/12/2021
536	WE-ENERGIES	3/5/2021	0702787382-00013	03/10/2021	15.58	03/12/2021
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					205.37	
10-53300-405 STREET MATERIALS						
980	STATE CHEMICAL SOLUTIONS	901912876	SSD 11	03/24/2021	322.91	03/26/2021
1159	RHINO	103825	TRIVIEW POST	03/24/2021	1,047.94	03/26/2021
Total 10-53300-405 STREET MATERIALS:					1,370.85	
10-53300-485 BRIDGE MATERIALS						
327	MENARD'S - MILWAUKEE	28230	MISC	03/23/2021	136.91	03/26/2021
Total 10-53300-485 BRIDGE MATERIALS:					136.91	
10-53310-400 MATERIALS						
2830	COMPASS MINERALS	773300	SEASONAL FILL	03/01/2021	15,835.65	03/04/2021
2995	AMERICAN MESSAGING	U1850150VC	ALPHA PAGER	03/03/2021	40.98	03/04/2021
Total 10-53310-400 MATERIALS:					15,876.63	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	03/05/21	0702787382-00003	03/11/2021	33.33	03/12/2021
536	WE-ENERGIES	03/11/21	0702787382-00005	03/16/2021	15.17	03/19/2021
536	WE-ENERGIES	2/17/21	0702787382-00003	03/03/2021	15.63	03/04/2021
536	WE-ENERGIES	3/5/2021	0702787382-00016	03/10/2021	15.04	03/12/2021
Total 10-53400-221 BUS STOP-ELECTRIC:					79.17	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000563-1996-5	MSW	03/10/2021	6,387.45	03/12/2021
Total 10-53630-370 LANDFILL FEES:					6,387.45	
10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	0061027-2286-2	YARDWASTE	03/09/2021	175.47	03/12/2021
1298	WASTE MANAGEMENT OF WI-M	0061121-2286-3	YARDWASTE	03/24/2021	105.58	03/26/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-53642-400 MATERIALS:					281.05	
10-53700-300 MISCELLANEOUS EXPENSE						
679	ILLINOIS TOLLWAY	VN5502013160	UNPAID TOLLS	03/26/2021	19.40	03/31/2021
1074	MATHESON TRI-GAS, INC	51756562	CARBON DIOXIDE	03/01/2021	29.45	03/04/2021
2241	ITU ABSORB TECH, INC	7643296	SHOP	03/08/2021	11.51	03/12/2021
2241	ITU ABSORB TECH, INC	7647603	SHOP	03/08/2021	11.71	03/12/2021
2241	ITU ABSORB TECH, INC	7651889	SHOP	03/16/2021	11.71	03/19/2021
2241	ITU ABSORB TECH, INC	7656095	SHOP	03/25/2021	11.71	03/26/2021
2241	ITU ABSORB TECH, INC	7660216	SHOP	03/25/2021	11.71	03/26/2021
Total 10-53700-300 MISCELLANEOUS EXPENSE:					107.20	
10-53700-341 REPAIR PARTS						
43	AUTO PARTS & SERVICE	836910	LUB	03/16/2021	30.24	03/19/2021
89	FABICK CAT	PIMK0089529	BULB	03/01/2021	8.16	03/04/2021
327	MENARD'S - MILWAUKEE	25581	BOLTS	03/01/2021	5.26	03/04/2021
327	MENARD'S - MILWAUKEE	26059	MISC	03/01/2021	1.48	03/04/2021
349	MONROE TRUCK EQUIPMENT	832548	NOZZLE	03/16/2021	18.32	03/19/2021
547	ROLAND MACHINERY	40095718	LUBE SPIN	03/16/2021	122.80	03/19/2021
597	BROOKS TRACTOR INC.	280917	PARTS	03/01/2021	316.40	03/04/2021
1132	BURRIS EQUIPMENT CO.	PS10034071	CLUTCH	03/01/2021	513.77	03/04/2021
1132	BURRIS EQUIPMENT CO.	PS10038341	CLUTCH	03/16/2021	392.06	03/19/2021
1629	CASPER'S TRUCK EQUIPMENT	0047885IN	CIRCUIT BREAKER	03/01/2021	38.30	03/04/2021
2968	FAIRCHILD EQUIPMENT	71600	PARTS	03/01/2021	1,220.09	03/04/2021
2968	FAIRCHILD EQUIPMENT	K72392	PUMP ASSY	03/16/2021	1,133.50	03/19/2021
4388	MILWAUKEE SPRING & ALIGNM	42876	SPRING REPAIR	03/16/2021	1,929.80	03/19/2021
4554	TERMINAL SUPPLY CO.	1570500	RELAY	03/01/2021	51.71	03/04/2021
4554	TERMINAL SUPPLY CO.	1892800	RELAY	03/16/2021	59.65	03/19/2021
Total 10-53700-341 REPAIR PARTS:					5,841.54	
10-53700-342 TIRES						
413	POMP'S TIRE SERVICE, INC.	60233946	TIRES	03/01/2021	1,445.48	03/04/2021
413	POMP'S TIRE SERVICE, INC.	60236049	TIRES	03/16/2021	565.50	03/19/2021
Total 10-53700-342 TIRES:					2,010.98	
10-53700-343 FUEL						
43	AUTO PARTS & SERVICE	836910	DEF	03/16/2021	62.94	03/19/2021
1337	HERBST OIL, INC	28	FUEL	03/01/2021	2,292.72	03/04/2021
1337	HERBST OIL, INC	35	FUEL	03/01/2021	1,507.19	03/04/2021
1337	HERBST OIL, INC	36	FUEL	03/16/2021	1,447.97	03/19/2021
1337	HERBST OIL, INC	48	FUEL	03/16/2021	865.58	03/19/2021
Total 10-53700-343 FUEL:					6,176.40	
10-53700-344 OIL						
43	AUTO PARTS & SERVICE	837361	OIL	03/16/2021	32.28	03/19/2021
