

**NOTICE OF MEETING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
JUNE 14, 2022
7:00 P.M.**

NOTE: THE VILLAGE BOARD WILL BE MEETING IN PERSON AT VILLAGE HALL, WITH A REMOTE ATTENDANCE OPTION, PER THE HYBRID MEETING PROCEDURES FURTHER DESCRIBED IN SECTION 19-32 D. OF THE VILLAGE CODE. THIS MEETING IS OPEN TO ALL CITIZENS IN PERSON AT VILLAGE HALL, OR THROUGH THE ZOOM PARTICIPANT INFORMATION SHOWN BELOW, SUBJECT TO THE FOLLOWING: NO ASSURANCE IS PROVIDED TO THOSE GOVERNING BODY MEMBERS AND CITIZENS INTENDING TO ATTEND REMOTELY THAT THE TECHNOLOGY WILL PERFORM SUFFICIENTLY TO ALLOW FOR THEIR PARTICIPATION AND THE MEETING WILL PROCEED REGARDLESS. PUBLIC OFFICIALS AND CITIZENS WISHING TO ENSURE THEY CAN PARTICIPATE ARE ENCOURAGED TO ATTEND IN PERSON. CITIZENS ARE ENCOURAGED TO SUBMIT ANY COMMENTS IN WRITING IN ADVANCE OF THE MEETING TO THE VILLAGE MANAGER AT sbotcher@villageoffoxpoint.com.

Zoom Participant Information

<https://us02web.zoom.us/j/84731540521>

Meeting ID: 847 3154 0521

Dial: (312) 626-6799

AGENDA

- 1. Roll Call**
- 2. Persons desiring to be heard**

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Citizen comment when agenda items are called will be heard at the discretion of the chair, subject to the overall three-minute limit. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees.

- 3. Committee Reports**

- a. Plan Commission**

1. The Village Board will receive a report regarding the Plan Commission's review and recommendation regarding the land combination for Matthew and Renee Kirchner at 7250 N Beach Dr., Fox Point.

- 4. Consent Agenda** – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.

- a. Approve the minutes of the April 20, 2022 Special Village Board meeting.
[PAGES 1-2]
- b. Approve the minutes of the May 10, 2022 Village Board meeting.
[PAGES 3-7]
- c. Grant the renewals for two “Class A” Beer and Intoxicating Liquor Licenses, renewals for five “Class B” Beer and Intoxicating Liquor Licenses, and approve the appointment of one new agent, per the Village Clerk Treasurer’s memo dated May 11, 2022, subject to any conditions as noted.
[PAGES 8-12]
- d. Grant the Cigarette and Tobacco Product Retail License to the Establishment Walgreen Co, d/b/a, Walgreens #03125, located at 8615 North Port Washington Road – agent Tammy Marie Kachelmeier per the Village Clerk/Treasurer’s memo dated May 11, 2022, subject to any conditions as noted.
[PAGE 13]
- e. Approve the Green Solutions Funding Agreement with MMSD for the Bywater Lane Bioswale stormwater project to be performed along portions of Bywater Lane.
[PAGES 14-30]
- f. Approve the Green Solutions Funding Agreement with MMSD for the Portage Road, Links Way and Boyd Wale Bioswale stormwater project to be performed in the area south of Calumet Road and west of Lake Drive.
[PAGES 14-30]
- g. Accept the bid of Globe Contractors in the amount of \$636,531.25 for the 2022 Stormwater Improvement Project along Bywater Lane, Fox Lane, Portage Road, Links Way and Boyd Way and authorize the Village President and Village Clerk/Manager to sign the contract per the Director of Public Works memorandum dated June 8, 2022.
[PAGES 31-33]
- h. Accept the contract of Kapur & Associates in the amount of \$80,558 for construction inspection activities associated with the 2022 Stormwater Improvement Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works memorandum dated June 8, 2022.
[PAGES 34-38]
- i. Accept the quote of Munson, Inc. in an amount not to exceed \$70,695 for water main restoration and roadway patches at various locations in the Village and authorize the Village Manager to sign the agreement per the Director of Public Works memorandum dated June 3, 2022.
[PAGES 39-42]
- j. Adopt a Resolution Approving of and Authorizing Submittal of the Compliance Maintenance Annual Report (CMAR) to the Department of Natural Resources for the 2021 Sanitary Sewer Activities.
[PAGES 43-53]
- k. Accept the three-party amendment with the Department of Transportation and Kapur & Associates for additional design activities associated with the Lake Drive resurfacing project including bike lanes and crosswalks and authorize the Village President and Village Clerk/Treasurer to sign the amendment per the Director of Public Works memorandum dated June 3, 2022.
[PAGES 54-73]
- l. Accept the two-party amendment with Kapur & Associates in an amount not to exceed \$75,509 for additional non-participating design activities associated with the Lake Drive resurfacing project and authorize the Village President and Village Clerk/Treasurer to sign the amendment per the Director of Public Works memorandum dated June 3, 2022.
[PAGES 74-86]

- m. Accept the agreement with Kapur & Associates for the design of the water main improvement activities along Lake Drive in an amount not to exceed \$44,785 and authorize the Village President and Village Clerk/Treasurer to sign the amendment per the Director of Public Works memorandum dated June 3, 2022.
[PAGES 87-91]
- n. Approve the Land Combination and Certified Survey Map submitted by Applicants Matthew and Renee Kirchner at 7250 N Beach Drive, Fox Point upon all terms and conditions recommended by Plan Commission.
[PAGES 92-100]
- o. Confirm President Frazer's list of appointments to various Boards, Committees, and Commissions.
- p. Approve payment of the bills in the amount of \$401,797.68 for the period May 1, 2022 through May 31, 2022 per the report submitted by the Village Manager.
[PAGES 101-114]

5. New Business

a. Presentation of FY 2021 Audit by Wendi Unger (Baker Tilly) to the Village Board

Village Auditor Wendi Unger shall present and Village Board may accept the Fiscal Year 2021 Audit in final format.
[PAGES 115-230]

b. Consideration and possible action of an Ordinance to repeal and re-create Section 276-4C of the Village of Fox Point Village Code "The Burning of Garbage, Brush or Rubbish"

The Village Board may consider and may act on an ordinance to repeal and recreate Section 276-4C of the Village of Fox Point Village code "The Burning of Garbage, Brush or Rubbish".
[PAGES 231-236]

c. Municipal Judge Scott Wales will provide a municipal court update and answer questions from the Village Board

The Village Board will hear and may discuss a report from Judge Scott Wales on a municipal court update.

d. Deliberation and possible consideration of a recommendation from the Special Pilot Community Enhancement Grants Committee to award 2022 community enhancement grants.

The Village Board may consider and act on a recommendation from the Special Pilot Community Enhancement Grants Committee to award \$5,000 to the Fox Point Foundation and \$5,000 to the Fox Point Farmers Market.
[PAGES 237-261]

6. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

7. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village,

(ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Frazer
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee Sumner
- e. Trustee Ollman
- f. Trustee Anderson Knight
- g. Trustee Aelion
- h. Village Manager Scott Botcher

8. Adjourn

NEXT REGULAR VILLAGE BOARD MEETING:

JULY 12, 2022 7:00 P.M.

PLEASE NOTE:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. Also, upon reasonable notice, best efforts will be used to ensure that members of the public lacking access to the virtual meeting platform are provided alternative reasonable methods to attend. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

**VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING MINUTES
APRIL 20, 2022**

A special meeting of the Fox Point Village Board, requested by Trustee Knight and Trustee Fonstad was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Wednesday, April 20, 2022 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 5:00 p.m. and asked the Village Manager to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych-Absent
Trustee Liz Sumner
Trustee Greg Ollman
Trustee Catie Anderson Knight
Trustee Elizabeth Aelion

Also, present were Village Attorney Eric Larson, Attorney Luke Martell, Village Manager Scott Botcher and Assistant Village Manager Kevin Ausman.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Approval of President Frazer's appointment(s) to various Village Boards, Committees and Commissions

Motion by Frazer, seconded by Fonstad and carried by roll call vote (6-0), to confirm President Frazer's appointments to various Village Boards, Committees, and Commissions.

Closed Session

Motion made by Frazer, seconded by Fonstad, to move into closed session at 5:03 p.m., Pursuant to State Statutes Sections:

- a. Pursuant to Wisconsin Statutes Section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically concerning the District I Court of Appeals decision in Appeal No. 2021 AP 1788.*

Trustee Fonstad	Aye
Trustee Sumner	Aye
Trustee Ollman	Aye
Trustee Knight	Aye
President Frazer	Aye
Trustee Aelion	Aye

**VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING MINUTES
APRIL 20, 2022**

Carried by roll call vote (6-0).

Reconvene into Open Session

Motion made by Fonstad, seconded by Knight, and carried by roll call vote (6-0), to reconvene into open session at 5:22 p.m.

President Frazer announced there was no action on agenda item 3a.

Adjourn

Motion made by Frazer, seconded by Ollman, and carried by roll call vote (6-0), to adjourn the Village Board meeting at 5:24 p.m.

Respectfully submitted,

Scott A Botcher
Village Manager

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
May 10, 2022

A meeting of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, May 10, 2022 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad (via Zoom)
Trustee Liz Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson Knight
Trustee Liz Aelion

Not Present:

Trustee Christine Symchych

President Frazer commented the Village Board has a quorum.

Also, present were Village Attorney Eric Larson (via Zoom), Village Manager Scott Botcher, Public Works Director Scott Brandmeier (via Zoom), Assistant Village Manager Kevin Ausman (via Zoom) and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

Persons desiring to be heard

President Frazer opened Persons desiring to be heard. President Frazer noted the procedures for public comment.

Without objection and hearing no public comments, President Frazer closed the public comment period.

Committee Reports

1. Plan Commission Report

Trustee Fonstad gave a report on the Joint Plan Commission and Building Board meeting that took place on Monday, May 2, 2022. The only substantive item on the agenda concerned the application of New Barons Brewing Cooperative for a permit for a temporary beer garden near the pool. Both members of the Building Board and Plan Commission asked questions of the applicant regarding noise, lighting, and alcohol use. It was noted that this activity is similar to the seasonal beer garden at Hoyt Park in Wauwatosa. This activity will be supported by the Fox Point Foundation through the provision of picnic tables. A majority of the Plan Commission determined that the applicant met the four standards of the Zoning Code; therefore, the Plan Commission recommended approval to the Village Board.

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VILLAGE BOARD MEETING MINUTES**

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May 10, 2022

Public Hearing for Temporary Beer Garden near the Fox Point Pool on specified dates throughout the summer.

Motion by President Frazer, seconded by Trustee Sumner, and carried by roll call vote (6-0), to open the public hearing for the New Barons Brewing Cooperative Temporary Beer Garden at 7:06 p.m. President Frazer, Trustee Sumner 7:06 pm

There was no public comment.

Motion by President Frazer, seconded by Trustee Knight, and carried by roll call vote (6-0), to close the public hearing at 7:07 p.m. for New Barons Brewing Cooperative temporary beer garden.

Consent Agenda

- a. Approve the minutes of the April 12, 2022 Village Board meeting.
- b. Approve the quote of Mr. Rooter in the amount of \$24,357.59 for the private property infiltration and inflow project located at 1441 East Goodrich Lane and authorize the Village Manager to sign the contract per the Director of Public Works' memorandum dated May 3, 2022.
- c. Approve the contract of Kapur & Associates in the amount of \$4,956 for inspection services associated with the private property infiltration and inflow project located at 1441 East Goodrich Court and authorize the Village Manager to sign the contract per the Director of Public Works' memorandum dated May 3, 2022.
- d. Approve the permanent public utility easement with Fox Hills South Condominium, Inc. at 425 West Willow Court pursuant to the Director of Public Works' memorandum dated May 3, 2022.
- e. Approve the permanent public utility easement with Clay Lamb at 8209 North Port Washington Road pursuant to the Director of Public Works' memorandum dated May 3, 2022.
- f. Approve payment of the bills in the amount of \$737,999.66 for the period April 1, 2022 through April 30, 2022 per the report submitted by the Village Manager.
- g. Approve the private property infiltration and inflow (PPII) funding agreement with MMSD for the PPII project to be performed at 1441 East Goodrich Court.

Trustee Aelion asked to withdraw consent agenda item 5a; Trustee Ollman requested the removal of items 5b, 5c, and 5g.

Motion by President Frazer, seconded by Trustee Ollman, and carried by roll call vote (6-0), to approve the consent agenda, absent consent agenda items 5a, 5b, 5c, and 5g.

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VILLAGE BOARD MEETING MINUTES**

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May 10, 2022

New Barons Brewing Cooperative Proposed Temporary Beer Garden near the Fox Point Pool on specified dates throughout the summer.

Motion by President Frazer, seconded by Trustee Knight, and carried by roll call vote (6-0), to approve the application of New Barons Brewing Cooperative and the license agreement, as proposed and as set forth in the agenda packet.

NEW BUSINESS

Approve the minutes of the April 12, 2022 Village Board meeting [Consent Item 5a]

Motion by President Frazer, seconded by Trustee Knight, and carried by roll call vote (6-0), to approve the minutes of the April 12, 2022 Village Board meeting, with the correction described by Trustee Aelion concerning her comments on the No Mow May agenda item.

Quote of Mr. Rooter in the amount of \$24,357.59 for the private property infiltration and inflow project located at 1441 East Goodrich Lane [Consent Item 5b]

After a lengthy discussion, Trustee Fonstad called the question.

Motion by President Frazer, seconded by Trustee Fonstad, and passed by roll call vote (5-1; Opposed-Ollman), to approve the quote of Mr. Rooter in the amount of \$24,357.59 for the private property infiltration and inflow project located at 1441 East Goodrich Lane and authorize the Village Manager to sign the contract per the Director of Public Works' memorandum dated May 3, 2022.

Contract of Kapur & Associates in the amount of \$4,956 for inspection services associated with the private property infiltration and inflow project located at 1441 East Goodrich Court [Consent Item 5c]

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (5-1; Opposed-Ollman), to approve the contract of Kapur & Associates in the amount of \$4,956 for inspection services, as set forth in the agenda packet in connection with consent agenda item 5c.

Approve the private property infiltration and inflow (PPII) funding agreement with MMSD for the PPII project to be performed at 1441 East Goodrich Court. [Consent Item 5g]

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (5-1; Opposed-Ollman), to approve the private property infiltration and inflow (PPII) funding agreement with MMSD for the PPII project to be performed at 1441 East Goodrich Court.

Initial Resolution Authorizing the Borrowing of Not to Exceed \$2,410,000 and Providing for the Issuance and Sale of General Obligation Promissory Notes, Series 2022A

Baird Director, Mr. Justin Fischer gave a brief presentation.

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (6-0), to adopt the "Initial Resolution Authorizing the Borrowing of Not to Exceed

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES**

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May 10, 2022

*\$2,410,000 and Providing for the Issuance and Sale of General Obligation
Promissory Notes, Series 2022A”.*

**Resolution in support of the Milwaukee Metropolitan Sewerage District's efforts to explore
an enhanced partnership with Milwaukee County Parks.**

Board members had a brief discussion; no action was taken.

Resolution of Commendation and Appreciation – Former Trustee William Kravit

*Motion by President Frazer, seconded by Trustee Ollman, and carried by roll call
vote (6-0), to adopt the of Resolution of Commendation and Appreciation for Former
Trustee William Kravit.*

**Resolution of Commendation and Appreciation – Former Board of Appeals Chair Kurt
Ostoic**

*Motion by President Frazer, seconded by Trustee Knight, and carried by roll call vote
(6-0), to adopt the Resolution of Commendation and Appreciation for Former Board
of Appeals Chair Kurt Ostoic.*

Future Agenda Items – None

Announcements

Village President Frazer welcomed Trustee Liz Aelion to her first regular board meeting. He offered congratulations to Commissioner Liz Sumner who was named chair of the Milwaukee County Board finance committee. President Frazer announced the 2022 swearing in of the Village of Fox Point Weed Commissioner would be scheduled for June 10, 2022 at 5:30 p.m.

Trustee Fonstad announced on April 29, 2022, a robust and well-attended Arbor Day Celebration on behalf Tree Commission was held; he thanked Village Forrester, John Gall, the Fox Point Garden Club, and Stormonth School principal Laura Witkov for putting together a nice program. Trustee Fonstad received a suggestion from a resident for improvements on the village website; he has passed the suggestions on to staff. Staff, he noted, has been working on making the website better. The May 6, 2022 administrative report reported an incident that involved an individual parking on a resident's lawn. The resident confronted the individual. If this were to happen again, Trustee Fonstad cautioned, a resident should not approach such an individual; rather, the resident should call the police department. Other communities were mentioned in a recent newspaper article regarding farmers markets and the No Mow May initiative. Fox Point was left out of the article. Fox Point has to do better with getting information out to the public. The first date of Fox Point's Farmers Market this year is June 18, 2022.

Trustee Sumner commented perhaps a special article could be written about the Fox Point Farmers Market and No Mow May.

Trustee Ollman-None

Trustee Anderson Knight-None

Trustee Aelion-None

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VILLAGE BOARD MEETING MINUTES**

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May 10, 2022

Village Manager Scott Botcher announced the Village Board made amendments to Charter Ordinance No. 8 in the last couple of months. Consistent with that change, Manager Botcher has provided the Board with a copy of a report dated May 3, 2022 from Mr. Brandmeier and approved by Mr. Botcher. Second, the Village has approved working with the Fox Point Police Department on the cupcake run this year. The Village has also approved the July 4 parade with the usual route. On May 9, 2022 at the Intergovernmental Cooperation Council (ICC) meeting, MADACC announced it is waiving adoption fees for dogs through the month of May. Last, the village received an acceptable quote for blackout curtains for the board room. Open House will be June 11, 2022 from 10 a.m. until 1:00 p.m. It will feature a free pool day and tree climbing. Public Works and the Police Department will participate.

Adjourn

Motion made by President Frazer, seconded by Trustee Knight, and carried by roll call vote (6-0), to adjourn the Village Board meeting at 8:22 p.m.

Respectfully submitted,

Kelly A. Meyer, *CMC/WCMC*
Village Clerk Treasurer

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN



VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT WI 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Kelly A. Meyer, CMC/WCMC/CMTW
Clerk Treasurer

A handwritten signature in black ink, appearing to be "KM", written over the name Kelly A. Meyer.

THROUGH: Scott Botcher
Village Manager

A handwritten signature in black ink, appearing to be "SB", written over the name Scott Botcher.

DATE: June 7, 2022

RE: **Liquor License Renewals – Beer/Fermented Beverage and Intoxicating Liquor
“Class A” and “Class B”**

Background and Overview

Attached is a list of the 2022-23 liquor license renewal applications for “Class A”, retail fermented malt beverage and intoxicating liquor licenses and “Class B”, fermented malt beverage and intoxicating liquor licenses as published in the North Shore Now on Wednesday, June 1, 2022.

The liquor license for Walgreens was originally approved in February of 2010. This approval included several conditions, including the condition that the entity with the “Class A” fermented malt and intoxicating liquor license was limited to beer and wine only as licensed at the location of 8615 North Port Washington Road. These conditions were to be included in any liquor license granted to Walgreens and is recommended to be approved with this prior condition.

Background investigations have been completed on all each entity’s agent by the Police Department and all individuals have been recommended for approval by the Police Chief.

Section 125.86 of the Village Code states that no initial or renewal alcohol beverage license shall be granted to any person or premises for which taxes, assessments, utility bills or other claims of the Village are delinquent and unpaid. As of June 10, 2022 all outstanding financial obligations to the Village of Fox Point have been satisfied by the establishments applying for “Class A” or “Class B” liquor license renewals for the period commencing on July 1, 2022 and expiring on June 30, 2023.

Recommendation

Staff recommends the Village Board take the following actions:

1. Grant approval for the issuance of two renewal “Class A” retail fermented malt beverage and intoxicating liquor license to the following establishments:

- a. Walgreen Co., d/b/a, Walgreens #03125, P.O. Box 901, Deerfield, IL 60015, NEW Agent: Jeff Gulig. Premise to be licensed, as described and located at: 8615 N Port Washington Road, Fox Point, WI 53217, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - b. Wisconsin CVS Pharmacy, L.L.C., d/b/a, CVS Pharmacy #8770, One CVS Drive M/C 1160 Woonsocket, RI 02895, Agent: Andrew Karas. Premise to be licensed, as described and located at: 8661 N Port Washington Road, Fox Point, WI 53217., subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
2. Grant the approval for the issuance of six renewal "Class B" fermented malt beverage and intoxicating liquor licenses to the following establishments:
- a. Jose's of Fox Point, Inc., d/b/a, Jose's Blue Sombrero, 7613 W State Street, Wauwatosa, WI 53213, Agent: George N Flees. Premise to be licensed, as described and located at: 8617 N Port Washington Road, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - b. The Town Club, d/b/a, The Town Club, 7950 N Santa Monica Blvd., Fox Point, WI 53217, **NEW agent, Amber D. Rydzik**, Premise to be licensed as described and located at: 7950 N Santa Monica Blvd., subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - c. Ginza II Fox Point, Inc. d/b/a, Ginza Sushi Bar, 2140 N 114th St, Wauwatosa, WI 53226-2216, Agent: Fang Ping Xiao. Premise to be licensed, as described and located at: 333 W Brown Deer Road, Ste O, Fox Point, WI 53217, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - d. Wheel & Sprocket, Inc., d/b/a, Wheel & Sprocket Joy Ride Café, 6940 N Santa Monica Blvd, Fox Point, WI 53217, Agent: Amelia Lukic-Kegel. Premise to be licensed: 6940 N Santa Monica Blvd, Fox Point, WI 53217, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - e. Aladdin Food Management Services, LLC (Cardinal Stritch University) d/b/a, Aladdin Food Management Services, LLC, 6801 N Yates Road, Fox Point, WI 53217, Jacinda Konczal: Agent, premises to be licensed: 6801 N Yates Road, Fox Point, WI 53217, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.
 - f. Fazzari Hospitality Group, LLC, d/b/a, Calderone Club, 8001 N Port Washington Road, Fox Point, WI 53217, Carmelo Fazzari, Agent, premises to be licensed: 8001 N Port Washington Road, Fox Point, WI 53217, subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.

**VILLAGE OF FOX POINT
OFFICIAL NOTICE
2022 ALCOHOL BEVERAGE LICENSES**

Notice is hereby given that the following have made application to the Village Board of the Village of Fox Point for licenses to sell intoxicating liquors and malt beverages in the Village of Fox Point, granting of which is now pending.

Class "A" fermented malt beverage and "Class A" intoxicating liquor (off-premise consumption only):

Walgreen Co, d/b/a, Walgreens #03125, PO Box 901, Deerfield, IL 60015, Jeff Gulig, Agent, premises to be licensed: 8615 N Port Washington Road, Fox Point, WI 53217.

Wisconsin CVS Pharmacy, LLC, d/b/a, CVS Pharmacy #8770, One CVS Drive, M/C 1160, Woonsocket, RI 02895, Andrew Karas, Agent, premises to be licensed: 8661 N Port Washington Road, Fox Point, WI 53217.

Class "B" fermented malt beverage and "Class B" intoxicating liquor (on or off-premises consumption):

Aladdin Food Management Services, LLC (Cardinal Stritch University) d/b/a, Aladdin Food Management Services, LLC, 6801 N Yates Road, Fox Point, WI 53217, Jacinda Konczal: Agent, premises to be licensed: 6801 N Yates Road, Fox Point, WI 53217.

Fazzari Hospitality Group, LLC, d/b/a, Calderone Club, 8001 N Port Washington Road, Fox Point, WI 53217, Carmelo Fazzari, Agent, premises to be licensed: 8001 N Port Washington Road, Fox Point, WI 53217.

Jose's of Fox Point, Inc., d/b/a, Jose's Blue Sombrero, 7613 W State Street, Wauwatosa, WI 53213, George Norbert Flees, Agent, premises to be licensed: 8617 N Port Washington Road, Fox Point, WI 53217.

The Town Club, d/b/a, The Town Club, 7950 N Santa Monica Blvd, Fox Point, WI 53217, **Amber D. Rydzik, NEW Agent**, premises to be licensed: 7950 N Santa Monica Blvd, Fox Point, WI 53217.

Ginza II Fox Point Inc, d/b/a, Ginza Sushi Bar, 2140 N 114th Street, Wauwatosa, WI 53226-2216, Fang Ping Xiao, Agent, premises to be licensed: 333 W Brown Deer Road, Fox Point, WI 53217.

Wheel & Sprocket, Inc., d/b/a, Wheel & Sprocket Joy Ride Café, 6940 N Santa Monica Blvd, Fox Point, WI 53217, Amelia Lukic-Kegel, Agent, premises to be licensed: 6940 N Santa Monica Blvd, Fox Point, WI 53217.

Kelly A. Meyer, CMC/WCMC
Village Clerk/Treasurer



FOX POINT VILLAGE OF
7200 N SANTA MONICA BLVD
MILWAUKEE WI 53217-

<u>Account</u>	<u>AD#</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
1395153	0005276755	\$58.26	\$0.00	\$58.26	Invoice	\$0.00	\$58.26
Sales Rep: ammarsh		Order Taker: ammarsh			Order Created 05/25/2022		
<u>Product</u>	<u># Ins</u>	<u>Column</u>	<u>Agate Lines</u>	<u>Lines</u>	<u>Start Date</u>	<u>End Date</u>	
MJS-JSOnline.com	1	1.00	67	67	06/01/2022	06/01/2022	
MJS-North Shore NOW	1	1.00	67	67	06/01/2022	06/01/2022	

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 05/25/2022

**VILLAGE OF FOX POINT
OFFICIAL NOTICE
2022 ALCOHOL BEVERAGE LICENS-
ES**

Notice is hereby given that the following have made application to the Village Board of the Village of Fox Point for licenses to sell intoxicating liquors and malt beverages in the Village of Fox Point, granting of which is now pending. Class "A" fermented malt beverage and "Class A" intoxicating liquor (off-premise consumption only):

Walgreen Co, d/b/a, Walgreens #03125, PO Box 901, Deerfield, IL 60015, Jeff Gulig, Agent, premises to be licensed: 8615 N Port Washington Road, Fox Point, WI 53217.

Wisconsin CVS Pharmacy, LLC, d/b/a, CVS Pharmacy #8770, One CVS Drive, M/C 1160, Woonsocket, RI 02895, Andrew Karas, Agent, premises to be licensed: 8661 N Port Washington Road, Fox Point, WI 53217.

Class "B" fermented malt beverage and "Class B" intoxicating liquor (on or off-premise consumption):

Aladdin Food Management Services, LLC (Cardinal Stritch University) d/b/a, Aladdin Food Management Services, LLC, 6801 N Yates Road, Fox Point, WI 53217, Jacinda Konczal: Agent, premises to be licensed: 6801 N Yates Road, Fox Point, WI 53217.

Fazzari Hospitality Group, LLC, a/b/a, Calderone Club, 8001 N Port Washington Road, Fox Point, WI 53217, Carmelo Fazzari, Agent, premises to be licensed: 8617 N Port Washington Road, Fox Point, WI 53217.

Jose's of Fox Point, Inc., d/b/a, Jose's Blue Sombrero, 7613 W State Street, Wauwatosa, WI 53213, George Norbert Flees, Agent, premises to be licensed: 8617 N Port Washington Road, Fox Point, WI 53217.

The Town Club, d/b/a, The Town Club, 7950 N Santa Monica Blvd, Fox Point, WI 53217, **Amber D. Rydzik, NEW Agent**, premises to be licensed: 7950 N Santa Monica Blvd, Fox Point, WI 53217.

Ginza II Fox Point Inc, d/b/a, Ginza Sushi Bar, 2140 N 114th Street, Wauwatosa, WI 53226-2216, Fang Ping Xiao, Agent, premises to be licensed: 333 W Brown Deer Road, Fox Point, WI 53217.

Wheel & Sprocket, Inc., d/b/a, Wheel & Sprocket Joy Ride Café, 6940 N Santa Monica Blvd, Fox Point, WI 53217, Amelia Lukic-Kegel, Agent, premises to be licensed: 6940 N Santa Monica Blvd, Fox Point, WI 53217.

Kelly A. Meyer, CMC/WCMC

Village Clerk/Treasurer

Run: June 1, 2022 WNAJLP

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

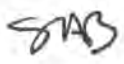
WISCONSIN



VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT WI 53217-3505
414-351-8900
FAX 414-351-8909

TO: Village Board

FROM: Kelly A. Meyer, CMC/WCMC, Clerk Treasurer 

THROUGH: Scott Botcher, Village Manager 

DATE: May 11, 2022

RE: **2022-2023 Cigarette/Tobacco Product License Renewals**

Background and Overview

Below is the 2022-2023 Cigarette/Tobacco Product license renewal application for the period commencing on July 1, 2022 and expiring on June 30, 2023 for the following entity:

WALGREEN CO., D/B/A, WALGREENS #03125

Jeff Gulig – Agent (Corporation)

8615 North Port Washington Road
Fox Point, WI 53217

OTC (Over-the-Counter) Cigarette/Tobacco Product Retail License

Recommendation

Staff recommends the Village Board take the following actions:

Grant approval of the issuance for Tobacco Product License to Walgreen Co., d/b/a, Walgreens #03125, located at 8615 North Port Washington Road – Agent Jeff Gulig, as presented and subject to the satisfaction of all outstanding financial obligations to the Village of Fox Point.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: June 6, 2022

Re: Recommendation for Approval of the Green Solutions Funding Agreement between the Village of Fox Point and the Milwaukee Metropolitan Sewerage District

Fox Point is eligible to receive green infrastructure funding from the Milwaukee Metropolitan Sewerage District under their Green Solutions program for stormwater projects that incorporate bioswales or similar green infrastructure components. We have proposed two project areas that meet MMSD's requirements: the north side of the ditch along Bywater Lane and various ditches along Portage Road, Links Way and Boyd Way.

Our request for funding has been approved, subject to the execution of the Green Solutions Funding Agreement. We are eligible to receive approximately \$70,000 for the Bywater Lane project and approximately \$186,000 for the Portage Road, Links Way and Boyd Way project. The funding agreements are required to be executed by the Village prior to work commencing on the projects. Therefore, it is my recommendation that the Village Board approve the funding agreements subject to the Village Attorney's review and approval and authorize the Village President and Village Clerk/Treasurer to sign the agreements on behalf of the Village.



Green Solutions Funding Agreement G98005P100

Bywater Lane Bioswale

1. The Parties

This Agreement is between the Milwaukee Metropolitan Sewerage District (District), 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446, and the Village of Fox Point (Fox Point), 7200 North Santa Monica Boulevard, Fox Point, Wisconsin 53217.

2. Basis for this Agreement

- A. Wisconsin law authorizes any municipality to establish an intergovernmental cooperation agreement with another municipality for the furnishing of services (Wis. Stat. sec. 66.0301).
- B. The District is responsible for collecting and treating wastewater from locally-owned sewerage systems in the District's service area.
- C. During wet weather, stormwater enters the sewerage system, increasing the volume of wastewater the District must collect and treat.
- D. During wet weather, stormwater directly enters surface water, increasing pollution levels in those waterways and increasing the risk of flooding.
- E. Green infrastructure, such as constructed wetlands, rain gardens, green roofs, bioswales, and permeable pavement, reduces the volume of stormwater in the sewerage system and the amount of pollutants discharged to surface waters.
- F. The District's WPDES permit includes a goal of 50 million gallons of green infrastructure detention capacity.
- G. The District wants to expedite the amount of green infrastructure installed in its service area.
- H. Fox Point plans to install green infrastructure that supports the District's green infrastructure goals.

3. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and ends when Fox Point receives final payment from the District or when the parties terminate this Agreement according to sec. 14 of this Agreement.

4. District Funding

The District will reimburse Fox Point for the cost of the project described in the attached project description (project), up to \$70,160. The District will provide funding after the District receives the Baseline Report and the maintenance covenant.

5. Location of Project

The project will be along Bywater Lane, east of Lake Drive.

6. Baseline Report

After completion of the project, Fox Point will provide a Baseline Report using forms provided or approved by the District. The Baseline Report will include:

- A. a site drawing, showing the project as completed;
- B. a topographic map of the project site;
- C. design specifications for the project, including rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture;
- D. a tabulation of the bids received, including bidder name and price;
- E. a copy of the executed construction contract;
- F. a legal description of the property where the project is located, including parcel identification numbers, if a maintenance covenant is required;
- G. photographs of the completed project;
- H. a maintenance plan;
- I. an outreach and education strategy, including a description of events or activities completed or planned;
- J. an itemization of all construction costs, with supporting documentation;
- K. a W-9 Tax Identification Number form;
- L. a Small, Veterans, Women, and Minority Business Enterprise Report; and
- M. an Economic Impact Report, showing the total number of people and the estimated number of hours worked on design and construction of the project by Fox Point's employees, contractors, consultants, and volunteers.

7. Procedure for Payment

Fox Point will submit an invoice to the District for the amount to be reimbursed. The invoice will document all costs to be reimbursed. Invoices from consultants will provide: their hourly billing rates, if applicable; the hours worked, by individual; and a summary of the tasks accomplished.

Fox Point will send the Baseline Report and the invoice to:

Andrew Kaminski, Project Manager
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, Wisconsin 53204-1446

The District will not provide reimbursement until the project is complete and the District has received all required deliverables.

8. Changes in the Project and Modifications to the Agreement

Any changes to the project must be approved by the District in writing in advance. The District will not reimburse for work that is not described in the original project description unless Fox Point obtains prior written approval from the District.

9. Modifications to this Agreement

Any modifications to this Agreement will be in writing and signed by both parties.

10. Project Maintenance

Fox Point will maintain the project for at least ten years. If the project fails to perform as anticipated or if maintaining the project is not feasible, then Fox Point will provide a report to the District explaining the failure of the project or why maintenance is not feasible. Failure to maintain the project will make Fox Point ineligible for future District funding until Fox Point corrects maintenance problems.

11. Permits, Certificates, and Licenses

The Fox Point is solely responsible for compliance with all federal, state, and local laws and any required permits, certificates, or licenses.

12. Procurement

Fox Point must select professional service providers according to the ordinances and policies of Fox Point. Fox Point must procure all non-professional services, such as construction, sewer inspection, and post-construction restoration, according to State of Wisconsin statutes and regulations and the ordinances and policies of Fox Point. Whenever work valued over \$25,000 is procured without the use of a public sealed bidding process, the District may request and Fox Point must provide an opinion from a licensed attorney representing Fox Point explaining why the procurement complies with State of Wisconsin law and the ordinances of Fox Point.

13. Responsibility for Work, Insurance, and Indemnification

Fox Point is solely responsible for planning, design, construction, and maintenance of the project, including the selection of and payment for consultants, contractors, and materials.

The District will not provide any insurance coverage of any kind for the project or the Fox Point.

Fox Point will defend, indemnify, and hold harmless the District and its Commissioners, employees, and agents against all damages, costs, liability, and expenses, including attorney's fees and related disbursements, arising from or connected with the planning, design, construction, operation, or maintenance of the project.

14. Terminating this Agreement

The District may terminate this Agreement at any time before the commencement of construction. After the commencement of construction, the District may terminate this Agreement only for good cause, including, but not limited to, breach of this Agreement by Fox Point. Fox Point may terminate this Agreement at any time, but Fox Point will not receive any payment from the District if Fox Point does not complete the project.

15. Maintenance Covenant

After the completion of construction, the District must receive a maintenance covenant from Fox Point. The maintenance covenant will be limited to the project. The term of the maintenance covenant will be ten years. Fox Point will cooperate with the District to prepare the maintenance covenant.

16. Exclusive Agreement

This Agreement is the entire agreement between Fox Point and the District for the project.

17. Severability

If a court holds any part of this Agreement unenforceable, then the remainder of the Agreement will continue in effect.

18. Applicable Law

The laws of the State of Wisconsin apply to this Agreement.

19. Resolving Disputes

If a dispute arises under this Agreement, then the parties will try to resolve the dispute with the help of a mutually agreed-upon mediator in Fox Point County. The parties will equally share the costs and fees associated with the mediation, other than attorney's fees. If the dispute is not resolved within 30 days after mediation, then either party may take the matter to court.

20. Notices

All notices and other communications related to this Agreement will be in writing and will be considered given as follows:

- A. when delivered personally to the recipient's address as stated in this Agreement; or
- B. three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement.

21. Independence of the Parties

This Agreement does not create a partnership. Fox Point does not have authority to make promises binding upon the District or otherwise have authority to contract on the District's behalf.

22. Assignment

Fox Point may not assign any rights or obligations under this Agreement without the District's prior written approval.

23. Public Records

Fox Point will produce any records in the possession of Fox Point that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, Wis. Stats. secs. 19.31 to 19.39. Fox Point will indemnify the District against all claims, demands, or causes of action resulting from the failure to comply with this requirement.

Signatures on Next Page

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

VILLAGE OF FOX POINT

By: _____
Kevin L. Shafer, P.E.
Executive Director

By: _____
Douglas H. Frazer
Village President

Date: _____

Date: _____

Approved as to Form

By: _____
Attorney for the District

Green Solutions Funding Agreement G98005P100

Bywater Lane Bioswale

Project Description

Along Bywater Lane, east of Lake Drive, Fox Point will replace an existing ditch with a bioswale, as shown in Attachment 1. The total bioswale area will be 4,500 square feet. The total design detention capacity is 33,750 gallons.

Schedule

Fox Point will complete construction no later than November 30, 2023.

Budget

The estimated cost is \$189,438.15, as further described in Attachment 2.

Outreach and Education

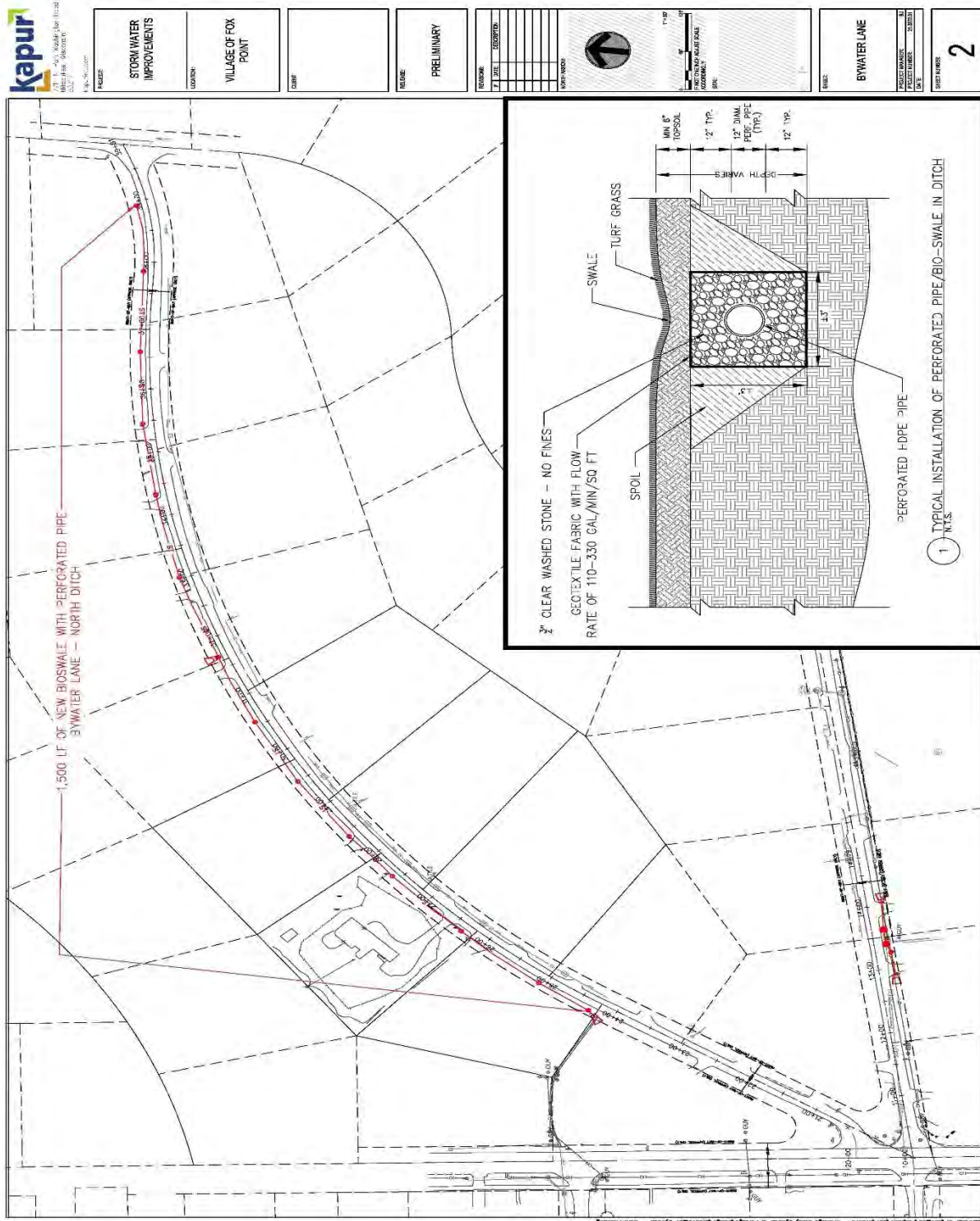
Fox Point will post educational signage or describe the project and its benefits in a community newsletter or web page.

Educational materials will acknowledge District funding for the project.

Signage will:

1. be either designed and provided by the District or provided by Fox Point and approved by the District,
2. be at a location approved by the District, and
3. identify the District as funding the green infrastructure by name, logo, or both.

Attachment 1 Bywater Lane Bioswale



**Attachment 2
Budget**

Bywater Lane Bioswale Construction					
ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
611.0612	Inlet Covers Type C	14	EACH	\$ 500.00	\$ 7,000.00
611.3003	Inlets 3-FT Diameter	14	EACH	\$ 2,000.00	\$ 28,000.00
625.0100	Topsoil	3,000	SY	\$ 3.00	\$ 9,000.00
629.0210	Fertilizer Type B	1.9	CWT	\$ 100.00	\$ 190.00
SPV.5106	12" Perforated HDPE Storm Sewer Pipe in Ditch	1,500	EACH	\$ 75.00	\$ 112,500.00
SPV.9019	Seeding Mixture Special	55	LB	\$ 15.00	\$ 825.00
SPV.9020	Erosion Control Blanket - Futerra Environet Special	3,000	SY	\$ 2.00	\$ 6,000.00
Subtotal:					\$ 163,515.00
15% Engineering and Contingencies:					\$ 24,527.25
Bywater Lane Bioswale Construction Total:					\$ 188,042.25

Engineering Design and Construction Inspection of Bioswales along E. Bywater Lane	
Engineering Design Fee:	\$ 2,059.50
Construction Inspection (Estimated):	\$ 4,920.00
Subtotal:	\$ 6,979.50
MMSD Reimbursal Rate:	20%
Bywater Lane Bioswale Design and Inspection Total:	\$ 1,395.90

Bywater Lane Bioswale Total Eligible Green Solutions Costs:	\$ 189,438.15
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Green Solutions Funding Agreement G98005P101

Portage Road, Links Way, and Boyd Way Bioswales

1. The Parties

This Agreement is between the Milwaukee Metropolitan Sewerage District (District), 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446, and the Village of Fox Point (Fox Point), 7200 North Santa Monica Boulevard, Fox Point, Wisconsin 53217.

2. Basis for this Agreement

- A. Wisconsin law authorizes any municipality to establish an intergovernmental cooperation agreement with another municipality for the furnishing of services (Wis. Stat. sec. 66.0301).
- B. The District is responsible for collecting and treating wastewater from locally-owned sewerage systems in the District's service area.
- C. During wet weather, stormwater enters the sewerage system, increasing the volume of wastewater the District must collect and treat.
- D. During wet weather, stormwater directly enters surface water, increasing pollution levels in those waterways and increasing the risk of flooding.
- E. Green infrastructure, such as constructed wetlands, rain gardens, green roofs, bioswales, and permeable pavement, reduces the volume of stormwater in the sewerage system and the amount of pollutants discharged to surface waters.
- F. The District's WPDES permit includes a goal of 50 million gallons of green infrastructure detention capacity.
- G. The District wants to expedite the amount of green infrastructure installed in its service area.
- H. Fox Point plans to install green infrastructure that supports the District's green infrastructure goals.

3. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and ends when Fox Point receives final payment from the District or when the parties terminate this Agreement according to sec. 14 of this Agreement.

4. District Funding

The District will reimburse Fox Point for the cost of the project described in the attached project description (project), up to \$186,108. The District will provide funding after the District receives the Baseline Report and the maintenance covenant.

5. Location of Project

The project will be along Portage Road, Links Way, and Boyd Way, south of Calumet Road.

6. Baseline Report

After completion of the project, Fox Point will provide a Baseline Report using forms provided or approved by the District. The Baseline Report will include:

- A. a site drawing, showing the project as completed;
- B. a topographic map of the project site;
- C. design specifications for the project, including rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture;
- D. a tabulation of the bids received, including bidder name and price;
- E. a copy of the executed construction contract;
- F. a legal description of the property where the project is located, including parcel identification numbers, if a maintenance covenant is required;
- G. photographs of the completed project;
- H. a maintenance plan;
- I. an outreach and education strategy, including a description of events or activities completed or planned;
- J. an itemization of all construction costs, with supporting documentation;
- K. a W-9 Tax Identification Number form;
- L. a Small, Veterans, Women, and Minority Business Enterprise Report; and
- M. an Economic Impact Report, showing the total number of people and the estimated number of hours worked on design and construction of the project by Fox Point's employees, contractors, consultants, and volunteers.

7. Procedure for Payment

Fox Point will submit an invoice to the District for the amount to be reimbursed. The invoice will document all costs to be reimbursed. Invoices from consultants will provide: their hourly billing rates, if applicable; the hours worked, by individual; and a summary of the tasks accomplished.

Fox Point will send the Baseline Report and the invoice to:

Andrew Kaminski, Project Manager
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, Wisconsin 53204-1446

The District will not provide reimbursement until the project is complete and the District has received all required deliverables.

8. Changes in the Project and Modifications to the Agreement

Any changes to the project must be approved by the District in writing in advance. The District will not reimburse for work that is not described in the original project description unless Fox Point obtains prior written approval from the District.

9. Modifications to this Agreement

Any modifications to this Agreement will be in writing and signed by both parties.

10. Project Maintenance

Fox Point will maintain the project for at least ten years. If the project fails to perform as anticipated or if maintaining the project is not feasible, then Fox Point will provide a report to the District explaining the failure of the project or why maintenance is not feasible. Failure to maintain the project will make Fox Point ineligible for future District funding until Fox Point corrects maintenance problems.

11. Permits, Certificates, and Licenses

The Fox Point is solely responsible for compliance with all federal, state, and local laws and any required permits, certificates, or licenses.

12. Procurement

Fox Point must select professional service providers according to the ordinances and policies of Fox Point. Fox Point must procure all non-professional services, such as construction, sewer inspection, and post-construction restoration, according to State of Wisconsin statutes and regulations and the ordinances and policies of Fox Point. Whenever work valued over \$25,000 is procured without the use of a public sealed bidding process, the District may request and Fox Point must provide an opinion from a licensed attorney representing Fox Point explaining why the procurement complies with State of Wisconsin law and the ordinances of Fox Point.

13. Responsibility for Work, Insurance, and Indemnification

Fox Point is solely responsible for planning, design, construction, and maintenance of the project, including the selection of and payment for consultants, contractors, and materials.

The District will not provide any insurance coverage of any kind for the project or the Fox Point.

Fox Point will defend, indemnify, and hold harmless the District and its Commissioners, employees, and agents against all damages, costs, liability, and expenses, including attorney's fees and related disbursements, arising from or connected with the planning, design, construction, operation, or maintenance of the project.

14. Terminating this Agreement

The District may terminate this Agreement at any time before the commencement of construction. After the commencement of construction, the District may terminate this Agreement only for good cause, including, but not limited to, breach of this Agreement by Fox Point. Fox Point may terminate this Agreement at any time, but Fox Point will not receive any payment from the District if Fox Point does not complete the project.

