

**NOTICE OF MEETING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
March 14, 2023
7:00 P.M.**

NOTE: THE VILLAGE BOARD WILL BE MEETING IN PERSON AT VILLAGE HALL, WITH A REMOTE ATTENDANCE OPTION, PER THE HYBRID MEETING PROCEDURES FURTHER DESCRIBED IN SECTION 19-32 D. OF THE VILLAGE CODE. THIS MEETING IS OPEN TO ALL CITIZENS IN PERSON AT VILLAGE HALL, OR THROUGH THE ZOOM PARTICIPANT INFORMATION SHOWN BELOW, SUBJECT TO THE FOLLOWING: NO ASSURANCE IS PROVIDED TO THOSE GOVERNING BODY MEMBERS AND CITIZENS INTENDING TO ATTEND REMOTELY THAT THE TECHNOLOGY WILL PERFORM SUFFICIENTLY TO ALLOW FOR THEIR PARTICIPATION AND THE MEETING WILL PROCEED REGARDLESS. PUBLIC OFFICIALS AND CITIZENS WISHING TO ENSURE THEY CAN PARTICIPATE ARE ENCOURAGED TO ATTEND IN PERSON. CITIZENS ARE ENCOURAGED TO SUBMIT ANY COMMENTS IN WRITING IN ADVANCE OF THE MEETING TO THE VILLAGE MANAGER AT sbotcher@villageoffoxpoint.com.

Zoom Participant Information
<https://us02web.zoom.us/j/87617109920>

Meeting ID: 876 1710 9920

Dial: (312) 626-6799

AGENDA

- 1. Roll Call**
- 2. Persons desiring to be heard**

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Citizen comment when agenda items are called will be heard at the discretion of the chair, subject to the overall three-minute limit. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing, because the proper time for such comments is during the public hearing.

- 3. Committee Reports**

- a. Plan Commission**

1. The Village Board will receive a report regarding the Plan Commission's review and recommendation of the Conditional Use Permit for 8667 N Port Washington Road – Paris Nails & Spa, LLC d/b/a, The Nail Bar.
 2. The Village Board will receive a report regarding the Plan Commission's review and recommendation for the Conditional Use Permit for 8793 N Port Washington Road – T-Mobile Central, LLC d/b/a, T-Mobile.

3. The Village Board will receive a report regarding the Plan Commission's review and recommendation for the application of Creation and Preservation Partners, Inc. to add a Cultural Overlay District zoning designation to property located at 7254 and 7328 North Beach Drive (Mary Nohl House).

4. Public Hearings

- a. **Conditional Use Permit for 8667 N Port Washington Road – Paris Nails & Spa, LLC, d/b/a, The Nail Bar**

The Village Board will hear comments and input regarding the Conditional Use Permit for 8667 N Port Washington Road – Paris Nails & Spa, LLC, d/b/a, The Nail Bar

- b. **Conditional Use Permit for 8793 N Port Washington Road – T-Mobile Central, LLC, d/b/a, T-Mobile**

The Village Board will hear comments and input regarding the Conditional Use Permit for 8793 N Port Washington Road – T-Mobile Central, LLC, d/b/a, T-Mobile.

5. **Consent Agenda** – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.

- a. Approve the minutes of the January 31, 2023 and February 6, 2023 2023 Joint Plan Commission Public Hearing meetings.
[Pages 1-4 and 5-9]
- b. Approve the minutes of the February 6, 2023 Special Village Board meeting.
[Page 10]
- c. Approve the minutes of the February 14, 2023 Village Board meeting.
[Pages 11-13]
- d. Accept the bid of Munson, Inc. in the amount of \$132,777 for the rehabilitation of the Longacre and Indian Creek tennis/pickleball courts and authorize the Village President and Village Clerk/Treasurer to sign the contracts per the Director of Public Works' memorandum dated March 6, 2023.
[Pages 14-23]
- e. Approve the 2022 Annual NR216 (MS4) Stormwater Report and submittal of the same to the Department of Natural Resources.
[Pages 24-160]
- f. Accept the bid of Visu-Sewer, Inc. in the amount of \$250,673.75 for the 2023 sanitary sewer rehabilitation project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 2, 2023.
[Pages 161-165]
- g. Accept the proposal of Kapur & Associates in the amount of \$27,390 for the 2023 sanitary sewer rehabilitation project construction management and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 2, 2023.
[Pages 166-170]
- h. Accept Change Order No. 1 from Kapur & Associates in the amount of \$4,924 for the 2022 stormwater improvement project on Bywater, Boyd, Links and Portage and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works' memorandum dated March 6, 2023.
[Pages 171-173]

- i. Approve Conditional Use Permit for 8667 N Port Washington Road – Paris Nails & Spa, LLC, d/b/a, The Nail Bar.
[Pages 174-176]
- j. Approve Conditional Use Permit for 8793 N Port Washington Road – T-Mobile Central, LLC, d/b/a, T-Mobile.
[Pages 177-180]
- k. Approve payment of the bills in the amount of \$1,001,595.89 for the period February 1, 2022 through February 28, 2022 per the report submitted by the Village Manager.
[Pages 181-193]

6. Unfinished Business

- a. **“Resolution Awarding the Sale of \$4,350,000 General Obligation Promissory Notes, Series 2023A”.**

Following Presentation by Managing Director & Branch Manager Bradley Viegut of Robert W. Baird, the Village will consider and may act on the “Resolution Awarding the Sale of \$4,350,000 General Obligation Promissory Notes, Series 2023A”.
[Pages 194-218]

7. New Business

- a. **Consideration of Request from 1840 Brewing for a Temporary Beer Garden located at Longacre Park on Two Specified Dates**

The Village Board will consider and may act on a request for a temporary beer garden located at Longacre Park on two specified dates during 2023.
[Pages 219-220]

- b. **Review and Consideration of the 2023 Stormwater Improvement Design Project from Kapur & Associates**

The Village Board will consider and may act on a proposal from Kapur & Associates to perform design activities for the storm sewer jetties on Beach Drive, the Beach Drive storm water improvements from Lake Drive to the bottom of the hill and the Indian Creek/Manor Lane retaining wall and water quality and quantity project.
[Pages 221-226]

- c. **Resolution and Possible Action to Approve a Resolution Supporting Incorporation of Smart Crosswalks at Various Locations on Lake Drive**

The Village Board will receive a report from the Director of Public Works concerning the submittal of a grant application to obtain funding for smart crosswalks on Lake Drive and may adopt a resolution supporting the same and authorizing the Director of Public Works to submit the grant application on behalf of the Village of Fox Point.
[Pages 227]

8. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

9. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Frazer
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee Sumner
- e. Trustee Ollman
- f. Trustee Anderson Knight
- g. Trustee Aelion
- h. Village Manager Scott Botcher

- 1. Receive a report dated March 6, 2023 related to Change Order No. 2 from American Sewer Services in the amount of \$43,097.42.
[Pages 228-238]

10. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: April 11, 2023 7:00 P.M.

PLEASE NOTE:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. Also, upon reasonable notice, best efforts will be used to ensure that members of the public lacking access to the virtual meeting platform are provided alternative reasonable methods to attend. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."

**VILLAGE OF FOX POINT
JOINT VILLAGE BOARD AND PLAN COMMISSION
PUBLIC HEARING MEETING MINUTES
JANUARY 31, 2023**

A joint meeting of the Fox Point Village Board and Plan Commission was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, January 31, 2023 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Douglas H. Frazer, Village President
Eric Fonstad, Village Trustee
Christine Symchych, Village Trustee
Liz Sumner, Village Trustee (via Zoom)
Greg Ollman, Village Trustee
Catie Anderson Knight, Village Trustee
Liz Aelion, Village Trustee

Douglas H. Frazer, Chairman
Eric Fonstad, Commissioner
Robert Smith, Commissioner
John Crichton, Commissioner
Russ Yale, Commissioner (via Zoom)
Jay Craig, Commissioner
Robert Langhoff, Commissioner

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Assistant Village Manager Kevin Ausman (via the Police Department), Village Deputy Clerk Treasurer Nathan Schafer, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

PUBLIC HEARING: CREATION AND PRESERVATION PARTNERS, INC. APPLICATION TO ADD A CULTURAL OVERLAY DISTRICT ZONING DESIGNATION TO THE PROPERTY LOCATED AT 7254 AND 7328 NORTH BEACH DRIVE (THE MARY NOHL HOUSE)

President Frazer stated there is a quorum of both the Plan Commission and the Village Board; therefore, they can proceed to business.

President Frazer gave a brief overview of the order and rules for the Joint Plan Commission and Village Board public hearing, which is being held to gather public comment regarding the application of the Creation and Preservation Partners, Inc. to establish a Cultural Overlay District zoning designation to the property located at 7254 and 7328 North Beach Drive (the Mary Nohl House).. President Frazer clarified that the Plan Commission or Village Board will take no action on this tonight. The record for the public hearing will remain open for two weeks, specifically until February 14, 2023 at 11:59 p.m. The hearing would then be closed, and no further evidence would be received.

Trustee Fonstad gave a brief statement for the record, regarding his participation in the Village Board Meetings and tonight's joint public hearing on the subject of the application. He

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stated he has not decided at this time whether he will recuse himself from the quasi-judicial decision in this matter when it comes before the Village Board. He understands there may be legislative aspects of the issue, however, so he will participate in his role as a Village Board member today, at least to hear the evidence and argument on legislative issues arising in the hearing, if any.

APPLICANT CREATION AND PRESERVATION PARTNERS, INC. PRESENTATION

Creation and Preservation Partners, Inc. Director Amy Horst, Mary Nohl Program Director, Site Steward Artist Alex Gartelmann, and Representative for John Kohler Art Center of Reinhart Boerner Van Deuren, Deborah Tomczyk gave presentations regarding the application to add a Cultural Overlay District Zoning Designation to the property located at 7254 and 7328 North Beach Drive (known as the Mary Nohl House) and responded to questions from members of the Board and Plan Commission.

OPEN PUBLIC HEARING

On motion of President, seconded by Trustee Fonstad, and carried by roll call vote of the joint Village Board and Plan Commission (12-0.), the Board opened the Public Hearing at 8:43 p.m.

President Frazer asked for public input and comment.

PUBLIC COMMENT(S) JANUARY 31, 2023:

Mallery Law Firm Attorney John Wirth, Representing 34 Beach Drive Residents

Mr. Wirth commented on behalf of 34 residents who are not in support the Mary Nohl Cultural Overlay Zoning District Designation.

Therese Gripentrog, 8145 N Navajo Rd, Fox Point, WI

Ms. Gripentrog commented she and her husband are fully supportive of the Cultural Overlay Zoning District Designation and a potential "in lieu of tax payment."

Mike Stoessl, 8000 N Beach Drive, Fox Point, WI

Mr. Stoessl is opposed to the Mary Nohl Cultural Overlay Zoning District and supports a continuation of taxes paid to the local school districts.

Michael Tarney, 7308 N Beach Drive, Fox Point, WI

Mr. Tarney stated he is opposed to the Mary Nohl Cultural Overlay Zoning District and turning the site into an events space.

Tim Lemont, 7475 N Beach Drive, Fox Point, WI

Mr. Lemont stated he opposed the Mary Nohl Cultural Overlay Zoning District and 90% of the twenty homes closest to the site are opposed.

Robert Cozzolino, Curator of the Minneapolis Institute of the Art, 3515 45th Ave S Minneapolis, MN

Minneapolis Institute of Art Curator Robert Cozzolino is in support of the Mary Nohl Cultural Overlay Zoning District for preservation of the art.

Without objection and by unanimous consent, President Frazer, announced the Joint Plan Commission and Village Board will take a brief recess until 9:15 p.m.

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Without objection and by unanimous consent of the Joint Plan Commission and Village Board, President Frazer called the meeting to order at 9:16 p.m.

Without objection and by unanimous consent, President Frazer suspended the rules of the Joint Village Board and Plan Commission, to allow two school-aged children who were present, to come up with their parents to be heard.

April Zucchi and Son Woods, 7619 N Beach Drive, Fox Point, WI

Ms. Zucchi is opposed to the Cultural Overlay Zoning District, but supports the preservation of the Mary Nohl House.

Amy Levin and Daughter Taylor, 7415 N Beach Drive, Fox Point, WI

Ms. Levin stated she strongly opposes this proposal. Taylor Levin asked that Beach drive be kept safe for her brothers, friends and for herself.

Lisa Stone, W5447 Cumberland Ln, Neshkoro, WI 54960

Ms. Stone stated she is supportive and feels it will be a positive change with the Cultural Overlay Zoning District.

Representative for John Michael Kohler Arts Center of Reinhart Boerner Van Deuren, Deborah Tomczyk, 1000 Water Street, Milwaukee, WI

Attorney Deborah C. Tomczyk responded to concerns raised in prior public comment

Kathy Lake, 7471 N Beach Court, Fox Point, WI

Ms. Lake stated she does not support the Cultural Overlay Zoning District and using the site for fundraising.

Mike McDonagh, 7425 N Beach Court, Fox Point, WI

Mr. McDonagh is opposed to the Cultural Overlay Zoning District and commercialization of the Mary Nohl home.

Brad Killian, 1100 E Bywater Lane, Fox Point, WI

Mr. Killian is in favor of the John Michael Kohler Arts Center Overlay Zoning District and encouraged neighbors to come together with Creation and Preservation Partners, Inc. to make this work.

Ceil Grabner, 1100 E Bywater Lane, Fox Point, WI

Ms. Grabner is a student representing 55 Nicolet High School students [and has placed in the record those students' signatures] in favor of Creation and Preservation Partners, Inc., proposed Cultural Overlay Zoning District and the preservation of the Mary Nohl home.

Barb Paulini, 8224 N Lake Drive, Fox Point, WI

Ms. Paulini stated Ms. Grabner stated it beautifully and she also is in support of the proposed Cultural Overlay Zoning District.

Mary Louise Dean, 9299 N Regent Rd, Bayside (formerly of Beach Drive), WI

Mary Louise Dean began her public comment, but technical difficulties made it difficult to continue.

President Frazer called a recess at 9:48 p.m. due to Zoom technical difficulties.

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President Frazer reconvened the meeting at 10:10 p.m. and stated Zoom capabilities had been lost. This meeting will be adjourned to February 6, 2023 at 7 p.m. to allow for virtual and in-person participation. President Frazer encouraged all those interested to come to Village Hall and join the reconvened public hearing set for Monday Feb. 6, 2023 at 7:00 p.m.

Without objection and by unanimous consent at 10:12 p.m. and on behalf of the Joint Plan Commission and Village Board, President Frazer adjourned the public hearing to the date of Monday, February 6, 2023, beginning at 7:00 p.m. regarding Creation and Preservation Partners, Inc., application to add a cultural overlay district zoning designation to the property located at 7254 and 7328 North Beach Drive (the Mary Nohl House).

Respectfully submitted,

Kelly A. Meyer, WCMC/CMC/CMTW
Village Clerk Treasurer

**VILLAGE OF FOX POINT
JOINT VILLAGE BOARD AND PLAN COMMISSION
PUBLIC HEARING MEETING (CONTINUATION FROM 01/31/2023) MINUTES
FEBRUARY 6, 2023**

A continuation of the joint meeting of the Fox Point Village Board and Plan Commission was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Monday, February 6, 2023 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Douglas H. Frazer, Village President
Eric Fonstad, Village Trustee
Christine Symchych, Village Trustee
Liz Sumner, Village Trustee (via Zoom)
Greg Ollman, Village Trustee
Catie Anderson Knight, Village Trustee
Liz Aelion, Village Trustee

Douglas H. Frazer, Chairman
Eric Fonstad, Commissioner
Robert Smith, Commissioner
John Crichton, Commissioner
Russ Yale, Commissioner- (Joined via Zoom at 7:11 p.m.)
Jay Craig, Commissioner
Robert Langhoff, Commissioner

Also, present were Village Attorney Eric Larson, Village Assistant Manager Kevin Ausman (via Zoom), Police Officer Codie Bastress, and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

CONTINUATION OF PUBLIC HEARING: CREATION AND PRESERVATION PARTNERS, INC. APPLICATION TO ADD A CULTURAL OVERLAY DISTRICT ZONING DESIGNATION TO THE PROPERTY LOCATED AT 7254 AND 7328 NORTH BEACH DRIVE (AS THE MARY NOHL HOUSE) FROM JANUARY 31, 2023.

President Frazer noted there is a quorum of both the Joint Plan Commission and Village Board.

President Frazer gave a brief synopsis of the rules and order for the public hearing proceedings and application review.

PUBLIC COMMENT(S) FEBRUARY 6, 2023:

Mary Louise Dean, 9299 N Regent Rd, Bayside, WI (formerly of Beach Drive)

Ms. Dean believes the preservation of Mary Nohl's legacy in Fox Point can be achieved through a compromise arrangement with the John Michael Kohler Arts Center.

Commissioner Yale joined the meeting at 7:11 p.m.

Michelle Grabner, 1100 Bywater Lane, Fox Point, WI

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Art Institute of Chicago Professor Michelle Grabner supports the John Michael Kohler Arts Center's application for a Cultural Overlay Zoning District.

Matt Franey, 7306 N Longacre Road, Fox Point, WI

Mr. Franey offered qualified support for the Creation and Preservation Partners, Inc. application for a Cultural Overlay Zoning District. He states this would be a win-win for the village, the residents and the arts community, but creative problem solving might be necessary.

Joan McDonagh, 7425 N Beach Court, Fox Point, WI

Ms. McDonagh is living in the immediate neighborhood of the Mary Nohl home. Ms. McDonagh has concerns of bearing a potential burden, her family's safety and security, and the potential devaluation of the area properties of the Cultural Overlay District designation. She is asking the Village Board and Plan Commissioners to make sure to be fully informed and unbiased in their decision making and funds additional studies.

Mark Levin, 7415 N Beach Drive, Fox Point, WI

Mr. Levin lives a few houses away from the Mary Nohl Home and he is opposed to the Cultural Overlay Zoning District and is concerned about safety for pedestrians and bicyclists.

Ella Kinney, 7575 N Beach Drive, Fox Point, WI

Ms. Kinney is opposed to the Cultural Overlay Zoning District.

Representative for John Kohler Art Center of Reinhart Boerner Van Deuren, Deborah Tomczyk, 1000 Water Street, Milwaukee, WI

Attorney Deborah C. Tomczyk responded to concerns raised in prior public comment.

David Miller, 7401 N Crossway Road, Fox Point, WI

Mr. Miller is opposed to the Mary Nohl House Cultural Overlay Zoning District for a variety of concerns, including the relevance of applicant's traffic study, fundraising in a residential neighborhood, not paying school taxes, and the lack of benefits for Fox Point.

Carl Artman, 6921 N Barnett Lane, Fox Point, WI.

Mr. Artman is opposed to preserving Mary Nohl's home and art in the manner of the Cultural Overlay Zoning District and is opposed to payment in lieu of taxes arrangement. Mr. Artman does support Mary Nohl's art and art education. He suggested it be moved to Doctors Park or Sheboygan.

Deborah Kern, 7710 N Beach Drive, Fox Point, WI

Ms. Kern is in favor of making this partnership work for the Mary Nohl home, one of Wisconsin's and the nation's most original and outstanding art environments.

Bruce Arbit, 7900 N Beach Drive, Fox Point, WI

Mr. Arbit is opposed to the Mary Nohl Cultural Overlay Zoning District. He supports saving the Mary Nohl House and prefers it remain in Fox Point but opposes commercialization that will affect property values.

Moshe Katz, 7718 N Beach Drive, Fox Point, WI

Mr. Katz advocates preserving the home and art, but is opposed to the Cultural Overlay Zoning District.

Jack Hearst, 8050 N Beach Drive, Fox Point, WI

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Mr. Hearst is in favor of the Mary Nohl home, but is not willing to support the proposed cultural overlay zoning district. He asked that the Village Board and Plan Commission to work to protect the character of the neighborhood, while protecting the Mary Nohl home. He feels fundraising would be a significant change to the character of the neighborhood.

Nancy Coil, 7525 N Boyd Way, Fox Point, WI

Ms. Coil agrees with the prior speakers in favor of the Cultural Overlay Zoning District. She is in favor of preserving the Mary Nohl home where it is.

Meg Kinney, 7575 N Beach Drive, Fox Point, WI

Ms. Kinney has serious concerns with the Kohler proposal for a Cultural Overlay Zoning District, especially the proposal to use the second parcel to build a parking lot and another building.

Representative for John Kohler Art Center Reinhart Boerner Van Deuren, Deborah Tomczyk, 1000 Water Street, Milwaukee, WI

Attorney Deborah C. Tomczyk responded to concerns raised in prior public comment.

Roy Wagner, 6831 N Barnett, Fox Point, WI

Mr. Wagner generally came here to applaud the application and noted there are two well-meaning groups of people here. He asked that some middle ground be found. Mr. Wagner has concerns regarding the community being open, welcoming, and diverse if the proposal doesn't get resolved.

Plan Commissioner Yale

Commissioner Yale directed an inquiry to the representative for the John Michael Kohler Arts Center, Reinhart Boerner Van Deuren Deborah Tomczyk.

Representative for John Michael Kohler Arts Center of Reinhart Boerner Van Deuren, Deborah Tomczyk, 1000 Water Street, Milwaukee, WI

Attorney Deborah C. Tomczyk responded specifically to Commissioner Yale's question regarding telling her superiors that the Beach Drive property owners are upset, stating she would do so.

Eric Witkowski, 7629 N Seneca Rd, Fox Point, WI

Mr. Witkowski noted his support of the Cultural Overlay Zoning District due to the home's purpose and the unique and special artistic presence it encapsulates.

Wendy and Thomas Simeone, 8045 N Beach Drive, Fox Point, WI

Mr. and Mrs. Simeone fully support preserving the Mary Nohl House, but does not support the Cultural Overlay Zoning District from the John Michael Kohler Arts Center.

Steve Westphal, 3903 Birchwood Rd, Saukville, WI

Mr. Westphal stated he was present to speak on behalf of the Board of Directors and the Executive Committee of the John Michael Kohler Arts Center. He thanked the Village Board of Trustees, the members of the Plan Commission, staff, and counsel. He stated this is a multi-step process. Some of the neighbors gave them a proposal, which they are currently reviewing and considering. The dialogue and exchange is part of a healthy process.

Barbara Hussin, 1016 E Quarles Place, Fox Point, WI

Ms. Hussin is in support of the Cultural Overlay Zoning District and supports what Mr. Wagner said previously.

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John Laundrie, 5825 N Santa Monica Blvd, Whitefish Bay, WI

Mr. Laundrie is in favor of the Cultural Overlay Zoning District for the Mary Nohl property.

Kelly Levin, 7234 N Beach Drive, Fox Point, WI

Ms. Levin stated she loves the Mary Nohl House; she wants it preserved. She is not in favor of the Cultural Overlay Zoning District. The street is not conducive to this proposal unlike Chipstone, the Mary Nohl is right next to the road.

Philip Schultz, 7861 N Fairchild Road, Fox Point, WI

Mr. Schultz is in favor of the proposed Cultural Overlay Zoning District, but he understands the concerns and sympathizes with everyone involved.

Judy Shirley, 8235 N Mohawk Road, Fox Point, WI

Ms. Shirley is in favor of the Cultural Overlay Zoning District for the Mary Nohl site, but asked that it be open to a certain number of village residents on a potential once a month basis.

Jonas Karvelis, 3222 N Cambridge Avenue, Milwaukee, WI

Mr. Karvelis stated the Cultural Overlay Zoning District for Mary Nohl is an opportunity and suggested things to do to slow down traffic.

Ruth Lebed, 7536 N Boyd Way, Fox Point, WI

Ms. Lebed is in favor of the overlay and agrees wholeheartedly with Mr. Karvelis and several other speakers who are basically imploring everyone to be reasonable. The matter is in the nature of a discussion and negotiation.

Representative for John Kohler Art Center of Reinhart Boerner Van Deuren, Deborah Tomczyk, 1000 Water Street

Attorney Deborah C. Tomczyk responded to concerns raised in prior public comment.

William Kravit, 7230 N Longacre Road, Fox Point, WI

Mr. Kravit stated there is room for common ground on both sides; Mr. Kravit offered to help assist both sides.

President Frazer asked if there were any further comments; there were no further comments.

President Frazer reminded everyone the Joint Plan Commission and Village Board would continue to take written comments through February 20, 2023 at 11:59 p.m. At that time, the record will be closed. The matter will then go before the Plan Commission. The Plan Commission will take this up possibly at the March meeting and will make a recommendation presumably to the Village Board. The Village Board will then take the matter up.

On motion of Trustee Fonstad, seconded by Trustee Anderson Knight, and carried by the Joint Plan Commission and the Village Board by roll call vote (12-0), to close the oral portion of the public hearing at this time (8:38 p.m.), and to hold the hearing open for the purpose of receiving additional written comments for two weeks, and to fully close the hearing on February 20, 2023 at 11:59 p.m., after which no further comments or other submittals will be received in the record of this hearing.

Respectfully submitted,

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Kelly A. Meyer, WCMC/CMC/CMTW
Village Clerk Treasurer

DRAFT

**VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING MINUTES
FEBRUARY 6, 2023**

A special meeting of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Monday, February 6, 2023 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 6:30 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Sumner (via Zoom)
Trustee Greg Ollman
Trustee Liz Aelion

Not Present:

Trustee Catie Anderson Knight

Also, present were Village Attorney Eric Larson, Public Works Director Scott Brandmeier, Assistant Village Manager Kevin Ausman (via Zoom), and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

APPOINTMENT OF ROBERT FETHERSTON TO THE SEX OFFENDER RESIDENCE BOARD

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (6-0), the Village Board appoints Robert Fetherston to the Sex Offender Residence Board for a 1-year term.

APPROVE CONTRACT CHANGE ORDER NO. 1 TO THE MID CITY CORPORATION CONTRACT FOR THE PORT WASHINGTON ROAD WATER MAIN RELAY

Motion by Trustee Fonstad, seconded by President Frazer, and carried by roll call vote (6-0), to approve the Contract Change Order No. 1 to the Mid City Corporation contract for the Port Washington Road Water Main Relay, as presented in the Director of Public Works memo dated February 2, 2023.

ADJOURN

Motion made by President Frazer, second by Trustee Symchych, and carried by roll call vote (6-0) to adjourn the Village Board meeting at 6:41 p.m.

Respectfully submitted,

Kelly A. Meyer, WCMC, CMC, CMTW
Village Clerk Treasurer

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
FEBRUARY 14, 2023**

A meeting and public hearing of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, February 14, 2023 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Frazer called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Douglas H. Frazer
Trustee Eric Fonstad
Trustee Christine Symchych
Trustee Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson Knight
Trustee Liz Aelion

Also, present were Village Attorney Eric Larson (via Zoom), Village Manager Scott Botcher, Police Chief Chris Freedy (via Zoom), Public Works Director Scott Brandmeier, Assistant Village Manager Kevin Ausman (via Zoom), and Village Clerk Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

PERSONS DESIRING TO BE HEARD

Hearing no comments, President Frazer closed public comment.

PUBLIC HEARING FOR ORDINANCE MODIFYING CHAPTER 745-7(3)(h) OF THE MUNICIPAL CODE OF THE VILLAGE OF FOX POINT, INCREASING THE ALLOWED HEIGHT OF ARBORS TO 10 FEET

Motion by President Frazer, seconded by Trustee Symchych, and carried by roll call vote (7-0), to open the public hearing for Ordinance modifying Chapter 745-7(3)(h) of the Municipal Code of the Village of Fox Point, increasing the allowed height of arbors to 10 feet at 7:03 p.m.

Assistant Village Manager Kevin Ausman gave background on the Ordinance.

There was no public comment.

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to close the public hearing at 7:07 p.m. for the Ordinance modifying Chapter 745-7(3)(h) of the Municipal Code of the Village of Fox Point, increasing the allowed height of arbors to 10 feet.

CONSENT AGENDA

- a. Approve the minutes of the January 10, 2023 Village Board meeting.
- b. Accept the quotes from multiple vendors in an amount not to exceed \$22,423 for the spring tree order purchase and authorize the Village Manager to execute the necessary purchase orders per the Village Forester's memorandum dated January 19, 2023.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
FEBRUARY 14, 2023**

- c. Approve the Green Infrastructure Ten-Year Maintenance Covenant between the Village of Fox Point and the Milwaukee Metropolitan Sewerage District for the Bioswales along North Boyd Way, North Links Way and East Portage Road and authorize the Village President and Village Clerk/Treasurer to sign the maintenance covenant pursuant to the Director of Public Works' memorandum dated February 1, 2023.
- d. Approve the Green Infrastructure Ten-Year Maintenance Covenant between the Village of Fox Point and the Milwaukee Metropolitan Sewerage District for the Bioswales along East Bywater Lane and authorize the Village President and Village Clerk/Treasurer to sign the maintenance covenant pursuant to the Director of Public Works' memorandum dated February 1, 2023.
- e. Accept the three-party Amendment No. 2 with the Department of Transportation and Kapur & Associates for additional design activities associated with the Lake Drive resurfacing project including title searches and replacement of culvert crossings and authorize the Village President and Village Clerk/Treasurer to sign the amendment per the Director of Public Works memorandum dated January 30, 2023.
- f. Accept the quote of Badger Truck and Auto Group in the amount of \$57,630 for the purchase of a new pickup truck with plow, liftgate, safety lights, tool box, trailer hitch, ladder rack and floor mats and authorize the Village Manager to execute the necessary purchase orders per the Lead Mechanic's memorandum dated January 24, 2023.
- g. Accept the bid of MJ Construction in the amount of \$1,485,316 for the 2023 Water Main Improvement Project on Beach Drive and authorize the Village President and Village Clerk/Treasurer to sign the contract pursuant to the Director of Public Works memorandum dated February 7, 2023.
- h. Accept Amendment No. 1 from MSA Professional Services in the amount of \$62,000 for the inspection services for the 2023 Water Main Improvement Project on Beach Drive and authorize the Village President and Village Clerk/Treasurer to sign the contract pursuant to the Director of Public Works memorandum dated February 7, 2023.
- i. Approve payment of the bills in the amount of \$1,079,680.96 for the period January 1, 2022 through January 31, 2022 per the report submitted by the Village Manager.

Motion by President Frazer, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to approve the consent agenda, as presented.

Updated Aquatics Construction Estimates (Unfinished Business)

Blake Thiesen and Patrick Eagan of Parkitecture + Planning gave a presentation updating the construction estimates for the Aquatic Concepts from the 2019 Ayres Aquatic Study.

Consideration of Ordinance modifying Chapter 745-7(3)(h), increasing the allowed height of arbors to 10 feet, as recommended by the Plan Commission

Motion by Trustee Fonstad, seconded by Trustee Symchych, and carried by roll call vote (7-0), to adopt the Ordinance modifying Chapter 745-7(3)(h), increasing the allowed height of arbors to 10 feet, as recommended by the Plan Commission.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
FEBRUARY 14, 2023**

Resolution Recognizing Service of Police Investigator Michelle M. Wichman

Motion by Trustee Fonstad, seconded by President Frazer, and carried by roll call vote (7-0), to adopt the Resolution Recognizing Service of Police Investigator Michelle M. Wichman.

Future Agenda Items – None

Announcements

Trustee Fonstad reported that the tree commission met on Feb. 2, 2023. The commission discussed a new tree protection ("clear cutting") ordinance. The commission also discussed reducing or eliminating the use of pesticides in the Village. Arbor Day is April 28, 2023 at Maple Dale Indian Hill School: a swamp white oak tree will be planted at Maple Dale for Arbor Day celebration. The next Tree Commission will be on May 11, 2023.

Trustee Symchych had no announcements.

Trustee Sumner had no announcements.

Trustee Ollman had no announcements.

Trustee Anderson Knight stated there is a NS Library meeting on Thursday at 9:00 a.m.

Trustee Aelion had no announcements.

President Frazer announced the passing of Judy Mulcahy and noted her years of involvement with the village; Judy Mulcahy—along with Sandy Garmer and Leroy Bessler—was instrumental in the design and implementation of the distinctive steel cast oval shaped gold and black Fox Point Street signs located at various entryways into the village.

Village Manager Scott Botcher announced the first meeting of the Sex Offender Residence Board with training held on February 13, 2023. The new Board was created in 2022 following the passage of new laws.

Adjournment

Motion made by President Frazer, second by Trustee Anderson Knight, and carried by roll call vote (7-0) to adjourn the Village Board meeting at 7:36 p.m.

Respectfully submitted,

Kelly A. Meyer, WCMC/CMC/CMTW
Village Clerk Treasurer



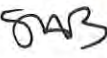
VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 6, 2023

Re: Recommendation for Acceptance of Bid for 2023 Tennis Court Rehabilitation Project

Fox Point DPW maintains two tennis courts in the Village - one set at Indian Creek and the other at Longacre Park. Both sets of courts were in need of significant maintenance - particularly as it relates to the court surfaces. In 2021 and 2022, staff met with a contractor to obtain opinions on suggested repair/maintenance items for the courts and also obtained cost estimates to have the work performed.

Given the cost of the work and lack of available budget in 2021 and 2022, the Village budgeted \$180,000 to have the work performed in 2023. Considering the work may be considered a public improvement under Wisconsin statutes, the maintenance and repair project was bid and was posted for a minimum of two weeks prior to the February 17, 2023 bid due date. Staff also sent the official notice and specifications to four contractors: Poblocki Paving, Munson Inc., Frank Armstrong Tennis Court Construction and Maintenance, and Holbrook Court Services. Staff reached out to each of the four contractors and fielded questions from prospective bidders but only one bid was submitted - Munson Inc. timely delivered their sealed bid prior to the February 17, 2023 bid opening.

Per the contract documents, Munson submitted a cost to perform the work at each of the respective locations. Munson's bid for the work is as follows:

- Longacre Park tennis courts (approximately 27,600 square feet) - \$56,988 to furnish all labor, equipment, and materials for the repair and recoloring of the tennis courts.
- Indian Creek tennis courts (approximately 26,640 square feet) - \$75,789 to furnish all labor, equipment, and materials for the repair and recoloring of the tennis courts.

The cost for the Indian Creek tennis courts is more due to the fact the surface is in rougher shape and three coats of new seal pavement will be required as opposed to two coats at Longacre Park. As a result, the Indian Creek tennis courts will require more labor to make the necessary repairs.

The interior of the courts will be painted blue and the exterior will be painted green and all courts will be striped for both tennis and pickleball. The total cost to complete the work is \$132,777 and is well under the budgeted amount of \$180,000 for the work. Considering Munson's bid was submitted timely, is responsive to the specifications and is under budget, it is my recommendation that the Village Board accept the bid of Munson Inc. and authorize the Village President and Village Clerk/Treasurer to sign the contracts on behalf of the Village.



MUNSON, INC.

Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
 VILLAGE OF FOX POINT
 7200 N. SANTA MONICA BLVD.
 FOX POINT, WI 53217

DATE:

February 16, 2023

JOB NAME & LOCATION

*Indian Creek Park
 Fox Point, WI 53217
 4 Tennis Courts*

D.O.P. 12/28/2021

(414) 247-6624 DIRECT
 (414) 333-1561 CELL

scottbrandmeier@vil.fox-point.wi.us

Furnish all necessary labor, equipment, and materials for the repair and recoloring work of the above job. Area involved is approximately 26,640 sf.

Work to include:

1. Owner to remove nets.
2. Remove grass and weeds from pavement area.
3. Thoroughly clean pavement with 6,000 PSI pressure washer to remove all embedded dirt and debris, including blasting out joint lines between the courts.
4. We have anticipated that 16,660 sf of existing court surface color will be removed. Any additional removals will be an additional charge.
5. Fill +/- 794 of expansion joints and large cracks to ¼" low with Quikrete® cement to structurally support joints and prevent future contraction. Top off with Plexipave® Court Patch binder for acrylic surface coating adhesion.
6. Install 794 of Armor Crack Repair System over cracked areas as noted. This six-step patented process utilizes a thin 36" wide knitted fabric membrane, allowing more crack movement without the fabric tearing or reappearing on the surface.
7. Level surface (*low spots*) as necessary with Plexipave® Court Patch binder (*Approximately 400 gallons*)
8. Machine-sand down Court Patch binder areas after drying, if needed, to eliminate high spots.
9. Seal pavement with (3) *three coats* of Black Laykold® NuSurface (*Mixed with sand and water to create an acrylic filler coat/resurfacer; 900 gallons of material; cross applied*)

-Continued on page 2-

AUTHORIZED
 SIGNATURE:

Q. F. Fetherston

ROBERT F. FETHERSTON – Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____

A. MUNSON, INC. TERMS & CONDITIONS

1. Upon acceptance of this contract, if a cancellation notice is not received in writing within three days of acceptance, Munson, Inc assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale herein contained. Any withdrawal of this contract could result in partial billing to reimburse Munson, Inc. for planning, preparation, and materials already ordered or installed on the job site.
2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract
4. The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for concrete or asphalt damage due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is not included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.
FOX POINT, WI 53217

DATE:

February 16, 2023

JOB NAME & LOCATION

*Indian Creek Park
Fox Point, WI 53217
4 Tennis Courts*

D.O.P. 12/28/2021

(414) 247-6624 DIRECT
(414) 333-1561 CELL

scottbrandmeier@vil.fox-point.wi.us

-Page 2-

10. Seal out-of-bounds pavement with (2) two coats of Dark Green Laykold® ColorFlex acrylic latex color texture course with sand. (240 gallons of material; cross applied)
11. Seal playing area pavement with (2) two coats of Pro Blue Laykold® ColorFlex acrylic latex color texture course with sand. (180 gallons of material; cross applied)
12. Mask and stripe in White for (4) 36' X 78' tennis courts - lines for singles and doubles play.
13. Mask and stripe in color for 4 - 20' x 44' pickleball courts.

LABOR AND MATERIAL (NOT TO EXCEED).....\$75,789.00

Notes:

1. All cracks on the court (not including fence post footings) will be sealed prior to leaving the jobsite. Cracking will open again over time and as soon as the following year. Munson, Inc. does our best to fill and seal cracks for the long-term, however due to the underlying subgrade conditions, drought, freeze/thaw and other weather and site conditions beyond our control, we cannot guarantee against pavement cracking or cracks reappearing after filling.
2. All Munson, Inc. employees have a minimum of OSHA10 training, with the majority having OSHA30.
3. Munson, Inc. has been a certified Armor Crack installer since 2005.
4. Munson, Inc. is a member of the ASBA - American Sports Builders Association. ASBA is a national organization for builder, designers, and suppliers of materials for tennis courts. It is recognized as a centralized source of technical information, including consumer-oriented information and Munson, Inc. has received numerous national awards from this organization for tennis court work. Members are held to high standards of construction and maintenance of tennis courts.
5. Asphalt outside the fence area will not be colored.

AUTHORIZED
SIGNATURE:

Robert F. Fetherston

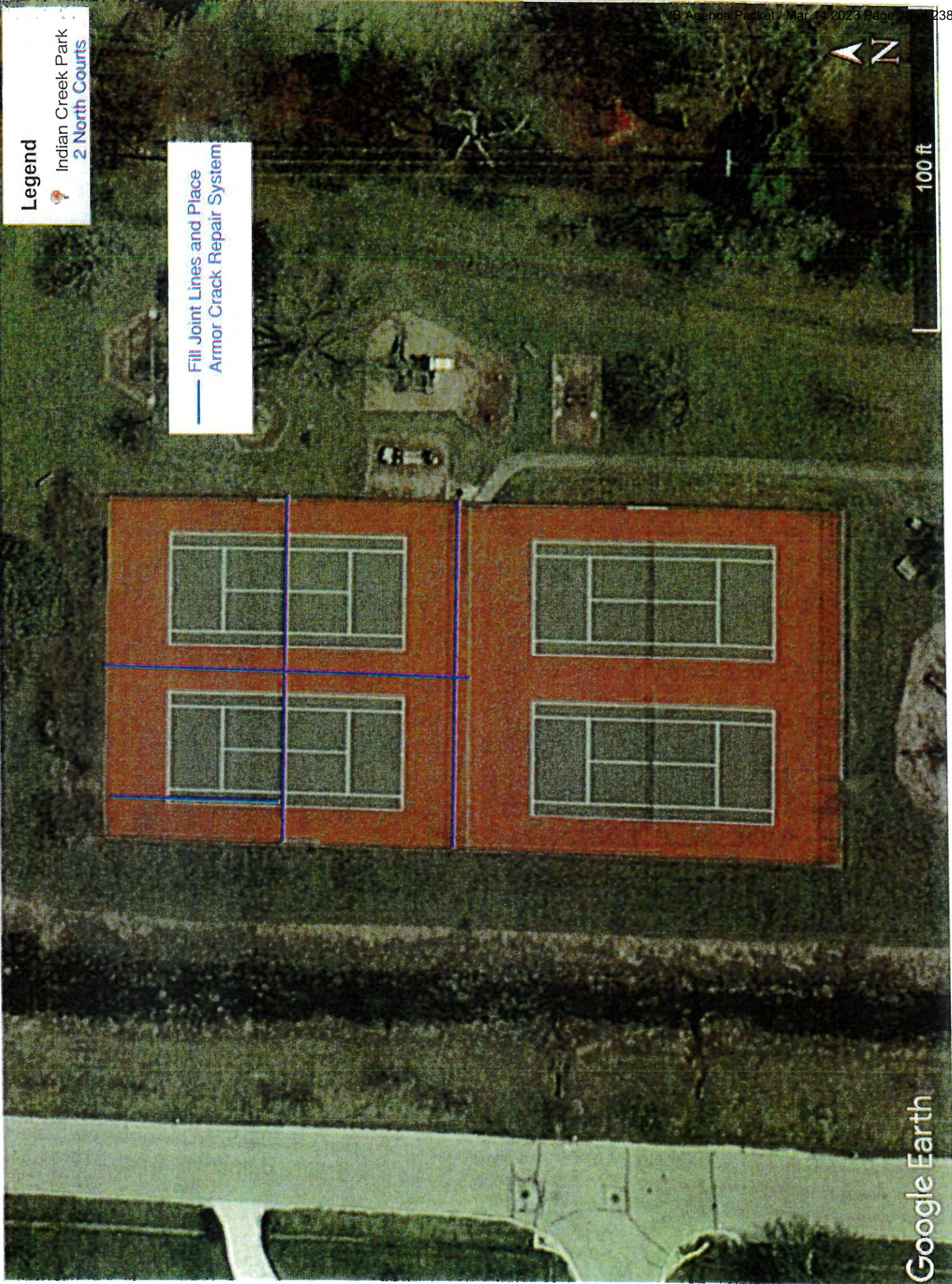
ROBERT F. FETHERSTON - Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____



Legend



Indian Creek Park

2 North Courts

— Fill Joint Lines and Place
Armor Crack Repair System



100 ft

Legend

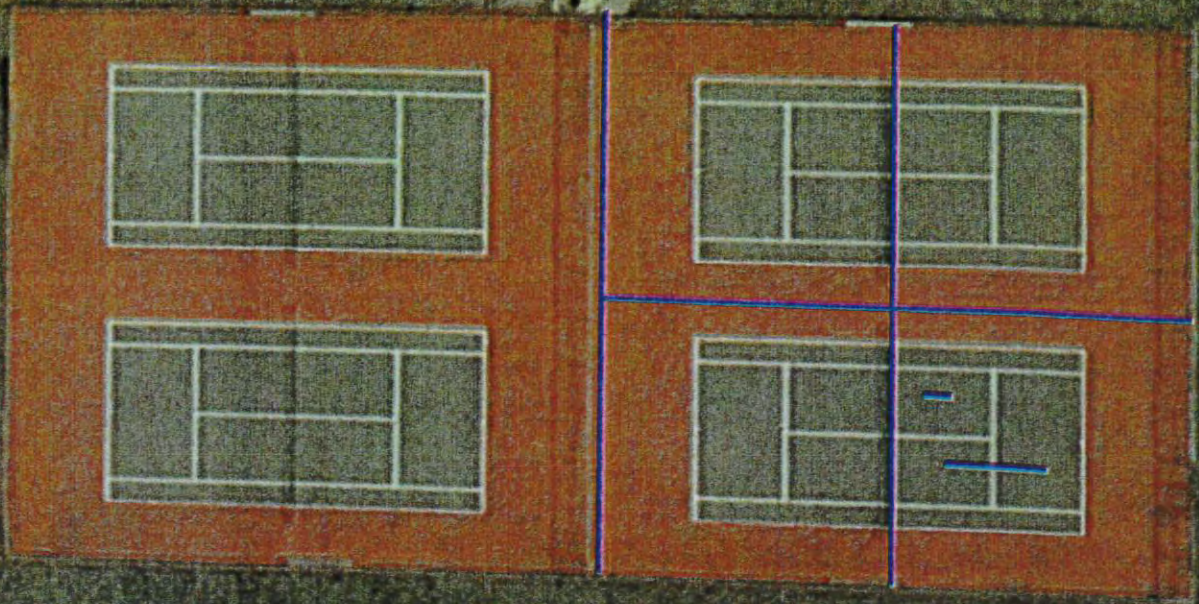
Indian Creek Park
2 South Courts

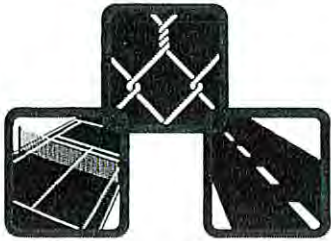
— Fill Joint Lines and Place
Armor Crack Repair
System (392")

100 ft



Google Earth





MUNSON, INC.

Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
 VILLAGE OF FOX POINT
 7200 N. SANTA MONICA BLVD.
 FOX POINT, WI 53217

DATE:

February 16, 2023

JOB NAME & LOCATION

*Longacre Park
 Fox Point, WI 53217
 4 Tennis Courts*

D.O.P. 12/28/2021

(414) 247-6624 DIRECT
 (414) 333-1561 CELL

Scottbrandmeier@vil.fox-point.wi.us

Furnish all necessary labor, equipment, and materials for the repair and recoloring work of the above job. Area involved is approximately 27,600 sf.

Work to include:

1. Owner to remove nets.
2. Remove grass and weeds from pavement area.
3. Thoroughly clean pavement with 6,000 PSI pressure washer to remove all embedded dirt and debris, including blasting out joint lines between the courts.
4. Fill +/- 525 lf of expansion joints and large cracks to ¼" low with Quikrete® cement to structurally support joints and prevent future contraction. Top off with Plexipave® Court Patch binder for acrylic surface coating adhesion.
5. Install 525 lf of Armor Crack Repair System over cracked areas as noted. This six-step patented process utilizes a thin 36" wide knitted fabric membrane, allowing more crack movement without the fabric tearing or reappearing on the surface.
6. Level surface (*low spots*) as necessary with Plexipave® Court Patch binder (*Approximately 400 gallons*)
7. Machine-sand down Court Patch binder areas after drying, if needed, to eliminate high spots.
8. Seal pavement with (2) two coats of Black Laykold® NuSurface (*Mixed with sand and water to create an acrylic filler coat/resurfacer; 620 gallons of material; cross applied*)

-Continued on page 2-

AUTHORIZED
 SIGNATURE: _____

Robert F. Fetherston

ROBERT F. FETHERSTON – Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____

A. MUNSON, INC. TERMS & CONDITIONS

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2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract
4. The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for concrete or asphalt damage due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is not included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

SCOTT BRANDMEIER
VILLAGE OF FOX POINT
7200 N. SANTA MONICA BLVD.
FOX POINT, WI 53217

DATE:

February 16, 2023

JOB NAME & LOCATION

*Longacre Park
Fox Point, WI 53217
4 Tennis Courts*

D.O.P. 12/28/2021

(414) 247-6624 DIRECT
(414) 333-1561 CELL

Scottbrandmeier@vil.fox-point.wi.us

- Page 2

9. Seal out-of-bounds pavement with (2) two coats of Dark Green Laykold® ColorFlex acrylic latex color texture course with sand. (260 gallons of material; cross applied)
10. Seal playing area pavement with (2) two coats of Pro Blue Laykold® ColorFlex acrylic latex color texture course with sand. (180 gallons of material; cross applied)
11. Mask and stripe in White for (4) 36' X 78' tennis courts - lines for singles and doubles play.
12. Mask and stripe in color for 4 - 20' x 44' pickleball courts.

LABOR AND MATERIAL (NOT TO EXCEED).....\$56,988.00

Notes:

1. All cracks on the court (not including fence post footings) will be sealed prior to leaving the jobsite. Cracking will open again over time and as soon as the following year. Munson, Inc. does our best to fill and seal cracks for the long-term, however due to the underlying subgrade conditions, drought, freeze/thaw and other weather and site conditions beyond our control, we cannot guarantee against pavement cracking or cracks reappearing after filling.
2. All Munson, Inc. employees have a minimum of OSHA10 training, with the majority having OSHA30.
3. Munson, Inc. has been a certified Armor Crack installer since 2005.
4. Munson, Inc. is a member of the ASBA - American Sports Builders Association. ASBA is a national organization for builder, designers, and suppliers of materials for tennis courts. It is recognized as a centralized source of technical information, including consumer-oriented information and Munson, Inc. has received numerous national awards from this organization for tennis court work. Members are held to high standards of construction and maintenance of tennis courts.

AUTHORIZED
SIGNATURE:

R. F. Fetherston

ROBERT F. FETHERSTON - Civil Engineer

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

SIGNATURE: _____

Date of Acceptance: _____ SIGNATURE: _____

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2022 Annual Report

County: Milwaukee

Municipality: Fox Point, village

Permit Number: S061565

Facility Number: 31324

Reporting Year: 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report

- Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Fox Point, village

Facility ID # or (FIN): 31324

Updated Information: ☐ Check to update mailing address information

Mailing Address: 7200 N. Santa Monica Blvd

Mailing Address 2:

City: Fox Point, village

State: WI

Zip Code: 53217 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Scott

Last Name: Brandmeier

☐ Select to **update** current contact information

Title: DPW/Engineer

Mailing Address: 7200 N Santa Monica Blvd

Mailing Address 2:

City: Fox Point

State: WI

Zip Code: 53217 xxxxx or xxxxx-xxxx

Phone Number: 414-351-8900 Ext: 6624 xxx-xxx-xxxx

Email: sbrandmeier@villageoffoxpoint.com

Additional Contacts Information (Optional)

**Individual with responsibility for:
(Check all that apply)**

- ☒ I&E Program
☐ IDDE Program
☐ IDDE Response Procedure Manual
☐ Municipal-wide Water Quality Plan
☐ Ordinances
☐ Pollution Prevention Program
☐ Post-Construction Program
☐ Winter roadway maintenance

First Name: Jacob**Last Name:** Fincher**Title:** Executive Director**Mailing Address:** 600 East Greenfield Avenue**Mailing Address 2:****City:** Milwaukee**State:** WI**Zip Code:** 53204 xxxxx or xxxxx-xxxx**Phone Number:** 262-716-2211 Ext: xxx-xxx-xxxx**Email:** fincher@swwtwater.org**Municipal Billing Contact Person (Authorized Representative for MS4 Permit)**☒ Select to **create new** Billing contact**First Name:** Scott**Last Name:** Brandmeier☒ Select to **update** current contact information**Title:** Director of Public Works**Mailing Address:** 7200 North Santa Monica Boulevard**Mailing Address 2:****City:** Fox Point**State:** WI**Zip Code:** 53217 xxxxx or xxxxx-xxxx**Phone Number:** 414-351-8900 Ext: 6624 xxx-xxx-xxxx**Email:** sbrandmeier@villageoffoxpoint.com

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No☒ Public Education and Outreach Southeastern Wisconsin Watersheds Trust, Inc.☒ Public Involvement and Participation Southeastern Wisconsin Watersheds Trust, Inc.

- ☐ Illicit Discharge Detection and Elimination _____
- ☐ Construction Site Pollutant Control _____
- ☐ Post-Construction Storm Water Management _____
- ☐ Pollution Prevention _____

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes
☐ No
- b. How many total educational events were held during the reporting year: 26
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year? 3

Topics Covered	Target Audience
☒ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☒ Stream and shoreline management ☒ Residential infiltration ☒ Construction sites and post-construction storm water management ☒ Pollution prevention ☒ Green infrastructure/low impact development ☒ Other: General watershed education	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☒ Other

- d. Will additional information/summary of education events be attached to the annual report? ☒ Yes
☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to Attachment I for more information about the activities performed in partnership with Sweet Water.

Missing InformationDo not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete**2. Public Involvement and Participation**

- a. Permit Activities. Complete the following information on Public Involvement and Participation

Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2022		
Project/Event Name	Respect Our Waters		
Delivery Mechanism	Website		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☒ Storm Water Management Program ☐ Storm Water related ordinance ☒ Other: Refer to Attachment I.	☒ General Public ☐ Public Employees ☒ Residents ☐ Businesses ☒ Contractors ☒ Developers ☐ Industries ☐ Public Officials ☐ Other	101 +	☒ Yes ☐ No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	6/11/2022 ☐ NA (Individual Permittee).		
Project/Event Name	Fox Point Open House		
Delivery Mechanism	Presentation of Storm Water Information		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☒ General Public ☐ Public Employees ☒ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	51-100	☐ Yes ☒ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

More details are provided in Attachment I related to this topic.

Missing Information

Do not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete**3. Illicit Discharge Detection and Elimination**

- a. How many total outfalls does the municipality have? ☐ Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? ☐ Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? ☐ Unsure
- d. How many illicit discharge complaints did the municipality receive? ☐ Unsure
- e. From the complaints received, how many were confirmed illicit discharges? ☐ Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? ☐ Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☒ Unsure

☐ Verbal Warning☐ Written Warning (including email)☐ Notice of Violation☐ Civil Penalty/ CitationAdditional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

As I noted last year, there should be a box for (g) to note "Not Applicable" if there are no illicit discharges. Refer to Attachments XXX for illicit discharge testing results.

Missing InformationDo not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete**4. Construction Site Pollutant Control**

- a. How many total construction sites with one acre or more ☐ Unsure

of land disturbing construction activity were active at any point in the reporting year?

- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? ☐ Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? ☐ Unsure

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☐ Notice of Violation

☐ Civil Penalty/ Citation

☐ Stop Work Order

☐ Forfeiture of Deposit

☐ Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to Attachment II for supplemental information, including data on erosion control permits.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure
Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No ☐ Unsure
- e. If yes, does MS4 have maintenance authority on these privately owned BMPs? ☐ Unsure
- f. How many municipally owned storm water management BMPs were inspected in the reporting year? ☐ Unsure
- g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☒ Civil Penalty/ Citation

☒ Forfeiture of Deposit

☒ Complete Maintenance

☒ Bill Responsible Party

☐ Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to Attachment II for more information on the two privately owned and maintained storm water management facilities.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated ☐ Unsure

structural storm water management best management practices.

- b. How many new municipally owned storm water management best management practices were installed in the reporting year? ☐ Unsure
- c. How many municipally owned storm water management best management practices were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?

Facilities are inspected for invasive species, overall performance, native growth, and whether any repairs are needed.

- e. How many of these facilities required maintenance? ☐ Unsure
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Removed invasive species and re-established vegetation. Refer to Attachment II.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- i. Have amendments to the SWPPPs been made?
☒ Yes ☐ No ☐ Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

Updates were made to reflect current conditions.

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- m. If known, how many tons of material was removed? ☐ Unsure
- n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☐ Yes - Explain frequency _____
☐ No - Explain _____
☒ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No ☐ Unsure
- q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- r. If known, how many tons of material was collected? ☐ Unsure
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☐ Yes- Explain frequency _____
- ☐ No - Explain _____
- ☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
- ☐ Pile on terrace ☐ Pile in street ☐ Bags on terrace ☐ Unsure
- ☒ Other - Describe Leaves are piled on the shoulder of the road
- x. What is the frequency of collection?
- Weekly
- y. Is collection followed by street sweeping/cleaning? ☐ Yes ☒ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Leaves are vacuumed and no street sweeping is performed on Village streets without a curb and gutter. Refer to Attachment II.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*) ☐ Unsure
- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	20	250	300	200	190

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Pre-wetting compound</u>	0	0	0	0	0	0

- ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

Training Date	Training Name	# Attendance
5/4/2022	Salt Brine - The Facts and Myths	1
8/3/2022	Direct Liquid Application	1
9/7/2022	Brine Blends	1
10/12/2022	Salt Wise Success Stories - De Pere	1

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

The DPW Foreman attended the training seminars and conveyed lessons learned to the remaining DPW staff.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Information related to proper salting techniques.

When: November 2022

How many attended: 12

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Weekly reports, emails and Village Board meeting updates.

Municipal Officials

Face to face meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Face to face meetings.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☐ Yes ☒ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

15600	16000	20000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Public Involvement and Participation

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Illicit Discharge Detection and Elimination

101	100	100	<u>Storm water utility</u>
-----	-----	-----	----------------------------

Element: Construction Site Pollutant Control

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Post-Construction Storm Water Management

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Pollution Prevention

75000	38500	44500	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Other (describe)

GIS, catch basin cleaning, street sweeping, permit expenses, Indian Creek maintenance, etc.			
---	--	--	--

30900	67600	54700	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

The Village self performs many of the permitting tasks and does not have individual journal accounts for each of the separate categories.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☒ Yes ☐ No ☐ Unsure If Yes, explain below:

The Village constructed bioswales on Boyd Way, Bywater Lane, Links Way and

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☒ Yes ☐ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS) 83.69

Total phosphorus (TP) 80.44

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

[SWPP-Rev2011-12-6-22-complete.pdf](#)

Attach - Other Supporting Documents

AR EO

 File Attachment

[FoxPoint2022AnnualReport-NSROWTE.pdf](#)

AR Other

 File Attachment

[AttachmentII.pdf](#)

AR Other

 File Attachment

[AttachmentIIA StormWaterFoxPoint2023.pdf](#)

AR IDDE

 File Attachment

[AttachmentIII 2022Illicitdischargeresults.pdf](#)

AR SWMap

 File Attachment

[FoxPoint MS4Exhibit 24x36-202203.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Fox Point, village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:

Title:

Authorized Signature.

- ☐ I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

STORM WATER POLLUTION PREVENTION PLAN

**VILLAGE OF FOX POINT
DEPARTMENT OF PUBLIC WORKS
FACILITY**

**7200 NORTH SANTA MONICA BLVD.
FOX POINT, WI 53217**

Prepared for:

**Village of Fox Point
7200 North Santa Monica Blvd.
Fox Point, WI 53217-8909
Attention: Mr. Scott Brandmeier
Director of Public Works**

Prepared by:

**Kapur
7711 N. Port Washington Road
Milwaukee, Wisconsin 53217**

**January 2011
Revised December 2022**

STORM WATER POLLUTION PREVENTION PLAN

VILLAGE OF FOX POINT
DEPARTMENT OF PUBLIC WORKS FACILITY
7200 NORTH SANTA MONICA BLVD.
FOX POINT, WI 53217

Prepared for:

Village of Fox Point
7200 North Santa Monica Blvd.
Fox Point, WI 53217

Prepared by:

Kapur
7711 North Port Washington Road
Milwaukee, Wisconsin 53217

McBroom Water Resources, LLC
W315N7379 State Road 83
Hartland, WI 53029

Patricia Hermann
Environmental Scientist

Travis W. Peterson
Environmental Scientist

Maureen McBroom
Senior Water Resources Specialist

SUBMITTAL CERTIFICATION

STORM WATER POLLUTION PREVENTION PLAN

**VILLAGE OF FOX POINT
DEPARTMENT OF PUBLIC WORKS FACILITY
7200 NORTH SANTA MONICA BLVD.
FOX POINT, WI 53217**

I hereby certify under penalty of law that this document and attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information contained in the plan. Based on my inquiry of the person, or persons, who manage the system, or those persons directly responsible for gathering the information; the information contained in this document is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for providing false information, including the possibility of fine and imprisonment. In addition, I certify under penalty of law that, based upon inquiry of persons directly under my supervision, to the best of my knowledge and belief, the provisions of this document adhere to the provision of the storm water permit for the development and implementation of a Storm Water Pollution Prevention Plan and that the plan will be complied with.

Kapur
Travis Peterson
Environmental Scientist

Date

Village of Fox Point
Mr. Scott Brandmeier
Director of Public Works

Date

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APPENDICES

Appendix A	Site Maps and Aerial Photograph
Appendix B	Quarterly Visual Inspection – Field Sheet (Form 3400-176A)
Appendix C	Annual Facility Site Compliance Inspection Report (AFSCI) (Form 3400-176) Annual Facility Site Compliance Inspection Form

1.0 OVERVIEW

1.1 Introduction

This Storm Water Pollution Prevention Plan (SWPPP) covers the operations at the Village of Fox Point's Department of Public Works Facility. This SWPPP and SWPPP Summary are prepared in accordance with the provisions of Chapter 283, Wisconsin Statutes, Chapter NR 216, Wisconsin Administrative Code, and specifically NR 216.27(3), Wisconsin Administrative Code regarding Storm Water Pollution Planning, and in accordance with good engineering practices to meet the requirements of the Municipal Separate Storm Sewer (MS4) Permit No. WI-S061565-04, issued June 1, 2021. This SWPPP describes this facility and its operations, identifies potential sources of storm water pollution at the facility, recommends appropriate best management practices (BMPs) or pollution control measures to reduce the discharge of pollutants in storm water runoff, and provides for periodic review of this SWPPP.

1.2 Objectives

The storm water permit is implemented to improve the quality of Wisconsin's surface waters by controlling the potential sources of pollutants from municipal facilities. Facilities including municipal garages, storage areas, and other sources of storm water pollution must establish Storm Water Pollution Prevention Planning.

The purpose of the SWPPP is to:

- Identify the source of potential storm water contaminants;
- Define and implement Best Management Practices (BMPs) to reduce or eliminate potential sources of contamination;
- Determine which activities may need to be revised or eliminated to prevent future discharges;
- Outline a schedule for BMP implementation.

2.0 FACILITY SITE DESCRIPTION

The Village of Fox Point Department of Public Works Facility is approximately 5 acres in area and is located at 7200 North Santa Monica Boulevard, in the Village of Fox Point, Milwaukee County, Wisconsin. The site is described as part of the NW ¼ of the NW ¼ of Section 21, Township 8 North, Range 22 East. The Public Works Facility is the center of the Village's municipal operations, providing indoor and outdoor storage and work space for the Public Works Department staff. The Public Works Facility is utilized for the Village's winter road maintenance operations and salt storage, fall leaf collection, street and infrastructure repair, maintenance operations, used oil collection, equipment repair and maintenance, forestry program operations, and for municipal staff parking. The following figures are included in Appendix A:

Figure 1 - Site Location Map

Figure 2 - Aerial Photograph

Figure 3 - Site Features

Figure 4 - Catch Basin and Drainage Area Map

Site-specific SWPPP information includes the following:

Director of Public Works:	Mr. Scott Brandmeier Village of Fox Point 7200 North Santa Monica Blvd. Fox Point, WI 53217 414-351-8900
Site Location:	Village of Fox Point Department of Public Works Facility 7200 North Santa Monica Blvd. Village of Fox Point Milwaukee County, Wisconsin
Environmental Consultant:	Kapur 7711 North Port Washington Road Milwaukee, Wisconsin 53217 414-351-6668 Contact: Travis Peterson Environmental Scientist

3.0 POTENTIAL SOURCES OF STORM WATER CONTAMINATION

A pollutant source assessment was conducted on February 2, 2009, to identify activities and materials that are potential sources of storm water contamination to surface water, groundwater, or wetlands. In addition, a material inventory was conducted to identify materials historically handled at the facility and the past and present locations. Updates to the parking lot and paved areas surrounding the site occurred in 2009. The pollutant source assessment was updated as appropriate.

The site was assessed again on October 8, 2020 to determine current potential sources of pollution to the storm sewer system and to document existing and recommended BMPs, based on site conditions.

3.1 Source Areas

Potential source areas of storm water contamination and polluting activities associated with the source areas identified during the assessment include the following:

- Aboveground storage tanks and fuel dispensing area.
- Municipal vehicle parking area.
- Salt storage area.
- Leaf, mulch, and spoil pile storage area.
- Waste oil storage tank area.

3.2 Significant Materials

The pollutant source assessment identified all potential areas and potential pollutants from each area.

- Aboveground storage tanks and fuel dispensing area – diesel and gasoline fuel.
- Municipal vehicle parking area – oil and grease.
- Salt storage area – sodium chloride.
- Leaf, mulch, and spoil pile storage area – suspended solids, pesticides, herbicides ¹, and biological oxygen demand.
- Waste oil storage tank area – waste oil.

Additional potential pollutants identified during the October 2020 site assessment include:

- Seasonal leaf pile from municipal leaf collection program - seasonal variations in potential phosphorus pollution
- Gravel yard - Sediment, Total Suspended Solids (TSS)

¹ Pesticides and Herbicides are assumed due to the Village's pick-up of residential material.

- Asphalt and gravel stockpiles, stored in open bays - Sediment, TSS
- Scrap metal
- Calcium Chloride - received from Ozaukee County for winter road maintenance in cold weather conditions.

3.3 Residual Pollutants

WDNR Leaking Underground Storage Tank (LUST) records (03-41-001542) indicate that a petroleum release from a UST system had impacted the subsurface soils. In April of 1991, one (1) 10,000 gallon gasoline UST was closed by removal and on October 30th, 1992, one (1) 1,000 gallon diesel UST, and one (1) 10,000 gallon gasoline UST were closed by removal. Site assessment activities identified gasoline and diesel fuel impacts above the WDNR Interim 10 ppm Soil Clean-up Guideline beneath product dispensers. A total of forty-four (44) tons of soil was excavated and transported to a disposal facility. The LUST area is located under pavement on the east side of the Department of Public Works building west of the location of the current aboveground storage tanks. The LUST action was closed on June 10, 1994. Based upon the location underneath the pavement, this area is not considered a potential source of stormwater contaminants.

Kapur conducted a file review of the Environmental Repair Program (ERP) records (02-41-461336) at the WDNR on Wednesday, March 18, 2009.

The file included a report entitled *Site Investigation and Remediation Report* by Graef, Anhalt, Schloemer & Associates, Inc. (GAS) dated April 2003. The executive summary states the following:

On November 21, 2002 GAS was contacted by West Bend American Building Systems, the excavation contractor for the Village of Fox Point, in regard to petroleum odors that were observed during excavation for the footings of a salt storage building. GAS personnel collected eleven soil samples from the edges of the excavation and from the stockpiled soil. The results indicated that petroleum hydrocarbons were present in the excavated soils and that it would be necessary to dispose of the excavated soils as a special waste. The source of the petroleum contamination was suspected to be a former aboveground storage tank. An approximately 10 foot by 20 foot concrete base uncovered at the north end of the excavation was thought to have supported the tank. Approximately 505 tons of petroleum-contaminated soil was excavated to make room for the footings and granular backfill. Based on a review of the site closure risk screening criteria in WAC NR 746.07, concentrations of residual petroleum hydrocarbons remaining in the sidewalls and base of the excavation present an insignificant risk to the environment and closure of the site is recommended without further regulatory encumbrances or deed restrictions.

The ERP area is located under pavement on the east side of the Department of Public Works building in the area underneath the salt storage shed. The ERP action was closed on June 17, 2003. Based upon the location underneath the pavement, this area is not considered a potential source of stormwater contaminants.

4.0 STATUS OF NON-STORM WATER DISCHARGES

As part of the SWPPP, all known contaminated and uncontaminated sources of non storm water discharges to the storm sewer system or waters of the State must be identified.

There are no known contaminated or uncontaminated sources of non-storm water discharges at the site.

No known contaminated or uncontaminated sources of non-storm water discharges were identified during the October 2020 site assessment.

5.0 SOURCE AREA CONTROL

5.1 Best Management Practices

BMPs are implemented to prevent storm water from coming in contact with potential pollution sources to the extent feasible and cost effective. The BMPs in place at this facility include the following:

- Pavement in parking areas and driveways to reduce suspended solids.
- All liquids, drums, batteries, and equipment (such as lawnmowers, salt hoppers and salt spreaders) are stored inside Department of Public Works buildings.
- Above ground gasoline and diesel storage tanks located at the facility are double walled tanks to meet the applicable containment requirements. The tanks are located within concrete containment. Containment is inspected prior to removal of trapped stormwater. There is an emergency shut off on the building across from the fuel pumps. The dispensing hose has a breakaway valve on the hose that would prevent fuel from spilling in the event someone would drive off with the pump attached to the vehicle. The pump will also stop pumping if the volume of gas pumped exceeds the tank size based upon vehicle type.
- The aboveground waste oil storage tank located at the facility is located within steel containment. Containment is inspected prior to removal of trapped stormwater and drain valves are locked in the closed position.
- Absorbent pads and oil dry are located in the public works garage to be used in case of a spill.
- Maintenance of vehicles and equipment shall take place within the maintenance building to prevent stormwater interaction with vehicle fluids.

Additional BMP's identified in the October 2020 site assessment include:

- Three-sided bays or walls around segregated stockpiles.
- Covered dumpster for scrap material.
- Vegetated buffer between yard and railroad tracks.
- Road salt and calcium chloride products are stored indoors.
- Equipment maintenance and vehicle washing is generally completed indoors, with floor drains connected to the sanitary sewer system.
- Hazardous household waste products are disposed of at the Milwaukee County disposal site on 124th Street (not at the Village Public Works Facility).

Should additional BMPs' be needed, the Village will select from a set of acceptable BMP's and treatment practices that will be provided jointly by the DNR, consultant or the Village. The acceptable BMP's may include performance criteria. The selected BMP's and treatment practices will be considered the best available technology (BAT) that is economically achievable and best conventional pollutant control technology (BCT) that

demonstrates compliance on the part of the permittee. The DNR, consultant, or the Village may update the list of approved BMP's and treatment practices to incorporate new approaches and control strategies to remove those found not to be effective.

Recommended BMP's per the October 2020 site assessment:

- Pave the gravel yard - to minimize the potential for sediment and TSS discharging to the nearby storm sewer system
- Install temporary inlet protection structures in inlets near the gravel yard (until paving is completed)
- Sediment logs across low end of three-sided bays - to minimize potential for sediment and TSS discharging to nearby storm sewer system
- Sediment logs surrounding low area of seasonal leaf pile - to minimize the potential for phosphorus reaching the nearby storm sewer system

Erosion Control Measures

The following Erosion Control Measures shall be installed at the site:

1. None

Diversion and Control Measures

The following Diversion and Control Measures will be installed at the site:

1. None

Good Housekeeping

The following items will be inspected on a monthly or as needed basis:

1. The parking and loading and unloading areas shall be inspected monthly and kept clean and free of miscellaneous debris.
2. Spoil stock piles shall be inspected monthly and appropriate BMP's will be implemented to alleviate impacts to water quality as needed.
3. The area adjacent to the salt storage shed will be inspected monthly for excess salt and kept clean.
4. Absorbent pads and oil dry are maintained in the public works garage.
5. Each catch basin will be cleaned one time per year (in fall if possible, otherwise the following spring) and as needed (when >45% full).

5.2 Regular Inspections

Although the permittee is not required to conduct the following inspections, the inclusion of Quarterly and Annual inspections should be conducted and documented:

Quarterly Visual Inspections will be conducted within the first 30 minutes of stormwater discharge or as soon thereafter as practical, but not exceeding 60 minutes after a significant rainfall as required by the permit. Observations shall be made of the color, odor, turbidity,

suspended solids, foam, oil, sheen, or other obvious storm water pollutants. A copy of the WDNR's *Quarterly Visual Inspection – Field Sheet (Form 3400-176A)* is included in Appendix B. Although this Quarterly Visual Inspection is part of the Industrial Storm Water Permit Program, it will provide the Department of Public Works with pertinent information on storm water discharges at the site. Records of the inspections shall be kept on file with the SWPPP.

Annual Site Inspections are required to be performed to verify that the site drainage conditions and potential pollution sources identified in the SWPPP are accurate and that the BMPs are being implemented, properly operated, and adequately maintained. Information in the annual inspection report will include: inspection date, inspection personnel, scope of inspection, major observations, and revisions needed in the SWPPP. A copy of the WDNR's *Annual Facility Site Compliance Inspection Report (Form 3400-176)* and a site specific report form is included in Appendix C. Although the WDNR Annual Site Inspection Form is part of the Industrial Storm Water Permit Program, it will provide the Department of Public Works with a checklist to verify that the SWPPP remains current, potential pollution sources at the site are identified, the facility site map and drainage map remain accurate, and BMPs prescribed in the SWPPP are being implemented, properly operated, and adequately maintained. Records of the inspections shall be kept on file with the SWPPP.

5.3 Maintenance of Best Management Practices

Maintenance activities that are performed to correct deficiencies identified in the BMP inspection reports should be documented for future review by WDNR and for planning/scheduling of regular maintenance activities by the SWPPP Director of Public Works. Knowing when routine maintenance is anticipated will help with budgeting and scheduling to get this work completed. The following recommended maintenance activities pertain to BMPs that are currently or may be used at the Public Works Facility site in the future:

- Temporary inlet protection should be cleared of any accumulated debris. Inlet protection structures may be cleaned or washed off, following manufacturer's instructions. Damaged or ripped inlet protection should be replaced.
- The vegetated buffer along the railroad right of way should be inspected annually and trash/debris removed.

6.0 STORM WATER POLLUTION PREVENTION PLAN SCHEDULE

Date	Item
Monthly	Parking Lot and Salt Storage Shed Inspections, check quantity of available spill control items.
Quarterly	Quarterly Visual Inspection Report
Annually	Annual Site Inspection Reports.

APPENDIX A

SITE MAPS AND FIGURES



SITE LOCATION

NORTH SANTA MONICA BOULEVARD

NORTH LAKE DRIVE



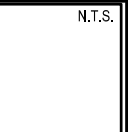
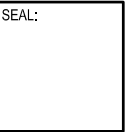
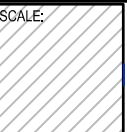
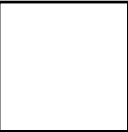
7711 N. Port Washington
Road
Milwaukee, Wisconsin
53217

kapurinc.com

SHEET: AERIAL PHOTOGRAPH	
PROJECT: DEPARTMENT OF PUBLIC WORKS FACILITY, SWPPP	
LOCATION: 7200 SANTA MONICA BOULEVARD, FOX POINT, WISCONSIN	
DRAWN BY:	TEH
CHECKED BY:	
TWP	APPROVED BY:
DPA	PROJECT NO.

FIGURE:
2

NORTH ARROW:



all in



SITE LOCATION

WASTE OIL
TANK

ABOVEGROUND
STORAGE
TANKS

SALT
STORAGE
SHED

LEAF, MULCH, & SPOIL
PILE STORAGE AREA

EQUIPMENT STORAGE AREA

NORTH SANTA MONICA BOULEVARD

NORTH LAKE DRIVE



7711 N. Port Washington
Road
Milwaukee, Wisconsin
53217

kapurinc.com

SHEET:
SITE FEATURES

PROJECT:
DEPARTMENT OF PUBLIC WORKS FACILITY, SWPPP

LOCATION:
7200 SANTA MONICA BOULEVARD, FOX POINT, WISCONSIN

FIGURE:
3



NORTH ARROW:

SCALE:

N.T.S.

SEAL:

all in

DRAWN BY: TEH CHECKED BY: TWP APPROVED BY: DPA PROJECT NO. 21.0274.01 DATE: 11/2021 REVISION DATE: XXXX



7711 N. Port Washington Road
Milwaukee, Wisconsin 53217
kapurinc.com

PROJECT:

DPW YARD SWPPP

LOCATION:

7200 N. SANTA
MONICA BLVD.
FOX POINT, WI



RELEASE:

REVISIONS:

#	DATE	DESCRIPTION



SEAL:

all in

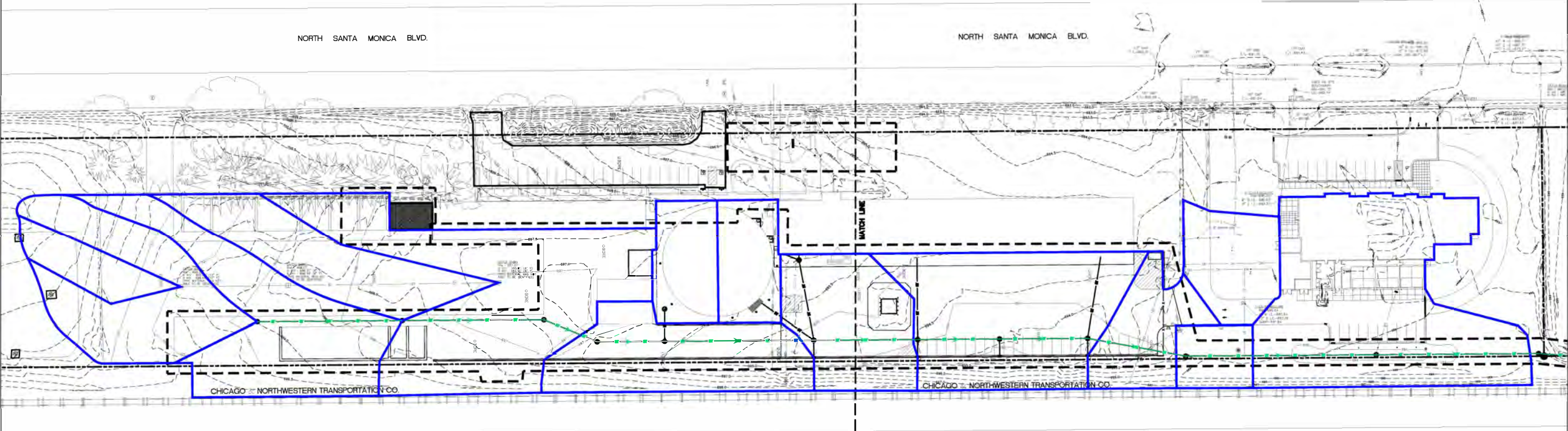
SHEET:

CATCH BASIN AND
DRAINAGE AREA

PROJECT MANAGER: JLS
PROJECT NUMBER: 21.0274.01
DATE: 11/2021

SHEET NUMBER:

FIGURE 4



UTILITY LEGEND

--- PROJECT LIMIT BOUNDARY

— DRAINAGE AREA BOUNDARIES

APPENDIX B

Quarterly Visual Inspection Field Sheet (Form 3400-176A)

State of Wisconsin
 Department of Natural Resources
 PO Box 7921, Madison WI 53707-7921
dnr.wisconsin.gov

Quarterly Visual Inspection - Field Sheet

Form 3400-176A (R 07/21)

Page 1 of 2

Notice: This form is for your own use and should be kept as part of your Storm Water Pollution Prevention Plan. It does not have to be submitted to the Department unless requested. This form is intended to assist you in meeting the requirements of s. NR 216.28 (3), Wis. Adm. Code. If false information from quarterly visual inspections is reported to the Department, you may be subject to penalties up to \$10,000 pursuant to s. 283.91(4), Wis. Stats.

Use one form per outfall.

Quarterly Visual Inspections at each storm water discharge outfall on your site can be a valuable assessment tool and are required by the Tier 1 and Tier 2 Industrial Storm Water General Permits. This inspection should be performed when sufficient runoff occurs during daylight hours. Try to make observations within the first 30 minutes after runoff begins discharging from the outfall, or as soon as practical, but no later than 60 minutes. If you find visible pollution, note the probable source and list any possible Best Management Practices that will be used to reduce or eliminate the problem. Make any necessary changes to your **Storm Water Pollution Prevention Plan** as needed. Notify the department if amendments to your SWPPP have been made based on the results of this Quarterly Visual Inspection that address significant operational or source area changes at the facility. Staff assignments by county are found at the following weblink: <https://dnr.wisconsin.gov/topic/Stormwater/contacts.html>

Facility Name

Mailing Address (if different than site location address)		City	State	ZIP Code
Name of Person Conducting Inspection			Inspection Date	
Employer			Telephone (include area code)	
Outfall Number (make reference to site map)		Description of Outfall (e.g., ditch, concrete pipe, grassed swale, etc.)		
Time of Rainfall Event	Time of Visual Inspection	Optional: Amount of Rainfall at the Time of Observation (nearest tenth of an inch)		

Describe your observations. An easy way to conduct this inspection is to use a glass jar to collect a sample of the storm water being discharged from the facility and visually inspect the water. Include any observations of color, odor, turbidity, floating solids, foam, oil sheen or any other visual indicators of storm water pollution and the probable sources of any observed storm water contamination.

Color:	☐ Clear	☐ Red	☐ Yellow	☐ Brown	☐ Other: _____
Odor:	☐ None	☐ Musty	☐ Sewage	☐ Rotten Egg	☐ Other: _____
Clarity:	☐ Clear	☐ Cloudy	☐ Opaque	☐ Suspended Solids	☐ Other: _____
Floatables:	☐ None	☐ Foam	☐ Garbage	☐ Oily Film	☐ Other: _____
Deposits / Stains:	☐ None	☐ Oily	☐ Sludge	☐ Sediments	☐ Other: _____

Comments and a brief summary of observations. If you find visible pollution, note the probable source and list any possible Best Management Practices that will be used to reduce or eliminate the problem:

If an outfall was not evaluated during this quarter provide an explanation:

Quarterly Visual Inspection - Field Sheet

Form 3400-176A (R 07/21)

Page 2 of 2

Attach photos for visual depictions of outfalls. If observations include color, odor, turbidity, floating solids, foam, oil sheen or any other visual indicators of storm water pollution, include a photo of the observation and a description of the probable source(s). Attach additional photos as needed.

	Photo #:
	Date/Time of Photo:
	Date/Time of Photo:
	Photo Description:

	Photo #:
	Date/Time of Photo:
	Date/Time of Photo:
	Photo Description:

APPENDIX C

Annual Facility Site Compliance Inspection Report (AFSCI) (Form 3400-176)

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wisconsin.gov

Annual Facility Site Compliance Inspection Report (AFSCI)

For Storm Water Discharges Associated With Industrial Activity Under
Wisconsin Pollutant Discharge Elimination System (WPDES) Permit
Form 3400-176 (R 07/21)

Page 1 of 5

Notice: This form is authorized by s. NR 216.29(2), Wis. Adm. Code. Submittal of a completed form to the Department is mandatory for industrial facilities covered under a Tier 1 storm water general permit. Facilities covered under a Tier 1 permit are not required to submit AFSCI reports after submittal of the second AFSCI report, unless so directed by the Department. However, these inspections and quarterly visual inspections shall still be conducted and results shall be kept on site for Department inspection. Facilities covered under a Tier 2 storm water general, industry-specific general or individual permit shall keep the results of their AFSCI and quarterly visual inspections on site for Department inspection. Failure to comply with these regulations may result in fines up to \$25,000 per day pursuant to s. 283.91, Wis. Stats.

Personally identifiable information on this form may be used for other water quality program purposes.

Please type or clearly print your answers to all questions.

Section I: Facility/Site Information

Facility/Site Name (As Appears on Permit Authorization)		County	
Location Address/Description (if different from mailing address below)		State WI	ZIP Code
☐ City ☐ Township ☐ Village of	Facility Identification Number (FID) and/or FIN Number if known: FID FIN		

Section II: Facility/Site Contact Person

Local Contact Person		Mailing Address (if different than site location address)	
Title/Position Title		Municipality (if different than above)	
Telephone (include area code)	State WI	ZIP Code (if different from above)	
E-mail address or Website (if applicable)		Fax (include area code)	

Section III: Certification & Signature

(Person attesting to the accuracy and completeness of Annual Facility Site Compliance Inspection Report.)

This form must be signed by an official representative of the permitted facility in accordance with s. NR 216.22(7), Wis. Adm. Code. See instructions on page 4. If this form is not signed, or is found to be incomplete, it will be returned.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Authorized Representative		Telephone Number (include area code)	
Type or Print Name		Company Name	
Position Title		Mailing Address	
Date Signed (mm/mm/yyyy)	Municipality	State WI	ZIP Code

How to Use this Form:

The first level of storm water monitoring consists of a comprehensive annual facility site compliance inspection (AFSCI) to determine if your facility is operating in compliance with your Storm Water Pollution Prevention Plan (SWPPP). You should use the results of this inspection to determine the extent to which your SWPPP needs to be updated to prevent pollution from new source areas, as well as to correct any inadequacies that the plan may have in handling existing source areas. This first level of monitoring is addressed in Section IV of this Annual Report on page 2.

The second level of storm water monitoring consists of quarterly visual observations of storm water leaving the site during runoff events caused by snow-melt or rainfall. This is a practical, low cost tool for identifying obvious contamination of storm water discharges, and can also help identify which practices are ineffective. The goal of quarterly inspections is to obtain results from a set of four inspections that are distributed as evenly as possible throughout the year and which depict runoff quality during each of the four seasons. This second level of monitoring is addressed in Section V of this Annual Report on page 3.

Annual Facility Site Compliance Inspection Report (AFSCI)

Form 3400-176 (R 07/21)

Page 2 of 5

Section IV: Annual Facility Site Compliance Inspection

The Annual Facility Site Compliance Inspection shall be adequate to verify that: your Storm Water Pollution Prevention Plan (SWPPP) remains current; potential pollution sources at your facility are identified; the facility site map and drainage map remain accurate; and that the Best Management Practices prescribed in your SWPPP are being implemented, properly operated, and adequately maintained.

Name of Person Conducting Inspection	Inspection Date
Employer	Telephone Number

Your inspection should start with a review of your written SWPPP kept at your facility. The SWPPP should be amended if, through these inspections, you find that the provisions in your SWPPP are ineffective in controlling contaminated storm water from being discharged from your facility. Notify the department if amendments to your SWPPP have been made based on the results of this Annual Facility Site Compliance Inspection Report that address significant operational or source area changes at the facility.

1. Has your SWPPP been updated to include current Non-Storm Water Discharge Evaluation results (examples of non-storm water discharges include contact cooling water, non-contact cooling water, other process wastewaters, or illicit discharges identified during the evaluation period)? ☐ Yes ☐ No ☐ N/A
2. Has there been construction at your facility that affects the site map, drainage conditions, or exposed materials? ☐ Yes ☐ No ☐ N/A
3. Has your SWPPP been amended for any changes in facility operations that could be identified as new source areas for contamination of storm water? ☐ Yes ☐ No ☐ N/A
4. Are there any other areas capable of contaminating storm water runoff that have not been addressed in the SWPPP? ☐ Yes ☐ No ☐ N/A
5. Are there any materials at the facility that are handled, stored, or disposed of in a manner to allow exposure to storm water that are not currently addressed in your SWPPP? ☐ Yes ☐ No ☐ N/A
6. Are there any vehicle or equipment maintenance or material handling activities conducted outdoors that have not been addressed in your SWPPP? ☐ Yes ☐ No ☐ N/A
7. Are outside areas kept in a neat and orderly condition? ☐ Yes ☐ No ☐ N/A
8. Are regular housekeeping inspections conducted and observed issues addressed? ☐ Yes ☐ No ☐ N/A
9. Are there spots, pools, puddles, or other traces/residuals of oils, grease, or other chemicals on the ground? ☐ Yes ☐ No ☐ N/A
10. Are particulates on the ground from industrial operations or processes being controlled? ☐ Yes ☐ No ☐ N/A
11. Are there any leaking equipment, pipes or containers or heavy oxidation/rusting on containers? ☐ Yes ☐ No ☐ N/A
12. Do drips, spills, or leaks occur when materials are being transferred from one source to another? ☐ Yes ☐ No ☐ N/A
13. Are drips or leaks from vehicles or equipment being controlled (i.e. compactors, forklifts, semis, hydraulic loading docks, etc.)? ☐ Yes ☐ No ☐ N/A
14. Are cleanup procedures used for spilled solids? ☐ Yes ☐ No ☐ N/A
15. Are absorbent materials (floor dry, kitty litter, etc.) regularly used to absorb spills? ☐ Yes ☐ No ☐ N/A
16. Are ventilation systems and drain pipes free of discoloration, residue or corrosion? ☐ Yes ☐ No ☐ N/A
17. Are Best Management Practices implemented to reduce or eliminate contamination of storm water from source areas at the facility? ☐ Yes ☐ No ☐ N/A
18. Are Best Management Practices adequately maintained? ☐ Yes ☐ No ☐ N/A
19. Are changes to your SWPPP needed to correct plan inadequacies to effectively control a discharge of contaminated storm water from your facility? ☐ Yes ☐ No ☐ N/A
20. Are areas of soil erosion present at your facility that require amendments to the SWPPP to address? ☐ Yes ☐ No ☐ N/A
21. Are filtration or settling treatment practices evaluated, functioning, and adequately maintained? ☐ Yes ☐ No ☐ N/A

Annual Facility Site Compliance Inspection Report (AFSCI)

Form 3400-176 (R 07/21)

Page 3 of 5

Comments/ Questions or Concerns:

Briefly summarize what you found when conducting your Quarterly Visual Inspections. (Include any observations of color, odor, turbidity, floating solids, foam, oil sheen, or any other indications of storm water pollution and the probable sources of any observed storm water contamination.)