Total 10-53700-344 OIL:					32.28	
10-53700-346 MISC DPW SHOP TOOLS						
43	AUTO PARTS & SERVICE	837757	HOSE REEL	03/16/2021	319.00	03/19/2021
4554	TERMINAL SUPPLY CO.	1892800	DRILL SET	03/16/2021	204.05	03/19/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-53700-346 MISC DPW SHOP TOOLS:					523.05	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	3/23/21	0702787382-00002	03/26/2021	1,495.39	03/31/2021
Total 10-53800-220 GAS UTILITIES:					1,495.39	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	3/23/21	0702787382-00002	03/26/2021	2,416.74	03/31/2021
Total 10-53800-221 ELECTRIC UTILITIES:					2,416.74	
10-53800-222 TELEPHONE UTILITIES						
848	WINDSTREAM	73570488	ACCT #205607369	03/11/2021	149.92	03/12/2021
5312	AT & T- VILLAGE	02/22/2021	414 351-8909-758 7	03/03/2021	33.52	03/04/2021
Total 10-53800-222 TELEPHONE UTILITIES:					183.44	
10-53800-224 CELL PHONES						
2136	VERIZON WIRELESS	9874567225	787066169-00001	03/11/2021	221.54	03/12/2021
Total 10-53800-224 CELL PHONES:					221.54	
10-53800-300 MISCELLANEOUS EXPENSE						
268	CUSTOM CDL TESTING, LLC	GONZALES 3/12/21	CDL TESTING	03/08/2021	150.00	03/10/2021
2241	ITU ABSORB TECH, INC	7643298	DPW	03/08/2021	26.73	03/12/2021
2241	ITU ABSORB TECH, INC	7647605	DPW	03/08/2021	27.23	03/12/2021
2241	ITU ABSORB TECH, INC	7651891	DPW	03/16/2021	27.23	03/19/2021
2241	ITU ABSORB TECH, INC	7656097	VILLAGE	03/25/2021	213.31	03/26/2021
2241	ITU ABSORB TECH, INC	7660218	DPW	03/25/2021	27.23	03/26/2021
Total 10-53800-300 MISCELLANEOUS EXPENSE:					471.73	
10-54100-215 CONTRACT - HEALTH						
2091	NORTH SHORE HEALTH DEPT	21-0001001	QUARTERLY	03/02/2021	10,168.25	03/04/2021
Total 10-54100-215 CONTRACT - HEALTH:					10,168.25	
10-55100-210 CONTRACT SERVICES						
61	BAYSIDE, VILLAGE OF	4601*	LIBRARY OPERATIONS	03/12/2021	64,712.28	03/12/2021
Total 10-55100-210 CONTRACT SERVICES:					64,712.28	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	3/5/2021	0702787382-00011	03/10/2021	706.05	03/12/2021
Total 10-55440-220 GAS UTILITIES:					706.05	
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	3/5/2021	0702787382-00010	03/10/2021	288.31	03/12/2021
Total 10-55440-221 ELECTRIC UTILITIES:					288.31	
10-55440-450 SKATE RINK MATERIALS						
502	VILLAGE HARDWARE - VH	205832/1	PAVILLION	03/10/2021	7.19	03/12/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-55440-450 SKATE RINK MATERIALS:					7.19	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	77809	FORESTRY REQUESTS	03/02/2021	2,795.00	03/04/2021
Total 10-56100-125 FORESTRY CONSULTANT:					2,795.00	
10-56100-465 TREE MAINTENANCE						
776	GRAINGER, INC.	9826043631	BACKPACK SPRAYER	03/16/2021	108.03	03/19/2021
Total 10-56100-465 TREE MAINTENANCE:					108.03	
21-71000-400 MATERIALS						
408	RHOMAR INDUSTRIES, INC	98753	RHOMA-SOL	03/26/2021	1,759.22	03/31/2021
Total 21-71000-400 MATERIALS:					1,759.22	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	3/5/2021	0702767382-00004	03/10/2021	10.01	03/12/2021
Total 21-72000-220 GAS UTILITIES:					10.01	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	03/05/21	0702787382-00007	03/11/2021	28.53	03/12/2021
536	WE-ENERGIES	3/5/2021	0702767382-00004	03/10/2021	203.56	03/12/2021
Total 21-72000-221 ELECTRIC UTILITIES:					232.09	
21-72000-400 MATERIALS						
408	RHOMAR INDUSTRIES, INC	98753	RHOMA-SOL	03/26/2021	1,000.00	03/31/2021
Total 21-72000-400 MATERIALS:					1,000.00	
21-73000-228 HOUSEHOLD HAZARD WASTE						
290	MMSD	HI99000381	HOUSEHOLD	12/31/2020	9,444.00	03/04/2021
Total 21-73000-228 HOUSEHOLD HAZARD WASTE:					9,444.00	
21-73000-310 SUPPLIES/EXPENSES						
5033	OFFICE DEPOT -US COMMUNIT	154563178001	37360205-WATER	03/03/2021	21.98	03/04/2021
Total 21-73000-310 SUPPLIES/EXPENSES:					21.98	
21-73000-400 MATERIALS						
2136	VERIZON WIRELESS	9874567225	787066169-00001	03/11/2021	37.50	03/12/2021
Total 21-73000-400 MATERIALS:					37.50	
21-91000-575 PRIVATE LATERAL PROGRAM (MMSD)						