15. Maintenance Covenant

After the completion of construction, the District must receive a maintenance covenant from Fox Point. The maintenance covenant will be limited to the project. The term of the maintenance covenant will be ten years. Fox Point will cooperate with the District to prepare the maintenance covenant.

16. Exclusive Agreement

This Agreement is the entire agreement between Fox Point and the District for the project.

17. Severability

If a court holds any part of this Agreement unenforceable, then the remainder of the Agreement will continue in effect.

18. Applicable Law

The laws of the State of Wisconsin apply to this Agreement.

19. Resolving Disputes

If a dispute arises under this Agreement, then the parties will try to resolve the dispute with the help of a mutually agreed-upon mediator in Fox Point County. The parties will equally share the costs and fees associated with the mediation, other than attorney's fees. If the dispute is not resolved within 30 days after mediation, then either party may take the matter to court.

20. Notices

All notices and other communications related to this Agreement will be in writing and will be considered given as follows:

- A. when delivered personally to the recipient's address as stated in this Agreement; or
- B. three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement.

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This Agreement does not create a partnership. Fox Point does not have authority to make promises binding upon the District or otherwise have authority to contract on the District's behalf.

22. Assignment

Fox Point may not assign any rights or obligations under this Agreement without the District's prior written approval.

23. Public Records

Fox Point will produce any records in the possession of Fox Point that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, Wis. Stats. secs. 19.31 to 19.39. Fox Point will indemnify the District against all claims, demands, or causes of action resulting from the failure to comply with this requirement.

Signatures on Next Page

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

VILLAGE OF FOX POINT

By: _____
Kevin L. Shafer, P.E.
Executive Director

By: _____
Douglas H. Frazer
Village President

Date: _____

Date: _____

Approved as to Form

By: _____
Attorney for the District

Green Solutions Funding Agreement G98005P101

Portage Road, Links Way, and Boyd Way Bioswales

Project Description

Along Portage Road, Links Way, and Boyd Way, south of Calumet Road, Fox Point will replace existing ditches with bioswales in several areas, as shown in Attachment 1. The total bioswale area will be 10,500 square feet. The total design detention capacity is 78,750 gallons.

Schedule

Fox Point will complete construction no later than November 30, 2023.

Budget

The estimated cost is \$504,107.90, as further described in Attachment 2.

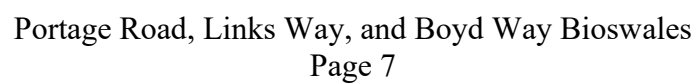
Outreach and Education

Fox Point will post educational signage or describe the project and its benefits in a community newsletter or web page.

Educational materials will acknowledge District funding for the project.

Signage will:

1. be either designed and provided by the District or provided by Fox Point and approved by the District,
2. be at a location approved by the District, and
3. identify the District as funding the green infrastructure by name, logo, or both.



Attachment 2 Budget

Portage Road Bioswale Constuction					
ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
611.0612	Inlet Covers Type C	50	EACH	\$ 500.00	\$ 25,000.00
611.3003	Inlets 3-FT Diameter	50	EACH	\$ 2,000.00	\$ 100,000.00
625.0100	Topsoil	7,250	SY	\$ 3.00	\$ 21,750.00
629.0210	Fertilizer Type B	5.5	CWT	\$ 100.00	\$ 550.00
SPV.5106	12" Perforated HDPE Storm Sewer Pipe in Ditch	3,625	LF	\$ 75.00	\$ 271,875.00
SPV.9019	Seeding Mixture Special	155	LB	\$ 15.00	\$ 2,325.00
SPV.9020	Erosion Control Blanket - Futerra Environet Special	7,250	SY	\$ 2.00	\$ 14,500.00
Subtotal:					\$ 436,000.00
15% Engineering and Contingencies:					\$ 65,400.00
Portage Road Bioswale Constuction Total:					\$ 501,400.00

Portage Road Bioswale Design and Inspection	
Engineering Design Fee:	\$ 2,059.50
Construction Inspection (Estimated):	\$ 11,480.00
Subtotal:	\$ 13,539.50
MMSD Reimbursal Rate:	20%
Portage Road Bioswale Design and Inspection Total:	\$ 2,707.90

Portage Road Bioswale Total Eligible Green Solutions Costs:	\$ 504,107.90
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VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
Date: June 7, 2022
Re: Recommendation for Acceptance of Bid for 2022 Storm Water Improvement Project

In 2021, the Village retained Kapur & Associates to evaluate drainage concerns on Bywater Lane as well as in the neighborhood of Portage Road and Lake Drive (Boyd Lane, Links Way and Portage Road – all south of Calumet Road). The investigation and study found that storm sewers in the area were undersized and that improvements should be made to reduce the incidences of flooding that occur in the two respective areas.

After reviewing the design options to reduce the flooding potential, Kapur finalized the design and bid the work. We also coordinated the green infrastructure components of the project with the Milwaukee Metropolitan Sewerage District and learned that we are eligible to receive approximately \$256,000 in GI funding for the two project areas.

The bid opening was held on June 7 and five contractors submitted bids ranging in price from approximately \$637,000 up to approximately \$1,100,000. The low bidder for the work, Globe Contractors Inc., submitted a bid in the amount of \$636,531.25. Globe is a very competent contractor and has done a number of projects in the Village. Kapur evaluated their bid and bid prices and found no errors or omissions in the bid.

Therefore, it is my recommendation that the Village Board accept the bid of Globe Contractors Inc. in the amount of \$636,531.25 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.



7711 N. Port Washington Road
Milwaukee, WI 53217
T: 414.751.7200 • F: 414.351.4117

June 7, 2022

Mr. Scott Brandmeier
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, Wisconsin 53217

RE: 2022 Storm Water Improvement Project at N. Boyd Way, N. Links Way, E. Portage Road and Bywater Lane

Dear Mr. Brandmeier:

Bids were received from five (5) Contractors to complete the 2022 Storm Water Improvement Project at N. Boyd Way, N. Links Way, E. Portage Road and Bywater Lane.

After review of the bids, it was determined that Globe Contractors, Inc. is the apparent low bidder with a total base bid amount of \$636,531.25.

Globe Contractors, Inc. have performed this type of work on previous their projects and the firms are qualified to complete the items under this contract.

Kapur & Associates, Inc. recommends the award of this contract to Globe Contractors, Inc. in the total amount of \$636,531.25.

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.

Yuriy Amelyan, P.E.
Associate/Project Manager



2022 STORM WATER IMPROVEMENT PROJECT
VILLAGE OF FOX POINT, WISCONSIN

BID OPENING: Tuesday, June 7, 2022 - 9:30 am

BASE BID			
Drainage Improvements for N. Boyd Way, N. Links Way and E. Portage Road			
ITEM NO.	ITEM	QTY.	UNIT
201.0120 & 201.0220	Clearing and Grubbing	24	ID
465.011	Asphalt Surface Patching	100	TON
465.012	Asphalt Surface Driveways and Field Entrances	150	TON
521.1015	Apron Endwalls for Culvert Pipe Steel 15-Inch	1	EACH
416.016	Concrete Driveway 6-Inch	105	EACH
611.2004	Manholes 4-FT Diameter	6	EACH
611.2005	Manholes 5-FT Diameter	1	EACH
628.7010	Inlet Protection Type B	65	EACH
628.7504	Temporary Ditch Checks	430	LF
643.5000	Traffic Control (Project)	1	LS
SPV.5118	PVC Storm Sewer 18-Inch Special	35	LF
SPV.5124	PVC Storm Sewer 24-Inch Special	120	LF
SPV.5208	HDPE Solid Wall Storm Sewer 8-Inch Special	50	LF
SPV.5212	HDPE Perforated Storm Sewer 12-Inch Special	2,300	LF
SPV.5213	HDPE Solid Wall Storm Sewer 12-Inch Special	1,325	LF
SPV.5215	HDPE Solid Wall Storm Sewer 15-Inch Special	105	LF
SPV.6200	24-Inch Nyloplast Drain Basins	30	EACH
SPV.6300	Inline Drain Basin Special	29	EACH
SPV.8400	Ditch Regrading Special	3,275	LF
SPV.8675	Landscape Restoration Special	4,500	SY
Total Drainage Improvements for N. Boyd Way, N. Links Way & E. Portage Rd.:			
Drainage Improvements for E. Bywater Lane			
ITEM NO.	ITEM	QTY.	UNIT
201.0120 & 201.0220	Clearing and Grubbing	24	ID
465.011	Asphalt Surface Patching	5	TON
465.012	Asphalt Surface Driveways and Field Entrances	35	TON
521.1012	Apron Endwalls for Culvert Pipe Steel 12-Inch	2	EACH
416.016	Concrete Driveway 6-Inch	30	EACH
606.02	Riprap Medium	5	CY
611.2004	Manholes 4-FT Diameter	1	EACH
628.701	Inlet Protection Type B	15	EACH
628.7504	Temporary Ditch Checks	110	LF
643.5	Traffic Control (Project)	1	LS
645.013	Geotextile Type R	10	SY
SPV.5212	HDPE Perforated Storm Sewer 12-Inch Special	1,045	LF
SPV.5213	HDPE Solid Wall Storm Sewer 12-Inch Special	230	LF
SPV.6200	24-Inch Nyloplast Drain Basins	12	EACH
SPV.8400	Ditch Regrading Special	1,400	LF
SPV.8675	Landscape Restoration Special	1,600	SY
Total Drainage Improvements for E. Bywater Lane:			
TOTAL BASE BID 2022 STORM WATER IMPROVEMENTS PROJECT			

Globe Contractor
W230N4855 Betker Drive
Pewaukee, WI 53072
PH: 262-246-0600
FAX: 262-246-0730

WSO Grading & Excavating
121 Highview Drive
Cedarburg, WI 53012
PH: 414-429-1002

All-Ways Contractors, Inc.
P.O. Box 798
Elm Grove, WI 53122
P: 262-789-6944
FAX: 262-789-6876

Korff Plumbing, LLC
W5471 Sumac Road
Plymouth, WI 53073
PH: 920-893-8400
FAX: 920-893-8440

American Sewer Svcs Inc
N2768 County Rd P
Rubicon WI 53078
PH: 262-673-3100
FAX: 262-673-4300

UNIT PRICE	TOTAL
\$ 50.00	\$ 1,200.00
\$ 245.00	\$ 24,500.00
\$ 245.00	\$ 36,750.00
\$ 500.00	\$ 500.00
\$ 100.00	\$ 10,500.00
\$ 2,100.00	\$ 12,600.00
\$ 2,800.00	\$ 2,800.00
\$ 50.00	\$ 3,250.00
\$ 6.25	\$ 2,687.50
\$ 2,000.00	\$ 2,000.00
\$ 150.00	\$ 5,250.00
\$ 255.00	\$ 30,600.00
\$ 63.00	\$ 3,150.00
\$ 59.00	\$ 135,700.00
\$ 59.00	\$ 78,175.00
\$ 85.00	\$ 8,925.00
\$ 1,900.00	\$ 57,000.00
\$ 1,000.00	\$ 29,000.00
\$ 6.75	\$ 22,106.25
\$ 6.75	\$ 30,375.00
	\$ 497,068.75

UNIT PRICE	TOTAL
\$ 80.00	\$ 1,920.00
\$ 185.00	\$ 18,500.00
\$ 185.00	\$ 27,750.00
\$ 345.00	\$ 345.00
\$ 126.00	\$ 13,230.00
\$ 3,350.00	\$ 20,100.00
\$ 3,500.00	\$ 3,500.00
\$ 75.00	\$ 4,875.00
\$ 15.00	\$ 6,450.00
\$ 4,500.00	\$ 4,500.00
\$ 125.00	\$ 4,375.00
\$ 200.00	\$ 24,000.00
\$ 53.00	\$ 2,650.00
\$ 75.00	\$ 172,500.00
\$ 75.00	\$ 99,375.00
\$ 81.00	\$ 8,505.00
\$ 2,100.00	\$ 63,000.00
\$ 800.00	\$ 23,200.00
\$ 12.00	\$ 39,300.00
\$ 8.00	\$ 36,000.00
	\$ 574,075.00

UNIT PRICE	TOTAL
\$ 100.00	\$ 2,400.00
\$ 228.00	\$ 22,800.00
\$ 228.00	\$ 34,200.00
\$ 250.00	\$ 250.00
\$ 123.00	\$ 12,915.00
\$ 2,675.00	\$ 16,050.00
\$ 3,495.00	\$ 3,495.00
\$ 48.00	\$ 3,120.00
\$ 6.00	\$ 2,580.00
\$ 4,450.00	\$ 4,450.00
\$ 203.00	\$ 7,105.00
\$ 263.00	\$ 31,560.00
\$ 79.00	\$ 3,950.00
\$ 85.00	\$ 195,500.00
\$ 77.00	\$ 102,025.00
\$ 83.00	\$ 8,715.00
\$ 2,295.00	\$ 68,850.00
\$ 1,400.00	\$ 40,600.00
\$ 6.00	\$ 19,650.00
\$ 6.00	\$ 27,000.00
	\$ 607,215.00

UNIT PRICE	TOTAL
\$ 200.00	\$ 4,800.00
\$ 238.00	\$ 23,800.00
\$ 238.00	\$ 35,700.00
\$ 750.00	\$ 750.00
\$ 110.00	\$ 11,550.00
\$ 3,900.00	\$ 23,400.00
\$ 4,400.00	\$ 4,400.00
\$ 48.00	\$ 3,120.00
\$ 7.50	\$ 3,225.00
\$ 12,300.00	\$ 12,300.00
\$ 110.00	\$ 3,850.00
\$ 115.00	\$ 13,800.00
\$ 70.00	\$ 3,500.00
\$ 83.00	\$ 190,900.00
\$ 83.00	\$ 109,975.00
\$ 80.00	\$ 8,400.00
\$ 2,200.00	\$ 66,000.00
\$ 1,500.00	\$ 43,500.00
\$ 7.00	\$ 22,925.00
\$ 8.57	\$ 38,565.00
	\$ 624,460.00

UNIT PRICE	TOTAL
\$ 150.00	\$ 3,600.00
\$ 275.00	\$ 27,500.00
\$ 275.00	\$ 41,250.00
\$ 500.00	\$ 500.00
\$ 75.00	\$ 7,875.00
\$ 3,000.00	\$ 18,000.00
\$ 4,000.00	\$ 4,000.00
\$ 50.00	\$ 3,250.00
\$ 8.00	\$ 3,440.00
\$ 2,000.00	\$ 2,000.00
\$ 160.00	\$ 5,600.00
\$ 225.00	\$ 27,000.00
\$ 92.00	\$ 4,600.00
\$ 117.00	\$ 269,100.00
\$ 117.00	\$ 155,025.00
\$ 121.00	\$ 12,705.00
\$ 2,500.00	\$ 75,000.00
\$ 1,500.00	\$ 43,500.00
\$ 20.00	\$ 65,500.00
\$ 10.00	\$ 45,000.00
	\$ 814,445.00

UNIT PRICE	TOTAL
\$ 50.00	\$ 1,200.00
\$ 245.00	\$ 1,225.00
\$ 245.00	\$ 8,575.00
\$ 500.00	\$ 1,000.00
\$ 100.00	\$ 3,000.00
\$ 100.00	\$ 500.00
\$ 2,100.00	\$ 2,100.00
\$ 50.00	\$ 750.00
\$ 6.25	\$ 687.50
\$ 2,000.00	\$ 2,000.00
\$ 15.00	\$ 150.00
\$ 59.00	\$ 61,655.00
\$ 59.00	\$ 13,570.00
\$ 1,900.00	\$ 22,800.00
\$ 6.75	\$ 9,450.00
\$ 6.75	\$ 10,800.00
	\$ 139,462.50

UNIT PRICE	TOTAL
\$ 80.00	\$ 1,920.00
\$ 185.00	\$ 925.00
\$ 185.00	\$ 6,475.00
\$ 345.00	\$ 690.00
\$ 126.00	\$ 3,780.00
\$ 130.00	\$ 650.00
\$ 3,350.00	\$ 3,350.00
\$ 75.00	\$ 1,125.00
\$ 15.00	\$ 1,650.00
\$ 4,500.00	\$ 4,500.00
\$ 12.00	\$ 120.00
\$ 75.00	\$ 78,375.00
\$ 75.00	\$ 17,250.00
\$ 2,100.00	\$ 25,200.00
\$ 12.00	\$ 16,800.00
\$ 8.00	\$ 12,800.00
	\$ 175,610.00

UNIT PRICE	TOTAL
\$ 100.00	\$ 2,400.00
\$ 228.00	\$ 1,140.00
\$ 228.00	\$ 7,980.00
\$ 230.00	\$ 460.00
\$ 123.00	\$ 3,690.00
\$ 150.00	\$ 750.00
\$ 2,975.00	\$ 2,975.00
\$ 48.00	\$ 720.00
\$ 6.00	\$ 660.00
\$ 1,250.00	\$ 1,250.00
\$ 10.00	\$ 100.00
\$ 85.00	\$ 88,825.00
\$ 77.00	\$ 17,710.00
\$ 2,295.00	\$ 27,540.00
\$ 6.00	\$ 8,400.00
\$ 6.00	\$ 9,600.00
	\$ 174,200.00

UNIT PRICE	TOTAL
\$ 200.00	\$ 4,800.00
\$ 238.00	\$ 1,190.00
\$ 238.00	\$ 8,330.00
\$ 750.00	\$ 1,500.00
\$ 108.00	\$ 3,240.00
\$ 100.00	\$ 500.00
\$ 4,000.00	\$ 4,000.00
\$ 48.00	\$ 720.00
\$ 6.00	\$ 660.00
\$ 9,500.00	\$ 9,500.00
\$ 100.00	\$ 1,000.00
\$ 83.00	\$ 86,735.00
\$ 83.00	\$ 19,090.00
\$ 2,200.00	\$ 26,400.00
\$ 7.00	\$ 9,800.00
\$ 8.57	\$ 13,712.00
	\$ 191,177.00

UNIT PRICE	TOTAL
\$ 150.00	\$ 3,600.00
\$ 275.00	\$ 1,375.00
\$ 275.00	\$ 9,625.00
\$ 500.00	\$ 1,000.00
\$ 75.00	\$ 2,250.00
\$ 500.00	\$ 2,500.00
\$ 3,000.00	\$ 3,000.00
\$ 50.00	\$ 750.00
\$ 8.00	\$ 880.00
\$ 1,500.00	\$ 1,500.00
\$ 5.00	\$ 50.00
\$ 117.00	\$ 122,265.00
\$ 117.00	\$ 26,910.00
\$ 2,500.00	\$ 30,000.00
\$ 20.00	\$ 28,000.00
\$ 10.00	\$ 16,000.00
	\$ 249,705.00



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
Date: June 7, 2022
Re: Recommendation for Acceptance of Proposal for 2022 Storm Water Improvement Project Inspection Services

As noted in another memorandum, the Village retained Kapur & Associates in 2021 to evaluate drainage concerns on Bywater Lane as well as in the neighborhood of Portage Road and Lake Drive (Boyd Lane, Links Way and Portage Road – all south of Calumet Road). The investigation and study found that storm sewers in the area were undersized and that improvements should be made to reduce the incidences of flooding that occur in the two respective areas. The work was designed and bid with the bid opening occurring on June 7.

As design engineers for the project, Kapur was requested to submit a proposal to perform construction management and inspection services related to the work. They have submitted a proposal in an amount not to exceed \$80,558 to provide inspection services throughout the anticipated four-month project duration. In particular, the proposal anticipates full-time inspection services over 16 weeks at 8 hours per day plus MMSD reimbursement request activities, GIS and project closeout/as-built documentation, project management, construction staking and shop drawing reviews. As with all inspection contracts, the actual cost of the work will decrease if the work is completed by the contractor in less than the anticipated 16 weeks.

I have reviewed the proposal from Kapur & Associates and find the costs and hours to be reasonable. The bulk of the cost (about \$57,000) is directly related to inspection in the field and I am of the opinion the proposed fee is reasonable.

Therefore, it is my recommendation that the Village Board accept the proposal of Kapur & Associates in an amount not to exceed \$80,558 for construction management and inspection services associated with the project and that the Village Board authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village. There is adequate budget in the capital projects fund for the work to be performed.

June 7, 2022

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: 2022 Storm Water Improvements Construction Management

Dear Scott,

Kapur is pleased to submit this proposed contract to provide construction management services for the 2022 storm water improvements at following locations:

- Along N. Boyd Way from E. Calumet Road to terminus
- Along N. Links Way from E. Calumet Road to E. Portage Road
- Along E. Portage Road from N. Boyd Way to N. Lake Drive
- Along E. Bywater Lane from 1140 E. Bywater Lane to N. Gray Log Lane

The work associated with the 2022 Stormwater Improvements Project includes the following estimated major quantities:

- 24" Nyloplast Drain Basins or Inline Drain – 71 EACH
- 4-FT Manhole Structure – 7 EACH
- 12" Perforated HDPE Pipe (Bioswale Construction in Ditch) – 3,400 LF
- 12" Solid HDPE Pipe (Driveway Culvert Replacement) – 1,710 LF
- 18" – 24" PVC Storm Sewer Pipe – 160 LF
- HMA Pavement - 320 TON
- Concrete Pavement – 150 SY
- Landscaping Restoration – 6,100 SY

SCOPE OF SERVICES INCLUDES:

The scope of construction management services for the 2022 Stormwater Improvements Project includes:

- Meetings with the Village Staff, Contractors and Residents
- Shop drawing/submittals review and approval
- Construction staking includes: approximately 5,500 LF of storm pipe installation, 1,000 feet of ditches regrading, 71 each storm sewer structures installation and 50 each driveway culvert replacement
- Construction inspection assumes 16 weeks of construction at 40 hours per a week or 640 hours
- Quantities review and payment recommendation
- GIPP grant, submittals, reimbursement, and coordination with MMSD
- Project close out activities, As-Builts, incorporation into GIS system



SCHEDULE

Construction management will be performed in summer/fall 2022.

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown are estimated to be: \$80,558.00

The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

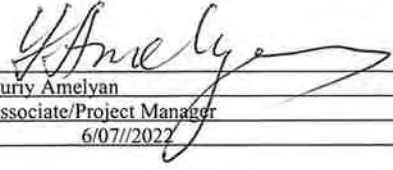
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Yuriy Amelvan
Title: Associate/Project Manager
Date: 6/07/2022

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.
CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

COST NOT TO EXCEED
2022 STORM SEWER IMPROVEMENT PROJECT (E. BYWATER LANE, E. PORTAGE ROAD, N. LINKS WAY AND N. BOYD WAY CONSTRUCTION MANAGEMENT)
VILLAGE OF FOX POINT, WISCONSIN

	TASK	Project Manager	Project Engineer	Construction Inspector	RLS	Survey Crew	Cad Technician	Total Task Hours	Total Task Cost
		\$168.00	\$119.00	\$87.00	\$119.00	\$121.00	\$88.00		
1	Meetings with the Village Staff, Contractors and Residents	8	8		2	2		20	\$2,776.00
2	Shop drawing/submittals review and approval	4	8					12	\$1,624.00
3	Construction staking (water main and storm sewer)	2	4	8	6	60	8	88	\$10,186.00
4	Construction inspection (assuming 16 weeks of construction or 80 working days):	8		640				648	\$57,024.00
5	Quantities review and payment recommendation	8		8				16	\$2,040.00
6	GIPP grant, submittals, reimbursement, and coordination with MMSD	4	8					12	\$1,624.00
7	Project close out activities: final walk through, punch list, As-Builts, incorporation into GIS system	2	8	24			16	50	\$4,784.00
8	Reimbursable expenses								\$500.00
	TOTAL CONSTRUCTION MANAGEMENT:	36	36	680	8	62	24	846	\$80,558.00

2022 STORM WATER IMPROVEMENT PROJECT
Village of Fox Point





VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SAB*
Date: June 3, 2022
Re: Recommendation for Approval of Quote for Asphalt Patching Repairs

During the course of the 2021-2022 winter season, Fox Point experienced a number of water main breaks that required excavation in Village roadways. While some patches are small enough that DPW staff can make the repairs, other patches require a contractor to perform the work due to the size of the patches. Additionally, at the intersection of Fox Lane and Goodrich Lane, the roadway is badly deteriorated and is in need of a mill and overlay.

Staff submitted a request for quote on May 4, 2022 to four firms to perform the patches: Munson, Inc., BMCI, Merit Asphalt and Pablocki Asphalt (Parking Lot Maintenance, LLC). Two of the four submitted quotes by the required May 27 deadline – PLM and Munson and, of the two, Munson provided the lowest quote - \$70,695 versus \$104,316.

Of the amount quoted by Munson, \$17,225 is related to the water main patches and \$53,470 is related to the roadway patches. The Village has budgeted \$50,000 in the water utility fund for maintenance of mains (which includes water main materials and patching) and another \$60,000 in the capital projects fund for roadway patching.

Munson, Inc. has performed many patching projects for the Village of Fox Point with great workmanship and attention to detail and are well equipped to complete the patching project. Therefore, it is my recommendation that the Village Board approve the quote of Munson, Inc. in an amount not to exceed \$70,695 and authorize the Village Manager to sign the contract.



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.
FOX POINT, WI 53217

DATE:

May 26, 2022

JOB NAME & LOCATION

Water Main Break &
Roadway Patching

(414) 351-8900 EXT. 6624 (Direct)

sbrandmeier@villageoffoxpoint.com

Per your request, we are pleased to quote the following:

A. Water main break locations

1. 8675 North Port Washington Road (River Point Shopping Center) – this patch is located on the south side of the shopping center just to the east of the Aurora entrance and south of the sidewalk (picture attached). The patch is approximately 25' x 19' and will require striping for the ADA stalls.
2. Northwest corner of Dean Road and Regent Road – 25' x 10'
3. 7510 North Santa Monica Boulevard – 14' x 8'
4. 7131 North Santa Monica Boulevard – 37' x 7'
5. 7111 North Lombardy Road – 23' x 10'
6. 390 East Mac Arthur Road (intersection of Van Dyke and Mac Arthur) – 20' x 17'
7. 6810 North Barnett Lane – 11' x 13'
8. Bradley Road and Poplar intersection:
 - a. East side of Poplar – 25' x 11'
 - b. West side of Poplar – 63' x 10'

B. Roadway milling/paving/patching – these are sections of roadway that are deteriorating badly and will not last until the scheduled road is reconstruction/repaved. The locations are:

1. Fox Lane – from 1406 East Fox Lane east to 1700 East Fox Lane – 550' x 19'
2. Goodrich Lane – three different areas from Fox Lane south to 1541 East Goodrich -
 - a. 260' x 19'
 - b. 60' x 19'
 - c. 82' x 19'

Continued on Page 2

AUTHORIZED
SIGNATURE: _____

Robert F. Fetherston

Robert F. Fetherston – Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.
FOX POINT, WI 53217

DATE:

May 26, 2022

JOB NAME & LOCATION

Water Main Break &
Roadway Patching

(414) 351-8900 EXT. 6624 (Direct)

sbrandmeier@villageoffoxpoint.com

- Page 2

C. Specifications/standards

1. Contractor can provide the Village with a price to complete all of the work, just the water main patches or just the roadway milling/paving.
2. All water main patches shall be cleanly saw cut and 4-inches of material shall be removed and replaced with 4-inches of asphalt.
3. Roadway milling/paving/patching locations shall also be cleanly cut at the limits of each location. The contractor has the option of milling off 4-inches of material or removing it.
4. Contractor shall provide 4-inches of asphalt in each location and shall follow Wisconsin DOT Standard Specification 460. Contractor shall use HMA Pavement 4 LT 58-28 S on all patches but can use HMA Pavement 3 LT 58-28 S if placing a binder course.
5. The patch at River Point Shopping Center requires pavement striping to replace what was there before the water main break. Please anticipate that you will restripe both stalls in their entirety from the outside yellow line on the east to the outside yellow line on the west.
6. Traffic control shall be provided by the contractor.
7. Village DPW staff will perform any landscape restoration activities required.
8. Contractors are encouraged to visit each location and measure the areas for themselves as we were conservative in our measurements.
9. Staff is happy to met with any contractor who has questions about the work to be performed.

LABOR AND MATERIAL (Not to Exceed).....\$70,695.00

AUTHORIZED
SIGNATURE:


Robert F. Fetherston - Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-

A. MUNSON, INC. TERMS & CONDITIONS

1. Upon acceptance of this contract, if a cancellation notice is not received in writing within three days of acceptance, Munson, Inc. assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale herein contained. Any withdrawal of this contract could result in partial billing to reimburse Munson, Inc. for planning, preparation, and materials already ordered or installed on the job site.
2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract.
4. The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for concrete or asphalt damage due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is **not** included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. **MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.**
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."

STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

**RESOLUTION APPROVING OF AND
AUTHORIZING SUBMITTAL OF THE
CMAR REPORT FOR THE ACTIVITIES OF 2021**

RESOLUTION 2022-XX

WHEREAS, the Village of Fox Point is regulated by a WPDES (Wisconsin Pollution Discharge Elimination System) permit for its wastewater collection system; and

WHEREAS, the WPDES permit and NR 208 of the Wisconsin Administrative Code requires the Village to submit a CMAR (Compliance Maintenance Annual Report) by June 30th annually for the previous year's activities; and

WHEREAS, the CMAR Report for the Activities of 2021 has been submitted to and reviewed by the Village Board;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Fox Point that the CMAR Report for the Activities of 2021 is hereby approved and the Director of Public Works is directed to submit the report to the Wisconsin Department of Natural Resources with all required certifications.

Dated this 14th day of June, 2022.

VILLAGE OF FOX POINT

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer

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Financial Management

1. Provider of Financial Information

Name:

Scott Brandmeier

Telephone:

414-351-8900

(XXX) XXX-XXXX

E-Mail Address
(optional):

sbrandmeier@villageoffoxpoint.com

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2021

● 0-2 years ago (0 points)

○ 3 or more years ago (20 points)

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2021

○ 1-2 years ago (0 points)

○ 3 or more years ago (20 points)

● N/A

If N/A, please explain:

The Village of Fox Point does not have a dedicated equipment replacement fund nor equipment specifically reserved for sanitary sewer operations other than that for its lift stations. The equipment is owned by the Village and is used for a variety of tasks and operations including sanitary sewer maintenance, road repair, storm water management, and other public works related functions. All of the equipment is evaluated on an annual basis to determine whether a particular piece of equipment needs to be repaired or replaced. Upon such determination, funds are allocated/programmed in the subsequent year's budget to accommodate the repair and/or replacement.

3.2 Equipment Replacement Fund Activity

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2021

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 0.00

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 0.00

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 0.00

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 0.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

0

3.3 What amount should be in your Replacement Fund?

\$ 562,500.00

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☐ Yes

☒ No

If No, please explain.

The amount shown above reflects the total estimated capital costs spread over the next four years (through 2025). As noted in Section 3.1, only that amount which is specifically required for a particular budget year is programmed; for 2022, \$458,000 was budgeted for improvements to the sanitary sewer system.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Televising sanitary sewer mains. \$10,000 to \$20,000 is planned to be expended annually for the next 5 year budget cycle.	18000	2022
2	The Village has implemented a Geographic Information System (GIS) database to assist the Department of Public Works in tracking the Village of Fox Point's sanitary sewer system infrastructure, rehabilitation efforts being undertaken, and associated activities. Activities that have been converted to digital copies are now being incorporated into a web-based system such that Village staff can input inspection reports, rehab information, and the such while in the field.	4000	2022

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3	In conjunction with the Milwaukee Metropolitan Sewerage District (MMSD), the Village has adopted a Private Property Infiltration and Inflow (PP I/I) policy to fund rehabilitation activities on private property in an effort to reduce clear water from entering the sanitary sewer system. Funding for the program from MMSD may change, but the cost is reflective of the dollars that were originally proposed. \$40,000 is allocated to PPII activities in 2022 to eliminate a clear water connection to Lift Station No. 2. Future years may include allocations of approximately \$150,000 for lining of sanitary sewer laterals.	40000	2022
4	Sanitary sewer rehabilitation activities, including CIPP and spot repairs and relays in selected areas of the Village.	400000	2022
5	Perform mainline and manhole rehabilitation activities including CIPP and spot repairs and relays in selected areas of the Village. Costs are reflective of average expenditures on such activities over the next five years.	200000	2023
6	Perform lateral rehabilitation in areas of the Village.	150000	2023
7	Perform lateral rehabilitation in areas of the Village.	150000	2024
8	Update CMOM plan.	10000	2025

5. Financial Management General Comments

The Village regularly budgets for sewer rehabilitation in various areas depending on the results of the televising performed in prior years. On average, expenditures range from \$150,000 to \$250,000 annually to line or perform spot repairs on sewer mains and to line or rehab manholes.

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	1,203	2
February	1,495	1
March	1,361	2
April	827	1
May	638	1
June	445	2
July	315	1
August	548	72
September	404	1
October	647	2
November	1,072	2
December	1,368	3
Total	10,323	90
Average	860	8

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

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6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☒ Other:

There is a PLC used to identify information related to usage and well levels at each lift station.

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☐ No

☒ Yes

Year:

2008

By Whom:

Focus on Energy

Describe and Comment:

Upgraded the pumps and controls in 2012 and the generator and dialer in 2020.

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Energy efficient improvements have been made to the lift stations.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

The goals in our CMOM plan include the following: (1) comply with the WPDES permit concerning sanitary sewer overflows, (2) minimize the occurrence of problematic overflows, (3) maintain assets cost-effectively through a rehabilitation and replacement program based on condition assessment, (4) provide quality customer care, (5) improve or maintain system reliability, (6) reduce the potential threat to human health from sewer overflows, (7) provide adequate capacity to convey peak flows, (8) manage infiltration and inflow, (9) protect sanitary sewer system worker health and safety and (10) operate a continuous CMOM program.

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village Code

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-05-01

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☐ Rehabilitated sewer and lift station installation, testing and inspection

☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

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Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☐ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☐ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	45.3	% of system/year
Root removal	10.6	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	7.1	% of system/year
Manhole inspections	67.3	% of system/year
Lift station O&M	8	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	3.4	% of sewer lines rehabbed

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Private sewer inspections % of system/year

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches

Annual average precipitation (for your location)

Miles of sanitary sewer

Number of lift stations

Number of lift station failures

Number of sewer pipe failures

Number of basement backup occurrences

Number of complaints

Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)

Sewer pipe failures (pipe failures/sewer mile/yr)

Sanitary sewer overflows (number/sewer mile/yr)

Basement backups (number/sewer mile)

Complaints (number/sewer mile)

Peaking factor ratio (Peak Monthly:Annual Daily Avg)

Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume
0	8/8/2021 2:30:00 AM - 8/8/2021 3:30:00 AM	8000 North Beach Drive (Lift Station No. 1)	Rain	42,300
1	8/8/2021 1:30:00 AM - 8/8/2021 3:45:00 AM	7912 North Beach Drive (Lift Station No. 2)	Rain	13,500
2	8/11/2021 2:15:00 PM - 8/11/2021 8:00:00 PM	7515 North Beach Drive	Powerout	74,025

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

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Fox Point Sewage Collection System

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2021

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

Fox Point actively addresses instances of clear water infiltration into its sanitary sewer system that lead to SSOs. Sewer mains and laterals along Beach Drive have been lined (tributary to Lift Station 1) and multiple investigations were performed in the areas tributary to Lift Station 2 (Goodrich Lane). It was determined that a house on Goodrich Court was razed in the 1940's but the lateral from the home was never properly abandoned. A contractor has been awarded the project to eliminate this clear water threat. Staff will continue to evaluate other sources of I/I that may lead to lift station failures.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

● Yes

○ No

If Yes, please describe:

It was significant enough that we experienced an overflow from a rain event of approximately 4 inches that impacted Lift Stations 1 and 2 on August 8 in spite of our past efforts to eliminate the I/I in the system. The other instance is related to a power outage at MMSD's lift station and we provided assistance by performing bypass pumping to prevent basement backups during a prolonged power outage.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

● Yes

○ No

If Yes, please describe:

Please refer to the above comments.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

The Village worked with a dozen property owners in 2021 to replace their riser pipes - thereby eliminating broken pipes and sources of I/I into the system. In 2022, the Village will be abandoning a sewer lateral on Goodrich Court that has existed since the 1940's but was never properly abandoned. It is our hope that such improvements significantly reduces the SSO's in the Village.

5.4 What is being done to address infiltration/inflow in your collection system?

The Village continues to perform mainline rehabilitation, have evaluated sources of infiltration from riser pipes affixed to private property laterals, performed manhole inspections (and will be performing rehab in 2022) and incorporated stormwater storage into the system to reduce the amount of stormwater than can potentially migrate/infiltrate into the system.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Fox Point Sewage Collection System

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5/31/2022 **2021**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Fox Point Sewage Collection System

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5/31/2022 **2021**

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *SB*
Date: June 3, 2022
Re: Recommendation for Approval of Three-Party Amendment No. 1 between the Department of Transportation, Kapur & Associates and the Village of Fox Point

In October 2020, Fox Point entered into a three-party agreement with the Department of Transportation and Kapur & Associates to perform design activities associated with the repaving of Lake Drive. The original three-party anticipated that Lake Drive would be a perpetuation project; that is, the road will be milled and overlaid but no other improvements would be made. However, Fox Point sought additional improvements along the project route including bike lanes and crosswalks. After much discussion between December 2020 and April 2021, Kapur & Associates was retained under a two-party agreement to evaluate those items.

Last fall, Kapur made a presentation to the Village Board and held a public information meeting (PIM) to gather more input on the inclusion of bike lanes and crosswalks. There was overwhelming support for including both within the project route. This data was subsequently shared with the DOT after which we renewed our request that the DOT complete the design of the bike lanes and crosswalks. The DOT discussed the matter internally and decided that, due in large part to the initial research we had performed, that they would include the remaining design activities in the three-party contract with Kapur and the Village and that they would bear all of the construction costs associated with these items.

DOT requested that Kapur prepare an amendment to the three-party agreement to address the design activities for the bike lanes and crosswalks which includes roadway widening and earthwork, added width for on-street bike accommodations, new crosswalk locations, and curb ramps at the crosswalk locations and intersecting streets. The additional cost to perform these design activities is \$142,121.77 of which the Village of Fox Point will be responsible for twenty-five percent (25%) of the cost over the duration of the project (approximately \$35,500).

It is my recommendation that the Village Board approve the three-party amendment with the DOT and Kapur in the amount of \$142,121.77 and authorize the Village President and Village Clerk/Treasurer to sign the amendment on behalf of the Village.

AMENDMENT NO. 1 TO THE CONTRACT
BETWEEN Village of Fox Point (MUNICIPALITY),
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND Kapur & Associates, Inc. (CONSULTANT) FOR

Project ID 2225-00-03
Lake Drive (STH 32)
School Road to Dean Road
Milwaukee County

The contract made and entered into by and between the MUNICIPALITY, DEPARTMENT and CONSULTANT, dated January 27, 2021 is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

The primary reasons for the amendment are the addition of scope and hours for design of on-street bicycle accommodations, crosswalks, and curb ramps; inclusion of historical and archaeological studies; and preparation of Right-of-Way Plat Exhibits.

To extend the contract completion date to December 31, 2025, an extension of 24 months.

BASIS OF PAYMENT

The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:

1. For project management, meetings, field survey, data gathering, environmental document preparation, hazardous materials investigation, agency and utility coordination, public involvement, reports, preliminary and final roadway engineering, PSE preparation and submittal, actual costs to the CONSULTANT up to \$350,314.02 **(increase of \$122,247.35)** plus a fixed fee of \$24,971.33 **(increase of \$8,977.92)**, not to exceed \$375,285.35 **(increase of \$131,225.27)** in total.
2. For hazardous materials environmental records search subcontracted to LightBox, the CONSULTANT'S actual cost to LightBox based on a lump sum of \$830.00 **(no change)**.
3. For Archaeological Surveys and Studies, subcontracted to Archaeological Research, Inc., the CONSULTANT'S actual cost to Archaeological Research, Inc. based on a lump sum of \$2,980.25 **(increase of \$2,980.25)**.
4. For Historical Surveys and Studies, subcontracted to TES Historical Consulting LLC, the CONSULTANT'S actual cost to TES Historical Consulting LLC based on a lump sum of \$7,916.25 **(increase of \$7,916.25)**.

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$387,011.85 **(increase of \$142,121.77)**.

The CONSULTANT SERVICES will be performed for the DEPARTMENT's Southeast Region office located in Waukesha, WI and will be completed by December 31, 2025 **(to extend the contract completion date 24 months)**. Deliver PROJECT DOCUMENTS to 141 NW Barstow Street, Waukesha, WI unless other directions are given by the DEPARTMENT.

The DEPARTMENT REPRESENTATIVE is: Nguyen Ly, Project Manager, 141 NW Barstow Street, Waukesha, WI; Nguyen.Ly@dot.wi.gov; (262) 548-8739.

The MUNICIPALITY REPRESENTATIVE is: Scott Brandmeier; Director of Public Works; 7200 North Santa Monica Boulevard, Fox Point, WI; sbrandmeier@villageoffoxpoint.com; (414) 351-8900.

The CONSULTANT REPRESENTATIVE is: Aaron Bubb, Project Manager; 7711 North Port Washington Road, Milwaukee, WI; abubb@kapurinc.com; (414) 751-7230.

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

For the DEPARTMENT

By: _____

By: _____

Title: _____

Contract Manager, WisDOT

Date: _____

Date: _____

For the Village of Fox Point (MUNICIPALITY)

By: _____

Douglas H. Frazer
Village President

Date: _____

By: _____

Kelly A. Meyer
Village Clerk/Treasurer

Date: _____

Amendment #1

VI. SPECIAL PROVISIONS

The following shall be added to Section VI. of the Special Provisions included in the approved three-party design contract between the Wisconsin Department of Transportation (DEPARTMENT), the Village of Fox Point (MUNICIPALITY), and Kapur & Associates, Inc. (CONSULTANT) dated January 27, 2021.

SCOPE OF SERVICES

Special Provisions assume the following:

- Roadway widening and Earthwork are included in this AMENDMENT.
- Added width for on-street bicycle accommodations is included in this AMENDMENT.
- New crosswalk locations are included in this AMENDMENT.
- High-Visibility Pedestrian Crossings and “Smart Crosswalks” with Rectangular Rapid Flash Beacons and automated illumination are not included in this AMENDMENT.
- Curb ramps at new crosswalks and locations where the existing pedestrian path intersects side roads are included in this AMENDMENT.
- Repaving the existing pedestrian path is not included in this AMENDMENT.
- Advanceable Final PS&E date of August 1, 2024.
- Advanceable LET date of November 12, 2024.
- Final PS&E plans, specifications, cost estimates, and bidding documents will be submitted one time. Updating plans, specifications, cost estimates, and bidding documents for a second Final PS&E submittal due to a delayed LET are not included in this CONTRACT and shall be considered extra work.
- CONTRACT duration of 62 months.
- CONTRACT completion date of December 31, 2025.

A. DESIGN REPORTS

- (3) Other Reports:
 - (c) Complete the Design Study Report in accordance with the MANUAL (incorporate added width for on-street bicycle accommodations and new crosswalk locations), including a crash analysis based on five years of project site data. Crash diagrams are not included in this CONTRACT.
 - (d) Prepare one (1) Transportation Management Plan (Type 2) with worksheets and exhibits in accordance with the MANUAL (incorporate added width for on-street bicycle accommodations and new crosswalk locations). Submit at the 60% stage and update for the Draft PS&E.

B. ENVIRONMENTAL DOCUMENTATION

Execute a disclosure statement as required by 40 CFR 1506.5(c).

Prepare a CEC Environmental document for the PROJECT as specified in the MANUAL and Chapter TRANS 400, Wisconsin Administrative Code (incorporate added width for on-street bicycle accommodations and new crosswalk locations). Furnish the required number to the MUNICIPALITY for approval.

Prepare an environmental document that evaluates reasonable alternatives to the PROJECT and consider other reasonable actions or activities that may achieve the same or similar goals of the proposed highway PROJECT, including other or additional transportation alternatives and intermodal opportunities and the alternative of taking no action. Evaluate alternative courses of action based upon a balanced consideration of the environment, public comments, and the need for safe and efficient transportation consistent with local, state, and national environmental goals. Prepare environmental documents that are concise and emphasize significant environmental issues and plausible alternatives. Comply with requirements specified in the MANUAL and TRANS 400, Wisconsin Administrative Code. In the event of a conflict between the MANUAL and TRANS 400, Wisconsin Administrative Code, the administrative rule supersedes.

(6) Historical Surveys and Studies:

- (a) Identify the Area of Potential Effect (APE) for the PROJECT. Conduct a reconnaissance survey for up to 35 properties as specified in the MANUAL. Submit the results of the historical reconnaissance and evaluation studies to the region project manager. Obtain recommendations from SHPO, the historian, and the Project Manager regarding historical/architectural reconnaissance surveys. Obtain recommendations from the archaeologist, Bureau of Environment, and the Project Manager prior to conducting evaluation studies when further work is needed.
- (b) Preparing a Determination of Eligibility, documentation for the determination of effects (No Effect, No Adverse Effect, Adverse Effect), Documentation for Consultation, and Memorandum of Agreement are not included in this AMENDMENT and shall be considered extra work.

(7) Archaeological Surveys and Studies:

- (a) Identify the Area of Potential Effect (APE) and conduct a reconnaissance survey as specified in the MANUAL. Submit the results of the archaeological reconnaissance and evaluation studies to the region project manager. Obtain recommendations from the archaeologist, Bureau of Environment, and the Project Manager prior to conducting evaluation studies when further work is needed.
- (b) Prepare a report for the locations specified in Item (7)(a) above as required in the "Guidelines for Preparation of Formal Report on Archaeological Materials or Sites" in accordance with the MANUAL.
- (c) Conducting further study(ies), in accordance with the MANUAL, and preparing a Determination of Eligibility for archaeological sites using either

the National Register Form NPS 10-900 or Form HP-02-10 are not included in this AMENDMENT and shall be considered extra work. When appropriate, Native Americans will also be included in the consultation process. Preparing a Data Recovery Plan as part of the Documentation for Consultation for Archaeological properties shall be considered extra work.

C. AGENCY COORDINATION

- (1) Section 401 and 402 Certifications:

Evaluate the effects of the PROJECT on water quality, in accordance with the provisions of the Clean Water Act and Chapter TRANS 400, Wisconsin Administrative Code and the MANUAL; and prepare the necessary application (incorporate added width for on-street bicycle accommodations and new crosswalk locations).

D. RAILROAD / UTILITY INVOLVEMENTS

- (4) Confer on an ongoing basis with all utility facility owners in the project vicinity to establish mutual understanding on design features of the project affecting utility facilities (including added width for on-street bicycle accommodations and new crosswalk locations) and keep the MUNICIPALITY informed of all such coordination activities. Provide the MUNICIPALITY with plans and information that will allow it to meet its planned utility coordination schedule.

F. MEETINGS

- (6) Up to twelve progress meetings (an increase of four meetings) shall be held to plan, review, and coordinate the PROJECT with the MUNICIPALITY'S staff. Meetings shall be held online/virtually or in-person. Up to two CONSULTANT staff will attend each meeting. Prepare a summary report after each progress meeting.

G. LOCATING

- (1) Develop one roadway alternative to include added width for on-street bicycle accommodations at the Lake Drive intersections with Green Tree Road, Bell Road, Calumet Road, Bradley Road, and Dean Road.
- (2) Develop one alternative to include new east-west crosswalk locations at the Lake Drive intersections with Barnett Lane, Green Tree Road, Bridge Lane, Beach Drive, Fox Lane, and Dean Road based on approvals from the DEPARTMENT'S OAPM.
- (3) Develop plans and details for curb ramps at new crosswalks and locations where the existing pedestrian path intersects side roads.