Annual Facility Site Compliance Inspection Report (AFSCI)

Form 3400-176 (R 07/21)

Page 5 of 5

Instructions**Section I: Facility/Site Information**

Provide the name of the facility as it appears on the permit application or permit cover letter and location address. If known, provide the Facility Identification (FID) and/or FIN Number assigned by the WDNR. Facility Identification (FID) and/or FIN Number can be found by a query at the following website: <https://dnr.wi.gov/topic/stormwater/data/industrial/index.asp>.

Section II: Facility/Site Contact Person

Provide the local contact person information for the facility. The mailing address should be given for the facility contact person if it is different from the facility site location address information.

Section III: Certification & Signature

State Statutes provide for severe penalties for submitting false information on this AFSCI form. State regulations require this form be signed by an Authorized Representative as follows:

- For a corporation, by a principal executive officer of at least the level of Vice President, or a duly authorized representative having overall responsibility for the operation covered by this permit.
- For a unit of government, a principal executive officer, a ranking elected official, or other duly authorized representative.
- For a partnership, by a general partner; for a sole proprietorship, by the proprietor.
- For a limited liability company, by member or manager.

If the Authorized Representative has changed, please complete the following form: <https://dnr.wi.gov/files/PDF/forms/3400/3400-220.pdf> and mail the completed form to the appropriate mailing address below. Updated forms can also be emailed directly to programmatic staff assigned for the county where the facility is located. Storm Water staff can be found by accessing the following weblink: <https://dnr.wisconsin.gov/topic/Stormwater/contacts.html>

Section IV: Annual Facility Site Compliance Inspection

Provide the name of the person conducting the inspection, inspection date, name of employer, and telephone number. Check the appropriate box for each of the listed questions and provide explanations in the comment box as needed.

Notify Storm Water Staff if SWPPP amendments in section IV of the Annual Facility Site Compliance Inspections address significant operational or source areas at the facility. Staff assignments by county are found at the following weblink:

<https://dnr.wisconsin.gov/topic/Stormwater/contacts.html>

Section V: Quarterly Visual Inspection Reports

Provide the outfall number in the table and the dates of each quarterly visual inspection. Summarize the findings of your visual inspections in the space provided below the table. Attach additional sheets or Quarterly Visual Inspections if needed. The Quarterly Visual Inspection - Field Sheet can be accessed at the following weblink: <https://dnr.wisconsin.gov/topic/Stormwater/industrial/forms.html>.

Notify Storm Water Staff if SWPPP amendments in section V of the Annual Facility Site Compliance Inspections address significant operational or source areas at the facility. Staff assignments by county are found at the following weblink:

<https://dnr.wisconsin.gov/topic/Stormwater/contacts.html>

Submittal of Electronic Information or Mailing Address

The Department utilizes an online e-permitting system that allows permittees to electronically submit information. This form may be submitted electronically at the following website: <https://dnr.wisconsin.gov/permits/water>. If directed to do so, mail this completed form to the Wisconsin Department of Natural Resources (WDNR) office associated with the county of the facility site location as follows:

NORTHERN REGION (NOR)

Ashland	Forest	Price	WDNR Eau Claire Service Center 1300 W Clairemont Ave Eau Claire, WI 54701 (715) 839-1636
Barron	Iron	Rusk	
Bayfield	Langlade	Sawyer	
Burnett	Lincoln	Taylor	
Douglas	Oneida	Vilas	
Florence	Polk	Washburn	

NORTHEAST REGION (NER)

Brown	Manitowoc	Shawano	WDNR Northeast Regional Headquarters 2984 Shawano Avenue Green Bay, WI 54313-6727 (920) 662-5100
Calumet	Marinette	Waupaca	
Door	Marquette	Waushara	
Fond du Lac	Menominee	Winnebago	
Green Lake	Oconto		
Kewaunee	Outagamie		

WEST CENTRAL REGION (WCR)

Adams	Jackson	Pierce	WDNR Eau Claire Service Center 1300 W Clairemont Ave Eau Claire, WI 54701 (715) 839-1636
Buffalo	Juneau	Portage	
Chippewa	La Crosse	St. Croix	
Clark	Marathon	Trempealeau	
Crawford	Monroe	Vernon	
Dunn	Pepin	Wood	
Eau Claire			

SOUTH CENTRAL REGION (SCR)

Columbia	Green	Richland	WDNR South Central Regional Headquarters 3911 Fish Hatchery Road Fitchburg, WI 53711 (608) 275-3266
Dane	Iowa	Rock	
Dodge	Jefferson	Sauk	
Grant	LaFayette		

SOUTHEAST REGION (SER)

Kenosha	Racine	Washington	WDNR SER Headquarters 940 W. St. Paul Ave. Milwaukee, WI 53233 (414) 477-1119
Milwaukee	Sheboygan	Waukesha	
Ozaukee	Walworth		

2022 Sweet Water Public Education Report

Village of Fox Point



Prepared by:

Southeastern WI Watersheds Trust Inc (Sweet
Water)
Great Lakes Research Facility
600 E Greenfield Ave
Milwaukee, WI 53204

Prepared for:

Village of Fox Point
7200 N Santa Monica Blvd
Fox Point, WI 53217

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1. Public Education + Outreach 2022 Programs Summary

The following document was prepared for the Village of Fox Point to include in their 2022 annual MS4 eReport. It includes a summary of activities conducted to engage in effective public education as mandated by Wisconsin's administrative code - NR216. If you have any questions or would like more information, please contact Brigid Meyers, Watershed Program Manager of Southeastern Wisconsin Watersheds Trust, Inc. (meyers@swwtwater.org).

The Respect Our Waters program identifies a target pollutant of concern, the target audience, delivery mechanism and the entity responsible for implementation (*II.A.1*). In 2022, the program focused on developing materials and implementing mechanisms to educate residents, riparian land owners, those in charge of installation of construction site erosion control, those in charge of stormwater management facilities, developers, and designers in the Village of Fox Point about sediment pollution. Education and outreach mechanisms include but are not limited to the distribution of print materials, website development, a regional social media campaign, and attending in-person community events. The Respect Our Waters campaign addressed more than three permit topics in 2022 (*II.A.2*) which are outlined in the Respect Our Waters 2022 completed plan. In addition, the program provided a mechanism to track and report the results of this cooperative program (*II.A.*).

The Technical Education Program focused on collaborating with municipalities to identify opportunities to make individual and group education and outreach programs more effective in the Village of Fox Point. Opportunities to meet and discuss relevant topics were provided, including speakers and moderated meetings. Access to training and additional materials for personalization were developed on an ongoing basis and provided for use. Sweet Water worked with the Village of Fox Point to identify a list of stormwater education needs for the Village, including methods and rationale used for prioritization (*II.B.1*).

2. Respect Our Waters (*Permit Section II.A*)

Respect Our Waters 2022 Completed Plan

Audience		General Permit Topic	Activity Completed
Residents	1	Illicit Discharge Detection & Elimination	<i>Social Media- Section 2.E</i>
	5	Residential Infiltration	<i>Webpage Developed- Section 2.A</i>
			<i>Outreach Templates and Print/Promotional Materials Developed- Section 2.B and 2.C</i>
			<i>Social Media- Section 2.E</i>
	9	Snow and Ice Control	<i>Social Media- Section 2.E</i>
Riparian Land Owners	4	Stream and shoreline Management	<i>Outreach Templates and Print/Promotional Materials Developed- Section 2.B and 2.C</i>
			<i>Outreach Templates and Print/Promotional Materials Developed- Section 2.B and 2.C</i>
			<i>Fact Page Developed- Section 2.D</i>
			<i>Social Media- Section 2.E</i>
			<i>Mailing Campaign Implemented - Section 2.F</i>
Groups & individuals responsible for the design & installation of construction site erosion control practices & SW management facilities	6	Construction Sites and Post-Construction SW Management	<i>Webpage Developed- Section 2.A</i>
			<i>Fact Page Developed- Section 2.D</i>
Developers and designers	8	Green Infrastructure/Low Impact Development	<i>Outreach Templates and Print/Promotional Materials Developed- Section 2.B and 2.C</i>
			<i>Fact Page Developed- Section 2.D</i>

2.A. Website

In 2022, Sweet Water staff continued to develop Respect Our Waters website pages for residential, commercial, and construction audiences. This continued campaign intends to raise awareness of stormwater pollution prevention in multiple sectors.

New web pages developed in 2022 include:

- Stream Banks and Shorelines: Erosion Control for a Residential Audience
- Residential Infiltration for a Residential Audience
- Sediment and Erosion Control for Construction Sites for a *Construction Audience*

Existing web pages for residential audiences include the following topics:

- Illicit Discharge Detection and Elimination
- Watersheds and Stormwater
- The Impacts of Pet Waste, Vehicle Fluids, and Leaves on Stormwater Pollution
- Winter Driveway and Sidewalk Care
- Tips for Residential Green Infrastructure including Rain Gardens, Rain Barrels, Stormwater Trees
- Managing Lawns and Gardens

Existing web pages for non-residential audiences include the following topics:

- Turf Management and Landscaping Pollution Prevention
- Stormwater BMP Management
- Low Impact Development and Green Infrastructure

In 2022, the Respect Our Waters website had a total of 2,900 visitors, with 2,300 being unique, and 6,000 page views. The newly developed stream banks and shorelines, residential infiltration, and sediment and erosion control pages had 163, 339, and 88 views respectively.

Total visitors are tracked by visit with a browser cookie that expires after 30 minutes. Any hits within that 30-minute browsing session count as one visit.

Unique visitors is an estimate of the total number of actual visitors that reached your site.

Page views is the total number of views (page requests) across all of your pages.

2.B. Outreach Templates

In 2022, Sweet Water staff used Outreach Templates, standardized in 2021, to develop customizable messaging that spanned a variety of the year's stormwater education priority topics. The intention was to allow the Village of Fox Point and other partners to use outreach mechanisms most utilized by their residents, such as municipal newsletters, social media accounts, and other platforms, to disseminate education. These topics included:

- Erosion Control + Sediment Pollution

- Earth and Arbor Day
- Lawn Maintenance + Infiltration
- Residential Infiltration Techniques
- Green Infrastructure
- Riparian Land Management
- Lakeshore and Streamline Erosion

See Appendix A for examples of the outreach templates.

2.C. Materials

In 2022, Sweet Water staff created flyers and graphics for in-person and virtual forms of outreach. In 2021, a webpage was created to serve as a clearinghouse for all of these materials so that the Village of Fox Point and other partners could also access and use these materials. The webpage is accessible at <https://www.swwtwater.org/request-support>.

New materials that were developed in 2022 and are available on this page include:

- Sediment Pollution Red Flags #1-5 Graphics
- Earth Day Graphics- Research, Storm Drain, Sweep, Downspouts, Native Plant
- Arbor Day Graphics
- Turf Tips Graphics- Native Plants, Long grass, Mowing, Pesticides + Herbicides, Water Use
- Rain Recommendation Graphics- Stormwater Trees, Native Plants, Redirect your downspout, Pavers Permeable Pavement
- Causes of Shoreline Erosion Graphics
- Shoreline Erosion Mitigation Graphic
- Lakeshore Erosion and Sediment Deposition Graphic
- Rivers and Streams Shore Erosion and Sediment Deposition Graphic

See examples of these graphics in Appendix B.

2.D. Fact Sheets

In 2022, Sweet Water staff created fact sheets to provide more detailed information on stormwater pollutants such as the causes, environmental impacts, human health implications, and best management practices for pollutant reduction. Fact sheets were made in conjunction and promoted with outreach templates as well as social media posts. The intention was to direct interested individuals to more in-depth information. Fact sheets addressed the following permit topics in 2022:

- Erosion and Sediment Control
- Green Infrastructure and Low Impact Development

- Riparian Shoreline Erosion and Sediment Pollution

Fact pages are available at swwtwater.org/request-support and respectourwater.org. See examples of the fact sheets in Appendix C.

2.E. Social Media

The Respect Our Waters Facebook page is used to directly reach the general public of southeastern Wisconsin municipalities and counties. The Facebook page also serves as a depository of posts for the Village of Fox Point and other partners to share directly with their residents. The following posts were published in 2022, by permit topic:

Table 1: 2022 Respect Our Waters Regional Social Media Campaign Metrics

Illicit Discharge Detection Elimination				
Date	Subtopic	Link Number	Reach	Engagements
1-Jun	Yard maintenance	5672572942770033	146	19
8-Jun	No Dumping	5735427546484572	2,000	155
15-Jun	Detection	5754048901289103	2,500	239
22-Jun	Prevention	5776140559079937	961	114
Residential Infiltration /Green Infrastructure				
29-Apr	Trees	5618540191506642	63	3
11-May	Permeable pavers/ Native Plants/ Rain Garden/ Rain Barrel/ Trees	5651489448211716	518	18
18-May	Rain Gardens/ Rain Barrels	5671853689508625	7,400	98
25-May	Trees	5693582560669071	6,700	381
6-Jul	Native plants	5756038061090187	14,067	1387
Residential Pollution Prevention/ Snow + Ice Control				
18-Jan	Salt	5311429485551049	47	2
22-Apr	Rain Gardens/ Native Plants/Leaf Management	5598390450188283	68	6
4-May	Sediment Pollution Prevention	5631816403512354	85	16
29-Jun	Pet Waste	5756019634425363	287	24
13-Jul	Native plants, erosion control	5756097041084289	94	8
20-Jul	Native plants, fertilizer	5756134014413925	113	3
Stream and Shoreline Management				
27-Jul	Overview	5874902435870415	44	3

3-Aug	Causes	5894237327270259	488	31
10-Aug	Stream vs shore	5913775758649749	2400	114
17-Aug	Mitigation	5933620603331931	1200	150

Link Number: The unique post number. Access the post by typing www.facebook.com/RespectOurWaters/posts/ and then the unique post number after the back-slash.

Reach: The number of people who saw the post at least once. Reach is different from impressions, which may include multiple views of your post by the same people. This metric is estimated by Facebook.

Engagements: The number of reactions, comments, shares and clicks on your post.

2.F. Mailing Campaign

Respect Our Waters sent out a direct mailer to 6,426 addresses in October of 2022. These addresses were selected based on their proximity to water, including riparian land owners and adjacent properties. The mailer graphic was about shoreline erosion, focusing on the effects and solutions of sediment pollution. See a copy of this mailer and a breakdown of the community metrics in Appendix D.

2.G. Events

2.G.1. General Public Events

In 2022, Respect Our Waters attended multiple regional and community events. In 2020 and 2021 the ability of the program staff to attend in-person community events was limited by the pandemic. In 2022, we were able to increase the number of events attended which totaled over 10 different events reaching 600+ booth visitors. See a list of events attended in 2022 below and more information about reach, topics covered, and more in Appendix E.

2.G.2. Professional Event

On September 8th, 2022, Sweet Water hosted the Clean Rivers, Clean Lake Virtual Conference at Milwaukee Area Technical College Mequon Campus. Presentations at this event covered the following permit topics- TMDL Implementation Plans, Wetlands for Stormwater Management, Green Infrastructure as Natural Habitat, and Climate Change impacts on Green Infrastructure. Presentations and presenters included:

- Leveraging Stakeholders for Fox River Restoration: Mark O'Learly, Resource Environmental Solutions, LLC
- Using Green Infrastructure to Create Habitat: Neal O'Reilly, University of Wisconsin-Milwaukee and Jennifer Phelps-Vanderberg, Western Great Lakes Bird and Bat Observatory
- TMDL Implementation Planning for Municipal Storm Water Permittees: Pete Wood, Wisconsin Department of Natural Resources
- Data Solutions for an Adaptive Management Approach: Brent Brown, Jacobs Engineering

- Streamlining BMP Inspections: Kaley DucOeur, Ruekert & Mielke
- Using Iron-Enhanced Sand Filters to Remove Dissolved Phosphorus from Stormwater: Joe Boxhorn, Southeastern Wisconsin Regional Planning Commission
- Grant Funding for Your Water Quality Improvement Projects: Todd Brieby, Wisconsin Coastal Management Program; Emily Rau, Wisconsin Coastal Management Program, and Casey Eggleston, Fund For Lake Michigan
- Stormwater Wetlands at Ozaukee County Parks: Andrew Struck, Ozaukee County
- Use of Tech Standard 1100 for Large Greenspaces: Dough Soldat, University of Wisconsin-Madison
- Impacts of Residual Road Salt from Groundwater to River Water in Southeastern Wisconsin: Charles Paradis, University of Wisconsin-Milwaukee and Leah Dechant, University of Wisconsin-Milwaukee
- Impacts of Climate Change on Stormwater Infrastructure Design: Rob Montgomery, University of Wisconsin-Madison
- Improving Soil Health to Reduce Nutrient Loadings: Mike Paulus, Clean Farm Families

3. Technical Education Mechanisms (*Permit Section II.B*)

3.A. Meetings

As a technical education program member, the Village had the opportunity to schedule a stormwater education needs assessment and meeting with Sweet Water staff. Village staff took advantage of this opportunity and met with Sweet Water staff on 9/27/22. The results of this assessment are included in Appendix F, and will be used to meet Individual Education Conditions. The following MS4 employee(s) and/or consultants participated in the assessment:

- Scott Brandmeier, Director of Public Works
- Sue Reed, Administration

Sweet Water hosted meetings for Technical Education partners for the purpose of addressing relevant topics of concern. Scott Brandmeier, Director of Public Works attended one or more of the following meetings:

- I. MS4 Quarterly Meeting #1- 3/23/22
 - Location: Virtual
 - Topics include: Changes to annual reporting form, Toolbox resources, Preparing for an audit, and Educating elected officials.
- II. MS4 Quarterly Meeting #2- 6/9/22
 - Location: Virtual
 - Topics include: Successful use of native plants and flowers in urban and suburban communities, Budgeting for green infrastructure maintenance, and preparing for a permit audit.
- III. MS4 Quarterly Meeting #3- 12/7/22

- Location: Fox Point Village Hall or Virtual
- Topics include: Clean Watersheds Needs Survey, New Tool to Assist MS4 education, Additions to One-stop-shop, Bacteria testing methods in stormwater, and Winter Road Management methods at Jefferson County.

3.B. Permit Group Specific

Sweet Water worked with the Village of Fox Point staff to articulate their communities' priority education needs. This included justifying each possible activity, identifying potential pollutants addressed, and developing metrics to monitor the effectiveness. Sweet Water summarized these results for the Village of Fox Point which were then ranked by the Village of Fox Point as "high", "medium" or "low". Ranked stormwater education needs can be found in Appendix F. As a member of the Northshore Group MS4 consortium, the Village of Fox Point submitted their Storm Water Education Needs by November 30th, 2022 per *Permit Section II.B.1*.

Appendix A: Outreach Templates and Reports

JANUARY / FEBRUARY 2022 Outreach Template



INSTRUCTIONS

- 1) Copy text from the Template
- 2) Paste text and municipal info into a newsletter, social media post, or on a webpage
- 3) Include series of five graphics.
- 4) Send to target audience / the public
- 5) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.



Template

Appropriate for websites, newsletters + social media

Sediment is loose sand, soil, or other select types of debris that can be carried by runoff into a stream, river, or lake. Too much sediment makes water murkier, which harms wildlife and aquatic plants. It also affects our ability to use the water for recreational activities.

Help [MUNICIPALITY] prevent sediment pollution that may be occurring in our community by keeping your eye out for these *Sediment Pollution Red Flags*.

There are other ways that you can identify and prevent sediment pollution in our community! Visit

<https://bit.ly/Sediment-Pollution> to learn more about sediment pollution, its sources, and how to prevent it!



More Respect Our Waters Resources to Share

Stormwater Pollution Fact Page:

<https://www.respectourwaters.org/what-is-stormwater-pollution-swwt> or <https://bit.ly/Sediment-Pollution>

Download the graphics above at the following link: www.swwtwater.org/request-support *

*You can also find un-numbered graphics at this link if you wish to use a sub-set of the five.

Other Resources to Share

January 24th–28th is Wisconsin SaltWise's Wisconsin Salt Awareness Week. Each day at 12:30 pm they will be broadcasting a 30 minute webinar about the true cost of salt on their YouTube Channel. Topics include:

- Monday, Jan 24th: The Environmental Toll of Salt and Deicers
- Tuesday, Jan 25th: We're Salting our Drinking Water
- Wednesday, Jan 26th: Water Softener Salt Goes Where?
- Thursday, Jan 27th: Let's Teach about Salt
- Friday, Jan 28th: Salt Reduction Efforts across Wisconsin

WI Salt Awareness Week Registration Page: <https://www.wisaltwise.com/Take-Action/Salt-Awareness-Week>

WI Salt Awareness Week Facebook Posts to Share: <https://www.facebook.com/WISaltWise/>

Other SaltWise Public Education Resources: <https://www.wisaltwise.com/Partner-Resources>

MARCH / APRIL 2022

Outreach Template



This month's template is slightly different than past templates. Resources included can be used to educate construction contractors. Follow the instructions to learn how!

INSTRUCTIONS

- 1) Download the Erosion Control + Sediment Pollution Fact Sheet
- 2a) **IF you have an erosion control permit, an erosion control plan application, or a similar document,** insert the Fact Sheet in this document on an existing blank page or as a new page
- 2b) **IF you have a webpage for the erosion control permitting process,** add a section on this page with language from the Web Page Template and the image of the fact sheet
- 2c) **IF you have a newsletter or email list that goes to contractors,** send them an email with language from the Email Template and the fact sheet as an attachment
- 3) Fill out reporting form at <https://bit.ly/track-22>

Web Page Template

Contractors working in **[MUNICIPALITY]** are responsible for controlling erosion and sediment onsite to prevent sediment pollution. Construction activities can lead to erosion; where possible erosion should be mitigated and where impractical eroded sediment must be managed and contained.

Construction activities that disturb **[ONE ACRE]** or more of land are required to apply for **[AN EROSION CONTROL PERMIT/EROSION CONTROL IMPLEMENTATION PLAN/ETC.]** in **[MUNICIPALITY]**. It is the responsibility of the contractor to properly maintain erosion and sediment control devices that will prevent pollutants from leaving the site.

In addition to a **[FINE/OTHER REPERCUSSION]**, sites with failing or missing erosion and sediment control mechanisms can negatively impact our community. Sediment pollution can lead to water conditions that are unsafe for swimming and fishing, localized flooding, harm to wildlife, and other issues that negatively affect our community's health and quality of life.

To learn more about erosion and sediment control, visit www.RespectOurWaters.org/erosion-control.

Email Template

You are receiving this email because you have been or currently are involved in a construction activity that requires an **[EROSION CONTROL PERMIT/EROSION CONTROL IMPLEMENTATION PLAN/ETC.]**. This is a reminder that the work you do to prevent erosion from your construction site is critically important to the health of our community.

Sediment pollution can lead to many types of problems. You are likely aware that you would face repercussions such as **[A FINE/OTHER REPERCUSSION]**, if you were to violate the terms of your **[PERMIT]**. You may not know that our entire community would also suffer the consequences of poorly maintained or inadequate erosion control or sediment control Best Management Practices. Sediment pollution can lead to water conditions that are unsafe for swimming and fishing, localized flooding, harm to wildlife, and other issues that negatively affect our community's health and quality of life.

We thank you for your diligence in choosing, inspecting, and maintaining adequate BMPs to prevent these issues from occurring. Consider printing and posting the following one-pager in your office and at your work sites to help remind you of the importance of the work that you do!

More Respect Our Waters Resources to Share

Erosion Control Web Page: <https://www.respectourwaters.org/erosion-control>

Erosion/Sediment Control Fact Sheet: Download at <https://www.swwtwater.org/request-support>

APRIL 2022

Outreach Template



Earth Day and Arbor Day are in April! Below are a few options for social media posts, newsletter tidbits, and other forms of outreach that you can share on these days!

INSTRUCTIONS

- 1) Copy text from one of the Templates
- 2) Paste text and municipal info into a newsletter, social media post, or on a webpage
- 3) Include pictures as appropriate.
- 4) Send to target audience / the public near or on Earth Day / Arbor Day
- 5) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.

Earth Day Template #1

Happy Earth Day!

Are you looking for an activity to make **[MUNICIPALITY]** more beautiful today? Check out the pictures below for a few Earth Day activities that you can do from home!

[Include series of pictures linked below.]



More Respect Our Waters Resources

Earth + Arbor Day graphics: Download these materials at <https://www.swwtwater.org/request-support>

Stormwater Tree Webpage:

<https://www.respectourwaters.org/hardworking-trees-swwt>

Arbor Day Template

Happy Arbor Day!

Did you know that in addition to making our community green, our parks shady, and our air fresh, trees help keep our water clean?

Tree leaves catch rain as it falls, preventing it from hitting the ground at a speed that can break up the soil. The roots also prevent the runoff water from picking up soil and carrying it into a river or stream.

On Arbor Day we thank the trees for their hard work preventing soil erosion in **[MUNICIPALITY]**! Learn more at

www.respectourwaters.org/hardworking-trees-swwt



Earth Day Template #2

Adopt Your Drain Theme

Happy Earth Day!

Are you looking for an activity to make **[MUNICIPALITY]** more beautiful? Look no further from your own front walk- adopt a storm drain on your block!

All you have to do is find a drain like the one pictured here and clear it of debris so that clean rain water can run through it and into a nearby pond, river, or stream. Don't forget to report that you volunteered at www.adoptyourdrain.com too!

MAY 2022

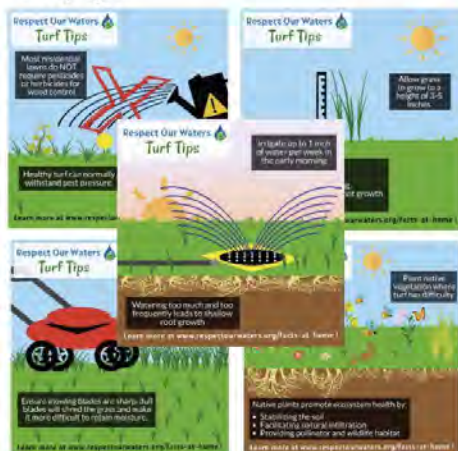
Outreach Template



INSTRUCTIONS

- 1) Copy text from either Template
- 2) Paste text and municipal info into a newsletter, social media post, or on a webpage
- 3) Include series of five graphics.
- 4) Send to target audience / the public
- 5) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.



More Respect Our Waters Resources to Share

Lawn Care Fact Page:

www.respectourwaters.org/residential-lawn-care

Download the graphics above at the following link:

www.swwater.org/request-support *

Template Option #1

Appropriate for websites, newsletters + social media

This growing season keep your lawn healthy and stormwater-friendly!

While lawns allow more rain to soak into the soil than pavement, they don't absorb as much water as the natural landscape. Fortunately, proper lawn maintenance can help increase its ability to capture rainwater while also reducing your need for herbicides, pesticides, and fertilizers. This helps prevent flooding and runoff pollution!

Check out these Turf Tips and visit www.respectourwaters.org/residential-lawn-care to learn how to maintain a healthy lawn while also protecting **[MUNICIPALITY]** and your watershed!

Template Option #2

Appropriate for websites, newsletters + social media

Residential lawns need regular maintenance just like cars to extend their longevity and keep them functioning efficiently.

When lawns are poorly maintained, the turf becomes susceptible to pests, diseases, and flooding. It's cheaper and better for water quality if these problems are prevented through maintenance rather than treating problems after they occur with fertilizers, pesticides, or herbicides that could be washed by rain into local lakes and rivers.

Don't wait for a warning light to go off! Check out these Turf Tips and visit www.respectourwaters.org/residential-lawn-care to learn how to maintain a healthy lawn while also protecting **[MUNICIPALITY]** and your watershed!

JUNE 2022

Outreach Template



INSTRUCTIONS

- 1) Copy text from either Template
- 2) Paste text and municipal info into a newsletter, social media post, or on a webpage
- 3) Include series of five graphics.
- 4) Send to target audience / the public
- 5) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.



Template Option #1

Appropriate for newsletters + social media. See final page for gallon estimations and number of Giannis'.

Did you know that one inch of rainfall across all of [MUNICIPALITY] equals roughly [X] gallons of water? If you poured all that stormwater onto an NBA basketball court, it would take Milwaukee Bucks superstar Giannis Antetokounmpo standing on his own head [Y] times to reach the surface!

Every little bit of that water that you can collect at home helps us to prevent stormwater pollution! Check out these Respect Our Waters Rain Recommendations for ideas! Learn more at www.respectourwaters.org/facts-at-home!

Template Option #2

Appropriate for newsletters + social media

Summer is finally here! Take advantage of the fair weather and find a way to collect and use rainwater on your property!

There are many benefits to each of the Respect Our Waters Rain Recommendations that you can use at home! Learn more about any of them at www.respectourwaters.org/facts-at-home!

More Respect Our Waters Resources to Share

Download the graphics above: www.swwtwater.org/request-support

Residential Infiltration Fact Pages:

Stormwater Trees: www.respectourwaters.org/hardworking-trees-swwt

Rain Barrels: www.respectourwaters.org/rain-barrels-make-a-difference-swwt

Rain Gardens: www.respectourwaters.org/add-a-rain-garden-swwt

Porous Pavements: www.respectourwaters.org/porous-pavement

Rain Barrel PSA Link: <https://youtu.be/FcnTgx54rWs>

JULY 2022

Outreach Template



INSTRUCTIONS

- 1) Copy text from either Template
- 2) Paste text and municipal info into a newsletter, social media post, or on a webpage
- 3) Include any images that you have of municipal Green Infrastructure projects (if no images are added, an automatic picture will pop up from our website)
- 4) Send to target audience / the public
- 5) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.*

More Respect Our Waters Resources to Share:

Environmentally Sensitive Design Web Page: www.respectourwaters.org/environmentally-sensitive-design

Stormwater BMP Maintenance Web Page: www.respectourwaters.org/stormwater-bmp-maintenance

**If you don't have a municipal stormwater webpage, don't forget that we have a new guide to get you started in developing one! See the Respect Our Waters Website Guide for tips on content to include on this page, Respect Our Waters resources to include, and examples of other municipalities' webpages.*

Access this guide at <https://www.swwtwater.org/municipal-newsletter-archive> (Password: 20ROW22)

Template Option #1

Appropriate for social media / newsletters

Did you know that in a green infrastructure system, native plant and tree roots, special soils, and temporary storage systems allow rainwater to be captured or absorbed on site instead of causing floods or picking up pollution?

You can see green infrastructure at work in [MUNICIPALITY]! **[INCLUDE 1-2 SENTENCES ABOUT A GI PROJECT IN THE MUNICIPALITY HERE].**

Learn more about different types of green infrastructure by visiting www.respectourwaters.org/environmentally-sensitive-design.

Template Option #2

Appropriate for social media / newsletters

Did you know that [MUNICIPALITY] uses more than just drains and pipes to move water? We also **[CHOOSE APPLICABLE ACTIONS FROM THE FOLLOWING LIST OR INCLUDE OTHER ACTIVITIES: Plant trees, Use native plants in our landscaping, Build permeable pavements into street projects, Use rain barrels and cisterns on municipal buildings, etc.]** to move rain water away from buildings and infrastructure and to locations where the water can be treated by natural processes before returning to rivers and lakes.

These types of projects are called green infrastructure, and you can learn more about how they work at www.respectourwaters.org/environmentally-sensitive-design.

AUGUST 2022

Outreach Template



INSTRUCTIONS

- 1) Download the Green Infrastructure + Low Impact Development Fact Sheet
- 2a) **IF you have a web page for green infrastructure, low impact development, or related topics**, add a section on the page with language from your chosen template + link to the fact page
- 2b) **IF you have a newsletter or email list that goes to contractors or developers**, send them an email/newsletter with the language from your chosen template + the fact page
- 3) Fill out reporting form at <https://bit.ly/track-22>

MMSD Service Area Template

In **[MUNICIPALITY]**, any development or re-development with 5,000 square feet or more of new impervious area must have a Green Infrastructure (GI) plan that has been submitted to **[proper municipal department]**. GI absorbs or stores stormwater that is prevented from infiltrating into the soil by the newly-developed area so that it doesn't become polluted runoff or lead to localized flooding.

A Green Infrastructure plan can include many different types of GI strategies chosen to best fit the site. Along with managing stormwater sustainably and providing amenities to those who live and work nearby, GI can provide short and long-term cost savings to developers and property owners.

For examples of Green Infrastructure installations and resources for learning more about how to install and maintain GI, visit www.respectourwaters.org/environmentally-sensitive-design.

Non-MMSD Service Area/Non-Built Out Community Template

[MUNICIPALITY] is fortunate to have space to grow our community. Use of on-site stormwater management in new or re-development is key to growing sustainably and mitigating polluted runoff.

Low Impact Design (LID) and Green Infrastructure (GI) strategies can help developers and contractors do their part to maintain ample green space in our community while developing high-quality residential and commercial sites. In many cases, using these strategies can also provide short and long-term cost savings to property owners and developers.

For examples of LID and GI and resources for getting started with these strategies, visit www.respectourwaters.org/environmentally-sensitive-design.

Generic Template

Have you considered or used Green Infrastructure (GI) to prevent stormwater pollution and flooding in a development or re-development project?

The sustainable management of stormwater through the use of GI can provide cost savings to both developers and property owners. Properly chosen, sited, and installed GI can provide community benefits such as green space and reduced flooding, which can boost the prestige of the developer and contractors and improve the community perception of the development.

For examples of Green Infrastructure installations and resources for learning more about how to install and maintain GI, visit www.respectourwaters.org/environmentally-sensitive-design.

Download the GI / LID Fact Sheet at: www.swwtwater.org/request-support

September 2022

Outreach Template



INSTRUCTIONS

- 1) Download the Fact Sheet
- 2) Choose either Template 1 or Template 2
 - 2a) If you have a webpage for riparian management, add a section on the page with your chosen template language and link to the fact sheet.
 - 2b) If you have a newsletter or email that goes to riparian land workers, send them an email/newsletter with the language from your chosen template and the fact page.
 - 2c) If you have a social media page, share one of the posts with the associated template language and the paired social media graphic.
- 3) Fill out reporting form at <https://bit.ly/track-22>

Recommended: Post links & resources included below on municipal stormwater webpage.*

More Respect Our Waters Resources to Share:

Stream and Shoreline Web Page: www.respectourwaters.org/streams-shore/

Stream and Shoreline Fact Sheet: www.swwtwater.org/s/Riparian-Fact-Sheet.pdf

**If you don't have a municipal stormwater webpage, don't forget that we have a new guide to get you started in developing one! See the Respect Our Waters Website Guide for tips on content to include on this page, Respect Our Waters resources to include, and examples of other municipalities' webpages.*

Access this guide at <https://www.swwtwater.org/municipal-newsletter-archive> (Password: 20ROW22)

Template Option #1

Appropriate for newsletters/ social media

Lakes and rivers are an essential part of Southeastern Wisconsin, yet they are at risk due to shoreline erosion. An actively eroding shoreline can lead to infrastructure failure and poor water quality.

Thankfully, there are ways we can reduce the amount of shoreline erosion that's occurring! Help **[MUNICIPALITY]** preserve our shorelines by checking out the causes of shoreline erosion and learn how to mitigate it. Visit

<https://www.respectourwaters.org/streams-shore/> to learn more!

[Include series of pictures linked below]



Template Option #2

Appropriate for newsletters/ webpages

After a summer full of beaching, kayaking, and boating, it's important to assess the state of our shorelines. Lakeshores and stream banks can be impacted by erosion which can occur through:

- Poor stormwater management- stormwater that lands on impervious surfaces and is channelized in one direction can quickly create gullies and rills that erode the shoreline.
- Exposed soil surfaces- without any surface protection or vegetative roots to hold the soil, sediment is easily dislodged and transported to the nearest waterbody.
- Human activity- areas that have heavy foot traffic, or are under construction, can significantly destabilize shorelines. Activities, such as boating, create continuous waves that bombard the shoreline.

These actions can lead to severe sediment pollution, which detrimentally affects the health of these systems and all those who interact with it. To learn more about shoreline erosion and tips for riparian landowners, visit <https://www.respectourwaters.org/streams-shore/>.

[Include series of pictures linked to the left]

October 2022 Outreach Template



INSTRUCTIONS

- 1) Choose a topic to share, based on a targeted audience by municipality.
- 1a) If you have a newsletter or email that goes to riparian land workers, send them an email/ newsletter with the language from your chosen template and the fact page.
- 1b) If you have a riparian land management webpage, add a section with language chosen from one or both of the templates and the associated graphics with them.
- 2) Fill out reporting form at <https://bit.ly/track-22>

Lakeshore Template

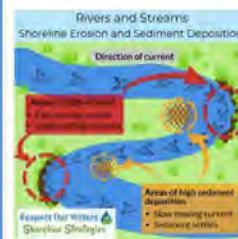
Appropriate for newsletters/ webpages

Both lakes and rivers undergo shoreline erosion, however, their processes and system dynamics differ. One of the major differences between lake and river shoreline erosion is the movement and availability of wind and water.

With a surplus of wind and water available, lakeshores are highly susceptible to shoreline erosion. Recreational activities, like boating, create continuous and consistent waves that batter the shore. When winter comes, frozen waters can expand shorelines, damaging infrastructure and pushing shoreline soils.

As a lakeshore erodes, sediment is quickly transported with the current and is deposited downstream. One property can quickly lose a shoreline, while their neighbor downstream begins to experience an expanding shoreline full of loose sediment.

Check out this graphic to learn about lakeshore erosion and sediment deposition. To learn more, visit <https://www.respectourwaters.org/streams-shore/>



Streambanks Template

Appropriate for newsletters/ webpages

Both lakes and rivers undergo shoreline erosion, however, their processes and system dynamics differ. Some of the major factors influencing river shoreline erosion are the volume and speed of the current, and the integrity and composition of the shoreline banks.

Due to the continuous movement of the water, rivers and streams are constantly changing shape. This also means that sediment is stripped from the shoreline continually and is transported downstream. Areas with slow-moving currents experience sediment deposition, well areas with fast-moving currents experience strong erosion.

Bankshores with exposed soil surfaces and little to no vegetation are highly susceptible to undermining, causing major chunks of soil to fall into the stream. Infrastructure close to these areas can easily destabilize. This can lead to clogs in the river, making localized flooding a severe issue during major rain events. An eroding streambank can be a significant source of sediment pollution.

Check out the process of shoreline erosion and sediment deposition in rivers and streams with this graphic! To learn more about riparian land management, visit <https://www.respectourwaters.org/streams-shore/>.

Download the Stream and Shorelines Fact Sheet at: www.swwtwater.org/request-support

Date	Name	Mechanism/ Activity	Topic	Target Audience	Metrics	Respect Our Waters resource used?	Description
1/26/2022	Leah Hofer	Social Media Post	Sediment Pollution	Residents	Currently Unknown.	Respect Our Waters Template	I used the January/February 2022 Outreach Template on our municipality social media (Facebook, Instagram, and LinkedIn.)
8/4/2022	Theresa Caven	MS4 Staff / Contractor Training	Snow and Ice Control	Contractors (10)	Direct Discussions	WI Salt Wise and MN salt control	Discussions and handouts at Pre-con mtg
12/31/2021	Melanie Kollmansberger, Deputy Clerk	The Caboose Newsletter	Preparing for Winter	Village of Butler Residents	Approximately 1,200 newsletters were mailed out to Village Residents.	Respect Our Waters Template	The December 2021 Long Form Template was included in the Village of Butler Caboose Newsletter.
4/22/2022	Mike Wieser	Social Media Post	Residential Infiltration	Homeowners	We received 147 views of the Facebook post.	Respect Our Waters Print Materials or Graphics	I used the "Redirect Downspouts to a rain barrel or rain garden" template from the March/April Outreach and attached it to a Facebook post.

6/8/2022	Rachel Wilde - Utility Clerk	Social Media Post	Pollution Prevention Activities for Commercial / Technical Audiences	Village of Grafton residents	Views & likes - hasn't been posted yet.	Respect Our Waters Print Materials or Graphics, Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	I am using the June 2022 Template Option #1 for a Water Wednesday Facebook post on 6/8/22, and I am using the June 2022 Template Option #2 for a Water Wednesday Facebook post on 6/22/22.
7/6/2022	Rachel Wilde - Utility Clerk	Social Media Post	Green Infrastructure / Low Impact Development	Homeowner s/Village residents	Views & Likes	Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	I used the July 2022 Outreach Template as a Respect Our Waters Watershed Wednesday Facebook post about Green Infrastructure on July 6th.
8/3/2022	Rachel Wilde - Utility Clerk	Social Media Post	Green Infrastructure / Low Impact Development	Homeowner s/Grafton residents	Views & Likes	Respect Our Waters "Watershed Wednesday" Facebook Post, Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	I will use the August 2022 Outreach Template for an 8/3/22 Watershed Wednesday Facebook post.

5/18/2022	Rachel Wilde - Utility Office Assistant	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care	Village of Grafton residents	Likes & views - haven't posted yet so unsure of results	Respect Our Waters Print Materials or Graphics, Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	I used May 2022 Template Option #1 for our Water Wednesday Facebook post on 5/18/22; I used May 2022 Template Option #2 for our Water Wednesday Facebook post on 5/25/22
8/11/2021	Renee Rollman	Municipal / County Educationa l Webpage	Residential Infiltration	Homeowner s	We received 8 engagem ents on this post.	Respect Our Waters.org Education Page	Shared education about capturing rainwater where it falls and provided a link to the respectourwaters.org/facts-at-home page.
8/11/2021	Renee Rollman	Municipal / County Educationa l Webpage	Residential Infiltration	Homeowner s	We received 2 clicks on this website page.	Respect Our Waters.org Education Page, Respect Our Waters YouTube Public Service Announcements	Updated the City's website with latest information on Rain Barrels & Rain Garden resources, including hyperlinks to additional education.
9/13/2021	Renee Rollman	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application /	Homeowner s	We received 7 engagem ents on this post.	Respect Our Waters.org Education Page	Posted about Fertilizers and soil tests and provided link for more info.