256	KAPUR & ASSOCIATES, INC.	106358	PPII PROGRAM	03/09/2021	2,414.75	03/12/2021
Total 21-91000-575 PRIVATE LATERAL PROGRAM (MMSD):					2,414.75	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	106365	STORM SEWER INSPECTION	03/09/2021	1,500.00	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106366	STORM SEWER INSPECTION	03/09/2021	5,000.00	03/12/2021
983	MSA PROFESSIONAL SVCS, IN	1	SINK HOLE ASSESSMENT	03/16/2021	6,105.06	03/19/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
983	MSA PROFESSIONAL SVCS, IN	R17951004.0-2	SINK HOLE ASSESSMENT	03/10/2021	3,008.86	03/12/2021
	Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:				15,613.92	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF WI-M	17-99890-33003	MONTHLY RECYCLING	03/29/2021	22,163.00	03/31/2021
	Total 22-53650-210 CONTRACT SERVICES:				22,163.00	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	3/5/2021	0702787382-00012	03/10/2021	9.24	03/12/2021
	Total 23-55420-220 GAS UTILITIES:				9.24	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	3/5/2021	0702787382-00012	03/10/2021	15.17	03/12/2021
	Total 23-55420-221 ELECTRIC UTILITIES:				15.17	
24-52400-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	5215	VILLAGE ATTORNEY	03/03/2021	194.50	03/04/2021
	Total 24-52400-210 CONTRACT SERVICES:				194.50	
24-52400-224 CELL PHONES						
2136	VERIZON WIRELESS	9874567225	787066169-00001	03/11/2021	35.00	03/12/2021
	Total 24-52400-224 CELL PHONES:				35.00	
24-52400-310 SUPPLIES/EXPENSES						
1766	CONFLUENCE GRAPHICS	73418	PERMITS	03/12/2021	80.70	03/26/2021
	Total 24-52400-310 SUPPLIES/EXPENSES:				80.70	
25-53420-483 LANDSCAPING						
4888	CARLIN SALES	397462-00	PENNMUNCH/STRAW/SEED	03/26/2021	935.29	03/31/2021
	Total 25-53420-483 LANDSCAPING:				935.29	
25-53800-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	5215	VILLAGE ATTORNEY	03/03/2021	769.50	03/04/2021
2136	VERIZON WIRELESS	9874567225	787066169-00001	03/11/2021	30.00	03/12/2021
	Total 25-53800-210 CONTRACT SERVICES:				799.50	
25-53800-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	135598	GIS DATA MAINT	03/09/2021	588.00	03/12/2021
	Total 25-53800-233 GIS MAINTENANCE:				588.00	
25-53800-234 INDIAN CREEK PARK MAINTENANCE						
2824	MAREK LANDSCAPING	4827	INDIAN CREEK	03/10/2021	1,384.00	03/12/2021
	Total 25-53800-234 INDIAN CREEK PARK MAINTENANCE:				1,384.00	
25-91500-800 WPDES COMPLIANCE PROGRAM						
221	PROPET DISTRIBUTORS INC.	133766	DOG BAGS	03/16/2021	190.90	03/19/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
	Total 25-91500-800 WPDES COMPLIANCE PROGRAM:				180.80	
25-91500-833 STORM SEWER SYSTEM IMPROVE.						
256	KAPUR & ASSOCIATES, INC.	106353	GREENVALE STORM WATER	03/09/2021	1,147.10	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106365	STORM SEWER INSPECTION	03/09/2021	1,203.00	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106366	STORM SEWER INSPECTION	03/09/2021	1,358.80	03/12/2021
	Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:				3,708.90	
40-91100-816 SMALL EQUIPMENT PURCHASES						
979	PAXUSA LLC	093	EMERGENCY BACKPACKS	03/18/2021	1,449.80	03/19/2021
	Total 40-91100-816 SMALL EQUIPMENT PURCHASES:				1,449.80	
40-91200-801 SQUAD CARS						
430	REGISTRATION FEE TRUST	21579	1FM5K8AB5MGB21579	03/11/2021	169.50	03/12/2021
904	CKC GRAPHICS & SIGNS	4433	SQUAD LETTERING	03/30/2021	1,125.00	03/31/2021
5305	EWALD AUTOMOTIVE GROUP	37640	1FM5K8AB5MGB21579 EXPLOR	03/03/2021	35,104.00	03/04/2021
	Total 40-91200-801 SQUAD CARS:				36,398.50	
40-91200-821 FIREARMS						
473	STREICHER'S	1481036	HOLSTERS	03/03/2021	141.99	03/04/2021
473	STREICHER'S	1488549	HOLSTER	03/11/2021	63.99	03/12/2021
988	TOP PACK DEFENSE LLC	2200000773623	HOLSTERS	03/03/2021	3,225.60	03/04/2021
988	TOP PACK DEFENSE LLC	5877	SIG SAUER	03/30/2021	5,877.00	03/31/2021
	Total 40-91200-821 FIREARMS:				9,308.58	
40-91400-801 DUMP TRUCK						