J. ROAD PLANS

Section II C (9) in the Standard Provision of the CONTRACT is amended to include the following plans:

- Finished Typical Sections (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Construction Details (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Curb Ramp Detail Plans (assumed to be 60 ramps)
- Erosion Control Plan (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Drainage/Storm Sewer Plan (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Traffic Control/Construction Staging Plans – assumes Lake Drive is closed to through traffic with local access only during construction and temporary curb ramps are required (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Miscellaneous Quantities (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Earthwork (incorporate added width for on-street bicycle accommodations and new crosswalk locations)
- Cross Sections in 50-foot intervals where there is added width for on-street bicycle accommodations

K. PLATS

- (1) Prepare Right-of-Way Plat Exhibits for up to seven (7) parcels as defined in the MANUAL.
- (2) Each Right-of-Way Plat Exhibit shall show coordinates on all section corners, HMOD's and on all main line and side road survey line/reference line PI's.
- (3) CONSULTANT shall provide a title report for those parcels to be acquired on the Right-of-Way Plat Exhibits. A copy of the last deed of record and copies of any referenced documents delineated in the last deed, all documented easements of record, appropriate quarter section maps and tax roll listings and if applicable subdivision plats or certified survey maps. CONSULTANT is responsible to review all title commitments, to update name changes, utility easements and other documents of record and to update the Right-of-Way Plat Exhibits.
- (4) The CONSULTANT shall prepare a Preliminary Exhibits which can be reviewed by the MUNICIPALITY.
- (5) A right-of-way description shall be provided for all individual parcels of land to be acquired as Right-of-Way for the PROJECT. An individual legal description shall be provided for each parcel. Descriptions shall be by metes and bounds in accordance with the provisions as set forth in the MANUAL, or in the case of platted property by suitable reference to the platted data. For all unplatted property the descriptions shall be referenced to and tied into the pertinent section or quarter section corners. The

CONSULTANT shall submit the legal descriptions on a hard copy and a WORD file to the MUNICIPALITY.

- (6) The CONSULTANT shall provide on the Right-of-Way Plat Exhibits, point numbers for all new Right-of-Way points to be monumented and all existing Right-of-Way points. Point numbers should correspond to data as submitted in Section H SURVEYS. An e-mail file with point numbers in Land XML format, in coordinates is to be provided to the MUNICIPALITY.
- (7) A table shall be assigned to every Right-of-Way Plat Exhibit stating the historical basis for dimensioning the existing highway Right-of-Way, to also include intersecting side roads. The coordinate basis for the plat exhibits shall be on each detail sheet.
- (8) The CONSULTANT will be responsible for all changes to the plat exhibits and legal descriptions until the Real Estate Certification is completed. Changes on the Right-of-Way Plat Exhibits that occur following the initial relocation order (excluding hardship or protective purchase) are to be anticipated and are part of this CONTRACT.
- (9) The CONSULTANT shall provide graphical data files for the following <examples include preliminary design, Right-of-Way Plat Exhibits, complete plan sets, etc.>. All graphical files shall be in accordance with the data exchange and CADD standards outlined in the FDM.
- (10) The MUNICIPALITY shall file and record the final relocation order.
- (11) Appraisal Staking of Right of Way and Easements
 - (a) The CONSULTANT shall stake existing and proposed right of way and easements one time for up to seven parcels for viewing and use by appraisers and property owners. Additional parcels and restaking shall be considered extra work.
 - (b) The CONSULTANT shall provide field surveyed locations of encroachments as requested by the MUNICIPALITY and any previously unknown encroachments that come to light during the field staking.
 - (c) The CONSULTANT shall provide a filled-out Encroachment Reporting Form and provide digital pictures of the encroachment.
 - (d) Alignment, Right of Way, and Easement staking for the purposes of utility relocations are not included in this CONTRACT.
- (12) Real Estate services including appraisals, negotiations, and acquisitions are not included in this AMENDMENT and shall be considered additional work.
- (13) Final Monumentation of Right-of-Way and Easements are not included in this AMENDMENT and shall be considered additional work.

PROSECUTION AND PROGRESS

- (1) The CONSULTANT proposes to sublet these services to
 - Archaeological Research, Inc. – Archaeological Surveys and Studies
 - TES Historical Consulting, LLC. – Historical Surveys and Studies

Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1

Summary of Staff Hours and Direct Labor

Classification		Project Manager		Project Engineer		Staff Engineer		Surveyor		Technician			
Average Hourly Wage		\$59.57		\$46.94		\$41.41		\$46.84		\$37.22		Total Direct Labor	
Task	Activity Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
PROJECT ADMINISTRATION AND COORDINATION	740	46	\$2,740.22	12	\$563.28	12	\$496.92	0	\$0.00	0	\$0.00	70	\$3,800.42
ENVIRONMENTAL DOCUMENT	767	8	\$476.56	12	\$563.28	0	\$0.00	0	\$0.00	8	\$297.76	28	\$1,337.60
AGENCY COORDINATION	746	8	\$476.56	0	\$0.00	0	\$0.00	0	\$0.00	4	\$148.88	12	\$625.44
UTILITY COORDINATION	746	4	\$238.28	28	\$1,314.32	24	\$993.84	0	\$0.00	4	\$148.88	60	\$2,695.32
MEETINGS	743	16	\$953.12	12	\$563.28	0	\$0.00	0	\$0.00	6	\$223.32	34	\$1,739.72
RIGHT-OF-WAY PLAT	784	8	\$476.56	0	\$0.00	0	\$0.00	86	\$4,028.24	78	\$2,903.16	172	\$7,407.96
REPORTS	748	2	\$119.14	12	\$563.28	0	\$0.00	0	\$0.00	6	\$223.32	20	\$905.74
PRELIMINARY ENGINEERING - ROADWAY	741	8	\$476.56	26	\$1,220.44	300	\$12,423.00	0	\$0.00	58	\$2,158.76	392	\$16,278.76
FINAL ENGINEERING - ROADWAY	742	12	\$714.84	26	\$1,220.44	214	\$8,861.74	0	\$0.00	106	\$3,945.32	358	\$14,742.34
TOTAL:		112	\$6,671.84	128	\$6,008.32	550	\$22,775.50	86	\$4,028.24	270	\$10,049.40	1,146	\$49,533.30

**Totals Rounded

**Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1**

Fee Computation Summary by Engineering Task

Task	Activity Code	Direct Labor Costs	Indirect Labor Costs	Fixed Fee	Direct Expenses	Total
PROJECT ADMINISTRATION AND COORDINATION	740	\$3,800.42	\$5,330.09	\$688.83	\$17.55	\$9,836.89
ENVIRONMENTAL DOCUMENT	767	\$1,337.60	\$1,875.98	\$242.44		\$3,456.02
AGENCY COORDINATION	746	\$625.44	\$877.18	\$113.36	\$0.00	\$1,615.98
UTILITY COORDINATION	746	\$2,695.32	\$3,780.19	\$488.53	\$0.00	\$6,964.04
MEETINGS	743	\$1,739.72	\$2,439.96	\$315.32	\$17.55	\$4,512.55
RIGHT-OF-WAY PLAT	784	\$7,407.96	\$10,389.66	\$1,342.69	\$3,208.50	\$22,348.81
REPORTS	748	\$905.74	\$1,270.30	\$164.17		\$2,340.21
PRELIMINARY ENGINEERING - ROADWAY	741	\$16,278.76	\$22,830.96	\$2,950.53		\$42,060.25
FINAL ENGINEERING - ROADWAY	742	\$14,742.34	\$20,676.13	\$2,672.05		\$38,090.52
TOTAL		\$49,533.30	\$69,470.45	\$8,977.92	\$3,243.60	\$131,225.27

Home Office Overhead Rate: 1.4025

Fixed Fee: 7.25%

Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1
Consultant Weighted Average Direct Labor Rates

Classification: Project Manager

Employee Name(a)	Current Rate(b)	Percent Contribution(c)	(b*c)
8252	\$55.00	90.00%	\$49.50
8071	\$72.00	10.00%	\$7.20
TOTAL		100.00%	\$56.70

Classification: Project Engineer

Employee Name(a)	Current Rate(b)	Percent Contribution(c)	(b*c)
8270	\$44.00	10.00%	\$4.40
8252	\$55.00	15.00%	\$8.25
8303	\$58.00	5.00%	\$2.90
8386	\$48.10	20.00%	\$9.62
8434	\$39.00	50.00%	\$19.50
TOTAL		100.00%	\$44.67

Classification: Staff Engineer

Employee Name(a)	Current Rate(b)	Percent Contribution(c)	(b*c)
8434	\$39.00	40.00%	\$15.60
8433	\$38.00	50.00%	\$19.00
8711	\$48.08	10.00%	\$4.81
TOTAL		100.00%	\$39.41

Classification: Surveyor

Employee Name(a)	Current Rate(b)	Percent Contribution(c)	(b*c)
8112	\$46.30	60.00%	\$27.78
8344	\$42.00	40.00%	\$16.80
TOTAL		100.00%	\$44.58

Classification: Technician

Employee Name(a)	Current Rate(b)	Percent Contribution(c)	(b*c)
8407	\$34.60	20.00%	\$6.92
8230	\$34.77	25.00%	\$8.69
8366	\$36.00	50.00%	\$18.00
8780	\$36.40	5.00%	\$1.82
TOTAL		100.00%	\$35.43

**Wage Rates Rounded

Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1
Consultant Individual Direct Labor Rates

Employee Name	Classification	Current Rate	% Pay Increase #1	New Pay Rate #1	Date of Increase #1	% Pay Increase #2	New Pay Rate #2	Date of Increase #2	% Pay Increase #3	New Pay Rate #3	Date of Increase #3	% Pay Increase #4	New Pay Rate #4	Date of Increase #4	% Work at Current Rate	% Work at Increased Rate #1	% Work at Increased Rate #2	% Work at Increased Rate #3	% Work at Increased Rate #4	Weighted Average Hourly Rate
Weighted	Project Manager	\$56.70	3.20%	\$58.51	1-Oct-22	3.20%	\$60.38	1-Oct-23	3.20%	\$62.31	1-Oct-24	3.20%	\$64.30	1-Oct-25	20.00%	30.00%	30.00%	15.00%	5.00%	\$59.57
Weighted	Project Engineer	\$44.67	3.20%	\$46.10	1-Oct-22	3.20%	\$47.58	1-Oct-23	3.20%	\$49.10	1-Oct-24	3.20%	\$50.67	1-Oct-25	20.00%	30.00%	30.00%	15.00%	5.00%	\$46.94
Weighted	Staff	\$39.41	3.20%	\$40.67	1-Oct-22	3.20%	\$41.97	1-Oct-23	3.20%	\$43.31	1-Oct-24	3.20%	\$44.70	1-Oct-25	20.00%	30.00%	30.00%	15.00%	5.00%	\$41.41
Weighted	Surveyor	\$44.58	3.20%	\$46.01	1-Oct-22	3.20%	\$47.48	1-Oct-23	3.20%	\$49.00	1-Oct-24	3.20%	\$50.57	1-Oct-25	20.00%	30.00%	30.00%	15.00%	5.00%	\$46.84
Weighted	Technician	\$35.43	3.20%	\$36.56	1-Oct-22	3.20%	\$37.73	1-Oct-23	3.20%	\$38.94	1-Oct-24	3.20%	\$40.19	1-Oct-25	20.00%	30.00%	30.00%	15.00%	5.00%	\$37.22
Contract Completion Date: December 31, 2025																				

Current 2/22 to 10/22 8 months 17%
 Increase #1 10/22 to 10/23 12 months 26%
 Increase #2 10/23 to 10/24 12 months 26%
 Increase #3 10/24 to 10/25 12 months 26% PSE=5/1/25
 Increase #4 10/25 to 12/25 3 months 5%
 47 months 100%

**Wage Rates Rounded

Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1
Direct Expenses by Item

Item	Activity Code	Unit	Unit Type	Rate	Total Expenses
Mileage (Coordination) - Personal Vehicle Miles	740	30	Miles	\$0.585	\$17.55
Mileage (Plat Staking) - Company Vehicle Miles	784	100	Miles	\$0.585	\$58.50
Mileage (Meetings) - Personal Vehicle Miles	743	30	Each	\$0.585	\$17.55
Title Searches	784	7	Each	\$450.000	\$3,150.00
TOTAL					\$3,243.60

**Project ID 2225-00-03
STH 32 (Lake Drive)
School Road to Dean Road
Milwaukee County
Amendment #1
Consultant Contract Total Fee Computation**

Project ID	Amendment #1	Original Contract	Total for Contract
Number of Staff Hours	1,146	2,291	3,437
Total Direct Labor	\$49,533.30	\$88,239.55	\$137,772.85
Total Indirect Labor Costs	\$69,470.45	\$136,497.74	\$205,968.19
Direct Expenses	\$3,243.60	\$3,329.38	\$6,572.98
Subtotal	\$122,247.35	\$228,066.67	\$350,314.02
Fixed Fee	\$8,977.92	\$15,993.41	\$24,971.33
Subtotal	\$131,225.27	\$244,060.08	\$375,285.35
Subcontract 1 - LightBox	\$0.00	\$830.00	\$830.00
Subcontract 2 - Archaeological Research, Inc.	\$2,980.25	\$0.00	\$2,980.25
Subcontract 3 - TES Historical Consulting, LLC.	\$7,916.25	\$0.00	\$7,916.25
TOTAL COST	\$142,121.77	\$244,890.08	\$387,011.85

Home Office Overhead Rate 140.25%

Fixed Fee 7.25%



11 May 2022

Aaron J. Bubb, PE
Kapur and Associates, Inc.
7711 N Port Washington Road
Milwaukee, Wisconsin 53217

RE: Archaeological sub-contract, Amendment 1,
ID 2225-00-03,
Lake Drive, STH-32, School Road to Dean Road
Village of Fox Point, Non Highway, Milwaukee County, Wisconsin

Dear Mr. Bubb;

Thank you for the opportunity to submit a proposal for the Phase I Archaeological Investigation needed for this study. All services will conform to the regulations set by the United States Department of the Interior, the State Historical Society of Wisconsin and the Wisconsin Department of Transportation for Archaeological Investigations.

The Phase I Archaeological Investigation will provide a detailed background document search, field investigations, and a final report detailing our research methods and findings within the area of potential effect (APE) on the Roadway Improvement and Upgrade Project on STH 32 between School Road and Dean Road in the Village of Fox Point in Milwaukee County. According to the prime consultant Kapur, and the Village of Fox Point, the design contract's current completion date is 12/31/2025.

For archaeological background literature search, field investigation, report preparation, and coordination subcontracted to Kapur & Associates, Inc., Archaeological Research, Inc.'s cost based on a lump sum of \$2,980.25. Total contract compensation, on a lump sum basis is \$2,980.25. Total labor cost will be \$2834.00 and project mileage cost for a personal vehicle will be \$146.25 (personal vehicle), for a total of \$2,980.25.

My firm can begin work on this project as soon as a notice to proceed is provided by you. We will have no problem completing this project within the current timeframe.

Once again thank you for considering our services for this project. Please let me know if you need any additional information from me. We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Keene", with a large, stylized initial "D" and a long, sweeping horizontal stroke at the end.

David Keene
Senior Staff Archaeologist
dkeene@arch-res.com
773-456-1811

Archaeological RESEARCH, INC.

Fee Computation Summary

SUBMITTED TO: Kapur and Associates

CONTACT: Aaron J. Bubb, PE

PHONE NUMBER: 414.550.0295

Email: abubb@kapur-assoc.com

PROJECT DESCRIPTION:

Phase I Archaeological Investigation

Roadway improvement and upgrade

DATE: 11 May 2022

Project ID # 2225-00-03

Project Title:

Lake Drive STH 32

School Road to Dean Road

City of Fox Point

Milwaukee County

LABOR/ACTIVITY	TIME IN PERSON/ HOURS	COST PER HOUR	TOTAL ITEM COST	TOTAL UNIT COST
TASK 1 BACKGROUND LITERATURE SEARCH				
Research Specialists 1 David Keene	5	\$70.85	\$354.25	\$354.25
TASK 2 FIELD INVESTIGATION				
Research Specialists 1 David Keene	10	\$70.85	\$708.50	\$708.50
TASK 3 REPORT PREPARATION				
Research Specialists 1 David Keene	24	\$70.85	\$1,700.40	\$1,700.40
TASK 4 Agency/Project Coordination				
Research Specialists 1 David Keene	1	\$70.85	\$70.85	\$70.85
TOTAL DIRECT LABOR COST	40			\$2,834.00
TRAVEL EXPENSES (250 miles @ 0.585/mile) personal vehicle				\$146.25
TOTAL PROJECT COST				\$2,980.25

Terms: All material is delivered in digital format

This is a lump sum proposal

Submitted by David Keene, President (dkeene@arch-res.com)

Phone 773-456-1811

www.arch-res.com

MADISON, WISCONSIN & CHICAGO, ILLINOIS

10 May 2022

Aaron J. Bubb, PE
Kapur & Associates, Inc.
7711 N. Port Washington Road
Milwaukee, WI 53217

RE: WisDOT ID#2225-00-03
STH 32/N. Lake Drive
School Road to Dean Road
Fox Point, Milwaukee County

Aaron,

Following our discussion on Tuesday, combined with my conversation with Katie Kaliszewski, WisDOT CRT, this letter constitutes my revised proposal (from that submitted in May 2020) for completing the historical survey work that is anticipated for the captioned project.

The project, as described, is proposed to consist of the following: 1) the mill and overlay of STH 32/N. Lake Drive; 2) added width in select locations for on-street bicycle accommodations; 3) improvements at Barnett Lane, Green Tree Road, Bell Road, Bridge Lane, Calumet Road, Beach Drive, Bradley Road, Fox Lane and Dean Road; 4) culvert and storm sewer replacement; 5) installation of Green infrastructure such as bioswales and rain gardens; 6) new crosswalk locations; 7) curb ramp improvements; and 8) the repaving of portions of the existing path along the west side of the roadway.

I have reviewed the Wisconsin Architecture and History Inventory/Wisconsin Historic Preservation Database (WAHI/WHPD, the database maintained by the Wisconsin Historical Society [WHS]) for previously surveyed properties. As stated previously, Fox Point has never had a community survey completed and just 26 properties are inventoried in WHPD (and it is of my opinion that approximately 75% of the Village is comprised of surveyable properties). Of those 26 previously surveyed properties, just three are located immediately adjacent to the 2.6-mile corridor and one has since been demolished and replaced with new construction. A National Register-listed property is located at 7896 N. Club Circle (Starke Meyer House, AHI#16940), just east of N. Lake Drive (however, please note that a portion of the rear of the lot upon which it is located is immediately adjacent to N. Lake Drive). The street signage throughout the community, in addition to their bus shelters along N. Lake Drive, are listed Milwaukee County Landmarks (as stated previously, not all signage dates to the 1930s, the period during which they were initially installed).

Although I am well-familiar with the corridor (and have previously completed a WisDOT project along the segment of N. Lake Drive that is immediately north of the subject section in within the village of Bayside), I also completed a driving review of the area. As you are likely aware, there are a number of architecturally significant homes along the roadway (some of which are not immediately visible from the roadway due to foliage); a good number of which were designed by

notable Milwaukee architects (no less than ten of which are confirmed to have house plans on file at the Wisconsin Architectural Archive, located at the Milwaukee Central Public Library). While I do not immediately identify any potential historic districts that might straddle the roadway (as in, the road would run through it), there could be one or two districts that are located on either the east or west sides of the roadway, beginning with properties located along N. Lake Drive.

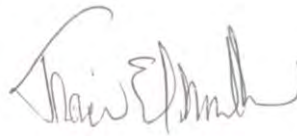
Based on the 35% plans and exhibits provided at the October 2021 Public Information Meeting, I propose the Area of Potential Effects (APE) to be defined to only those locations where actual construction and/or widening may occur (some of which will require Temporary Limited Easements) and where trees may be removed. Those areas include the following: Barnett Lane, Green Tree Road, Bell Road, Bridge Lane, Calumet Road, Beach Drive, Bradley Road, Fox Lane and Dean Road. As plans develop further, it may be evident that either additional areas would need review or, perhaps, other areas may fall from the APE due to the nature of the proposed work.

Therefore, considering all previous information, I propose to complete the survey level documentation, which assumes approximately 32-35 surveyable resources, at a time-and-expense fee of \$7,916.25. See Attachment for cost breakdown. If any additional resources would need to be surveyed or if any Determinations of Eligibility would be required, that would be considered extra work and require a contract amendment.

According to the prime consultant Kapur and the Village of Fox Point, the current design completion date is 31 December 2025.

It is a pleasure submitting this proposal to you. Please do not hesitate to call me with any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Traci E. Schnell", written in a cursive style.

Traci E. Schnell, M.A.

Attachment

**Reconnaissance Survey
Fee Computation Summary
WisDOT I.D.#2225-00-03
STH 32/N. Lake Drive
School Road to Dean Road
Fox Point, Milwaukee County**

1. **Specific Hourly Rate**

Architectural Historian (Schnell)
140 hours x \$55.50

\$7,770.00

2. **Direct Costs**

Mileage (250 x .585)

146.25

3. **Total Time-and-Expense Compensation**

\$7,916.25



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works *SB*
Through: Scott Botcher, Village Manager *FWB*
Date: June 3, 2022
Re: Recommendation for Approval of Two-Party Agreement Between Kapur & Associates and the Village of Fox Point

As noted in the three-party amendment memorandum between the Department of Transportation, Kapur & Associates and Village of Fox Point, the DOT has viewed the replacement of Lake Drive as a perpetuation project whereby they are planning to simply mill and overlay the existing roadway surface. While the DOT has agreed to incorporate bike lanes and crosswalks in the project; they only agreed to do so after significant research performed by Kapur documented the overwhelming support for such items.

Similarly, other items that Fox Point believes should be included in the DOT project arose through internal discussions and as a result of comments received during the public information meetings held last fall. These include the following and are addressed in more detail below:

- Addressing poor drainage throughout portions of the project route.
- Performing a traffic study for intersection improvements at Beach Drive.
- Conducting a speed study and report to consider a reduction in the speed limit.
- Incorporation of smart crosswalks.
- Replacing sections of the water main infrastructure (addressed in a separate memorandum as these will always be considered non-participating costs by the DOT).

Poor Drainage Considerations

In 2021 and 2022, Fox Point undertook two drainage analyses of two areas of the Village that drain across Lake Drive: Bywater Lane and Portage Road. During the analysis, staff coordinated the televising of the cross-culverts under Lake Drive and also had Kapur evaluate the drainage concerns in these areas. At both locations, it was found that the box culverts are deteriorated and in need of replacement and that improvements should be made at the intersections to improve drainage in the area.

This information was shared with the DOT in the hope that, much like the bike lane and crosswalk analysis, the DOT would concur with our assessment and agree to undertake an analysis of other critical areas along Lake Drive (as listed on the attached scope of services).

Unfortunately, and in spite of the information shared with them, the DOT is of the opinion they do not have adequate supporting documentation in order to incorporate all of the design and construction costs into a three-party agreement/amendment. Therefore, similar to the bike lanes and crosswalk consideration, staff is proposing additional design activities to gather data and perform analyses of these areas in an effort to more thoroughly detail needed drainage improvements. The intent is to share this information with the DOT with the hope that they undertake the remaining design activities and incorporate all of the construction costs into the project.

Tasks 1, 2 and 6 of the attached two-party agreement address this portion of the project and total \$51,590.

Beach Drive Traffic Study

At the PIM and subsequent Village Board meetings, four alternatives were identified for possible intersection improvements at Beach Drive – one of which is to maintain the status quo. The other three options had some variations to improve traffic queuing, etc. Three of the four had some level of support with the one having the least amount of support being the shifting of the south leg to the north and the elimination of the north leg (option 3).

The purpose of this study is to further explore Options 2 and 4, identify queuing lengths and requirements for turn lanes, refine the analysis to address residential driveway ingress/egress and share the results with the DOT. Like the bike lanes, crosswalks and drainage analyses, staff intends to request that the DOT include the infrastructure improvements within the three-party design and absorb all related construction costs.

Task 3 addresses this portion of the project and totals \$13,367.

Speed Study

Another item that arose out of the PIM was whether the DOT would consider lowering the speed limit from 35 mph to 30 mph. They have indicated they will not consider lowering the speed limit unless a speed study is done to document the need for such reduction.

Task 4 addresses this portion of the project and totals \$7,751.

Smart Crosswalk Design

The three-party amendment between the DOT, Kapur and Fox Point includes design of standard crosswalks along Lake Drive. It does not, however, include any components of smart crosswalks such as rectangular rapid flashing beacons and automated illumination. If the Village wants to incorporate smart crosswalks into the Lake Drive project, the design and construction costs associated with the smart crosswalks will be borne by the Village.

Task 5 addresses this portion of the project and totals \$3,232.

The total cost of the work is \$75,509 though the Village is not obligated to perform any or all of the design activities. At a minimum, it is my recommendation that the Village proceed with the drainage evaluation and Beach Drive traffic study as there is the possibility of these items being incorporated into the Lake Drive project costs covered by the DOT (design cost totaling \$64,957). If the Board is so inclined, they may also direct Kapur to undertake the speed study to determine whether the speed limit should be lowered on Lake Drive and to incorporate smart crosswalks. It is my further recommendation that the Village Board authorize the Village President and Village Clerk/Treasurer to sign the agreement on behalf of the Village.

May 19, 2022

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: Proposed Contract for Professional Engineering Services
Drainage Study for Daphne Road Area & Various Ditch Locations, Beach Drive Traffic Study, Beach Drive Intersection Alternatives, Speed Study and Report for Lake Drive, Smart Crosswalk Design and CCTV Cross Culverts in Lake Drive

Dear Scott,

Kapur is pleased to submit this proposed contract to provide professional engineering services for the referenced project. The following contract includes items discussed in conjunction with the N. Lake Drive Project.

SCOPE OF SERVICES

TASK 1: DAPHNE ROAD DRAINAGE ANALYSIS & IDENTIFIED POOR DRAINAGE LOCATIONS

Perform drainage study at Daphne Road & other identified poor drainage locations. Work includes:

- Perform survey to locate and as-built driveway culverts and storm structures at the following locations:
 - o E. Daphne Road: N. Lake Drive to N. Santa Monica Boulevard
 - o E. Appletree Road: N. Lake Drive to E. Daphne Road
 - o E. Acacia Road: N. Lake Drive to 328 E. Acadia Road
- Perform survey to locate and as-built existing storm water conditions at the following locations:
 - o Dean Road to Spooner Road – West Ditch
 - Drainage issues to the west at Spooner/Links Way and Churchill/Links Way
 - Poor Ditching on West Side between Dean Road and Spooner Rd
 - o Dean Road to Fox Lane – East Ditch
 - Steep ditches on east side
 - o Quarles Place to N. Links Circle (North Side) – West Ditch
 - Poor ditching on west side from Quarles Pl to Links Cir
 - Inlet in NE corner of Goodrich intersection clogs
 - o N. Club Circle (North Side) to E. Lilac Lane – East Ditch
 - Deep ditch on east side
 - May need drainage easement (not included in contract)
 - o Calumet Road to Portage Road – West Ditch
 - Cross culvert south of Calumet needs to be replaced
 - Poor ditching on west side
 - Intersection at Portage Rd floods
 - o South of Barnett Lane – East Ditch
 - High Point is on the east side of Lake Drive
 - Low Point is on the west side, where ponding occurs and is eventually released to the west in Holly Ct
 - o Daphne Road to Acacia Road – West Ditch
 - Need bioswales to replace ditch

- Old farm daintile (private line) at south property line of home in SW corner of Acacia Rd. May need to replace to R/W if impacted.
- o Daphne Road to Acacia Road – East Ditch
 - Need bioswales to replace ditch
 - Ravine is eroding to the north of 6530 Lake Drive
- o Sink hole (bad pipe) in NW corner of Bell Rd intersection
- o Existing low point on private property at 7220 Lake Drive
- Drainage analysis using HydroCAD from Milwaukee County Contours for 2, 10, 25, 50, 100-yr rain events
- Determine if existing storm sewers/culverts/ditches are insufficient
- Field Review (1 for each location)
- Downstream Ravine Analysis to identify downstream impacts
- Consider TMDL impacts
- Final Report
 - o Technical Memo
 - o Maps & Figures
 - o Recommend 2 alternatives for Daphne Road
 - o Recommend improvements for all other identified poor drainage locations as identified above
 - o Perform construction cost estimates
 - o HydroCAD model output data

TASK 2: FINAL DESIGN

Upon selection of preferred alternative, complete final design.

- Perform topographic survey from R/W to R/W in areas as identified above and selected by Village for Final Design and Construction
- Complete construction plans and specifications for bidding
- Identify potential grant opportunities such as GIPP

If Authorized, Kapur can perform additional services to work with authorities to update TMDL revised basins and update the GIS.

TASK 3A: BEACH DRIVE TRAFFIC STUDY

- (1) Collect vehicular turning movement counts and pedestrian volumes at the intersection of Lake Drive and Beach Drive for up to a 6-hour period (6AM to 9AM and 4PM to 7PM) to determine queue lengths and requirements for proposed turn lane lengths.
- (2) Determine the peak hours and associated traffic factors including PHF, % trucks, and vehicle classification.
- (3) Prepare and Traffic Memorandum summarizing the results of the data collected and recommendations for intersection geometry options.
- (4) A WisDOT Intersection Control Evaluation (ICE) analysis is not included in this AMENDMENT.

TASK 3B: BEACH DRIVE INTERSECTION ALTERNATIVES

Refine Beach Drive Intersection Options 2 and 4 as presented at the Village Board Meeting on December 14, 2021. Use results of the Beach Drive traffic study and analysis to confirm geometric configurations and turn lane lengths. Optimize median locations to provide full residential driveway access.

- (1) Evaluate angle of intersection, vision triangles, and intersection sight distance for the alternatives.
- (2) Develop conceptual roadway cross sections to determine the grading limits, tree and drainage impacts, and real estate needs. Prepare construction cost estimates, cross sections in 50-foot intervals, and displays drawn to a suitable 1" = 40' scale.
- (3) Share analysis and exhibits with Village staff, WisDOT, and local officials. Up to two CONSULTANT staff will attend one (1) meeting with Village and WisDOT staff and one (1) Village Board Meeting.

TASK 4: SPEED STUDY AND REPORT

Conduct a speed study along the Lake Drive corridor between School Road and Dean Road. The study will conform to the requirements in Chapter 13, Section 5 of the WisDOT Traffic Engineering, Operations, and Safety Manual.

- (1) Speeds will be monitored at up to six locations for up to a 2-hour period (9AM to 4PM) at each location during a typical weekday with uninterrupted, free-flow speeds. CONSULTANT shall provide the MUNICIPALITY'S public works and police departments with a 24-hour advance notice.
- (2) Data will be collected using out-of-road devices that are installed overhead or to the side of the roadway surface (e.g. radar recorders, and video).
- (3) Prepare Speed Study and Report for review and approval by Village and WisDOT officials. Up to one round of edits are included to address review comments.
 - (a) The Speed Study will include:
 - i. Measurement of prevailing speed characteristics, including the 85th percentile speed.
 - ii. Determination of the 10-mph pace.
 - iii. Determination of the average speed.
 - iv. A photo of each location where speed readings were taken.
 - (b) The Speed Study Report will provide:
 - i. A map depicting the limits of the existing and proposed speed zoning.
 - ii. Existing conditions such as traffic volumes, traffic control, and posted speed limits in and near the study area.
 - iii. Land uses, roadway functional classification, and practical function of the roadway within the state and local highway system.
 - iv. Results of the vehicle speeds collected including 85th percentile speed, pace speed, 50th percentile speed, design speed, speed distribution, and proportion of vehicles exceeding the existing speed limit.
 - v. Summary of conclusions from WisDOT's Safety Certification Document. Analysis of new crash data is not included in this AMENDMENT.
 - vi. Discussion on the roadway geometrics including lane and shoulder widths, curves, roadside hazards, and sight distances.
 - vii. Inventory of the number of driveways and access points where vehicles can enter the traffic flow.

- viii. Identification of secondary roadway attributes.
 - ix. Results of FHWA Speed Limit Tool USLIMITS2.
 - x. Conclusions indicating whether conditions warrant a need to modify the speed limit to improve motorist and bystander safety along the route.
 - xi. A discussion of traffic calming measures is not included in this AMENDMENT.
- (4) As part of the Speed Study and Report, the CONSULTANT will attend the following meetings and prepare a summary report after each meeting. Up to two consultant staff will attend each meeting.
- (a) Attend one (1) meeting with Village and WisDOT staff to discuss the analysis and findings.
 - (b) Attend one (1) Village Board Meeting to share the study results and conclusions.

TASK 5: SMART CROSSWALK DESIGN

Develop plans, specifications, and construction details for high-visibility pedestrian crosswalks at the Lake Drive intersections with Barnett Lane, Green Tree Road, Bridge Lane, Beach Drive, Fox Lane, and Dean Road including "Smart Crosswalks" with Rectangular Rapid Flash Beacons and automated illumination. Curb ramp, sidewalk, drainage, and pavement marking for the new crosswalks are included in WisDOT's Contract Amendment #1.

TASK 6: CCTV BOX AND ROUND CULVERTS CROSSING LAKE DRIVE

Great Lakes TV Seal Inc. will perform CCTV of 8 box and 11 round culverts crossing Lake Drive. Kapur will coordinate inspection, review video, determine existing condition, recommend improvements, prepare a cost estimate all delivered in a technical memo.

SCHEDULE

Work can begin shortly after notice to proceed. Survey will be completed after authorization. Task 1 can be completed in fall 2022. Task 2 can be completed in winter of 2022/2023 for bid in early 2023 and construction in 2023. Tasks 3-6 can be completed in fall 2022.

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown, are estimated to be \$75,509. The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

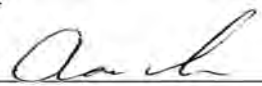
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Aaron Groh
Title: Associate/Milwaukee Municipal Manager
Date: 5-19-22

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

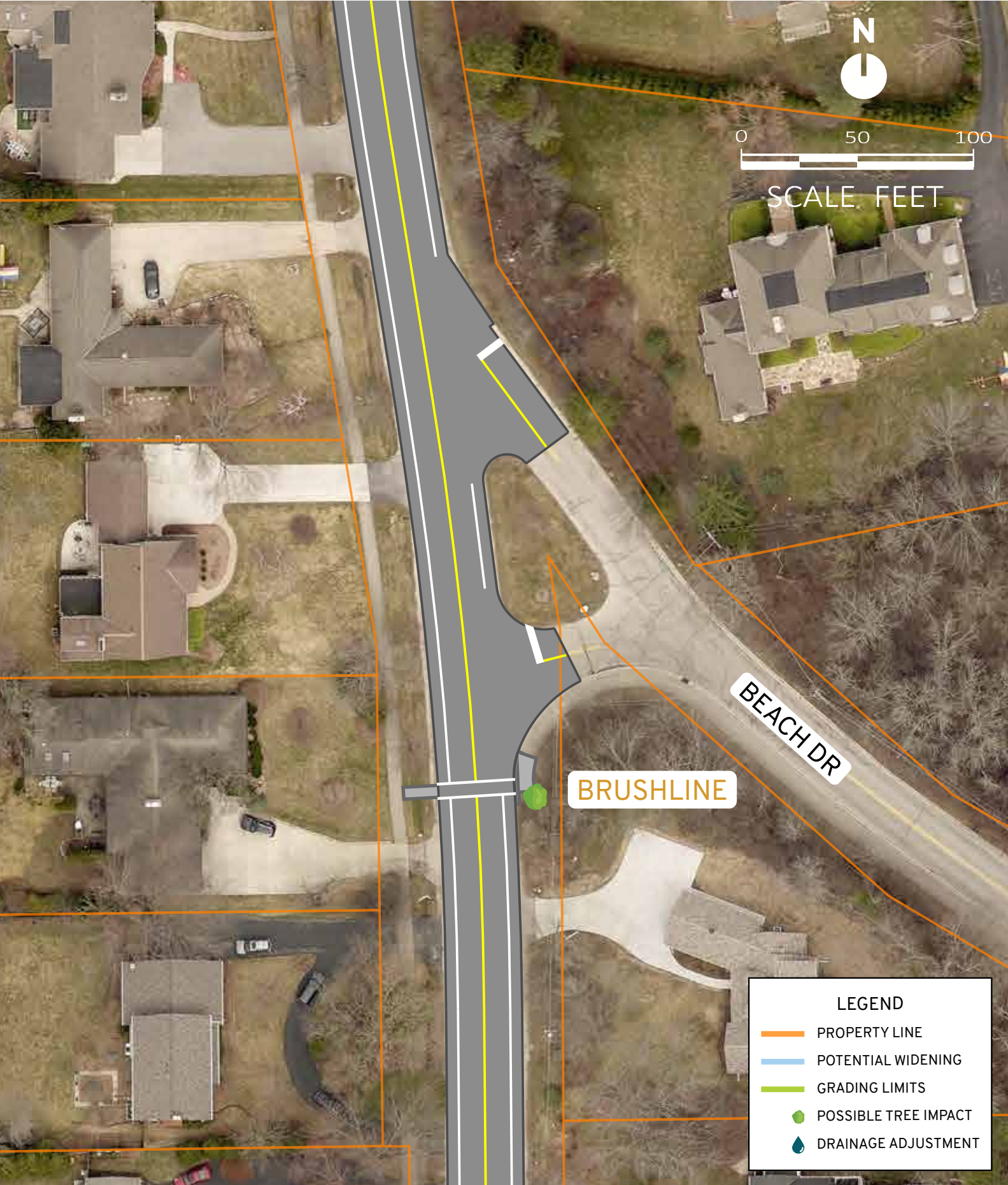


DESIGN SERVICES AND DRAINAGE STUDY FOR DAPHNE ROAD AREA
AND VARIOUS DITCH LOCATIONS
AND BEACH DRIVE TRAFFIC STUDY
AND BEACH DRIVE INTERSECTION ALTERNATIVES

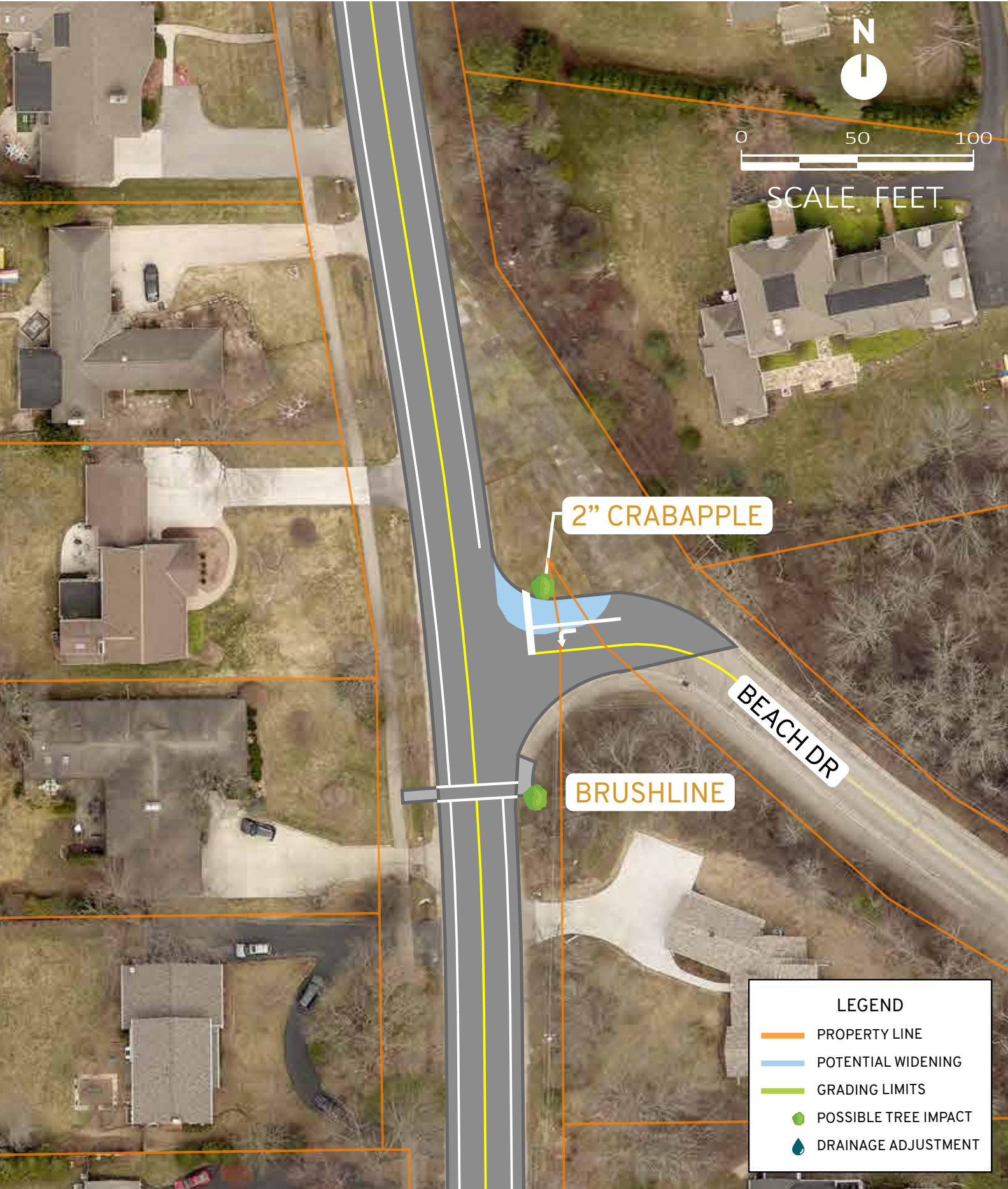
AND LAKE DRIVE SPEED STUDY, SMART CROSSWALK DESIGN AND CCTV CROSS CULVERTS IN LAKE DRIVE
VILLAGE OF FOX POINT, WISCONSIN
MAY 19, 2022

TASK	Project Manager	Civil Project Engineer II	Civil Staff Engineer I	Engineering Tech / Designer II	Project Surveyor	One Man Survey Crew	Survey Technician I	Total Task Hours	Total Task Cost
	\$168.00	\$119.00	\$96.00	\$88.00	\$119.00	\$121.00	\$88.00		
1A - PROJECT MANAGEMENT									
Project kick-off meeting	2	2	2					6	\$766.00
Progress Meeting (1)	2	2	2					6	\$766.00
Adminisstration and Coordination	4							4	\$672.00
PROJECT MANAGEMENT SUBTOTAL	8	4	4	0	0	0	0	16	\$2,204.00
1B - SURVEY									
Culvert and Storm Structure As-builts					12	30	12	54	\$6,114.00
SURVEY SUBTOTAL	0	0	0	0	12	30	12	54	\$6,114.00
1C - DRAINAGE STUDY SERVICES									
HydroCAD Modeling		2	20					22	\$2,158.00
Alternatives Analysis		4	24					28	\$2,780.00
Field Reviews		4	4					8	\$860.00
Downstream Ravine Analysis		4	8					12	\$1,244.00
TMDL Considerations		4	2					6	\$668.00
Draft Report	2	4	2					8	\$1,004.00
Final Report	2	6	4					12	\$1,434.00
Mileage									\$50.00
DRAINAGE STUDY SERVICES SUBTOTAL	4	28	64	0	0	0	0	96	\$10,198.00
2A - PROJECT MANAGEMENT									
Project kick-off meeting	2	2	2					6	\$766.00
Progress Meeting (1)	2	2	2					6	\$766.00
Adminisstration and Coordination	4							4	\$672.00
PROJECT MANAGEMENT SUBTOTAL	8	4	4	0	0	0	0	16	\$2,204.00
2B - SURVEY									
Full topo from R/W to R/W in areas identified in proposal (w/Diggers)					10	48	30	88	\$9,638.00
SURVEY SUBTOTAL	0	0	0	0	10	48	30	88	\$9,638.00
2C - FINAL DESIGN									
Storm sewer	1	2	16	8				27	\$2,646.00
Roadway	1	4	24	12				41	\$4,004.00
Traffic Control		1	4	1				6	\$591.00
Bidding & CD's	8		2					10	\$1,536.00
Cost Estimate	2		4					6	\$720.00
GIPP Grant Application			6					6	\$576.00
QaQc		6	1	2				9	\$986.00
Mileage									\$150.00
FINAL DESIGN SUBTOTAL	12	13	57	23	0	0	0	105	\$11,209.00
3A - BEACH DRIVE TRAFFIC STUDY									
Collect Turning Movement Counts		4		15				19	\$1,796.00
Determine Peak Hours and Traffic Factors		2						2	\$238.00
Prepare Traffic Memorandum	2	30		2				34	\$4,082.00
Traffic Count Processing Expense and Mileage									\$300.00
BEACH DRIVE TRAFFIC STUDY SUBTOTAL	2	36	0	17	0	0	0	55	\$6,416.00
3B - BEACH DRIVE INTERSECTION ALTERNATIVES									
Evaluate Intersection Angles, Vision Triangles, and Sight Distance		4						4	\$476.00
Develop Cross Sections and Grading Limits	2	6	24	8				40	\$4,058.00
Prepare Construction Cost Estimates		1	4					5	\$503.00
Prepare Exhibits		2		6				8	\$766.00
Attend Meetings	4	4						8	\$1,148.00
BEACH DRIVE INTERSECTION ALTERNATIVES SUBTOTAL	6	17	28	14	0	0	0	65	\$6,951.00
4 - SPEED STUDY AND REPORT									
Radar Equipment Setup and Removal		8						8	\$952.00
Collect and Process Speed Data		1	10	10				21	\$1,959.00
Prepare Report	2	12	6	4				24	\$2,692.00
Attend Meetings	4	4						8	\$1,148.00
Radar Equipment Rental Expense									\$1,000.00
SPEED STUDY AND REPORT SUBTOTAL	6	25	16	14	0	0	0	61	\$7,751.00
5 - SMART CROSSWALK DESIGN									
Collect Turning Movement Counts	8		16	4				28	\$3,232.00
SMART CROSSWALK DESIGN SUBTOTAL	8	0	16	4	0	0	0	28	\$3,232.00
6 - CCTV LAKE DRIVE CROSS CULVERTS									
Field Coordination	4							4	\$672.00
Review Video		4						4	\$476.00
Determine Existing Condition	6							6	\$1,008.00
Recommend Improvements and Prepare Report	6							6	\$1,008.00
Cost Estimate		2						2	\$238.00
CCTV (8 box and 11 round culverts, by Great Lakes TV Seal Inc.)									\$6,190.00
CCTV LAKE DRIVE CROSS CULVERTS SUBTOTAL	16	6	0	0	0	0	0	22	\$9,592.00
TOTAL HOURS	32	49	129	23	22	78	42	606	
DESIGN COST	\$5,376.00	\$5,831.00	\$12,384.00	\$2,024.00	\$2,618.00	\$9,438.00	\$3,696.00		\$75,509.00

STH 32 (LAKE DR) – BEACH DR
ADDED CROSSWALK



STH 32 (LAKE DR) – BEACH DR
ADDED CROSSWALK & NORTH CONNECTION ELIMINATED



STH 32 (LAKE DR) – BEACH DR
ADDED CROSSWALK & ACCESS POINTS COMBINED



0 50 100

SCALE FEET

BEACH DR

LEGEND

- PROPERTY LINE
- POTENTIAL WIDENING
- GRADING LIMITS
- POSSIBLE TREE IMPACT
- DRAINAGE ADJUSTMENT

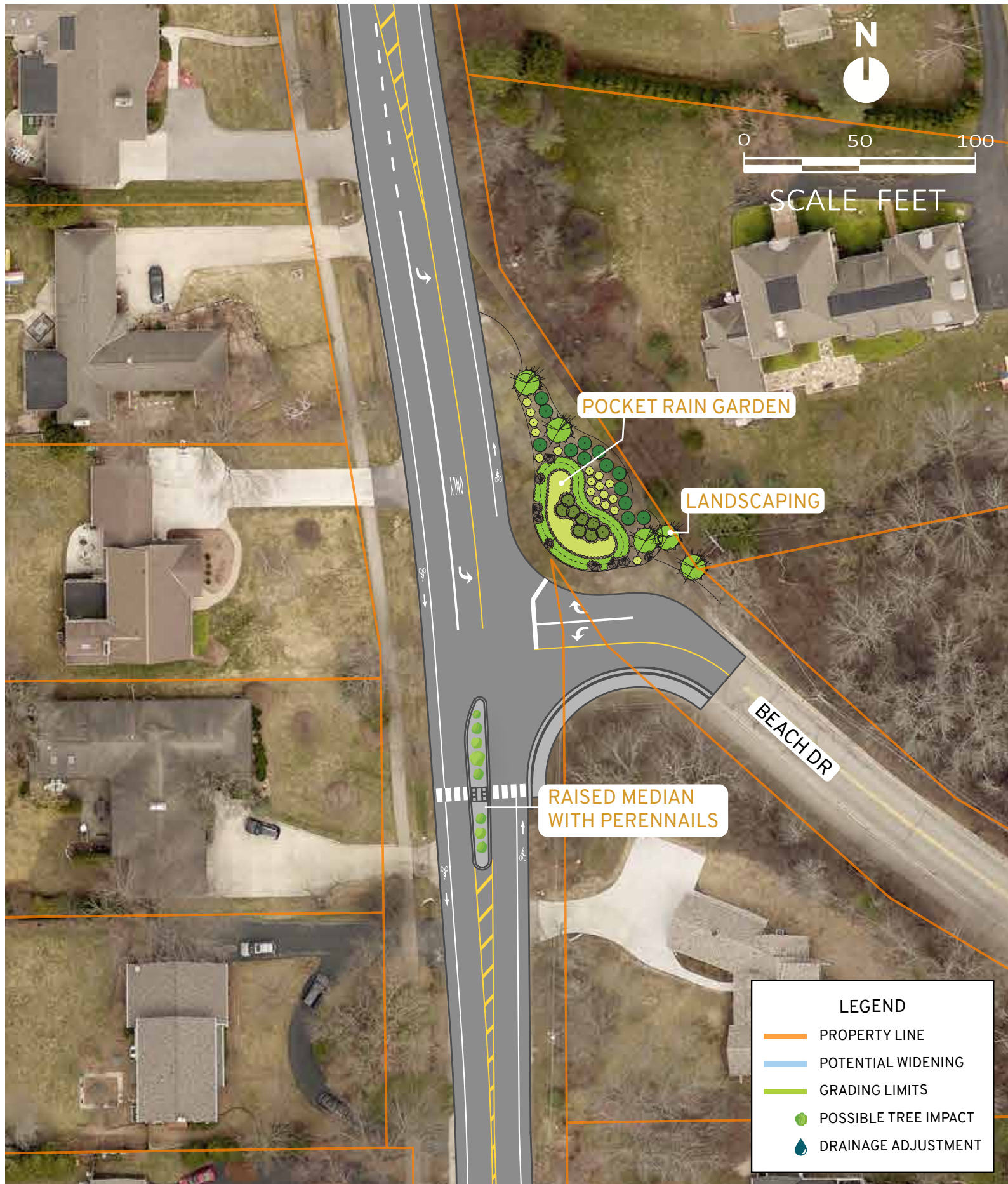
STH 32 (LAKE DR) – BEACH DR

ADDED CROSSWALK, NORTH CONNECTION ELIMINATED,
& ADDED LEFT TURN LANE AND MEDIAN PEDESTRIAN REFUGE

VB Agenda Pckt for 06/14/2022

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OCTOBER 19, 2021





VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board
From: Scott Brandmeier, Director of Public Works 
Through: Scott Botcher, Village Manager 
Date: June 3, 2022
Re: Recommendation for Approval of Lake Drive Non-Participating Proposal for Water Main Design

As noted in previous meetings and memoranda, the Department of Transportation (DOT) will not pay for non-participating items, such as water mains, on their construction projects but the Village is able to coordinate the work and determine whether the bid and work should be completed prior to the start of the Lake Drive project or should be bid as part of their project. Staff commissioned Short Elliott Hendrickson to undertake a water main analysis of the 12-inch mains and it was determined that most of the water main in Lake Drive did not need to be replaced.