			Lawn Care				
10/7/2021	Renee Rollman	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care	Homeowners	This post received 4 engagements.	Respect Our Waters.org Education Page	Posted about phosphorus and ways to better manage leaves. Provided link to additional education.
12/8/2021	Renee Rollman	Social Media Post	Pollution Prevention Activities for Commercial / Technical Audiences, Green Infrastructure / Low Impact Development	Homeowners	We received 1 engagement on this post.	Respect Our Waters.org Education Page	Posted about preparing properties for winter and provided educational link.
12/20/2021	Renee Rollman	Municipal / County Educational Webpage	Pollution Prevention Activities for Commercial / Technical Audiences, Green Infrastructure / Low Impact Development	Homeowners	We received 2 clicks on this post.	Respect Our Waters.org Education Page	Posted about ice and snow control and provided educational link.

1/26/2022	Renee Rollman	Social Media Post	Snow and Ice Control	Homeowners	We received 5 engagements on the post.	Saltwise.com	Salt Awareness Week post
1/31/2022	Renee Rollman	Social Media Post	Snow and Ice Control	Winter Maintenance Professionals	We received 2 engagements on this post	saltwise.com	Smart Salting Workshop info post
2/14/2022	Renee Rollman	Municipal / County Educational Webpage	Illicit Discharge Detection & Elimination, Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance, Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care, Residential Infiltration,	Homeowners and contractors	The post received 8 engagements.	Respect Our Waters.org Education Page	We provided info on the City website about preventing sediment pollution.

			Construction or Post-Construct ion Stormwater Management/ Stormwater Management BMPs, Pollution Prevention Activities for Commercial / Technical Audiences				
3/8/2022	Renee Rollman	Social Media Post	Residential Infiltration	Homeowner s	We received 10 engagem ents on this post.	None	Shared RootPikeWIN's rainbarrel fundraiser info

3/15/2022	Renee Rollman	Social Media Post	Illicit Discharge Detection & Elimination, Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance, Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care, Stream and Shoreline Management, Residential Infiltration, Construction or Post-Construction Stormwater Management/ Stormwater Management	Homeowners and contractors	We received 3 engagements on this post	Respect Our Waters.org Education Web Page	We created a post about the importance of Erosion Control measures and shared a link to the Respect Our Waters erosion control page.
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			BMPs, Pollution Prevention Activities for Commercial / Technical Audiences				
4/1/2022	Renee Rollman	Social Media Post	Residential Infiltration, Pollution Prevention Activities for Commercial / Technical Audiences, Green Infrastructure / Low Impact Development	Homeown ers	The post had several engagem ent including two "shares"	Respect Our Waters.org Education Web Page	We used info provided from Respect Our Waters to educate about the importance of Arbor Day.
5/10/2022	Renee Rollman	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care, Residential Infiltration	Homeowner s	We received 6 engagem ents on the post.	Respect Our Waters.org Education Web Page	We used a Respectourwaters.org page to provide education on stormwater friendly lawns.

6/2/2022	Renee Rollman	Social Media Post	Residential Infiltration, Green Infrastructure / Low Impact Development	Homeowners	We had 12 engagements on this post.	Respect Our Waters Print Materials or Graphics	For this post we used a ROW graphic with a link to the Rain Garden page.
8/8/2022	Renee Rollman	Social Media Post	Green Infrastructure / Low Impact Development	Businesses and developers	We had 2 engagements on this post	Respect Our Waters.org Education Web Page	We used info from the Respect Our Waters site to educate about low impact developments
9/8/2022	Renee Rollman	Social Media Post	Stream and Shoreline Management	Homeowners	This post had 2 engagements	Respect Our Waters.org Education Web Page	We shared the Respect Our Waters Streams/Shores educational webpage.
9/13/2022	Renee Rollman	Municipal / County Educational Webpage	Residential Infiltration, Construction or Post-Construction Stormwater Management/ Stormwater Management BMPs	Homeowners	We received 3 clicks on the webpage post.	None	We shared the Fresh Coast Guardian's rain garden educational webpage on the City's municipal website.
10/21/2022	Renee Rollman	Social Media Post	Stream and Shoreline Management	General public, park/recreation	We had 5 engagements with	Respect Our Waters.org Education Web Page	We posted about stream and river shoreline erosion and provided an educational link

				ion users	this post		on the topic.
7/8/2022	Renee Rollman, Engineering Specialist	Social Media Post	Residential Infiltration, Green Infrastructure / Low Impact Development	Homeowner s	This post had three likes.	Respect Our Waters.org Education Web Page	This post included a photo of the Greenfield City Hall rain garden and provided info and links to green infrastructure education.
7/19/2022	Renee Rollman, Engineering Specialist	Social Media Post	Snow and Ice Control, MS4 Staff / Contractor Stormwater Pollution Prevention Activities	Stow Maintenance Professionals	This post received 5 engagements.	Milwaukee River Keeper Smart Salting Workshops	This post provided links to sign up for Snow and Ice Removal Workshops.
2/28/2022	Matthew Janecke	Social Media Post	MS4 Staff / Contractor Stormwater Pollution Prevention Activities	Homeowner s	Opens and Views	Respect Our Waters Template	I shared the ROW Earth Day Activity on our Village website and social media pages
7/8/2022	Matthew Janecke	Municipal / County Educational Webpage	Green Infrastructure / Low Impact Development	homeowner s and business owners	Just posted, not outreach data yet.	Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other	I used the July 2022 Outreach Template, Option #1 as a news blast on our website.

						location)	
5/3/2022	Matthew Janecke, Asst. Director of Utilities & Public Works	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care	Homeowner s	Unknown at this point	Respect Our Waters.org Education Web Page	
1/28/2022	Cole McCraw, Assistant City Engineer	Newsletter Article / Email Blast	Pollution Prevention Activities for Commercial / Technical Audiences	Homeowner s	The email is sent directly to 3,666 subscribe rs and is available to those who access the website	Respect Our Waters Template	I used the January/February 2022 Long Form Outreach Template in our municipal newsletter

12/7/2021	Cole McCraw, Assistant City Engineer	MS4 Staff / Contractor Training	Illicit Discharge Detection & Elimination, Household Hazardous Waste / Pet Waste / Vehicle Washing/Maint enance, Pollution Prevention Activities for Commercial / Technical Audiences, Green Infrastructure / Low Impact Development, Snow and Ice Control, MS4 Staff / Contractor Stormwater Pollution Prevention Activities	Municipal engineering staff	2 municipal staff attended the event	Clean Rivers, Clean Lake Virtual Symposium Event (Non Respect Our Waters Activity)	Attended the 2021 Clean Rivers, Clean Lake Virtual Symposium
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8/22/2022	Cole McCraw, Assistant City Engineer	Newsletter Article / Email Blast	Green Infrastructure / Low Impact Development	Mequon newsletter subscribers	The newsletter is sent to over 3,500 subscribe rs	Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	
9/30/2022	Cole McCraw, Assistant City Engineer	Newsletter Article / Email Blast	Stream and Shoreline Management	Riparian owners, anyone who receives newsletter	The newsletter is sent to over 3,500 subscribe rs	Respect Our Waters.org Education Web Page, Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	September outreach template added to the Mequon weekly bulletin
4/5/2022	Solomon Bekele	Municipal / County Educationa l Webpage	MS4 Staff / Contractor Stormwater Pollution Prevention Activities	Contractors and homeowner s	We have 131 views on the DPW's pollution preventio n page.	Respect Our Waters Print Materials or Graphics	We copied and edited the ROWs' Web Page Template for sediment and erosion control and posted it on the City's DPW stormwater management website under pollution prevention. The Erosion/Sediment Control Fact Sheet is also posted. We also did the same to the Earth Day Template #2,

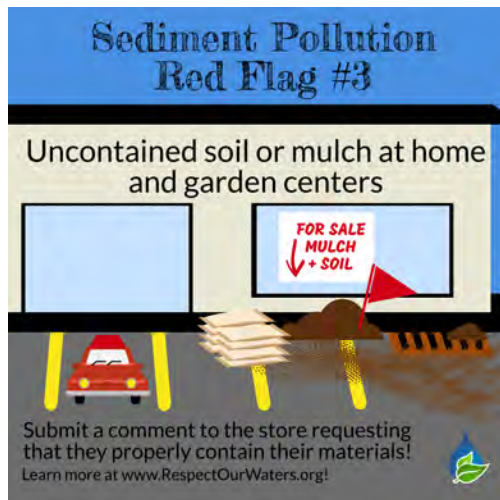
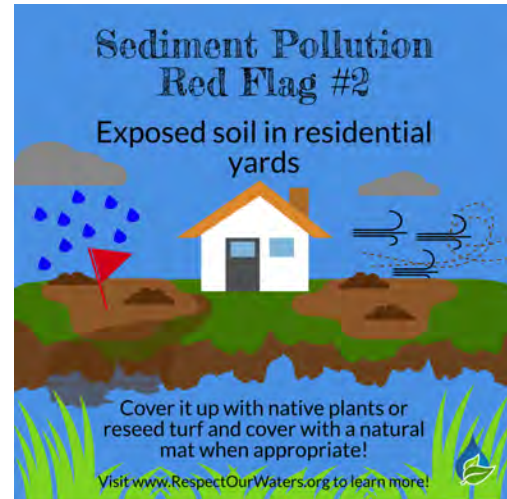
							encouraging homeowners to adopt a drain.
12/2022	Craig Schroeder, Superintendent Department of Public Works	Mailer/ Distribution of Print Materials	Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance, Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care, Residential Infiltration	Residents	We sent 645 fliers to residents in our tax bill	Respect Our Waters Print Materials or Graphics	We sent our 645 fliers to our residents in our tax bills that included information on Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance, Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care, and Residential Infiltration.
1/27/2022	Robert Hutter	Social Media Post	Snow and Ice Control	All People who subscribe to the City's Facebook page	Monitoring the amount of "Likes" and "Comments"	Respect Our Waters Template	Copied the Salt Awareness Week Facebook posts to the City of West Allis Facebook Post
1/26/2022	Robert Hutter, Principal Engineer	Newsletter Article / Email Blast	Snow and Ice Control	Homeowners and business	Email went out to all	Respect Our Waters Template	Posted about Salt Awareness Week

				owners	residents who sign up for the community updates		
1/25/2022	Kayla Fitzgerald, Administrative Assistant	Municipal / County Educational Webpage	Pollution Prevention Activities for Commercial / Technical Audiences, Snow and Ice Control, MS4 Staff / Contractor Stormwater Pollution Prevention Activities	West Milwaukee Residents	All West Milwaukee residents have access to the municipal website. It was posted on the front page.	Respect Our Waters Template	I used the 2022 January/February Template on our municipal website.
1/25/2022	Kayla Fitzgerald, Administrative Assistant	Newsletter Article / Email Blast	Snow and Ice Control, MS4 Staff / Contractor Stormwater Pollution Prevention Activities	West Milwaukee Residents	All West Milwaukee residential properties receive a newsletter .	Respect Our Waters Template	I used the 2022 January/February template in our municipal newsletter.

1/21/2022	Kim Egan	Social Media Post	Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care	Village residents	We did not measure the outreach.	Respect Our Waters.org Education Page	Posted information on the front page of our web site
5/25/2022	Kim Egan, Adminsitrator	Newsletter Article / Email Blast	Residential Infiltration	Homeowners	2,516 newsletters are distributed to residents	Template Language shared in the Outreach Template (used in a Newsletter, Social Media Post, or other location)	We used the May June template in our newsletter.
1/31/2022	Tim Blakeslee - Assistant Village Manager	Newsletter Article / Email Blast	Illicit Discharge Detection & Elimination	Village residents	3,336 newsletter opens. 9 clicks on link for this item	Respect Our Waters Template	January/February Respect our waters template for newsletter on January 31, 2022

Appendix B: Respect Our Waters Materials

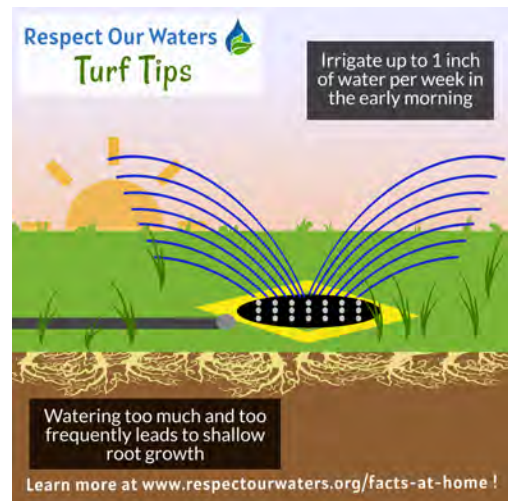
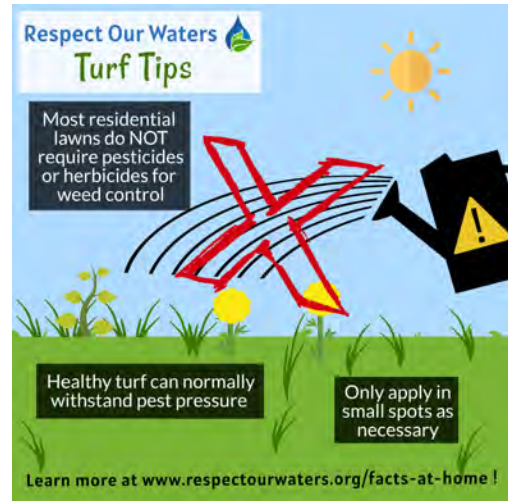
Sediment Pollution Red Flags:



Earth & Arbor Day Graphics:



Turf Tips Graphics:

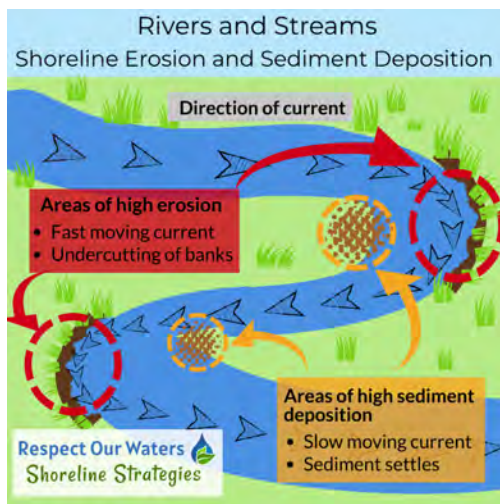
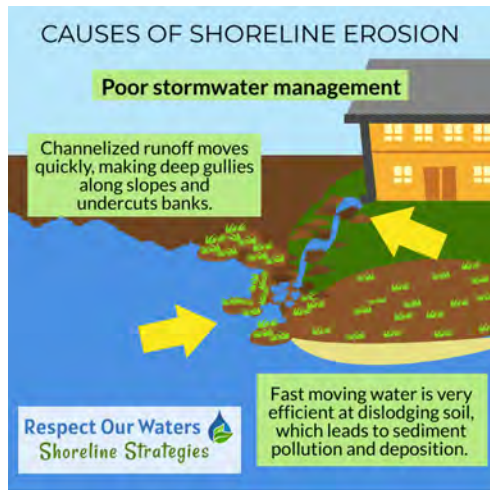


Rain Recommendations Graphics:

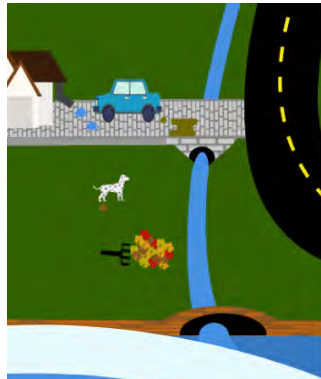


Stream and Shoreline Graphics:





Ditches and swales brochure



About Us

We all live in a watershed. Here in Southeastern Wisconsin, the Greater Milwaukee River Watersheds drain to Lake Michigan. Our goal is to restore these watersheds to conditions that are healthy for swimming and fishing.

Each of us can have a positive impact on the health of our local water, and if we each do our part, all of our individual actions will add up! So, let's start together, in our own homes, and help to protect our rivers and Lake Michigan!



RESPECT OUR WATERS



What is Stormwater Runoff?

Rain and melting snow that flows off rooftops, streets, lawns, parking lots, and farmland is classified as stormwater runoff.

Stormwater runoff picks up excess fertilizer and pesticides, oil, sand, leaves, grass clippings, and many other pollutants.

Unlike sewage, stormwater does not flow into a treatment plant to be cleaned, so it is critical that we all do our part to prevent pollution from getting into stormwater runoff.

Contact Us

Email Address: info@respectourwaters.org

Web: respectourwaters.org

Phone: 414-382-1766

Stormwater runoff pictures obtained from istock.com

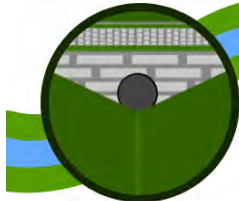
Ditches and Swales

Keep them Clean and Clear

Ditches and Culverts What are they?

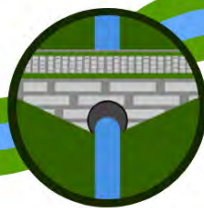
A culvert is a tunnel carrying stormwater under a driveway, road, or railroad. Once the runoff enters these ditches, it either seeps into the ground, or enters directly into a nearby river, stream, or lake- untreated!

The ditch and culvert near your house are a part of a broader neighborhood-wide drainage system that manages stormwater runoff. This reduces flooding, winter icing, erosion, and pollution.



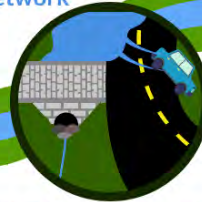
Keep those Culverts Clean and Clear

For ditches and culverts to function properly, they must remain "clean and clear" so stormwater runoff can flow unobstructed through the drainage system.



Grass-lined ditches are meant to filter and absorb pollutants in the runoff before the water is conveyed to a stormwater pond or nearby surface water.

The Neighborhood Network



If filled with dirt, plants, or rock, you might affect a neighbor's property, damage the neighborhood, create dangerous roadways, or enable more pollutants to enter waterbodies like the Milwaukee River and Lake Michigan.

Did you know?💡

The ditches and culverts you see in your neighborhood are designed to reduce flooding, winter icing, erosion, and pollution.

Stormwater Tips



Scoop the poop

Clean up after your pets, and don't feed the water fowl!



Don't be a drip

Inspect your car regularly to stop all oil and fuel leaks.



Disconnect

Direct downspouts to rain barrels, yard, or garden instead of the sewer or driveway.



Give your rake a break

Leave grass clippings on your lawn or compost them.



Wash carefully

Take your car to a car wash, or wash it on your lawn instead of your driveway.



Capture Rainwater

Plant a rain garden and trees.

Appendix C. Fact Sheets

Respect Our Waters Construction Sediment + Erosion Control Fact Sheet

According to a joint publication of Wisconsin DNR + UW Extension, for every acre under construction, about a dump truck and a half of soil will erode into a local lake or stream in the absence of erosion controls.

Sediment pollution can create a slew of problems if control devices and management practices are not put in place and maintained. Stormwater, or water from precipitation, can carry soils and sediments disturbed by construction activities into local lakes, rivers, and streams, potentially causing the following problems:

- Clogged storm drains and storm sewer systems, which can lead to localized flooding
- Changed stream morphology (size and shape)
- Increased water temperature from sediment particles retaining heat from sunlight
- Increased nutrient leaching, especially phosphorus, from sediment particles
- Decreased native aquatic vegetation from lack of sunlight
- Fish kills that result from lack of food sources, sediment clogging gills and covering eggs, and changes in water chemistry

Many of these problems lead to a larger issue of excessive algae growth and decay, which also depletes the amount of oxygen in the water. This leads to a set of public health problems:

Environmental Health: Waterbodies once home to fish and native vegetation are suffocated by invasive weeds and toxic algal blooms.

Human Health: Higher concentrations of pollutants and suspended sediment lead to longer and more expensive treatment processes. This can also taint the taste of the water, giving it an odd odor.

Community Health: Flooded streets and lost recreational activities, like swimming and fishing, can cause a decline in community confidence and overall health.

Sediment and erosion control protects our *shared* water resources and safeguards public health. Wisconsin Department of Natural Resources defines the following points as the basic principles of erosion and sediment control:

- **Planning + Preservation:** Minimize open area by phasing or sequencing construction and preserving existing vegetation where possible.
- **Diversions:** Divert stormwater away from disturbed or exposed areas when possible.
- **Installation:** Install BMPs to control erosion and sediment and manage stormwater.
- **Inspection + Maintenance:** Inspect the site regularly and properly maintain BMPs, especially after rainstorms.
- **Evaluate:** Revise the plan as site conditions change during construction and improve the plans if BMPs are not effectively controlling erosion and sediment.
- **Housekeeping:** Keep the construction site clean by putting trash in trash cans, keeping storage bins covered, and preventing or removing excess sediment on roads and other impervious surfaces.

The proper use and management of sediment and erosion control devices and techniques significantly reduces the risk of stormwater contamination. Visit www.RespectOurWaters.org/erosion-control to learn more about the impacts of sediment pollution and to find a list of resources to learn more about implementing and maintaining specific erosion and sediment control best management practices.

This Fact Sheet is brought to you by Respect Our Waters. Last Updated March 2022.

Sources: "GWQ001 Erosion Control for Home Builders." *Cooperative Extension Publications*, Madison. & "Erosion Control and Storm Water Management Plans", Wisconsin DNR. (https://dnr.wisconsin.gov/topic/Stormwater/construction/erosion_control.html). Last accessed Mar 3, 2022.

Respect Our Waters Green Infrastructure + Low Impact Design Fact Sheet

Green infrastructure uses “plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or to surface waters.”¹

Fact 1: Green infrastructure is a nationally recognized, impactful strategy for managing stormwater & is required in some new or re-development projects in some areas of Wisconsin.

Within the Milwaukee Metropolitan Sewerage District Service Area, new or re-developments that meet a certain set of criteria must follow rules set by the District for developing and implementing GI plans.² In larger developments such as new subdivisions or business parks, **Low Impact Development (LID) takes green infrastructure strategies and merges them with other techniques to also achieve improved stormwater management.** LID may go hand-in-hand with community open space or green space ordinances.

Fact 2: GI and LID can save developers and site owners money and increase their property values while also providing benefits to surrounding residents that improve quality of life.

Benefits can include³:

Reducing the amount of salt needed for snow & ice control + **Improving localized air & water quality**
Improving community aesthetics & cohesion + **Reducing urban heat island effect & noise pollution**
Increasing urban habitat & agriculture opportunities + **Reducing energy usage** for heating & cooling

Fact 3: The key to unlocking these benefits is choosing the right GI or LID strategies that are also appropriate for the site.

GI strategies that may be appropriate for new developments or re-developments include:

Rainwater Harvesting Structures: These structures capture water for future use. Rain barrels are often used on smaller properties while above or below-ground cisterns can be used on larger properties.

Rain Gardens: Rain gardens are designed to capture rainwater and divert it from becoming runoff. This is done by placing the garden in a location where water will run towards it, modifying the soil so that water can filter into the ground, and using plants that can tolerate moisture and also help water soak into the ground.

Bioswales: Bioswales are similar to rain gardens but they also function as channels to move water away from infrastructure while also allowing for infiltration. They are generally built on larger private or public properties, or in right-of-ways. They may have native plants or grasses planted within them.

Pervious/Permeable Pavements: Pervious pavements & pavers reduce runoff from parking lots, roads, or other paved areas. Gaps between pavers or within the aggregate allows water to filter into the soil beneath.

Blue/Green Roofs: Green roofs use water to nourish plants that are planted on the roof or in trays that are placed in grids on the roof. Blue/green roofs also store extra water for later use in cisterns or other devices.

Tree Canopy: Trees are green infrastructure too! Their leaves catch water before it hits the ground, allowing some to evaporate and some to run down into the earth more slowly. Their roots help absorb water and direct some of it down into the soil. The roots also hold soil in place so it isn't washed away.

For more information about GI and LID, examples in southeastern Wisconsin, and other resources, visit www.respectourwaters.org/environmentally-sensitive-design.

¹ Water Infrastructure Improvement Act of 2019, H.R. 7279, 115th Cong. §5(a)(27) (2019).

² Milwaukee Metropolitan Sewerage District. (2020, July 27). Chapter 13: Surface Water and Storm Water. https://www.mmsd.com/application/files/9515/9621/1174/Chapter_13_July_2020.pdf

³Center for Neighborhood Technology and American Rivers. (2010) *The Value of Green Infrastructure: A Guide to Recognizing Its Economic, Environmental and Social Benefits*. https://cnt.org/sites/default/files/publications/CNT_Value-of-Green-Infrastructure.pdf

Respect Our Waters

Riparian Shoreline Erosion and Sediment Pollution Fact Sheet

Riparian Zone: the area of banks and shores where land and river/lake interact, the junction of terrestrial and aquatic environments.

Lakes and rivers/ streams provide an abundance of enjoyment. Everything from drinking water, to recreational activities like boating and fishing, to purely aesthetic beauty, these grand environments provide endless opportunities. To preserve these sensitive riparian ecosystems, we must manage our land to reduce shoreline erosion and sediment pollution.

Problems Associated with Shoreline Erosion

Actively eroding shorelines can: undercut banks and destabilize infrastructure near the waterbody, like bridges and buildings; lead to a loss in shoreline; add significant amounts of sediment that leads to sediment pollution.

Sediment accumulation and deposition can: fill reservoirs and reduce holding capacity; clog rivers and streams that induce localized flooding; extend shorelines and change waterbody shape.

Excessive suspended sediment can: detrimentally affect fisheries and exacerbate algae growth; limit recreational activities like boating and fishing; make the water treatment process longer and more expensive

Causes of Shoreline Erosion

Poor Stormwater Management- stormwater that lands on impervious surfaces and gets channelized in a single direction can quickly scour the land and transport sediment into the nearest waterbody.

Exposed soil surfaces- without a surface cover and no vegetative roots to stabilize the soil, exposed soil surfaces are highly susceptible to erosion from wind, rain, and runoff.

Human Disturbances- areas that experience heavy foot traffic or are under construction can easily be dislodged.

As a shoreline destabilizes and erodes, it can quickly escalate in severity over a short period. That is why it is essential to be proactive and continuously monitor the shoreline.

Shoreline Erosion Mitigation Strategies

Proper Stormwater Management- Collect. Contain. Infiltrate. Use green infrastructure like rain barrels and rain gardens to decrease stormwater runoff volume, and redirect surface runoff from steep slopes to prevent gully formation.

Armor and Vegetation- Plant native vegetation over any exposed soil surfaces, they offer surface protection and provide deeper soil stability with their long roots. Riprap can be placed along shorelines to reduce wave impact erosion. However, be mindful of placement for poorly placed riprap can degrade aquatic habitats and cause erosion to occur in other places.

Reduced Human Activity- Avoid construction within 100 feet of water bodies. Avoid walking on steep slopes and areas of high foot traffic, less disbursement means less sediment dislodged.

Lakeshore vs. Stream/Rivershore Erosion Influencers

The rate of erosion for lakeshores is often influenced by weather conditions and human activity. With a surplus of wind and water available, lakeshores experience shoreline erosion daily. More waves impacting the shoreline means more erosion. When winter comes, ice movement can push shoreline soils and damage nearby infrastructure. Streamshore erosion is often influenced by the quantity and speed of the current, and by exposed soil bankshores. Fast-moving currents with lots of water have a strong ability to strip away sediment and cause the undercutting of banks at curves along the river/ stream. A lack of vegetative support exacerbates this process.

For more information on riparian land management and how to identify serious shoreline erosion, visit www.respectourwaters.org/streams-shore/ to learn more.

This Fact Sheet is brought to you by Respect Our Waters. Last Updated August 2022.

Sources: Causes of Lakeshore and Streambank Erosion Wisconsin DNR, <https://dnr.wisconsin.gov/topic/shorelines/riparianerosion.html> Last accessed August 15, 2022

Appendix D. Mailer

Zip Code	Number of Post Cards
53005	227
53007	209
53012	273
53022	136
53024	374
53036	386
53051	180
53080	195
53086	381
53090	430
53092	364
53110	377
53122	399
53172	355
53202	135
53209	256
53211	257
53212	62
53214	371
53215	137
53217	254
53220	334
53226	188
53235	146

PROTECT OUR SHORELINES

Whether it's a stream or a freshwater ocean we need to learn about erosion!

Shoreline erosion impacts property owners and those who enjoy aquatic recreation. Erosion can cause sediment pollution, weaken infrastructure, change the shape of waterbody, and limit recreation. It can be reduced by:

- Shoreline stabilization tools (like vegetation)- provides a protective cover
- Reduced disturbance- staying on trails helps protect vegetation
- Stormwater management (rain gardens and barrels)- reduces flood risk on your property!

sweet water
SOUTHEASTERN WISCONSIN WATERSHEDS TRUST, INC.

Sweet Water helps to improve Wisconsin's lakes and rivers. Visit www.RespectOurWaters.org to learn how you can help improve stream and shorelines in your area!

Then scan the QR code or visit www.AdoptYourDrain.com to "adopt" a drain and remove pollutants before they reach our stream and shores

Contact Us
600 E Greenfield Ave
Milwaukee, WI 53204
414-382-1766
info@swwtwater.org

RESPECT OUR WATERS

Appendix E. 2022 Events

Event	Date	Topics Covered	Materials Provided	Metrics	Other Details
Grafton Storm Drain Stenciling	April 19	• Illicit Discharge Detection & Elimination • General	• Drain Door Hangers	74 stencil notifications were distributed around the village	
Rock the Green	April 23	• Illicit Discharge Detection & Elimination • Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance • Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care • Residential Infiltratio • Snow and Ice Control • Adopt Your Drain	• Was a Zero Waste Event, QR codes were provided • Interactive booth to write ways to prevent stormwater pollution	37 booth visitors 1 Drain Adoption 8 Individuals participated in interactive event	
Whitefish Bay Water Run	May 7	• Illicit Discharge Detection & Elimination • Household Hazardous Waste / Pet Waste /	• Adopt Your Drain Trifold	17 booth visitors 1 Drain Adoption	

		Vehicle Washing/Maintenance • Residential Infiltration • Adopt Your Drain		3 Drain Completion	
Shorewood Pollinator Palooza	May 21	• Illicit Discharge Detection & Elimination • Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance • Green Infrastructure / Low Impact Development • Adopt Your Drain	• Adopt Your Drain Instruction Sheets • Adopt Your Drain Gloves	34 booth visitors 20 Adopt Your Drain Sheets Taken 12 pairs of Adopt Your Drain Gloves Taken 4 Drain Adoptions	
Fox Point Open House	June 11	• Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance • Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care • Residential Infiltration • Green Infrastructure / Low Impact Development	• Adopt Your Drain Instruction Sheet • Adopt Your Drain Gloves	18 booth visitors 11 Adopt Your Drain Instruction sheets taken 3 pairs of Adopt Your Drain Gloves taken	

Washington County Fair	July 26 -31	● Illicit Discharge Detection & Prevention ● Residential Infiltration ● Local Municipal Information about Yard Waste & Hazardous Waste Programs ● No wipes down the pipes ● Pet Waste Management ● Vehicle Maintenance ● Salt Reduction Strategies ● General Education about Stormwater Management & Watersheds ● Stormwater Basin Maintenance (when applicable)	● No Respect Our Waters materials, instead interactive nemo game ● Compost Container give away ● Rain Barrel giveaway ● Koozie giveaway	363 booth visitors (297 Washington County Residents) 280 game participants 178 compost container sign ups 148 Rain Barrel sign ups	See Washington County Fair Report for more information (Appendix X)
Green and Healthy Schools Conference	August 5	● Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance ● Yard Waste Management / Pesticide & Fertilizer Application / Lawn Car ● Residential Infiltration ● Adopt Your Drain	● Adopt Your Drain Instruction Forms ● Adopt Your Drain Gloves	17 booth visitors 12 Adopt Your Drain Instructions taken 3 Adopt Your Drain Gloves taken	

River Clean up	Sept 15	• Stream and Shoreline Management • General Watershed Education	• Door Hangers	50+ volunteers	50 cubic yards of brush removed from creek 10 cubic yards of mulch added to walking path 18 trash bags of litter removed from creek
Harbor Fest	Sept 25	• Illicit Discharge Detection & Elimination • Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance • Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care • Residential Infiltration • Green Infrastructure / Low Impact Development • Snow and Ice Control	• Adopt Your Drain Instruction Forms • Simple Solutions Brochure • Fall To Do List • Adopt Your Drain Door Hanger • Lawn Care Brochure • Native Plant Care Brochure • Tree Care • Tips to Prevent Stormwater Pollution Bookmark • Native Seeds	56 booth visitors	
Shorewood's Fish & Feather Festival	Oct 8	• Household Hazardous Waste / Pet Waste / Vehicle Washing/Maintenance	• No Respect Our Waters or Adopt Your Drain materials, instead interactive sensory table	59 booth visitors	

		• Yard Waste Management / Pesticide & Fertilizer Application / Lawn Care • Residential Infiltration • Construction or Post-Construction Stormwater Management/Stormwater Management BMP • Snow and Ice Control			
Glen Hills Middle School	Nov 18	• General Education about Stormwater Management & Watersheds	• No Respect Our Waters or Adopt Your Drain Materials-talked to class	Approximately 12 students	

Appendix F: Stormwater Education Needs in Fox Point

Each MS4 in the North Shore Group Permit (WI-S061565-04) must implement an individual education and outreach program designed to achieve measurable goals based on target audiences, specific storm water quality issues in the community, or identified pollutants of concern.

By November 30, 2022, each MS4 must have evaluated the Storm Water Education Needs of their individual community. Fox Point elected to partner with Southeastern Wisconsin Watersheds Trust, Inc. (Sweet Water) to identify these needs. Sweet Water is a natural partner for this procedure, as the organization for nearly a decade has implemented a public education program that can assist Fox Point with MS4 requirements. This partnership capitalized on this experience, the knowledge of municipal staff, and the strength of community planning documents to develop a strong set of prioritized community stormwater education needs.

Methods

1) Comprehensive Plan Review

Sweet Water reviewed Fox Point's Comprehensive Plan. According to the Wisconsin Department of Administration, "a comprehensive plan is a local government's guide to community physical, social, and economic development." Comprehensive plans are meant to provide a rational basis for local land use decisions with a twenty-year vision for future planning and community decisions and require public participation at the local level to ensure that the vision for the community's future is supported by the public. Comprehensive Plans must include at least the following elements:

- Issues and Opportunities
- Transportation
- Agricultural, Natural and Cultural Resources
- Intergovernmental Cooperation
- Implementation"
- Housing
- Utilities and Community Facilities
- Economic Development
- Land Use

Review of these plans is a rational way to identify opportunities to integrate stormwater education into community policies and projects, to address community problems that may be caused by or adjacent to stormwater quantity or quality, and to capitalize on community priorities. The twenty year vision of these plans provides a long outlook at how the community will develop, helping to prioritize more immediately what is needed within the MS4 permit's five year outlook. Additionally, because priorities of the plan are intended to reflect the priorities of the public, stormwater education that provides support to these priorities are more likely to be heeded by the public.

2) Stormwater Education Needs Worksheet

Upon reviewing the Comprehensive Plan, Sweet Water staff developed a *Worksheet to Develop Priority Education Topics in Fox Point*. This worksheet was designed to evaluate potential opportunities identified in the Comprehensive Plan and supplement them with other community

characteristics (additional policies, projects, priorities, or problems not in the Comprehensive Plan) that were known but not yet recorded by municipal employees.

Fox Point and Sweet Water met on 9/27/22 to discuss the questions during a working meeting. Participants of this meeting included:

- Scott Brandmeier, Director of Public Works
- Sue Reed, Department of Public Works Administrative Assistant
- Erin Povak, Sweet Water
- Stevan Keith, Sweet Water

See Attachment A to view notes in [purple](#) from this meeting on 9/27/22

Confirmation of Stormwater Education Needs

Upon completion of the *Worksheet to Develop Priority Education Topics in Fox Point*, Sweet Water staff synthesized information recorded in the meeting to develop a list of needs. These needs were given a preliminary ranking based on factors included in the following table. They were then confirmed or modified by Fox Point.

Results

The results of the procedure to identify Fox Point's individual stormwater education needs are included in the following table. They include a designation of high, medium, or low priority, a brief description of the need, justification for the need, and anticipated target audience and/or target pollutants.

Next Steps

An activity that meets one of the high priority needs will be completed by the next deadline pertaining to this requirement: providing education and outreach within the MS4 boundary for at least one prioritized education topic by November 30, 2024. If another activity on the list is deemed to be higher priority before November 30, 2024, the Department will be notified by Fox Point and that activity will take the number one ranked activity's place. Measurable goals to evaluate the efficacy of the activity will be decided upon before the activity is implemented.

A summary of the results of the education efforts and planned targeted education for the next permit term will be submitted as part of the permit application due November 30, 2025.

Prioritized Stormwater Education Needs List for Fox Point

Rank	Description	Justification	Target Audience	Targeted Pollutants/Stormwater Quality Issue
High	Sweet Water presents to the Village Board of Trustees on the educational requirements of MS4 permits	MS4 permits have specific requirements for education and outreach activities in order to qualify for compliance. If made aware of the time and effort involved, the Village Board may be inclined to support education efforts with additional resources.	Village Board of Trustees	TBD
Medium	An activity to conduct outreach in the Fox Point Shops Commercial District on best practices for preventing stormwater pollution. Potential to partner with other North Shore MS4s.	Fox Point has received some complaints regarding open dumpsters/rodents at Fox Point Shops. Currently, they visit after receiving a complaint but would like to be more proactive in preventing these incidences.	Fox Point Shops business owners and/or property owner	Bacteria, TP, fecal coliform
Low	Develop and carry out cross-departmental training on IDDE. Include police and fire departments.	Having informed boots on the ground increases recognition of illicit spills and ability to address them quickly. Cross training departments on spill response via a presentation will help take a proactive stance regarding IDDE.	Fire and Police department staff	Multiple
High	Develop a “stormwater hub” on the Village website	Currently, the Village does not have a stormwater-specific page where residents can be directed to learn about actions they can take to prevent stormwater pollution. It would be appropriate to develop a stormwater specific page, where resources can be housed and linked, and where the Village can direct residents	Residents	Multiple

		through emails, social media, and other communications.		
Low to Medium	Activity to educate residents about erosion control near ravines	Fox Point has many riparian landowners but does not target them with information about utilizing native planting for erosion control. This is a topic that would resonate with residents as well as potential to partner with the Garden Club.	Riparian landowners	TSS, TP
Medium to High	An activity to promote stormwater related activities that Marek Landscaping conducts throughout the village.	Marek Landscaping works on multiple projects aimed at reducing stormwater pollution. These efforts could be better communicated to residents and provide a teachable opportunity to expand stormwater literacy.	Residents within specified radius of a Marek project	Infiltration, TP
High	Work in conjunction with Kapur to include educational materials to compliment letters that residents receive before construction projects	Kapur conducts various GI projects in Fox Point. Residents are notified before the start of a project that is near their property. There is opportunity here to educate residents on the importance of GI, and increase stormwater literacy.	Residents near scheduled GI projects	Infiltration, TP
Medium	Activity to promote the use of rain barrels on residential property	Residents in Fox Point are aware of rain barrels but the prevalence of such GI is limited within the village. Understanding the benefits and maintenance/ installation of rain barrels could pique interest.	Homeowners in Fox Point	Infiltration
Medium	Assist the NS MS4 group in meeting to share information about contract language for construction site pollution control	Currently, there is no contractual language around fines or stop work orders in the event that a construction project lacks adequate erosion controls. Some NS MS4s do have such language. It would benefit all to share language that has been legally vetted as a means to quickly incorporate it.	North Shore MS4 permit holders, internal staff	TSS, erosion control

Attachment A: Completed Needs Assessment Worksheet

Worksheet to Develop Priority Education Topics in the Village of Fox Point

Completed by Erin Povak on 10/10/22

MS4 permittees must annually implement a stormwater education program that is guided by topics defined within MS4 permits, directed at appropriate audiences, and driven by measurable goals.

Sweet Water is helping the Village of Fox Point to identify residents and professionals to target with education on each of the regulated topics within the North Shore Group Permit. After finding promising opportunities for education, Sweet Water will develop and implement activities for educating these audiences with the help of partners.

North Shore Group MS4 Permit Education Topics

- Illicit Discharge Detection & Elimination
- Hazardous Waste/Pet Waste/Vehicle Care
- Yard Waste/Pesticide & Fertilizer Application
- Stream & Shoreline Management
- Residential Infiltration
- Construction & Post-Construction Site Storm Water Management
- Pollution Prevention
- Green Infrastructure/Low Impact Development
- Snow & Ice Control

The North Shore Group must also begin to identify best practices for fecal coliform education. WDNR has also recommended that MS4s consider other stormwater issues relevant to each MS4 to identify individual education needs.

Sweet Water has already analyzed the Village of Fox Point's Comprehensive plan to help guide the Village in identifying education opportunities. This worksheet asks permittees to consider the four following questions for each topic and suggested opportunity to further prioritize the methods and messages used by the 2021 Respect Our Waters campaign.

- Does the municipality have **policies** that the education could align with? *Example: Ordinances that govern shoreline/riparian land management*
- Does the municipality have **current and upcoming projects** that could be supported by education on this permit topic? *Example: New development with green infrastructure element*
- Does the municipality have any **community priorities** that align with this topic? *Example: Popular community activity is gardening/landscaping*

- Does the municipality have any **municipal problems** that could be partially or fully solved by education on this topic? *Example: Village hall receives many complaints about algae blooms in local stormwater pond*

Please answer these questions on the following pages. If you don't know the answers to some questions, you might skip some or seek insight from other municipal staff. First, please answer questions in the first section about other municipal characteristics.

Part I: Village of Fox Point Characteristics

Municipal Contacts

Please enter the name, title, and contact information of municipal staff members that Sweet Water has approval to contact directly about MS4 compliance activities.

Scott Brandmeier	Director of Public Works	(414) 351-8900	sbrandmeier@villageoffoxpoint.com
Sue Reed	Administrative		

Consultant Contacts

Does your municipality regularly contract with an engineering consultant for stormwater programs? If so, who?

Depends on the project, bid out

IDDE....handled in house

North Shore Water Filtration plant does the testing

Merrick Landscaping - garden contractor group

<https://mareklanscaping.com/>

Community Groups

Does your municipality have active community groups, organizations, or committees who either already engage in environmental education activities or might be interested in pursuing this type of activity if supported? If so, who are they?

Fox Point Garden Club

<https://foxpointgardenclub.com/>

The purpose of this club shall be: to advance the fine art of gardening, to aid in the protection and conservation of natural resources, to further good landscape design, the study of horticulture, the art of flower arranging, and to promote interest in wildflowers and birds.

Indian Creek Stewardship Group - The creek used to be concrete lined, now it's

natural (after flooding in 90's). Dry basin, natural area. Indian Creek woods. This group removes ash and elm, invasives, plant better filtration plants. Volunteer day a few years ago for residents or staff.

Village Hall does an open house, invites community groups (MMSD, SWWT, Audubon, Garden Club, Fox Point Foundation etc), one in 2023, align it with opening weekend of the pool, mid-June, sat after school ends.

Fox Point Foundation - picnic, bonfires, concerts, also they provide funding to Indian Creek Stewardship Group for plantings

<https://foxpointfoundation.com/>

Other Characteristics

Are there any elected officials that need to be educated on any stormwater education topic so that you can receive more resources or support? Would you like Sweet Water to attend a meeting to educate these officials, or would you prefer to handle this with our support?

Interested in us making a presentation next year, maybe Jan/Feb. A Trustee wanted to start an enviro committee, Scott wanted to know the purpose, believes it will create more work for staff. Makes more sense to have a group that exists specifically for MS4 education for the village. This is a strong idea, but it didn't go anywhere. The Village Board needs to be made aware of the education requirements. The DNR will always ask for more, it's a lot of work that isn't going away. Scott would like to have a citizen group to focus on MS4 education, Scott would be the chair. Cultivating a water education group! Maybe Jan/Feb?