904	CKC GRAPHICS & SIGNS	4335	LETTERING	03/01/2021	875.00	03/04/2021
	Total 40-91400-801 DUMP TRUCK:				875.00	
40-91500-801 STREET RESURFACING						
256	KAPUR & ASSOCIATES, INC.	106355	ROAD UTILITY DESIGN	03/09/2021	600.00	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106359	ROAD PROJEC INSPECT	03/09/2021	1,433.33	03/12/2021
535	MUNICIPAL LAW & LITIGATION	5215	VILLAGE ATTORNEY	03/03/2021	95.00	03/04/2021
5410	UNITED STONE CORP.	378716	CUTWALL	03/19/2021	3,200.00	03/26/2021
	Total 40-91500-801 STREET RESURFACING:				5,328.33	
40-91500-825 PROJECT MANAGEMENT						
256	KAPUR & ASSOCIATES, INC.	106357	GENERAL PROF.SVCS	03/09/2021	420.40	03/12/2021
	Total 40-91500-825 PROJECT MANAGEMENT:				420.40	
40-91600-800 STORMWATER ROAD PROJECT						
256	KAPUR & ASSOCIATES, INC.	106355	ROAD UTILITY DESIGN	03/09/2021	598.00	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106359	ROAD PROJEC INSPECT	03/09/2021	1,433.34	03/12/2021
330	MILWAUKEE COUNTY TREASU	2019/0590303000	0590303000 2019	03/24/2021	1,204.86	03/24/2021
	Total 40-91600-800 STORMWATER ROAD PROJECT:				3,236.20	
40-91600-830 SIGN REPLACEMENT						
327	MENARD'S - MILWAUKEE	27917	POST	03/18/2021	118.35	03/19/2021
4888	CARLIN SALES	397462-00	PENNMUNCH/STRAW/SEED	03/26/2021	935.29	03/31/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
	Total 40-91600-830 SIGN REPLACEMENT:				1,053.64	
40-91600-833 TREE REPLACEMENT						
1800	MENARD'S - GERMANTOWN	1198	GREEN NET	03/25/2021	186.84	03/26/2021
2824	MAREK LANDSCAPING	4828	PLUG PLANTING	03/10/2021	4,370.00	03/12/2021
5933	WACHTEL TREE SCIENCE & SE	77808	EAB	03/02/2021	1,300.00	03/04/2021
	Total 40-91600-833 TREE REPLACEMENT:				5,856.84	
40-91700-801 NSFD CAPITAL EXPENSE						
54	NORTH SHORE FIRE DEPARTM	202116	CAPITAL	03/11/2021	3,751.00	03/12/2021
54	NORTH SHORE FIRE DEPARTM	202123	CAPITAL RESOLUTION	03/11/2021	41,354.00	03/12/2021
	Total 40-91700-801 NSFD CAPITAL EXPENSE:				45,105.00	
40-91700-802 NSFD EXPENSE 2010 AND BEYOND						
54	NORTH SHORE FIRE DEPARTM	202116	DEBT	03/11/2021	11,817.00	03/12/2021
	Total 40-91700-802 NSFD EXPENSE 2010 AND BEYOND:				11,817.00	
50-13100 ACCOUNTS RECEIVABLE - SUNDRY						
796	FIVE STAR	5.003587	OVERCHARGE	03/24/2021	5,296.28	03/26/2021
	Total 50-13100 ACCOUNTS RECEIVABLE - SUNDRY:				5,296.28	
50-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	135598	GIS DATA MAINT	03/09/2021	664.50	03/12/2021
	Total 50-53100-233 GIS MAINTENANCE:				664.50	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMMI	59	MONTHLY	03/01/2021	20,946.20	03/04/2021
	Total 50-81000-601 SOURCE OF WATER SUPPLY:				20,946.20	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	758	WATERMIN BREAK	03/11/2021	2,673.00	03/12/2021
	Total 50-81000-640 OPERATIONS LABOR WATER MAINS:				2,673.00	
50-81000-651 MAINTENANCE OF MAINS						
281	LINCOLN CONTRACTORS SUP	N25484	PAINT WAND	03/15/2021	25.99	03/26/2021
281	LINCOLN CONTRACTORS SUP	N25565	MARKING PAINT	03/15/2021	57.48	03/26/2021
403	TOM'S TRAILERS INC.	151610	FALCON TRAILER	03/09/2021	3,682.00	03/12/2021
458	SHERWIN INDUSTRIES, INC.	SC046267	FIBER BULK	03/01/2021	826.02	03/04/2021
2241	ITU ABSORB TECH, INC	7643297	WATER DEPT	03/08/2021	8.34	03/12/2021
2241	ITU ABSORB TECH, INC	7647604	WATER DEPT	03/08/2021	8.47	03/12/2021
2241	ITU ABSORB TECH, INC	7651890	WATER DEPT	03/16/2021	8.47	03/19/2021
2241	ITU ABSORB TECH, INC	7656096	WATER	03/25/2021	45.67	03/26/2021
2241	ITU ABSORB TECH, INC	7660217	WATER DEPT	03/25/2021	8.47	03/26/2021
2995	AMERICAN MESSAGING	U1850150VC	ALPHA PAGER	03/03/2021	40.97	03/04/2021
4688	CARLIN SALES	397462-00	PENNMUNCH/STRAW/SEED	03/26/2021	935.29	03/31/2021
5293	LANNON STONE PRODUCTS	1281479	STONE	03/01/2021	1,108.44	03/04/2021
5901	AMERICAN LEAK DETECTION	9857	LEAK SURVEY	03/01/2021	425.00	03/12/2021
5986	WSO GRADING & EXCAVATING	4100	TRUCKING WATER DEPT	03/29/2021	7,756.50	03/31/2021
101806	USA BLUEBOOK	527501	VALVE BOX KEY	03/10/2021	266.62	03/26/2021