However, staff has recommended replacement of the hydrants and valves along the entire stretch, replacement of the water main crossings at each intersecting road (so that, in the future, there will be no need to cut into Lake Drive when those roads are redone), replacement of the water main under two alternatives, and replacement of the water service laterals. The water main replacement is proposed to be either the sections noted in the SEH report or the entire stretch between Daisy and Goodrich in order to move this section of the water main out of the road and into a safer area off the shoulder of the road. The water service lateral replacement also includes two alternatives – replacement of lead laterals only or replacement of all water service laterals.

Kapur & Associates has submitted a proposal in the amount of \$44,785 to perform the design services for the water main non-participating costs. It is my recommendation that the Village Board approve the entire project with the understanding that cost estimates will be developed for the alternatives whereby future decisions may be made whether to replace the entire water main stretch between Daisy and Goodrich and all of the water service laterals.

January 27, 2022

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: Lake Drive Water Main Improvement

Dear Scott,

Kapur is pleased to submit this proposed contract to provide professional engineering services for the referenced project.

SCOPE OF SERVICES (Includes Preliminary and Final Design, Plans & Permits)

1. Meetings with the Village Staff
2. Geotechnical Investigation
3. The Water Main Design will include:
 - Plans for the replacement of water main:
 - Alternative 1 – Replacement of approximately 5,000 LF of existing 12-inch water main in the Lake Drive right-of-way from Daisy Lane to Goodrich Lane
 - Alternative 2 - Replacement of water main segments determined by SEH technical memorandum dated December 21, 2020.
 - 20 crossing locations (School, Daphne, Holly, south of Juniper, Bell, Portage, north of Portage, Hyde, S. Links, N. Links, Quarles, Fox, Churchill, Spooner, Belmont, Goodrich, Bywater, Gray Log and Dean) will be developed in accordance with municipality standards, including construction details, plan and profile sheets, specifications, and quantities.
 - The new water main locations will be determined by existing utility locations and opportunities to install the facility outside the pavement. Existing 6-inch water main will be upsized to 8-inch.
 - Verification crossing locations, valves, hydrants, and laterals via attached spreadsheet.
 - Water services and curb stops replacement to the right-of-way with cathodic protection:
 - Alternative 3 – Replacement of lead water laterals only
 - Alternative 4 - Replacement of water laterals for entire 2.6 mi corridor.
 - Replacement of existing hydrants between Village limits (for entire 2.6 mi corridor).
 - Replacement of water valves between Village limits (for entire 2.6 mi corridor).
 - Construction specifications requiring the contractor save coupon samples for examination of the actual pipe wall thickness by others.
 - Kapur will prepare necessary permit applications.

SCHEDULE

Water main improvement project will be performed in spring-fall 2022. Published in the middle of December 2022 and bid opening in February 2023.

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown are estimated to be: \$44,785.00

The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

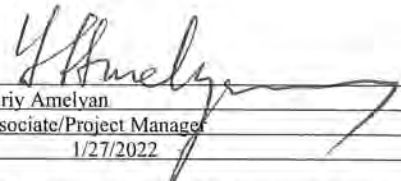
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Yuriy Amelvan
Title: Associate/Project Manager
Date: 1/27/2022

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

COST NOT TO EXCEED
DESIGN FOR THE WATER MAIN IMPROVEMENT ALONG THE LAKE DRIVE
VILLAGE OF FOX POINT, WISCONSIN

TASK	Project Manager	Project Engineer	Staff Engineer	Cad Technician	Total Task Hours	Total Task Cost
	\$168.00	\$119.00	\$96.00	\$88.00		
1. PROJECT MANAGEMENT	8	8			16	\$2,296.00
2. MEETINGS, PREPARE /DISTRIBUTE LETTERS	6	6	6		18	\$2,298.00
3. LAKE DRIVE WATER MAIN REPLACEMENT BETWEEN DAISY LANE AND GOODRICH LANE APPROX. 5,000 LF (TWO ALTERNATIVES)						
Geotechnical Investigation	Three Soil Borings (10 feet deep each) x \$800 per each					\$2,400.00
Design Cost to Replace the Two Segments per SEH Report	1	8	4	8	21	\$2,208.00
Design cost for entire Stretch	2	11	6	13	32	\$3,365.00
Agency Coordination/Permits (DOT, DNR, WE Energies and AT&T)	4	8			12	\$1,624.00
Subtotal for Water Main Replacement between Daisy Ln and Goodrich Lane:	7	27	10	21	65	\$9,597.00
4. LAKE DRIVE WATER MAIN REPLACEMENT AT 19 CROSSING LOCATIONS						
Design	4	16	16	16	52	\$5,520.00
Agency Coordination/Permits (DOT, DNR, WE Energy and AT&T)	4	8			12	\$1,624.00
Subtotal for Water Main Replacement at 19 Crossing Location:	8	24	16	16	64	\$7,144.00
5. REPLACEMENT OF 29 HYDRANTS AND 27 WATER VALVES BETWEEN SCHOOL ROAD AND DEAN ROAD						
Design	4	16	16	16	52	\$5,520.00
Agency Coordination/Permits (DOT, DNR, WE Energies and AT&T)	4	8			12	\$1,624.00
Subtotal for Water Main Hydrants and Valves Replacement:	8	24	16	16	64	\$7,144.00
6. REPLACEMENT OF 82 WATER SERVICES AND CURB STOPS TO THE RIGHT-OF-WAY BETWEEN SCHOOL ROAD AND DEAN ROAD (TWO ALTERNATIVES)						
Design Cost to Replace Lead Laterals	2	6	6	6	20	\$2,154.00
Design Cost to Replace Remaining Laterals	2	8	14	8	32	\$3,336.00
Agency Coordination/Permits (DOT, DNR, WE Energies and AT&T)	4	8			12	\$1,624.00
Subtotal for Water Services and Curt Stops:	8	22	20	14	64	\$7,114.00
7. CONSTRUCTION DOCUMENT PREPARATION						
Bidding/Contract Document, Cost estimate, Publishing, Bid Opening, Finalized Bid Tab and Award Recommendation to Low Bidder, Preparation of Figures for Public Information Meeting	8	16	16	8	48	\$5,488.00
Work with Prospective Bidders and Clarification of Proposed Rehabilitation Program. Pre-Bid Walk Through With Prospective Bidders	4	4			8	\$1,148.00
Subtotal for Construction Document Preparation:	12	20	16	8	56	\$6,636.00
8. GRANT PREPARATION, SUBMITTALS AND COORDINATION	2	8	8		18	\$2,056.00
9. MILEAGE AND EXPENSES						\$500.00
TOTAL PROJECT FEE:	59	139	92	75	365	\$44,785.00
Create Temporary or Permanent Easements (If Necessary)	\$800 Each					



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Plan Commission
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager
Date: May 18, 2022
Re: Land Combination – 7250 North Beach Drive

An application was submitted by Matthew and Renee Kirchner (Applicants), owners of the property at 7250 North Beach Drive, to combine the parcels that exist on their property. The Applicants are requesting that the two parcels as shown on the Plat of Survey (Parcels 1 and 2 – Exhibit A) be combined and that one lot be created as shown on the Certified Survey Map (CSM – Exhibit B). The Applicants have submitted this application in accordance with Section 738 of the Village Code.

Based upon correspondence from the Village Attorney, it is my understanding that the application requires a filing fee (\$300) and the appropriate CSM but does not require an appraisal as it is a land combination nor notice to property owners within 500 feet of the proposed land combination. As the filing fee has been paid and the Plat of Survey and CSM have been submitted depicting the land combination, it appears that the requirements for the land combination have been met and, therefore, is referred to the Plan Commission for action on the matter.

Village of Fox Point
Plan Commission
7200 North Santa Monica Boulevard
Fox Point, WI 53217

May 17, 2022

Subject: Homeowner Letter of Intent – Purpose of Merger

Dear Plan Commission Members:

We are submitting the following CSM for the location at 7250 North Beach Drive for your review and approval. The property consists of 2 parcels which we desire to combine into one parcel to facilitate our property improvement needs.

On August 19, 2021 we obtained Building Board approval to raze the existing detached garage, move the existing out building, and build a new detached garage with storage and bathroom. Following the approval, the Building Inspection Department denied the permit due to setback restrictions resulting solely from the fact that the property was comprised of two parcels.

We appealed the denial and the Board of Appeals heard the case on February 10, 2022 at which time the board affirmed the Building Inspection Department determination. The board also gave us direction on a clear path forward for meeting the setback requirements by creating a CSM combining the 2 parcels.

As we have been assured that all other requirements have been met, we are now requesting your approval of the CSM to allow this Building Board approved property improvement to be achieved.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew & Renee Kirchner". The signature is fluid and cursive, with the first name "Matthew" being more prominent and the last name "Kirchner" following in a similar style.

Matthew & Renee Kirchner

Exhibit A
Plat of Survey

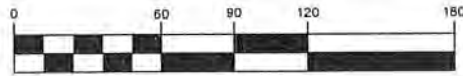
Exhibit B
Certified Survey Map

CERTIFIED SURVEY MAP NO. _____

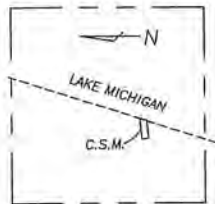
PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL SOUTHEAST 1/4 OF SECTION 16, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.



NORTH SHORE ENGINEERING, INC.
Consulting Engineers & Land Surveyors
11433 N. Port Washington Rd., Mequon, Wisconsin, 53092
(262) 241-9400 • FAX: (262) 241-5337
www.northshoreengineering.net



SCALE 1" = 60'



OWNER:
MATTHEW & RENEE KIRCHNER
7250 N. BEACH DRIVE
FOX POINT, WI 53217

LOCATION MAP

SOUTHEAST FRACTIONAL 1/4 SEC. 16-8-22
(SCALE 1"=2000')

LEGEND

- DENOTES 1.315"x18" STEEL PIPE WEIGHING 1.13 LBS. PER LINEAL FOOT (SET)
- DENOTES STEEL PIPE (FOUND)
- DENOTES REBAR (FOUND)

ALL BEARINGS REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (WEST LINE OF THE SE. 1/4 OF SECTION 16-8-22 WHICH BEARS S0°08'30"W)

NOTES:

- 1. THIS PROPERTY IS ALSO SUBJECT TO EASEMENTS OF RECORD.



5-13-2022

NW CORNER OF THE SE. 1/4 OF SECTION 16-8-22 CONC. MON. WITH BRASS CAP



S0°08'30"W 1559.89'

WEST LINE OF THE SE. FRACTIONAL 1/4 OF SECTION 16-8-22
-- S0°08'30"W 2645.79' TOTAL --

SW CORNER OF THE SE. 1/4 OF SECTION 16-8-22 CONC. MON. WITH BRASS CAP



LAKE MICHIGAN
100 YEAR FLOODPLAIN LINE LANDS ALONG THE EAST FACE OF THE SEAWALL ELEVATION = 584.3



CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL SOUTHEAST 1/4 OF
SECTION 16, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Schneider, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped the following parcel of land:

Part of the Southwest 1/4 of the Fractional Southeast 1/4 of Section 16, Town 8 North,
Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin, bounded and
described as follows:

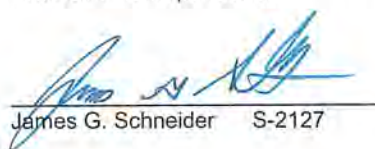
Commencing at the Northwest corner of the Fractional Southeast 1/4 of said Section 16;
thence S0°08'30"W along the West line of said Southeast 1/4, 1559.89 feet; thence
N89°56'39"E, 587.38 feet to the intersection of the centerline of north-south and east-
west N. Beach Drive; thence S5°52'10"E along said centerline, 253.90 feet; thence
N84°05'50"E, 25.00 feet to a point in the East right of way line of said N. Beach Drive;
thence S64°44'10"E, 172.86 feet; thence S70°29'10"E, 90.80 feet; thence N5°52'10"W,
57.52 feet to the point of beginning of lands to be described; thence continuing
N5°52'10"W, 80.18 feet; thence N84°05'50"E, 247.21 to a meander point 28± feet from
the West edge of Lake Michigan; thence S8°07'23"W along a meander line, 94.55 feet to
a meander point 26± feet from the West edge of Lake Michigan; thence S84°05'50"W,
200.04 feet; thence N70°29'10"W, 26.91 feet to the point of beginning.

Said lands containing 0.548 acres of land, more or less.

That I have made such survey, land division, and plat at the direction of Matthew
Kirchner and Renee S. Kirchner, OWNERS of said lands.

That such map is a correct representation of all the exterior boundaries of the land
surveyed and the land division thereof made.

That I have complied with, Chapter 236.34 of the Wisconsin Statutes and the Village of
Fox Point Municipal Code.


James G. Schneider S-2127

5-13-2022



This instrument was drafted by James G. Schneider

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL SOUTHEAST 1/4 OF
SECTION 16, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

We, Matthew Kirchner and Renee S. Kirchner, OWNERS, do hereby certify: THAT We
have caused the lands described in the foregoing certificate of James G. Schneider,
Surveyor, to be surveyed, divided and mapped.

WITNESS the hand and seal of said OWNERS on this 16 day of

May, 2022

Witness

Witness

Matthew Kirchner

Renee S. Kirchner

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

PERSONALLY came before me on this 16 day of May, 2022
the above named Matthew Kirchner and Renee S. Kirchner to me known to be the
persons who executed the foregoing certificate and acknowledged the same.

Carly

Notary Public

My Commission expires 4/10/23

CONSENT OF MORTGAGEE

JOHNSON BANK, existing under and by virtue of the laws of the State of Wisconsin,
mortgagee of the above-described land does hereby consent to the surveying, dividing
and mapping of the land described on this Certified Survey Map and does hereby
consent to the above certificate of Matthew Kirchner and Renee S. Kirchner, OWNERS.

In witness whereof, the said JOHNSON BANK has caused these presents to be signed
by Matthew & Renee Kirchner's owners at
Wisconsin, this 16th day of May, 2022

IN THE PRESENCE OF:

JOHNSON BANK

Brittany Liebnor

By: Brittany Liebnor

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

PERSONALLY came before me on this 16 day of May, 2022
the above named by Brittany Liebnor, to me known to be the person who
executed the foregoing certificate and acknowledged the same.

Carly

Notary Public

My Commission expires 4/10/23

This instrument was drafted by James G. Schneider
State of Wisconsin of 4 Sheets



CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL SOUTHEAST 1/4 OF
SECTION 16, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

VILLAGE OF FOX POINT PLAN COMMISSION APPROVAL:

This Certified Survey Map is hereby approved by the Plan Commission of the Village of
Fox Point on this _____ day of _____, 2022.

Douglas Frazer, Chair

Date

VILLAGE OF FOX POINT BOARD APPROVAL

This Certified Survey Map, being a division of part of SE. 1/4 of Section 16, Township 8
North, Range 22 East, Village of Fox Point, Milwaukee County, Wisconsin, having been
approved by the Plan Commission being the same, is hereby approved and accepted by
the Village Board of the Village of Fox Point on this _____ day of
_____, 2022.

Douglas Frazer, Village President

Date

Kelly Meyer, Village Clerk

Date

This instrument was drafted by James G. Schneider

Sheet 4 of 4 Sheets



5-13-2022

This is to certify that the attached is true and correct list of bills due for a period from May 1-31, 2022, in the total amount of \$401,797.68. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.

A handwritten signature in black ink, appearing to read 'Scott Botcher', written over a horizontal line.

Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on June 14, 2022.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report
Report dates: 05/01/2022-05/31/2022

Page: 1
May 27, 2022 09:28AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-13100 ACCOUNTS RECEIVABLE - SUNDRY						
1302	ADK DESIGN, INC	051122-01	TABLES	05/18/2022	2,000.00	05/20/2022
Total 10-13100 ACCOUNTS RECEIVABLE - SUNDRY:					2,000.00	
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	JUNE 2022	LIFE INSURANCE	05/10/2022	801.04	05/19/2022
Total 10-21520 GROUP LIFE:					801.04	
10-21521 SUPPLEMENTAL PLANS						
18	SECURIAN FINANCIAL GROUP I	05/01/2022	ACCIDENTAL	05/12/2022	81.08	05/19/2022
1227	AFLAC	189326	APRIL	05/17/2022	601.47	05/20/2022
1227	AFLAC	554351	MAY	05/26/2022	400.98	05/27/2022
1227	AFLAC	79742	MARCH	05/17/2022	400.98	05/20/2022
Total 10-21521 SUPPLEMENTAL PLANS:					1,484.51	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	MAY 2022	POLICE DUES	05/26/2022	450.00	05/27/2022
Total 10-21525 UNION DUES:					450.00	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR0512222	Deferred Comp NORTH SHORE	05/11/2022	1,960.00	05/19/2022
375	NORTH SHORE BANK, FSB	PR0526222	Deferred Comp NORTH SHORE	05/25/2022	1,960.00	05/27/2022
814	GREAT-WEST TRUST COMPAN	PR0512221	Deferred Comp WI DEFER - PRE	05/11/2022	4,606.83	05/19/2022
814	GREAT-WEST TRUST COMPAN	PR0512221	Deferred Comp WI DEFER - RO	05/11/2022	1,036.92	05/19/2022
814	GREAT-WEST TRUST COMPAN	PR0526221	Deferred Comp WI DEFER - PRE	05/25/2022	4,606.83	05/27/2022
814	GREAT-WEST TRUST COMPAN	PR0526221	Deferred Comp WI DEFER - RO	05/25/2022	1,036.92	05/27/2022
101991	VANTAGEPOINT TRANSFER AG	PR0512221	Deferred Comp ICMA-PRETAX	05/11/2022	1,016.43	05/19/2022
101991	VANTAGEPOINT TRANSFER AG	PR0526221	Deferred Comp ICMA-PRETAX	05/25/2022	1,016.43	05/27/2022
Total 10-21530 DEFERRED COMPENSATION:					17,240.36	
10-21540 GARNISHMENT						
797	WI SCTF	05/13/2022	REMIT 217318 CASE PIN 217318	05/12/2022	149.60	05/19/2022
797	WI SCTF	05/27/2022	REMIT 217318 CASE PIN 217318	05/26/2022	149.60	05/27/2022
Total 10-21540 GARNISHMENT:					299.20	
10-44500 ESTATE SALES PERMIT						
444	CREAM CITY ESTATE	1.057454*	8034 N LINKS WAY	05/02/2022	500.00	05/19/2022
Total 10-44500 ESTATE SALES PERMIT:					500.00	
10-44530 PEDDLER'S PERMIT						
727	WI DEPT. OF JUSTICE	GBm3YQIC	MERCHANT	04/29/2022	126.00	05/19/2022
Total 10-44530 PEDDLER'S PERMIT:					126.00	
10-44540 OTHER PERMIT						
5725	RASANSKY, CINDY	1.057392	REFUND BOA	05/02/2022	200.00	05/19/2022
Total 10-44540 OTHER PERMIT:					200.00	
10-46710 PAVILION RENTALS						
1307	HANNAH, KILEIGH	1.057307	REFUND DEPOSIT	05/25/2022	50.00	05/27/2022

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2349	HOARD, JENNIFER	1.057361	PAVILLION DEPOSIT	05/02/2022	50.00	05/19/2022
Total 10-46710 PAVILION RENTALS:					100.00	
10-51100-322 TRAINING						
1301	AELION, ELIZABETH	04/25/2022 CLASS	CLASS	05/18/2022	110.00	05/20/2022
Total 10-51100-322 TRAINING:					110.00	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	APRIL 2022	DRIVER SUR/JAIL FEE	05/10/2022	310.00	05/19/2022
552	WISCONSIN, STATE OF - COUR	APRIL 2022	APRIL	05/10/2022	1,019.29	05/19/2022
Total 10-51200-395 COUNTY COURT FEES:					1,329.29	
10-51300-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	7152	VLG ATTORNEY	05/18/2022	6,660.70	05/20/2022
Total 10-51300-218 VILLAGE ATTORNEY:					6,660.70	
10-51440-310 SUPPLIES/EXPENSES						
325	MILWAUKEE COUNTY ELECT C	MCEC001172	SUPPLIES AND BALLOTS	05/18/2022	665.34	05/20/2022
1766	CONFLUENCE GRAPHICS	75759	ELECTIONS	05/09/2022	818.50	05/19/2022
Total 10-51440-310 SUPPLIES/EXPENSES:					1,483.84	
10-51530-210 CONTRACT SERVICES						
2706	ASSOCIATED APPRAISAL CON	162076	PROFESSION SERV/ INTERNET	05/02/2022	2,789.96	05/19/2022
2706	ASSOCIATED APPRAISAL CON	162578	PROFESSION SERV/ INTERNET	05/26/2022	2,789.96	05/27/2022
5778	OFFICE COPYING EQUIPMENT	AR161414	VLG HALL COPIES	05/02/2022	241.00	05/19/2022
5778	OFFICE COPYING EQUIPMENT	AR163776	VLG HALL COPIES	05/26/2022	189.29	05/27/2022
5778	OFFICE COPYING EQUIPMENT	AR168625	VLG HALL COPIES	05/09/2022	216.14	05/19/2022
Total 10-51530-210 CONTRACT SERVICES:					6,226.35	
10-51600-210 CONTRACT SERVICES						
265	GREATAMERICAN FINANCIAL S	31650322	MONTHLY COPIER	05/26/2022	232.00	05/27/2022
405	PITNEY BOWES INC.	3315693218	QUARTERLY FEES	05/18/2022	480.57	05/20/2022
477	TAYLOR COMPUTER SERVICES	23232	MANAGED SERVICES	05/25/2022	834.60	05/27/2022
789	DO IT NOW CLEANING LLC	450	MONTHLY CLEANING	05/26/2022	1,583.37	05/27/2022
Total 10-51600-210 CONTRACT SERVICES:					3,130.54	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	04/26/2022	0702787382-00002	05/12/2022	513.30	05/19/2022
Total 10-51600-220 GAS-HEAT:					513.30	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	04/26/2022	0702787382-00002	05/12/2022	1,325.57	05/19/2022
Total 10-51600-221 ELECTRIC UTILITIES:					1,325.57	
10-51600-222 TELEPHONE UTILITIES						
2691	CENTURYLINK-BUSINESS SVC.	292418012	87619173	05/18/2022	.47	05/20/2022
5312	AT & T- VILLAGE	04/22/2022	414 351-8900 758 7	05/02/2022	63.50	05/19/2022

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Total 10-51600-222 TELEPHONE UTILITIES:					63.97	
10-51600-234 VILLAGE HALL MAINTENANCE						
892	SPECTRUM	05/07/2022	8348 10 012 0042231 VLG	05/18/2022	10.95	05/20/2022
1235	J.M. BRENNAN, INC.	SALES000140597	BOILER ISSUES	05/09/2022	858.19	05/20/2022
5691	CINTAS CORPORATION	5107921775	HARD SURF DISINFECT	05/16/2022	68.07	05/20/2022
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					937.21	
10-51600-310 SUPPLIES/MISC EXPENSES						
2476	RITEWAY BUSINESS FORMS	22-31386	A/P CHECKS	05/26/2022	728.13	05/27/2022
2476	RITEWAY BUSINESS FORMS	22-31387	CHECKS	05/26/2022	239.52	05/27/2022
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					967.65	
10-51600-311 POSTAGE						
1998	PACK N SHIP	05/03/2022	SHIPPING	05/18/2022	48.88	05/20/2022
Total 10-51600-311 POSTAGE:					48.88	
10-51700-511 GROUP HEALTH - RETIREES						
433	RESNICK, AMY	28	HEALTH INSURANCE REIMBUR	05/01/2022	761.45	05/19/2022
435	RIES, DANIEL	44	HEALTH	05/01/2022	866.09	05/19/2022
446	SCHELLING JUDITH	7	REIMBURSEMENT	05/01/2022	237.80	05/19/2022
548	WOJTANOWSKI, WILLIAM	12	MONTHLY DELTA VISION	05/01/2022	181.52	05/19/2022
638	KRIEFALL, DONALD A	72	HEALTH INSURANCE REIMBUR	05/01/2022	825.89	05/19/2022
Total 10-51700-511 GROUP HEALTH - RETIREES:					2,872.75	
10-52100-180 RECRUITMENT						
229	ORGANIZATION DEVELOPEME	13449	ASSESSMENT	05/09/2022	700.00	05/19/2022
1069	ASCENSION MEDICAL GROUP/	172624	PRE EMPLOY	05/09/2022	566.00	05/19/2022
Total 10-52100-180 RECRUITMENT:					1,266.00	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
5152	JAMES IMAGING SYSTEMS, IN	1191290	POLICE DEPARTMENT	05/19/2022	89.50	05/20/2022
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					89.50	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	04/25/2022	0702787382-00008	05/02/2022	708.46	05/19/2022
Total 10-52100-220 GAS UTILITIES:					708.46	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	04/25/2022	0702787382-00006	05/02/2022	1,645.06	05/19/2022
536	WE-ENERGIES	04/25/2022	0702787382-00015	05/02/2022	35.45	05/19/2022
Total 10-52100-221 ELECTRIC UTILITIES:					1,680.51	
10-52100-222 TELEPHONE UTILITIES						
892	SPECTRUM	05/03/2022	8348 10 012 0041845 POLICE	05/18/2022	21.89	05/20/2022
2136	VERIZON WIRELESS	9905740694	786223225-00001 POLICE	05/17/2022	289.94	05/20/2022
2691	CENTURYLINK-BUSINESS SVC.	292418012	87619173	05/18/2022	.46	05/20/2022
2973	TIME WARNER CABLE	70433001050122	070433001	05/09/2022	913.45	05/19/2022
5312	AT & T- VILLAGE	04/22/2022	414 351-8900 758 7	05/02/2022	39.69	05/19/2022

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Total 10-52100-222 TELEPHONE UTILITIES:					1,265.43	
10-52100-232 VEHICLE MAINTENANCE						
503	VILLAGE HARDWARE - DPS	218533	WINDSHIELD WASH	05/24/2022	17.96	05/27/2022
4777	BATTERIES PLUS -	51772769	12VOLT	05/24/2022	164.76	05/27/2022
Total 10-52100-232 VEHICLE MAINTENANCE:					182.72	
10-52100-233 EQUIPMENT MAINTENANCE						
503	VILLAGE HARDWARE - DPS	217961	MISC	05/09/2022	10.78	05/20/2022
503	VILLAGE HARDWARE - DPS	218107	MISC	05/09/2022	16.18	05/20/2022
671	AIRGAS	9124849989	OXYGEN POLICE DEPT	04/29/2022	104.77	05/19/2022
854	AMERICAN SIGNAL CORP	11331	REPAIR	05/17/2022	140.00	05/20/2022
5747	PROFESSIONAL ID CARDS, INC	17661	ID CARD	05/24/2022	11.50	05/27/2022
5839	LEXISNEXIS	1246411-20220430	MONTHLY FEE	05/09/2022	30.50	05/20/2022
Total 10-52100-233 EQUIPMENT MAINTENANCE:					313.73	
10-52100-234 BUILDING MAINTENANCE						
1751	ACTION HEATING COOLING & P	116031	REPAIR	04/29/2022	950.59	05/19/2022
Total 10-52100-234 BUILDING MAINTENANCE:					950.59	
10-52100-310 SUPPLIES/EXPENSES						
5152	JAMES IMAGING SYSTEMS, IN	1190388	WASTE BOTTLES	05/17/2022	30.00	05/20/2022
Total 10-52100-310 SUPPLIES/EXPENSES:					30.00	
10-52100-322 TRAINING						
831	THE POINTE HOTEL & SUITES	165368	FREEDY	05/19/2022	238.00	05/20/2022
1163	FBINNA-WISCONSIN CHAPTER	FBINAA2022	TRAINING	05/19/2022	110.00	05/20/2022
Total 10-52100-322 TRAINING:					348.00	
10-52100-330 CLOTHING ALLOWANCE						
473	STREICHER'S	1565821	NIEUWENHUIS	05/09/2022	163.59	05/20/2022
473	STREICHER'S	1567318	WICHMAN	05/19/2022	875.00	05/20/2022
473	STREICHER'S	1567320	HUBER	05/19/2022	775.00	05/20/2022
473	STREICHER'S	1568255	DUBNICKA	05/17/2022	29.99	05/20/2022
909	THE UNIFORM SHOPPE OF GR	320752	DUBNICKA	04/29/2022	69.95	05/19/2022
1294	Galls, LLC,-	021082744	FREEDY	05/24/2022	156.00	05/27/2022
Total 10-52100-330 CLOTHING ALLOWANCE:					2,069.53	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC.	2904450	10586-10586 POLICE DEPARTM	05/24/2022	118.06	05/27/2022
Total 10-52100-334 JANITORIAL SUPPLIES:					118.06	
10-52100-335 SCHOOL EXPENSES						
71	FOX VALLEY TECHNICAL (FVTC	70003-2022	SEMINAR	05/17/2022	235.00	05/20/2022
170	STONE HARBOR RESORT	RSHY9Y4PEPG	LODGING-BASTRESS	05/19/2022	178.00	05/20/2022
511	WAUKESHA COUNT TECH. COL	0768551	INSERVICE	04/29/2022	69.90	05/19/2022
1187	WI DARE OFFICERS CONFERE	2022CB	WI DARE CONFERENCE	05/09/2022	200.00	05/19/2022
1539	HYATT ON MAIN	587717001	LODGING	05/24/2022	192.00	05/27/2022

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Total 10-52100-335 SCHOOL EXPENSES:					874.90	
10-52100-351 DARE FUND PURCHASES						
5784	CREATIVE PRODUCT SOURCIN	146013	DARE T SHIRTS	05/24/2022	204.99	05/27/2022
Total 10-52100-351 DARE FUND PURCHASES:					204.99	
10-53100-212 ADMINISTRATIVE ASSISTANT						
902	FROEDTERT HEALTH/WORFOR	00011241-00	DRUG SCREEN	04/30/2022	45.00	05/20/2022
Total 10-53100-212 ADMINISTRATIVE ASSISTANT:					45.00	
10-53100-233 GIS MAINTENANCE						
4	WEST ALLIS BLUE	161995	CALIBRATE SCANNER	03/17/2022	162.50	05/20/2022
Total 10-53100-233 GIS MAINTENANCE:					162.50	
10-53200-400 MATERIALS						
1800	MENARD'S - GERMANTOWN	23548	MAIL BOX PARTS	05/04/2022	284.17	05/20/2022
Total 10-53200-400 MATERIALS:					284.17	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	05/09/2022	0702787382-00001	05/12/2022	200.72	05/19/2022
536	WE-ENERGIES	05/09/2022	0702787382-00013	05/12/2022	18.39	05/19/2022
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					219.11	
10-53300-405 STREET MATERIALS						
458	SHERWIN INDUSTRIES, INC.	SC048524	FIBER BULK	05/10/2022	1,117.48	05/20/2022
Total 10-53300-405 STREET MATERIALS:					1,117.48	
10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS						
4529	NEU'S BUILDING CENTER, INC.	4405454	PARTS	05/05/2022	319.98	05/20/2022
Total 10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS:					319.98	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	05/09/2022	0702787382-00016	05/12/2022	16.80	05/19/2022
536	WE-ENERGIES	05/09/2022	0702787382-00005	05/12/2022	16.80	05/19/2022
536	WE-ENERGIES	05/12/2022	0702787382-00003	05/18/2022	18.69	05/20/2022
Total 10-53400-221 BUS STOP-ELECTRIC:					52.29	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000712-1996-8	MSW	05/10/2022	7,062.77	05/19/2022
Total 10-53630-370 LANDFILL FEES:					7,062.77	
10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	0064335-2286-6	YARDWASTE	05/10/2022	895.10	05/19/2022
1298	WASTE MANAGEMENT OF WI-M	0064452-2286-9	YARDWASTE	05/25/2022	901.14	05/27/2022
Total 10-53642-400 MATERIALS:					1,796.24	

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10-53700-300 MISCELLANEOUS EXPENSE						
1074	MATHESON TRI-GAS, INC	51957292	ACETYLENE	05/09/2022	33.00	05/20/2022
2241	ITU ABSORB TECH, INC	7903646	SHOP	05/09/2022	11.90	05/20/2022
2241	ITU ABSORB TECH, INC	7907799	SHOP	05/09/2022	11.90	05/20/2022
2241	ITU ABSORB TECH, INC	7911788	SHOP	05/16/2022	11.90	05/20/2022
2241	ITU ABSORB TECH, INC	7915994	SHOP	05/23/2022	11.90	05/27/2022
3292	OSI ENVIROMENTAL INC.	1057642	FILTERS	05/09/2022	45.00	05/20/2022
3292	OSI ENVIROMENTAL INC.	7020390	SOLVANT	05/09/2022	85.50	05/20/2022

Total 10-53700-300 MISCELLANEOUS EXPENSE:

211.10

10-53700-341 REPAIR PARTS

43	AUTO PARTS & SERVICE	865328	MISC	05/23/2022	39.48	05/27/2022
368	MID-STATE EQUIPMENT	H89709	PARTS	05/09/2022	858.80	05/20/2022
368	MID-STATE EQUIPMENT	H91233	PARTS	05/23/2022	6.34	05/27/2022
502	VILLAGE HARDWARE - VH	217995/1	SMALL TOOLS	05/09/2022	97.16	05/20/2022
547	ROLAND MACHINERY	40107742	LUBE SPIN	05/09/2022	55.23	05/20/2022
547	ROLAND MACHINERY	40107936	LUBE SPIN	05/09/2022	38.08	05/20/2022
547	ROLAND MACHINERY	40108136	LUBE SPIN	05/09/2022	40.54	05/20/2022
776	GRAINGER, INC.	9298477010	SEAT	05/16/2022	27.34	05/20/2022
904	CKC GRAPHICS & SIGNS	5337	LETTERING	05/09/2022	150.00	05/20/2022
931	RAYS TOWING INC	132168	HEAVY DUTY TOWING	05/16/2022	472.50	05/20/2022
1042	EJ EQUIPMENT INC	P06842	DASH FAN	05/23/2022	185.60	05/27/2022
1099	HYDROTEX	477081	ACCULUBE	05/16/2022	315.95	05/20/2022
1629	CASPER'S TRUCK EQUIPMENT	0053251-IN	PARTS	05/23/2022	59.85	05/27/2022
1800	MENARD'S - GERMANTOWN	23607	MISC GENERAL	05/09/2022	6.54	05/20/2022
2000	DAVES WELDING	62423	PIPE	05/23/2022	283.20	05/27/2022
2987	TEREX	7217322	ANNUAL	05/09/2022	3,603.95	05/20/2022
4554	TERMINAL SUPPLY CO.	16374	MISC SHOP	05/09/2022	176.23	05/20/2022
102169	TRUCK COUNTRY OF WISCON	R207020467:01	DIAGNOSE	05/09/2022	175.00	05/20/2022
102169	TRUCK COUNTRY OF WISCON	X207048625:01	TANK	05/09/2022	247.76	05/20/2022

Total 10-53700-341 REPAIR PARTS:

6,839.55

10-53700-342 TIRES

615	PERFECT CIRCLE TIRE LLC	91279	ORING/DISMOUNT	05/09/2022	143.99	05/20/2022
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Total 10-53700-342 TIRES:

143.99

10-53700-343 FUEL

43	AUTO PARTS & SERVICE	863599	DEF	05/09/2022	127.92	05/20/2022
43	AUTO PARTS & SERVICE	864871	DEF	05/16/2022	63.96	05/20/2022
1337	HERBST OIL, INC	81432	FUEL	05/23/2022	3,396.56	05/27/2022
1337	HERBST OIL, INC	81433	FUEL	05/23/2022	4,120.00	05/27/2022

Total 10-53700-343 FUEL:

7,708.44

10-53700-344 OIL

43	AUTO PARTS & SERVICE	863599	OIL	05/09/2022	47.28	05/20/2022
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Total 10-53700-344 OIL:

47.28

10-53700-346 MISC DPW SHOP TOOLS

43	AUTO PARTS & SERVICE	863851	HOSE REEL	05/09/2022	1,889.75	05/20/2022
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Total 10-53700-346 MISC DPW SHOP TOOLS:

1,889.75

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10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	04/26/2022	0702787382-00002	05/12/2022	513.30	05/19/2022
Total 10-53800-220 GAS UTILITIES:					513.30	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	04/26/2022	0702787382-00002	05/12/2022	1,325.57	05/19/2022
Total 10-53800-221 ELECTRIC UTILITIES:					1,325.57	
10-53800-222 TELEPHONE UTILITIES						
5312	AT & T- VILLAGE	04/22/2022	414 351-8900 758 7	05/02/2022	55.57	05/19/2022
Total 10-53800-222 TELEPHONE UTILITIES:					55.57	
10-53800-224 CELL PHONES						
2136	VERIZON WIRELESS	9903154792*	787000169-00001	05/02/2022	189.13	05/19/2022
2136	VERIZON WIRELESS	9905484483	787000169-00001	05/01/2022	190.84	05/20/2022
Total 10-53800-224 CELL PHONES:					379.97	
10-53800-300 MISCELLANEOUS EXPENSE						
1215	MONITORING SERVICES LLC	3072	7200 N SANTA MONIC	05/18/2022	306.00	05/20/2022
2241	ITU ABSORB TECH, INC	7903648	DPW	05/09/2022	27.73	05/20/2022
2241	ITU ABSORB TECH, INC	7907801	TOWELS/MATS	05/09/2022	217.52	05/20/2022
2241	ITU ABSORB TECH, INC	7911790	DPW	05/16/2022	27.73	05/20/2022
2241	ITU ABSORB TECH, INC	7915996	DPW	05/23/2022	27.73	05/27/2022
Total 10-53800-300 MISCELLANEOUS EXPENSE:					606.71	
10-53800-333 SAFETY PROGRAM						
3240	FEHR GRAHAM ENGINEERING	107205	SAFETY PROGRAM	05/25/2022	3,200.00	05/27/2022
Total 10-53800-333 SAFETY PROGRAM:					3,200.00	
10-54100-215 CONTRACT - HEALTH						
619	MADACC	JAN-APRIL 2022	DOG/CAT LICENSE	05/02/2022	6.05	05/19/2022
Total 10-54100-215 CONTRACT - HEALTH:					6.05	
10-55200-445 TENNIS COURT MAINTENANCE						
43	AUTO PARTS & SERVICE	865177	CABLE	05/23/2022	39.96	05/27/2022
Total 10-55200-445 TENNIS COURT MAINTENANCE:					39.96	
10-55400-430 LX CLUB MATERIALS						
890	FOX POINT BAYSIDE LX CLUB	3-2-2022	LX CLUB FEES	03/02/2022	200.00	05/20/2022
890	FOX POINT BAYSIDE LX CLUB	4-6-2022	LX CLUB FEES	04/06/2022	200.00	05/20/2022
890	FOX POINT BAYSIDE LX CLUB	5-4-2022	LX CLUB FEES	05/04/2022	200.00	05/20/2022
Total 10-55400-430 LX CLUB MATERIALS:					600.00	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	05/09/2022	0702787382-00011	05/12/2022	326.27	05/19/2022
Total 10-55440-220 GAS UTILITIES:					326.27	

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10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	05/09/2022	0702787382-00010	05/12/2022	128.70	05/19/2022
Total 10-55440-221 ELECTRIC UTILITIES:					128.70	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	94507	FORESTRY REQUESTS	03/25/2022	4,505.00	05/20/2022
5933	WACHTEL TREE SCIENCE & SE	96315	FORESTRY REQUESTS	04/29/2022	5,167.50	05/20/2022
Total 10-56100-125 FORESTRY CONSULTANT:					9,672.50	
21-71000-400 MATERIALS						
141	DIGGERS HOTLINE	220457801	DIGGERS	04/30/2022	145.70	05/20/2022
2260	PORT A JOHN	1341088-IN	MONTHLY FEE	04/28/2022	106.00	05/20/2022
Total 21-71000-400 MATERIALS:					251.70	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	05/09/2022	0702767382-00004	05/12/2022	11.24	05/19/2022
Total 21-72000-220 GAS UTILITIES:					11.24	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	05/09/2022	0702767382-00004	05/12/2022	194.66	05/19/2022
536	WE-ENERGIES	05/09/2022	0702787382-00007	05/12/2022	38.05	05/19/2022
Total 21-72000-221 ELECTRIC UTILITIES:					232.71	
21-73000-226 MMSD CHARGES						
290	MMSD	088-22	FEB THRU APRIL	05/17/2022	108,796.04	05/20/2022
Total 21-73000-226 MMSD CHARGES:					108,796.04	
21-73000-310 SUPPLIES/EXPENSES						
415	POSTMASTER	MAY 2022	FEB-MAY WATERBILLS	05/25/2022	384.22	05/27/2022
Total 21-73000-310 SUPPLIES/EXPENSES:					384.22	
21-73000-400 MATERIALS						
60	L-R METER TESTING & REPAIR	4826	LABOR REPORTS	04/07/2022	460.22	05/27/2022
2136	VERIZON WIRELESS	9903154792*	787000169-00001	05/02/2022	37.50	05/19/2022
2136	VERIZON WIRELESS	9905484483	787000169-00001	05/01/2022	37.50	05/20/2022
Total 21-73000-400 MATERIALS:					535.22	
21-91000-871 TELEVISIONING						
1259	GREAT LAKES TV SEAL, INC	21433	STORM SEWER INSPECT	04/29/2022	642.12	05/20/2022
Total 21-91000-871 TELEVISIONING:					642.12	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF WI-M	6762412-2275-8	MONTHLY CONTRACT	05/10/2022	22,676.16	05/19/2022
Total 22-53650-210 CONTRACT SERVICES:					22,676.16	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	05/09/2022	0702787382-00012	05/12/2022	10.23	05/19/2022

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Total 23-55420-220 GAS UTILITIES:					10.23	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	05/09/2022	0702787382-00012	05/12/2022	17.33	05/19/2022
Total 23-55420-221 ELECTRIC UTILITIES:					17.33	
23-55420-310 SUPPLIES/EXPENSES						
3241	PPC COMMUNICATIONS	23562	ANNUAL SOFTWARE FEE	05/10/2022	720.00	05/19/2022
Total 23-55420-310 SUPPLIES/EXPENSES:					720.00	
23-55420-400 MATERIALS						
43	AUTO PARTS & SERVICE	865177	CABLE	05/23/2022	39.96	05/27/2022
502	VILLAGE HARDWARE - VH	218141/1	POOL SUPPLIES	05/12/2022	12.09	05/20/2022
502	VILLAGE HARDWARE - VH	218380/1	POOL SUPPLIES	05/17/2022	21.57	05/20/2022
1007	HORIZON COMMERICAL POOL	2200425008-CS	POOL CHEMICALS	05/17/2022	831.34	05/20/2022
1007	HORIZON COMMERICAL POOL	220425007-CS	POOL CHEMICALS	05/02/2022	239.36	05/19/2022
1800	MENARD'S - GERMANTOWN	23916	POOL	05/10/2022	83.70	05/20/2022
1800	MENARD'S - GERMANTOWN	24444	POOL	05/23/2022	35.82	05/27/2022
5684	NORTH SHORE ENVIRONMENT	138 MWIN-7V5S4Q	HEALTH DEPT POOL FEES	05/10/2022	261.00	05/19/2022
5684	NORTH SHORE ENVIRONMENT	138 SYOG-7QRUX	HEALTH DEPT POOL FEES	05/10/2022	261.00	05/19/2022
Total 23-55420-400 MATERIALS:					1,785.84	
23-91300-850 MISC POOL REPAIRS						
752	EMC2 MECHANICAL SOLUTION	287E	POOL	05/16/2022	1,070.00	05/20/2022
752	EMC2 MECHANICAL SOLUTION	288E(R)	POOL	05/25/2022	520.00	05/27/2022
Total 23-91300-850 MISC POOL REPAIRS:					1,590.00	
24-44440 BUILDING PLANS-FILING FEE						
1308	PALLADIUM PATIOS & LANDSC	1.057490	REFUND PERMIT	05/25/2022	105.00	05/27/2022
Total 24-44440 BUILDING PLANS-FILING FEE:					105.00	
24-52400-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	7152	VLG ATTORNEY	05/18/2022	433.00	05/20/2022
2647	KWK ELECTRIC INC	20463	INSPECTION	04/27/2022	160.00	05/19/2022
2647	KWK ELECTRIC INC	20723	INSPECTION	05/24/2022	40.00	05/27/2022
Total 24-52400-210 CONTRACT SERVICES:					633.00	
24-52400-224 CELL PHONES						
2136	VERIZON WIRELESS	9903154792*	787000169-00001	05/02/2022	35.00	05/19/2022
2136	VERIZON WIRELESS	9905484483	787000169-00001	05/01/2022	35.00	05/20/2022
Total 24-52400-224 CELL PHONES:					70.00	
24-52400-310 SUPPLIES/EXPENSES						
1766	CONFLUENCE GRAPHICS	76014	PERMITS	05/05/2022	85.70	05/19/2022
Total 24-52400-310 SUPPLIES/EXPENSES:					85.70	
25-52400-397 PUBLIC EDUCATION PROGRAM						
256	KAPUR & ASSOCIATES, INC.	112817	GENERAL PROF	04/28/2022	1,728.00	05/20/2022