Use students to make edu for website, they did this in the past but all links are now dead. re-visit website.

How collaboratively do you work with other Village departments? If we wanted to involve another department in an educational project, would that be possible and would you prefer to make the connection? (For example, could Sweet Water help you to educate the planning/zoning department so that stormwater management could become a part of the vision for the community at an earlier stage?)

There is the DPW and then there are building inspectors who give permits for new additions and homes. DPW sees those to review for erosion etc.

What about police and fire? Scott says they have only had 1 discharge, can't recall who called it in. They responded. Cross training would be wise with police dept. Fire is NS Dept, they seem to be aware. But does the NS fire dept know exactly who to call in each NS village? Protocol may differ.

Part II: Identifying how education topics apply to the Village of Fox Point

Topic: Illicit Discharge Detection & Elimination

Connection(s) identified through plan review:

- 1) *"Environmental conservation ordinances and regulations should be regularly monitored for effectiveness and updated when needed." p. 25*

Are there mechanisms in place to educate those affected by ordinances to ensure that they are being followed? Specifically, how is the illicit discharge ordinance communicated to Fox Point residents?

Illicit discharge ordinance isn't communicated at all.

Ch 285 is village stormwater ordinance.....updates coming this fall and will go on Nov agenda, will reference GI and MMSD. It is only on the village website, largely residents need to look it up and be proactive. They have a Friday packet for trustees but some residents also read it.

- 2) *"Promote education regarding the link between stormwater runoff and pollution in Lake Michigan" - p 28*

It was all on the website, but links no longer exist.....could they use some materials from SWWT?

Does Fox Point or do any organizations other than Sweet Water within the community have any programs in place to achieve this education?

Just website which could be more active....do they have a way to track the traffic? That costs money, some trustees do not want to invest, perhaps are unaware of MS4 education compliance needs. Sweet Water could offer them a presentation to help them understand the need...it's better coming from us, as opposed to coming from internally.

General Questions:

- 1) Does the Village ever get resident complaints about illegal dumping or illicit discharges?

Not illicit discharge, but sometimes illegal dumping. Especially by the pedestrian bridge that overlooks Ravine. Mostly teens dumping junk. 5-4 instances/year. Other stormwater calls are about standing water in yards.

- 2) How should/do Fox Point residents contact the Village if they have identified an illicit discharge? They don't have a number, people call village hall...

- 3) If/when the Village identifies illicit discharges, are there any trends in the types or sources of the discharges?
- 4) *Fecal Coliform Question:* Within the Village, are there any areas with known or suspected leaking or failing septic systems?

No. Here is why: laterals are connected to sanitary sewer line

- 5) Does the Village already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could they be improved with the help of a partner?

Again it was on website but not anymore.... they need to recreate something...use SWWT resources

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topic: Residential Pollution Prevention (Hazardous Waste/Pet Waste/Vehicle Care)

Connection(s) identified through plan review:

- 1) *"Provide information on the Village website to inform residents of threats and possible remedies for threats to natural habitats." - p 27*

Is stormwater pollution prevention education included on the website as a part of these resources?

Covered. See need previously called out.

- 2) *"Partnerships with local non-profits should continue to be utilized and explored in order to provide a greater mix of programming at community gathering areas and facilities" - p 35*

Would any of these community gathering areas be well suited locations to educate residents and businesses about pollution prevention?

No places exist....Meeting space is limited (shared library)

- 3) "Explore opportunities for a continuous bike and pedestrian path network throughout the North Shore suburbs." - p 71

Could signage for proper disposal of pet waste be installed along these paths?

They have and are incorporating ped/bike friendly paths along roads and want to connect to path in WFB. They have a trustee who wants pet stations all over. Can only go in public property areas. Not in front of a residential home. They have 9-10, some owned by non-village entities- condos, etc. Seems saturated already.

General Questions:

- 1) In addition to the county drop off site, is there a location where can residents drop off household hazardous waste? How are these opportunities communicated?

They do not run a drop off event, they tried, nobody came....currently utilize MMSD drop offs, information was on the website but not anymore.

- 2) *Fecal Coliform Question:* Does the Village of Fox Point ever get complaints about pet waste in any public or private properties in the Village of Fox Point?

No.

- 3) *Fecal Coliform Question:* Are there areas that attract congregations of nuisance urban birds and wildlife?

Geese. They get some complaints.....they have an ordinance that prohibits feeding.

- 4) Does the Village already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could they be improved with the help of a partner?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topic: Commercial Pollution Prevention

Connection(s) identified through plan review:

- 1) "The MMSD is the Milwaukee Metropolitan Sewerage District, of which Fox Point is a member. This organization supports an environmental advocacy program entitled "Fresh Coast Guardians", which advances environmentally-friendly property development techniques. This recommendation could also include the provision of useful information to

local businesses or an amendment to Village stormwater regulations to incentivize enhanced landscaping techniques" p 68

Has Fox Point recommended that businesses use this program?

Yes, but not actively. There are MMSD requirements for water quality and quantity. For teardowns and rebuilds, there are permits. Water flows - they have ordinances, GI is proposed if needed.

Dunwood school adopted GI ideas.

- 2) *"Continue to use appropriate funding mechanisms for the maintenance of recreational facilities and natural areas" - p 27*

Are the workers who maintain these areas educated about proper use of pesticides and fertilizers?

Yes. the foreman is certified to apply, he is the only person who does it. Sue (another employee in that dept) also is certified.

3) *"Fox Point is primarily residential in character with some commercial retail and service businesses located within the Village...most working residents work outside of the Village. There are three shopping centers within Village ...The Fox Point Shops shopping center ... includes personal services, a bicycle store, and a restaurant. River Point Village and Audubon Court ... offer big box retail, restaurants, drug stores, and more. Other commercial retail and service businesses are situated along West Brown Deer and along North Port Washington Road."*

This might serve as justification as to why commercial education isn't a priority for Fox Point, but if one of these centers or businesses within these centers would be prioritized, do you have an idea of which ones would be priorities? Why?

River Point - it's got the most impervious area....Scott is interested in our small biz program. He gets complaints about dumpster tops, rodents, etc. It becomes a property maintenance complaint, then building inspector visits. It is not a proactive system, it is reactive...

We discussed a joining effort with other NS MS4 permit holders, as some others have expressed interest in small business outreach. This idea is appealing. Could serve as a valuable education activity

- 3) *"The Glendale-Area Business Association... promotes local business and serves as a chamber of commerce for the North Shore and other surrounding communities."*

Would this group be a good partner for reaching Fox Point businesses to educate about pollution prevention?

No - they rather it come from the community as opposed to the biz association for a variety of reasons.

General Questions:

- 1) Are there any service providers, businesses, or sectors in the Village of Fox Point that you know have issues with pollution prevention? (*Fecal Coliform Perspective: especially consider businesses that deal with pets or animals, waste hauling or storage, compost sites, and if there are any properties that might have inadequate food or organic waste storage*)

Not really, perhaps some restaurants

- 2) If we decided on a type of business to prioritize with education, would you be able to provide us with a list of addresses and names of those businesses in your community (for example, garden centers, laundromats, or construction contractors)? If so, could you first provide us with a list of all the garden centers and landscaping companies in your community?

Yes

- 3) *Fecal Coliform Question:* Does the Village of Fox Point have any livestock or domesticated animals housed or raised within the MS4 permitted area?

Yes. They need permits, neighbors have to agree.

- 4) Does the Village of Fox Point already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topic: Yard Waste/Pesticide & Fertilizer Application

Connection(s) identified through plan review:

- 1) *"The Village could sponsor or support a program to educate residents about energy efficient retrofits and environmentally friendly landscaping for their home." - p 9*

No, but again, they encourage GSI, rain barrels, residents get a credit off utility bill if they incorporate GSI...

Do any of these programs already exist? Do residents have easy access information on green yard care?

Was on website but is not anymore. Could be good to update this.

General Questions:

- 1) Does the Village have a group that is already working on a pesticide-free lawns initiative, such as a garden club?

No. Garden club focus is more on maintaining beds. This is not an area of interest given the sentiment of residents and complications.

- 2) Does the Village already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Would like to educate on proper education...website needs work.

Connection(s) identified through MS4 Reflection:

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:**Topic: Stream and Shoreline Management****Connection(s) identified through plan review:**

- 1) *"Steep slopes and ravines are found along the Lake Michigan bluff and protection of these areas is important to prevent erosion and degradation of the shoreline. The Village limits construction on bluff and ravine slopes while encouraging the planting of native plant species to ensure sustainable erosion control and plant resiliency" - p 24*

Are there signs or resources available to inform residents of these policies and their significance? Would this be of interest?

Not there, they would be interested. The bridge would be a great place for stormwater education, they could also put signs near bioswales. It is on their radar. They have some signs made by stormwater solutions. He would like another sign on Bridge Ln.

The ravine areas are the RESIDENT'S responsibility. Property owner education could be better...topics such as planting to reduce erosion/sediment pollution, etc..

- 2) *"Continue to work with MMSD and Wisconsin DNR to continue to protect and enhance water quality in Indian Creek" - p 27*

What programs are in place to protect the creek?

No specific program working with residents, but they work with Merrick landscaping.... they would like to promote good work but Merrick never tells them when they are showing up. They would like Sweet Water to assist in a mechanism that will encourage communication between Merrick and the village.

General Questions:

- 3) Are there any sites in the Village that are experiencing increased erosion?

Just steep ravine areas, some along ditches on lake drive, but they are looking to address that already as part of the lake drive project in 2025 or 2026

If they see ditch erosion, they try to tackle it. They have \$ set aside for one off projects of this nature.

- 4) Are the majority of riparian landowners in Fox Point homeowners, businesses, the Village, or other landowners?

Beach Dr, private property, there is a small public rd too. 3 owners on the public rd own land on one side, village own other. It's a mix.

They had a FEMA grant, working with consultant to get it bid out, but might not be workable given the cost, despite the grant. Again, Sweet Water assistance to educate on the environmental and MS4 benefits of the work could be helpful

Perhaps we can work with private property owners on education. Lake level influences sense of interest/urgency.

- 5) Does the Village already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topic: Residential Infiltration

Connection(s) identified through plan review:

- 1) *"Another important housing consideration is the prevalence of new environmental conservation practices and technology. Environmentally-friendly practices include the use of pervious paving, rain gardens, rain barrels, and other property and building enhancements meant to address stormwater runoff." - p 8*

How common are these practices among residential developments?

Not very prevalent in Fox Point, people talk favorably about it but don't actually install. Maybe they need more education on rain barrels. A workshop on the benefits as well as how to install and maintain would be a good idea in Fox Point. GSI is encouraged on new development (20% of commercial district has GI)

- 2) *"Fees are based on the amount of impervious surface on the property. Credits are granted for mitigating technologies such as rain gardens, rain barrels, or pervious paving" - p 125*

How are property owners made aware of these credits?

- 3) *"Greater use of native vegetation and other environmentally beneficial practices by residents are needed to control pesticide use, stormwater runoff, and erosion" - p 9*

Is there an area of the community where this need should be prioritized due to degrading conditions or for other reasons?

Workshop as well.

- 4) *"Enhanced stormwater management techniques, as proposed by this recommendation, could be adopted as regulations for private developments or for Village projects on public land" - p 68*

Are there currently any regulations in place to increase implementation of BMPs?

They will be adopting soon, MMSD new rules have requirements, also good for a workshop, pointing out benefits or incorporation. Residential and business.....teach about credits, would have to work with Fox Point on details

General Questions:

- 1) Are there any neighborhoods that experience flooding issues or other stormwater issues where efforts should be targeted?

Ever since the Indian Creek project, there are not too many issues. The village incorporates a lot of GSI, biofiltration basins for example. They continue to do projects to address specific flooding issues. They do send a letter, but this could be improved to incorporate education about benefits.. If it is formalized, potentially by Sweet Water, it could count for compliance. Work with Kapur who did the design.

- 2) Does the Village of Fox Point already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topic: Construction Site Storm Water Management

Connection(s) identified through plan review:

- 1) *"Village stormwater facilities provide treatment of groundwater and prevention of flooding and need to be maintained and potentially enhanced to continue to be effective" - p 35*

How are these facilities maintained and do the individuals in charge of maintenance receive training? Is flooding a common issue in any location(s) within the city?

For all GSI/BMP locations, they have Kapur under contract to inspect locations. Developing a binder with all inspections, agreements, etc so they are prepared for a DNR audit.

- 2) *"Continue to monitor the drainage swales in the Village to ensure their continued effectiveness in managing stormwater runoff." - p 27*

They do this well.

Do the individuals in charge of monitoring receive training?

Kapur is well trained.

General Questions:

- 1) Do you know if there are any contractors in the Village of Fox Point who struggle with construction site storm water management? Are there any contractors who are particularly good about it?

They all struggle, it's an afterthought for many of them.....it's a box to check. The village inspects but there are not fines/stop work orders. Fox Point is interested in incorporating stronger language into contracts that has been vetted by a legal expert.

Perhaps this is an opportunity for the NS MS4 group to work collaboratively? Some in the group do have language about fines. Would they be willing to share? Is Sweet Water needed to assist in getting NS MS4s together?

- 2) Do you know if there are any HOAs, businesses, or other landowners in the Village of Fox Point who struggle with post-construction BMP maintenance? Are there any landowners who are particularly good about it?

No HOAs, the village does not go back to private property about maintenance. Cardinal Stritch has to give them info on their retention pond and there is one other Chiswick property on Dunwick school that is very hard to get in touch with.

We could engage with them? Scott tried, he is on them, it's rough.

- 3) Does the Village of Fox Point already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topics: Green Infrastructure/Low Impact Development

Connection(s) identified through plan review:

- 1) *"Consider the use of native mechanisms as replacements for concrete drainage swales to filter surface runoff and recharge groundwater." - p 27*

How common are concrete drainage swales around the community? Have any native mechanisms been implemented recently? How have staff been trained to maintain these facilities?

Yes they have a few concrete drainage swales which they try to eliminate when projects are done.

- 2) *Encourage enhanced landscaping within existing public parking areas to facilitate groundwater recharge, limit stormwater runoff, and reduce heat island effect.* " p 37

Have any projects been implemented to align with this policy? Are any in the works?

Yes, they have done this at Indian Creek playground and many other places.

- 3) *"Implement two green infrastructure projects"* **North Shore Group Permit Individual Conditions**

Have these projects been identified?

Yes, many have been identified

General Questions:

- 1) Does the Village of Fox Point already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topics: Snow & Ice Control

Connection(s) identified through plan review:

- 1) *"Public Comments and Ideas... 'Appreciate Department of Public Works staff does not over-salt our roads'." - p 98*

Is it a commonly held perception among residents that over-salting is a problem?

The main roads are well salted but for the interior roads they stick to intersections. In general plowing is preferred to salting. They use salt, not a brine, have a spray of calcium chloride. Chad participates in saltwise but if he is not giving formal training to his staff it will not count as MS4 education compliance.

Get that back as a priority.....

Residents are not complaining.

General Questions:

- 1) Does the Village of Fox Point ever get complaints from residents or businesses that not enough salt has been applied? That too much has been applied?
- 2) Does the Village of Fox Point ever get complaints from MS4 staff that private contractors have applied too much or not enough salt or other ice control practices? If so, have you ever reached out to the contractors?
- 3) What is the capacity of the Village of Fox Point's salt storage facilities? Would the Village be interested in a salt take-back program?
- 4) Does the Village already have mechanisms for educating on this topic, and if so, what are they? What audiences do you reach (residents, private applicators, MS4 staff, etc.)? Are the mechanisms successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

Topics: Other Stormwater Issues Relevant to the MS4

General Questions:

DPW is aware that they should be doing more. They are actually engaged in a lot of good stormwater work but are not getting the word out - very busy with their end of things, could benefit from a simple mechanism of sharing with residents the work and benefits.

IDDE: 10 major outfalls. Scott does the testing himself.

He wants to separately talk about us getting together with the DNR to discuss chlorides, maybe with MenGroup?

- 1) Does the Village of Fox Point have any other stormwater issues that public education can and should address?
- 2) Does the Village of Fox Point already have mechanisms for educating on this topic, and if so, what are they? Are they successful as is, or could Sweet Water help improve them?

Can you identify other ways that this topic connects to the Village of Fox Point?

Policy ☐ Project ☐ Priority ☐ Problem ☐ Other ☐ No Connection/Unknown ☐

Briefly Explain:

For Sweet Water Use Only

Date Worksheet Submitted to Sweet Water:

Staff Member Review:

Attachment II

2022 Village of Fox Point

Supplemental Stormwater Permit Documentation

Section 4 – Construction Site Pollutant Control

Three erosion control permits were obtained from the Village of Fox Point in 2022 with four others being continuations of projects that commenced in 2021 or earlier. The following table identifies the month, location/address, type of work being performed and notes associated with each permit.

Month	Location	Type of Work	Notes
Pre-2021	7736 North Beach Drive	New home construction	Erosion control permit obtained for new home construction. Work was nearly complete, including restoration, toward the end of 2022.
2021	8064 North Beach	New home construction	Erosion control permit obtained for new home construction. Work continues into 2023.
September 2021	733 East Daisy Lane	New home construction	Erosion control permit obtained for a new home construction. Work continued into 2022.
September and October 2021	7240 North Beach	Culvert installation and ditch work.	Property owner obtained an erosion control permit for improvements to a ditch that ran through his property to Lake Michigan. Property owner obtained another permit for the installation of a culvert within the ditch area.
February 2022	6500 North Lake Drive	Retaining wall	Property owner obtained a permit to install a retaining wall on the bluff.
August 2022	7855 North Club Circle	Culvert installation	Property owner obtained a permit to install an 8-foot diameter culvert pipe in a ravine area.
October 2022	7938 North Beach	New pool house and pool construction	Erosion control permit obtained for the construction of a pool house, pool and decking.

Section 5 – Post-construction Storm Water Management

There are two sites in the Village that maintain stormwater maintenance ponds/basins: Cardinal Stritch College located at 6801 North Yates Road and Chiswick Apartments located at 7700 North Port Washington Road. Both are required to submit annual reports to the Village regarding the performance of their respective stormwater management basins but neither basin is used by the Village to obtain

compliance with the TMDL goals. Chiswick Apartments does use their basin to obtain credits under our stormwater utility for reductions in water quantity and improvements to water quality and they have been notified that if the reports are not submitted timely that there is a risk that the water quantity and quality credits may not be provided to the parcel. Refer to Attachments II(A) and (B) for a summary of their respective reports.

Section 6 – Pollution Prevention

Stormwater Management Facilities. The Village of Fox Point has sixteen storm water management facilities located throughout the Village, four of which were installed in fall 2022:

1. Three rain gardens
 - a. One is located on the west end of Spooner near Indian Creek Parkway around the playground parking lot.
 - b. One is located at Village Hall (7200 North Santa Monica).
 - c. One is located at the Police Department (7300 North Santa Monica).
 - d. Each rain garden is inspected each year. All materials are mowed in the fall after the growing season and, in the spring/summer, invasive species are removed.
2. One proprietary StormGuarden located at Village Hall. This was installed as part of a grant program with the Milwaukee Metropolitan Sewerage District. Perennials are located in the planting beds and, in 2021, staff planted lettuce to determine if there would be success with these types of plantings (marginally successful). The container is inspected regularly during the months of April through October.
3. Biofiltration swales
 - a. Three biofiltration swales were installed on Goodrich Lane near our ravines (1200 block of East Goodrich) and one biofiltration swale was installed on Gray Log Lane just north of Goodrich in 2018. A regenerative stormwater conveyance channel was also installed on the ravine slopes as part of a grant program funded, in part, by Fund for Lake Michigan. These areas are inspected a minimum of twice each year to ensure adequate performance of the swales and to observe vegetative growth. In January 2021, the Village experienced a water main break adjacent to the easternmost biofiltration swale on Goodrich and the swale was repaired in summer 2021.
 - b. One biofiltration swale located north of the parking lot of the playground at Longacre South Park (north of Yates Road). This swale was installed approximately five years ago and handles drainage from the parking lot, reducing sediment running into the storm sewer system. This swale is inspected regularly as it is a low-maintenance swale (vegetated) that is mown at least once every two weeks and is monitored for any problems.
 - c. Multiple biofiltration swales on Calumet Road (of which I've considered the roadside swales to count as one large biofiltration swale). These were installed in 2019 and greatly assist with stormwater quantity concerns in the area but also assisted with our stormwater quality goals (though we have not considered these in our evaluation of attaining the TMDL goals).

- d. A new biofiltration swale was installed in 2021 beginning on the west end of Regent Court No. 3 that then meanders through the eastern portion of the Indian Creek Park.
 - e. Bioswales were also installed in the ditch line of four roads in fall 2022. These are located on Boyd Way (south of Calumet Road), Bywater Lane (east of Lake Drive), Links Way (south of Calumet Road) and Portage Road (from Lake Drive to Boyd Way). These were substantially complete in November 2022 and restoration activities will occur in 2023.
4. Biofiltration basins
- a. A biofiltration basin was installed on Calumet at Crossway in 2019 and is inspected regularly. The contractor received a verbal warning to re-establish vegetation and remove the invasive species prior to issuing payment for the work completed in 2019. The basin was reseeded in 2021 and the vegetation is better established. Additionally, the Village Forester received a grant to plan native storm water trees within the basin (approximately 20) and these were installed in 2021. This basin was not used to address the TMDL goals but does greatly assist with our stormwater quantity and quality aspects in this drainage shed.
 - b. A biofiltration basin was installed on the east end of Acacia adjacent to Lake Drive in 2020 as part of our road reconstruction project. Restoration and planting activities occurred in the late summer/early fall.
 - c. A second biofiltration basin was installed on the west end of Acacia adjacent to Santa Monica Boulevard in 2021 as part of the road reconstruction project. Planting activities occurred in late summer.
 - d. A biofiltration basin was also installed on a vacant lot on Greenvale Road in 2021. The Village acquired the lot from the property owner in 2020 and obtained a DNR grant to incorporate drainage improvements in this drainage shed. The basin was completed and planted with perennials in June and will be monitored regularly to ensure that the perennials begin establishing themselves in the next three growing seasons.
5. At the request of the Village, Kapur & Associates developed a Green Infrastructure Inventory Database that is complete. The inventory tracks the locations of the green infrastructure installations in the Village, the necessary maintenance requirements, geometry, flow characteristics, water quality characteristics, general cross sections of the green infrastructure, water storage availability, a picture of the location, a table that will allow for easy tracking of the inspections performed and a section to attach all necessary inspections. This inventory currently consists of three large binders and are available for review upon request.

Public Works Yards and Catch Basin Cleaning. The Village maintains one DPW yard located at 7200 North Santa Monica Boulevard. The Village contracted with Kapur & Associates to update the Stormwater Pollution Prevention Plan and the updated plan was finalized in 2022. The site is regularly inspected and all catch basins in the DPW yard are cleaned of the debris, sediment and silt on an annual basis. A total of 57 catch basins throughout the Village are vacuumed on an annual basis. Box (s) under Collection Services is unchecked because the Village hires a private contractor to perform the vacuuming/cleaning.

Street Sweeping. Though the Village does not use the credit that could be obtained by street sweeping, predominantly due to the rural cross section nature of the roads in the Village and the fact that very few areas have curb and gutter, we still ensure the DPW Yard, Village Hall and the curbed areas along Beach Drive (the hill) are swept on an annual basis after all leaves have fallen. Box (n) under Collection Services is unchecked because the Village hires a private contractor for its street sweeping activities and it is unknown whether the contractor has the low hazard exemption.

Leaf Collection Activities. The Village operates and maintains two leaf vacuums and collects leaves on a weekly basis from the first week in October through early to mid-December. Residents are instructed to rake/blow their leaves to the shoulder of the road so as to keep the leaves out of both the driving lane of traffic as well as the flow line of the ditch. The leaves are eventually transported by a contractor who composts the leaves and beneficially reuses them.

Winter Road Management, Education and Communication. The Village of Fox Point obtained flyers from Wisconsin Salt Wise and provided documents from them on the Village website in order to educate residents and others on the proper use of salt. Additionally, the DPW Foreman participated in four separate webinars during the course of the year. The DPW Foreman also attended a five-hour seminar/webinar in 2021 to obtain the Wisconsin Salt Wise Certification in February 2021 which demonstrates knowledge on best management practices associated with snow and ice control. The certificate is good through February 2026. The DPW Foreman shared lessons learned with other DPW staff.

Section 7 – Storm Sewer System Map. During the summer of 2020, staff retained the services of a contractor to replace a section of storm sewer pipe on Holly Court. Further investigation revealed that the flow of the storm sewer pipes was not toward Lake Drive (and, ultimately, Lake Michigan) as originally thought and as reflected on past storm sewer maps but, rather, was toward the Union Pacific Railroad which ultimately drains to the Milwaukee River. Kapur & Associates was retained to survey the storm sewer system in this area in order to appropriately reflect the correct grades and flow of the pipes. Subsequently, this data was provided to Ruekert Mielke who had prepared the most recent Stormwater Management Plan Update. They were tasked with evaluating the TMDL impacts to the Milwaukee River and updating the appropriate sections of the SWMP. The work began in late 2020 and was completed in 2022. The map was updated to reflect these changes and is included for reference. Approximately 8 acres of land that was thought to drain to the Lake Michigan drainage shed is now reflected in the Milwaukee River drainage shed.

Fiscal Evaluation. The report requests amounts spent on the six minimum control measures. Public education and outreach along with public involvement and participation is coordinated on a regional effort by Respect our Waters (Sweetwater) and the contribution reflects the Village of Fox Point's proportionate share of the expenses. The pollution prevention costs reflect the cost of leaf and yard waste collection (without factoring in other components of the program) which are submitted to the DNR for the recycling grant on an annual basis. Approximately \$300,000 is allocated toward yard waste and leaf collection on an annual basis. Additionally, the Village spent approximately \$850,000 in 2022 on stormwater improvement projects including the work on Wye Lane, Boyd Way, Bywater Lane, Links Way and Portage Road which included storm sewer replacement and the construction of the biofiltration basins and swales.

February 14th 2023

Mr. Scott Brandmeier, P.E.
Director of Public Works
Village of Fox Point
7200 N. Santa Monica Blvd.
Fox Point, WI 53217

Re: Cardinal Stritch University Storm Water Maintenance

Mr. Brandmeier:

Please accept this letter as satisfaction of Cardinal Stritch University's reporting requirements as it relates to storm water practice maintenance requirements in the Village of Fox Point. I have outlined below the maintenance activities undertaken by the University to ensure the storm water management detention basin continues to serve its intended purpose.

1. All outlet pipes (4 & 6 inch pvc pipe) have been checked monthly during the past year to ensure there is no blockage from floating debris or ice. Any blockage identified was removed immediately.
2. Inlets and outlets were checked quarterly during the past year for signs of erosion. Additionally, we checked for any sign of erosion after especially heavy rains. No erosion has been detected during the past year.
3. Floating algae and weed growth is monitored throughout the year. Any algae or weeds that have been removed from the basin were deposited where it could not drain back into the basin.
4. Quarterly, we take measurements to ensure sediment in the basin has not reached a level of less than three feet below the outlet elevation. During the past year we have not had to remove and sediment from the basin.
5. Pumps, aeration devices, filters and screens are maintained on a regular basis throughout the season.

Please let me know if you require additional information with regard to the University's storm water management practices in the Village of Fox Point.

Sincerely,

Don Pajewski
Assistant Director of Facilities
Cardinal Stritch University
6801 N. Yates Road
Milwaukee, WI 53217

Exhibit D

Maintenance Inspection Form
Storm Water Management Systems
Detention/Retention Ponds
Village of Fox Point

Inspection Date: 03-25-2022

Inspector Name: Peter D. Hauser

Subdivision:

Company Name: Sebert Landscape
 6565 N Industrial Drive
 Milwaukee, WI 53223

Storm Water:
 Retention Pond
 Detention Pond ☒
 Grass Swale

Company Phone: 414-358-1800
 Company Fax:

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
I. Pond Components					
1. Embankment and Emergency Spillway					
1. Vegetation and ground cover adequate	X			X	
2. Embankment erosion	X			X	
3. Animal burrows	X		X		East side, 8-12 Holes/Burrows Found
4. Unauthorized plantings	X			X	
5. Cracking, bulging, or sliding of berm	X			X	
a) Upstream face	X			X	
b) Downstream face	X			X	
c) At or beyond toe	X			X	
• Upstream	X			X	
• Downstream	X			X	
d) Emergency Spillway	X			X	
6. Pond, toe & chimney drains clear and functioning	X			X	
7. Seeps/leaks on downstream face	N/A				
8. Slope protection or riprap failures	X		X		East side, Minor Erosion/Debris Buildup
9. Vertical and horizontal alignment of top of berm as per "As-Built" plans	X			X	
10. Emergency spillway clear of obstructions and debris	X		X		Minor Debris Buildup
11. Other (specify)	N/A				

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
2. Riser and Principal Spillway					
Type: Reinforced concrete <u>X</u>					
Corrugated pipe <u> </u>					
Masonry <u> </u>					
1. Low flow orifice obstructed	X			X	
2. Low flow trash rack	N/A				
a) Debris removal necessary					
b) Corrosion control					
3. Weir trash rack maintenance	N/A				
a) Debris removal necessary					
b) Corrosion control					
4. Excessive sediment accumulation inside riser	X		X		Erosion, Buildup Sediment (East side)
5. Concrete/Masonry					
a) Cracks or displacement	X			X	
b) Minor spalling (<1")	X			X	
c) Major spalling (rebars exposed)	X			X	
d) Joint failures	X			X	
e) Water tightness	X				
6. Metal Pipe condition	N/A				
7. Control valve	N/A				
a) Operational/exercised					
b) Chained and locked					
8. Pond drain valve	N/A				
a) Operational/exercised					
b) Chained and locked					
9. Outfall channels functioning	X			X	
10. Other (specify)					
3. Permanent Pool (Wet Ponds)	N/A				
1. Undesirable vegetative growth					
2. Floating or floatable debris removal required					
3. Visible Pollution					
4. Shoreline problems					
5. Other (specify)					
4. Sediment Forebays					
1. Sedimentation noted	X			X	
2. Sediment cleanout when depth <50% design depth	X			X	

II. Summary

1. Inspectors Remarks:

Minor erosion most prevalent on

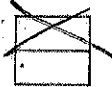
east side of pond, patch
rodent/wildlife holes to aid
in erosion mitigation

Riprap to be reset in some

areas on west drains

2. Overall Condition of Facility (Check One)

☒ Acceptable
☐ Unacceptable



3. Dates any maintenance must be completed by:

Maintenance needed mid-season
to cut back encroaching
perennial grasses

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
3. Vegetation Adequate	X			X	
4. Undesirable vegetative growth	X			X	Monitor Early Season Growth
5. Undesirable woody vegetation	X			X	
6. Low flow channels clear of obstructions	X			X	
7. Standing water or wet spots	X		X		East Drain Needs Regrading
8. Sediment and/or trash accumulation	X		X		East Pond → trash pickup
9. Other (specify)	N/A				
5. Condition of Outfalls Into Pond					
1. Riprap failures	X		X		West side, reset rip rap
2. Slope erosion	X		X		Minor, East side drains
3. Storm drain pipes	X			X	
4. Endwalls/headwalls	X			X	
5. Other (specify)					
6. Other					
1. Encroachments on pond or easement area	X			X	
2. Complaints from residents (describe on back)				X	
3. Aesthetics	X			X	
a) Grass mowing required	X		X		Knock Back Mid-Season
b) _____ removal needed	N/A				
c) Other (specify)	N/A				
4. Any public hazards (specify)	X			X	
5. Maintenance access	X			X	

Exhibit D

**Maintenance Inspection Form
Storm Water Management Systems
Detention/Retention Ponds
Village of Fox Point**

Inspection Date: 10-31-2022

Inspector Name: Timothy Banks

Subdivision:

Company Name: Villani Landshapers
N59 W14397 Bobolink Ave.
Menomonee Falls, WI 53051

Storm Water:
Retention Pond
Detention Pond
Grass Swale

X

Company Phone: 262-252-4541
Company Fax:

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
I. Pond Components					
1. Embankment and Emergency Spillway					
1. Vegetation and ground cover adequate	x		x		minor weed growth
2. Embankment erosion	x			x	minor on northeast side of east pond
3. Animal burrows	x		x		east pond, 3 areas on west side
4. Unauthorized plantings	x			x	
5. Cracking, bulging, or sliding of berm	x		x		east pond slight bulging
a) Upstream face	x			x	
b) Downstream face	x			x	
c) At or beyond toe	x			x	
• Upstream	x			x	
• Downstream	x			x	
d) Emergency Spillway	x			x	
6. Pond, toe & chimney drains clear and functioning	x			x	
7. Seeps/leaks on downstream face	N/A				
8. Slope protection or riprap failures	x		x		east pond minor erosion
9. Vertical and horizontal alignment of top of berm as per "As-Built" plans	x			x	
10. Emergency spillway clear of obstructions and debris	x		x		minor debris buildup
11. Other (specify)	N/A				

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
2. Riser and Principal Spillway					
Type: Reinforced concrete <u> x </u>					
Corrugated pipe <u> </u>					
Masonry <u> </u>					
1. Low flow orifice obstructed	x			x	
2. Low flow trash rack	N/A				
a) Debris removal necessary					
b) Corrosion control					
3. Weir trash rack maintenance	N/A				
a) Debris removal necessary					
b) Corrosion control					
4. Excessive sediment accumulation inside riser	x			x	minor accumulation
5. Concrete/Masonry					
a) Cracks or displacement	x			x	
b) Minor spalling (<1")	x			x	
c) Major spalling (rebars exposed)	x			x	
d) Joint failures	x			x	
e) Water tightness	x			x	
6. Metal Pipe condition	N/A				
7. Control valve	N/A				
a) Operational/exercised					
b) Chained and locked					
8. Pond drain valve	N/A				
a) Operational/exercised					
b) Chained and locked					
9. Outfall channels functioning	x			x	
10. Other (specify)					
3. Permanent Pool (Wet Ponds)	N/A				
1. Undesirable vegetative growth					
2. Floating or floatable debris removal required					
3. Visible Pollution					
4. Shoreline problems					
5. Other (specify)					
4. Sediment Forebays					
1. Sedimentation noted	x			x	
2. Sediment cleanout when depth <50% design depth	x			x	

Items Inspected	Checked		Maintenance Needed		Remarks
	Yes	No	Yes	No	
3. Vegetation Adequate	X			X	
4. Undesirable vegetative growth	X		X		minor weed growth
5. Undesirable woody vegetation	X			X	
6. Low flow channels clear of obstructions	X			X	
7. Standing water or wet spots	X			X	small amount of water and wet areas
8. Sediment and/or trash accumulation	X			X	minor sediment
9. Other (specify)					
5. Condition of Outfalls Into Pond					
1. Riprap failures	X		X		southeast corner of east pond could be reset
2. Slope erosion	X			X	minor at east pond
3. Storm drain pipes	X			X	
4. Endwalls/headwalls	X			X	
5. Other (specify)					
6. Other					
1. Encroachments on pond or easement area	X			X	
2. Complaints from residents (describe on back)	None				
3. Aesthetics					
a) Grass mowing required	X			X	
b) _____ removal needed	NA				
c) Other (specify)					
4. Any public hazards (specify)	X			X	
5. Maintenance access	X			X	

II. Summary

1. Inspectors Remarks:

Entrance to concrete spillways should be cleared of vegetation.

Minor erosion on east slope.

2. Overall Condition of Facility (Check One)

Acceptable

Unacceptable

X

3. Dates any maintenance must be completed by:

Weed growth maintenance to continue in spring when temperatures
are above 50 degrees.

[illegible]

VILLAGE OF FOX POINT NR 216 STORMWATER MONITORING Locations from 2020 Stormwater Management Plan 2022 ILLICIT DISCHARGE TESTING																	
Outfall Location	Bottle Number	Sample Collected		Date Collected	Time Collected	Temp.	Visual Observations						Field Analysis (See Notes 2 and 3)				
		Yes	No				Color	Odor	Turbidity	Oil Sheen/Scum	Flow Rate	Other	pH	Tot. Cl	Tot. Cu	Phenols	Det/Surf.
Port Washington Road & Indian Creek	3&4																
Minor outfall: Seneca Road & Indian Creek			x	10/4/2021		62° F											
Minor outfall: Manor Lane & Indian Creek			x	10/4/2021		62° F											

Notes:

- The locations identified on this spreadsheet reflect the updated SWMP (2017-2018) prepared by Ruekert Mielke and approved by DNR.
- The field analysis for pH, total chlorine, total copper, and phenols was submitted to the North Shore Water Filtration Plant and the results are on the attached report.
- In 2016, Village staff tested three samples from minor outfalls in Indian Creek for total coliform and bacteria. These same areas were inspected in 2017, 2020 and again in 2021 and no flow was observed from the outfalls.
- Minor outfalls were also evaluated along Santa Monica Blvd from Bradley Rd north to Indian Creek and there were no flows thereby indicating there were no illicit discharges along the entire stretch.

Storm Water Analysis Report

North Shore Water Commission

Report Prepared By: Eric Kiefer, Plant Manager and Lab Director

Report Date: 10/06/2022

<i>Sampler Provided Sample ID:</i>	1A-1E				
<i>Address*:</i>	7328 N Beach				
<i>LAB ID:</i>	2313				
<i>Sample Date:</i>	10/4/22				
<i>Analysis Date:</i>	10/4/22				
<i>Total Chlorine (mg/L as Cl₂):</i>	0.10				
<i>pH (std units):</i>	8.12				
<i>Phenol (mg/L):</i>	ND				
<i>Detergents (mg/L):</i>	0.12				
<i>Total Copper (mg/L):</i>	ND				

*As shown on chain-of-custody form

Detection Range

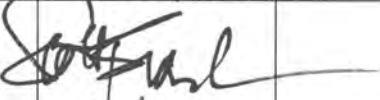
Reagents

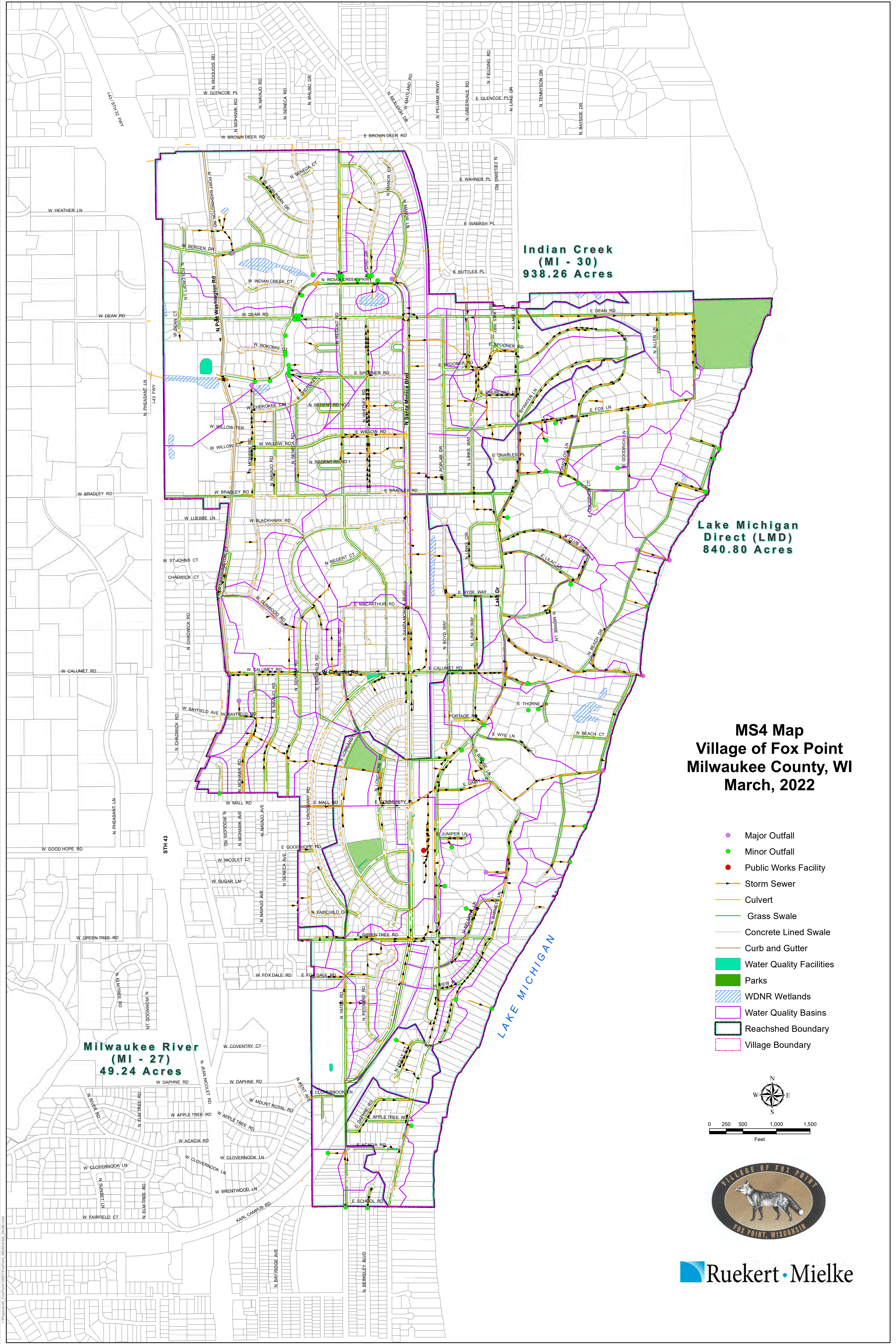
<i>Analysis</i>	<i>Lower</i>	<i>Upper</i>	<i>Method</i>	<i>Kit/Model</i>	<i>Lot#</i>
Total Chlorine	0.02 ppm	2.00 ppm	Hach 8167	Hach 21056-28	A1308
pH	Not Applicable		Standard Methods 4500-H+	Not Applicable	
Phenol	0.05 ppm (w/ interpolation)	12 ppm	Standard Methods 510 C (1975)	Chemets K-8012	93934/2
Detergent	0.12 ppm (w/ interpolation)	3.0 ppm	Standard Methods 5540 C (2005)	Chemets K-9400	95489/95456/2
Copper	0.1 ppm	8 ppm	Hach TNT 860 with Hach TNT 890	Metals Prep Set	21329
				Copper TNT	22090

**North Shore Water Commission
Chain-of-Custody Form
STORM WATER**

Revised September 19, 2012

Created by: Eric Kiefer

Sample ID (if any)	1A-1E				
Sampler Name	M. Krueger S. Brandmeier				
Location of Sample	7328 N Beach				
Address or Approx Address of Sample	54 th outfall				
Analysis Requested	pH, Tot. Cl, tot. Cu, Phenols, det/surfactants				
Date of Sample	10/04/22				
Time of Sample	1:21 pm				
---	---	---	---	---	---
LAB ID	2313				
Relinquished by (print)	Scott Brandmeier				
Relinquished by (signature)					
Date & Time	10/04/22 2:25 pm				
Received by (print)	Travis Leanna				
Received by (signature)					
Date & Time	10-4-22 2:25 pm				





VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works *SB*

Through: Scott Botcher, Village Manager *SB*

Date: March 2, 2023

Re: Recommendation for Acceptance of Bid for 2023 Sanitary Sewer Rehabilitation Project

As part of the Village of Fox Point's ongoing capital improvement projects, the Department of Public Works coordinated the rehabilitation of approximately 5,800 linear feet of sanitary sewer mains. Namely, the work includes lining 8-inch, 10-inch, 15-inch and 18-inch sanitary sewer mains as well as installing sectional liners on five 8-inch segments.