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
	Total 50-81000-651 MAINTENANCE OF MAINS:				15,203.73	
50-81000-800	**CAPITAL OUTLAY**					
256	KAPUR & ASSOCIATES, INC.	106355	ROAD UTILITY DESIGN	03/09/2021	600.00	03/12/2021
256	KAPUR & ASSOCIATES, INC.	106359	ROAD PROJEC INSPECT	03/09/2021	1,433.33	03/12/2021
	Total 50-81000-800 CAPITAL OUTLAY:				2,033.33	
50-81000-844	**NSWC CAPITAL PROJECTS**					
378	NORTH SHORE WATER COMMI	03/10/21 IT IMPR.	IT IMPROVEMENTS	03/11/2021	664.65	03/12/2021
378	NORTH SHORE WATER COMMI	03/10/21 VIDEO	VIDEO SURVEILLANCE	03/11/2021	752.80	03/12/2021
378	NORTH SHORE WATER COMMI	3/10/21RESERVOI	RESERVOIR UPGRADE	03/11/2021	271.54	03/12/2021
	Total 50-81000-844 NSWC CAPITAL PROJECTS:				1,688.99	
50-81000-903	**SUPPLIES AND EXPENSE**					
50	BADGER METER, INC.	80069681	HOSTING SERV UNIT	03/02/2021	149.33	03/04/2021
5033	OFFICE DEPOT -US COMMUNIT	154563178001	37360205-WATER	03/03/2021	21.98	03/04/2021
	Total 50-81000-903 SUPPLIES AND EXPENSE:				171.31	
50-81000-921	**OFFICE SUPPLIES AND EXPENSE**					
2136	VERIZON WIRELESS	9874567225	787066169-00001	03/11/2021	37.50	03/12/2021
	Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:				37.50	
50-81000-923	**OUTSIDE SERVICES EMPLOYED**					
2839	CITY WATER LLC	758	MONTHLY	03/11/2021	6,000.00	03/12/2021
	Total 50-81000-923 OUTSIDE SERVICES EMPLOYED:				6,000.00	
50-81000-928	**REGULATORY COMMISSION EXPENSE**					
175	PUBLIC SERVICE COMM. OF WI	2101-I-02090	ASSESSMENT	03/01/2021	108.79	03/04/2021
175	PUBLIC SERVICE COMM. OF WI	2102-1-02090	ASSESSMENT	03/24/2021	207.33	03/26/2021
	Total 50-81000-928 REGULATORY COMMISSION EXPENSE:				316.12	
70-12100	**TAXES RECEIVABLES**					
798	WALBERG, AMY LYNN	24238 3/22/21	OVERPAYMENT	03/24/2021	2,961.59	03/26/2021
	Total 70-12100 TAXES RECEIVABLES:				2,961.59	
	Grand Totals:				843,078.61	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid

Date Approved: _____

Village Manager: _____

Village Board: _____

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VILLAGE OF
FOX POINT

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works

Through: Scott Botcher, Village Manager

Date: April 8, 2021

Re: Lake Drive Non-Participating Proposal

At the March 2021 Village Board meeting, staff presented details on estimated non-participating costs for Lake Drive which included the water main, storm sewer drainage, bike lanes, pedestrian crossings and intersection improvements. After presentation of the materials, staff was directed to obtain a proposal from Kapur & Associates to perform the field survey along the 2.6 mile stretch of Lake Drive, prepare a conceptual roadway design to depict the bike lanes and pedestrian crossings, and to conduct a public information meeting to gather input from residents and stakeholders on the proposed concepts.

Kapur has submitted a proposal in the amount of $81,452 to perform the aforementioned tasks of which approximately $57,000 is associated with the detailed topographic survey proposed for Lake Drive. The survey includes, among other things, locating all utilities, property corners, topography, and detailed data on water and storm water related features within the right of way. The data will be necessary in order to appropriately prepare the concept drawings for the bike lane and pedestrian crossing locations. Of the remaining approximately $25,000, approximately $11,000 is associated with the preparation of concept alternatives for the bike lanes and pedestrian crossings and the remaining approximate $14,000 is associated with meeting with local staff and elected officials, conducting a public information meeting and holding a debriefing meeting with staff and elected officials after the PIM.

Given the length of the road and potential size of the project, the hours and fees associated with the work appear to be reasonable. It is noted that, depending on the direction from the Village Board, additional design costs may be incurred; that is, if staff is directed to proceed with water main replacements, storm sewer improvements, bike lane accommodations, etc., a separate scope of services will be presented to proceed with those activities. Staff will continue to discuss the work with the Department of Transportation in an effort to have them pay for what is currently considered non-participating costs. As noted in prior memoranda and meetings, the Village Board is under no obligation to undertake any improvements along Lake Drive outside the proposed mill and overlay of the road proposed by the DOT. Nonetheless, it is my opinion that the Village should proceed with these activities considering the DOT may not be addressing this segment of the state highway system for another 25-30 years after completion of the work.

VILLAGE HALL
7200 North Santa Monica Blvd.
Fox Point, Wisconsin 53217-3505
414-351-8900 | Fax 414-351-8909

Therefore, it is my recommendation that the Village Board accept the proposal of Kapur & Associates in an amount not to exceed $81452 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.

7711 N. Port Washington Road
Milwaukee, WI 53217
(414) 751-7200
kapurinc.com

March 31, 2021

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: Proposed 2-Party Contract for Professional Engineering Services
Lake Drive Conceptual Design

Dear Scott,

Kapur is pleased to submit this proposed contract to provide professional engineering services for the referenced project. The following contract includes items discussed leading up to and after the January board meeting.

SCOPE OF SERVICES

TASK 1: FIELD SURVEY

- Perform work in Wisconsin State Plane NAD 27 South Zone for horizontal and NGVD 29 for vertical (SEWRPC). Set horizontal and vertical control as needed to facilitate field survey.
- Survey the location of sufficient Public Land Survey System (PLSS) corners to support the determination of existing property lines
- Perform full Topo/DTM survey including planimetric features including tree groups and individual trees with a trunk diameter of 6 inches in diameter or greater. Tree species shall not be collected on individual trees.
- Collect all overhead and underground utilities within the survey limits. Utilities include but are not limited to; Gas, Telephone, Communications, Cable TV, Fiber Optic, Electric, Water, Sanitary Sewer, Sanitary Force Mains, Storm Sewer, Storm Sewer Pipe Outfalls, and FTMS/ITS facilities.
- Obtain “measure downs” on all storm sewer structures and outfalls within the survey limits to obtain rim elevation, pipe size, shape, material, and invert elevation.
- Obtain “measure downs” on all water valves within the survey limits to obtain elevations.
- Collect the following data on all culverts within the survey limits to obtain pipe size, shape, material, and invert elevation.
- Survey Limits/Extents: Lake Drive, from a point 200 feet south of the centerline of School Road to a point 200 feet north of the centerline of Dean Road as well as 250 feet along Barnett Lane, Beach Drive, and Bradley Road and 150 feet of the 36 remaining sideroads that intersect Lake Drive to the east and the west. The lateral limits shall be 20 feet outside of the existing path or 50 feet outside the shoulder where there is no path.

TASK 2: CONCEPTUAL ROADWAY DESIGN

- **On-Street Bicycle Lanes**
  - Develop one (1) Lake Drive Roadway Typical Section conceptual alternative. Analyze driving lane and shoulder widths for incorporating on-street bicycle accommodations. The typical section will be developed with respect to the MUNICIPALITY’S overall plan for the Lake Drive corridor. Develop conceptual roadway cross sections to determine the amount of widening,

grading limits, tree impacts, and real estate needs. Prepare cross sections in 50-foot intervals where widening is required.

- **Pedestrian Crosswalks**
  - Develop one (1) conceptual alternative for high-visibility pedestrian crossings of Lake Drive at the following intersections with Lake Drive: Green Tree Road, Beach Drive, Fox Lane, and Dean Road. Alternatives as presented at the CONSULTANT's February 21, 2020 interview include combinations of zebra, ladder, or continental pavement markings; colored concrete; pedestrian refuge areas; slip lanes; and "Smart Crosswalks" with Rectangular Rapid Flash Beacons and automated illumination. Prepare displays drawn to a suitable 1" = 40' scale for each conceptual alternative.

TASK 3: PUBLIC INVOLVEMENT

- **Local Officials Preview Meeting**
  - Hold one (1) Local Officials Meeting with MUNICIPALITY and CONSULTANT staff and elected officials approximately one month prior to PIM, using the same PIM logistics, materials, and staff, as well as a brief presentation. Up to two CONSULTANT staff will attend the meeting. CONSULTANT will prepare meeting notes after the Local Officials Meeting.