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Total 25-52400-397 PUBLIC EDUCATION PROGRAM:					1,728.00	
25-52400-410 PERMIT EXPENSES						
102164	WI DNR	241034430-2022-1	ENVIROMENTAL FEE	05/25/2022	1,000.00	05/27/2022
Total 25-52400-410 PERMIT EXPENSES:					1,000.00	
25-53410-400 MATERIALS						
141	DIGGERS HOTLINE	220457801	DIGGERS	04/30/2022	145.70	05/20/2022
Total 25-53410-400 MATERIALS:					145.70	
25-53420-483 LANDSCAPING						
4888	CARLIN SALES	3022221	PAINT	05/23/2022	265.86	05/27/2022
Total 25-53420-483 LANDSCAPING:					265.86	
25-53800-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	7152	VLG ATTORNEY	05/18/2022	961.30	05/20/2022
2136	VERIZON WIRELESS	9903154792*	787000169-00001	05/02/2022	30.00	05/19/2022
2136	VERIZON WIRELESS	9905484483	787000169-00001	05/01/2022	30.00	05/20/2022
Total 25-53800-210 CONTRACT SERVICES:					1,021.30	
25-55410-310 SUPPLIES/EXPENSES						
415	POSTMASTER	MAY 2022	FEB-MAY WATERBILLS	05/25/2022	384.22	05/27/2022
Total 25-55410-310 SUPPLIES/EXPENSES:					384.22	
25-91500-833 STORM SEWER SYSTEM IMPROVE.						
256	KAPUR & ASSOCIATES, INC.	112870	DRAINAGE STUDY	04/29/2022	3,670.00	05/20/2022
Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:					3,670.00	
40-91500-801 STREET RESURFACING						
535	MUNICIPAL LAW & LITIGATION	7152	VLG ATTORNEY	05/18/2022	35.00	05/20/2022
805	STARK PAVEMENT CORPORATI	200357.01	ROAD RECONSTRUCTION	05/20/2022	6,665.83	05/27/2022
983	MSA PROFESSIONAL SVCS, IN	R17951003.3-10	SHORELINE REPAIRS	05/11/2022	6,500.00	05/20/2022
1073	WI DEPT. OF TRANSPORTATIO	395-0000259098	DESIGN	05/02/2022	1,186.13	05/20/2022
2016	BAXTER & WOODMAN INC.	0233769	ROAD AND UTILITY	04/22/2022	4,258.92	05/20/2022
Total 40-91500-801 STREET RESURFACING:					18,645.88	
40-91500-825 PROJECT MANAGEMENT						
2016	BAXTER & WOODMAN INC.	0233770	RETAINING WALL AND SITE	04/22/2022	306.25	05/20/2022
Total 40-91500-825 PROJECT MANAGEMENT:					306.25	
40-91600-800 STORMWATER ROAD PROJECT						
2016	BAXTER & WOODMAN INC.	0233769	ROAD AND UTILITY	04/22/2022	4,258.92	05/20/2022
Total 40-91600-800 STORMWATER ROAD PROJECT:					4,258.92	
40-91600-824 TREE PLANTING						
514	TILLMANN WHOLESALE GROW	283930	TREES	04/27/2022	2,321.50	05/19/2022
515	TIMBERLINE TREES LLC	4.18.22	TREES	04/18/2022	1,936.00	05/19/2022
617	JOHNSON'S NURSERY	MO 6932 1	SPRING EAB REPLACEMENT	04/21/2022	5,419.00	05/19/2022

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618	WAYSIDE NURSERIES, INC.	172344	TREES	04/19/2022	4,596.00	05/19/2022
2477	LEAVES INSPIRED TREE NURS	755	TREES	04/19/2022	1,652.00	05/19/2022
Total 40-91600-824 TREE PLANTING:					15,924.50	
40-91600-833 TREE REPLACEMENT						
280	LIESENER SOILS INC.	0201589	SOIL TREE PLANTING	05/04/2022	1,560.00	05/20/2022
514	TILLMANN WHOLESALE GROW	283930	TREES	04/27/2022	1,870.00	05/19/2022
515	TIMBERLINE TREES LLC	4.18.22	SPRING TREES	04/18/2022	950.00	05/19/2022
617	JOHNSON'S NURSERY	MO 6932 1	SPRING TREES	04/21/2022	2,850.00	05/19/2022
617	JOHNSON'S NURSERY	MO 6932-2	SPRING TREES	05/19/2022	450.00	05/20/2022
618	WAYSIDE NURSERIES, INC.	172344	SPRING TREES	04/19/2022	1,970.00	05/19/2022
2477	LEAVES INSPIRED TREE NURS	755	SPRING TREES	04/19/2022	222.00	05/19/2022
4888	CARLIN SALES	3022221	PAINT	05/23/2022	265.86	05/27/2022
5933	WACHTEL TREE SCIENCE & SE	94506	EAB	03/25/2022	795.00	05/20/2022
5933	WACHTEL TREE SCIENCE & SE	96314	EAB	04/29/2022	4,167.50	05/20/2022
Total 40-91600-833 TREE REPLACEMENT:					15,100.36	
40-91600-849 BEACH DRIVE-SHORELINE EROSION						
983	MSA PROFESSIONAL SVCS, IN	R17951003.3-10	SHORELINE REPAIRS	05/11/2022	14,841.72	05/20/2022
1259	GREAT LAKES TV SEAL, INC	21432	TELEWISE	04/29/2022	687.42	05/20/2022
Total 40-91600-849 BEACH DRIVE-SHORELINE EROSION:					15,529.14	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMMI	73	MONTHLY	05/01/2022	23,613.93	05/19/2022
Total 50-81000-601 SOURCE OF WATER SUPPLY:					23,613.93	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	870	MONTHLY MANAGEMENT FEE	05/26/2022	6,100.00	05/27/2022
2839	CITY WATER LLC	880	MONTHLY MANAGEMENT FEE	05/18/2022	6,100.00	05/20/2022
Total 50-81000-640 OPERATIONS LABOR WATER MAINS:					12,200.00	
50-81000-641 OPERATIONS SUPPLY AND EXPENSE						
477	TAYLOR COMPUTER SERVICES	23232	WATER DEPT	05/25/2022	250.00	05/27/2022
502	VILLAGE HARDWARE - VH	218020/1	WATER DEPT	05/05/2022	23.19	05/20/2022
Total 50-81000-641 OPERATIONS SUPPLY AND EXPENSE:					273.19	
50-81000-651 MAINTENANCE OF MAINS						
474	CORE & MAIN LP	Q718650	BOX RISER	04/20/2022	305.30	05/19/2022
474	CORE & MAIN LP	Q892493	PARTS	05/19/2022	436.56	05/27/2022
2241	ITU ABSORB TECH, INC	7903647	WATER DEPT	05/09/2022	8.60	05/20/2022
2241	ITU ABSORB TECH, INC	7907800	WATER	05/09/2022	46.53	05/20/2022
2241	ITU ABSORB TECH, INC	7911789	WATER DEPT	05/16/2022	8.60	05/20/2022
2241	ITU ABSORB TECH, INC	7915995	WATER DEPT	05/23/2022	8.60	05/27/2022
4888	CARLIN SALES	3022221	PAINT	05/23/2022	265.86	05/27/2022
5986	WSO GRADING & EXCAVATING	4155	TRUCKING WATER DEPT	05/25/2022	2,000.00	05/27/2022
Total 50-81000-651 MAINTENANCE OF MAINS:					3,080.05	
50-81000-653 MAINTENANCE OF METERS						
60	L-R METER TESTING & REPAIR	4826	LABOR REPORTS	04/07/2022	460.23	05/27/2022
3252	MIDWEST METER INC.	0140742-IN	PARTS	02/23/2022	156.00	05/20/2022

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Total 50-81000-653 MAINTENANCE OF METERS:					616.23	
50-81000-654 MAINTENANCE OF HYDRANTS						
959	ETNA SUPPLY	S104533111.001	CENTURION 250	04/28/2022	3,835.01	05/20/2022
959	ETNA SUPPLY	S104550933.001	HPMEXT	05/10/2022	1,515.00	05/20/2022
Total 50-81000-654 MAINTENANCE OF HYDRANTS:					5,350.01	
50-81000-655 MAINTENANCE OF OTHER PLANT						
1980	CRANE ENGINEERING	415293-00	VALVE	12/30/2021	4,718.00	05/19/2022
Total 50-81000-655 MAINTENANCE OF OTHER PLANT:					4,718.00	
50-81000-800 CAPITAL OUTLAY						
535	MUNICIPAL LAW & LITIGATION	7152	VLG ATTORNEY	05/18/2022	901.50	05/20/2022
983	MSA PROFESSIONAL SVCS, IN	R17951003.3-10	SHORELINE REPAIRS	05/11/2022	10,960.00	05/20/2022
2016	BAXTER & WOODMAN INC.	0233769	ROAD AND UTILITY	04/22/2022	4,258.91	05/20/2022
Total 50-81000-800 CAPITAL OUTLAY:					16,120.41	
50-81000-844 NSWC CAPITAL PROJECTS						
378	NORTH SHORE WATER COMMI	01/12/2022 IT	IT IMPROVEMENTS	05/17/2022	612.14	05/20/2022
378	NORTH SHORE WATER COMMI	01/12/22 FILTER	FILTER UPGRADE	05/18/2022	483.34	05/20/2022
378	NORTH SHORE WATER COMMI	01/12/22 VIDEO	VIDEO SURVEILLANCE	05/18/2022	199.48	05/20/2022
378	NORTH SHORE WATER COMMI	05/18/22-FILTER	FILTER UPGRADE	05/25/2022	7,161.16	05/27/2022
Total 50-81000-844 NSWC CAPITAL PROJECTS:					8,456.12	
50-81000-903 SUPPLIES AND EXPENSE						
50	BADGER METER, INC.	80098075	HOSTING SERV UNIT	04/30/2022	148.38	05/20/2022
Total 50-81000-903 SUPPLIES AND EXPENSE:					148.38	
50-81000-921 OFFICE SUPPLIES AND EXPENSE						
141	DIGGERS HOTLINE	220457801	DIGGERS	04/30/2022	145.70	05/20/2022
415	POSTMASTER	MAY 2022	FEB-MAY WATERBILLS	05/25/2022	384.23	05/27/2022
2136	VERIZON WIRELESS	9903154792*	787000169-00001	05/02/2022	37.50	05/19/2022
2136	VERIZON WIRELESS	9905484483	787000169-00001	05/01/2022	37.50	05/20/2022
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					604.93	
50-81000-930 MISC GENERAL EXPENSE						
2385	WISCONSIN RURAL WATER AS	W2138	MEMBERSHIP RENEWAL	05/01/2022	45.00	05/19/2022
Total 50-81000-930 MISC GENERAL EXPENSE:					45.00	
70-12100 TAXES RECEIVABLES						
42	GOODMAN, STEVEN B	28432	OVERPAYMENT TAXES	05/10/2022	169.04	05/20/2022
1168	HERNANDEZ, HECTOR	28387	OVERPAYMENT OF TAXE	05/02/2022	722.43	05/19/2022
1305	STEGGEMAN, MICHAEL	28402	OVERPAYMENT 7624 SENECA	04/29/2022	5,424.94	05/20/2022
1312	ALL AROUND SPORTS FITNESS	28538	OVERPAYMENT	05/26/2022	.55	05/27/2022
Total 70-12100 TAXES RECEIVABLES:					6,316.96	
Grand Totals:					401,797.68	

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Date Approved: _____

Village Manager: _____

Village Board: _____



2021 Financial Highlights Presented to the Village of Fox Point

Presented by:
Wendi M. Unger, CPA, Partner

Audit Results

- **Audit Objective**
 - The objective of our audit was to express our opinion on the financial statements of the Village of Fox Point as December 31, 2021.
- **Our Opinion**
 - An unmodified audit opinion has been issued on the financial statements for the fiscal year ending December 31, 2021.
 - The financial statements are fairly presented in accordance with generally accepted accounting principles.
 - All appropriate disclosures have been properly reflected in the financial statements.
- **Management's Discussion and Analysis**

Summary Financial Information

Results of Operations

	General Fund	Capital Projects Fund	Debt Service Fund	Nonmajor Funds
Revenues and other sources	\$ 7,124,334	\$ 2,876,704	\$ 2,187,706	\$ 666,614
Expenditures and other uses	<u>6,930,426</u>	<u>3,131,664</u>	<u>1,997,217</u>	<u>633,766</u>
Excess (deficiency)	193,908	(254,960)	190,489	32,848
Fund balance				
Beginning of year	<u>3,621,524</u>	<u>1,173,747</u>	<u>281,372</u>	<u>86,769</u>
End of year	<u>\$ 3,815,432</u>	<u>\$ 918,787</u>	<u>\$ 471,861</u>	<u>\$ 119,617</u>
Fund Balance consist of:				
Nonspendable	\$ 79,607	\$ -	\$ -	\$ -
Restricted	-	918,787	471,861	-
Committed	-	-	-	137,593
Unassigned (deficit)	<u>3,735,825</u>	<u>-</u>	<u>-</u>	<u>(17,976)</u>
Total	<u>\$ 3,815,432</u>	<u>\$ 918,787</u>	<u>\$ 471,861</u>	<u>\$ 119,617</u>

Summary Financial Information (cont.)

Results of Operations

	Water Utility	Sewer Utility	Storm Water
Revenues, transfers & capital contributions	\$ 1,743,042	\$ 1,286,246	\$ 1,879,368
Expenses & transfers	<u>1,405,555</u>	<u>1,021,666</u>	<u>650,585</u>
Change in net position	337,487	264,580	1,228,783
Net Position			
Beginning of year	<u>9,668,991</u>	<u>6,364,829</u>	<u>3,442,281</u>
End of year	<u>\$ 10,006,478</u>	<u>\$ 6,629,409</u>	<u>\$ 4,671,064</u>

Other Information

- **Total long-term obligations outstanding at December 31, 2021**
 - \$14,720,030 of governmental activities debt
 - \$2,646,240 of business-type activities debt
- **Debt capacity**
 - Ability to borrow up to 5% of equalized value (\$63,429,985), total general obligation debt outstanding at December 31, 2021 was \$14,715,000.

Required Communication

- **Communication to those charged with governance and management**
 - Material weakness identified
 - Other comments and recommendations
 - Informational points
 - Two way communication regarding your audit
 - Required communication to those charged with governance

Conclusion and Questions

It is a pleasure to serve you. While we work with the Village's management and staff in reviewing the financial data and preparing the financial statements, our contract is with the Board and our responsibility is to report to the Board. Accordingly, if any Board member has any questions or comments concerning our audit, the financial statements, any of the reports presented, or anything else covered, please contact me at 414.777.5423 or wendi.unger@bakertilly.com.

Village of Fox Point

Financial Statements and
Supplementary Information

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Independent Auditors' Report

To the Village Board of
Village of Fox Point

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Fox Point (the Village), as of and for the year ended December 31, 2021 and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Fox Point, Wisconsin, as of December 31, 2021 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Village and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the basic financial statements as a whole.



Milwaukee, Wisconsin
June 7, 2022

Village of Fox Point

Management's Discussion and Analysis
December 31, 2021
(unaudited)

The Village of Fox Point (Village) offers the readers of the Village's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended December 31, 2021. The discussion and analysis presents the highlights of financial activities and financial position for the Village. Since the analysis focuses on significant financial issues, major financial activities and resulting changes in financial position, budget changes and variances from the budget and specific issues related to funds and the economic factors currently affecting the Village, please read it in conjunction with the Village's financial statements following this section.

Financial Highlights

- The assets and deferred outflows of resources of the Village exceeded its liabilities and deferred inflows of resources at the close of the fiscal year ended December 31, 2021 by \$32,400,991. Of this amount, the governmental activities net position totaled \$11,094,040, while the business-type activities net position totaled \$21,306,951.
- The Village's total net position increased by \$1,796,165, governmental net position decreased by \$34,685 and the business-type net position increased by \$1,830,850.
- As of December 31, 2021, the Village's governmental funds reported combined ending fund balances of \$5,325,697, an increase of \$162,285 in comparison with the prior fiscal year. Approximately 72 percent of this total amount, \$3,855,442, is fund balance that is committed and unassigned and therefore available for spending at the government's discretion.
- As of December 31, 2021, the total unassigned fund balance for the General Fund was \$3,735,825 or 54 percent of total General Fund expenditures of \$6,830,572.
- As of December 31, 2021, the Village's proprietary funds reported combined total net position of \$21,306,951, an increase of \$1,830,850 in comparison with the prior fiscal year and a total unrestricted net position of \$2,384,612.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Village's basic financial statements. The Village's basic financial statements comprise three components: (1) Government-wide financial statements, (2) Fund financial statements and (3) Notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Village's finances, in a manner similar to a private-sector business. The government-wide financial statements include a statement of net position and a statement of activities. These statements provide both long-term and short-term information about the Village's overall financial status.

The statement of net position presents information on all of the Village's assets, deferred outflows, deferred inflows and liabilities, with the difference between the two reported as net position. Over time, increase or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.

Village of Fox Point

Management's Discussion and Analysis
December 31, 2021
(unaudited)

The statement of activities presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods such as revenues pertaining to uncollected taxes and earned, but unused, vacation leave.

These government-wide financial statements distinguish governmental activities of the Village that are principally supported by taxes and intergovernmental revenues, such as grants, from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, public works, health and human services, leisure activities and conservation and development. Business-type activities include Water, Sewer and Storm Water Utilities.

The government-wide financial statements are presented on pages 1 – 2 of this report.

Fund Financial Statements

Traditional users of the Village's financial statements will find the fund financial statement presentation to be more familiar. The focus is now on major funds rather than fund types.

The fund financial statements are designed to report information about groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance-related legal requirements.

Within the basic financial statements, fund financial statements focus on the Village's most significant funds rather than the Village as a whole. Major funds are separately reported while all other funds are combined into a single, aggregated presentation. Individual fund data for nonmajor funds is provided in the form of combined statements in a later section of this report.

All of the funds of the Village can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Unlike the government-wide financial statements, however, the governmental funds financial statements focus on near-term inflows and outflows of spendable resources, as well as, on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

A budgetary comparison statement is included for the General Fund, which is a major fund. Data from the nonmajor governmental funds is combined into a single, aggregated presentation. Individual fund data for each of these nonmajor funds is provided in the form of combining statements located within the supplementary information following the notes to the financial statements. These statements and schedules demonstrate compliance with the Village's adopted and final revised budget.

Village of Fox Point

Management's Discussion and Analysis
December 31, 2021
(unaudited)

The basic governmental fund financial statements are presented on pages 3 – 6 of this report.

Proprietary Funds - Proprietary funds are generally used to account for services for which the Village charges customers a fee and are reported in the fund financial statements. There are two kinds of proprietary funds. These are enterprise funds and internal service funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the government-wide statements. The Village uses enterprise funds to account for its water, sewer and stormwater operations, which provide services to customers external to the Village organization. Internal service funds provide services and charge fees to customers within the Village organization. The Village of Fox Point has no internal service funds.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The Water Utility, Sewer Utility and Storm Water Utility Funds are considered to be major funds and are therefore presented separately within the proprietary fund financial statements.

The basic proprietary fund financial statements can be found on pages 7 – 11 of this report.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Village government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Village's own programs. Total assets of the fiduciary funds were \$24,949,175. The basic fiduciary fund financial statement can be found on pages 12 – 13 of this report.

Notes to the Financial Statements - The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 14 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented following the notes to the financial statements. Combining and individual fund statements and schedules can be found on pages 64 – 65 of this report.

Government-wide Financial Analysis

Over time, net position may serve as a useful indicator of a government's financial position. The following table reflects the condensed Statement of Net Position. In the case of the Village of Fox Point, assets exceeded liabilities by \$32,400,991.

Management's Discussion and Analysis
December 31, 2021
(unaudited)

Village of Fox Point's Summary of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Current and other assets	\$ 15,334,566	\$ 13,891,946	\$ 3,070,230	\$ 2,832,909	\$ 18,404,796	\$ 16,724,855
Capital assets	19,683,842	18,990,264	21,276,216	19,274,153	40,960,058	38,264,417
Total assets	35,018,408	32,882,210	24,346,446	22,107,062	59,364,854	54,989,272
Pension/ OPEB deferred outflows	2,773,759	2,145,265	209,865	153,130	2,983,624	2,298,395
Deferred loss on refunding	52,173	69,791	-	53,167	52,173	122,958
Total deferred outflows	2,825,932	2,215,056	209,865	206,297	3,035,797	2,421,353
Total assets and deferred outflows of resources	\$ 37,844,340	\$ 35,097,266	\$ 24,556,311	\$ 22,313,359	\$ 62,400,651	\$ 57,410,625
Long-term liabilities	\$ 12,367,940	\$ 13,456,175	2,165,358	2,366,093	\$ 14,533,298	\$ 15,822,268
Other liabilities	3,534,355	720,419	810,039	277,456	4,344,394	997,875
Total liabilities	15,902,295	14,176,594	2,975,397	2,643,549	18,877,692	16,820,143
Unearned revenues	7,371,050	7,226,116	-	-	7,371,050	7,226,116
Pension/OPEB deferred inflows	3,435,341	2,512,664	273,963	193,709	3,709,304	2,706,373
Deferred gain on refunding	41,614	53,167	-	-	41,614	53,167
Total deferred inflows	10,848,005	9,791,947	273,963	193,709	11,121,968	9,985,656
Net investment in capital assets	9,606,876	10,550,387	18,787,547	17,115,941	27,314,425	27,666,328
Restricted	1,927,413	1,045,373	135,092	63,173	2,062,505	1,108,546
Unrestricted (deficit)	(440,249)	(467,035)	2,384,312	2,296,987	3,024,061	1,829,952
Total net position	11,094,040	11,128,725	21,306,951	19,476,101	32,400,991	30,604,826
Total liabilities, deferred inflows of resources and net position	\$ 37,844,340	\$ 35,097,266	\$ 24,556,311	\$ 22,313,359	\$ 62,400,651	\$ 57,410,625

The largest portion of the Village of Fox Point's net position reflects its net investment in capital assets (e.g., land, buildings, machinery and equipment, infrastructure). The Village of Fox Point uses these capital assets to provide services to citizens and these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Total net position for governmental activities decreased by \$34,685 during the current fiscal year.

Total net position for business-type activities increased by \$1,830,850 during the current fiscal year.

Village of Fox Point

Management's Discussion and Analysis December 31, 2021 (unaudited)

The table below provides a summary of the Village's changes in net position.

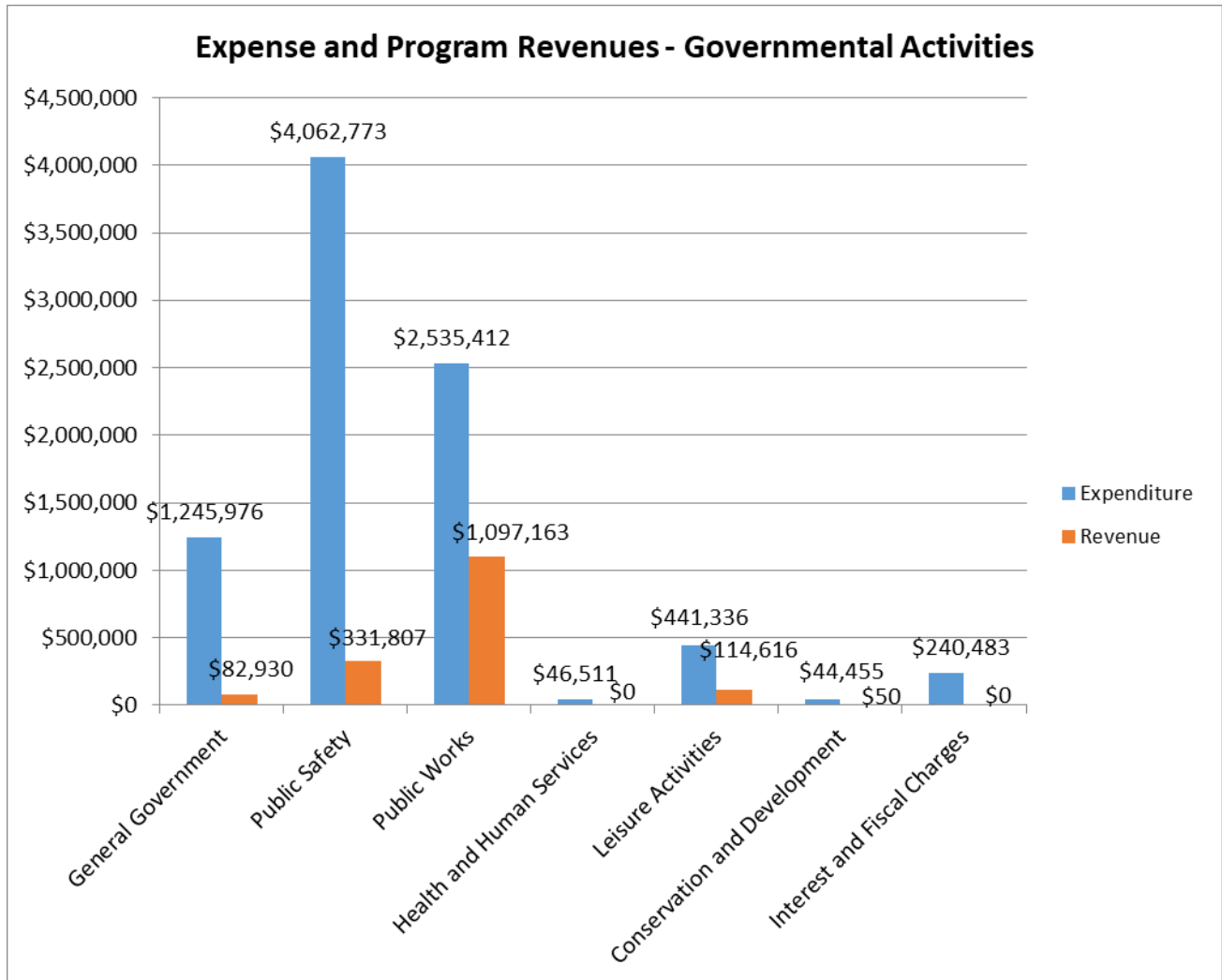
	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Revenues						
Program revenues:						
Charges for services	\$ 760,538	\$ 620,703	\$ 3,531,958	\$ 3,315,340	\$ 4,292,496	\$ 3,936,043
Operating grants and contributions	865,978	645,980	57,700	-	923,678	645,980
Capital grants and contributions	-	-	108,352	713,295	108,352	713,295
General revenues:						
Property and other taxes	7,290,785	7,204,311	-	-	7,290,785	7,204,311
Intergovernmental revenues	293,765	527,259	127,608	5,000	421,373	532,259
Investment income	6,108	45,639	1,823	4,028	7,931	49,667
Other	219,557	277,241	-	-	219,557	277,241
Total revenues	9,436,731	9,321,133	3,827,441	4,037,663	13,264,172	13,358,796
Expenses:						
General government	1,245,976	1,451,849	-	-	1,245,976	1,451,849
Public safety	4,062,773	4,580,666	-	-	4,062,773	4,580,666
Public works	2,535,412	2,792,891	-	-	2,535,412	2,792,891
Health and human services	46,511	48,656	-	-	46,511	48,656
Culture, education and recreation	441,336	401,990	-	-	441,336	401,990
Conservation and development	44,455	45,802	-	-	44,455	45,802
Interest and fiscal charges	240,483	260,358	-	-	240,483	260,358
Water utility	-	-	1,179,648	1,065,022	1,179,648	1,065,022
Sewer utility	-	-	1,020,828	855,421	1,020,828	855,421
Stormwater utility	-	-	650,585	607,472	650,585	607,472
Total expenses	8,616,946	9,582,212	2,851,061	2,527,915	11,468,007	12,110,127
Transfers	(854,470)	230,317	854,470	(230,317)	-	-
Change in net position	(34,685)	(30,762)	1,830,850	1,279,431	1,796,165	1,248,669
Net Position, Beginning	11,128,725	11,159,487	19,476,101	18,196,670	30,604,826	29,356,157
Net Position, Ending	\$ 11,094,040	\$ 11,128,725	\$ 21,306,951	\$ 19,476,101	\$ 32,400,991	\$ 30,604,826

The above condensed summary of the Village's governmental and business-type activities for the period ended December 31, 2021 reflects net position increasing by \$1,796,165. The prior period is also included for comparative purposes.

Management's Discussion and Analysis
December 31, 2021
(unaudited)

Governmental Activities

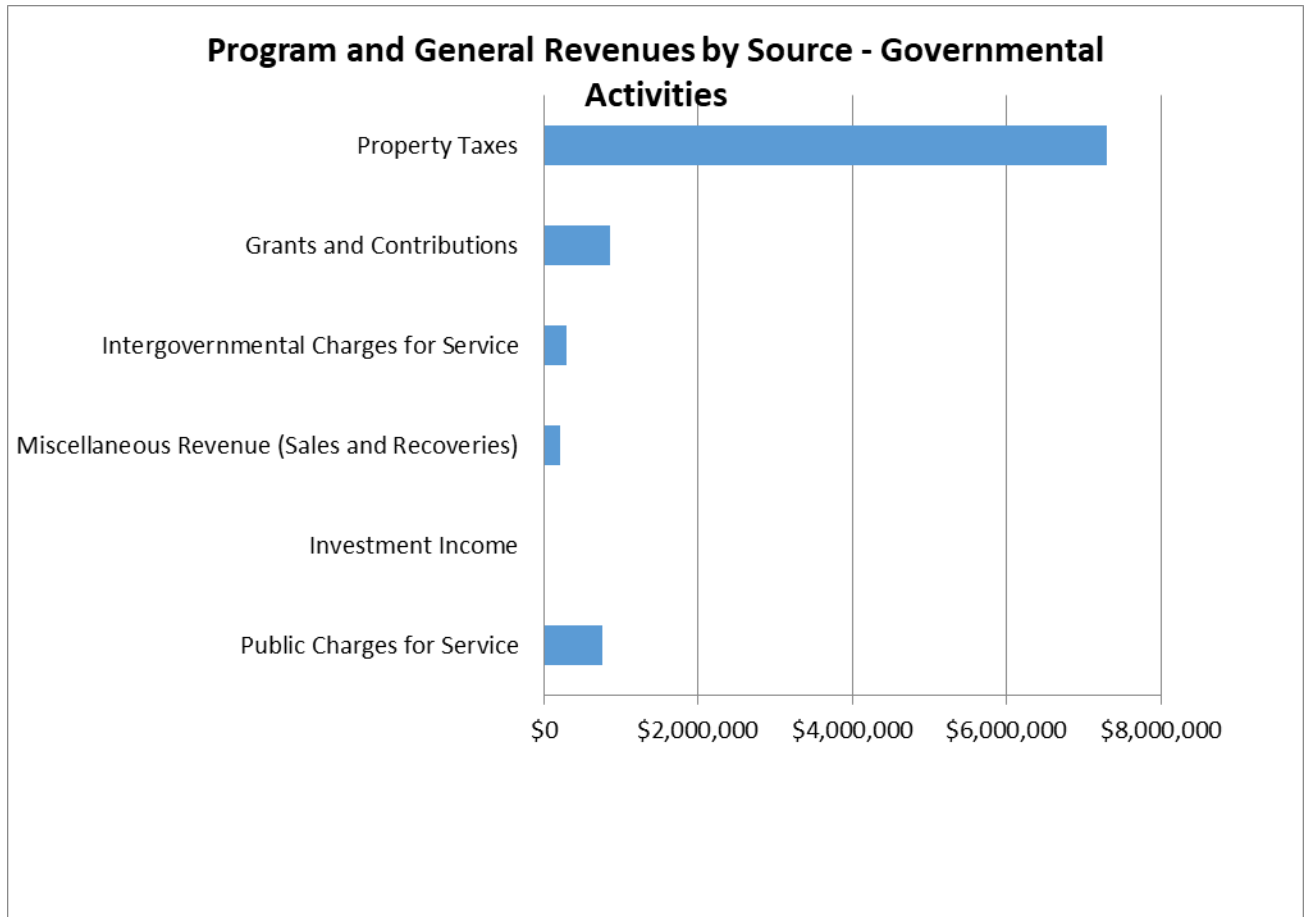
Governmental activities decreased the Village of Fox Point's net position by \$34,685.



This graph shows the total governmental activities cost of \$8,616,946 for this year. Of the total amount, public works accounts for \$2,535,412 of the cost and public safety accounts for \$4,062,773 of the cost. Additional activities expenditures in 2021 include general government at \$1,245,976, leisure activities at \$441,336, conservation and development at \$44,455 and health and human services at \$46,511. Interest and fiscal charges accounted for \$240,483 of total governmental activity expenses.

The graph also shows how much of the governmental activities cost is covered by program revenues. The costs that are not covered by program revenue must be covered by taxes, other general revenue or transfers.

Management's Discussion and Analysis
December 31, 2021
(unaudited)



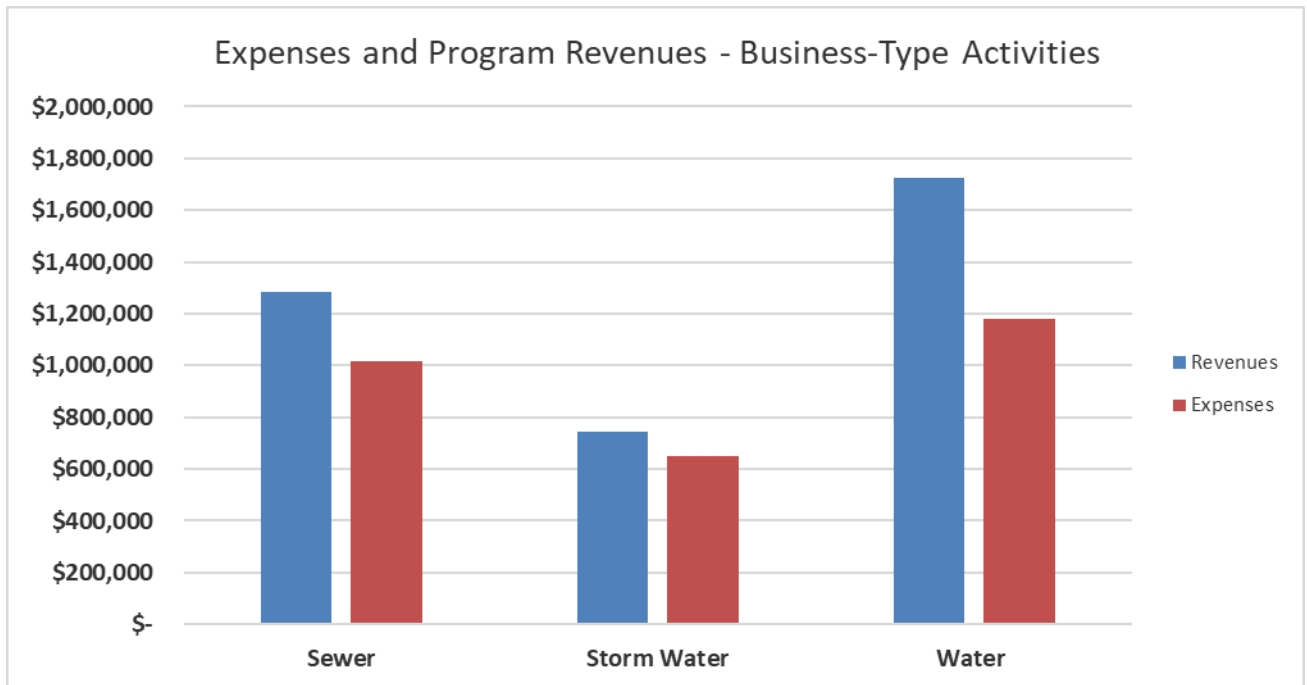
As graphically portrayed above, the Village in 2021 received a significant amount of its revenue – 77 percent - from property taxes. The Village is also reliant on grants and charges for services to support its governmental operations. These revenue sources each provide 9 percent and 8 percent respectively of the governmental activities revenue.

Management's Discussion and Analysis

December 31, 2021

(unaudited)

Proprietary Funds - Proprietary Funds or Business-type activities increased the Village of Fox Point's net position by \$1,830,850.



The above graph shows total business-type activities cost of \$2,851,061 for this year. Water expenses comprised \$1,179,648 or 41 percent of the cost, Sewer expenses accounted for \$1,020,828 or 36 percent and Storm Water expenses consisted of \$650,585 or 23 percent of the cost.

The graph also shows how much of the business-type activities cost is covered by program revenues. Revenue for business-type activities exceeded expenditures by 24 percent. The additional revenue is the result of the Village's continued effort to gradually build additional cash reserves to permit cash-financing of capital projects in the future.

As shown above, in 2021, the Village's business-type activities – water, sewer and stormwater utilities – received the vast majority of its revenue from charges for services. Charges for services totaled \$3,531,958. Interest income, capital grants and contributions and miscellaneous income account for the remaining balance of business-type activities revenue.

Management's Discussion and Analysis
December 31, 2021
(unaudited)

Financial Analysis of the Governmental Funds

Governmental Funds - The focus of the Village of Fox Point's governmental funds is to provide information on short-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of a fiscal year.

As of December 31, 2021, the Village of Fox Point's governmental funds – General Fund, Debt Service, Capital Projects Fund and Nonmajor Governmental Funds - reported a combined ending fund balances of \$5,325,697. Of this amount, \$1,470,255 is restricted or nonspendable to indicate that the funds are not available for spending because it has already been restricted to pay for capital projects (\$918,787), debt (\$471,861) and prepaid health insurance premiums and delinquent personal property taxes (\$79,607). The fund balance also includes \$3,855,442 that is available for spending at the government's discretion (committed and unassigned fund balance). Of this amount, \$137,593 is committed for use in the Nonmajor Governmental Funds and \$3,735,825 remains unassigned in the general fund. There is also an unassigned deficit of \$17,976 in the non-major funds. The unassigned fund balance represents 29.6 percent of the governmental fund expenditures. Total fund balance represents approximately 42 percent of the governmental fund expenditures in comparison.

The General Fund is the chief operating fund of the Village of Fox Point. At the end of the 2021 year, unassigned fund balance of the General Fund was \$3,735,825 while the nonspendable MDA General Fund balance was \$79,607. During the 2021 year, the fund balance of the Village of Fox Point's General Fund increased by \$193,908 due to higher than expected revenues and lower than expected expenditures in a number of areas.

The Capital Projects Fund provides funding for capital projects relating to Village-owned capital assets and capital equipment. The ending fund balance was \$918,787, a decrease of \$254,960 from the 2020 ending fund balance of \$1,173,747.

The remaining funds are comprised of the Village's Special Revenue Funds (Recycling Fund, Pool Fund, Inspection Fund and Community Development Block Grant Fund (CDBG)) and the Debt Service Fund. The Special Revenue Funds account for grants and fees designated for major Village programs – recycling, municipal pool and inspection services. The Debt Service Fund is used to account for general obligation debt that is supported by property tax revenues. At the end of 2021, the fund balance of the nonmajor funds increased by \$32,848. During 2021, the special revenue funds generated \$580,052 in revenue, primarily from intergovernmental sources (\$58,661), charges for services (\$211,232) and fees and interest (\$310,159). Total expenditures were \$618,128, with the majority - \$155,651 – for inspection services, \$273,183 – for recycling operations and \$189,294 – for pool operations.

Proprietary Funds. The Village of Fox Point's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position at the end of the year amounted to \$833,463 for the Water Utility Fund, \$1,133,021 for the Sewer Utility Fund and \$417,825 for the Storm Water Utility Fund. The change in net position was an increase of \$337,487 for the Water Utility Fund, an increase of \$264,580 for the Sewer Utility Fund and an increase of \$1,228,783 for the Storm Water Utility Fund. Other factors concerning the finances of these funds have already been addressed in the discussion of the Village of Fox Point's business-type activities.

Management's Discussion and Analysis
December 31, 2021
(unaudited)

General Fund Budgetary Highlights

The General Fund budget is adopted at the fund level of expenditure. Budget amendments were not made in 2021. The Village's General Fund ended the year with an unfavorable variance in revenues and a favorable variance in expenditures. Revenues were under budget \$154,922 while expenditures were \$56,459 under the final budget.

Capital Asset and Debt Administration

Capital Assets - The Village of Fox Point's investment in capital assets for its governmental and business type activities as of December 31, 2021 amounted to \$40,960,058 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, construction in progress buildings, improvements other than buildings, machinery and equipment and infrastructure such as roads, storm sewers and bridges. The following table provides a summary of the Village's capital assets. Additional information on the Village of Fox Point's capital assets can be found in Note 3 in the notes to the financial statements.

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
Land & land improvments	\$ 7,001,789	\$ 6,884,928	\$ 26,561	\$ 26,561	\$ 7,028,350	\$ 6,911,489
Building and system	5,184,059	5,184,059	1,258,058	1,242,266	6,442,117	6,426,325
Machinery & equipment	5,505,724	5,324,221	402,995	402,995	5,908,719	5,727,216
Infrastructure	10,842,006	10,180,575	30,790,891	28,236,988	41,632,897	38,417,563
Construction in progress	87,946	-	87,336	82,121	175,282	82,121
Subtotal	28,621,524	27,573,783	32,565,841	29,990,931	61,187,365	57,564,714
Less accumulated depreciation	(8,937,682)	(8,583,519)	(11,289,625)	(10,716,778)	(20,227,307)	(19,300,297)
Total	<u>\$ 19,683,842</u>	<u>\$ 18,990,264</u>	<u>\$ 21,276,216</u>	<u>\$ 19,274,153</u>	<u>\$ 40,960,058</u>	<u>\$ 38,264,417</u>

Long-Term Debt - At the end of the 2021 fiscal year, the Village of Fox Point had total bonded debt outstanding of \$14,715,000. This entire amount is backed by the full faith and credit of the Village.

Village of Fox Point's Outstanding Debt

	Governmental Activities		Business-Type Activities		Total	
	2021	2020	2021	2020	2021	2020
General obligation bonds and notes	\$ 12,164,403	\$ 10,966,507	\$ 2,550,597	\$ 2,278,493	\$ 14,715,000	\$ 13,245,000
Total	<u>\$ 12,164,403</u>	<u>\$ 10,966,507</u>	<u>\$ 2,550,597</u>	<u>\$ 2,278,493</u>	<u>\$ 14,715,000</u>	<u>\$ 13,245,000</u>

The Village of Fox Point maintains a bond rating of Aaa from Moody's Investor Service.

Wisconsin state statutes limit the amount of general obligation debt a governmental entity may issue to 5 percent of its equalized valuation. The current debt limitation for the Village of Fox Point is \$63,429,985 of which the Village has used \$14,715,000 or 23.2 percent.

Village of Fox Point

Management's Discussion and Analysis
December 31, 2021
(unaudited)

Additional information on the Village of Fox Point's long-term debt can be found in Note 3 in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

- The Village will continue to monitor tax exempt rates and interest rate sensitivity looking into 2022. If tax exempt bond rates increase to a yet to be determined level, the Village may consider utilizing a richer blend of its unrestricted cash with debt to fund capital projects.

Requests for Information

This financial report is designed to provide a general overview of the Village of Fox Point's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional information should be addressed to the Village's Finance Department, at 7200 N. Santa Monica Blvd., Fox Point, Wisconsin 53217.

Village of Fox Point

Statement of Net Position December 31, 2021

	Governmental Activities	Business-Type Activities	Total
Assets and Deferred Outflows of Resources			
Assets			
Cash and investments	\$ 6,207,619	\$ 1,781,390	\$ 7,989,009
Taxes receivable	7,507,439	-	7,507,439
Delinquent personal property taxes	11,330	-	11,330
Accounts receivable	152,044	838,696	990,740
Special assessments	-	54,841	54,841
Internal balances	(128,688)	128,688	-
Prepaid items	68,277	-	68,277
Inventories	-	24,037	24,037
Net pension asset, restricted	1,516,545	135,092	1,651,637
Equity in North Shore Water Commission	-	107,486	107,486
Capital assets:			
Land and right of way	5,856,476	26,561	5,883,037
Construction in progress	87,946	87,336	175,282
Other capital assets	22,677,102	32,451,944	55,129,046
Less accumulated depreciation/amortization	(8,937,682)	(11,289,625)	(20,227,307)
Total assets	35,018,408	24,346,446	59,364,854
Deferred Outflows of Resources			
Deferred loss on refunding	52,173	-	52,173
Pension and OPEB related amounts	2,773,759	209,865	2,983,624
Total deferred outflows of resources	2,825,932	209,865	3,035,797
Liabilities, Deferred inflows of Resources and Net Position			
Liabilities			
Accounts payable and accrued expenses	792,838	308,115	1,100,953
Due to other governmental units	27,004	-	27,004
Deposits	20,000	-	20,000
Unearned revenues	342,423	-	342,423
Noncurrent liabilities:			
Due within one year	2,352,090	501,924	2,854,014
Due in more than one year	12,367,940	2,165,358	14,533,298
Total liabilities	15,902,295	2,975,397	18,877,692
Deferred Inflows of Resources			
Unearned revenues	7,371,050	-	7,371,050
Deferred gain on refunding	41,614	-	41,614
Pension and OPEB related amounts	3,435,341	273,963	3,709,304
Total deferred inflows of resources	10,848,005	273,963	11,121,968
Net Position			
Net investment in capital assets	9,606,876	18,787,547	27,314,425
Restricted for:			
Debt service	410,868	-	410,868
Pension	1,516,545	135,092	1,651,637
Unrestricted (deficit)	(440,249)	2,384,312	3,024,061
Total net position	\$ 11,094,040	\$ 21,306,951	\$ 32,400,991

See notes to financial statements

Village of Fox Point

Statement of Activities

Year Ended December 31, 2021

Functions/Programs	Program Revenues				Net (Expenses) Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 1,245,976	\$ 82,930	\$ -	\$ -	\$ (1,163,046)	\$ -	\$ (1,163,046)
Public safety	4,062,773	290,589	41,218	-	(3,730,966)	-	(3,730,966)
Public works	2,535,412	272,403	824,760	-	(1,438,249)	-	(1,438,249)
Health and human services	46,511	-	-	-	(46,511)	-	(46,511)
Culture, education and recreation	441,336	114,616	-	-	(326,720)	-	(326,720)
Conservation and development	44,455	-	-	-	(44,455)	-	(44,455)
Interest and fiscal charges	240,483	-	-	-	(240,483)	-	(240,483)
Total governmental activities	8,616,946	760,538	865,978	-	(6,990,430)	-	(6,990,430)
Business-type activities:							
Sewer utility	1,020,828	1,066,652	-	90,102	-	135,926	135,926
Water utility	1,179,648	1,723,636	-	18,250	-	562,238	562,238
Storm water utility	650,585	741,670	57,700	-	-	148,785	148,785
Total business-type activities	2,851,061	3,531,958	57,700	108,352	-	846,949	846,949
Total	\$ 11,468,007	\$ 4,292,496	\$ 923,678	\$ 108,352	(6,990,430)	846,949	(6,143,481)
General Revenues							
Taxes:							
Property taxes, levied for general purposes					5,666,842	-	5,666,842
Property taxes, levied for debt service					1,561,703	-	1,561,703
Other taxes					62,240	-	62,240
Intergovernmental revenues not restricted to specific programs					293,765	127,608	421,373
Investment income					6,108	1,823	7,931
Miscellaneous					219,557	-	219,557
Total general revenues					7,810,215	129,431	7,939,646
Transfers					(854,470)	854,470	-
Change in net position					(34,685)	1,830,850	1,796,165
Net Position, Beginning					11,128,725	19,476,101	30,604,826
Net Position, Ending					\$ 11,094,040	\$ 21,306,951	\$ 32,400,991

See notes to financial statements

Village of Fox Point

Balance Sheet
Governmental Funds
December 31, 2021

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Assets					
Cash and investments	\$ 4,463,368	\$ 471,861	\$ 1,104,780	\$ 167,610	\$ 6,207,619
Receivables:					
Taxes	5,831,257	1,676,182	-	-	7,507,439
Delinquent personal property tax	11,330	-	-	-	11,330
Accounts	31,353	-	77,695	42,996	152,044
Prepaid items	68,277	-	-	-	68,277
Due from other funds	37,193	-	-	7,701	44,894
	<u>37,193</u>	<u>-</u>	<u>-</u>	<u>7,701</u>	<u>44,894</u>
Total assets	<u>\$ 10,442,778</u>	<u>\$ 2,148,043</u>	<u>\$ 1,182,475</u>	<u>\$ 218,307</u>	<u>\$ 13,991,603</u>
Liabilities, Deferred Inflows of Resources and Fund Balances					
Liabilities					
Accounts payable	\$ 64,576	\$ -	\$ 263,688	\$ 54,207	\$ 382,471
Accrued liabilities	342,086	-	-	7,290	349,376
Deposits	20,000	-	-	-	20,000
Due to other funds	136,389	-	-	37,193	173,582
Due to other governments	27,004	-	-	-	27,004
Unearned revenues	342,423	-	-	-	342,423
	<u>342,423</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>342,423</u>
Total liabilities	<u>932,478</u>	<u>-</u>	<u>263,688</u>	<u>98,690</u>	<u>1,294,856</u>
Deferred Inflows of Resources					
Unearned revenues	<u>5,694,868</u>	<u>1,676,182</u>	<u>-</u>	<u>-</u>	<u>7,371,050</u>
Total deferred inflows of resources	<u>5,694,868</u>	<u>1,676,182</u>	<u>-</u>	<u>-</u>	<u>7,371,050</u>
Fund Balance					
Nonspendable	79,607	-	-	-	79,607
Restricted	-	471,861	918,787	-	1,390,648
Committed	-	-	-	137,593	137,593
Unassigned (deficit)	3,735,825	-	-	(17,976)	3,717,849
	<u>3,735,825</u>	<u>-</u>	<u>-</u>	<u>(17,976)</u>	<u>3,717,849</u>
Total fund balances	<u>3,815,432</u>	<u>471,861</u>	<u>918,787</u>	<u>119,617</u>	<u>5,325,697</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 10,442,778</u>	<u>\$ 2,148,043</u>	<u>\$ 1,182,475</u>	<u>\$ 218,307</u>	<u>\$ 13,991,603</u>

See notes to financial statements

Village of Fox Point

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position December 31, 2021

Total Fund Balances, Governmental Funds \$ 5,325,697

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental funds are not financial resources and therefore are not reported in the funds.