Two contractors submitted bids to perform the work: Visu-Sewer, Inc in the amount of \$250,673.75 and Insituform Technologies in the amount of \$476,940.30. The Village has budgeted \$335,000 to perform the sanitary sewer rehabilitation work and we are well within budget for the work to be performed, including construction inspection activities.

Therefore, it is my recommendation that the Village Board award the sanitary sewer rehabilitation project to Visu-Sewer Inc. in the amount of \$250,673.75 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.



7711 N. Port Washington Road
Milwaukee, WI 53217
T: 414.751.7200 • F: 414.351.4117

February 23, 2023

Mr. Scott Brandmeier
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, Wisconsin 53217

RE: 2023 Sanitary Sewer Rehabilitation Project, Village of Fox Point

Dear Mr. Brandmeier:

Bids were received from two (2) Contractors to complete the 2023 Sanitary Sewer Rehabilitation Project: Visu-Sewer, Inc. and Insituform Technologies, LLC.

After review of the bids, it was determined that Visu-Sewer, Inc. is the apparent low bidder with a total bid amount \$250,673.75.

Visu-Sewer, Inc. has performed this type of work on previous projects and the firm is qualified to complete the items under this contract.

Kapur & Associates, Inc. recommends the award of this contract to Visu-Sewer, Inc. in the amount of \$250,673.75.

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.


Yuriy Amelyan, P.E.
Associate/Project Manager



**2023 Sanitary Sewer Rehabilitation Project
Village of Fox Point, Wisconsin**

BID OPENING: 11:00 a.m. on Thursday, February 23, 2023

2023 Sanitary Sewer Rehabilitation Project Village of Fox Point, Wisconsin												Visit-Sewer				Instituform Technologies			
BID OPENING: 11:00 a.m. on Thursday, February 23, 2023												W230 N4855 Befker Dr.				580 Goddard Avenue			
												Pewaukee, WI 53072				Chesterfield, MO 63005			
												262-695-2340				636-530-8000			
A.		UNIT PRICE BASE BID						UNIT				UNIT \$		TOTAL					
ITEM #		ITEM				QTY.		UNIT				UNIT \$		TOTAL					
1		Sanitary Sewer CIPP Lining 8-inch (27 segments)				4,581		LF				\$ 35.00 \$		\$ 160,335.00					
2		Sanitary Sewer CIPP Lining 10-inch (2 segments)				520		LF				\$ 38.00 \$		\$ 19,760.00					
3		Sanitary Sewer CIPP Lining 15-inch (2 segments)				755		LF				\$ 58.25 \$		\$ 43,978.75					
4		Sanitary Sewer CIPP Lining 18-inch (1 segment)				85		LF				\$ 110.00 \$		\$ 9,350.00					
5		Sanitary Sewer CIPP Sectional Liner 8-inch				5		EACH				\$ 3,450.00 \$		\$ 17,250.00					
TOTAL BASE BID:												\$ 250,673.75							
												\$ 476,940.30							

NOTICE OF AWARD

To: Visu-Sewer, Inc.

W230 N4855 Betker Drive

Pewaukee, Wisconsin 53072

PROJECT Description:

2023 Sanitary Sewer Rehabilitation Project
Village of Fox Point, Milwaukee County, Wisconsin

The OWNER has considered the BID submitted by you for the above-described WORK in response to its Official Notice dated January 23 and January 30, 2023 and Information for Bidders.

You are hereby notified that your Base Bid has been accepted for items in the amount of _____
_____ \$250,673.75 _____. You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor's Performance Bond and Payment Bond within ten calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said bonds within ten days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20_____.

By: _____

Name: Douglas H. Frazer

Title: Village President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF

AWARD is hereby acknowledged

By: _____,

this _____ day

of _____, 20_____

By: _____

Title: _____

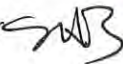


VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSINVILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 2, 2023

Re: Recommendation for Acceptance of Proposal for 2023 Sanitary Sewer Rehabilitation Project Inspection Services

As part of the Village of Fox Point's ongoing capital improvement projects, the Department of Public Works coordinated the rehabilitation of approximately 5,800 linear feet of sanitary sewer mains including lining 8-inch, 10-inch, 15-inch and 18-inch sanitary sewer mains.

The bid opening was held on February 23, 2023 and two contractors submitted bids to perform the work. As design engineers for the project, Kapur was requested to submit a proposal to perform construction management and inspection services related to the work. They have submitted a proposal in an amount not to exceed \$27,390 to provide inspection services throughout the project. In particular, the proposal anticipates part-time inspection services over 30 working days at 6 hours per day – 180 hours of inspection plus miscellaneous project management tasks. The actual cost of the work will decrease if the work is completed by the contractor in less than the anticipated 30 working days.

I have reviewed the proposal from Kapur & Associates and find the costs and hours to be reasonable. The bulk of the cost (about \$19,000) is directly related to inspection in the field and I am of the opinion the proposed fee is reasonable.

Therefore, it is my recommendation that the Village Board accept the proposal of Kapur & Associates in an amount not to exceed \$27,390 for construction management and inspection services associated with the project and that the Village Board authorize the Village President and Village Clerk to sign the contract on behalf of the Village. There is adequate budget in the sanitary sewer fund for the work to be performed.



7711 N. Port Washington Road
Milwaukee, WI 53217
(414) 751-7200
kapurinc.com

February 23, 2023

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: 2023 Sanitary Sewer Rehabilitation Construction Management

Dear Scott,

Kapur is pleased to submit this proposed contract to provide construction management services for 2023 Sanitary Sewer Rehabilitation project.

SCOPE OF SERVICES INCLUDES:

This project will consist of installation approximately 5,941 L.F. of sanitary sewer cured-in-place pipe (CIPP) liner and five sanitary sewer CIPP sectional liner:

- Sanitary Sewer CIPP Lining 8-inch (28 segments) – 4,581 LF
- Sanitary Sewer CIPP Lining 10-inch (2 segments) – 520 LF
- Sanitary Sewer CIPP Lining 15-inch (3 segments) – 750 LF
- Sanitary Sewer CIPP Lining 18-inch (1 segment) – 85 LF
- Sanitary Sewer Sectional Liner 8-inch – 5 each

The scope of construction management services for 2022 Sanitary and Storm Sewer Rehabilitation project. includes:

- Pre-Construction and progress meetings
- Preparation and distribution of letter to affected residents
- Shop drawing/submittals review and approval
- Construction inspection is based on:
 - Installation of CIPP liner over thirty (30) working days at 6 hours per day
 - Preparation work prior to CIPP liner installation over five (5) days at 2 hours per day
 - Field coordination between contractor, residents and Village
 - Check traffic control
 - Inspection of pipeline after cleaning and prep-work prior to lining
 - Check the new liner inversion and pressure required to hold flexible tube tight against the existing host pipe during and after inversion and until CIPP curing is completed
 - Check the curing and cool down temperatures
 - Check the number of reinstated active laterals after installation of CIPP liner
 - Check tight seal between pipe/liner at the manhole wall
 - Review final video after installation of CIPP liner
 - Review CIPP test report from independent laboratory
 - Payment recommendation
 - Project close out activities, As-Builts & coordination with GIS consultant



SCHEDULE

Construction management will be performed in summer/fall 2023

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown are estimated to be: \$27,390.00

The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.



STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER's breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

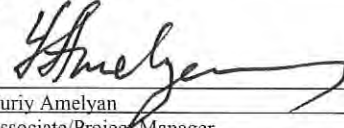
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Yuriy Amelyan
Title: Associate/Project Manager
Date: 2/23/2023

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

COST NOT TO EXCEED
2023 SANITARY SEWER REHABILITATION CONSTRUCTION MANAGEMENT
VILLAGE OF FOX POINT

TASK		Project Manager	Construction Inspector	Cad Technician	Total Task Hours	Total Task Cost
		\$180.00	\$90.00	\$90.00		
1	Pre-Construction and Progress Meetings, Preparation and Distribution of Letter to Affected Residents	4	3		7	\$990.00
2	Shop Drawings/Submittals Review/Notice to Proceed	4	8		12	\$1,440.00
3	Construction Inspection, Coordination between Contractor, Residents and Village	8	190		198	\$18,540.00
4	Review Video After Preparation Work and After Installation of CIPP Liner. Review CIPP Test Report From Independent Laboratory and Recommendation for Payment	8	24		32	\$3,600.00
5	Project Closeout Activities and As-Built	8	8	4	20	\$2,520.00
6	Reimbursable Expenses					\$300.00
TOTAL:		32	233	4	269	\$27,390.00



2023 Sanitary Sewer Rehabilitation Construction Management
Village of Fox Point





VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSINVILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works *SB*

Through: Scott Botcher, Village Manager *SB*

Date: March 2, 2023

Re: Recommendation for Acceptance of Change Order No. 1 for 2022
Stormwater Improvement Services

Kapur & Associates was hired to perform design and inspection services for the 2022 stormwater improvement project which included installation of bioswales along Boyd Lane, Bywater Lane, Links Way and Portage Road. During the course of construction, additional services were incurred as outlined in the attached change order.

Kapur incurred an additional 44 hours related to the project that was not anticipated at the time the agreement with them was executed. In particular, Kapur staff met with We Energies to resolve gas installation conflicts as well as various residents who had questions and concerns regarding the work being performed. Additionally, Kapur was requested to inspect additional pavement removal and placement as part of the work.

I have reviewed the tasks, hours and fees and find the requested change order to be reasonable. Therefore, it is my recommendation that the Village Board accept change order No. 1 from Kapur & Associates in the amount of \$4,924 for additional inspection services and that the Village Board authorize the Village President and Village Clerk to sign the contract on behalf of the Village.



7711 N. Port Washington Road
Milwaukee, WI 53217
T: 414.751.7200 • F: 414.351.4117

CONTRACT CHANGE ORDER NO. 1

CONSTRUCTION MANAGEMENT FOR 2022 STORM WATER IMPROVEMENT VILLAGE OF FOX POINT, WI

Contract Document made and entered into by and between the Village of Fox Point and Kapur & Associates, Inc., dated June 16, 2022 is hereby amended as set forth as follows, which is annexed and made a part of the original Contracts.

The additional work performed:

- Review We Energies potential gas relocation plans for conflicts with storm sewer and review revised We Energies drawing (Brad Jors – 9 hrs. and Yuriy Amelyan 2 hrs./ from July 2020 to August 20, 2022)
- Meeting with We Energies on August 10, 2022 at the Village Hall to discuss WE Energies potential conflicts, plan revision and their construction schedule for gas line relocation/installation within the project limits (Yuriy Amelyan and Brad Jors – 2 hrs. each)
- On site meetings, discussion and resolve property owner problems at 7511 N. Boyd Way (Lissa Vander Heyden), 803 E. Calumet Road (Phil Musickant), 7536 Boyd Way (Ruth Lebed), 1140 Bywater Lane (Russell Dabrowski) - (Yuriy Amelyan, Robbie Mass and Brad Jors – 3 hrs. each)
- Meeting with All-Ways Contractor on 11/17/22 at Village Hall to discuss cold weather driveway and road paving (Yuriy Amelyan and Robbie Maas – 2 hrs. each)
- Portage Road asphalt pavement extension (QTY's calculation, removal of existing deteriorated pavement, base preparation and asphalt pavement (Robbie Maas – 17 hrs. and Yuriy Amelyan 1 hrs. weeks of November 14 and 21, 2022)

Our fees for the additional construction services \$4,924.00 are detailed on the attached Fee Schedule.

B. Contract Amount

The following is a summary of the revised contract amount:

Original Contract Amount	\$ 80,558.00
Additional Fees (Contract Change Order No. 1).....	\$ 4,924.00
Revised Contract Amount	\$ 85,482.00

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By: _____

Yuriy Amelyan P.E.,
Associate/Project Manager

Date: 01-17-2023

For the Village of Fox Point,

By: _____

Douglas H. Frazer
Village President

Date: _____

By: _____

Kelly Meyer
Village Clerk/Treasurer

Date: _____



FEE SCHEDULE

STAFF	TITLE	HOURS	RATE	SUBTOTAL
Yuriy Amelyan	Project Manager	8	\$168.00	\$1,344.00
Brad Jors	Project Engineer	14	\$119.00	\$1,666.00
Robbie Maas	Construction Inspector	22	\$ 87.00	\$1,914.00
TOTAL:				\$4,924.00



Conditional Use Order

WHEREAS, an application has been filed by **Paris Nails & Spa, LLC dba The Nail Bar**, (hereinafter "Applicant"); and

WHEREAS, the Applicant is requesting that a conditional use permit be granted pursuant to the Zoning Ordinance of the Village of Fox Point for land described as **8667 N Port Washington Road, Fox Point, Wisconsin**, as further described on Exhibit A attached hereto and incorporated herein (hereinafter "Subject Property").

NOW, THEREFORE, the Village of Fox Point Village Board, upon consideration of thoughts expressed by all persons heard at the Village Board meeting in this matter, upon consideration of the recommendation from the Plan Commission, and following all necessary study and investigation, having given the matter due consideration, hereby ORDERS AS FOLLOWS: Commencing upon the date hereof, the Applicant is hereby granted a conditional use permit, subject to initial and continued compliance with each and every one of the following conditions, restrictions and limitations.

1. **Use Restricted.** **The Nail Bar will provide artificial nail extensions, maintenance, nail art & design, manicures, and pedicures subject to the terms of this Conditional Use Permit. There will be three employees. The hours of operation shall be limited to 9:30 a.m. until 7:00 p.m. Monday through Saturday, unless additional hours are approved in writing by the Village Manager.**
2. **Presentation Compliance.** All of the Applicant's plans, specifications, terms and representations as submitted with the application, or in support thereof, or as represented to the Village Board in the course of the approval process, are specifically incorporated herein and made a part hereof by reference, and the use of the subject property shall be in substantial conformance with the same except as further restricted or modified herein.
3. **Not Transferable.** This conditional use permit is granted to the Applicant and shall not be transferred or assigned without the Village Board's prior written consent, which may only be granted following the Village Board's receipt of a recommendation from the Plan Commission.
4. **Applicant and Owner Agreement.** As a condition precedent to the issuance of the conditional use permit, the owner of the Subject Property shall approve the issuance of this conditional use permit upon the terms and conditions described herein in writing, and the Applicant is required to accept the terms and conditions of the same in its entirety in writing.
5. **Other Uses Prohibited.** Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to whether a use is permitted, the question shall be submitted to the Plan Commission for recommendation to the Village Board, and then to the Village Board for determination.
6. **No Nuisances, and Compliance with Applicable Laws.** No use is hereby authorized unless the use is conducted in a lawful, orderly and peaceful manner. Nothing in this order shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption or exception to any law, ordinance, order or rule of either the municipal governing body, the County of Milwaukee, the State of Wisconsin, the United States of America or other duly constituted authority, except only to the extent that it authorizes the use of the subject property above described in any specific respects described herein. This order shall not be deemed to constitute a building permit, nor shall this order constitute any other license or permit required by Village ordinance or other law.
7. **Subject Property Only.** This conditional use hereby authorized shall be confined to the Subject Property described, without extension or expansion other than as noted herein.
8. **Abandonment.** Should the permitted conditional use be abandoned in any manner, or discontinued in use for twelve (12) months, or continued other than in strict conformity with the conditions of the original approval, or should the Applicant be delinquent in payment of any monies due and owing to the Village, or should a change in the character of the surrounding area or the use itself cause it to be no longer compatible with the surrounding area or for similar cause based upon consideration of public health, safety or welfare, the conditional use may be terminated by action of the Village Board following receipt of a recommendation from the Plan Commission and after the Village Board

holds a public hearing in the matter.

9. Amendments. Any change, addition, modification, alteration and/or amendment of any aspect of this conditional use, including but not limited to an addition, modification, alteration, and/or amendment to the use, premises (including but not limited to any change to the boundary limits of the Subject Property), structures, lands or owners, other than as specifically authorized herein, shall require a new permit and all procedures in place at the time must be followed.
10. Plan Amendments. Unless this conditional use permit expressly states otherwise, plans that are specifically required by this conditional use order may be amended (a) without separate approval in the limited circumstances described in Section 14.19(11) of the Village Code; or (b) by the Village Board upon receipt of a recommendation from the Plan Commission if the Village Board finds the plan amendment to be minor and consistent with the conditional use permit. Any change in any plan that the Village Board, in its sole discretion, finds to be substantial shall require a new permit, and all procedures in place at the time must be followed.
11. Severability. Should any paragraph or phrase of this conditional use permit be determined by a Court to be unlawful, illegal or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use and the remainder shall continue in full force and effect.
12. Most Restrictive Applies. If any aspect of this conditional use permit or any aspect of any plan contemplated and approved under this conditional use is in conflict with any other aspect of the conditional use or any aspect of any plan of the conditional use, the more restrictive provision shall be controlling as determined by the Plan Commission.
13. Prior Conditional Use Permits Terminated. Unless stated otherwise herein or in the documents incorporated herein, all conditional use permits previously granted for the Subject Property, if any, shall be automatically terminated without further action of the Village Board immediately following full satisfaction of all condition's precedent to this conditional use order taking effect.
14. Payment of fees. Applicant shall, on demand, reimburse the Village for all costs and expenses of any type that the Village incurs in connection with this conditional use order including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional use order due to a violation of these conditions.
15. Payment of Taxes and Charges. Any unpaid bills owed to the Village by the Subject Property Owner or his or her tenants, operators or occupants, for reimbursement of professional fees; or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village; shall be placed upon the tax roll for the Subject Property if not paid within thirty (30) days of billing by the Village, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional use order, that is subject to all remedies available to the Village, including possible cause for termination of the conditional use order.
16. Conditions Shown in Minutes Incorporated. All conditions of approval imposed by duly adopted motion of the Village Board in its consideration of the Applicant's application, as noted in the Minutes of the Village Board meeting at which approval was granted, are specifically incorporated herein by reference.
17. The Applicant is obligated to file with the Village Clerk a current mailing address and current phone number at which the Applicant can be reached, which must be continually updated by the Applicant if such contact information should change, for the duration of this conditional use. If the Applicant fails to maintain such current contact information the Applicant thereby automatically waives notice of any proceedings that may be commenced under this conditional approval, including proceedings to terminate this conditional use.

Let copies of this order be filed in the permanent records of the Village Board for the Village of Fox Point, and let copies be sent to the proper Village of Fox Point authorities and the Applicant and Owner.

Signed this _____ day of _____, 2023, *nunc pro tunc* the _____ day of _____, 2023.

BY THE FOX POINT VILLAGE BOARD:

Douglas H. Frazer, Village President

Attest:

Kelly A. Meyer, CMC/WCMC, Village Clerk/Treasurer

APPROVAL

I hereby approve the issuance of this Conditional Use Permit to the Applicant on the terms and conditions described herein.

Dated this _____ day of _____, 2023.

SUBJECT PROPERTY OWNER

By: _____
Authorized Signatory

Title: _____

ACCEPTANCE

I hereby accept the terms and conditions of this Conditional Use in its entirety.

Dated this _____ day of _____, 2023.

APPLICANT:

By: _____
Authorized Signatory

Title: _____

Conditional Use Order

WHEREAS, an application has been filed by **T-Mobile Central, LLC dba T-Mobile**, (hereinafter "Applicant"); and

WHEREAS, the Applicant is requesting that a conditional use permit be granted pursuant to the Zoning Ordinance of the Village of Fox Point for land described as **8793 N Port Washington Road, Fox Point, Wisconsin**, as further described on Exhibit A attached hereto and incorporated herein (hereinafter "Subject Property").

NOW, THEREFORE, the Village of Fox Point Village Board, upon consideration of thoughts expressed by all persons heard at the Village Board meeting in this matter, upon consideration of the recommendation from the Plan Commission, and following all necessary study and investigation, having given the matter due consideration, hereby ORDERS AS FOLLOWS: Commencing upon the date hereof, the Applicant is hereby granted a conditional use permit, subject to initial and continued compliance with each and every one of the following conditions, restrictions and limitations.

1. **Use Restricted.** **T-Mobile sells mobile phones, phone accessories, and service plans for their cellular network subject to the terms of this Conditional Use Permit. There will be three to eight employees. The hours of operation shall be limited to 10:00 a.m. until 8:00 p.m. Monday through Saturday and 11:00 a.m. until 6:00 p.m. on Sundays, unless additional hours are approved in writing by the Village Manager.**
2. **Presentation Compliance.** All of the Applicant's plans, specifications, terms and representations as submitted with the application, or in support thereof, or as represented to the Village Board in the course of the approval process, are specifically incorporated herein and made a part hereof by reference, and the use of the subject property shall be in substantial conformance with the same except as further restricted or modified herein.
3. **Not Transferable.** This conditional use permit is granted to the Applicant and shall not be transferred or assigned without the Village Board's prior written consent, which may only be granted following the Village Board's receipt of a recommendation from the Plan Commission.
4. **Applicant and Owner Agreement.** As a condition precedent to the issuance of the conditional use permit, the owner of the Subject Property shall approve the issuance of this conditional use permit upon the terms and conditions described herein in writing, and the Applicant is required to accept the terms and conditions of the same in its entirety in writing.
5. **Other Uses Prohibited.** Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to whether a use is permitted, the question shall be submitted to the Plan Commission for recommendation to the Village Board, and then to the Village Board for determination.
6. **No Nuisances, and Compliance with Applicable Laws.** No use is hereby authorized unless the use is conducted in a lawful, orderly and peaceful manner. Nothing in this order shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption or exception to any law, ordinance, order or rule of either the municipal governing body, the County of Milwaukee, the State of Wisconsin, the United States of America or other duly constituted authority, except only to the extent that it authorizes the use of the subject property above described in any specific respects described herein. This order shall not be deemed to constitute a building permit, nor shall this order constitute any other license or permit required by Village ordinance or other law.
7. **Subject Property Only.** This conditional use hereby authorized shall be confined to the Subject Property described, without extension or expansion other than as noted herein.
8. **Abandonment.** Should the permitted conditional use be abandoned in any manner, or discontinued in use for twelve (12) months, or continued other than in strict conformity with the conditions of the original approval, or should the Applicant be delinquent in payment of any monies due and owing to the Village, or should a change in the character of the surrounding area or the use itself cause it to be no longer compatible with the surrounding area or for similar cause based upon consideration of public health, safety or welfare, the conditional use may be terminated by action of the Village Board following receipt of a recommendation from the Plan Commission and after the Village Board

holds a public hearing in the matter.

9. Amendments. Any change, addition, modification, alteration and/or amendment of any aspect of this conditional use, including but not limited to an addition, modification, alteration, and/or amendment to the use, premises (including but not limited to any change to the boundary limits of the Subject Property), structures, lands or owners, other than as specifically authorized herein, shall require a new permit and all procedures in place at the time must be followed.
10. Plan Amendments. Unless this conditional use permit expressly states otherwise, plans that are specifically required by this conditional use order may be amended (a) without separate approval in the limited circumstances described in Section 14.19(11) of the Village Code; or (b) by the Village Board upon receipt of a recommendation from the Plan Commission if the Village Board finds the plan amendment to be minor and consistent with the conditional use permit. Any change in any plan that the Village Board, in its sole discretion, finds to be substantial shall require a new permit, and all procedures in place at the time must be followed.
11. Severability. Should any paragraph or phrase of this conditional use permit be determined by a Court to be unlawful, illegal or unconstitutional, said determination as to the particular phrase or paragraph shall not void the rest of the conditional use and the remainder shall continue in full force and effect.
12. Most Restrictive Applies. If any aspect of this conditional use permit or any aspect of any plan contemplated and approved under this conditional use is in conflict with any other aspect of the conditional use or any aspect of any plan of the conditional use, the more restrictive provision shall be controlling as determined by the Plan Commission.
13. Prior Conditional Use Permits Terminated. Unless stated otherwise herein or in the documents incorporated herein, all conditional use permits previously granted for the Subject Property, if any, shall be automatically terminated without further action of the Village Board immediately following full satisfaction of all condition's precedent to this conditional use order taking effect.
14. Payment of fees. Applicant shall, on demand, reimburse the Village for all costs and expenses of any type that the Village incurs in connection with this conditional use order including the cost of professional services incurred by the Village (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional use order due to a violation of these conditions.
15. Payment of Taxes and Charges. Any unpaid bills owed to the Village by the Subject Property Owner or his or her tenants, operators or occupants, for reimbursement of professional fees; or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Village; shall be placed upon the tax roll for the Subject Property if not paid within thirty (30) days of billing by the Village, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional use order, that is subject to all remedies available to the Village, including possible cause for termination of the conditional use order.
16. Conditions Shown in Minutes Incorporated. All conditions of approval imposed by duly adopted motion of the Village Board in its consideration of the Applicant's application, as noted in the Minutes of the Village Board meeting at which approval was granted, are specifically incorporated herein by reference.
17. The Applicant is obligated to file with the Village Clerk a current mailing address and current phone number at which the Applicant can be reached, which must be continually updated by the Applicant if such contact information should change, for the duration of this conditional use. If the Applicant fails to maintain such current contact information the Applicant thereby automatically waives notice of any proceedings that may be commenced under this conditional approval, including proceedings to terminate this conditional use.

Let copies of this order be filed in the permanent records of the Village Board for the Village of Fox Point, and let copies be sent to the proper Village of Fox Point authorities and the Applicant and Owner.

Signed this _____ day of _____, 2023, *nunc pro tunc* the _____ day of _____, 2023.

BY THE FOX POINT VILLAGE BOARD:

Douglas H. Frazer, Village President

Attest:

Kelly A. Meyer, CMC/WCMC, Village Clerk/Treasurer

APPROVAL

I hereby approve the issuance of this Conditional Use Permit to the Applicant on the terms and conditions described herein.

Dated this _____ day of _____, 2023.

SUBJECT PROPERTY OWNER

By: _____
Authorized Signatory

Title: _____

ACCEPTANCE

I hereby accept the terms and conditions of this Conditional Use in its entirety.

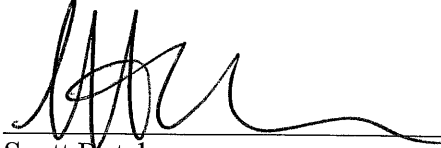
Dated this _____ day of _____, 2023.

APPLICANT:

By: _____
Authorized Signatory

Title: _____

This is to certify that the attached is true and correct list of bills due for a period from February 1-28, 2023, in the total amount of \$1,001,595.89. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.



Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on March 14, 2023.

Douglas H. Frazer
Village President

Kelly A. Meyer
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report

Page: 1

Report dates: 02/01/2023-02/28/2023

Feb 24, 2023 09:42AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-12110 LOTTERY CREDIT						
1428	SIEGEERT, JOHN	31333	LOTTERY CREDIT	02/16/2023	419.64	02/24/2023
1429	POLICHUK, NICKOLAY	31334	LOTTERY CREDIT	02/16/2023	365.32	02/24/2023
1433	BAETEN, AUSTIN G	31335	LOTTERY CREDIT	02/16/2023	419.64	02/24/2023
Total 10-12110 LOTTERY CREDIT:					1,204.60	
10-13100 ACCOUNTS RECEIVABLE - SUNDRY						
1411	SERVPRO OF MILWAUKEE NOR	20230201	DEPOSIT	02/02/2023	1,000.00	02/03/2023
1412	CONDITIONED AIR DESIGNED I	40674	INSURANCE CLAIM	02/02/2023	754.33	02/03/2023
Total 10-13100 ACCOUNTS RECEIVABLE - SUNDRY:					1,754.33	
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	MARCH 2023	LIFE INSURANCE	02/09/2023	900.08	02/10/2023
Total 10-21520 GROUP LIFE:					900.08	
10-21521 SUPPLEMENTAL PLANS						
18	SECURIAN FINANCIAL GROUP I	02/01/2023	ACCIDENTAL	02/03/2023	97.78	02/10/2023
1227	AFLAC	122116A	ACCT #G8B41	02/14/2023	400.98	02/15/2023
1227	AFLAC	520473	JANUARY	02/14/2023	724.02	02/15/2023
Total 10-21521 SUPPLEMENTAL PLANS:					1,222.78	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	FEB 2023	POLICE DUES	02/03/2023	450.00	02/10/2023
Total 10-21525 UNION DUES:					450.00	
10-21530 DEFERRED COMPENSATION						
375	NORTH SHORE BANK, FSB	PR0202232	Deferred Comp NORTH SHORE	02/01/2023	2,130.00	02/03/2023
375	NORTH SHORE BANK, FSB	PR0216232	Deferred Comp NORTH SHORE	02/15/2023	2,130.00	02/16/2023
814	GREAT-WEST TRUST COMPAN	PR0202231	Deferred Comp WI DEFER - PRE	02/01/2023	6,287.60	02/03/2023
814	GREAT-WEST TRUST COMPAN	PR0202231	Deferred Comp WI DEFER - RO	02/01/2023	460.00	02/03/2023
814	GREAT-WEST TRUST COMPAN	PR0216231	Deferred Comp WI DEFER - PRE	02/15/2023	6,287.60	02/16/2023
814	GREAT-WEST TRUST COMPAN	PR0216231	Deferred Comp WI DEFER - RO	02/15/2023	460.00	02/16/2023
101991	VANTAGEPOINT TRANSFER AG	PR0202231	Deferred Comp ICMA-PRETAX	02/01/2023	1,180.14	02/03/2023
101991	VANTAGEPOINT TRANSFER AG	PR0216231	Deferred Comp ICMA-PRETAX	02/15/2023	1,180.14	02/16/2023
Total 10-21530 DEFERRED COMPENSATION:					20,115.48	
10-21540 GARNISHMENT						
797	WI SCTF	02/03/2023	REMIT 217318 CASE PIN 217318	02/03/2023	149.60	02/10/2023
797	WI SCTF	02/17/2023	REMIT 217318 CASE PIN 217318	02/16/2023	149.60	02/16/2023
Total 10-21540 GARNISHMENT:					299.20	
10-51100-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	BOARD	02/09/2023	32.99	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	BOARD	02/09/2023	40.00	02/10/2023
5895	MILW. JOURNAL SENTINAL (AD	0005324645	PUBLICATION	02/13/2023	61.17	02/16/2023
Total 10-51100-310 SUPPLIES/EXPENSES:					134.16	
10-51200-310 SUPPLIES/EXPENSES						
201	WI MUNICIPAL JUDGES ASSOC.	2023	DUES	02/21/2023	100.00	02/24/2023
1072	WISCONSIN SUPREME COURT	680-0000000984	CONTINUING EDUCATION	02/06/2023	700.00	02/10/2023

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report
Report dates: 02/01/2023-02/28/2023Page: 2
Feb 24, 2023 09:42AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
Total 10-51200-310 SUPPLIES/EXPENSES:					800.00	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	JAN 2023	DRIVER SUR/JAIL FEE	02/02/2023	325.67	02/03/2023
552	WISCONSIN, STATE OF - COUR	JANUARY 2023	JANUARY	02/02/2023	1,136.27	02/03/2023
Total 10-51200-395 COUNTY COURT FEES:					1,461.94	
10-51300-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	7,235.00	02/10/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2023)	VLG ATTORNEY	02/09/2023	671.00	02/10/2023
Total 10-51300-218 VILLAGE ATTORNEY:					7,906.00	
10-51300-219 VILLAGE PROSECUTOR						
965	PADWAY & PADWAY LTD	01/23/2023- 2023	PROSECUTOR	01/31/2023	825.00	02/03/2023
965	PADWAY & PADWAY LTD	1/23/23- 2022	PROSECUTOR	12/31/2022	150.00	02/03/2023
Total 10-51300-219 VILLAGE PROSECUTOR:					975.00	
10-51410-321 PROFESSIONAL DUES/MEETINGS						
57	JPMORGAN CHASE BANK NA	01/27/2023	CLERK	02/09/2023	51.50	02/10/2023
Total 10-51410-321 PROFESSIONAL DUES/MEETINGS:					51.50	
10-51420-322 TRAINING						
57	JPMORGAN CHASE BANK NA	01/27/2023	CLERK	02/09/2023	499.00	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	WI MUNICIPAL CLERKS	02/09/2023	65.00	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	WI MUNICIPAL CLERKS	02/09/2023	65.00	02/10/2023
Total 10-51420-322 TRAINING:					629.00	
10-51440-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	CLERK	02/09/2023	39.88	02/10/2023
Total 10-51440-310 SUPPLIES/EXPENSES:					39.88	
10-51530-210 CONTRACT SERVICES						
2706	ASSOCIATED APPRAISAL CON	166578	INTERIM MARKET/ PARTIAL RE	02/01/2023	3,842.88	02/03/2023
Total 10-51530-210 CONTRACT SERVICES:					3,842.88	
10-51600-210 CONTRACT SERVICES						
57	JPMORGAN CHASE BANK NA	01/27/2023	VILLAGE	02/09/2023	405.00	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	VILLAGE	02/09/2023	10.13	02/10/2023
194	BAKER TILLY VIRCHOW KRAUS	BT2295262	PROGRESS BILLING	02/09/2023	750.00	02/10/2023
265	GREATAMERICAN FINANCIAL S	33449123	MONTHLY COPIER	02/23/2023	232.00	02/24/2023
405	PITNEY BOWES INC.	3317017394	QUARTERLY FEES	02/23/2023	480.57	02/24/2023
477	TAYLOR COMPUTER SERVICES	24357	MANAGED SERVICES	02/21/2023	4,116.85	02/24/2023
789	DO IT NOW CLEANING LLC	551	MONTHLY CLEANING	01/31/2023	1,583.37	02/03/2023
Total 10-51600-210 CONTRACT SERVICES:					7,577.92	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	1/26/2023	0702787382-00002	01/31/2023	1,252.74	02/03/2023

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Total 10-51600-220 GAS-HEAT:					1,252.74	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	1/26/2023	0702787382-00002	01/31/2023	1,367.25	02/03/2023
536	WE-ENERGIES	2/3/23	0702787382-00009	02/09/2023	20.18	02/10/2023
Total 10-51600-221 ELECTRIC UTILITIES:					1,387.43	
10-51600-222 TELEPHONE UTILITIES						
2691	CENTURYLINK-BUSINESS SVC.	628494975	ACCOUNT #87619173	02/14/2023	.41	02/16/2023
5312	AT & T- VILLAGE	01/22/2023	414 351-8900 758 7	02/03/2023	63.50	02/10/2023
Total 10-51600-222 TELEPHONE UTILITIES:					63.91	
10-51600-234 VILLAGE HALL MAINTENANCE						
360	NASSCO INC.	6258364	PAPER PRODUCTS	02/10/2023	111.85	02/16/2023
502	VILLAGE HARDWARE - VH	G78072	CREDIT	12/31/2022	17.00	02/03/2023
651	AUTOMATED LOGIC CONTR. S	425942	REPAIR	12/31/2022	1,015.00	02/03/2023
651	AUTOMATED LOGIC CONTR. S	425950	REPAIR	12/31/2022	920.00	02/03/2023
651	AUTOMATED LOGIC CONTR. S	425970	REPAIR	12/31/2022	380.00	02/03/2023
752	EMC2 MECHANICAL SOLUTION	323	REPAIRS	02/21/2023	590.00	02/24/2023
752	EMC2 MECHANICAL SOLUTION	325	REPAIRS	02/21/2023	300.00	02/24/2023
892	SPECTRUM	02/07/2023	8348 10 012 0042231 VLG	02/21/2023	12.05	02/24/2023
1710	UP NORTH SERVICES	4270	PEST CONTROL VLG	12/31/2022	50.00	02/24/2023
1710	UP NORTH SERVICES	4296	PEST CONTROL VLG	02/21/2023	50.00	02/24/2023
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					3,411.90	
10-51600-310 SUPPLIES/MISC EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	VILLAGE	02/09/2023	22.96	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	VILLAGE	02/09/2023	24.72	02/10/2023
1230	ODP BUSINESS SOLUTIONS LL	288503651001	37360205-VLG	01/31/2023	29.47	02/03/2023
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					77.15	
10-51700-510 INSURANCE						
1658	R & R INSURANCE SERVICES, I	2791431	RMC ANNUAL FEE	02/16/2023	250.00	02/16/2023
Total 10-51700-510 INSURANCE:					250.00	
10-51700-511 GROUP HEALTH - RETIREES						
433	RESNICK, AMY	37	HEALTH INSURANCE REIMBUR	02/01/2023	790.63	02/03/2023
433	RESNICK, AMY	JAN 2023 ADJ	ADJUSTMENT	02/01/2023	29.18	02/03/2023
435	RIES, DANIEL	53	HEALTH	02/01/2023	896.14	02/03/2023
446	SCHELLING JUDITH	16	REIMBURSEMENT	02/01/2023	275.86	02/03/2023
638	KRIEFALL, DONALD A	81	HEALTH INSURANCE REIMBUR	02/01/2023	825.89	02/03/2023
2194	OBREMSKI, DANIEL	2	SUPPLEMENTAL PAY	02/01/2023	375.00	02/03/2023
Total 10-51700-511 GROUP HEALTH - RETIREES:					3,192.70	
10-52100-180 RECRUITMENT						
229	ORGANIZATION DEVELOPEME	13706	ASSESSMENT	02/23/2023	700.00	02/24/2023
1069	ASCENSION MEDICAL GROUP/	408837	PRE EMPLOY	02/13/2023	375.00	02/16/2023
102074	AWARDS & MORE	089325	PLAQUE	02/22/2023	119.91	02/24/2023
Total 10-52100-180 RECRUITMENT:					1,194.91	

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10-52100-210 POLICE MAINTENANCE CONTRACTS						
5152	JAMES IMAGING SYSTEMS, IN	1284740	POLICE DEPARTMENT	02/17/2023	89.50	02/24/2023
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					89.50	
10-52100-222 TELEPHONE UTILITIES						
892	SPECTRUM	20230201OTA	8348 10 012 0041845 POLICE	02/13/2023	24.11	02/16/2023
892	SPECTRUM	70433001020123	070433001	02/13/2023	912.43	02/16/2023
2136	VERIZON WIRELESS	9926930710	786223225-00001 POLICE	02/13/2023	285.65	02/16/2023
2691	CENTURYLINK-BUSINESS SVC.	628494975	ACCOUNT #87619173	02/14/2023	.41	02/16/2023
5312	AT & T- VILLAGE	01/22/2023	414 351-8900 758 7	02/03/2023	39.69	02/10/2023
Total 10-52100-222 TELEPHONE UTILITIES:					1,262.29	
10-52100-232 VEHICLE MAINTENANCE						
503	VILLAGE HARDWARE - DPS	226060	WINDSHIELD WASH	02/02/2023	25.33	02/03/2023
Total 10-52100-232 VEHICLE MAINTENANCE:					25.33	
10-52100-233 EQUIPMENT MAINTENANCE						
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	26.72	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	19.80	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POL	02/09/2023	139.00	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	29.98	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	23.97	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	101.82	02/10/2023
473	STREICHER'S	1613813	9MM	02/13/2023	1,486.62	02/16/2023
473	STREICHER'S	1613814	9MM	02/13/2023	1,486.62	02/16/2023
1271	WI DEPT OF FINANCIAL INST.	20230201NOT	NOTARY RENEWAL	02/02/2023	40.00	02/03/2023
2620	SIRCHIE FINGER PRINT LAB, IN	0576636	SUPPLIES	02/02/2023	63.00	02/03/2023
2727	INTOXIMETERS	726431	MOUTH PIECE	02/23/2023	58.00	02/24/2023
5839	LEXISNEXIS	1246411-20230131	MONTHLY	02/13/2023	30.00	02/16/2023
Total 10-52100-233 EQUIPMENT MAINTENANCE:					3,505.53	
10-52100-234 BUILDING MAINTENANCE						
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	32.37	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	96.20	02/10/2023
Total 10-52100-234 BUILDING MAINTENANCE:					128.57	
10-52100-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	31.90	02/10/2023
2161	MID-STATES ORG. CRIME INFO	2024569	ANNUAL DUES	02/02/2023	150.00	02/03/2023
2633	WILEAG	2023-53	FEE	02/17/2023	25.00	02/24/2023
Total 10-52100-310 SUPPLIES/EXPENSES:					206.90	
10-52100-330 CLOTHING ALLOWANCE						
473	STREICHER'S	1614228	WIESMUELLER	02/13/2023	115.00	02/16/2023
473	STREICHER'S	1614828	RUTH	02/13/2023	686.90	02/16/2023
473	STREICHER'S	1614831	DUBNICKA	02/13/2023	50.00	02/16/2023
473	STREICHER'S	1615657	HUBER	02/13/2023	105.99	02/16/2023
473	STREICHER'S	1615658	RUTH	02/13/2023	441.90	02/16/2023
473	STREICHER'S	1615660	HUBER	02/13/2023	27.98	02/16/2023
473	STREICHER'S	1617903	FIELD	02/23/2023	210.00	02/24/2023
909	THE UNIFORM SHOPPE OF GR	331299	BADGE	02/22/2023	180.90	02/24/2023
1294	Galls, LLC,-	22873853	ARENDT	02/17/2023	27.77	02/24/2023

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1294	Galls, LLC,-	23176330	GROSSMUELLER	02/02/2023	81.07	02/03/2023
Total 10-52100-330 CLOTHING ALLOWANCE:					1,927.51	
10-52100-334 JANITORIAL SUPPLIES						
393	PACKERLAND RENT-A-MAT INC.	2985913	10586-10586-POLICE DEPT	02/23/2023	197.24	02/24/2023
1585	QUILL CORPORTATION	30444099	PAPER TOWELS	02/13/2023	160.96	02/16/2023
Total 10-52100-334 JANITORIAL SUPPLIES:					358.20	
10-52100-335 SCHOOL EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	250.00	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	POLICE	02/09/2023	250.00	02/10/2023
Total 10-52100-335 SCHOOL EXPENSES:					500.00	
10-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	145220	GIS DATA MAINT	12/31/2022	221.00	02/16/2023
Total 10-53100-233 GIS MAINTENANCE:					221.00	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	02/08/2023	0702787382-00013	02/14/2023	16.13	02/16/2023
536	WE-ENERGIES	2/3/23	0702787382-00001	02/09/2023	182.35	02/10/2023
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					198.48	
10-53300-405 STREET MATERIALS						
1800	MENARD'S - GERMANTOWN	38518	MISC GENERAL	01/23/2023	103.81	02/03/2023
1800	MENARD'S - GERMANTOWN	39357	MISC GENERAL	02/06/2023	47.60	02/10/2023
Total 10-53300-405 STREET MATERIALS:					151.41	
10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS						
57	JPMORGAN CHASE BANK NA	01/27/2023	DPW	02/09/2023	16.95	02/10/2023
1230	ODP BUSINESS SOLUTIONS LL	288503651001	37360205-MISC	01/31/2023	24.07	02/03/2023
Total 10-53300-495 MISCELLANEOUS SUPPLIES & TOOLS:					41.02	
10-53310-400 MATERIALS						
2830	COMPASS MINERALS	1125566	SEASONAL SALT	02/06/2023	15,215.13	02/10/2023
2830	COMPASS MINERALS	1136124	SEASONAL SALT	02/22/2023	14,820.20	02/24/2023
4887	OZAUKEE COUNTY HIGHWAY D	0032106	CALCIUM CHLORIDE	02/22/2023	99.17	02/24/2023
Total 10-53310-400 MATERIALS:					30,134.50	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	02/08/2023	0702787382-00005	02/14/2023	14.22	02/16/2023
536	WE-ENERGIES	02/16/23	0702787382-00016	02/22/2023	14.22	02/24/2023
536	WE-ENERGIES	02/16/23	0702787382-00003	02/22/2023	16.42	02/24/2023
Total 10-53400-221 BUS STOP-ELECTRIC:					44.86	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000814-1996-2	MSW	02/07/2023	7,525.02	02/10/2023
Total 10-53630-370 LANDFILL FEES:					7,525.02	