- **Public Involvement Meeting**
  - Conduct one (1) three-hour open house format PIM to present conceptual roadway design alternatives. The timing of the meeting will be determined by the MUNICIPALITY. Up to four CONSULTANT staff will attend each meeting.
  - Each PIM will be either online/virtual format or in-person, with a formal presentation prepared for the online format. The MUNICIPALITY will make the final determination for each meeting. CONSULTANT will make all arrangements regardless of meeting format. CONSULTANT will make all meeting room arrangements, including any room rental costs for all information meetings. It is required that all meeting locations will not require paid parking. All rooms will accommodate those with disabilities.
  - CONSULTANT will coordinate handouts and exhibits and will provide all meeting notes to document the meeting's events. CONSULTANT will prepare the following exhibits for the public involvement meetings:
    - Aerial photo showing alternatives, including right of way acquisition and corridor features (roadway, rights of way, known historical sites, etc.).
    - Up to four (4) additional graphic boards will be prepared to include: typical sections where the road would be widened (existing and proposed), crosswalk details, and potential tree impacts.
  - Each meeting will include a handout that will contain a description of the project, information on remaining project steps/construction schedule, and project team contact information. Comment forms will be included in the handout. Following receipt of mailed comments after each public involvement meeting, CONSULTANT will prepare a log of oral and written input. CONSULTANT will also prepare responses to questions and comments under the direction of the MUNICIPALITY.

- **Local Officials Debrief Meeting**
  - Hold one (1) Local Officials Meeting with MUNICIPALITY and CONSULTANT staff and elected officials approximately one month after the PIM, to inform them of the comments and feedback received as a result of the PIM. Up to two CONSULTANT staff will attend the meeting. CONSULTANT will prepare meeting notes after the Local Officials Meeting.

SCHEDULE

Work can begin shortly after notice to proceed. Survey will begin in April upon Fox Point approval. It is anticipated to hold the PIM in fall of 2021, however depending on Village input, that timeframe may need to be revised.

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown, are estimated to be $81,452. The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.

STANDARD GENERAL CONTRACT TERMS
FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services
ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services
ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility
CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms
CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination
ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity
CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extend such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media
Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER
Kapur

By: _____
Print: Aaron Groh
Title: Associate/Milwaukee Municipal Manager
Date: 3-31-21

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT
Village of Fox Point

By: _____ By: _____

Print: _____ Print: _____

Title: _____ Title: _____
Date: _____ Date: _____

DESIGN SERVICES FOR
LAKE DRIVE CONCEPTUAL DESIGN
VILLAGE OF FOX POINT, WISCONSIN
MARCH 31, 2021

TASK	Project Manager	Civil Project Engineer II	Civil Staff Engineer II	Engineering Tech / Designer II	Project Surveyor	One Man Survey Crew	Office Survey Technician I	Field Survey Technician I	Total Task Hours	Total Task Cost
	$159.00	$112.00	$91.00	$83.00	$112.00	$114.00	$83.00	$103.00		
TASK 1 - FIELD SURVEY										
Perform full Topographic/DTM survey to limits described in the Scope of Services including planimetric features, structure "measure downs" and mapping					92	230	194	40	556	$56,746.00
TASK 1 FIELD SURVEY SUBTOTAL	0	0	0	0	92	230	194	40	556	$56,746.00
TASK 2 - CONCEPTUAL ROADWAY DESIGN										
TASK 2A - ON-STREET BICYCLE LANES										
Analyze and Develop one (1) conceptual alternative (Typical Section and Roadway Cross Section) for on-street bicycle accommodations and determine impacts for grading limits, tree impacts, and real estate needs.	4	12	64	20					100	$9,464.00
TASK 2A ON-STREET BICYCLE LANES SUBTOTAL	4	12	64	20	0	0	0	0	100	$9,464.00
TASK 2B - PEDESTRIAN CROSSWALKS										
Analyze and Develop one (1) conceptual alternative for high-visibility pedestrian crossings at locations described in the Scope of Services.	2		10	4					16	$1,560.00
TASK 2B PEDESTRIAN CROSSWALKS SUBTOTAL	2	0	10	4	0	0	0	0	16	$1,560.00
TASK 3-PUBLIC INVOLVEMENT										
Hold one (1) Local Officials Meetings to discuss/review Public Involvement Meeting materials and presentation	2	4		10					16	$1,596.00
Conduct one (1) Public Involvement Meeting; Including a formal presentation, creating handouts and exhibiits	8	30	8	60					106	$10,340.00
Hold one (1) Local Officials Debrief Meeting to discuss comments/feedback from Public Involvement Meeting	2	4		10					16	$1,596.00
TASK 3 PUBLIC INVOLVEMENT SUBTOTAL	12	38	8	80	0	0	0	0	138	$13,682.00
TOTAL HOURS	18	50	82	104	92	230	194	40	810	
DESIGN COST	$2,862.00	$5,600.00	$7,462.00	$8,632.00	$10,304.00	$26,220.00	$16,102.00	$4,120.00		**$81,452.00**

VILLAGE OF
FOX POINT

To:	Village of Fox Point Village Board
From:	Scott Brandmeier, Director of Public Works
	Steve West, Lead Mechanic
Through:	Scott Botcher, Village Manager
Date:	April 8, 2021
Re:	Discussion and Possible Action Related to the Purchase of Refuse Scooters

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During the presentation of the five-year capital projects last summer as well as during the budget deliberations last fall, the Village Board was presented with information related to the obsolescence of the refuse scooters and that certain options may need to be considered including the following:

- Research options for replacement refuse scooters.
- Replace the refuse scooters with different scooters that would require cart tippers. Under this option, the Village would purchase (a) new refuse scooters, (b) cart tippers to be attached to the scooters and (c) nearly 2,500 refuse carts to accommodate the new collection method.
- Move away from up-the-drive refuse and recycling collection and, instead, collect all materials roadside. This too would require the purchase of carts depending on whether the Village or a third-party contractor was providing the service.