Land	1,203,921
Land improvements	4,652,555
Construction in progress	87,946
Other capital assets	22,677,102
Less accumulated depreciation	(8,937,682)

The net pension asset does not relate to current financial resources and is not reported in the governmental funds.	1,516,545
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Deferred outflows of resources related to pensions and OPEB do not relate to current financial resources and are not reported in the governmental funds.	2,773,759
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Deferred inflows of resources related to pensions and OPEB do not relate to current financial resources and are not reported in the governmental funds.	(3,435,341)
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Deferred loss on refunding does not relate to current financial resources and is not reported in the governmental funds.	52,173
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Deferred gain on refunding does not relate to current financial resources and is not reported in the governmental funds.	(41,614)
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Some liabilities, including long-term debt, are not due and payable in the current period and, therefore, are not reported in the funds.

Bonds and notes payable	(12,164,403)
Compensated absences	(814,441)
Accrued interest	(60,991)
Total OPEB obligation, Health Insurance	(522,949)
Total OPEB obligation, Life Insurance	(269,326)
Unamortized debt premium	(339,817)
North Shore Fire Department obligations	(419,384)
Total pension liability, single-employer plan	<u>(189,710)</u>

Net Position of Governmental Activities \$ 11,094,040

Village of Fox Point

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds Year Ended December 31, 2021

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Revenues					
Taxes	\$ 5,729,082	\$ 1,561,703	\$ -	\$ -	\$ 7,290,785
Intergovernmental	714,189	-	343,183	58,661	1,116,033
Licenses and permits	137,900	-	-	211,232	349,132
Fines, forfeitures and penalties	74,017	-	-	-	74,017
Public charges for services	34,787	-	-	309,959	344,746
Intergovernmental charges for services	107,101	14,059	-	-	121,160
Special assessments	-	-	9,969	-	9,969
Investment income	3,444	494	2,170	-	6,108
Miscellaneous revenues	87,159	56,350	-	200	143,709
	<u>6,887,679</u>	<u>1,632,606</u>	<u>355,322</u>	<u>580,052</u>	<u>9,455,659</u>
Total revenues					
Expenditures					
Current:					
General government	1,061,592	-	-	-	1,061,592
Public safety	3,815,471	-	-	155,651	3,971,122
Public works	1,581,100	-	-	273,183	1,854,283
Health and human services	48,625	-	-	-	48,625
Culture, recreation and education	279,329	-	-	189,294	468,623
Conservation and development	44,455	-	-	-	44,455
Capital outlay	-	-	2,011,003	-	2,011,003
Debt service:					
Principal	-	1,760,454	-	-	1,760,454
Interest and fiscal charges	-	236,763	40,663	-	277,426
	<u>6,830,572</u>	<u>1,997,217</u>	<u>2,051,666</u>	<u>618,128</u>	<u>11,497,583</u>
Total expenditures					
Excess (deficiency) of revenues over expenditures	<u>57,107</u>	<u>(364,611)</u>	<u>(1,696,344)</u>	<u>(38,076)</u>	<u>(2,041,924)</u>
Other Financing Sources (Uses)					
Transfers in	225,528	15,638	13,292	86,562	341,020
Transfers out	(99,854)	-	(1,079,998)	(15,638)	(1,195,490)
Proceeds from sale of capital assets	11,127	-	26,295	-	37,422
Premium on debt issued	-	119,257	-	-	119,257
Debt issued	-	420,205	2,481,795	-	2,902,000
	<u>136,801</u>	<u>555,100</u>	<u>1,441,384</u>	<u>70,924</u>	<u>2,204,209</u>
Total other financing sources (uses)					
Net change in fund balances	193,908	190,489	(254,960)	32,848	162,285
Fund Balances, Beginning	<u>3,621,524</u>	<u>281,372</u>	<u>1,173,747</u>	<u>86,769</u>	<u>5,163,412</u>
Fund Balances, Ending	<u>\$ 3,815,432</u>	<u>\$ 471,861</u>	<u>\$ 918,787</u>	<u>\$ 119,617</u>	<u>\$ 5,325,697</u>

See notes to financial statements

Village of Fox Point

Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended December 31, 2021

Net Change in Fund Balances, Total Governmental Funds \$ 162,285

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of net position the cost of these assets is capitalized and they are depreciated over their estimated useful lives and reported as depreciation expense in the statement of activities.

Capital outlay is reported as an expenditure in the fund financial statements but is capitalized in the government-wide financial statements	3,091,001
Some items reported as capital outlay were not capitalized	(1,598,041)
Depreciation is reported in the government-wide financial statements	(637,884)
Net book value of assets retired	(161,498)

Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Debt issued	(2,902,000)
Principal repaid	1,760,454

Governmental funds report debt premiums and discounts as other financing sources (uses) or financing sources or uses. However, in the statement of net position, these are reported as additions to or deductions from long-term debt. These are allocated over the period the debt is outstanding in the statement of activities and are reported as interest expense.

Debt premium on debt issued	(119,257)
Amortization of premium on debt issued	48,264
Assumption of debt from Stormwater Utility	(56,350)

Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Compensated absences	(62,628)
North Shore Fire Department obligations	51,148
Accrued interest on debt	(5,256)
Net pension asset, WRS	696,811
Total pension liability, single-employer plan	(10,580)
Net OPEB liability, Life Insurance	(11,582)
Total OPEB liability, Health Insurance	20,676
Deferred outflows of resources related to pensions and OPEB	628,494
Deferred inflows of resources related to pensions and OPEB	(922,677)
Amortization of deferred loss on refunding	(17,618)
Amortization of deferred gain on refunding	11,553

Change in Net Position of Governmental Activities \$ (34,685)

Village of Fox Point

Statement of Net Position
Proprietary Funds
December 31, 2021

	Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Storm Water Utility	Total
Assets				
Current assets:				
Cash and investments	\$ 537,639	\$ 936,389	\$ 307,362	\$ 1,781,390
Accounts receivables	360,365	275,355	202,976	838,696
Due from other funds	51,235	55,815	21,638	128,688
Inventory	24,037	-	-	24,037
Special assessments receivable	4,978	40,341	-	45,319
Total current assets	978,254	1,307,900	531,976	2,818,130
Noncurrent assets:				
Restricted assets:				
Net pension asset	67,307	37,583	30,202	135,092
Capital assets:				
Construction in progress	87,336	-	-	87,336
Property and equipment	17,345,547	8,399,499	6,706,898	32,451,944
Land	26,561	-	-	26,561
Less accumulated depreciation	(7,276,941)	(2,510,103)	(1,502,581)	(11,289,625)
Other assets:				
Equity in North Shore Water Commission	107,486	-	-	107,486
Special assessments receivable	9,522	-	-	9,522
Total noncurrent assets	10,366,818	5,926,979	5,234,519	21,528,316
Total assets	11,345,072	7,234,879	5,766,495	24,346,446
Deferred Outflows of Resources				
Pension related amounts	79,048	58,928	71,889	209,865
Total deferred outflows of resources	79,048	58,928	71,889	209,865

See notes to financial statements

Village of Fox Point

Statement of Net Position
Proprietary Funds
December 31, 2021

	Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Storm Water Utility	Total
Liabilities				
Current liabilities:				
Accounts payable	\$ 147,510	\$ 107,933	\$ 32,391	\$ 287,834
Accrued wages	5,235	2,990	2,567	10,792
Accrued interest	3,899	719	4,871	9,489
Compensated absences	39,915	30,267	42,584	112,766
Current portion of long-term debt	<u>121,100</u>	<u>110,100</u>	<u>179,000</u>	<u>410,200</u>
Total current liabilities	<u>317,659</u>	<u>252,009</u>	<u>261,413</u>	<u>831,081</u>
Noncurrent liabilities:				
Long-term debt:				
General obligation bonds payable	1,005,637	332,481	802,279	2,140,397
Unamortized premium	<u>754</u>	<u>3,165</u>	<u>-</u>	<u>3,919</u>
Total noncurrent liabilities	<u>1,006,391</u>	<u>335,646</u>	<u>802,279</u>	<u>2,144,316</u>
Total liabilities	<u>1,324,050</u>	<u>587,655</u>	<u>1,063,692</u>	<u>2,975,397</u>
Deferred Inflows of Resources				
Pension related amounts	<u>93,592</u>	<u>76,743</u>	<u>103,628</u>	<u>273,963</u>
Total deferred inflows of resources	<u>93,592</u>	<u>76,743</u>	<u>103,628</u>	<u>273,963</u>
Net Position				
Net investment in capital assets	9,105,708	5,458,805	4,223,034	18,787,547
Restricted for:				
Pensions	67,307	37,583	30,202	135,092
Unrestricted net position	<u>833,463</u>	<u>1,133,021</u>	<u>417,828</u>	<u>2,384,312</u>
Total net position	<u>\$ 10,006,478</u>	<u>\$ 6,629,409</u>	<u>\$ 4,671,064</u>	<u>\$ 21,306,951</u>

See notes to financial statements

Village of Fox Point

Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Storm Water Utility	Total
Operating Revenues				
Public charges for services	\$ 1,605,751	\$ 1,066,652	\$ 741,670	\$ 3,414,073
Other operating revenues	<u>117,885</u>	<u>-</u>	<u>-</u>	<u>117,885</u>
Total operating revenues	<u>1,723,636</u>	<u>1,066,652</u>	<u>741,670</u>	<u>3,531,958</u>
Operating Expenses				
Operation and maintenance	783,968	897,689	284,720	1,966,377
Depreciation/amortization	349,534	103,385	284,302	737,221
Taxes	<u>13,730</u>	<u>4,105</u>	<u>-</u>	<u>17,835</u>
Total operating expenses	<u>1,147,232</u>	<u>1,005,179</u>	<u>569,022</u>	<u>2,721,433</u>
Operating income	<u>576,404</u>	<u>61,473</u>	<u>172,648</u>	<u>810,525</u>
Nonoperating Revenues (Expenses)				
Investment income	777	1,046	-	1,823
Sewer lateral charges	-	90,102	-	90,102
Grants from local governments	-	127,608	57,700	185,308
Interest and fiscal charges	(32,795)	(16,487)	(81,563)	(130,845)
Amortization	<u>379</u>	<u>838</u>	<u>-</u>	<u>1,217</u>
Total nonoperating revenues (expenses)	<u>(31,639)</u>	<u>203,107</u>	<u>(23,863)</u>	<u>147,605</u>
Income before contributions and transfers	<u>544,765</u>	<u>264,580</u>	<u>148,785</u>	<u>958,130</u>
Contributions and Transfers				
Capital contributions	18,250	-	-	18,250
Transfers in	-	-	1,079,998	1,079,998
Transfers out	<u>(225,528)</u>	<u>-</u>	<u>-</u>	<u>(225,528)</u>
Total contributions and transfers	<u>(207,278)</u>	<u>-</u>	<u>1,079,998</u>	<u>872,720</u>
Change in net position	337,487	264,580	1,228,783	1,830,850
Net Position, Beginning	<u>9,668,991</u>	<u>6,364,829</u>	<u>3,442,281</u>	<u>19,476,101</u>
Net Position, Ending	<u>\$ 10,006,478</u>	<u>\$ 6,629,409</u>	<u>\$ 4,671,064</u>	<u>\$ 21,306,951</u>

See notes to financial statements

Village of Fox Point

Statement of Cash Flows
Proprietary Funds
Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Storm Water Utility	Total
Cash Flows From Operating Activities				
Received from customers	\$ 1,266,279	\$ 1,127,975	\$ 749,499	\$ 3,143,753
Received from municipality for services	394,200	-	-	394,200
Paid to vendors for goods and services	(583,527)	(794,312)	(210,616)	(1,588,455)
Paid to employees for services	(223,118)	(101,404)	(58,112)	(382,634)
Net cash flows from operating activities	<u>853,834</u>	<u>232,259</u>	<u>480,771</u>	<u>1,566,864</u>
Cash Flows From Investing Activities				
Investment income	<u>777</u>	<u>1,046</u>	<u>-</u>	<u>1,823</u>
Net cash flows from investing activities	<u>777</u>	<u>1,046</u>	<u>-</u>	<u>1,823</u>
Cash Flows From Noncapital Financing Activities				
Paid to municipality for tax equivalent	<u>(225,528)</u>	<u>-</u>	<u>-</u>	<u>(225,528)</u>
Net cash flows from noncapital financing activities	<u>(225,528)</u>	<u>-</u>	<u>-</u>	<u>(225,528)</u>
Cash Flows From Capital and Related Financing Activities				
Debt issued	700,000	349,000	230,000	1,279,000
Debt retired	(60,299)	(438,099)	(508,498)	(1,006,896)
Interest paid	(10,695)	(10,763)	(25,324)	(46,782)
Acquisition and construction of capital assets	(1,228,988)	(269,452)	(203,249)	(1,701,689)
Special assessments received	3,750	63,335	-	67,085
Debt issue costs	(21,488)	(8,438)	(5,561)	(35,487)
Net cash flows from capital and related financing activities	<u>(617,720)</u>	<u>(314,417)</u>	<u>(512,632)</u>	<u>(1,444,769)</u>
Net change in cash and cash equivalents	11,363	(81,112)	(31,861)	(101,610)
Cash and Cash Equivalents, Beginning	<u>526,276</u>	<u>1,017,501</u>	<u>339,223</u>	<u>1,883,000</u>
Cash and Cash Equivalents, Ending	<u>\$ 537,639</u>	<u>\$ 936,389</u>	<u>\$ 307,362</u>	<u>\$ 1,781,390</u>

See notes to financial statements

Village of Fox Point

Statement of Cash Flows
Proprietary Funds
Year Ended December 31, 2021

	Business-Type Activities - Enterprise Funds			
	Water Utility	Sewer Utility	Storm Water Utility	Total
Reconciliation of Operating Income to Net Cash Flows From Operating Activities				
Operating income	\$ 576,404	\$ 61,473	\$ 172,648	\$ 810,525
Nonoperating revenue	-	127,608	57,700	185,308
Adjustments to reconcile operating income to net cash flows from operating activities:				
Depreciation	349,534	103,385	284,302	737,221
Depreciation charged to other funds	12,790	-	-	12,790
Changes in assets and liabilities:				
Accounts receivable	(74,031)	(59,232)	(52,300)	(185,563)
Due from other funds	(1,916)	(7,053)	2,429	(6,540)
Inventories	(1,083)	-	-	(1,083)
Accrued wages	3,308	2,471	3,481	9,260
Accounts payable	27,148	18,754	9,592	55,494
Other current liabilities	(1,141)	(920)	(87)	(2,148)
Pension related deferrals and liabilities/assets	(37,179)	(14,227)	3,006	(48,400)
Net cash flows from operating activities	<u>\$ 853,834</u>	<u>\$ 232,259</u>	<u>\$ 480,771</u>	<u>\$ 1,566,864</u>
Noncash Capital and Related Financing Activities				
Special assessments levied	\$ 18,250	\$ -	\$ -	
Amortization premium	\$ 379	\$ 838	\$ -	
Amortization of loss on refunding	\$ -	\$ -	\$ 53,167	
Capital assets paid with accounts payable	\$ 2,946	\$ -	\$ -	
Capital assets contributed by municipality	\$ -	\$ -	\$ 1,079,998	

See notes to financial statements

Village of Fox Point

Statement of Fiduciary Net Position December 31, 2021

	Custodial Fund Tax Collection Fund
Assets	
Cash and investments	\$ 15,710,779
Tax roll receivable	<u>9,238,396</u>
Total assets	<u>24,949,175</u>
Liabilities	
Accounts payable	4,852
Due to other taxing units	<u>24,944,323</u>
Total liabilities	<u>24,949,175</u>
Net Position	
Total net position	<u><u>\$ -</u></u>

See notes to financial statements

Village of Fox Point

Statement of Changes in Fiduciary Net Position Year Ended December 31, 2021

	Custodial Fund Tax Collection Fund
Additions	
Tax collections on-behalf of underlying districts	\$ 19,071,200
Deductions	
Tax payments to underlying districts	19,071,200
Change in fiduciary net position	-
Net Position, Beginning	-
Net Position, Ending	\$ -

Village of Fox Point

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December 31, 2021

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Notes to Financial Statements
December 31, 2021

1. Summary of Significant Accounting Policies

The accounting policies of the Village of Fox Point, Wisconsin (the Village) conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB).

Reporting Entity

This report includes all of the funds of the Village. The reporting entity for the Village consists of the primary government and its component units. Component units are legally separate organizations for which the primary government is financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading. The Village has not identified any organizations that meet this criteria.

Government-Wide and Fund Financial Statements**Government-Wide Financial Statements**

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Village does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

Fund Financial Statements

Financial statements of the Village are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balance, revenues and expenditures/expenses.

Funds are organized as major funds or nonmajor funds within the governmental and proprietary statements. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- a. Total assets/deferred outflows of resources, liabilities/deferred inflows of resources, revenues or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type and
- b. The same element of the individual governmental or enterprise fund that met the 10 percent test is at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

- c. In addition, any other governmental or enterprise fund that the Village believes is particularly important to financial statement users may be reported as a major fund.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Village reports the following major governmental funds:

General Fund

General Fund accounts for the Village's primary operating activities. It is used to account for and report all financial resources except those accounted for and reported in another fund.

Debt Service Funds

Debt Service Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for the payment of general long-term debt principal, interest and related costs, other than TID or enterprise debt.

Capital Projects Funds

Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets for the capital program.

Enterprise Funds

The Village reports the following major enterprise funds:

Water Utility accounts for operations of the Water system.

Sewer Utility accounts for operations of the Sewer system.

Stormwater Utility accounts for operations of the Stormwater system.

The Village reports the following nonmajor governmental funds:

Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes (other than debt service or capital projects).

Recycling
Inspection

Pool

In addition, the Village reports the following fund type:

Custodial Fund

Custodial Fund is used to account for and report assets controlled by the Village and the assets are for the benefit of individuals, private organizations and/or other governmental units.

Tax Collection Fund

Measurement Focus, Basis of Accounting and Financial Statement Presentation**Government-Wide Financial Statements**

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Taxes receivable for the following year are recorded as receivables and deferred inflows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Special assessments are recorded as revenue when earned. Unbilled receivables are recorded as revenues when services are provided.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's water, sewer and storm water utilities and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the Village is entitled the resources and the amounts are available. Amounts owed to the Village which are not available are recorded as receivables and unavailable revenues. Amounts received before eligibility requirements (excluding time requirements) are met are recorded as liabilities. Amounts received in advance of meeting time requirements are recorded as deferred inflows.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

Proprietary and Fiduciary Funds

Proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as described previously in this note.

Notes to Financial Statements
December 31, 2021

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water, sewer and storm water utilities are charges to customers for sales and services. Special assessments are recorded as receivables and contribution revenue when levied. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

All Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Equity**Deposits and Investments**

For purposes of the statement of cash flows, the Village considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

Investment of Village funds is restricted by Wisconsin state statutes. Available investments are limited to:

- a. Time deposits in any credit union, bank, savings bank or trust company.
- b. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of the state. Also, bonds issued by a local exposition district, a local professional baseball park district, a local professional football stadium district, a local cultural arts district, the University of Wisconsin Hospitals and Clinics Authority or the Wisconsin Aerospace Authority.
- c. Bonds or securities issued or guaranteed by the federal government.
- d. The local government investment pool.
- e. Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- f. Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- g. Repurchase agreements with public depositories, with certain conditions.

The Village has adopted an investment policy. That policy follows the state statute for allowable investments.

Notes to Financial Statements
December 31, 2021

Investments are stated at fair value, which is the amount at which an investment could be exchanged in a current transaction between willing parties. No investments are reported at amortized cost. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income. Investment income on commingled investments of municipal accounting funds is allocated based on average balances. The difference between the bank statement balance and carrying value is due to outstanding checks and/or deposits in transit.

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF) and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2021, the fair value of the Village's share of the LGIP's assets was substantially equal to the amount as reported in these statements.

See Note 3 for further information.

Receivables

Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the Village, taxes are collected for and remitted to the state and county governments as well as the local school district and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units on the accompanying statement of fiduciary net position.

Property tax calendar - 2021 tax roll:

Lien date and levy date	December 2021
Tax bills mailed	December 2021
Payment in full or	January 31, 2022
First installment due	January 31, 2022
Second installment due	March 31, 2022
Third installment due	May 31, 2022
Personal property taxes in full	January 31, 2022
Tax sale, 2021 delinquent real estate taxes	October 2024

Delinquent real estate taxes as of July 31 are paid in full by the County, which assumes the collection thereof. No provision for uncollectible accounts receivable has been made for the water and sewer utilities because they have the right by law to place substantially all delinquent bills on the tax roll and other delinquent bills are generally not significant.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are reported as "due to and from other funds." Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as internal balances.

Inventories and Prepaid Items

Governmental fund inventory items are charged to expenditure accounts when purchased. Year-end inventory was not significant. Proprietary fund inventories are generally used for construction and/or for operation and maintenance work. They are not for resale. They are valued at cost based on weighted average and charged to construction and/or operation and maintenance expense when used.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

Restricted Assets

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by bond agreements and other external parties. Current liabilities payable from these restricted assets are so classified. The excess of restricted assets over current liabilities payable from restricted assets will be used first for retirement of related long-term debt. The remainder, if generated from earnings, is shown as restricted net position.

Capital Assets

Government-Wide Statements

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial cost of more than \$2,500 general capital assets and \$5,000 for infrastructure assets and an estimated useful life in excess of 1 year. All capital assets are valued at historical cost or estimated historical cost if actual amounts are unavailable. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

Additions to and replacements of capital assets of business-type activities are recorded at original cost, which includes material, labor, overhead and an allowance for the cost of funds used during construction when significant. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Depreciation and amortization of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation and amortization reflected in the statement of net position. Depreciation and amortization is provided over the assets' estimated useful lives using the straight-line method. The range of estimated useful lives by type of asset is as follows:

Buildings	50-75 Years
Land Improvements	20 Years
Machinery and Equipment	7-30 Years
Utility System	50 Years
Infrastructure	40 Years
Intangibles	5 Years

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position/fund balance that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

A deferred charge on refunding arises from the advance refunding of debt. The difference between the cost of the securities placed in trust for future payments of the refunded debt and the net carrying value of that debt is deferred and amortized as a component of interest expense over the shorter of the term of the refunding issue or the original term of the refunded debt. The unamortized amount is reported as a deferred outflow of resources in the government-wide and proprietary fund financial statements.

Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in varying amounts. Only benefits considered to be vested are disclosed in these statements.

All vested vacation and sick leave pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements and are payable with expendable resources.

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities at December 31, 2021, are determined on the basis of current salary rates and include salary related payments.

Long-Term Obligations

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of notes and bonds payable and accrued compensated absences.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debts (plus any premiums) are reported as other financing sources and payments of principal and interest are reported as expenditures. The accounting in proprietary funds is the same as it is in the government-wide statements.

For the government-wide statements and proprietary fund statements, bond premiums and discounts are amortized over the life of the issue using the straight-line method. The balance at year end is shown as an increase or decrease in the liability section of the statement of net position.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position/fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

Equity Classifications

Government-Wide Statements

Equity is classified as net position and displayed in three components:

- Net Investment in Capital Assets** - Consists of capital assets including restricted capital assets, net of accumulated depreciation/amortization and reduced by the outstanding balances (excluding unspent debt proceeds) of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- Restricted Net Position** - Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- Unrestricted Net Position** - All other net positions that do not meet the definitions of "restricted" or "net investment in capital assets."

The net position section includes an adjustment for capital assets owned by the business-type activities column, but financed by the debt of the governmental activities column. The amount is a reduction of "net investment in capital assets" and an increase in "unrestricted" net position, shown only in the total column. A reconciliation of this adjustment is as follows:

	Governmental Activities	Business-Type Activities	Adjustment	Total
Net investment in capital assets	\$ 9,606,876	\$ 18,787,547	\$ (1,079,998)	\$ 27,314,425
Unrestricted	(440,249)	2,384,312	1,079,998	3,024,061

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Statements

Governmental fund balances are displayed as follows:

- Nonspendable** - Includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.
- Restricted** - Consists of fund balances with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- Committed** - Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority. Fund balance amounts are committed through a formal action (resolution) of the Village Board. This formal action must occur prior to the end of the reporting period, but the amount of the commitment, which will be subject to the constraints, may be determined in the subsequent period. Any changes to the constraints imposed require the same formal action of the Village Board that originally created the commitment.

Notes to Financial Statements
December 31, 2021

- d. **Assigned** - Includes spendable fund balance amounts that are intended to be used for specific purposes that do not meet the criteria to be classified as restricted or committed. The Village Board has, by resolution, adopted a financial policy authorizing the Village Manager to assign amounts for a specific purpose. Assignments may take place after the end of the reporting period.
- e. **Unassigned** - Includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those purposes.

Proprietary fund equity is classified the same as in the government-wide statements.

The Village considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents / contracts that prohibit doing this, such as in grant agreements requiring dollar for dollar spending. Additionally, the Village would then first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Village has a formal minimum fund balance policy. That policy is to maintain the Village's General Fund fund balance as of January 1st of each year to be no less than 10 percent of that year's adopted General Fund operating budget. The General Fund fund balance at year end was \$3,815,432 or approximately 61 percent of the 2022 General Fund operating budget.

See Note 3 for further information.

Pension

For purposes of measuring the total pension liability and deferred outflows of resources related to pension and pension expense, the Village Stipend Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the total OPEB liability - Health Insurance, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, the Village OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

The fiduciary net position of the Local Retiree Life Insurance Fund (LRLIF) has been determined using the flow of economic resources measurement focus and the accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to other post-employment benefits, OPEB expense and information about the fiduciary net position of the LRLIF and additions to/deductions from LRLIFs fiduciary net position have been determined on the same basis as they are reported by LRLIF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Basis for Existing Rates

Water Rates

Current water rates as approved by the PSCW were placed into effect on August 1, 2021.

Sewer Rates

Current sewer rates as approved by the Village Board were placed into effect on January 1, 2013.

Stormwater Rates

Current stormwater rates as approved by the Village Board were placed into effect February 1, 2019.

2. Stewardship, Compliance and Accountability

Excess Expenditures Over Budget

<u>Fund</u>	<u>Budgeted Expenditures</u>	<u>Actual Expenditures</u>	<u>Excess Expenditures Over Budget</u>
Debt Service Fund	\$ 1,561,703	\$ 1,997,217	\$ 435,514
Recycling Fund	271,389	273,056	1,667

The Village controls expenditures at the fund level. Some individual departments experienced expenditures which exceeded appropriations. The detail of those items can be found in the Village's year-end budget to actual report.

Deficit Balances

Generally accepted accounting principles require disclosure of individual funds that have deficit balances at year end.

As of December 31, 2021, the following individual funds held a deficit balance:

<u>Fund</u>	<u>Amount</u>	<u>Reason</u>
Recycling Fund	\$ 12,707	Excess expenditures over revenues
Pool Fund	5,269	Excess expenditures over revenues

Fund deficits are anticipated to be funded with future contributions or general tax revenues.

Limitations on the Village's Tax Levy

Wisconsin law limits the Village's future tax levies. Generally the Village is limited to its prior tax levy dollar amount (excluding TIF Districts), increased by the greater of the percentage change in the Village's equalized value due to new construction or zero percent. Changes in debt service from one year to the next are generally exempt from this limit with certain exceptions. The Village is required to reduce its allowable levy by the estimated amount of fee revenue it collects for certain services, if those services were funded in 2013 by the property tax levy. Levies can be increased above the allowable limits if the amount is approved by referendum.

Notes to Financial Statements
December 31, 2021

3. Detailed Notes on All Funds

Deposits and Investments

The Village's deposits and investments at year end were comprised of the following:

	<u>Carrying Value</u>	<u>Statement Balances</u>	<u>Associated Risks</u>
Deposits	\$ 21,218,644	\$ 21,130,090	Custodial credit
LGIP	2,480,664	2,480,664	Credit
Petty cash	<u>480</u>	<u>-</u>	N/A
Total deposits and investments	<u>\$ 23,699,788</u>	<u>\$ 23,610,754</u>	
Reconciliation to financial statements			
Per statement of net position:			
Unrestricted cash and investments	\$ 7,989,009		
Custodial fund	<u>15,710,779</u>		
Total deposits and investments	<u>\$ 23,699,788</u>		

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held in an institution outside of the state in which the government is located, insured amounts are further limited to a total of \$250,000 for the combined amount of all deposit accounts.

Bank accounts are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the nature of this fund, recovery of material principal losses may not be significant to individual municipalities. This coverage has been considered in computing custodial credit risk.

Custodial Credit Risk

Deposits

Custodial credit risk is the risk that in the event of a financial institution failure, the Village's deposits may not be returned to the Village.

As of December 31, 2021, \$2,510,496 of the Village's total bank balances were exposed to custodial credit risk as follows:

Uninsured and uncollateralized	<u>\$ 2,510,496</u>
Total	<u>\$ 2,510,496</u>

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Village had investments in the external Wisconsin Local Government Investment Pool which is not rated.

See Note 1 for further information on deposit and investment policies.

Notes to Financial Statements
December 31, 2021

Receivables

All of the receivables on the balance sheet are expected to be collected within one year, except for delinquent personal property taxes.

Governmental funds report *unavailable* or *unearned revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of *unavailable revenue* and *unearned revenue* reported in the governmental funds were as follows:

	<u>Unearned</u>
Property taxes receivable for subsequent year	\$ 7,371,050
Grants received prior to eligibility requirements	<u>342,423</u>
Total unearned/unavailable revenue for governmental funds	<u><u>\$ 7,713,473</u></u>

Restricted Assets

The following represent the balances of the restricted assets:

Net Pension Asset

Restricted assets have been reported in connection with the net pension asset balance since this balance must be used to fund employee benefits.

Restricted assets at December 31, 2021 were \$1,651,637.

Notes to Financial Statements
December 31, 2021

Capital Assets

Capital asset activity for the year ended December 31, 2021, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Governmental Activities				
Capital assets not being depreciated:				
Land	\$ 1,203,921	\$ -	\$ -	\$ 1,203,921
Right of way	4,652,555	-	-	4,652,555
Construction in progress	-	87,946	-	87,946
Total capital assets not being depreciated	<u>5,856,476</u>	<u>87,946</u>	<u>-</u>	<u>5,944,422</u>
Capital assets being depreciated:				
Land Improvements	1,028,452	116,861	-	1,145,313
Buildings	5,184,059	-	-	5,184,059
Machinery and equipment	5,204,450	460,351	278,848	5,385,953
Streets	6,980,753	827,802	166,371	7,642,184
Bridges	3,199,822	-	-	3,199,822
Software	119,771	-	-	119,771
Total capital assets being depreciated	<u>21,717,307</u>	<u>1,405,014</u>	<u>445,219</u>	<u>22,677,102</u>
Total capital assets	<u>27,573,783</u>	<u>1,492,960</u>	<u>445,219</u>	<u>28,621,524</u>
Less accumulated depreciation for:				
Land Improvements	(476,222)	(54,322)	-	(530,544)
Buildings	(1,469,195)	(90,533)	-	(1,559,728)
Machinery and equipment	(3,051,297)	(256,007)	181,081	(3,126,223)
Streets	(2,788,063)	(173,868)	102,640	(2,859,291)
Bridges	(724,253)	(58,518)	-	(782,771)
Software	(74,489)	(4,636)	-	(79,125)
Total accumulated depreciation	<u>(8,583,519)</u>	<u>(637,884)</u>	<u>283,721</u>	<u>(8,937,682)</u>
Net capital assets being depreciated	<u>13,133,788</u>	<u>767,130</u>	<u>161,498</u>	<u>13,739,420</u>
Total governmental activities capital assets, net of accumulated depreciation	<u>\$ 18,990,264</u>	<u>\$ 855,076</u>	<u>\$ 161,498</u>	<u>\$ 19,683,842</u>

Depreciation expense was charged to functions as follows:

Governmental Activities	
General government	\$ 43,132
Public safety	111,405
Public works	462,803
Culture, education and recreation	<u>20,544</u>
Total governmental activities depreciation expense	<u>\$ 637,884</u>

Notes to Financial Statements
December 31, 2021

Business-Type Activities

	Beginning Balance	Additions	Deletions	Ending Balance
Sewer				
Capital assets being depreciated/amortized:				
Collection system	\$ 7,833,403	\$ 269,452	\$ -	\$ 8,102,855
Treatment and disposal	50,000	-	-	50,000
General	132,381	-	-	132,381
Software	114,263	-	-	114,263
Total capital assets being depreciated / amortized	8,130,047	269,452	-	8,399,499
Less accumulated depreciation/amortization for:				
Sewer capital assets	(2,406,718)	(103,385)	-	(2,510,103)
Total accumulated depreciation / amortization	(2,406,718)	(103,385)	-	(2,510,103)
Net capital assets being depreciated / amortized	5,723,329	166,067	-	5,889,396
Net sewer capital assets	<u>\$ 5,723,329</u>	<u>\$ 166,067</u>	<u>\$ -</u>	<u>\$ 5,889,396</u>
Water				
Capital assets not being depreciated:				
Land and land rights	\$ 26,561	\$ -	\$ -	\$ 26,561
Construction in progress	79,366	7,970	-	87,336
Total capital assets not being depreciated	105,927	7,970	-	113,897
Capital assets being depreciated:				
Source of supply	278,542	-	-	278,542
Pumping	886,732	2,547	3,118	886,161
Water treatment	1,932,620	17,887	870	1,949,637
Transmission and distribution	12,123,527	1,080,515	98,512	13,105,530
General	1,109,885	90,456	74,664	1,125,677
Total capital assets being depreciated	16,331,306	1,191,405	177,164	17,345,547
Total capital assets	16,437,233	1,199,375	177,164	17,459,444
Less accumulated depreciation for				
Water capital assets	(7,091,781)	(362,324)	177,164	(7,276,941)
Total accumulated depreciation	(7,091,781)	(362,324)	177,164	(7,276,941)
Net capital assets being depreciated	9,239,525	829,081	-	10,068,606
Net water capital assets	<u>\$ 9,345,452</u>	<u>\$ 837,051</u>	<u>\$ -</u>	<u>\$ 10,182,503</u>

Notes to Financial Statements
December 31, 2021

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Storm Water				
Capital assets not being depreciated:				
Construction in progress	\$ 2,755	\$ -	\$ 2,755	\$ -
Total capital assets not being depreciated	<u>2,755</u>	<u>-</u>	<u>2,755</u>	<u>-</u>
Capital assets being depreciated:				
Storm water system	5,132,164	1,286,002	-	6,418,166
Software	211,255	-	-	211,255
Equipment	<u>77,477</u>	<u>-</u>	<u>-</u>	<u>77,477</u>
Total capital assets being depreciated	<u>5,420,896</u>	<u>1,286,002</u>	<u>-</u>	<u>6,706,898</u>
Total capital assets	<u>5,423,651</u>	<u>1,286,002</u>	<u>2,755</u>	<u>6,706,898</u>
Less accumulated depreciation for:				
Storm water system	(1,067,166)	(265,053)	-	(1,332,219)
Software	(112,696)	(14,084)	-	(126,780)
Equipment	<u>(38,417)</u>	<u>(5,165)</u>	<u>-</u>	<u>(43,582)</u>
Total accumulated depreciation	<u>(1,218,279)</u>	<u>(284,302)</u>	<u>-</u>	<u>(1,502,581)</u>
Net capital assets being depreciated	<u>4,202,617</u>	<u>1,001,700</u>	<u>-</u>	<u>5,204,317</u>
Net storm water capital assets	<u>\$ 4,205,372</u>	<u>\$ 1,001,700</u>	<u>\$ 2,755</u>	<u>\$ 5,204,317</u>
Business-type capital assets, net of accumulated depreciation	<u>\$ 19,274,153</u>	<u>\$ 2,004,818</u>	<u>\$ 2,755</u>	<u>\$ 21,276,216</u>

Depreciation expense was charged to functions as follows:

Business-Type Activities

Sewer	\$ 103,385
Water	349,534
Stormwater	<u>284,302</u>
Total business-type activities depreciation / amortization expense	<u>\$ 737,221</u>

Depreciation expense is different from additions because of joint metering, salvage cost of removal, internal allocations and cost associated with the disposal of assets.

Notes to Financial Statements
December 31, 2021

Interfund Receivables/Payables and Transfers

Interfund Receivables/Payables

The following is a schedule of interfund receivables and payables including any overdrafts on pooled cash and investment accounts:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Water utility	General fund	\$ 51,235
Sewer utility	General fund	55,815
Storm water utility	General fund	21,638
Special revenue, recycling fund	General fund	7,701
General fund	Recycling fund	<u>37,193</u>
Total, fund financial statements		173,582
Less fund eliminations		<u>(44,894)</u>
Total internal balances, government-wide statement of net position		<u>\$ 128,688</u>

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Governmental activities	Business-type activities	\$ -
Business-type activities	Governmental activities	<u>128,688</u>
Total government-wide financial statements		<u>\$ 128,688</u>

All amounts are due within one year.

The principal purpose of these interfunds are due to delinquent utility bills collected during the tax collection process of the general fund. All remaining balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system and (3) payments between funds are made.

Notes to Financial Statements
December 31, 2021

Transfers

The following is a schedule of interfund transfers:

<u>Fund Transferred To</u>	<u>Fund Transferred From</u>	<u>Amount</u>	<u>Principal Purpose</u>
General fund	Water utility	\$ 225,528	Payment in lieu of taxes
Debt service fund	Special revenue, pool fund	15,638	Debt service requirements
Special revenue, pool fund	General fund	86,562	Reimbursement for expenditures
Capital projects fund	General fund	<u>13,292</u>	Reimbursement for expenditures
Total, fund financial statements		341,020	
Less fund eliminations		(115,492)	
Less: Proceeds to stormwater utility		<u>(1,079,998)</u>	
Total transfers, government-wide statement of activities		<u>\$ (854,470)</u>	
<u>Fund Transferred To</u>	<u>Fund Transferred From</u>	<u>Amount</u>	
Governmental activities	Business-type activities	\$ -	
Business-type activities	Governmental activities	<u>854,470</u>	
Total government-wide financial statements		<u>\$ 854,470</u>	

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Village of Fox Point

Notes to Financial Statements December 31, 2021

Long-Term Obligations

Long-term obligations activity for the year ended December 31, 2021, was as follows:

	<u>Beginning Balance</u>	<u>Adjustments</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Governmental Activities						
Bonds and notes payable:						
General obligation debt	\$ 10,966,507	\$ 56,350	\$ 2,902,000	\$ 1,760,454	\$ 12,164,403	\$ 1,491,800
(Discounts)/Premiums	<u>268,824</u>	<u>-</u>	<u>119,257</u>	<u>48,264</u>	<u>339,817</u>	<u>-</u>
Total bonds and notes payable	<u>11,235,331</u>	<u>56,350</u>	<u>3,021,257</u>	<u>1,808,718</u>	<u>12,504,220</u>	<u>1,491,800</u>
Other liabilities:						
North Shore Fire Department obligation (NSFD)	470,532	-	-	51,148	419,384	45,849
Total OPEB liability, Health Insurance	543,625	-	58,078	78,754	522,949	-
Net OPEB liability, Life Insurance	257,744	-	11,582	-	269,326	-
Total pension liability, single employer plan	179,130	-	19,082	8,502	189,710	-
Vested compensated absences	<u>751,813</u>	<u>-</u>	<u>62,628</u>	<u>-</u>	<u>814,441</u>	<u>814,441</u>
Total other liabilities	<u>2,202,844</u>	<u>-</u>	<u>151,370</u>	<u>138,404</u>	<u>2,215,810</u>	<u>860,290</u>
Total governmental activities long-term liabilities	<u>\$ 13,438,175</u>	<u>\$ 56,350</u>	<u>\$ 3,172,627</u>	<u>\$ 1,947,122</u>	<u>\$ 14,720,030</u>	<u>\$ 2,352,090</u>
Business-Type Activities						
Bonds and notes payable:						
General obligation debt	\$ 2,278,493	\$ (56,350)	\$ 1,279,000	\$ 950,546	\$ 2,550,597	\$ 410,200
(Discounts)/Premiums	<u>5,136</u>	<u>-</u>	<u>-</u>	<u>1,217</u>	<u>3,919</u>	<u>-</u>
Total bonds and notes payable	<u>2,283,629</u>	<u>(56,350)</u>	<u>1,279,000</u>	<u>951,763</u>	<u>2,554,516</u>	<u>410,200</u>
Other liabilities:						
Vested compensated absences	<u>82,464</u>	<u>-</u>	<u>9,260</u>	<u>-</u>	<u>91,724</u>	<u>91,724</u>
Total other liabilities	<u>82,464</u>	<u>-</u>	<u>9,260</u>	<u>-</u>	<u>91,724</u>	<u>91,724</u>
Total business-type activities long-term liabilities	<u>\$ 2,366,093</u>	<u>\$ (56,350)</u>	<u>\$ 1,288,260</u>	<u>\$ 951,763</u>	<u>\$ 2,646,240</u>	<u>\$ 501,924</u>

The Governmental Activities assumed \$56,350 of outstanding debt previously assigned to the Storm Water Utility related to the 2015 G.O. Debt issue.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the Village may not exceed 5 percent of the equalized value of taxable property within the Village's jurisdiction. The debt limit as of December 31, 2021, was \$63,429,985. Total general obligation debt outstanding at year end was \$14,715,000.

Village of Fox Point

Notes to Financial Statements
December 31, 2021

General Obligation Debt

All general obligation debt payable is backed by the full faith and credit of the Village. Debt in the governmental funds will be retired by tax increments accumulated by the debt service fund. Business-type activities debt is payable by revenues from user fees of those funds or, if the revenues are not sufficient, by future tax levies.

Governmental Activities					
General Obligation Debt	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance December 31, 2021
2012 G.O. Debt	05/02/12	04/01/27	1.00-2.50%	\$ 2,500,000	\$ 1,190,000
2015 G.O. Debt	11/03/15	04/01/25	2.00%	2,888,050	410,000
2016 G.O. Debt	08/01/16	04/01/26	1.50-1.65%	1,901,254	901,254
2016 G.O. Refunding Debt	08/01/16	04/01/32	2.00-2.38%	1,949,448	1,479,149
2017 G.O. Debt	08/02/17	04/01/32	1.50-3.0%	825,000	520,000
2018 G.O. Debt	07/30/18	04/01/28	2.50-4.00%	1,000,000	860,000
2019 G.O. Debt	07/30/19	04/01/29	2.00-4.00%	1,615,000	1,615,000
2020 G.O. Debt	08/04/20	04/01/30	1.00-2.00%	2,290,000	2,290,000
2021 G.O. Refunding Debt	01/05/21	04/01/26	0.98%	427,000	424,000
2021 G.O. Debt	08/02/21	04/01/31	1.05-2.00%	2,475,000	2,475,000
Total governmental activities, general obligation debt					<u>\$ 12,164,403</u>

Business-Type Activities					
General Obligation Debt	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance December 31, 2021
Sewer 2016 G.O. Debt	08/01/16	04/01/26	1.50-1.65%	\$ 210,426	\$ 80,426
Sewer 2016 G.O. Refunding	08/01/16	04/01/32	2.00-2.38%	20,055	15,155
Water 2016 G.O. Debt	08/01/16	04/01/26	1.50-1.65%	86,041	36,041
Water 2016 G.O. Refunding	08/01/16	04/01/32	2.00-2.38%	70,496	50,696
Water 2018 G.O. Debt	07/30/18	04/01/28	2.50-4.00%	200,000	145,000
Stormwater 2016 G.O. Debt	08/01/16	04/01/26	1.50-1.65%	387,279	182,279
Stormwater 2017 G.O. Debt	08/01/17	04/01/32	1.50-3.0%	375,000	240,000
Stormwater 2018 G.O. Debt	07/30/18	04/01/28	2.50-4.00%	405,000	150,000
Stormwater 2019 G.O. Debt	07/30/19	04/01/29	2.00-4.00%	215,000	180,000
Water 2020 G.O. Debt	08/04/20	04/01/30	1.00-2.00%	215,000	195,000
Sewer 2021 G.O. Refunding	01/05/21	04/01/26	0.98%	349,000	347,000
Stormwater 2021 G.O. Refunding	01/05/21	04/01/26	0.98%	230,000	229,000
Water 2021 G.O. Debt	08/02/21	04/01/31	1.05-2.00%	700,000	700,000
Total business-type activities, general obligation debt					<u>\$ 2,550,597</u>

Notes to Financial Statements
December 31, 2021

Debt service requirements to maturity are as follows:

<u>Years</u>	Governmental Activities General Obligation Debt		Business-Type Activities General Obligation Debt	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ 1,491,800	\$ 244,794	\$ 410,200	\$ 46,454
2023	1,462,300	208,250	422,167	37,017
2024	1,438,900	176,318	326,100	29,876
2025	1,479,700	141,586	330,300	23,303
2026	1,493,154	107,018	340,379	16,764
2027-2031	4,630,800	185,250	714,200	24,107
2032	167,749	2,502	7,251	123
Total	<u>\$ 12,164,403</u>	<u>\$ 1,065,718</u>	<u>\$ 2,550,597</u>	<u>\$ 177,644</u>

Other Long-Term Obligations

Other Long-Term Obligations at December 31, 2021 consists of the following:

Governmental Activities				Balance December 31, 2021	
<u>Other Long-Term Obligations</u>	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	
NSFD debt obligation	08/01/03	08/01/23	2.50-4.20%	\$ 254,012	\$ 29,218
NSFD debt obligation	11/01/10	04/01/22	0.51-2.91%	331,641	31,465
NSFD debt obligation	05/01/19	05/01/39	.50-2.00%	60,581	59,783
NSFD debt obligation	01/22/20	05/01/39	2.00%	302,909	298,918
Total governmental activities other long-term obligations					<u>\$ 419,384</u>

Debt service requirements to maturity are as follows:

<u>Years</u>	Governmental Activities Other Long-Term Obligations	
	<u>Principal</u>	<u>Interest</u>
2022	\$ 45,849	\$ 10,256
2023	29,667	10,307
2024	18,429	9,318
2025	18,879	8,610
2026	19,329	7,886
2027-2031	103,385	28,381
2032-2036	113,724	14,489
2037-2039	70,122	2,476
Total	<u>\$ 419,384</u>	<u>\$ 91,723</u>

Other Debt Information

Estimated payments of vested compensated absences, net and total pension liabilities and net and total OPEB liabilities are not included in the debt service requirement schedules. The vested compensated absences, net and total pension liabilities and net and total OPEB liabilities attributable to governmental activities will be liquidated primarily by the general and utility fund.

There are a number of limitations and restrictions contained in the various bond indentures and loan agreements. The Village believes it is in compliance with all significant limitations and restrictions, including federal arbitrage regulations.

Notes to Financial Statements
 December 31, 2021

Current Refunding

On January 5, 2021, the Village issued \$1,006,000 in general obligation bonds with an average coupon rate of 3.17 percent to refund \$980,000 of outstanding bonds with an average coupon rate of 0.98 percent. The net proceeds were used to prepay the outstanding debt.

The cash flow requirements on the refunded debt prior to the current refunding was \$1,273,070 from 2021 through 2026. The cash flow requirements on the refunding bonds are \$1,231,439 from 2021 through 2026. The current refunding resulted in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$41,631.

Net Position/Fund Balances

Net position reported on the government-wide statement of net position at December 31, 2021, includes the following:

Governmental Activities

Net investment in capital assets:

Land	\$ 1,203,921
Construction in progress	87,946
Right of way	4,652,555
Other capital assets, net of accumulated depreciation/amortization	13,739,420
Less long-term debt outstanding	(12,164,403)
Plus unspent capital related debt proceeds	918,787
Plus noncapital debt outstanding	1,497,908
Plus deferred loss on refunding	52,173
Less deferred gain on refunding	(41,614)
Less unamortized premium on long-term debt	<u>(339,817)</u>
Total net investment in capital assets	<u><u>\$ 9,606,876</u></u>

Governmental Funds

Governmental fund balances reported on the fund financial statements at December 31, 2021, include the following:

Nonspendable

Major fund:

General fund:

Delinquent personal property taxes	\$ 11,330
Prepaid items	<u>68,277</u>

Total	<u><u>\$ 79,607</u></u>
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Restricted

Major funds:

Debt service fund:

Debt service	<u>\$ 471,861</u>
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Subtotal

Capital projects fund:

Unspent debt proceeds	<u>918,787</u>
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Total	<u><u>\$ 1,390,648</u></u>
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Village of Fox Point

Notes to Financial Statements
December 31, 2021

Committed

Nonmajor funds:	
Special revenue funds:	
Inspection	\$ 137,593
Total	<u>\$ 137,593</u>

Unassigned (deficit)

Major funds:	
General fund	\$ 3,735,825
Total	<u>\$ 3,735,825</u>

Nonmajor funds:	
Special revenue funds:	
Recycling	\$ (12,707)
Pool	<u>(5,269)</u>
Total	<u>\$ (17,976)</u>

Business-Type Activities

Net investment in capital assets:	
Land	\$ 26,561
Construction in progress	87,336
Other capital assets, net of accumulated depreciation/amortization	21,162,315
Less Long-term debt outstanding	(2,550,597)
Plus noncapital debt proceeds	65,851
Less: Unamortized premium on long-term debt	<u>(3,919)</u>
Total net investment in capital assets	<u>\$ 18,787,547</u>

4. Other Information

Employees' Retirement System

Plan Description

The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Annual Comprehensive Financial Report (ACFR), which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

Vesting

For employees beginning participation on or after January 1, 1990 and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998 and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits Provided

Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and executive service retirement participants, if hired on or before 12/31/2016) are entitled to retirement benefit based on a formula factor, their average earnings and creditable service.

Final average earnings is the average of the participant's three highest annual earnings period. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at age 55 (50 for protective occupations) and receive an actuarially reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

Post-Retirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the Floor) set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

Year	Core Fund Adjustment %	Variable Fund Adjustment %
2011	(1.2)%	11.0%
2012	(7.0)	(7.0)
2013	(9.6)	9.0
2014	4.7	25.0
2015	2.9	2.0
2016	0.5	(5.0)
2017	2.0	4.0
2018	2.4	17.0
2019	0.0	(10.0)
2020	1.7	21.0

Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for General category employees, including Teachers, Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category merged into the General Employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$285,975 in contributions from the Village.

Contribution rates for the plan year reported as of December 31, 2021 are:

Employee Category	Employee	Employer
General (Executives & Elected Officials)	6.75 %	6.75 %
Protective with Social Security	6.75 %	11.65 %
Protective without Social Security	6.75 %	16.25 %

Pension Asset, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2021, the Village reported an asset of \$1,651,637 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2020 and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2019 rolled forward to December 31, 2020. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension asset was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2020, the Village's proportion was 0.02645525 percent, which was a decrease of 0.00092633 percent from its proportion measured as of December 31, 2019.

For the year ended December 31, 2021, the Village recognized negative pension expense of \$171,036.

Notes to Financial Statements
 December 31, 2021

At December 31, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 2,390,427	\$ 514,893
Changes in assumptions	37,462	-
Net differences between projected and actual earnings on pension plan investments	-	3,100,816
Changes in proportion and differences between employer contributions and proportionate share of contributions	414	15,632
Employer contributions subsequent to the measurement date	<u>292,303</u>	<u>-</u>
Total	<u>\$ 2,720,606</u>	<u>\$ 3,631,341</u>

\$292,303 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year Ended December 31:	Deferred Outflows of Resources and Deferred Inflows of Resources (Net)
2022	\$ (309,752)
2023	(87,667)
2024	(565,863)
2025	(239,756)

Actuarial Assumptions

The total pension liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2019
Measurement Date of Net Pension Liability (Asset):	December 31, 2020
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table
Post-Retirement Adjustments*:	1.9%

** No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9 percent is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The Total Pension Liability for December 31, 2020 is based upon a roll-forward of the liability calculated from the December 31, 2019 actuarial valuation.

Notes to Financial Statements
December 31, 2021

Long-Term Expected Return on Plan Assets

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Core Fund Asset Class	Asset Allocation %	Long-Term Expected Nominal Rate of Return %	Long-Term Expected Real Rate of Return %
Global Equities	51%	7.2%	4.7%
Fixed Income	25	3.2	0.8
Inflation Sensitive Assets	16	2.0	(0.4)
Real Estate	8	5.6	3.3
Private Equity/Debt	11	10.2	7.6
Multi-Asset	4	5.8	3.3
Total Core Fund	115	6.6	4.1
Variable Fund Asset Class			
U.S. Equities	70	6.6	4.1
International Equities	30	7.4	4.9
Total Variable Fund	100	7.1	4.6

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.4 percent.

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations.

Single Discount Rate

A single discount rate of 7.00 percent was used to measure the total pension liability for the current and prior year. This single discount rate was based on the expected rate of return on pension plan investments of 7.00 percent and a municipal bond rate of 2.00 percent. (Source: Fixed-income municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's "20-year Municipal GO AA Index" as of December 31, 2020. In describing this index, Fidelity notes that the Municipal Curves are constructed using option-adjusted analytics of a diverse population of over 10,000 tax-exempt securities.) Because of the unique structure of WRS, the 7.00 percent expected rate of return implies that a dividend of approximately 1.9 percent will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the investment rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Village's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the Village's proportionate share of the net pension asset calculated using the discount rate of 7.00 percent, as well as what the Village's proportionate share of the net pension asset would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	1% Decrease to Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase to Discount Rate (8.00%)
Village's proportionate share of the net pension liability (asset)	\$ <u>1,572,130</u>	\$ <u>(1,651,637)</u>	\$ <u>(4,019,471)</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

At December 31, 2021, the Village reported a payable to the pension plan which represents contractually required contributions outstanding as of the end of the year.

Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; workers compensation; and health care of its employees. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial coverage in any of the past three years. There were no significant reductions in coverage compared to the prior year.

Commitments and Contingencies

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. The liability and expenditure for claims and judgments are only reported in governmental funds if it has matured. Claims and judgments are recorded in the government-wide statements and proprietary funds as expenses when the related liabilities are incurred.

The Village has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

The Village has active construction projects as of December 31, 2021. Work that has been completed on these projects but not yet paid for (including contract retainages) is reflected as accounts payable and expenditures.

Joint Ventures**North Shore Water Commission**

The Village of Fox Point, City of Glendale and the Village of Whitefish Bay jointly operate the local supply and filtration system, which is called the North Shore Water Commission (NSWC) and provides water supply and filtration. The communities share in the operation proportionately based upon water sold to each participant.

The governing body is made up of citizens from each municipality. Local representatives are appointed by the municipalities. The governing body has authority to adopt its own budget and control the financial affairs of the commission.

Debt is repaid with resources of the utility and is secured by the assets and revenues of NSWC. The transactions of the Commission are not reflected in these financial statements. \$283,503 of operating costs represents the Village's share for the North Shore Water Commission which is expected to continue to provide services in the future at similar rates. Financial information of the North Shore Water Commission as of December 31, 2021 is available directly from the NSWC office.

North Shore Library

The City of Glendale and the Villages of Fox Point, Bayside and River Hills operate the North Shore Library under a Joint Library Agreement dated January 1, 1985. Under the joint agreement, a Joint Library Board is created to operate the North Shore Library. The Joint Library Board is composed of ten members: five members from Glendale, two members each from Fox Point and Bayside, one member from River Hills and the Superintendent of Schools for the Nicolet School District. The Joint Library Board has the powers to repair, maintain and renew physical assets of the library and to prepare and adopt a budget for the library's operating expenses and a budget for the library's capital improvement expenses. The operating budget must be approved by at least three of the four municipalities. In addition, the Joint Library Board has the power to appoint the Library Director and such other assistants and employees as it deems necessary. Operating and capital expenses are shared proportionately based upon population estimates published in October.

The Village's share of operations in 2021 was \$258,849. The Village believes that the library will continue to provide services in the future at similar rates.

North Shore Fire Department

By agreement dated December 30, 1994, the North Shore Fire Department (NSFD) was created. The NSFD, which provides a unified integrated fire and emergency medical service, began operations on January 1, 1996. The NSFD was created pursuant to the provisions of Wisconsin Statutes 61.65 and 66.30. Participants are the Village of Fox Point, Village of Shorewood, Village of Brown Deer, Village of River Hills, Village of Whitefish Bay, Village of Bayside and City of Glendale. The North Shore Fire Department furnishes fire and emergency medical services. The North Shore Fire Department (NSFD) is operated by a Board of Directors consisting of seven members which includes the Mayor or Village President of each participating municipality. The affirmative vote of a majority of the members of the Board of Directors is required on most matters.

The powers of the Board of Directors include authorizing repair, maintenance and renewal of physical assets and recommending adoption of the department's budget. The capital and operating budget of the department must receive approval of at least five of the seven participating municipalities.

Notes to Financial Statements
December 31, 2021

Also established by the agreement is a Joint Fire Commission that has the powers related to appointments, promotions, suspensions, removals, dismissals, reemployment, compensation, rest days, etc. The fiscal agent for the North Shore Fire Department is the Village of Brown Deer. The Village's share of operations in 2021 was \$1,225,539.

Dispatch Services

The Village of Fox Point, River Hills and Bayside jointly operate a dispatch service center under a joint service agreement. Under the joint agreement, the Village of Bayside provides dispatch services to the municipalities. The cost of these services is shared between the communities as agreed upon in the individual agreements. A separate board has not been established to govern the dispatch service activities. Changes to the agreements and to the services provided require the approval of all three Village boards. During 2021, the Village's share of operations was \$298,978. The Village does not report an equity interest in this joint venture.

Other Postemployment Benefits

General Information about the OPEB Plan

Plan Description

The Village administers a single-employer defined benefit healthcare plan. The plan provides for eligible retirees and their spouses through the Village's healthcare plan which covers both active and retired members. Benefit provisions are established through personnel policy guidelines and collective bargaining agreements. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Village makes the same monthly health insurance contribution on behalf of the retiree as it makes on behalf of all other active employees. The Village contributes 25 percent of the current year premiums until Medicare is available. Plan members receiving benefits contribute 75 percent of their premium costs.

Employees Covered by Benefit Terms

At December 31, 2021, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefit payments	10
Active plan members	<u>41</u>
Total	<u><u>51</u></u>

Total OPEB Liability

The Village's total OPEB liability of \$522,949 was measured as of December 31, 2020 and was determined by an actuarial valuation as of that date.

Notes to Financial Statements
December 31, 2021

Actuarial Assumptions and Other Inputs

The total OPEB liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Discount rate	2.25%
Healthcare cost trend rates	6.50% decreasing by 0.10% per year down to 5.0% and level thereafter

The discount rate was based on Bond Buyer 20-Bond GO Index.

Mortality rates were based on the Wisconsin 2018 Mortality Table adjusted for future mortality improvements using the MP-2018 fully generated improvement scale (multiplied 60 percent).

The actuarial assumptions used in the December 31, 2020 valuation were based on the results of an actuarial experience study 2015-2017.

Changes in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balances at December 31, 2020	\$ 543,625
Changes for the year:	
Service cost	30,481
Interest	14,286
Changes in assumptions or other inputs	13,311
Benefit payments	<u>(78,754)</u>
Net changes	<u>(20,676)</u>
Balances at December 31, 2021	<u><u>\$ 522,949</u></u>

Changes of assumptions and other inputs reflect a change in the discount rate from 2.75 percent in 2020 to 2.25 percent in 2021.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Village, as well as what the Village's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.25 percent) or 1-percentage-point higher (3.25 percent) than the current discount rate:

	<u>1% Decrease</u>	<u>Discount Rate</u>	<u>1% Increase</u>
Total OPEB liability	\$ 550,354	\$ 522,949	\$ 496,612

Notes to Financial Statements
December 31, 2021

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Village, as well as what the Village's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.5 percent decreasing to 4.0 percent) or 1-percentage-point higher (7.5 percent decreasing to 6.0 percent) than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB liability	\$ 519,208	\$ 522,949	\$ 525,849

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2021, the Village recognized negative OPEB expense of \$21,684. At December 31, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 10,175	\$ -
Changes of assumptions or other inputs	61,984	7,770
Employer contributions subsequent to the measurement date	<u>28,522</u>	<u>-</u>
Total	<u>\$ 100,681</u>	<u>\$ 7,770</u>

\$28,522 reported as deferred outflows related to OPEB resulting from the LRIF Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended December 31:</u>	<u>Amount</u>
2022	\$ 7,744
2023	7,744
2024	7,744
2025	7,744
2026	7,744
Thereafter	25,669

Local Retiree Life Insurance Fund (LRLIF)**Plan Description**

The LRLIF is a multiple-employer defined benefit OPEB plan. LRLIF benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. The Wisconsin Department of Employee Trust Funds (ETF) and the Group Insurance Board have statutory authority for program administration and oversight. The plan provides post-employment life insurance benefits for all eligible employees.

ETF issues a standalone Annual Comprehensive Financial Report (ACFR), which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

Additionally, ETF issued a standalone Retiree Life Insurance Financial Report, which can be found at <https://etfonline.wi.gov/ETFGASBPublicWeb/gasb75Local.do>.

Benefits Provided

The LRLIF plan provides fully paid up life insurance benefits for post-age 64 retired employees and pre-65 retirees who pay for their coverage.

Contributions

The Group Insurance Board approves contribution rates annually, based on recommendations from the insurance carrier. Recommended rates are based on an annual valuation, taking into consideration an estimate of the present value of future benefits and the present value of future contributions. A portion of employer contributions made during a member's working lifetime funds a post-retirement benefit.

Employers are required to pay the following contribution based on employee contributions for active members to provide them with Basic Coverage after age 65. There are no employer contributions required for pre-age 65 annuitant coverage. If a member retires prior to age 65, they must continue paying the employee premiums until age 65 in order to be eligible for the benefit after age 65.

Contribution rates for the plan year reported as of December 31, 2021 are:

Coverage Type	Employer Contribution
50% Post Retirement Coverage	40% of employee contribution
25% Post Retirement Coverage	20% of employee contribution

Notes to Financial Statements
December 31, 2021

Member contributions are based upon nine age bands through age 69 and an additional eight age bands for those age 70 and over. Participating members must pay monthly contribution rates per \$1,000 of coverage until the age of 65 (age 70 if active). The member contribution rates in effect for the plan year are as listed below:

Life Insurance Member Contribution Rates For the Plan Year

<u>Attained Age</u>	<u>Basic</u>	<u>Supplemental</u>
Under 30	\$0.05	\$0.05
30-34	0.06	0.06
34-39	0.07	0.07
40-44	0.08	0.08
45-49	0.12	0.12
50-54	0.22	0.22
55-59	0.39	0.39
60-64	0.49	0.49
65-69	0.57	0.57

Disabled members under age 70 receive a waiver-of-premium benefit

During the reporting period, the LRLIF recognized \$976 in contributions from the employer.

OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEBs

At December 31, 2021, the Village reported a liability of \$269,326 percent for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of December 31, 2020 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of January 1, 2020 rolled forward to December 31, 2020. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net OPEB liability was based on the Village's share of contributions to the OPEB plan relative to the contributions of all participating employers. At December 31, 2020, the Village's proportion was 0.04896200 percent, which was a decrease of 0.01156700 percent from its proportion measured as of December 31, 2019.

Notes to Financial Statements
 December 31, 2021

For the year ended December 31, 2021, the Village recognized OPEB expense of \$27,568.

At December 31, 2021, the Village reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 12,852
Net differences between projected and actual earnings on OPEB plan investments	3,922	-
Changes in assumptions	104,772	18,479
Changes in proportion and differences between employer contributions and proportionate share of contributions	6,321	35,150
Employer contributions subsequent to the measurement date	<u>1,024</u>	<u>-</u>
Total	<u>\$ 116,039</u>	<u>\$ 66,481</u>

\$1,024 reported as deferred outflows related to OPEB resulting from the LRLIF Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended December 31:</u>	<u>Deferred Outflows of Resources and Deferred Inflows of Resources (Net)</u>
2022	\$ 10,129
2023	9,705
2024	9,268
2025	7,404
2026	10,464
Thereafter	1,564

Notes to Financial Statements
December 31, 2021

Actuarial Assumptions

The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	January 1, 2020
Measurement Date of Net OPEB Liability	December 31, 2020
Actuarial Cost Method:	Entry Age Normal
20 Year Tax-Exempt Municipal Bond Yield	2.12%
Long-Term Expected Rate of Return:	4.25%
Discount Rate:	2.25%
Salary Increases:	
Inflation	3.00%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The Total OPEB Liability for December 31, 2020 is based upon a roll-forward of the liability calculated from the January 1, 2020 actuarial valuation.

Long-Term Expected Return on Plan Assets

The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Investments for the LRLIF are held with Securian, the insurance carrier. Interest is calculated and credited to the LRLIF based on the rate of return for a segment of the insurance carriers' general fund, specifically 10-year A-Bonds (as a proxy and not tied to any specific investments). The overall aggregate interest rate is calculated using a tiered approach based on the year the funds were originally invested and the rate of return for that year. Investment interest is credited based on the aggregate rate of return and assets are not adjusted to fair market value. Furthermore, the insurance carrier guarantees the principal amounts of the reserves, including all interest previously credited thereto.

Local OPEB Life Insurance Asset Allocation Targets and Expected Returns As of December 31, 2020

Asset Class	Index	Target Allocation %	Long-Term Expected Geometric Real Rate of Return %
U.S. Credit Bonds	Barclays Credit	50%	1.47%
U.S. Mortgages	Barclays MBS	50	0.82
Inflation			2.20
Long-Term Expected Rate of Return			4.25

Notes to Financial Statements
December 31, 2021

The long-term expected rate of return and expected inflation rate remained unchanged from the prior year at 4.25 percent and 2.20 percent, respectively. The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation.

Single Discount Rate

A single discount rate of 2.25 percent was used to measure the total OPEB liability for the current year, as opposed to a discount rate of 2.87 percent for the prior year. The significant change in the discount rate was primarily caused by the decrease in the municipal bond rate from 2.74 percent as of December 31, 2019 to 2.12 percent as of December 31, 2020. The Plan's fiduciary net position was projected to be insufficient to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the Total OPEB Liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the municipal bond rate applied to benefit payment to the extent that the plan's fiduciary net position is projected to be insufficient. The plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through December 31, 2036.

The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made according to the current employer contribution schedule and that contributions are made by plan members retiring prior to age 65.

Sensitivity of the Village's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Village's proportionate share of the net OPEB liability calculated using the discount rate of 2.25 percent, as well as what the Village's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.25 percent) or 1-percentage-point higher (3.25 percent) than the current rate:

	1% Decrease to Discount Rate (1.25%)	Current Discount Rate (2.25%)	1% Increase to Discount Rate (3.25%)
Village's proportionate share of the net OPEB liability	<u>\$ 366,361</u>	<u>\$ 269,326</u>	<u>\$ 195,942</u>

At December 31, 2021, the Village reported a payable to the OPEB plan of \$0, which represents contractually required contributions outstanding as of the end of the year.

Single-Employer Defined Benefit Pension Plan

Plan Description

The District reports a single-employer defined benefit pension plan (the Stipend Plan). Management of the Stipend Plan is vest in the Village Board. No assets have been accumulated in a trust for the payment of these benefits. The plan is administered by the Village and provides active public safety employees that retire on or after January 1, 2002 with a monthly cash benefit ranging from \$200 to \$375 per month. Benefit provisions are established through agreements approved by the Village Board.

Notes to Financial Statements
 December 31, 2021

At December 31, 2021, the District plan's membership consisted of:

Retirees and beneficiaries	2
Active members	<u>11</u>
Total	<u><u>13</u></u>

The District paid \$8,502 for pension benefits as they came due during the reporting period. The District is funding these benefits on a pay-as-you-go basis.

Changes in Total Pension Liability

The District's change in total pension liability for the fiscal year ended December 31, 2021 was as follows:

	<u>Total Pension Liability</u>
Beginning of Year Balance	\$ 179,130
Service cost	8,008
Interest on total pension liability	4,919
Changes of assumptions or other input	6,155
Benefit payments	<u>(8,502)</u>
End of Year Balance	<u><u>\$ 189,710</u></u>

Assumptions

The total pension liability was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Measurement Date:	December 31, 2020
Actuarial Valuation Date:	December 31, 2019
Inflation:	2.00%
Discount Rate:	2.25%
Source of Discount Rate:	Bond Buyer 20-Bond GO Index%
Source of Mortality Assumptions:	Wisconsin 2018 Mortality Table adjusted for future mortality improvements using the MP-2018 fully generated improvement scale (multiplied 60 percent)
Dates of Experience Studies	Experience study conducted in 2018 using Wisconsin Retirement System experience from 2015-2017

Sensitivity of the Total Pension Liability to Changes in the Discount Rate

The following is a sensitivity analysis of the total pension liability to changes in the discount rate. The table below presents the pension liability of the District calculated using the current discount rate of 2.25 percent as well as what the total pension liability would be if it were to be calculated using a discount rate that is 1 percentage point lower (1.25 percent) or 1 percentage point higher (3.25 percent) than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Total pension liability	\$202,551	\$189,710	\$177,580

Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2021, the District recognized pension expense of \$10,098.

At December 31, 2021 the Village reported deferred outflows of resources related to pensions from the following source:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 16,226	\$ -
Changes in assumptions	23,258	3,712
Employer contributions subsequent to the measurement date	<u>6,814</u>	<u>-</u>
Total	<u>\$ 46,298</u>	<u>\$ 3,712</u>

\$6,814 reported as deferred outflows related to pension resulting from the Stipend Plan's contributions subsequent to the measurement date will be recognized as a reduction of the total pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ended December 31:</u>	<u>Deferred Outflows of Resources and Deferred Inflows of Resources (Net)</u>
2022	\$ 3,988
2023	3,988
2024	3,988
2025	3,988
2026	3,988
Thereafter	15,832

Effect of New Accounting Standards on Current-Period Financial Statements

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 87, *Leases*
- Statement No. 91, *Conduit Debt Obligations*
- Statement No. 92, *Omnibus 2020*
- Statement No. 93, *Replacement of Interbank Offered Rates*
- Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*
- Statement No. 96, *Subscription-Based Information Technology Arrangements*
- Statement No. 97, *Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an amendment of GASB Statements No. 14 and No. 84 and a supersession of GASB Statement No. 32*

When they become effective, application of these standards may restate portions of these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

Village of Fox Point

Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual - General Fund
Year Ended December 31, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues			
Taxes	\$ 5,713,413	\$ 5,729,082	\$ 15,669
Intergovernmental	723,435	714,189	(9,246)
Licenses and permits	147,320	137,900	(9,420)
Fines, forfeitures and penalties	110,100	74,017	(36,083)
Public charges for services	41,259	34,787	(6,472)
Intergovernmental charges for services	116,424	107,101	(9,323)
Investment income	80,000	3,444	(76,556)
Miscellaneous revenues	<u>110,650</u>	<u>87,159</u>	<u>(23,491)</u>
Total revenues	<u>7,042,601</u>	<u>6,887,679</u>	<u>(154,922)</u>
Expenditures			
Current:			
General government	1,020,419	1,061,592	(41,173)
Public safety	3,967,649	3,815,471	152,178
Public works	1,518,749	1,581,100	(62,351)
Health and human services	48,360	48,625	(265)
Culture, recreation and education	285,354	279,329	6,025
Conservation and development	<u>46,500</u>	<u>44,455</u>	<u>2,045</u>
Total expenditures	<u>6,887,031</u>	<u>6,830,572</u>	<u>56,459</u>
Excess (deficiency) of revenues over (under) expenditures	<u>155,570</u>	<u>57,107</u>	<u>(98,463)</u>
Other Financing Sources (Uses)			
Transfers in	210,000	225,528	15,528
Transfers out	-	(99,854)	(99,854)
Proceeds from sale of capital assets	<u>1,500</u>	<u>11,127</u>	<u>9,627</u>
Total other financing sources (uses)	<u>211,500</u>	<u>136,801</u>	<u>(74,699)</u>
Net change in fund balance	<u>\$ 367,070</u>	<u>193,908</u>	<u>\$ (173,162)</u>
Fund Balance, Beginning		<u>3,621,524</u>	
Fund Balance, Ending		<u>\$ 3,815,432</u>	

Village of Fox Point

Schedule of Village's Proportionate Share of the Net Pension Liability (Asset) -
Wisconsin Retirement System
Year Ended December 31, 2021

WRS Fiscal Year End	Proportion of the Net Pension Liability (Asset)	Proportionate Share of the Net Pension Liability (Asset)	Covered Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/14	0.02766856%	\$ (679,616)	\$ 3,210,928	21.17%	102.74%
12/31/15	0.02724353%	442,702	3,268,645	13.54%	98.20%
12/31/16	0.02669150%	220,002	3,236,140	6.80%	99.12%
12/31/17	0.02708612%	(804,219)	3,396,748	23.68%	102.93%
12/31/18	0.02730611%	971,465	3,406,954	28.51%	96.45%
12/31/19	0.02738158%	(882,907)	3,403,013	25.94%	102.96%
12/31/20	0.02645525%	(1,651,637)	3,132,859	52.72%	15.26%

Schedule of Employer Contributions - Wisconsin Retirement System
Year Ended December 31, 2021

City Fiscal Year End	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/15	\$ 277,668	\$ 277,668	\$ -	\$ 3,268,645	8.49%
12/31/16	233,362	233,362	-	3,236,140	7.21%
12/31/17	268,350	268,350	-	3,396,748	7.90%
12/31/18	272,687	272,687	-	3,406,954	8.00%
12/31/19	265,308	265,308	-	3,403,013	7.80%
12/31/20	294,488	294,488	-	3,132,860	9.40%
12/31/21	292,303	292,303	-	3,181,408	9.19%

See notes to required supplementary information

Village of Fox Point

Schedule of Changes in the Total Pension Liability and Related Ratios - Supplemental Pension (Stipend) Plan Year Ended December 31, 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total Pension Liability				
Service cost	\$ 8,008	\$ 6,323	\$ 6,683	\$ 6,683
Interest	4,919	5,305	4,635	4,432
Difference between expected and actual experience	-	19,829	-	125,761
Changes in assumptions	6,155	21,587	(4,723)	-
Benefit payments	<u>(8,502)</u>	<u>(6,777)</u>	<u>(5,634)</u>	<u>(4,974)</u>
Net change in total pension liability	10,580	46,267	961	131,902
Total pension liability, beginning	<u>179,130</u>	<u>132,863</u>	<u>131,902</u>	<u>-</u>
Total pension liability, ending	<u>\$ 189,710</u>	<u>\$ 179,130</u>	<u>\$ 132,863</u>	<u>\$ 131,902</u>
Covered-Employee Payroll	\$ 885,477	\$ 885,477	\$ 774,235	\$ 774,235
Total pension liability as a percentage of covered payroll	21.42%	20.23%	17.16%	17.04%

See notes to required supplementary information

Schedule of Changes in the Total OPEB Liability and Related Ratios -
Health Insurance
Year Ended December 31, 2021

	2021	2020	2019	2018
Total OPEB Liability				
Service cost	\$ 30,481	\$ 18,705	\$ 19,418	\$ 19,418
Interest	14,286	18,264	16,656	16,876
Difference between expected and actual experience	-	12,719	-	486,994
Changes in assumptions	13,311	62,506	(11,100)	-
Benefit payments	<u>(78,754)</u>	<u>(31,622)</u>	<u>(56,174)</u>	<u>(29,035)</u>
Net change in total OPEB liability	(20,676)	80,572	(31,200)	494,253
Total OPEB liability, beginning	<u>543,625</u>	<u>463,053</u>	<u>494,253</u>	-
Total OPEB liability, ending	<u>\$ 522,949</u>	<u>\$ 543,625</u>	<u>\$ 463,053</u>	<u>\$ 494,253</u>
Covered-Employee Payroll	\$ 2,985,665	\$ 2,985,665	\$ 2,784,095	\$ 2,784,095
Total OPEB liability as a percentage of covered-employee payroll	17.52%	18.21%	16.63%	17.75%

Village of Fox Point

Schedule of Proportionate Share of the Net OPRB Liability -

Local Retiree Life Insurance Fund (LRLIF)

Year Ended December 31, 2021

Plan Fiscal Year End	Proportion of the Net OPEB Liability	Proportionate Share of the Net OPEB Liability	Covered Payroll	Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
12/31/17	0.06120200%	\$ 184,131	\$ 2,573,719	7.15%	44.81%
12/31/18	0.05947700%	153,471	2,879,000	5.33%	48.69%
12/31/19	0.06052900%	257,744	2,847,000	9.05%	37.58%
12/31/20	0.04896200%	269,326	2,720,000	9.90%	31.36%

Schedule of Employer Contributions - Local Retiree Life Insurance Fund (LRLIF)

Year Ended December 31, 2021

City Fiscal Year End	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/18	\$ 1,162	\$ 1,162	\$ -	\$ 2,573,719	0.05%
12/31/19	1,145	1,145	-	2,879,000	0.04%
12/31/20	965	965	-	2,847,000	0.03%
12/31/21	1,024	1,024	-	2,720,000	0.04%

See notes to required supplementary information

Village of Fox Point

Notes to Required Supplementary Information
Year Ended December 31, 2021

Budgetary Information

Budgetary information is derived from the annual operating budget and is presented using the same basis of accounting for each fund as described in Note 1.

The budgeted amounts presented include any amendments made. The Village may authorize transfers of budgeted amounts within departments. Transfers between departments and changes to the overall budget must be approved by a two-thirds action. Appropriations lapse at year end unless specifically carried over. There were no carryovers to the following year. Budgets are adopted at the department level of expenditure.

Wisconsin Retirement System

The amounts determined for each fiscal year were determined as of the calendar year-end and occurred within the fiscal year.

The Village is required to present the last ten years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Changes in benefit terms. There were no changes of benefit terms for any participating employer in the Wisconsin Retirement System.

Changes in assumptions. No significant change in assumptions were noted from the prior year.

Local Retiree Life Insurance Fund

The amounts determined for each fiscal year were determined as of the calendar year-end and occurred within the fiscal year.

The Village is required to present the last ten years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Changes in benefit terms. There were no changes of benefit terms for any participating employer in LRLIF.

Changes in assumptions. No significant change in assumptions were noted from the prior year.

Health Insurance Plan

The Village is required to present the last ten years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Changes in benefit terms. There were no changes of benefits terms for the city.

Changes in assumptions. The discount rate was changed from 2.75 percent to 2.25 percent.

Supplemental Pension (Stipend) Plan

The Village is required to present the last ten years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

Accumulation of assets: No assets have been accumulated in a trust that meets the criteria in paragraph 4 of GASB statement No. 73.

Changes in benefit terms: There were no changes of benefit terms.

Changes in assumptions: There were no changes in assumptions.

S U P P L E M E N T A R Y I N F O R M A T I O N

Village of Fox Point

Detailed Schedule of Revenues and Other Financing Sources - Budget and Actual -

General Fund

Year Ended December 31, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Taxes			
General property taxes	\$ 5,664,413	\$ 5,666,842	\$ 2,429
Payment in lieu of taxes	24,000	23,742	(258)
Interest and penalties on taxes	<u>25,000</u>	<u>38,498</u>	<u>13,498</u>
Total taxes	<u>5,713,413</u>	<u>5,729,082</u>	<u>15,669</u>
Intergovernmental			
Federal grants	6,000	670	(5,330)
State shared revenues	89,964	80,811	(9,153)
Spending restraint	-	14,181	14,181
Fire insurance tax from state	39,916	41,218	1,302
State aid, streets	526,640	525,995	(645)
State aid, exempt computer aid	27,415	36,905	9,490
State aid, DARE	1,000	-	(1,000)
Other State grants	<u>32,500</u>	<u>14,409</u>	<u>(18,091)</u>
Total intergovernmental	<u>723,435</u>	<u>714,189</u>	<u>(9,246)</u>
Licenses and Permits			
Beverage licenses	7,000	6,020	(980)
Bicycle licenses	20	20	-
Pet licenses	1,100	2,050	950
Cable TV franchise fee	113,500	80,717	(32,783)
Other permits	<u>25,700</u>	<u>49,093</u>	<u>23,393</u>
Total licenses and permits	<u>147,320</u>	<u>137,900</u>	<u>(9,420)</u>
Fines, Forfeitures and Penalties			
Court penalties and costs	<u>110,100</u>	<u>74,017</u>	<u>(36,083)</u>
Total fines, forfeitures and penalties	<u>110,100</u>	<u>74,017</u>	<u>(36,083)</u>
Public Charges for Services			
Miscellaneous service revenues	26,909	24,347	(2,562)
Job orders	10,600	8,550	(2,050)
Pavilion rental	3,000	1,580	(1,420)
Fingerprint fee	400	310	(90)
Administrative warrant fee	<u>350</u>	<u>-</u>	<u>(350)</u>
Total public charges for services	<u>41,259</u>	<u>34,787</u>	<u>(6,472)</u>
Intergovernmental Charges for Services			
Fire protection, school district	6,424	6,430	6
Utility equipment rental	<u>110,000</u>	<u>100,671</u>	<u>(9,329)</u>
Total intergovernmental charges for services	<u>116,424</u>	<u>107,101</u>	<u>(9,323)</u>
Investment Income			
Investment income	<u>80,000</u>	<u>3,444</u>	<u>(76,556)</u>
Total investment income	<u>80,000</u>	<u>3,444</u>	<u>(76,556)</u>

Village of Fox Point

Detailed Schedule of Revenues and Other Financing Sources - Budget and Actual -
General Fund
Year Ended December 31, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Miscellaneous Revenues			
Insurance recoveries	\$ 15,000	\$ 30,114	\$ 15,114
Miscellaneous revenues	<u>95,650</u>	<u>57,045</u>	<u>(38,605)</u>
Total miscellaneous revenues	<u>110,650</u>	<u>87,159</u>	<u>(23,491)</u>
Other Financing Sources			
Transfer in	210,000	225,528	15,528
Proceeds from sale of capital assets	<u>1,500</u>	<u>11,127</u>	<u>9,627</u>
Total other financing sources	<u>211,500</u>	<u>236,655</u>	<u>25,155</u>
Total revenues and other financing sources	<u>\$ 7,254,101</u>	<u>\$ 7,124,334</u>	<u>\$ (129,767)</u>

Village of Fox Point

Detailed Schedule of Expenditures and Other Financing Uses - Budget and Actual -

General Fund

Year Ended December 31, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
General Government			
Board	\$ 5,850	\$ 4,900	\$ 950
Manager	172,266	175,322	(3,056)
Clerk	158,085	149,369	8,716
Treasurer/financial manager	96,510	120,256	(23,746)
Elections	14,551	7,794	6,757
Assessor	32,500	31,042	1,458
Legal	69,500	76,136	(6,636)
Judicial	59,281	58,287	994
Municipal court	30,000	22,216	7,784
General buildings and plant	136,226	132,128	4,098
Insurance	244,350	277,399	(33,049)
Other general government	<u>1,300</u>	<u>6,743</u>	<u>(5,443)</u>
Total	<u>1,020,419</u>	<u>1,061,592</u>	<u>(41,173)</u>
Public Safety			
Police	2,701,286	2,535,395	165,891
Fire	1,211,283	1,225,539	(14,256)
Other public safety and joint charges	53,880	53,737	143
Protective inspection	<u>1,200</u>	<u>800</u>	<u>400</u>
Total	<u>3,967,649</u>	<u>3,815,471</u>	<u>152,178</u>
Public Works			
Village engineer	115,830	103,669	12,161
Machinery and equipment	137,625	139,951	(2,326)
Building and grounds	1,006,781	1,050,526	(43,745)
DPW fringe benefits	9,963	7,585	2,378
Storm sewer maintenance	750	730	20
Highway and streets	56,100	67,590	(11,490)
Snow/ice removal	76,000	73,263	2,737
Sanitation	102,800	124,386	(21,586)
Traffic control	12,000	12,000	-
Job orders	<u>900</u>	<u>1,400</u>	<u>(500)</u>
Total	<u>1,518,749</u>	<u>1,581,100</u>	<u>(62,351)</u>
Health and Human Services			
Health department and welfare	<u>48,360</u>	<u>48,625</u>	<u>(265)</u>
Total	<u>48,360</u>	<u>48,625</u>	<u>(265)</u>
Culture, Recreation and Education			
Library	258,849	258,849	-
Skating rink/shelter	16,755	14,240	2,515
Parks and recreation	3,750	5,470	(1,720)
Culture and recreation	<u>6,000</u>	<u>770</u>	<u>5,230</u>
Total	<u>285,354</u>	<u>279,329</u>	<u>6,025</u>
Conservation and Development			
Forestry	<u>46,500</u>	<u>44,455</u>	<u>2,045</u>
Other Financing Uses			
Transfers out	<u>-</u>	<u>99,854</u>	<u>(99,854)</u>
Total expenditures and other financing uses	<u>\$ 6,887,031</u>	<u>\$ 6,930,426</u>	<u>\$ (43,395)</u>

Village of Fox Point

Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2021

	<u>Special Revenue Funds</u>			Total Nonmajor Governmental Funds
	<u>Recycling</u>	<u>Pool</u>	<u>Inspection</u>	
Assets				
Cash and investments	\$ -	\$ 3,389	\$ 164,221	\$ 167,610
Receivables:				
Accounts	39,096	-	3,900	42,996
Due from other funds	<u>7,701</u>	<u>-</u>	<u>-</u>	<u>7,701</u>
Total assets	<u>\$ 46,797</u>	<u>\$ 3,389</u>	<u>\$ 168,121</u>	<u>\$ 218,307</u>
Liabilities and Fund Balances				
Liabilities				
Accounts payable	\$ 22,163	\$ 5,448	\$ 26,596	\$ 54,207
Accrued liabilities	148	3,210	3,932	7,290
Due to other funds	<u>37,193</u>	<u>-</u>	<u>-</u>	<u>37,193</u>
Total liabilities	<u>59,504</u>	<u>8,658</u>	<u>30,528</u>	<u>98,690</u>
Fund Balances				
Committed	-	-	137,593	137,593
Unassigned (deficit)	<u>(12,707)</u>	<u>(5,269)</u>	<u>-</u>	<u>(17,976)</u>
Total fund balances	<u>(12,707)</u>	<u>(5,269)</u>	<u>137,593</u>	<u>119,617</u>
Total liabilities and fund balances	<u>\$ 46,797</u>	<u>\$ 3,389</u>	<u>\$ 168,121</u>	<u>\$ 218,307</u>

Village of Fox Point

Combining Statement of Revenues, Expenditures and Changes
in Fund Balances
Nonmajor Governmental Funds
Year Ended December 31, 2021

	<u>Special Revenue Funds</u>			Total Nonmajor Governmental Funds
	<u>Recycling</u>	<u>Pool</u>	<u>Inspection</u>	
Revenues				
Intergovernmental	\$ 58,661	\$ -	\$ -	\$ 58,661
Licenses and permits	-	-	211,232	211,232
Public charges for services	196,923	113,036	-	309,959
Miscellaneous revenues	-	-	200	200
Total revenues	<u>255,584</u>	<u>113,036</u>	<u>211,432</u>	<u>580,052</u>
Expenditures				
Current:				
Public safety	-	-	155,651	155,651
Public works	273,056	127	-	273,183
Culture, recreation and education	-	189,294	-	189,294
Total expenditures	<u>273,056</u>	<u>189,421</u>	<u>155,651</u>	<u>618,128</u>
Excess (deficiency) of revenues over expenditures	<u>(17,472)</u>	<u>(76,385)</u>	<u>55,781</u>	<u>(38,076)</u>
Other Financing Sources (Uses)				
Transfers in	-	86,562	-	86,562
Transfer out	-	(15,638)	-	(15,638)
Total other financing sources (uses)	<u>-</u>	<u>70,924</u>	<u>-</u>	<u>70,924</u>
Net change in fund balances	(17,472)	(5,461)	55,781	32,848
Fund Balances, Beginning	<u>4,765</u>	<u>192</u>	<u>81,812</u>	<u>86,769</u>
Fund Balances (Deficit), Ending	<u><u>\$ (12,707)</u></u>	<u><u>\$ (5,269)</u></u>	<u><u>\$ 137,593</u></u>	<u><u>\$ 119,617</u></u>



Reporting and insights from 2021 audit: Village of Fox Point

December 31, 2021

Executive summary

June 7, 2022

To the Village Board
Village of Fox Point
Fox Point, Wisconsin

We have completed our audit of the financial statements of the Village of Fox Point (the Village) for the year ended December 31, 2021, and have issued our report thereon dated June 7, 2022. This letter presents communications required by our professional standards.

Your audit should provide you with confidence in your financial statements. The audit was performed based on information obtained from meetings with management, data from your systems, knowledge of your Village's operating environment and our risk assessment procedures. We strive to provide you clear, concise communication throughout the audit process and of the final results of our audit.

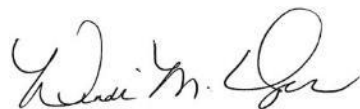
Additionally, we have included information on key risk areas the Village of Fox Point should be aware of in your strategic planning. We are available to discuss these risks as they relate to your organization's financial stability and future planning.

If you have questions at any point, please connect with us:

- Wendi Unger, CPA, Partner: wendi.unger@bakertilly.com or 1 (414) 777 5423

Sincerely,

Baker Tilly US, LLP



Wendi M. Unger, CPA, Partner

Responsibilities

Our responsibilities

As your independent auditor, our responsibilities include:

- Planning and performing the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Reasonable assurance is a high level of assurance.
- Assessing the risks of material misstatement of the financial statements, whether due to fraud or error. Included in that assessment is a consideration of the Village's internal control over financial reporting.
- Performing appropriate procedures based upon our risk assessment.
- Evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management.
- Forming and expressing an opinion based on our audit about whether the financial statements prepared by management, with the oversight of those charged with governance:
 - Are free from material misstatement
 - Present fairly, in all material respects and in accordance with accounting principles generally accepted in the United States of America
- Our audit does not relieve management or those charged with governance of their responsibilities.

We are also required to communicate significant matters related to our audit that are relevant to the responsibilities of those charged with governance, including:

- Internal control matters
- Qualitative aspects of the Village's accounting practice including policies, accounting estimates and financial statement disclosures
- Significant unusual transactions
- Significant difficulties encountered
- Disagreements with management
- Circumstances that affect the form and content of the auditors' report
- Audit consultations outside the engagement team
- Corrected and uncorrected misstatements
- Other audit findings or issues

Audit status

Significant changes to the audit plan

There were no significant changes made to either our planned audit strategy or to the significant risks and other areas of emphasis identified during the performance of our risk assessment procedures.

Audit approach and results

Planned scope and timing

Audit focus

Based on our understanding of the Village and environment in which you operate, we focused our audit on the following key areas:

- Key transaction cycles
- Areas with significant estimates
- Areas of complexity including capital assets and debt

Our areas of audit focus were informed by, among other things, our assessment of materiality. Materiality in the context of our audit was determined based on specific qualitative and quantitative factors combined with our expectations about the Village's current year results.

Key areas of focus and significant findings

Significant risks of material misstatement

A significant risk is an identified and assessed risk of material misstatement that, in the auditor's professional judgment, requires special audit consideration. Within our audit, we focused on the following areas below.

Significant risk areas	Testing approach	Conclusion
Management override of controls	Incorporate unpredictability into audit procedures, emphasize professional skepticism and utilize audit team with industry expertise	Procedures identified provided sufficient evidence for our audit opinion
Improper revenue recognition due to fraud	Confirmation or validation of certain revenues supplemented with detailed predictive analytics based on non-financial data and substantive testing of related receivables	Procedures identified provided sufficient evidence for our audit opinion

Other areas of emphasis

We also focused on other areas that did not meet the definition of a significant risk, but were determined to require specific awareness and a unique audit response.

Other areas of emphasis		
Cash and investments	Revenues and receivables	General disbursements
Payroll	Pension asset and OPEB liabilities	Long-term debt
Capital assets including infrastructure	Net position calculations	Financial reporting and required disclosures

Internal control matters

We considered the Villages' internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing an opinion on the financial statements. We are not expressing an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A material weakness is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We identified the following deficiencies as material weaknesses:

- **Inadequate segregation of duties**

A properly designed system of internal control includes adequate staffing as well as policies and procedures to properly segregate duties. This includes systems that are designed to limit the access or control of any one individual to your government's assets or accounting records, and to achieve a higher likelihood that errors or irregularities in your accounting processes would be discovered by your staff in a timely manner.

At this time, due to staffing and financial limitations, the proper internal controls are not in place to achieve adequate segregation of duties. As a result, errors, irregularities or fraud could occur as part of the financial reporting process that may not be discovered by someone in your organization. Therefore, we are reporting a material weakness related to the internal control environment.

- **Missing key controls**

There are certain controls that are not currently in place related to significant transaction cycles. As a result, there is a risk that erroneous or unauthorized transactions or misstatements could occur without the knowledge of management or the governing body. Our recommendations for strengthening controls are listed below.