As the Cushman scooters are no longer being manufactured it is becoming increasingly difficult to find parts to maintain the scooters. The companies that have previously produced these types of machines have switched their focus to golf course, construction, and landscape services which forced them to change their designs to compete with companies like Toro, John Deere and others.

The unavailability of parts results in operational challenges to maintain the fleet and keep the units running. Unfortunately, when a scooter breaks down, we have used parts from older scooters we kept for parts simply to continue operations.

Given the inevitable obsolescence of the refuse scooters, the lead mechanic has been researching the various options available to the Village to continue our refuse operations. Based on direction from the Village Board and the residents, it does not appear that residents are ready to shift to roadside collection and, therefore, no research was performed to determine the cost of garbage packers and carts to perform that type of operation. Instead, the focus was directed at available scooter options and which would best fit our needs.

While researching which scooter will work best for the Village, the following items were considered:

- The height of the scooter relative to the dump body. The height is a critical factor in deciding which vehicle will work best for the village; namely, the lower the dump body, the easier it is for staff to empty garbage into the dump body (e.g., less instances of over the head lifting for staff resulting in less strain on the body).
- The angle at which our current scooters dump. Combined with the lip on the tailgates of our current garbage packers, the angle provides a safe and efficient process of the loading and dumping of garbage.
- The amount of fabrication needed to accommodate our needs.
- The size of the dump body.

The lead mechanic researched quite a few options including Kawasaki and Kubota off-road vehicles (much like ATVs), Honda, Cushman and Toro turf type carts, mini-trucks and GO-4 three-wheel scooters. After evaluating the various options, two options have been identified as being the best options to meet the Village needs: the Toro Workman and the GO-4 XTR. The options were narrowed down after a site visit to Lake Forest, Illinois to inspect the Honda scooters they have in service, conversations with the DPW Superintendent of Scarsdale, New York about the GO-4 scooters they use, and scooter options that were brought to the Village for use and/or observation.

The Honda, Kawasaki, and Kubota options would require quite a bit of fabrication to make them work which would, in turn, increase the cost of the units, and are apt to break down too frequently (based on conversations with other entities such as Waste Management). The mini-trucks were impractical as they were used vehicles and the cabs were far too small for staff to comfortably fit. The TORO Workman, while built well, is designed for tasks related to golf course maintenance, landscaping, and construction. While changes to the tires and rims are the only modifications needed, these modifications will likely void any warranty that is offered by the manufacturer. For that reason, the GO-4 is the better choice, especially as it is already designed to be a refuse hauler.

Based on the research, the GO-4 is the preferred option to continue up-the-drive service to the residents. The GO-4 comes very close to a turnkey refuse hauler, as they are capable of accommodating loads up to 800 pounds and are similar in height to the scooters currently in use within the Village. However, the GO-4 will need some slight modifications to suit Village needs which include left and right cut-outs in the sides of the 2 cubic yard refuse hoppers and hinged and locking doors for loading into the hoppers and unloading into the packers. These modifications will make the GO-4 safe and efficient for the employees operating them.

The estimated cost for the GO-4 XTR is as follows:

- GO-4 XTR Refuse Hauler — Each Unit: $35,342
- Five (5) or more discount — Each Unit: $2,173

- Vinyl wrap orange to match fleet — Each Unit: $700
- Total estimated cost per unit — $34,000

Considering the modifications being made by the manufacture to accommodate the overall height difference, purchasing the cart tippers and carts is not necessary. Also, given that $225,000 was budgeted for two refuse scooters, cart tippers and carts, the following is presented to the Board for consideration:

1. Order five (5) refuse scooters for delivery in 2021. Combined with miscellaneous costs such as decals ($1,000 per unit), the estimated cost for five scooters is $175,000.
2. Budget for two (2) more refuse scooters for 2022 with the understanding that staff will work with the vendor to obtain the same price for the scooters in 2022.
3. Use a portion of the remaining budget to stock parts and tires for the GO-4 scooters.
4. Remove from service the five oldest scooters in our fleet and auction or sell the assets including parts. The two newer scooters in the fleet would be kept as backups.
5. By mid-2022, the goal would be to have the same refuse scooters in our fleet so that we do not have to have different parts and tires, etc. for different types of scooters.
6. Replacement of the scooters would occur every eight to ten years and the initial plan is rotate two out of service each year after their useful life

Based on the foregoing, it is my recommendation that the Village Board authorize the purchase of seven (7) total GO-4 scooters with five (5) to be delivered in 2021 and two (2) to be delivered in 2022 and authorize the Village Manager to execute any necessary purchase orders.