Controls over utility billing

- Persons involved in the cash receipting process should be independent of other billing duties.
- The reconciliation of the detailed listing of receivables in the billing system and the receivable balance in the general ledger should be reviewed by someone independent of the utility billing and cash receipting processes.

Since the controls listed above or other compensating controls are not currently in place, errors or irregularities could occur as part of the accounting processes that might not be discovered by management or the governing body. Therefore, the absence of these controls is considered to be a material weakness.

We recommend that a designated employee review the segregation of duties, risks, and these potential controls and determine whether additional controls should be implemented. This determination should take into consideration a cost / benefit analysis.

- **Financial statement close process**

Properly designed systems of internal control provide your organization with the ability to process and record accurate monthly and year-end transactions and annual financial reports.

Our audit includes a review and evaluation of the internal controls relating to financial reporting. Common attributes of a properly designed system of internal control for financial reporting are as follows:

- There is adequate staffing to prepare financial reports throughout the year and at year-end.
- Material misstatements are identified and corrected during the normal course of duties.
- Complete and accurate financial statements, including footnotes, are prepared.
- Financial reports are independently reviewed for completeness and accuracy.

Our evaluation of the internal controls over financial reporting has identified control deficiencies that are considered material weakness surrounding the preparation of financial statements and footnotes, adjusting journal entries identified by the auditors, and an independent review of financial reports.

Management has not prepared financial statements that are in conformity with generally accepted accounting principles. In addition, material misstatements in the general ledger were identified during the financial audit.

Other comments and recommendations

- **Departmental Controls**

As part of our annual audit process, we focus our efforts on the primary accounting systems, internal controls, and procedures used by the Village. This is in keeping with our goal to provide an audit opinion which states that the financial statements of the Village are correct in all material respects.

In some cases, the primary system of accounting procedures and controls of the Village are supported by smaller systems which are decentralized, and reside within a department or location. In many cases, those systems are as simple as handling cash collections and remitting those collections to the Administrative Services Department.

Generally, the more centralized a function is, the easier it is to design and implement accounting controls that provide some level of checks and balances. That is because you are able to divide certain tasks over the people available to achieve some segregation of duties. For those tasks that are decentralized, it is usually very difficult to provide for proper segregation of duties. Therefore, with one person being involved in most or all aspects of a transaction, you lose the ability to rely on the controls to achieve the safeguarding of assets and reliability of financial records.

As auditors, we are required to communicate with you on a variety of topics. Since there is now more emphasis on internal controls and management's responsibilities, we believe it is appropriate to make sure that you are informed about the lack of segregation of duties that may occur at departments or locations that handle cash. Departments in your Village that fit this situation may include the following:

Pool
Police department

As you might expect, similar situations are common in most governments.

As auditors, we are required to focus on the financial statements at a highly summarized level and our audit procedures support our opinion on those financial statements. Departments or locations that handle relatively smaller amounts of money are not the primary focus of our audit. Yet, because of the lack of segregation of duties, the opportunity for loss is higher there than in centralized functions that have more controls.

Because management is responsible for designing and implementing controls and procedures to detect and prevent fraud, we believe that is important for us to communicate this information to you. We have no knowledge of any fraud that has occurred or is suspected to have occurred within the departments mentioned above. However, your role as the governing body is to assess your risk areas and determine that the appropriate level of controls and procedures are in place. As always, the costs of controls and staffing must be weighed against the perceived benefits of safeguarding your assets.

Without adding staff or splitting up the duties, your own day-to-day contact and knowledge of the operation are also important mitigating factors.

Status of Prior Year Comments and Recommendations

1. Controls over Information Technology – This point is still valid.
2. Identity Theft Prevention Program – This point is still valid.
3. Access to Server Room – This point is still valid.

Required communications

Qualitative aspect of accounting practices

- Accounting policies: Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we have advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Village are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing accounting policies was not changed during 2021. We noted no transactions entered into by the Village during the year for which accounting policies are controversial or for which there is a lack of authoritative guidance or consensus or diversity in practice.
- Accounting estimates: Accounting estimates, including fair value estimates, are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements, the degree of subjectivity involved in their development and because of the possibility that future events affecting them may differ significantly from those expected. The following estimates are of most significance to the financial statements:

Estimate	Management's process to determine	Baker Tilly's conclusions regarding reasonableness
Accrued compensated absences	Evaluation of hours earned and accumulated in accordance with employment policies and average wage per hour rates	Reasonable in relation to the financial statements as a whole
Net pension asset and related deferrals	Evaluation of information provided by the Wisconsin Retirement System	Reasonable in relation to the financial statements as a whole
Total pension liability and related deferrals	Key assumptions set by management with the assistance of a third party actuary	Reasonable in relation to the financial statements as a whole
Total/net OPEB liability and related deferrals	Key assumptions set by management with the assistance of a third party actuary	Reasonable in relation to the financial statements as a whole
Depreciation	Evaluate estimated useful life of the asset and original acquisition value	Reasonable in relation to the financial statements as a whole

There have been no significant changes made by management to either the processes used to develop the particularly sensitive accounting estimates, or to the significant assumptions used to develop the estimates, noted above.

- Financial statement disclosures: The disclosures in the financial statements are neutral, consistent and clear.

Significant unusual transactions

There have been no significant transactions that are outside the normal course of business for the Village or that otherwise appear to be unusual due to their timing, size or nature.

Significant difficulties encountered during the audit

We encountered no significant difficulties in dealing with management and completing our audit.

Disagreements with management

Professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Audit report

There have been no departures from the auditors' standard report.

Audit consultations outside the engagement team

We encountered no difficult or contentious matters for which we consulted outside of the engagement team.

Corrected misstatements

Professional standards require us to accumulate misstatements identified during the audit, other than those that are clearly trivial and to communicate accumulated misstatements to management. Management is in agreement with the misstatements we have identified, and they have been corrected in the financial statements. The schedule below summarizes the material corrected misstatements that, in our judgment, may not have been detected except through our auditing procedures. The internal control matters section of this report describes the effects on the financial reporting process indicated by the corrected misstatements, other than those that we consider to be of a lesser magnitude than significant deficiencies and material weaknesses.

Description	Opinion unit	Amount
To record NSWC activity for 2021	Water Utility	\$131,898
To record revenue and expense for custodial fund	Tax Collection	\$19,071,200
To reverse client entry and move proceeds to liability	Storm Water Utility	\$942,059
To reverse and record Debt issuance	Capital Projects Fund & Water Utility	\$7,300,572
To record Sewer Additions and depreciation	Sewer Utility	\$372,838
To record storm water additions and depreciation	Storm Water Utility	\$1,570,304
To Record changes in utility WRS	Water Utility/Sewer Utility/Storm Water Utility	\$131,660

Description	Opinion unit	Amount
To record current year capital asset additions and depreciation	Water Utility	\$1,526,849
To record deletions of water assets	Water Utility	\$144,825
To move ARPA funds to unearned for amounts not spent	General Fund	\$342,423
To adjust debt liability in storm for 2015 issuance.	Debt Service Fund/ Storm Water Utility	\$112,700
To move proceeds from capital projects into debt service fund	Debt Service Fund/Capital Projects Fund	\$840,410

Other audit findings or issues

We encountered no other audit findings or issues that require communication at this time.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Management's consultations with other accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing or accounting matters.

Written communications between management and Baker Tilly

The Appendix includes copies of other material written communications, including a copy of the management representation letter.

Compliance with laws and regulations

We did not identify any non-compliance with laws and regulations during our audit.

Fraud

We did not identify any known or suspected fraud during our audit.

Going concern

Pursuant to professional standards, we are required to communicate to you, when applicable, certain matters relating to our evaluation of the Village's ability to continue as a going concern for a reasonable period of time but no less than 12 months from the date the financial statements are issued or available to be issued, including the effects on the financial statements and the adequacy of the related disclosures, and the effects on the auditor's report. No such matters or conditions have come to our attention during our engagement.

Independence

We are not aware of any relationships between Baker Tilly and the Village that, in our professional judgment, may reasonably be thought to bear on our independence.

Related parties

We did not have any significant findings or issues arise during the audit in connection with the Village's related parties.

Other matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Nonattest services

The following nonattest services were provided by Baker Tilly:

- Financial statement preparation
- Adjusting journal entries
- Compiled regulatory reports
- Utility rate consulting
- Civic Systems Software

In addition, we prepared GASB No. 34 conversion entries which are summarized in the “Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position” and the “Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities” in the financial statements.

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

Audit committee resources

Visit our resource page for regulatory updates, trending challenges and opportunities in your industry and other timely updates.

Visit the resource page at <https://www.bakertilly.com/insights/audit-committee-resource-page>.

Accounting changes relevant to the Village of Fox Point

Future accounting standards update

GASB Statement Number	Description	Potentially Impacts you	Effective Date
87	Leases	✓	12/31/22*
91	Conduit Debt	✓	12/31/22*
92	Omnibus 2020	✓	12/31/22*
93	Replacement of Interfund Bank Offered Rates	✓	12/31/22*
94	Public-Private and Public-Public Partnerships and Availability Payment Arrangements	✓	12/31/23
96	Subscription-Based Information Technology Arrangements	✓	12/31/23
97	Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans	✓	12/31/22

*The statements listed above through Statement No. 93 had their required effective dates postponed by one year with the issuance of Statement No. 95, *Postponement of Effective Dates of Certain Authoritative Guidance*, with the exception of Statement No. 87 which was postponed by one and a half years. The effective date reflected above is the required revised implementation date.

Further information on upcoming [GASB pronouncements](#).

Ready or not – the new lease standard is here!

GASB's new single model for lease accounting is effective for next year's audit (fiscal years ending June 30, 2022 and later). This standard requires governments to identify and evaluate contracts that convey control of the right to use another entity's nonfinancial asset for a period of time in an exchange or exchange-like transaction. Contracts meeting the criteria for control, term and other items within the standard will result in recognizing a right to use asset and lease liability or a receivable and deferred inflow of resources. The standard specifies that leases should be recognized and measured using the facts and circumstances that exist at the beginning of the period of implementation (or, if applied to earlier periods, the beginning of the earliest period restated).

The implementation process can be broken down into a four-step methodology:



Now is the time to evaluate where your government is in this process and the timeline to complete implementation. The third step for lease evaluation, data extraction and review is typically the most time-consuming step; organizations should begin this process well before year end to ensure adequate lead time. A key decision that will need to be made is whether a lease administration software package is necessary. Depending on the volume and complexity of your lease activity, spreadsheets may not be sufficient to track and calculate all the required information.

We are available to discuss this further and help you develop an action plan. Baker Tilly also has complimentary resources available online including:

- GASB 87 lease identification questionnaire
- GASB 87 lease assistance tool
- Variety of GASB 87 podcasts and articles

Access tools and learn more about [GASB 87](#).

Preparing for the new conduit debt reporting

Conduit debt includes arrangements where there are three separate parties involved including a third party that is obligated for payment, a debt holder or lender and an issuing party which is often a government. This standard provides additional criteria for identifying and classifying conduit debt with the intent of providing consistency in how the debt is recorded and reported in governmental financial statements. The Village should identify any existing debt arrangements involving third-party obligors and evaluate how those arrangements will be reported under the new standard in order to determine the potential impact of this standard on future financial reporting.

Future accounting for subscription-based IT arrangements

Subscription-based IT arrangements include contracts that convey control of the right to use another party's IT software. It would not include any licensing arrangements that provide a perpetual license, which would still be accounted for as an intangible asset. Subscription-based IT arrangements are becoming more and more popular with IT vendors. This standard mirrors the new lease standard. The Village will be able to utilize the systems put into place to implement the lease standard to properly account for these contracts. Common examples of these contracts in the utility industry include:

- Leasing space in the cloud
- GIS systems
- SCADA systems
- Some work order or inventory systems as well as some general ledger or billing systems

The Village should work with its IT department and department managers to determine a population listing of contracts that would fall under this standard to determine the potential future impact to financial reporting.

Client service team



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Management Representation Letter



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

June 7, 2022

Baker Tilly US, LLP
777 E Wisconsin Ave
32nd Floor
Milwaukee, WI 53202

Dear Baker Tilly US, LLP:

We are providing this letter in connection with your audit of the financial statements of the Village of Fox Point (the "Village") as of December 31, 2021 and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control over financial reporting, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter.

- 2) The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds of the primary government and all component units required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, if any, are reasonable.
- 6) All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 7) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 8) All known audit and bookkeeping adjustments have been included in our financial statements, and we are in agreement with those adjustments.
- 9) There are no known or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with accounting principles generally accepted in the United States of America.
- 10) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the Village Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) We have not completed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others.
- 15) We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) There are no known related parties or related party relationships and transactions of which we are aware.

Other

- 17) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 18) We have a process to track the status of audit findings and recommendations.
- 19) We have identified to you any previous financial audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 20) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for our report.
- 21) The Village has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with federal, state, and local laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits, debt contracts, and IRS arbitrage regulations; and we have identified and disclosed to you all federal, state, and local laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no:
 - a) Violations or possible violations of budget ordinances, federal, state, and local laws or regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, or for reporting on noncompliance, except those already disclosed in the financial statement, if any.
 - b) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.

- c) Nonspendable, restricted, committed, or assigned fund balances that were not properly authorized and approved.
 - d) Rates being charged to customers other than the rates as authorized by the applicable authoritative body.
 - e) Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.
- 24) In regards to the nonattest services performed by you listed below, we have 1) accepted all management responsibility; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.
- a) Financial statement preparation
 - b) Adjusting journal entries
 - c) Compiled regulatory reports
 - d) Civic Systems software
 - e) Utility rate consulting
- None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.
- 25) The Village of Fox Point has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The Village of Fox Point has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
- 27) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations, if any. Component units have been properly presented as either blended or discrete.
- 28) The financial statements properly classify all funds and activities.
- 29) All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 30) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
- 31) Provisions for uncollectible receivables, if any, have been properly identified and recorded.
- 32) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.

- 33) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
- 34) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 35) Deposits and investments are properly classified, valued, and disclosed (including risk disclosures, collateralization agreements, valuation methods, and key inputs, as applicable).
- 36) Provision, when material, has been made to reduce excess or obsolete inventories to their estimated net realizable value.
- 37) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated/amortized. Any known impairments have been recorded and disclosed.
- 38) Tax-exempt bonds issued have retained their tax-exempt status.
- 39) We have appropriately disclosed the Village's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy. We have also disclosed our policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available.
- 40) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 41) With respect to the supplementary information, (SI):
 - a) We acknowledge our responsibility for presenting the SI in accordance with accounting principles generally accepted in the United States of America, and we believe the SI, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the SI have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the SI is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 42) We assume responsibility for, and agree with, the findings of specialists in evaluating the pension and other post employment benefits and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had impact on the independence or objectivity of the specialists.

- 43) We assume responsibility for, and agree with, the information provided by the Wisconsin Retirement System as audited by the Legislative Audit Bureau relating to the net pension asset/liability and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plan.

Sincerely,

Village of Fox Point

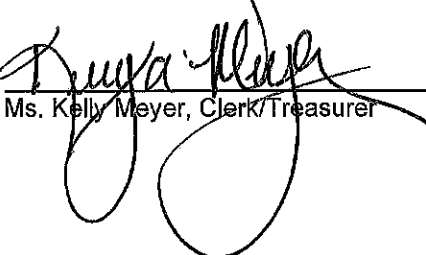
Signed:


Mr. Scott Botcher, Village Manager

Signed:


Ms. Mary Carthell, Financial Manager

Signed:


Ms. Kelly Meyer, Clerk/Treasurer

Two-way audit communications

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks of material misstatement, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
 - Identify types of potential misstatements.
 - Consider factors that affect the risks of material misstatement.
 - Design tests of controls, when applicable, and substantive procedures.
- c. We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations and provisions of contracts or grant programs.
- d. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.

Our audit will be performed in accordance with auditing standards generally accepted in the United States of America.

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the governing board has the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies, and the related business risks that may result in material misstatements.
- d. We anticipate the Village will receive an unmodified opinion on its financial statements.
- e. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?
- f. Have you had any significant communications with regulators or grantor agencies?

- g. Are there other matters that you believe are relevant to the audit of the financial statements?

Also, is there anything that we need to know about the attitudes, awareness and actions of the governing body concerning:

- a. The entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters, or in response to previous communications with us.

With regard to the timing of our audit, here is some general information. If necessary, we may do preliminary financial audit work during the months of October-December, and sometimes early in January. Our final financial fieldwork is scheduled during the spring to best coincide with your readiness and report deadlines. After fieldwork, we wrap up our financial audit procedures at our office and may issue drafts of our report for your review. Final copies of our report and other communications are issued after approval by your staff. This is typically 6-12 weeks after final fieldwork, but may vary depending on a number of factors.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means, or wish to provide other feedback. We welcome the opportunity to hear from you.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village Board
From: Scott A Botcher, Village Manager *SAB*
cc: Chief Freedy
Date: June 9, 2022
Re: Draft burning ordinance

You will find a draft burning ordinance which would amend part of Village Code. I thought it appropriate to give you a little backstory on the issue.

We have citizens in the Village who have wild grasses/flowers/native plantings which require burning on an occasional basis. These citizens, admittedly few, generally hire specialty firms which do this work. They are fully bonded and insured.

In the past, this work was done and we (the Village) weren't usually contacted. This year a firm contacted Chief Freedy and asked for his permit to do the work. Because existing code does not allow it, he was unable to do so.

It is expected that this amendment would address this issue.

I have also asked for Chief Whitaker's (NSFD) comments on the ordinance and he had none except for the notification section; he suggested the NSFD be notified as well. Chief Freedy has suggested that Bayside Communications Center be notified and that would cover all necessary parties.

Chief Freedy will be at our meeting to answer any more detailed questions.

Thank you.

Municipal LAW

& L I T I G A T I O N G R O U P

DALE W. ARENZ - Retired
DONALD S. MOLTER, Jr. - Retired
JOHN P. MACY
H. STANLEY RIFFLE - Court Commissioner
ERIC J. LARSON
REMZY D. BITAR

730 N. GRAND AVENUE
WAUKESHA, WISCONSIN 53186
Telephone (262) 548-1340
Direct (262) 806-0212
Facsimile (262) 548-9211
Email: elarson@ammr.net

PAUL E. ALEXY
MATTEO REGINATO
LUKE A. MARTELL
SAMANTHA R. SCHMID
CHRISTOPHER R. SCHULTZ
SADIE R. ZURFLUH
LUCAS C. LOGIC

STEPHEN J. CENTINARIO, JR.
MICHAEL J. MORSE
JAMES P. WALSH

May 4, 2022

Chris Freedy, Chief of Police
Village of Fox Point
7200 N Santa Monica Blvd.
Fox Point, WI 53217

**Re: An Ordinance to Update Open Burn Ordinance
First Draft**

Dear Chief Freedy:

I received your request that I prepare an ordinance to update the Village open burn regulations. I have had an opportunity to carefully consider this matter.

Enclosed please find a first draft of the ordinance that I have prepared for your consideration. I believe you will find this ordinance to be self-explanatory. I note the following comments, questions, concerns and recommendations in this regard:

1. Insurance. In the proposed ordinance language, it is stated that any qualified party planning and conducting prescribed burns must have adequate proof of insurance, but there is no mention as to how such adequacy is to be measured. I have included language regarding insurance coverage in the draft of the ordinance.
2. Permit Process. I have added language stating the North Shore Fire Department shall review prescribed burning permit applications in accordance with their standards, as they are not a Village body, but this will provide some information to permit applicants as to how their permits will be reviewed.
3. Location in Code. I recommend that this new prescribed burn language be located in Chapter 781 of the Code which concerns Fires and Fire Protection.
4. Section 781-16 A. In conjunction with repeal of 276-4 of the Code, I have proposed an amendment to Section 781-16 A. for purposes of consistency.

MUNICIPAL LAW & LITIGATION GROUP, S.C.

Chris Freedy
May 4, 2022
Page 2

If you should have any questions or concerns regarding this matter, please do not hesitate to contact me.

Very truly yours,

MUNICIPAL LAW & LITIGATION GROUP, S.C.

Eric J. Larson

Eric J. Larson

EJL/LCL/em
Enclosure

cc: Scott Botcher, Village Manager
Kelly Meyer, Village Clerk

STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND RE-CREATE SECTION 276-4 C. OF THE
VILLAGE OF FOX POINT VILLAGE CODE THE BURNING OF GARBAGE,
BRUSH OR RUBBISH

WHEREAS, the Village of Fox Point Village Board finds it beneficial to the public health, safety and interest to lower risk of fire damage and health hazards by eliminates the burning of garbage, brush or rubbish within the Village; and

WHEREAS, the Village of Fox Point Village Board hereby intends to allow prescribed burning that is done to control invasive weeds, grasses and brushes; and

WHEREAS, a prescribed burn is the controlled burning of invasive weeds, grasses, and brush that is planned and conducted by a professional environmental consulting or engineering firm with adequate insurance to restore native habitat and wildlife; and

WHEREAS, prescribed burning permits will be issued by the North Shore Fire Department and only those with a prescribed burning permit may conduct a prescribed burn to ensure the safety and proper purposes of the burn.

NOW, THEREFORE, the Village Board of the Village of Fox Point, Milwaukee County, Wisconsin DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 276 of the Village of Fox Point Village Code entitled, "Solid Waste," Section 276-4 entitled, "Burning Garbage or Rubbish," Subsection C entitled, "Grass, Brush, or Rubbish with Permit," is hereby repealed.

~~276-4 C. Grass, brush or rubbish with permit. No person shall cause or undertake to burn or set fire, outside of an incinerator or furnace permanently installed in a dwelling, to any grass, whether growing or cut, brush or rubbish on any premises, including any portion of a public or private way, except as hereinafter expressly provided, without first making application for and obtaining from the Police Chief a permit therefor. Application for such permit shall be made upon the form provided by the Village Clerk/Treasurer. A permit shall be issued only to the owner or occupant of the premises described in the application, or his duly authorized agent. The following permit conditions apply:~~

~~No permit shall be issued for starting, burning or setting of any fire and no fire shall be burned within a distance of 100 feet of any building or structure, nor at a time or under circumstances when it may reasonably be anticipated that there is danger of the fire spreading in a manner so as to endanger any land or buildings within the Village nor without supervision or contrary to regulations of the Police Chief.~~

~~The permit shall state the name of the person applying for the same and the location of the premises upon which such fire is to be set, and set forth the regulations and the manner in which such fire shall be supervised and controlled.~~

~~It is the duty of the Police Chief before issuing any permit to make such survey and examination of the premises as he shall deem necessary prior to the issuance of the permit. Refusal to issue such permit shall be reviewable by the Board of Appeals.~~

SECTION 2: Chapter 781 of the Village of Fox Point Village Code entitled, "Fires and Fire Prevention," Article III entitled "Fire Prevention," Section 781-16 entitled, "Burning Materials," Subsection A entitled, "Prohibition, exceptions," is hereby repealed and re-created as follows.

- A. Prohibition; exceptions. Open burning, outdoor burning and refuse burning are prohibited ~~unless the burning is specifically permitted by § 276-4 of this Code,~~ subject to the ~~additional~~ exceptions in this § 781-16.

SECTION 3: Chapter 781 of the Village of Fox Point Village Code entitled, "Fire and Fire Prevention," Article III entitled "Fire Prevention," Section 781-16 entitled, "Burning Materials," Subsection E entitled, "Negligent Handling Prohibited," is hereby renumbered to be Subsection F as follows:

- ~~E.~~ F. Negligent handling prohibited. Notwithstanding the foregoing exceptions, whoever handles burning materials in a highly negligent manner is subject to the penalties hereinafter enumerated. Burning material is handled in a highly negligent manner if, under the circumstances, the person should realize that it creates an unreasonable risk and high probability of death or great bodily harm to another or serious damage to another's property.

SECTION 4: Chapter 781 of the Village of Fox Point Village Code entitled, "Fire and Fire Prevention," Article III entitled "Fire Prevention," Section 781-16 entitled, "Burning Materials," Subsection E is hereby created as follows:

E. Prescribed Burning Allowed with a Permit. A prescribed burn is the controlled burning of invasive weeds, grasses, and brush that is planned and conducted by a professional environmental consulting or engineering firm demonstrating adequate proof of insurance, for the purpose of restoring native prairie plant species and improving wildlife habitat.

Adequate proof of insurance for the professional environmental consulting or engineering firm conducting the prescribed burn shall be shown through certificate of insurance and shall be at least \$1,000,000.00 in commercial liability and general liability coverage for injury to both property and person, and any other coverage as required by the North Shore Fire Department.

Prescribed Burning permits will be reviewed and issued by the North Shore Fire Department in accordance with their standards. Contractors receiving a permit will be required to notify the police department on the day of the prescribed burn event prior to commencing the burning activity.

~~The open burning of cut grass, brush, or rubbish on any premises is prohibited.~~

SECTION 5: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or

unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 6: EFFECTIVE DATE.

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this _____ day of _____, 2022.

VILLAGE OF FOX POINT

Douglas H. Frazer, Village President

ATTEST:

Kelly Meyer, Village Clerk

Published and/or posted this _____ day of _____, 2022.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Kevin Ausman, Assistant Village Manager *KA*

CC: Scott Botcher, Village Manager *SAB*

Date: June 6, 2022

Re: Special Pilot Community Enhancement Grants Committee

Overview

The Special Pilot Community Enhancement Grants Committee met on June 1, 2022 to deliberate and make recommendations for the award grants to community-centered organizations.

Background

The creation of a special pilot committee was approved at the December 14, 2021 meeting of the Village Board *"for the purpose of describing the requirements and soliciting applications for, reviewing, and recommending to the Village Board community enhancement grants to Village-centered organizations for projects or programs that would have a tangible effect on enriching life in the Village of Fox Point, in amounts not to exceed \$5,000 per organization or \$10,000 in the aggregate for a calendar year."*

President Frazer appointed Fox Point residents Karen Schapiro (Chair) and Mindy Price, along with Trustees Sumner and Ollman, and former Trustee Kravit to serve on the special pilot committee. The committee met on six separate occasions to determine eligibility requirements and solicitation timeline which was presented to and approved by the Village Board on April 12, 2022.

Eligibility requirements as determined by the committee are below.

Any non-profit organization with a history of providing services to Fox Point residents and a mission dedicated to the enhancement of the quality of life in the Village of Fox Point.

Note: *An eligible organization must be recognized as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, or be able to accept donations through a fiscal sponsor that is recognized as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.*

Grant awards may be approved up to \$5000 to any one organization, and may be used either for general operations or special projects.

Process

Applications were solicited from April 13 until May 23 at noon. Village staff received eight complete applications that met the deadline, and three applications which were received after the May 23 deadline

Village of Fox Point - Administrative Report

at noon. The complete applications which were received and considered by the committee (in alphabetical order) are as follows:

- Fox Point Foundation
- Fox Point Farmers Market
- Friends of Doctors Park
- Friendship Circle
- GiGi's Playhouse
- LX Club
- Schlitz Audubon
- St. Eugene's

Additional applications which were received after the deadline and not considered by the committee are as follows:

- Fox Point/Bayside PTO
- North Shore Library
- Chris Kegel Foundation (Wheel & Sprocket)

Members of the Special Pilot Community Enhancement Grants Committee met on June 1, 2022. The committee discussed the eligibility requirements and applications that were received. It was decided by the Committee that the Fox Point Farmers Market and Fox Point Foundation have the greatest impact on quality of life for Fox Point residents.

In separate motions, the Committee recommended that the Village Board award \$5,000 to both the Farmers Market and Fox Point Foundation for operations expenses, for a total of \$10,000 in aggregate.

Video recording of the committee meeting can be viewed [HERE](#) or by navigating to the agendas page of the Village website.

Questions for Consideration

As this program is a special exploratory pilot program and a policy decision of the Village Board, Staff does not offer a recommendation. Possible actions and motions for consideration are below:

1. Take no action on the recommendation of the Committee.
2. Accept the recommendation of the Committee but move not to award funds.
3. Accept the recommendation of the Committee and move to award a partial amount less than \$5,000 per organization.
4. Accept the recommendation of the Committee and move to award \$5,000 per organization.

2022 SPECIAL PILOT COMMUNITY ENHANCEMENT GRANT APPLICATION
For FOX POINT FOUNDATION

Organization Information

- A. Tax Identification Number: 39-1250283
- B. Organization Information
 - Name of Organization: Fox Point Foundation
 - Mailing Address: 7200 N Santa Monica Blvd, Fox Point, WI 53217
 - Contact Person
 - i. Name: Jaime Druck – President
 - ii. E-mail: info@foxpointfoundation.com
 - iii. Phone: 414-418-4700
- C. Fiscal Sponsor Information
 - The Foundation is a registered 501c(3) and does not have a fiscal sponsor
- D. Organization Mission
 - The goal of the Fox Point Foundation is to bring fun community events to the Village of Fox Point for all residents to enjoy. The Foundation also provides grants to local groups looking to positively impact the community. The Foundation is run by an all-volunteer board.
- E. Organizational Accomplishments
 - The Foundation has put on and sponsored “Summer Serenades” at Longacre Pavilion. These are great opportunities for Fox Point residents to enjoy some live music together as a community during the summer. The Foundation also sponsors the Fourth of July Parade and Holiday Celebration. Recently the Foundation has provided funding for the Indian Creek Stewardship Group fall planting, Sponsored entertainment at the Fox Point Farmers Market, purchased Fire Suppression Units for the Fox Point Police Department, and donated to the Friends of Doctors Park Central Staircase Rebuild project and many other projects over the years.
- F. Organizational Challenges
 - As mentioned, the Foundation is run by an all-volunteer board and is funded by donations from Fox Point residents and community business partners. The Foundation would like to do more for our growing community, including providing funding for village projects as well as other community organizations, but it is limited by the incoming donations received.
- G. Organizational Changes
 - The Foundation is always actively pursuing new members and involvement from the community, including younger members to pass along information and get involved. The Foundation leadership has changed this year-as two of the members are new to the Foundation and the board and one of the board members is taking on a new role.
- H. Board of Directors
 - Jaime Druck – President
 - Katrina Lipman – Vice President
 - Briana Jacob – Secretary

- Anthony Fahres – Treasurer
- I. Financial Information
 - **See attached for copy of recent tax forms**
- J. Fiscal Year Information
 - The fiscal year for the Foundation ends on December 31st
 - **See attached for**

Proposal Information

- A. Proposal Information
 - Fox Point Foundation is requesting support for our general operations as there are a variety of community events the foundation executes over the summer months, as well as requests for grants from community organizations. The Foundation has supported the Fox Point Farmers Market, Fox Point Police Department, Friends of Doctors Park and Friendship Circle Bakery and Café to mention a few of these organizations.
- B. Grant Funding Request
 - \$5,000.00
- C. Organizational Overview
 - A grant given to the Fox Point Foundation would be used to fund both future community events and further support community organizations. The Foundation wants to encourage more community involvement and build a greater sense of belonging among the individual residents of Fox Point. Fox Point is a relatively small community when compared to neighboring Whitefish Bay, Glendale, Brown Deer, or Mequon. This creates the opportunity for village residents to connect with each other on a more personal level. This can be accomplished by coming together for more intimate events with village neighbors and friends. The businesses and organizations which are based in Fox Point may not be as numerous as in other cities, but they have excellent character and contribute to the appeal of the Village of Fox Point. Supporting these organizations is crucial to strengthening the sense of community that is already present.
- D. Project Partners
 - There could be potentially no limit to the number of organizations that the Fox Point Foundation could partner with if it would receive grant funding. Some partners which already have a strong relationship with the Foundation are Longacre and Indian Creek Parks, the Fox Point Farmer's Market, Friends of Doctor's Park, and the Fox Point Pool. Grants ranging from \$200 - \$2,000 are typical funding opportunities for the Foundation.
- E. Project Budget
 - Not Applicable
- F. Goals, Objectives, Outcomes, Evaluation
 - One goal which the Foundation would hope to accomplish with general operating support would be to gain more awareness of the events which the Foundation has planned. This would be accomplished by being able to promote these events with more notifications to the village residents and attracting additional or different business partners (food trucks, bands, entertainment) for these events. A favorable outcome would be more attendance at the events and more interest and business for the

partners who were participating partners. This would be evaluated by observations of people in attendance and feedback about the event to determine if it was a success.

- The second goal of this request is for the Foundation to be able to provide more funding when it receives requests for grants. Providing funds for more trees or flowers to be planted around the village or picnic tables for a place for someone to sit and relax is a net positive for everyone. The projected outcome for this goal and the way to evaluate is a bit more abstract. One measure could be to see an increase in the number of community projects which the Foundation supports. It would also be appropriate to look at the services provided and how it raises the enjoyment of residents sharing in the benefits the grant requests provide.

W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service**Request for Taxpayer
Identification Number and Certification**▶ Go to www.irs.gov/FormW9 for instructions and the latest information.**Give Form to the
requester. Do not
send to the IRS.**

See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.**Fox Point Foundation****2** Business name/disregarded entity name, if different from above**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.☐ Individual/sole proprietor or single-member LLC☐ C Corporation☐ S Corporation☐ Partnership☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.☒ Other (see instructions) ▶**Public Charity****4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.**7200 N Santa Monica Boulevard****6** City, state, and ZIP code**Fox Point, WI 53217**

Requester's name and address (optional)

7 List account number(s) here (optional)**Part I Taxpayer Identification Number (TIN)**Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.**Social security number**

[] [] [] - [] [] - [] [] [] []

or

Employer identification number

3 9 - 1 2 5 0 2 8 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.**Sign
Here**Signature of
U.S. person ▶*Anthony Zahra*

Date ▶

*5/1/2022***General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Fox Point Foundation Proposed 2021 Budget

Winter Blast (Ice skating opening event)	
Food/supplies	\$200
Total	\$200

Serenade #1	
Band	\$650
Entertainment	\$450
Total	\$1,100

4th of July	
face painter	\$100
Sendiks	\$500
bounce house	\$750
band	\$600
Ice Cream	\$550
decorations	\$200
Total	\$2,700

Serenade #2	
Band	\$650
Total	\$650

Serenade #3	
Band	\$650
Entertainment	\$450
Food	\$450
Total	\$1,550

Philanthropy	
Farmers Market	\$1,200
Community Service give back	\$500
Bike Racks/Bench	\$500
Total	\$2,200

Fall Farmers Market Event	
Cider apple	\$270
Total	\$270

Operations	
Web Site	\$150
Postage	\$300
Giving Campaign mailing	\$750
Insurance	\$950
Total	\$2,150

Marketing	
posters	\$200
Swag	\$500
Misc supplies	\$250
Total	\$950

Discretionary Event (pending sponsorship)	
	\$2,500
Total *not included in total below	\$2,500

Annual Total **\$11,770**

Estimated income	
Appeal	\$8,000
Cell Tower	\$500
Chipstone	\$800
Cheswick	\$1,500
Cornerstone	\$1,000
Total	\$11,800

Fox Point Foundation Proposed 2022 Budget

Winter Blast (Ice skating opening event)	
Food/supplies	\$200
Total	\$200

Serenade #1	
Band	\$650
Entertainment	\$450
Total	\$1,100

4th of July	
face painter	\$100
Sendiks	\$500
band	\$500
Ice Cream	\$300
Total	\$1,400

Serenade #2	
Band	\$650
Total	\$650

Serenade #3	
Band	\$650
Entertainment	\$450
Food	\$450
Total	\$1,550

Summer Event #4	
Band	\$650
Entertainment	\$450
Total	\$1,100

Philanthropy	
Picnic Benches	\$2,000
Garden Club	\$300
Total	\$2,300

Fall Farmers Market Event	
Cider apple	\$270
Total	\$270

Operations	
Web Site	\$150
Postage	\$300
Giving Campaign mailing	\$750
Insurance	\$950
Total	\$2,150

Marketing	
posters	\$200
Swag	\$500
Misc supplies	\$250
Total	\$950

Discretionary Event (pending sponsorship)	
	\$2,500
Total *not included in total below	\$2,500

Annual Total **\$11,670**

Estimated income	
Appeal	\$8,000
Cell Tower	\$500
Chipstone	\$800
Cheswick	\$1,500
Cornerstone	\$1,000
Total	\$11,800

Fox Point Farmers' Market

2022 Pilot Grant Application



Building Community Together

Organization Information

Fox Point Farmers Market Inc.

8049 N. Santa Monica Blvd., Fox Point, WI 53217

Mary LaCharite, President marylacharite21@gmail.com

414/352-0555

Mission

The mission of the Fox Point Farmers' Market (FPFM) is to provide access to fresh, healthy food, support Wisconsin's small family farms and food producers, and build a vibrant gathering place for the community.

Accomplishments

Benefits to the Community

- Provides a vibrant gathering place in the community
- Connects growers, farmers and food producers directly to the community
- Provides information on community resources, including nutrition, safety, identity protection, invasive plants
- Provides free music and events to the community

Testimonials

The Market means something special and unique to each person. Having access to locally-grown fresh produce, buying from family-run, small businesses who are local to Wisconsin, meeting with neighbors and other North Shore residents for visiting, coffee and scones on Saturday mornings and enjoying the entertainment the Market provides each week are just a few examples.

We thought it would be best for the reviewers and decision makers of this application to hear directly from the Village residents about how the market has enhanced their lives. Below is a sampling of comments we received recently.

Waking up on a Saturday morning, grabbing my reusable shopping bag and walking the ½ mile to the Fox Point Farmer's market is a highlight of my summer. I pass the live music where a family and several people are usually stopped to enjoy the music and head down the line to fill my bag with gorgeous locally grown colorful produce or rice (rarity in this area) or soaps or flowers or my beloved smoked fish. Not a long trip but a completely fulfilling one.

Lisa Kurtz, Lake Drive

The Fox Point Farmers Market has been an integral part of what we love about living in Fox Point since moving here in 2016. We visit regularly to obtain locally grown foods, pick up special gifts from local makers, enjoy a freshly cooked meal, and relax while listening to great live music. Perhaps the best thing about the Market has been the impact on my young children. It's such a joy to watch them learn about fresh produce, socialize with their friends, and play in the grass while enjoying the requisite popsicles. It's become a family tradition that we cherish!

The Jamrose Family, Crossway Road

The Farmers Market means so much to our family for so many reasons, but I think the best way to help the village understand the importance is to think of the youngest members of the village. We field constant questions all winter and spring from our 5-year-old who cannot wait for the market to open. Seeing the market through her eyes is amazing - she sees business happening but really, she's seeing new and unique products that she can't find in a store, meeting new people that she won't meet at school or activities, and expanding her manners and how she can ask other people questions about their lives and what they are selling. It boosts her confidence and drives her out of her shell of shyness.

Kaitlin Torres, Longacre Road

The Fox Point Farmers Market is something I look forward to each Saturday morning. I ride my bike there and fill my reusable bag with all kinds of goodies for the week. I value the variety of vendors who offer locally grown produce, some organic offerings, granola, mushrooms, fresh flowers, cheese, baked goods, seasonal berries, potted flowers at the start of the season and apples, pumpkins and cider in fall.

I attend multiple farmers market throughout the year: Shorewood, South Shore, Cathedral Square, Milwaukee Indoor Winter Market, and markets in Kenosha, Janesville, West Bend, Dane County in Madison. None of them can compare to the Fox Point market. *There is a unique atmosphere and special community vibe.* People are friendly, kids play with each other and pet the dogs. Gardeners bring their tools for sharpening; attendees learn about North Shore living through the various weekly educational booths and all ages enjoy the music. I also like the location as it's in the "center" of the Village, next to the police department, community pool and Village Hall.

Most weeks a couple of Fox Point Police officers stop by to visit with local residents to build a true sense of community. There's also plenty of parking for those who drive or ride bikes, but many people walk to the market. **It's truly one of the best things about living here!**

Kim Caviggiola, Links Circle

Volunteer Overview

In mid-June, an empty parking lot is transformed into a vibrant gathering place for the community and a bustling market. A dedicated team of volunteers makes that magic happen.

Volunteers are easily identified by a neon green t-shirt with the words: **VOLUNTEER - need help?** These goodwill ambassadors help position vendors in assigned spaces as they arrive, providing assistance wherever needed and answering questions. Five volunteers install flutter flags and signage, canopies and chairs near the music, and the market info booth.

At 8:00 am it all starts! Volunteers become greeters at each entrance, and volunteers rotate staffing the Information Table, answering questions and letting market visitors know about the day's activities.. Visitors receive a canvas bag with the market logo for a small donation and can learn about joining our volunteer team.

On opening day, June 18, 2022, Edgewood Greenhouse will have a vibrant display of hanging baskets filled with blooming plants. Volunteers handle crowd management since this draws many customers who start arriving at 7:30.

The market is known for its dog-friendly atmosphere that includes freshly filled water dishes for pets. In the photos on the website, children and adults are having fun!. Children and adults dance to the music, carry bouquets of flowers, munch on raw vegetables or fruit pops, and stare with awe at the robots made by Nicolet High school students. The market is different every week, and keeps us all coming back for more.

Two very special picnic tables were made from trees felled in the village. They were made by a Fox Point DPW worker on his own time and donated to the market. The musicians are all local artists. A sign identifying the performer and sponsor positioned by a volunteer before the music starts at 10:00 am.

Our **Go Green Initiative** was one of the first to spread the word at Wisconsin markets in 2018. Plastic cups, straws, single-use plastic bags and Styrofoam™ are prohibited. Biodegradable bags for produce and eco-friendly containers for beverages and prepared food were purchased and donated by the market manager. Cans and bottles are collected for recycling. Vendors support the program and buy their own supplies

Our volunteers represent a diverse group in age, culture, religion, race and experience. Volunteers' backgrounds include non-profits, education, finance, business, retail, law, security and law enforcement. Volunteering together provides an opportunity to create friendships and learn about each other. Some volunteers are students, ranging from middle school to graduate school.

When noon arrives, it's time for seven or more volunteers to clean up. By 1:00 pm supplies are stored for the next week, and the North Shore Congregational Church parking lot is again just a parking lot.

At the end of each season a luncheon is planned to thank the vendors and recognize the volunteers. It's an opportunity to conclude one season and look forward to the next.

Twenty years ago, we didn't know each other and now we can't imagine our lives without this community. At some point, and we don't when, the market became a whole that is greater than its parts.

Estimated volunteer hours per week

Friday 2

Saturday Set up, greeters, information table 14

Saturday clean up 7

Note: Mary and Jim LaCharite, who created and managed the market since 2003, have volunteered over 1,000 hours every year for 20 years.

Financial

The Market does not get audited financial statements.

Fiscal year is the calendar year.

IRS and State of Wisconsin documents follow.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 16 2019**

FOX POINT FARMERS MARKET INC
C/O MARY LACHARITE
8049 N SANTA MONICA BLVD
FOX POINT, WI 53217

Employer Identification Number:
83-1167854
DLN:
17053219341028
Contact Person:
ROGER W VANCE ID# 31173
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 15, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK ROAD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L0623534560

FOX POINT FARMERS' MARKET INC.
8049 N SANTA MONICA BLVD
FOX POINT WI 53217-2969

May 20, 2019

Batch Index: 1897605632-148

This is your Wisconsin Sales and Use Tax Certificate of Exempt Status (CES). Purchases made by your organization or entity are taxable unless you provide a properly completed Wisconsin Sales and Use Tax Exemption Certificate (Form S-211), listing the CES number shown below, to your supplier(s).

If your organization makes sales, they may be subject to sales tax collection and you may be required to obtain a Seller's Permit. Information regarding registration requirements can be found in our Publication 206, Sales Tax Exemption for Nonprofit Organizations.

Forms and Publications can be obtained through our website at revenue.wi.gov or through our forms ordering line at (608) 266-1961. Many questions can be answered by reviewing the FAQ pages on our website. You may also contact us by telephone at (608) 266-2776 or by email at DORBusinessTax@revenue.wi.gov.



**WISCONSIN SALES AND USE TAX
CERTIFICATE OF EXEMPT STATUS (CES)**
(Governmental, Religious, Charitable, Scientific or Educational Organization)

Sales to this organization or entity are exempt from Wisconsin sales and use tax under sec. 77.54(9a) and 77.55(1), Wis. Stats.

This certificate is valid unless cancelled by the Wisconsin Department of Revenue.

CES NUMBER
069185
DATE ISSUED
5/13/2019

IMPORTANT:

Purchases made by your organization are taxable unless you furnish your supplier with the CES number shown above. Sales by your organization may be subject to tax. If your organization makes taxable sales, it may be required to obtain a seller's permit and remit sales tax to the Department of Revenue.

Questions: Contact the Department of Revenue by telephone at (608) 266-2776, FAX (608) 264-6884, email DORBusinessTax@revenue.wi.gov, or at our website revenue.wi.gov

FOX POINT FARMERS' MARKET INC.
8049 N SANTA MONICA BLVD
FOX POINT WI 53217-2969

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2021

Open to Public Ins

A For the 2021 Calendar year, or tax year beginning 2021-01-01 and ending 2021-12-31

B Check if available

☐ Terminated for Business

☒ Gross receipts are normally \$50,000 or less

C Name of Organization: FOX POINT FARMERS MARKET INC

8049 N SANTA MONICA

BLVD, MILWAUKEE, WI, US,

53217

D Employee Identifica

Number 83-1167854

E Website:

F Name of Principal Officer: MARY LACHARITE

8049 N SANTA MONICA

BLVD, MILWAUKEE, WI, US,

53217

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the U.S. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form has a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average time to complete this form is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

FOX POINT FARMERS' MARKET 2022 and 2021 BUDGET

	2022	2021
REVENUE		
Donations	7,000	4,500
Vendor fees	<u>5,300</u>	<u>4,800</u>
Total revenue	12,300	9,300
EXPENSES		
Administrative	600	200
Advertising	1,500	200
Liability Insurance	1,200	1,400
Market supplies	500	100
Professional services	400	200
Appreciation Lunch	700	600
Music & entertainment	3,800	3,400
Maintenance*	<u>1,800</u>	<u>1,800</u>
Total expenses	10,500	7,900
Total revenue	\$12,300	9,300
Total expenses	<u>< 10,500 ></u>	<u><7,900></u>
	1,800	1,400

*clean NSCC bathroom weekly

Note : Fiscal year ends December 31

Organizational Challenges & Changes

In 2021 volunteer market founders and managers Mary and Jim LaCharite announced their plans to retire at the end of the 20th season, 2022.

Succession planning began. Goals included:

- Writing an Operations Manual;
- Expanding the market board;
- Increasing sponsorships and fundraising;
- Identifying major tasks (vendor recruitment, market activities, website and social media, finance, etc.);
- Evaluating whether the market will continue to be operated by volunteers or a paid manager

Board of Directors

Three board members resigned in 2021-2022, due to relocation, extensive business travel and personal reasons. Current board:

Mary LaCharite, President and Market Manager

Jim LaCharite, Vice President and co-Treasurer

Brian Haraway, Chair

Kevin Nashban, co-Treasurer

Nancy Ellis, Recording Secretary

Kavin Tedarongwanish

Amanda Chitwood

Maggie Joos

Organization Bylaws and Conflict of Interest documents are available upon request.

Grant Request

Purpose: Operational support

Amount: \$5,000

Overview: Strengthen the organization to sustain operation of the Fox Point Farmers' Market in 2022 and beyond.

Goals

- Update or replace equipment
- Create a volunteer recruitment campaign named *JOIN US!* to expand and sustain the market's volunteer base
- Recognize volunteer contributions to the community
- Recruit student volunteers to help them fulfill service hour requirements
- Fund liability insurance to cover additional volunteers and board members

Project budget *Please turn to next page*

Fox Point Farmers' Market Pilot Grant Operational Support Budget

Description	Amount
Liability Insurance for expanded board	1,200
Replace worn market supplies; update PA	1,100
Appreciation Lunch for volunteers, sponsors and vendors	1,000
Printed materials for <i>JOIN US!</i> campaign, _ t-shirts, sponsorship, signage	<u>1,700</u>
TOTAL	\$5 ,000

Outcome:

- Expanded workforce to continue the market's operation beyond 2022
- Remain a vibrant gathering place in the community
- New or upgraded equipment as needed

Evaluation: Strategy: Add number of volunteers signed up in June of 2022 and 2023; evaluate PA performance.