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10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	0066435-2286-2	YARDWASTE	01/31/2023	238.96	02/03/2023
1298	WASTE MANAGEMENT OF WI-M	0066534-2286-2	YARDWASTE	02/07/2023	92.60	02/10/2023
1298	WASTE MANAGEMENT OF WI-M	0066627-2286-4	YARDWASTE	02/23/2023	150.88	02/24/2023
Total 10-53642-400 MATERIALS:					482.44	
10-53700-300 MISCELLANEOUS EXPENSE						
631	FACTORY MOTOR PARTS	13-1681031	PARTS	02/21/2023	1.64	02/24/2023
2241	ITU ABSORB TECH, INC	8063199	SHOP	02/21/2023	11.90	02/24/2023
2241	ITU ABSORB TECH, INC	8071324	SHOP	02/21/2023	11.90	02/24/2023
Total 10-53700-300 MISCELLANEOUS EXPENSE:					25.44	
10-53700-341 REPAIR PARTS						
57	JPMORGAN CHASE BANK NA	01/27/2023	AUTO PARTS	02/09/2023	227.86	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SHOP	02/09/2023	25.96	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SHOP	02/09/2023	163.95	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SHOP	02/09/2023	32.99	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SHOP	02/09/2023	75.80	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SHOP	02/09/2023	27.99	02/10/2023
502	VILLAGE HARDWARE - VH	226237/1	NUTS BOLTS	02/21/2023	35.81	02/24/2023
547	ROLAND MACHINERY	40114946	MISC	01/27/2023	119.28	02/03/2023
585	LFGEORGE INC.	RC49206	SVC LABOR	01/27/2023	171.83	02/03/2023
631	FACTORY MOTOR PARTS	13-1680975	PARTS	02/21/2023	99.71	02/24/2023
631	FACTORY MOTOR PARTS	160-160340	MISC	01/27/2023	11.56	02/03/2023
631	FACTORY MOTOR PARTS	160-161334	MISC	02/21/2023	132.23	02/24/2023
631	FACTORY MOTOR PARTS	160-161772	MISC	02/21/2023	33.14	02/24/2023
631	FACTORY MOTOR PARTS	160-162821	MISC	02/21/2023	53.79	02/24/2023
776	GRAINGER, INC.	9539538455	SEAL	12/31/2022	146.86	02/03/2023
776	GRAINGER, INC.	9573100824	PART	01/27/2023	75.42	02/03/2023
1074	MATHESON TRI-GAS, INC	0027098624	MISC	02/21/2023	252.56	02/24/2023
1800	MENARD'S - GERMANTOWN	39911	MISC GENERAL	02/21/2023	23.98	02/24/2023
3206	BRILLIANT DPI, INC	37859	LETTERING	02/21/2023	241.50	02/24/2023
3292	OSI ENVIROMENTAL INC.	1062191	FILTERS	02/21/2023	45.00	02/24/2023
4194	JOHN M. ELLSWORTH CO., INC.	0959878-IN	SPOUT	02/21/2023	47.53	02/24/2023
4554	TERMINAL SUPPLY CO.	29471	MISC SHOP	01/27/2023	321.38	02/03/2023
5980	MILWAUKEE TRACTOR & EQUIP	WM02282	PARTS	01/27/2023	481.21	02/03/2023
101685	FASTENAL COMPANY	WIGOV4867	PARTS	01/27/2023	22.36	02/03/2023
102169	TRUCK COUNTRY OF WISCON	X203882360:01	MISC PARTS	12/31/2022	139.90	02/03/2023
102169	TRUCK COUNTRY OF WISCON	X207055333:01	MISC PARTS	12/31/2022	116.12	02/03/2023
Total 10-53700-341 REPAIR PARTS:					3,125.72	
10-53700-343 FUEL						
2179	EDWARD H. WOLF & SON'S INC	346167	FUEL	02/03/2023	1,242.80	02/06/2023
2179	EDWARD H. WOLF & SON'S INC	346178	FUEL	02/03/2023	1,014.60	02/06/2023
2179	EDWARD H. WOLF & SON'S INC	353554	FUEL	02/10/2023	926.18	02/13/2023
2179	EDWARD H. WOLF & SON'S INC	353560	FUEL	02/10/2023	395.45	02/13/2023
2179	EDWARD H. WOLF & SON'S INC	360343	FUEL	02/17/2023	948.44	02/22/2023
2179	EDWARD H. WOLF & SON'S INC	360349	FUEL	02/17/2023	1,732.38	02/22/2023
Total 10-53700-343 FUEL:					6,259.85	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	1/26/2023	0702787382-00002	01/31/2023	1,252.73	02/03/2023

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Total 10-53800-220 GAS UTILITIES:					1,252.73	
10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	1/26/2023	0702787382-00002	01/31/2023	1,367.26	02/03/2023
Total 10-53800-221 ELECTRIC UTILITIES:					1,367.26	
10-53800-222 TELEPHONE UTILITIES						
5312	AT & T- VILLAGE	01/22/2023	414 351-8900 758 7	02/03/2023	55.57	02/10/2023
Total 10-53800-222 TELEPHONE UTILITIES:					55.57	
10-53800-224 CELL PHONES						
57	JPMORGAN CHASE BANK NA	01/27/2023	DPW	02/09/2023	.99	02/10/2023
2136	VERIZON WIRELESS	9926676245	787000169-00001	02/15/2023	187.38	02/16/2023
Total 10-53800-224 CELL PHONES:					188.37	
10-53800-300 MISCELLANEOUS EXPENSE						
57	JPMORGAN CHASE BANK NA	01/27/2023	DPW	02/09/2023	24.27	02/10/2023
1074	MATHESON TRI-GAS, INC	52128946	ARGON	02/21/2023	43.40	02/24/2023
2241	ITU ABSORB TECH, INC	8063201	DPW	02/21/2023	27.73	02/24/2023
2241	ITU ABSORB TECH, INC	8071326	TOWELS/MATS	02/21/2023	217.52	02/24/2023
Total 10-53800-300 MISCELLANEOUS EXPENSE:					312.92	
10-53900-324 DRUG TESTING						
5247	CONCENTRA MEDICAL CENTE	16208077	ADMIN FEE	12/31/2022	170.00	02/03/2023
5247	CONCENTRA MEDICAL CENTE	16279189	RANDOM TEST	02/16/2023	170.00	02/16/2023
Total 10-53900-324 DRUG TESTING:					340.00	
10-54100-214 HUMANE SOCIETY/MADACC						
619	MADACC	2133	1ST QTR OPERATING	02/23/2023	1,074.69	02/24/2023
Total 10-54100-214 HUMANE SOCIETY/MADACC:					1,074.69	
10-54100-215 CONTRACT - HEALTH						
2091	NORTH SHORE HEALTH DEPT	23-0001248	1ST QTR	02/01/2023	12,520.50	02/03/2023
Total 10-54100-215 CONTRACT - HEALTH:					12,520.50	
10-55400-430 LX CLUB MATERIALS						
890	FOX POINT BAYSIDE LX CLUB	02.08.2023	LX CLUB FEES	02/15/2023	200.00	02/16/2023
890	FOX POINT BAYSIDE LX CLUB	02.14.2023	LX CLUB FEES	02/17/2023	250.00	02/24/2023
Total 10-55400-430 LX CLUB MATERIALS:					450.00	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00011	02/14/2023	787.63	02/16/2023
Total 10-55440-220 GAS UTILITIES:					787.63	
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00010	02/14/2023	178.41	02/16/2023

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Total 10-55440-221 ELECTRIC UTILITIES:					178.41	
10-55440-450 SKATE RINK MATERIALS						
360	NASSCO INC.	6258364	PAPER PRODUCTS	02/10/2023	111.86	02/16/2023
Total 10-55440-450 SKATE RINK MATERIALS:					111.86	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	111172	FORESTRY REQUESTS	01/27/2023	3,915.00	02/03/2023
Total 10-56100-125 FORESTRY CONSULTANT:					3,915.00	
21-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	145220	GIS DATA MAINT	12/31/2022	240.50	02/16/2023
Total 21-53100-233 GIS MAINTENANCE:					240.50	
21-71000-400 MATERIALS						
141	DIGGERS HOTLINE	230157801PPI	HOTLINE TICKETS	01/16/2023	484.08	02/03/2023
Total 21-71000-400 MATERIALS:					484.08	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00004	02/14/2023	10.50	02/16/2023
Total 21-72000-220 GAS UTILITIES:					10.50	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00007	02/14/2023	30.89	02/16/2023
536	WE-ENERGIES	02/08/2023	0702787382-00004	02/14/2023	206.67	02/16/2023
Total 21-72000-221 ELECTRIC UTILITIES:					237.56	
21-72000-400 MATERIALS						
2136	VERIZON WIRELESS	9926676245	787000169-00001	02/15/2023	37.50	02/16/2023
Total 21-72000-400 MATERIALS:					37.50	
21-73000-226 MMSD CHARGES						
290	MMSD	013-23	JAN1-JAN 31	02/09/2023	40,705.21	02/10/2023
290	MMSD	327-22	NOV.-DEC.	12/31/2022	74,318.82	02/10/2023
Total 21-73000-226 MMSD CHARGES:					115,024.03	
21-73000-310 SUPPLIES/EXPENSES						
415	POSTMASTER	03/01/2023water	NOV-FEB WATERBILLS	02/16/2023	427.60	02/16/2023
Total 21-73000-310 SUPPLIES/EXPENSES:					427.60	
21-73000-400 MATERIALS						
50	BADGER METER, INC.	80119189	HOSTING SERV UNIT	01/30/2023	76.03	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SEWER	02/09/2023	4.49	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	SEWER	02/09/2023	21.36	02/10/2023
281	LINCOLN CONTRACTORS SUP	I34093	MARKING PAINT	02/16/2023	87.48	02/24/2023
3252	MIDWEST METER INC.	0151348-IN	PARTS	02/02/2023	53.93	02/10/2023

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Total 21-73000-400 MATERIALS:					243.29	
21-75000-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	180.00	02/10/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2023)	VLG ATTORNEY	02/09/2023	294.00	02/10/2023
Total 21-75000-210 CONTRACT SERVICES:					474.00	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	117425	SANITARY STORM CIPP	12/31/2022	6,524.00	02/03/2023
256	KAPUR & ASSOCIATES, INC.	117495	SANITARY	02/13/2023	1,547.00	02/16/2023
256	KAPUR & ASSOCIATES, INC.	117496	SANITARY MANHOLE	02/13/2023	2,380.00	02/16/2023
256	KAPUR & ASSOCIATES, INC.	117497	SANITARY MANHOLE	02/13/2023	357.00	02/16/2023
256	KAPUR & ASSOCIATES, INC.	117498	SANITARY	02/13/2023	2,395.55	02/16/2023
1015	BRIDGETOWER OPCO, LLC	745101932	BIDS/CONSTRUCTION	02/08/2023	450.00	02/10/2023
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					13,653.55	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00012	02/14/2023	9.24	02/16/2023
Total 23-55420-220 GAS UTILITIES:					9.24	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/08/2023	0702787382-00012	02/14/2023	148.14	02/16/2023
Total 23-55420-221 ELECTRIC UTILITIES:					148.14	
24-52400-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	84.00	02/10/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2023)	VLG ATTORNEY	02/09/2023	249.00	02/10/2023
Total 24-52400-218 VILLAGE ATTORNEY:					333.00	
24-52400-224 CELL PHONES						
2136	VERIZON WIRELESS	9926676245	787000169-00001	02/15/2023	35.00	02/16/2023
Total 24-52400-224 CELL PHONES:					35.00	
24-52400-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	01/27/2023	INSPECTOR	02/09/2023	38.86	02/10/2023
Total 24-52400-310 SUPPLIES/EXPENSES:					38.86	
24-52400-321 PROFESSIONAL DUES/MEETINGS						
57	JPMORGAN CHASE BANK NA	01/27/2023	INSPECTOR	02/09/2023	50.00	02/10/2023
Total 24-52400-321 PROFESSIONAL DUES/MEETINGS:					50.00	
25-53410-400 MATERIALS						
141	DIGGERS HOTLINE	230157801PPI	HOTLINE TICKETS	01/16/2023	484.08	02/03/2023
Total 25-53410-400 MATERIALS:					484.08	
25-53800-210 CONTRACT SERVICES						
2136	VERIZON WIRELESS	9926676245	787000169-00001	02/15/2023	30.00	02/16/2023

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Total 25-53800-210 CONTRACT SERVICES:					30.00	
25-53800-234 INDIAN CREEK PARK MAINTENANCE						
2824	MAREK LANDSCAPING	5322	VEGETATION MAINTENANCE	12/31/2022	3,244.42	02/03/2023
Total 25-53800-234 INDIAN CREEK PARK MAINTENANCE:					3,244.42	
25-55410-310 SUPPLIES/EXPENSES						
415	POSTMASTER	03/01/2023water	NOV-FEB WATERBILLS	02/16/2023	427.59	02/16/2023
Total 25-55410-310 SUPPLIES/EXPENSES:					427.59	
25-91500-800 WPDES COMPLIANCE PROGRAM						
221	PROPET DISTRIBUTORS INC.	141503	DOG BAGS	02/15/2023	438.60	02/16/2023
Total 25-91500-800 WPDES COMPLIANCE PROGRAM:					438.60	
25-91500-833 STORM SEWER SYSTEM IMPROVE.						
39	RUEKERT MIELKE, INC.	145221	GENERAL SVCS	12/31/2022	1,228.50	02/16/2023
Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:					1,228.50	
25-91500-835 STORM SEWER SYSTEM (MISC)						
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	200.00	02/10/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2023)	VLG ATTORNEY	02/09/2023	425.00	02/10/2023
Total 25-91500-835 STORM SEWER SYSTEM (MISC):					625.00	
30-58100-615 PAYMENT TO ESCROW AGENT						
302	ASSOCIATED BANK	23763	GENERAL OBLIGATION	02/23/2023	475.00	02/24/2023
Total 30-58100-615 PAYMENT TO ESCROW AGENT:					475.00	
40-91500-801 STREET RESURFACING						
256	KAPUR & ASSOCIATES, INC.	117424	LAKE DR	12/31/2022	4,742.00	02/03/2023
256	KAPUR & ASSOCIATES, INC.	177499	LAKE DR	02/13/2023	1,541.50	02/16/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	1,422.00	02/10/2023
1033	ALL-WAYS CONTRACTORS INC.	1.24.2023	2021 ROAD & UTILITY	12/31/2022	14,804.15	02/10/2023
1073	WI DEPT. OF TRANSPORTATIO	395-0000294179	DESIGN	02/10/2023	3,108.44	02/16/2023
Total 40-91500-801 STREET RESURFACING:					25,618.09	
40-91600-800 STORMWATER ROAD PROJECT						
256	KAPUR & ASSOCIATES, INC.	117422	STORMWATER IMPROV	12/31/2022	23,368.63	02/03/2023
256	KAPUR & ASSOCIATES, INC.	117500	STORMWATER IMPROV	02/13/2023	998.00	02/16/2023
1033	ALL-WAYS CONTRACTORS INC.	1.24.2023	2021 ROAD & UTILITY	12/31/2022	30,068.67	02/10/2023
102047	GLOBE CONTRACTORS, INC.	12.20.2022	STORM WATER IMPROV	12/31/2022	225,096.63	02/16/2023
Total 40-91600-800 STORMWATER ROAD PROJECT:					279,531.93	
40-91600-833 TREE REPLACEMENT						
585	LFGEORGE INC.	IC86588	MISC	12/31/2022	42.16	02/03/2023
Total 40-91600-833 TREE REPLACEMENT:					42.16	
50-53100-233 GIS MAINTENANCE						
39	RUEKERT MIELKE, INC.	145220	GIS DATA MAINT	12/31/2022	152.00	02/16/2023

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Total 50-53100-233 GIS MAINTENANCE:					152.00	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMMI	82	MONTHLY	02/01/2023	26,588.43	02/03/2023
Total 50-81000-601 SOURCE OF WATER SUPPLY:					26,588.43	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	957	ON CALL	02/06/2023	1,080.00	02/10/2023
2839	CITY WATER LLC	957	MONTHLY MANAGEMENT FEE	02/06/2023	6,200.00	02/10/2023
Total 50-81000-640 OPERATIONS LABOR WATER MAINS:					7,280.00	
50-81000-641 OPERATIONS SUPPLY AND EXPENSE						
57	JPMORGAN CHASE BANK NA	01/27/2023	WATER DEPT	02/09/2023	67.93	02/10/2023
Total 50-81000-641 OPERATIONS SUPPLY AND EXPENSE:					67.93	
50-81000-651 MAINTENANCE OF MAINS						
57	JPMORGAN CHASE BANK NA	01/27/2023	WATER DEPT	02/09/2023	65.96	02/10/2023
141	DIGGERS HOTLINE	230157801PPI	HOTLINE TICKETS	01/16/2023	484.09	02/03/2023
458	SHERWIN INDUSTRIES, INC.	SC049872	FIBER BULK	01/30/2023	1,198.56	02/03/2023
474	CORE & MAIN LP	S172016	PARTS	01/06/2023	559.10	02/03/2023
474	CORE & MAIN LP	S187529	PARTS	01/11/2023	504.72	02/03/2023
474	CORE & MAIN LP	S251099	PARTS	01/26/2023	841.00	02/10/2023
474	CORE & MAIN LP	S333369	PARTS	02/08/2023	4,728.02	02/24/2023
502	VILLAGE HARDWARE - VH	225866/1	WATER DEPT	01/26/2023	64.76	02/03/2023
502	VILLAGE HARDWARE - VH	226347/1	WATER DEPT	02/10/2023	55.41	02/16/2023
959	ETNA SUPPLY	S104957182.001	SOCKET	02/09/2023	187.00	02/16/2023
1413	LEAK LOCATORS OF MONTANA	1724	AC200 PLUS KIT	02/03/2023	20,244.00	02/10/2023
1800	MENARD'S - GERMANTOWN	38518	MISC GENERAL	01/23/2023	103.80	02/03/2023
1800	MENARD'S - GERMANTOWN	39357	MISC GENERAL	02/06/2023	47.61	02/10/2023
2241	ITU ABSORB TECH, INC	8063200	WATER DEPT	02/21/2023	8.60	02/24/2023
2241	ITU ABSORB TECH, INC	8071325	WATER	02/21/2023	46.53	02/24/2023
5506	HANKE TERMINALS	146332A	STONE/BACKFILL	12/31/2022	704.34	02/24/2023
Total 50-81000-651 MAINTENANCE OF MAINS:					29,843.50	
50-81000-653 MAINTENANCE OF METERS						
3252	MIDWEST METER INC.	0151114-in	PARTS	01/26/2023	85.34	02/03/2023
Total 50-81000-653 MAINTENANCE OF METERS:					85.34	
50-81000-654 MAINTENANCE OF HYDRANTS						
1397	MID CITY CORP	96748	HYDRANT REPAIR	12/31/2022	5,546.70	02/03/2023
Total 50-81000-654 MAINTENANCE OF HYDRANTS:					5,546.70	
50-81000-800 CAPITAL OUTLAY						
39	RUEKERT MIELKE, INC.	145387	ROAD WATER MAIN RELAY	02/15/2023	4,208.50	02/16/2023
256	KAPUR & ASSOCIATES, INC.	117423	LAKE DR	12/31/2022	1,100.00	02/03/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	512.00	02/10/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2023)	VLG ATTORNEY	02/09/2023	294.00	02/10/2023
983	MSA PROFESSIONAL SVCS, IN	R17951007.0-3 -20	BEACH DR WATERMAIN	12/31/2022	3,554.10	02/16/2023
983	MSA PROFESSIONAL SVCS, IN	R17951007.0-3-202	BEACH DR WATERMAIN	02/09/2023	14,491.25	02/16/2023
1033	ALL-WAYS CONTRACTORS INC.	1.24.2023	2021 ROAD & UTILITY	12/31/2022	57,724.61	02/10/2023
1427	LDV INC.	A04872	1F66F5KN8N0A04872	02/21/2023	258,689.50	02/24/2023

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Total 50-81000-800 CAPITAL OUTLAY:					340,573.96	
50-81000-903 SUPPLIES AND EXPENSE						
50	BADGER METER, INC.	80119189	HOSTING SERV UNIT	01/30/2023	76.03	02/10/2023
281	LINCOLN CONTRACTORS SUP	I34093	MARKING PAINT	02/16/2023	87.48	02/24/2023
535	MUNICIPAL LAW & LITIGATION	9207-(2022)	VILLAGE ATTORNEY	12/31/2022	380.00	02/10/2023
3252	MIDWEST METER INC.	0151348-IN	PARTS	02/02/2023	53.93	02/10/2023
Total 50-81000-903 SUPPLIES AND EXPENSE:					597.44	
50-81000-921 OFFICE SUPPLIES AND EXPENSE						
57	JPMORGAN CHASE BANK NA	01/27/2023	WATER DEPT	02/09/2023	4.48	02/10/2023
57	JPMORGAN CHASE BANK NA	01/27/2023	WATER DEPT	02/09/2023	21.35	02/10/2023
415	POSTMASTER	03/01/2023water	NOV-FEB WATERBILLS	02/16/2023	427.60	02/16/2023
2136	VERIZON WIRELESS	9926676245	787000169-00001	02/15/2023	37.50	02/16/2023
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					490.93	
50-81000-930 MISC GENERAL EXPENSE						
57	JPMORGAN CHASE BANK NA	01/27/2023	WATER DEPT	02/09/2023	25.00	02/10/2023
Total 50-81000-930 MISC GENERAL EXPENSE:					25.00	
70-12100 TAXES RECEIVABLES						
248	CAMPBELL, DENIS J	1/30/23 A/B PAY	OVERPAYMENT TAXES	02/16/2023	21.01	02/24/2023
372	GRADY, LINDSEY C	01/27/23 A/B PAY	OVERPAYMENT TAXES	02/16/2023	88.73	02/24/2023
944	MUPPIDI, SRICHARAN R	30935	OVERPAYMENT TAXES	01/26/2023	307.93	02/03/2023
1211	JOECKEL, DANIEL D	31220	OVERPAYMENT TAXES	02/03/2023	277.21	02/10/2023
1400	REALTY INCOME PROP. 6 LLC	30899	OVERPAYMENT TAXES	01/26/2023	178.74	02/03/2023
1400	REALTY INCOME PROP. 6 LLC	30900	OVERPAYMENT TAXES	01/26/2023	1,631.60	02/16/2023
1401	NEWKIRK, MARY K	31096	OVERPAYMENT TAXES	01/30/2023	55.80	02/03/2023
1402	NELSON, DAVID A	30999	OVERPAYMENT TAXES	01/30/2023	453.94	02/03/2023
1403	PATEL, PARAG J	30808	OVERPAYMENT TAXES	01/23/2023	3,737.97	02/03/2023
1404	BERNSTEIN, JOSEPH	30792	OVERPAYMENT TAXES	01/23/2023	2.00	02/03/2023
1407	SENNOTT, CASEY	30724	OVERPAYMENT TAXES	01/23/2023	20.03	02/03/2023
1408	FECHNER, JASON	30824	OVERPAYMENT TAXES	01/24/2023	49.95	02/03/2023
1409	SUDANI, ZEID A AL	30882	OVERPAYMENT TAXES	01/25/2022	87.50	02/03/2023
1410	LOVE, DANIEL	31190	OVERPAYMENT TAXES	01/31/2023	14.36	02/03/2023
1416	STALLE, WILLIAM MACPHERSO	31260	OVERPAYMENT TAXES	02/02/2023	25.17	02/10/2023
1422	MILLER, JOSEPH C	31035458	OVERPAYMENT TAXES	01/31/2023	106.87	02/07/2023
1434	GONZALEZ, ANA C	1/27/23 A/B PAY	OVERPAYMENT TAXES	02/16/2023	310.03	02/24/2023
1437	MURPHY, MARGARET OR DANI	12/29/22 A/B PAY	OVERPAYMENT TAXES	02/16/2023	359.39	02/24/2023
2222	HOY, KEVIN OR MARGARET	01826/23 A/BPAY	OVERPAYMENT TAXES	02/16/2023	60.21	02/24/2023
Total 70-12100 TAXES RECEIVABLES:					7,788.44	
Grand Totals:					1,001,595.8	

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Date Approved: _____

Village Manager: _____

Village Board: _____

VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN

RESOLUTION NO. _____

**RESOLUTION AWARDING THE SALE
OF \$4,350,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2023A**

WHEREAS, the Village of Fox Point, Milwaukee County, Wisconsin (the “Village”) is in need of funds aggregating \$4,350,000 for the following public purposes:

- (a) Capital projects including but not limited to lakeshore erosion and flooding control projects; and
- (b) Professional and financing fees (collectively, the “Public Purpose”); and

WHEREAS, for the purpose of providing funds for the Public Purpose, the Village has determined that it is necessary and desirable to authorize and sell its \$4,350,000 Village of Fox Point, Milwaukee County, Wisconsin General Obligation Promissory Notes, Series 2023A (the “Notes”); and

WHEREAS, pursuant to Chapter 67.12(12) of the Wisconsin Statutes, as amended, the Village is authorized to issue general obligation promissory notes of the Village for the Public Purpose, and the Village Board adopted an Initial Resolution on January 10, 2023; and

WHEREAS, the note purchase agreement (the “Note Purchase Agreement”) with Robert W. Baird & Co. Incorporated (the “Underwriter”) is attached hereto as Exhibit A and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY THAT:

Section 1. Award of the Notes. The Note Purchase Agreement is hereby approved, said proposal by the Underwriter to purchase the Notes for the sum of \$4,350,000.00. The Notes mature and bear interest as follows:

MATURITY SCHEDULE

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
April 1, 2026	\$4,350,000	

The Village President and Village Clerk are authorized and directed to do any and all acts necessary to conclude delivery of the Notes to the Underwriter, as soon after adoption of this Resolution as is convenient.

Section 2. Designation of Underwriter as Agent; Approval of Official Statement. The preparation of the Preliminary Official Statement dated March _____, 2023 and the Final Official Statement are hereby approved. The Preliminary Official Statement is “deemed final” as of its date, except for omissions or subsequent modifications permitted under Rule 15c2-12 of the Securities and Exchange Commission. The Village President and the Village Clerk are authorized and directed to do any and all acts necessary to conclude delivery of the Notes to the Underwriter, as soon after adoption of this Resolution as is convenient.

The Village hereby designates the Underwriter as its agent for purposes of distributing the Final Official Statement relating to the Notes to any participating underwriter in compliance with Rule 15c2-12 of the Securities and Exchange Commission.

Section 3. Terms of the Notes. The Notes shall be issued in the principal amount of \$4,350,000 and designated “General Obligation Promissory Notes, Series 2023A;” shall be dated April 4, 2023; shall be in the denomination of \$5,000 or any integral multiple thereof; and shall mature on April 1, 2026. Interest is payable semi-annually on April 1 and October 1 of each year, commencing on April 1, 2024.

Section 4. Optional Redemption. At the option of the Village, the Notes are subject to call and prior redemption on April 1, 2024, and on any date thereafter, in whole or in part, and if in part, from maturities selected by the Village, and by lot within each maturity, at par plus accrued interest to the date of redemption.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years and amounts as follows:

(a) Levy for the year 2023 in the amount of \$_____, being the sum of:

\$_____ for interest due on April 1, 2024; and
\$_____ for interest due on October 1, 2024.

(b) Levy for the year 2024 in the amount of \$_____, being the sum of:

\$_____ for interest due on April 1, 2025; and
\$_____ for interest due on October 1, 2025.

(c) Levy for the year 2025 in the amount of \$_____, being the sum of:

\$4,350,000.00 for principal due on April 1, 2026; and
\$_____ for interest due on April 1, 2026.

The aforesaid direct annual irrevocable tax hereby levied shall be collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village levied in said years are collected. So long as any part of the principal of or interest on the Notes remains unpaid, the tax herein above levied shall be and continues irrevocable except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus in the Debt Service Fund Account created herein.

Section 7. Debt Service Fund Account. There is hereby established in the Village treasury a fund account separate and distinct from every other Village fund or account designated "Debt Service Fund Account for \$4,350,000 Village of Fox Point General Obligation Promissory Notes, Series 2023A dated April 4, 2023." There shall be deposited in said fund account any premium plus accrued interest paid on the Notes at the time of delivery to the Underwriter, all money raised by taxation pursuant to Section 6 hereof and all other sums as may be necessary to pay interest on the Notes when the same shall become due and to retire the Notes at their respective maturity dates. Said fund account shall be used for the sole purpose of paying the principal of and interest on the Notes and shall be maintained for such purpose until such indebtedness is fully paid or otherwise extinguished.

Section 8. Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest paid at the time of delivery which must be paid into the Debt Service Fund Account created above) shall be deposited into an account separate and distinct from all other funds and disbursed solely for the purposes for which borrowed or for the payment of the principal of and interest on the Notes.

Section 9. Arbitrage Covenant. The Village shall not take any action with respect to the Note Proceeds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken on the date of the delivery of and payment for the Notes (the "Closing"), would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") and any income tax regulations promulgated thereunder (the "Regulations").

The Note Proceeds may be temporarily invested in legal investments until needed; provided, however, that the Village hereby covenants and agrees that so long as the Notes remain outstanding, moneys on deposit in any fund or account created or maintained in connection with the Notes, whether such moneys were derived from the Note Proceeds or from any other source, will not be used or invested in a manner which would cause the Notes to be "arbitrage bonds" within the meaning of the Code or Regulations.

The Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide an appropriate certificate of the Village, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the Village regarding the amount and use of the Note Proceeds and the facts and estimates on which such expectations are based, all as of the Closing.

Section 10. Additional Tax Covenants. The Village hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and Regulations (whether prior to or subsequent to the issuance of the Notes) to assure that the Notes are obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes, throughout their term. The Village Clerk or other officer of the Village

charged with the responsibility of issuing the Notes, shall provide an appropriate certificate of the Village as of the Closing, for inclusion in the transcript of proceedings, certifying that it can and covenanting that it will comply with the provisions of the Code and Regulations.

Further, it is the intent of the Village to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Notes will continue to be obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes.

In accordance with Section 148(f)(4)(D) of the Code, the Village covenants that it is a governmental unit with general taxing powers; that the Notes are not “private activity bonds” as defined in Section 141 of the Code and that ninety-five percent (95%) or more of the net proceeds of the Notes are to be used for local governmental activities of the Village. The Village covenants that it will take all necessary steps to comply with rebate requirements of the Code.

Section 11. Persons Treated as Owners; Transfer of Notes. The Paying Agent (as defined in Section 19) shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner by surrender of the Note at the office of the Paying Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Paying Agent shall deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Paying Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Paying Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the Village President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The 15th day of each calendar month next preceding each interest payment date shall be the record date for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village maintained by the Paying Agent at the close of business on the corresponding record date.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only-System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York (“DTC”), the Village has heretofore agreed to the applicable provisions set forth in the DTC Blanket Issuer Letter of Representation previously filed with DTC on behalf of the Village. The Notes will be registered in the name of DTC or its nominee and maintained in a Book-Entry System. If the Village’s relationship with DTC is terminated, the Village may appoint another securities depository to maintain the Book-Entry System.

Section 13. Defeasance. When all Notes have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Village may discharge all Notes due on any date by depositing into a special account on or before that date a sum sufficient

to pay the same in full; or if any Notes should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The Village, at its option, may also discharge all Notes called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption has been duly given as required by this Resolution. The Village, at its option, may also discharge all Notes of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Notes to its maturity or, at the Village's option, if said Note is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Note at maturity, or at the Village's option, if said Note is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Notes on such date has been duly given or provided for.

Section 14. Execution of the Notes. The Notes shall be issued in typewritten form, one Note for each maturity, executed on behalf of the Village by the manual or facsimile signatures of the Village President and Village Clerk (except that one of the foregoing signatures shall be manual), sealed with its official or corporate seal, if any, and delivered to the Underwriter upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the delivery of the Notes, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. The aforesaid officers are hereby authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the Closing.

Section 15. Designation of Notes. The Village hereby designates the Notes to be "qualified tax-exempt obligations" pursuant to the provisions of Section 265(b)(3) of the Code and in support of such designation the Village Clerk or other officer of the Village charged with the responsibility for issuing the Notes shall provide an appropriate certificate of the Village all as of the Closing.

Section 16. Continuing Disclosure. The Village covenants and agrees, for the benefit of the holders of the Notes, to enter into a written undertaking (the "Undertaking") required by SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the holders of the Notes or by the original purchaser(s) of the Notes on behalf of such holders (provided that the rights of the holders and the purchaser(s) to enforce the Undertaking shall be limited to a right to obtain specific enforcement of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

The Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Agreement for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 17. Conflicting Resolutions; Severability; Effective Date. All prior resolutions or other actions of the Village or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Section 18. Bond Insurance. If the purchaser of the Notes obtains municipal bond insurance with respect to the Notes, the Village President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Village President and Village Clerk, including provisions regarding restrictions on investment of Note Proceeds, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given and information to be provided to the bond insurer. In addition, appropriate reference to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Appointment of Paying Agent; Fiscal Agency Agreement. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association (the "Paying Agent") which is hereby appointed as the Village's registrar, fiscal agent, and paying agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes. The Fiscal Agency Agreement between the Village and the Paying Agent in substantially in the form attached hereto as Exhibit D is hereby approved, and the Village shall pay such fees and expenses of the Paying Agent set forth in the Fiscal Agency Agreement. The Village President and Village Clerk are authorized to execute the Fiscal Agency Agreement.

Section 20. Section 893.77 Notice. Notice of sale of the Notes, in the form attached hereto as Exhibit C, shall be published in the official newspaper of the Village as a class I notice under Chapter 985 of the Wisconsin Statutes or posted pursuant to the Village's procedures for posting notices.

Adopted this 14th day of March, 2023.

Douglas H. Frazer, Village President

ATTEST:

Kelly A. Meyer, Village Clerk

CERTIFICATION

I, Kelly A. Meyer, being first duly sworn, do hereby depose and certify that I am the duly appointed, qualified and acting Village Clerk of the Village of Fox Point, in the County of Milwaukee, State of Wisconsin (the "Village"), and as such I have in my possession, or have access to, the complete corporate records of said Village; that I have carefully compared the transcript hereto attached with the aforesaid corporate records; that said transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the adoption of a Resolution entitled:

RESOLUTION NO. _____

RESOLUTION AWARDING THE SALE OF \$4,350,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A

I do hereby further depose and certify as follows:

1. Said resolution was considered for adoption by the Village Board at a _____ (*insert regular or special*) meeting held at 7200 North Santa Monica Boulevard, Fox Point, Wisconsin at ____ p.m. on March 14, 2023. Said meeting of the Village was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes.

2. Said resolution was on the agenda for said meeting and public notice thereof was given not less than 24 hours prior to the commencement of said meeting in compliance with Section 19.84 of the Wisconsin Statutes, including, without limitation, by posting on the bulletin board in the Village Hall and the Village's website.

3. Said meeting was called to order by _____, who chaired the meeting. Upon roll I noted and recorded that the following trustees were present:

_____	_____
_____	_____
_____	_____
_____	_____

and that the following trustees were absent:

_____	_____
-------	-------

I noted and recorded that a quorum was present. Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was said resolution which was introduced and its adoption was moved by Trustee _____, and seconded by Trustee _____. Following discussion and after all trustees who desired to do so had expressed their views for or against said resolution, the

question was called and upon roll being called and the continued presence of a quorum being noted, the recorded vote was as follows:

AYE:

_____	_____
_____	_____
_____	_____
_____	_____

NAY:

_____	_____
-------	-------

ABSTAINED:

_____	_____
-------	-------

Whereupon the chairperson of the meeting declared said resolution adopted, and I so recorded it.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the Village hereto on this 14th day of March, 2023.

**VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN**

[SEAL]

By: _____
Kelly A. Meyer, Village Clerk

EXHIBIT A

NOTE PURCHASE AGREEMENT

[SEE ATTACHED]

EXHIBIT B**FORM OF NOTE**

REGISTERED	UNITED STATES OF AMERICA	REGISTERED
No. R-____	STATE OF WISCONSIN	\$_____
	MILWAUKEE COUNTY	
	VILLAGE OF FOX POINT	
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A		

<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP</u>
April 1, 2026	April 4, 2023	_____%	_____

REGISTERED OWNER: CEDE & CO.

KNOW ALL MEN BY THESE PRESENTS that the Village of Fox Point, Milwaukee County, Wisconsin (the "Village") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of _____ DOLLARS (\$_____) on the maturity date identified above, together with interest thereon from the Dated Date, or the most recent payment date to which interest has been paid, at the rate of _____% per annum, calculated on the basis of a 360 day year made up of twelve 30 day months, such interest being payable semiannually on each April 1 and October 1, commencing on April 1, 2024, and thereafter at maturity.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. Prepayment of any principal hereunder shall be noted on the margin of this Note. On the maturity date, principal of this Note shall be payable only upon presentation and surrender of this Note at the principal office of Associated Trust Company, National Association, the fiscal agent appointed by the Village pursuant to the provisions of Section 67.10(2), Wisconsin Statutes, to act as bond registrar and paying agent (the "Paying Agent"). Interest hereon shall be paid by wire transfer to the Depository in whose name this Note is registered on the note register maintained by the Paying Agent at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

The Notes are subject to call and prior redemption on April 1, 2024, and on any date thereafter, in whole or in part, from maturities selected by the Village, and by lot within each maturity, at par plus accrued interest to the date of redemption.

Notice of the call for any redemption of Notes prior to maturity shall be given by mailing a copy of the redemption notice by First Class Mail, not less than thirty (30) nor more than sixty (60) days prior to the redemption date to the Owner of each Note to be redeemed at the address shown on the note register; provided, however, that failure to give any such notice as aforesaid, or any defect therein with respect to any particular Note shall not affect the validity of any proceedings for the redemption of any other Note.

Each redemption notice shall (i) identify the particular Note, publication date, redemption date, redemption agent name and address, date of issue, interest rate, maturity date, and other descriptive information, if any that accurately identifies the particular Notes called for redemption, (ii) identify the provisions pursuant to which the Notes are being redeemed, (iii) identify the place of payment, (iv) state the applicable redemption price, including the premium, if any, and (v) state that interest on the Notes or portions thereof thus called for redemption will cease to accrue from and after the redemption date specified therein.

As long as the Notes are in book entry form, the Notes are payable as to principal by wire transfer to the Depository or its nominee upon their presentation and surrender to the Paying Agent. Payment of each installment of interest shall be made by wire transfer to the Depository or its nominee shown in the registration books on the Record Date on the payment date in lawful money of the United States of America by the Paying Agent. The Paying Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the Record Date, or (iii) with respect to any particular Notes, after such Note has been called for redemption. With respect to (iii) above, in the event that less than all of the principal amount of a specific interest rate is redeemed, the Village shall execute and the Paying Agent shall issue a new Note in the principal amount outstanding after redemption on the redemption date.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Paying Agent, by the registered owner in person or its duly authorized attorney, upon surrender of this Note, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Paying Agent, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Notes shall be issued to the transferee in exchange therefor. The Village may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Note is issuable solely as a negotiable, fully registered note, without coupons.

This Note has been designated by the Village as a “qualified tax-exempt obligation” for purposes of Section 265 of the Internal Revenue Code, as amended.

This Note is issued for the public purpose of paying the following costs:

- (a) Capital projects including but not limited to lakeshore erosion and flooding control projects; and
- (b) Professional and financing fees;

and is authorized pursuant to Chapter 67 of the Wisconsin Statutes and a resolution adopted by the Village Board on March 14, 2023, entitled, “Resolution Awarding the Sale of \$4,350,000 General Obligation Promissory Notes, Series 2023A.”

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Note have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Village from the levy of a non repealable, direct annual tax has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Note.

IN WITNESS WHEREOF, the Village of Fox Point, Wisconsin, has caused this Note to be signed by the signatures of its Village President and its Village Clerk, and its corporate seal (or a true facsimile thereof) to be impressed (or imprinted) hereon, all as of the date of original issue specified above.

**VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN**

[SEAL]

By: _____
Douglas H. Frazer, Village President

By: _____
Kelly A. Meyer, Village Clerk

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address,
including zip code, of Assignee)

(Please print or typewrite name and address,
other identifying number of Assignee)

the within Note and all rights thereunder, hereby irrevocably constituting and appointing

(Please print or typewrite name of Attorney)

Attorney to transfer said Note on the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

 NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular without alteration or enlargement or any change whatever.

Signature(s) guaranteed by:

EXHIBIT C**NOTICE TO THE ELECTORS**

On March 14, 2023, a resolution was offered, read, approved and adopted whereby the Village of Fox Point, Wisconsin authorized the issuance and sale of its General Obligation Promissory Notes, Series 2023A in an amount not to exceed \$4,350,000 (the “Notes”). The closing of this note sale was held on April _____, 2023. A copy of all proceedings had to date with respect to the authorization and sale of said Notes is on file and may be examined in the office of the Village Clerk, 7200 North Santa Monica Boulevard, Fox Point, Wisconsin.

This notice is given pursuant to Section 893.77, Wisconsin Statutes, which provides that an action or proceeding to contest the validity of such financing, for other than constitutional reasons, must be commenced within 30 days after the date of publication of this notice.

Kelly A. Meyer, Village Clerk
VILLAGE OF FOX POINT, WISCONSIN

EXHIBIT D

FISCAL AGENCY AGREEMENT

[SEE ATTACHED]

\$4,350,000
Village of Fox Point
Milwaukee County, Wisconsin
General Obligation Promissory Notes, Series 2023A

FISCAL AGENCY AGREEMENT

THIS AGREEMENT is made and entered into this 4th day of April, 2023, by and between Village of Fox Point, Milwaukee County, Wisconsin (the “Village”), and Associated Trust Company, National Association (the “Agent”).

WITNESSETH:

WHEREAS, the Village has authorized the borrowing of the sum of FOUR MILLION THREE HUNDRED FIFTY THOUSAND DOLLARS (\$4,350,000) pursuant to Section 67.12(12), Wisconsin Statutes, and resolutions adopted by the Village Board on January 10, 2023 and March 14, 2023 and has authorized the issuance and sale of \$4,350,000 principal amount of general obligation promissory notes to evidence such indebtedness (the “Obligations”). The Obligations shall be designated “General Obligation Promissory Notes, Series 2023A”; shall be dated April 4, 2023; and shall mature and bear interest at the rate as set forth below:

MATURITY SCHEDULE

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
April 1, 2026	\$4,350,000	_____ %

Interest shall be payable semi-annually on April 1 and October 1 of each year, commencing on April 1, 2024, until the principal of the Obligations is paid in full or discharged;

WHEREAS, the Village is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and any applicable income tax regulations; and,

WHEREAS, pursuant to the aforesaid resolution or resolutions and Section 67.10(2), Wisconsin Statutes, the Village Board of the Village has authorized the appointment of the Agent as Fiscal Agent of the Village for the purpose of performing any or all of the following functions with respect to the Obligations: paying the principal of and interest on the Obligations; accounting for such payments; registering, authenticating, transferring, and canceling the Obligations; and maintaining a registration book in addition to other applicable responsibilities all in accordance with the provisions of Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Village and the Agent do hereby agree as follows:

APPOINTMENT

The Agent is hereby appointed Fiscal Agent of the Village with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2)(a), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Village.

INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

PAYMENTS

At least one (1) business day before each semi-annual interest payment date (commencing with the first interest payment date and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Village agrees to and shall pay to the Fiscal Agent, in immediately available funds, a sum equal to the amount payable as principal of and the premium, if any, and interest on the Obligations on such semi-annual interest payment date. Said semi-annual interest and/or principal payment dates and amounts are set forth in Exhibit A which is attached hereto and incorporated herein by this reference.

CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Village a certificate regarding such cancellation, setting forth an accurate description of the Obligation, specifying its number, date, purpose, amount, rate of interest, and payment date and stating the date and amount of each payment of principal or interest thereon. The Fiscal Agent shall also cancel and destroy Obligations presented for transfer or exchange and deliver a certificate with respect to such transfer or exchange to the Village. The Fiscal Agent shall be permitted to microfilm, or otherwise photocopy and record said canceled Obligations.

REGISTRATION BOOK

Fiscal Agent shall maintain in the name of the Village a Registration Book containing the names and addresses of all registered owners of the Obligations. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

INTEREST PAYMENT

Payment of each installment of interest shall be made to the registered owner who shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

PAYMENT OF PRINCIPAL

Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

REDEMPTION NOTICE

In the event the Village exercises its option to redeem the Obligations prior to maturity, as long as the Obligations are in book-entry-only form, the Village shall direct the Fiscal Agent to give official notice of the redemption by mailing a notice by registered or certified mail, or overnight express delivery, or electronic transmission to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all the Obligations of a maturity are to be called for redemption, the Obligations of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Obligations called for redemption, CUSIP numbers, and the date of redemption. Any notice mailed as provided herein shall be conclusively presumed to have been duly given, whether or not the Depository receives the notice. The Obligations shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Obligations shall no longer be deemed to be outstanding.

UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only system is to be utilized for the Obligations. The Fiscal Agent agrees to comply with the provisions of the Blanket Issuer Letter of Representation which has been executed and delivered to The Depository Trust Company (the "Depository") by the Village.

TRANSFER AND EXCHANGE OF OBLIGATIONS

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized legal representative. Upon such transfer, a new registered Obligation of authorized denomination or denominations in the same aggregate principal amount shall be issued to the transferee in exchange thereof, and the name of such transferee shall be entered as the new registered owner in the Registration Book. Upon request of the registered owner, the Fiscal Agent shall exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole integral multiples of \$5,000.

The Obligations shall be numbered 1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

STATEMENTS

The Fiscal Agent shall furnish the Village with an accounting of payments received and made and funds on hand annually.

FEES

The Village agrees to pay the Fiscal Agent fees in accordance with the fee schedule provided by the Fiscal Agent which is attached hereto as Exhibit B and incorporated herein by this reference until the final principal payment (or redemption date in the event the Village exercises its option, if any, to redeem the Obligations). Such fees are payable on the dates principal is due or pursuant to statements provided to the Village by the Fiscal Agent. In the event the Village exercises its option,

if any, to redeem the Obligations, the Fiscal Agent shall be reimbursed for mailing costs related therewith.

MISCELLANEOUS

1. Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within six years of its date, then the monies representing such nonpayment shall be returned to the Village or to such board, officer or body as may then be entitled by law to receive the same, together with the name of the registered owner of the Obligation and the last mailing address of record. Thereafter, the Fiscal Agent shall not be responsible for the payment of such check or draft.

2. Resignations; Successor Fiscal Agent. Fiscal Agent may at any time resign by giving not less than sixty days written notice to Village. Upon receiving such notice of resignation, the Village shall promptly appoint a successor Fiscal Agent by an instrument in writing executed by order of its governing body. If no successor Fiscal Agent shall have been so appointed and have accepted appointment within sixty days after such notice of resignation, the resigning Fiscal Agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent.

Any successor fiscal agent shall be qualified to act pursuant to Section 67.10(2), Wisconsin Statutes, as amended.

Any successor fiscal agent shall execute, acknowledge and deliver to the Village and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Village, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, the Village shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Village.

3. Termination. This Agreement shall terminate six years after the last principal payment on the Obligations is due whether by maturity or earlier redemption or the final discharge of the Village's responsibilities for payment of the Obligations, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall be turned over to the Village after deduction of any unpaid fees and disbursements of Fiscal Agent. Termination of this Agreement shall not, of itself, have any effect on Village's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

4. Execution. This Agreement shall be executed on behalf of the Village and the Agent by their duly authorized officers. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of April 4, 2023.

**VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN**

[SEAL]

By: _____
Douglas H. Frazer, Village President

By: _____
Kelly A. Meyer, Village Clerk

**ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION**

By: _____
Name: _____
Title: _____

EXHIBIT A

DEBT SERVICE SCHEDULE

\$4,350,000

Village of Fox Point

Milwaukee County, Wisconsin

General Obligation Promissory Notes, Series 2023A

[See Attached]

EXHIBIT B**FISCAL AGENT FEE SCHEDULE**

ACCEPTANCE FEE: \$325

ANNUAL FEE: \$475

OUT-OF-POCKET EXPENSES

The above fees do not include out-of-pocket expenses. All out-of-pocket expenses, including postage, supplies, telephone, publication costs, legal fees, wire charges, travel, shredding, and any other miscellaneous items, will be billed in addition to the charges listed in this schedule.

In the event that changes in laws or practices considerably expand our current duties and responsibilities, or if conditions of the economy so warrant, reasonable adjustments may be incorporated into this schedule of fees.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Kevin Ausman, Assistant Village Manager *KA*

CC: Scott Botcher, Village Manager; Eric Larson, Village Attorney

Date: March 7, 2023

Re: 2023 Temporary Traveling Beer Garden

Overview

1840 Brewing is proposing a temporary beer garden on Village property as part of their traveling beer garden series to be located at Longacre Park on two specified dates: Friday, June 9 and Friday, September 29.

Background

1840 Brewing is a local brewery located in Bay View that operates a traveling beer garden series during the summer and fall months. The brewery has partnered with a number of Fox Point Foundation events in the past and has interest in operating a stand-alone beer garden within the Village. Director of Operations, Marty LeMense approached Village Staff in February of 2023 with a proposal that replicates the setup that 1840 Brewing has utilized in the Village while partnering at previous Fox Point Foundation events. Staff has been in discussion with the applicant to discuss the site plan, hours of operation, and general logistics. Application details and site plan are included with this staff report.

Wisconsin Statute §§125.29(3) allows for breweries, which are licensed by the State Department of Revenue, to operate one off-site retail location for their product. The proposed traveling beer garden series qualify as their allowed off-site retail location for 1840 Brewing.

Process

This proposal is regulated by §745-20(B) of the Fox Point Municipal Code regarding use of institutional districts. The Village Board will make a referral of 1840 Brewing's beer garden proposal this evening to the Plan Commission. The Plan Commission will meet jointly with the Building Board to review the beer garden plans, and then make a recommendation back to the Village Board for final approval.

Recommendation

Staff recommends that the Village Board take action and refer the proposed beer garden concept to a joint meeting of the Plan Commission and Building Board for review and recommendation.

N Bell Rd

Beer

Longacre
Skating Pavilion



Food

Picnic tables

Music



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSINVILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: January 30, 2023

Re: Recommendation for Approval of 2023 Stormwater Improvement Design Contract

During the 2022 budget deliberations, I had presented two stormwater projects to the Village Board that were of a more immediate concern: repair/rehabilitation of the storm sewer jetties on Beach Drive (7900 and 7500 blocks) and the stormwater/groundwater concerns on Beach Drive between Lake Drive and the bottom of the hill. \$100,000 was requested and, eventually, approved for the design and evaluation of these projects.

A third project was proposed by a member of the Board - replacement of the retaining wall at Indian Creek and Manor Lane. This project was proposed based on a request from an adjacent property owner as the owner raised concerns about the stability of the retaining wall. The Board, however, did not allocate funding for the Indian Creek/Manor Lane retaining wall project.

Nonetheless, in preparing the request for proposal for the 2023 stormwater improvement design project, I included repair/replacement of the retaining wall in the RFP. The RFP requested that the consultant address the evaluation and design of the following, among other things:

1. **Beach Drive jetties.** Two options were requested as part of the project: repair/rehabilitation of the jetties or removal of the jetties. I had received a request from an adjacent property owner whether the Village would consider removing the storm sewer jetty.
 - a. Research indicates that the storm sewer jetties were installed in 1949 and, upon checking with the DNR, it was determined that they did not have any records associated with the construction/installation of them. They did indicate, however, that removal would require a sediment transport analysis.
 - b. The design and evaluation also include determining an appropriate backflow preventer to eliminate debris being pushed into the storm sewer during periods of high lake levels and to prevent anyone from entering the storm sewer from the lake.

- c. The repair/rehabilitation option keeps the jetties in place but makes improvements to them to address any structural deficiencies (e.g., the jetty at 7900 North Beach has experienced significant erosion and rebar is exposed).
 - d. The removal option will require more detailed analyses, including a sediment transport analysis similar to that undertaken for the Beach Drive revetment, as well as permitting from the Wisconsin Department of Natural Resources (at a minimum).
2. ***Beach Drive groundwater evaluation.*** For years, the Village has experienced groundwater pumping out of cracks in the road. A few years ago, we installed a temporary drain tile in the road to intercept the groundwater and drain it into our storm sewers. This analysis will look at the depth of groundwater, design a permanent system to intercept the groundwater, and make any upgrades to the storm sewers and road. The consultant will also evaluate the retaining wall on the north side of the road and recommend repair/rehabilitation options. Additionally, the consultant has been asked to design a better system for placement of the salt barrels.
3. ***Indian Creek/Manor Lane retaining wall.*** As noted, this task was added to the RFP to address an adjacent property owner's concern over the stability of the retaining wall. The retaining wall is approximately 200 feet long and has experienced some bowing in two or three locations – likely from hydrostatic pressure – but appears to be in reasonably good condition. Considering the request made to evaluate and possibly replace the wall, I also looked at other opportunities to improve the area should work be done on the wall. More specifically, this task includes the following:
- a. Our consultant has been asked to provide an opinion on how long the existing wall may last and to provide replacement options for a stamped concrete retaining wall similar to what has been done at other locations along Santa Monica Boulevard.
 - b. Additionally, the RFP requested that the consultant address possible stormwater storage opportunities given the recently released draft 100-year floodplain maps from the DNR. The storage opportunities could include other areas owned by the Village to the north and east of the retaining wall and reduce the amount of stormwater flowing into Indian Creek.
 - c. I also included the requirement to address water quality improvements along this stretch given the amount of sediment that builds up downstream of the Manor Lane crossing within Indian Creek.
 - d. While our current stormwater permit with the DNR requires the Village to address total suspended solids and phosphorous reduction efforts, it appears that the DNR will also require bacteria and chloride (salt) reduction efforts in the future. Considering that position, the consultant is being required to identify the possible water quality improvements as well (total suspended solids, phosphorus, bacteria and chlorides).

The RFP was sent to seven different consultants on January 16 and were due on February 17. Ayres Associates, Baxter & Woodman, Graef, Kapur & Associates, MSA, RA Smith, and Ruekert Mielke all received a copy of the RFP. Three consultants wrote to inform the Village that their backlog was full and that they would not be submitting a proposal to perform the work and three others never responded to the RFP. Only Kapur & Associates submitted a proposal to perform the work. After receiving their proposal, I requested that they further break down the costs based on the following:

- Project 1 addresses the two Beach Drive projects but only repair/rehabilitation of the two jetties (not removal). The cost to perform the work, as shown on the attached, is \$100,097.
- Project 2 is the same as Project 1 except additional analyses and designs will be performed for the removal of the two jetties. The cost to undertake Project 2 is \$140,937 – an increase of approximately \$41,000.
- Project 3 is all work associated with the Indian Creek/Manor Lane retaining wall and stormwater improvement project and totals \$89,847. Of this total, approximately \$28,000 is related to the stormwater quality and quantity improvements (tasks 3.1.3, 3.1.4, 3.1.5 3.1.6, and 4.3.3).

While Project 1 is slightly over the budgeted amount of \$100,000, the Village Board may still want to consider funding Project 2 instead of Project 1 as well as Project 3. In particular, the Village Board included \$142,000 in the 2023 capital budget for the design of Beach Drive (Lake to the bottom), Bell Road (Lake to Calumet) and Yates Road (from Green Tree Road south to the intersection with Santa Monica). These road sections would look at all facets of our typical road and utility project including the road and water main. While, arguably, Beach Drive may appear to be included twice, one was for the stormwater improvements and the other is related to the road portion.

This does, however, provide the Village Board with some flexibility as it relates to these projects as it is unlikely we will be reconstructing Bell Road or Yates Road in 2024. More specifically, I am anticipating that Bradley Road and the Lake Drive water main and storm water improvements will be performed in 2024, that Lake Drive will be repaved in 2025 and, therefore, Bell Road and Yates Road may occur in 2026.

Based on the foregoing and the long-term capital needs for the Village, it is my recommendation that the Village Board approve Projects 2 and 3 in the amount of \$230,784 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.

ESTIMATED COST NOT TO EXCEED
2023 STORMWATER IMPROVEMENT PROJECT-1 (ASSUMES JETTIES REMAIN)
VILLAGE OF FOX POINT, WISCONSIN

TASK	Project Manager	Project Engineer III	Project Engineer II	Staff Engineer I	Project Surveyor	Survey Crew	Tech II	Total Task Hours	Total Task Cost
1. PROJECT MANAGEMENT									
2.1 Project Kick-Off Meeting	2	2						4	\$ 680.00
2.2 Draft Report Review Meeting (To Cover All Two Projects)	2	2						4	\$ 680.00
2.3 Conceptual Meeting	6	6						12	\$ 2,040.00
2.4 Three Project Status Meetings	2	2						4	\$ 680.00
2.5 Present to the Village Board to Convey Proposed Designs and Cost Estimates	4	4						8	\$ 1,360.00
2.6 Two Public Information Meetings (PHM's)	3	3						6	\$ 1,020.00
2.7 Final Design Meeting	21	21	0	0	0	0	0	42	\$ 7,140.00
TOTAL FOR TASK 2:									
3. REPORT EVALUATION AND RECOMMENDATION									
3.1 BEACH DRIVE JETTIES (VICINITIES OF 7540 N. BEACH DRIVE AND 7834/7900 N. BEACH DRIVE JETTIES REMAIN IN PLACE)									
3.1.1 Topo Survey	1				2	8	8	19	\$ 2,400.00
3.1.2 Structural Inspection, Analysis, and Recommendations; Coastal Analysis for Debris Protection; Agency Coordination; and Final Report	2	2						0	\$ 22,268.00
3.1.3 Agency Coordination	2	4			2		2	4	\$ 680.00
3.1.4 Resident Coordination	5	6	0	0	4	8	10	33	\$ 1,500.00
SUBTOTAL FOR TASK 3.1:									\$ 26,848.00
3.2 BEACH DRIVE GROUND WATER INTERCEPTOR (BETWEEN LAKE DRIVE AND 7619 N.BEACH DRIVE)									
3.2.1 Full Topo Within the R/W and Storm Catch Basins As-Built	2	2		8	4	10	10	26	\$ 3,360.00
3.2.2 Site Inspections; Retaining Wall and Storm Sewer Structures including Catch Basins and Rip-Rap	2	2						12	\$ 1,520.00
3.2.3 CCTV Inspection of Six Storm Sewer Crossing Pipes by Great Lakes TV Seal									\$ 600.00
3.2.4 Geotechnical Investigation and Report	2							4	\$ 20,249.00
3.2.5 Agency Coordination	2	2						4	\$ 620.00
3.2.6 Final Report and Recommendation for Rehabilitation	8	2	22	8	4	10	10	64	\$ 2,960.00
SUBTOTAL FOR TASK 3.2:									\$ 29,309.00
TOTAL FOR TASK 3:	13	8	22	8	8	18	20	97	\$ 56,157.00
4. DESIGN AND CONSTRUCTION DOCUMENT PREPARATION (FOR TWO PROJECTS)									
4.1 BEACH DRIVE JETTIES REPAIR (VICINITIES OF 7540 N. BEACH DRIVE AND 7834/7900 N. BEACH DRIVE)									
4.1.1 Design for Two Storm Sewer Jetties Repair (Includes Outfall Debris Protection Measures)	4	16					8	28	\$ 4,080.00
4.1.2 Permits from WDNR and ACOE for Jetty Improvements and Outfall Debris Protection								0	\$ 2,000.00
4.1.3 Prepare legal descriptions and figures to acquire 2 TLEs to the northern jetty (with 2 title searches)								0	\$ 3,000.00
4.1.4 Construction and Bid Documents, Publication of Notices, Construction Cost Estimate, Pre-Bid Walk-Through, Bid-Opening, Recommendation for Low Bidder and Attendance of Village Board Meeting	4		2	8			8	22	\$ 2,620.00
SUBTOTAL FOR TASK 4.1:	18	20	2	8	0	0	20	68	\$ 14,540.00
4.2 BEACH DRIVE GROUND WATER INTERCEPTOR AND ROAD RECONSTRUCTION (BETWEEN LAKE DRIVE AND 7619 N.BEACH DRIVE)									
4.2.1 Beach Drive Storm Sewer Improvements (Includes Ground Water Interception System) (see Assumptions below)	4	16		8		8		28	\$ 3,640.00
4.2.2 Beach Drive Retaining Wall Repair	2		8	12				32	\$ 5,120.00
4.2.3 Road reconstruction and sidewalk repair (Lake Drive to Bottom of Bluff, includes traffic control plans)	2			4				6	\$ 2,660.00
4.2.4 Utility Coordination	2		8				4	14	\$ 1,800.00
4.2.5 Preparation of Figures for Public Information Meeting	8		8					20	\$ 2,880.00
4.2.6 Construction and Bid Documents, Publication of Notices, Construction Cost Estimate, Pre-Bid Walk-Through, Bid-Opening, Recommendation for Low Bidder and Attendance of Village Board Meeting	26	16	40	24	0	8	8	122	\$ 16,880.00
SUBTOTAL FOR TASK 4.2:	44	36	42	32	0	8	28	190	\$ 31,420.00
TOTAL FOR TASK 4:									
5. GRANT PREPARATION, SUBMITTALS AND COORDINATION (FOR TWO PROJECTS)									
5.1 Preparation of Grants to WDNR, Fund for Lake Michigan, etc. and Incorporate into Design	8	0	10	8	0	0	0	26	\$ 3,580.00
TOTAL FOR TASK 5:									\$ 3,580.00
6. PERMITTING AND ANALYSIS ASSOCIATED WITH REMOVAL OF JETTIES									
6.1 Permitting and Analysis Associated with Removal of Jetties	0	0	0	0	0	0	0	0	\$ 0.00
TOTAL FOR TASK 6:									\$ 0.00
TOTAL PROJECT FEE:	96	65	74	48	8	26	48	365	\$ 100,097.00
ASSUMPTIONS:									

General: Hours and fees are based upon the schedule included within this proposal and upon 1 bid package combining all 3 projects. If the schedule is extended, or multiple bid packages are required, additional fees may be required.



ESTIMATED COST NOT TO EXCEED
2023 STORMWATER IMPROVEMENT PROJECT-2 (ASSUMES JETTIES WILL BE REMOVED)
VILLAGE OF FOX POINT, WISCONSIN

TASK	Project Manager	Project Engineer III	Project Engineer II	Staff Engineer I	Project Surveyor	Survey Crew	Tech II	Total Task Hours	Total Task Cost
1. PROJECT MANAGEMENT									
2. MEETINGS WITH THE VILLAGE STAFF, PUBLIC AND THE VILLAGE BOARD									
2.1 Project Kick-Off Meeting	10							10	\$ 1,800.00
2.2 Draft Report Review Meeting (To Cover All Two Projects)	2	2						4	\$ 680.00
2.3 Conceptual Meeting	2	2						4	\$ 680.00
2.4 Three Project Status Meetings	6	6						12	\$ 2,040.00
2.5 Present to the Village Board to Convey Proposed Designs and Cost Estimates	2	2						4	\$ 680.00
2.6 Two Public Information Meetings (PIMs)	4	4						8	\$ 1,360.00
2.7 Final Design Meeting	3	3						6	\$ 1,020.00
TOTAL FOR TASK 2:	21	21	0	0	0	0	0	42	\$ 7,140.00
3. REPORT EVALUATION AND RECOMMENDATION									
3.1 BEACH DRIVE JETTIES (VICINITIES OF 7540 N. BEACH DRIVE AND 7834/7900 N. BEACH DRIVE JETTIES WILL BE REMOVED)									
3.1.1 Topo Survey and Bathymetric Analysis	1				2	36	16	55	\$ 7,120.00
3.1.2 Structural Inspection, Analysis, and Recommendations; Sediment Transport Analysis, Coastal Analysis for Debris Protection; Final Report	2	2						4	\$ 38,868.00
3.1.3 Agency Coordination	2	4			2		2	10	\$ 1,500.00
3.1.4 Resident Coordination	5	6	0	0	4	36	18	69	\$ 48,168.00
SUBTOTAL FOR TASK 3.1:									
3.2 BEACH DRIVE GROUND WATER INTERCEPTOR (BETWEEN LAKE DRIVE AND 7619 N.BEACH DRIVE)									
3.2.1 Full Topo Within the R/W and Storm Catch Basins As-Built	2	2			4	10	10	26	\$ 3,360.00
3.2.2 Site Inspections; Retaining Wall and Storm Sewer Structures including Catch Basins and Rip-Rap	2							12	\$ 1,520.00
3.2.3 CCTV Inspection of Six Storm Sewer Crossing Pipes by Great Lakes TV Seal									\$ 600.00
3.2.4 Geotechnical Investigation and Report	2							4	\$ 20,249.00
3.2.5 Agency Coordination	2	20	2					22	\$ 620.00
3.2.6 Final Report and Recommendation for Rehabilitation	8	2	22	8	4	10	10	64	\$ 2,960.00
SUBTOTAL FOR TASK 3.2:	13	8	22	8	8	46	28	133	\$ 29,309.00
TOTAL FOR TASK 3:									
4. DESIGN AND CONSTRUCTION DOCUMENT PREPARATION (FOR TWO PROJECTS)									
4.1 BEACH DRIVE JETTIES (VICINITIES OF 7540 N. BEACH DRIVE AND 7834/7900 N. BEACH DRIVE)									
4.1.1 Design for Two Storm Sewer Jetties Removal (Includes Outfall Debris Protection Measures)	16	40	32				24	112	\$ 15,840.00
4.1.2 Permits from WDNR and ACOE for Jetty Improvements and Outfall Debris Protection								0	\$ 2,000.00
4.1.3 Prepare legal descriptions and figures to acquire 2 TLEs to the northern jetty (with 2 title searches)	4	2	2	8			8	22	\$ 3,000.00
4.1.4 Preparation of Figures for Public Information Meeting and resident coordination									\$ 2,620.00
4.1.5 Construction and Bid Documents, Publication of Notices, Construction Cost Estimate, Pre-Bid Walk-Through, Bid-Opening, Recommendation for Low Bidder and Attendance of Village Board Meeting	10	4					4	18	\$ 2,840.00
SUBTOTAL FOR TASK 4.1:	30	44	34	8	0	0	36	152	\$ 26,300.00
4.2 BEACH DRIVE GROUND WATER INTERCEPTOR AND ROAD RECONSTRUCTION (BETWEEN LAKE DRIVE AND 7619 N.BEACH DRIVE)									
4.2.1 Beach Drive Storm Sewer Improvements (Includes Ground Water Interception System) (see Assumptions below)	4		16	8				28	\$ 3,640.00
4.2.2 Beach Drive Retaining Wall Repair	8	16				8		32	\$ 5,120.00
4.2.3 Road reconstruction and sidewalk repair (Lake Drive to Bottom of Bluff, includes traffic control plans)	2		8	12				22	\$ 2,660.00
4.2.4 Utility Coordination	2			4				6	\$ 780.00
4.2.5 Preparation of Figures for Public Information Meeting			8				4	14	\$ 1,800.00
4.2.6 Construction and Bid Documents, Publication of Notices, Construction Cost Estimate, Pre-Bid Walk-Through, Bid-Opening, Recommendation for Low Bidder and Attendance of Village Board Meeting	8		8				4	20	\$ 2,880.00
SUBTOTAL FOR TASK 4.2:	26	16	40	24	0	8	8	122	\$ 16,880.00
TOTAL FOR TASK 4:	56	60	74	32	0	8	44	274	\$ 43,180.00
5. GRANT PREPARATION, SUBMITTALS AND COORDINATION (FOR TWO PROJECTS)									
5.1 Preparation of Grants to WDNR, Fund for Lake Michigan, etc. and Incorporate into Design	8		10	8				26	\$ 3,580.00
TOTAL FOR TASK 5:	8	0	10	8	0	0	0	26	\$ 3,580.00
6. PERMITTING AND ANALYSIS ASSOCIATED WITH REMOVAL OF JETTIES									
6.1 Permitting and Analysis Associated with Removal of Jetties	8	20	24	0	0	0	0	52	\$ 7,760.00
TOTAL FOR TASK 6:	8	20	24	0	0	0	0	52	\$ 7,760.00
TOTAL PROJECT FEE:	116	109	130	48	8	54	72	537	\$ 140,937.00
ASSUMPTIONS:									

General: Hours and fees are based upon the schedule included within this proposal and upon 1 bid package combining all 3 projects. If the schedule is extended, or multiple bid packages are required, additional fees may be required.



ESTIMATED COST NOT TO EXCEED
2023 STORMWATER IMPROVEMENT PROJECT-3 (MANOR LANE)
VILLAGE OF FOX POINT, WISCONSIN

TASK	Project Manager	Project Engineer III	Project Engineer II	Staff Engineer I	Project Surveyor	Survey Crew	Tech II	Total Task Hours	Total Task Cost
1. PROJECT MANAGEMENT	10							10	\$ 1,800.00
2. MEETINGS WITH THE VILLAGE STAFF, PUBLIC AND THE VILLAGE BOARD									
2.1 Project Kick-Off Meeting	2	2						4	\$ 680.00
2.2 Draft Report Review Meeting	2	2						4	\$ 680.00
2.3 Conceptual Meeting	2	2						4	\$ 680.00
2.4 Three Project Status Meetings	2	2						4	\$ 680.00
2.5 Present to the Village Board to Convey Proposed Designs and Cost Estimates	2	2						4	\$ 680.00
2.6 Two Public Information Meetings (PIM's)	2	2						4	\$ 680.00
2.7 Final Design Meeting	3	3						6	\$ 1,020.00
TOTAL FOR TASK 2:	15	15	0	0	0	0	0	30	\$ 5,100.00
3. REPORT EVALUATION AND RECOMMENDATION									
3.1 MANOR LANE/INDIAN CREEK RETAINING WALL									
3.1.1 Full Topo from R/W to R/W (Areas Outlined in RFP)	2		2					4	\$ 5,060.00
3.1.2 Retaining Wall and DPW Crossing Structural Condition Analysis, Recommendation for Temporary and Permanent Stabilization								0	\$ 6,307.00
3.1.3 Indian Creek HEC-RAS Modeling (see Assumptions below)	4	26		12				42	\$ 6,140.00
3.1.4 Indian Creek SLAMM Modeling (includes analysis for reduction of TSS, TP, chlorides and bacteria)	4	20		10				34	\$ 4,970.00
3.1.5 Evaluation and Analysis of Green Infrastructure Opportunities	4	8		20			8	40	\$ 4,900.00
3.1.6 Indian Creek Hydrology and Hydraulic Study Report and Recommendation	4	24		24				52	\$ 7,080.00
3.3.7 Agency and Village of Bayside Coordination	2		2					4	\$ 620.00
TOTAL FOR TASK 3:	20	78	4	66	4	16	24	212	\$ 35,077.00
4. DESIGN AND CONSTRUCTION DOCUMENT PREPARATION (FOR THREE PROJECTS)									
4.3 MANOR LANE/INDIAN CREEK RETAINING WALL									
4.3.1 Temporary Retaining Wall Stabilization	10	20					30	60	\$ 8,000.00
4.3.2 Permanent Retaining Wall Stabilization	20	40					60	120	\$ 16,000.00
4.3.3 Indian Creek Stormwater Quality and Quantity Improvement. (Areas Outlined in RFP)	4	8					32	44	\$ 5,200.00
4.3.4 Permits (WDNR, Union Pacific, etc.) (see assumptions below)	2	16	40	8				66	\$ 8,960.00
4.3.5 Preparation of Figures for Public Information Meeting	1			2			8	11	\$ 1,190.00
4.3.6 Construction and Bid Documents, Publication of Notices, Construction Cost Estimate, Pre-Bid Walk-Through, Bid-Opening, Recommendation for Low Bidder and Attendance of Village Board Meeting	8	8	8				4	28	\$ 4,160.00
TOTAL FOR TASK 4:	45	92	48	10	0	0	134	329	\$ 43,510.00
5. GRANT PREPARATION, SUBMITTALS AND COORDINATION (FOR THREE PROJECTS)									
5.1 Preparation of Grants to MMSD, WDNR, etc. and Incorporate Into Design	8	0	16	8	0	0	0	32	\$ 4,360.00
TOTAL FOR TASK 5:	8	0	16	8	0	0	0	32	\$ 4,360.00
TOTAL PROJECT FEE:	98	185	68	84	4	16	158	613	\$ 89,847.00

ASSUMPTIONS:

3.3.3 HEC-RAS modeling - It is assumed that Kapur can obtain the current baseline regulatory hydraulic model from WDNR.
 4.3.1 Temporary Retaining Wall Stabilization - unknown approach at this time and our design hours are approximate, therefore **Fox Point will only be billed for actual hours incurred.**
 4.3.4 Permits - wetland delineation not anticipated and therefore not included in this proposal. WDNR surface water data viewer does not show wetlands present.
 4.3.4 Permits - preparation of FEMA applications (CLOMA, CLOMR, LOMA, etc.) are unknown at this time, therefore additional hours and fee would be based upon recommendation.
 General: Hours and fees are based upon the schedule included within this proposal and upon 1 bid package combining all 3 projects. If the schedule is extended, or multiple bid packages are required, additional fees may be required.



STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

RESOLUTION NO. 2023-__**RESOLUTION SUPPORTING THE INCORPORATION OF SMART CROSSWALKS AT VARIOUS LOCATIONS
ACROSS STATE TRUNK HIGHWAY 32 (LAKE DRIVE) IN THE VILLAGE OF FOX POINT**

WHEREAS, the Village of Fox Point has executed a three-party agreement with the Wisconsin Department of Transportation (WisDOT) and Kapur & Associates to design improvements to State Trunk Highway (STH) 32 (Lake Drive) in the Village of Fox Point; and

WHEREAS, the Village of Fox Point held a public information meeting (PIM) on October 19, 2021 to solicit input from stakeholders related to the incorporation of bike lanes and crosswalks on STH 32; and

WHEREAS, the Village Board was presented with data at its regularly scheduled meeting on December 14, 2021, indicating that stakeholders were overwhelming supportive of bike lanes and crosswalks on STH 32; and

WHEREAS, the Village of Fox Point Village Board directed staff and its consultant, Kapur & Associates, to further study regular and smart crosswalks for STH 32; and

WHEREAS, WisDOT agrees with the benefits of crosswalks on STH 32 and has included funding for regular (or traditional) crosswalks at Green Tree Road, Bridge Lane, Beach Drive, Fox Lane, and Dean Road in the repaving of STH 32 scheduled for 2025; and

WHEREAS, the Village of Fox Point also agrees with the benefits with crosswalks and will fund one additional regular (or traditional) crosswalk at Barnett Lane; and

WHEREAS, the Village of Fox Point is supportive of incorporating smart crosswalks into each of the six aforementioned locations on STH 32.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Village of Fox Point fully supports smart crosswalks on STH 32 and commits to funding smart crosswalks when STH 32 is repaved.

BE IT FURTHER RESOLVED that the Director of Public Works is authorized to submit a Bipartisan Infrastructure Law (BIL) Supplemental Transportation Alternatives Program (TAP) Initiative grant application.

Dated this 14th day of March, 2023.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSINVILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works *SB*

Through: Scott Botcher, Village Manager *SWB*

Date: March 8, 2023

Re: Recommendation for Acceptance of Change Order No. 2 for 2022 Road and Utility Project

During the course of the 2022 Road and Utility reconstruction project, our contractor and their subcontractor incurred additional costs not originally anticipated in the bid documents. The additional work is detailed on the attached change order and include additional milling and paving in Port Washington Road per Milwaukee County patching standards, additional work related to the driveway replacements, repairing a 12-inch storm sewer, replacing two sanitary manhole frames with low profile frames, changing a 3-inch service to a 4-inch service lateral based on an in-field determination, and removing additional asphalt along the pedestrian path on Port Washington Road.

The total cost incurred for the change order is \$43,097.42, or about four percent (4.27%) of the overall project cost. Baxter & Woodman's project manager and I have reviewed the requested items and costs and have found that these are reasonable. Pursuant to the updated Village charter ordinance, the Village Manager approved the change order on March 7, 2023 and this is presented to the Village Board as part of the reporting process required by the charter ordinance.

Change Order No. 02

Date of Issuance:	03/03/2023	Effective Date:	09/14/2022
Owner:	Village of Fox Point	Owner's Contract No.:	
Contractor:	American Sewer Services, Inc.	Contractor's Project No.:	
Engineer:	Baxter & Woodman, Inc.	Engineer's Project No.:	200563.60
Project:	2022 Road and Utility Reconstruction	Contract Name:	

The Contract is modified as follows upon execution of this Change Order:

Description: Updating contract to include costs associated with additional milling at intersection of Port Washington Rd and Bradley Rd, HMA patching of driveways on Port Washington Rd, concrete driveway replacement, storm sewer repair, replacement of sanitary manhole frames, and replacement of 4" water service for 8223 Port Washing Rd. Summary of items to be addressed:

1. Trench Patch Milling: \$45.43/SY, estimated 105 SY, estimated total of \$4,770.15 (See Stark estimate submittal 9/30. ASSI provided unit prices including 10% markup for P&O, however contract documents limit P&O to 5% for subcontracted work [General Conditions 12.01 C.2]. See revised bill provided by ASSI.)
2. HMA Patching, 3": \$62.54/SY, estimated 408 SY, estimated total of \$25,516.32 (See Stark estimate submittal 9/30. ASSI provided unit prices including 10% markup for P&O, however contract documents limit P&O to 5% for subcontracted work [General Conditions 12.01 C.2]. See revised bill provided by ASSI.)
3. Driveway Replacement, PCC: \$13.65/SF, estimated 380 SF, estimated total of \$5,187.00 (Agreed priced via phone calls 9/23. ASSI provided unit prices including 10% markup for P&O, however contract documents limit P&O to 5% for subcontracted work [General Conditions 12.01 C.2]. See revised bill provided by ASSI.)
4. Storm Repair, 12": Total of \$2,160.41 for work on 9/30 (See bill provided by ASSI)
5. Replace Sanitary Manhole Frame: Total of \$3,283.54 for work on 9/23 (Sanitary boot cost deducted from original bill as that work is covered by Adjusting Sanitary Manholes pay item. See revised bill provided by ASSI)
6. Gate Valve and Box - 4-Inch: Add \$2,000/EA for 1 EA, total of \$2,000 for work on 9/14. (See revised bill provided by ASSI)
7. Water Service Pipe 4-Inch: Add \$85/LF for 15 LF, total of \$1,275 for work on 9/14. (See revised bill provided by ASSI)
8. Water Service Connection 4-Inch: \$5,000/EA for 1 EA, total of \$5,000 for work on 9/14. (See revised bill provided by ASSI)
9. Asphalt Removal: Total of \$480 for work on 10/13 by Hartford Landscaping. (See bill provided by ASSI)
10. Lawn Restoration Repair: Total of \$800 for work on 10/13 by Hartford Landscaping. (See bill provided by ASSI)
11. Gate Valve and Box - 3-Inch: Quantity not needed, deduct \$1,750/EA for 1 EA, total of \$1,750.
12. Water Service Pipe 3-Inch: Quantity not needed, deduct \$75/LF for 15 LF, total of \$1,125.
13. Water Service Connection 3-Inch: Quantity not needed, deduct \$4,500/EA for 1 EA, total of \$4,500.

Combined Total for all Work:

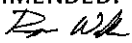
Additions:	\$50,472.42
Deductions:	(\$7,375.00)
Total Change:	\$43,097.42

Attachments:

- Stark Pavement Corp 9/30 estimate for additional asphalt work on Port Washington Rd
- American Sewer Services, Inc. 10/28 estimate for additional asphalt work on Port Washington Rd. (Revised to show 5% P&O added to Stark estimate).
- American Sewer Services, Inc. 10/6 bill for work on 9/30 to repair 12" storm sewer.
- American Sewer Services, Inc. 12/28 bill for work on 9/23 to replace sanitary manhole frames. (Revised to deduct Sanitary Boot covered by Adjusting Sanitary Manholes).
- American Sewer Services, Inc. 12/28 bill for work on 9/14 to replace 4" water service and connection.
- American Sewer Services, Inc. 12/28 bill for work on 10/14 by Hartford Landscaping to remove additional asphalt pavement.
- American Sewer Services, Inc. 12/28 bill for work on 10/14 by Hartford Landscaping to repair damage to landscaping from wheel ruts.

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CHANGE ORDER FORM

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,010,852.20</u>	Original Contract Times: Substantial Completion: <u>August 26, 2022</u> Ready for Final Payment: <u>September 15, 2022</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: <u>NA</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>1,008,452.20</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 12, 2022</u> Ready for Final Payment: <u>October 28, 2022</u> days or dates
Increase/Decrease of this Change Order: \$ <u>43,097.42</u>	Increase of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>1,051,549.62</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 12, 2022</u> Ready for Final Payment: <u>October 28, 2022</u> days or dates

RECOMMENDED: By: <u></u> Engineer (if required) Title: <u>Project Manager</u> Date: _____	ACCEPTED: By: _____ Owner (Authorized Signature) Title: _____ Date: _____	ACCEPTED: By: _____ Contractor (Authorized Signature) Title: _____ Date: _____
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Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

**ASPHALT / CONCRETE
PAVING CONTRACTOR**

12845 W Burleigh Rd
 Brookfield, Wisconsin 53005
 Telephone 414-466-7820
 FAX 262-784-6840
 An Equal Opportunity Employer



To:	AMERICAN SEWER SERVICES, INC.	Contact:			
Address:	N2768 COUNTY RD P RUBICON, WI 53078	Phone:	(262) 673-3100		
		Fax:	(262) 673-4300		
Project Name:	Fox Point 2022 Road And Utility Reconstruction	Bid Number:			
Project Location:		Bid Date:	3/31/2022		
Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
46	Removing Asphaltic Surface Milling	105.00	SY	\$43.27	\$4,543.35
54	Misc. HMA Patching - 3" - Port Washington Rd	408.00	SY	\$59.48	\$24,267.84

Total Bid Price: **\$28,811.19**

Notes:

- As required by the Wisconsin Lien law, Stark Pavement Corporation, Inc., hereby notifies you that persons or companies furnishing labor or material for construction on your land may have lien rights on your land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with you or those who give you notice within 60 days after they first furnished labor or material for the construction. Accordingly, you will probably receive notice from those who furnish labor or material for the construction, you should give a copy of each notice received to your mortgage lender, if any. We agree to cooperate with you and your lender, if any, to see that all potential lien claimants are duly paid.
- INSURANCE:**
 Our proposal includes the attached certificate of liability coverage and contractors blanket additional insured endorsement. If the contract requires higher limits of coverage as listed below, add accordingly to our proposal.
 CG2010 & CG2037 (07/04) ADD: \$500.00
 CG2010 & CG2037 (10/01) ADD: \$1,000.00
 Umbrella to be primary/non-contributory ADD: \$1,000.00
 Waiver of subrogation ADD: \$100.00
- Price reflects asphalt placement in temperatures at or above 40°F; if required by the Prime Contractor's schedule to place asphalt in temperatures lower than 40°F, Stark Pavement Corporation, Inc., will not be held liable for damage or defects attributed to temperature or other weather conditions.
- Price does not include paving work taking place between December 1, 2021 and April 15, 2022, or after December 1, 2022.
- Inclusions / Exclusions:**
 - Flagging is included for asphalt patching on Port Washington Rd.
 - 1% Bond Included
 - One (1) mobilization is included. Any extra mobilizations will be charged to the contractor at \$1,500 each.
 - Prices DO NOT INCLUDE: railroad insurance, railroad flagging, traffic control, saw cutting, erosion control, clearing/grubbing, utility frame adjustments, pavement marking, signing, or any applicable permit fees.

Payment Terms:

Payment terms of net 30 days from the date of invoice. A 1.5% service charge will be added on all past due outstanding balances. All prices are valid for no greater than 30 days.

**ASPHALT / CONCRETE
PAVING CONTRACTOR**

12845 W Burleigh Rd
 Brookfield, Wisconsin 53005
 Telephone 414-466-7820
 FAX 262-784-6840

An Equal Opportunity Employer



To:	AMERICAN SEWER SERVICES, INC.	Contact:	
Address:	N2768 COUNTY RD P RUBICON, WI 53078	Phone:	(262) 673-3100
		Fax:	(262) 673-4300
Project Name:	Fox Point 2022 Road And Utility Reconstruction	Bid Number:	
Project Location:		Bid Date:	3/31/2022

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Stark Pavement Corporation

Authorized Signature: 

Estimator: Ben Mehning
 414-466-7820 benm@starkcorp.us

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53078

Phone: (262) 673-310
Fax: (262) 673-430

December 28, 2022

Ryan Wallace
Baxter & Woodman, Inc
115 S 84th Street
Suite 220
Milwaukee, WI 53214

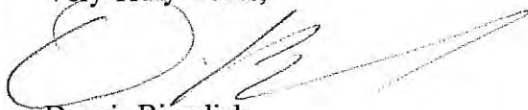
RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: Bradley & Port Washington Road

Dear Sir,

The following are the numbers you requested for paving work that was not originally bid.

	Cost		EST QTY	
Trench Patch Milling	\$47.60	yd ²	105 yd ²	\$43.27/SY provided by Start. Contract documents limit P&O for subtracted work to 5% = \$45.43
HMA Patching 3"	\$65.42	yd ²	408 yd ²	\$59.48/SY provided by Start. Contract documents limit P&O for subtracted work to 5% = \$62.54
Driveway Replacement	\$14.30	ft ²	380 ft ²	\$13.00/SY provided by Start. Contract documents limit P&O for subtracted work to 5% = \$13.65

Very Truly Yours,



Dennis Biondich
President/ Treasurer

c/c Scott Brandmeire

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53078

Phone: (262) 673-3100
Fax: (262) 673-4300

October 6, 2022

Baxter & Woodman, Inc.
115 S 84th Street
Suite 220
Milwaukee, WI 53214

RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: 8035 N Port Washington Road
Performed: 9/30/2022

Dear Sir,

The following is a bill for the repair of a 12" ABS Pipe..

LABOR

Foreman	4	HR	\$75.00	\$300.00
Operator	1.5	HR	\$64.15	\$96.23
Laborer	1	HR	\$58.89	\$58.89
				\$455.12
			60% Insurance	\$273.07
			Subtotal:	\$728.18

EQUIPMENT

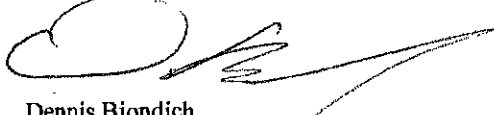
Excavator	1.5	HR	\$148.00	\$222.00
Loader	0.5	HR	\$118.00	\$59.00
Pick up/ Tools	4	HR	\$55.50	\$222.00
Dump Truck	1	HR	\$130.00	\$130.00
			Subtotal:	\$633.00

MATERIAL

12" ABS Pipe	20	FT	\$10.00	\$200.00
12" Repair Couplings	2	EA	\$200.00	\$400.00
			Subtotal:	\$600.00

	<i>P&O (15% Labor & Materials)</i>	\$199.23
	TOTAL:	\$2,160.41

Very Truly Yours,



Dennis Biondich
President/ Treasurer

c/c Scott Brandmeire

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53078

Phone: (262) 673-3100
Fax: (262) 673-4300

December 28, 2022

Ryan Wallace
Baxter & Woodman, Inc
115 S 84th Street
Suite 220
Milwaukee, WI 53214

RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: Bradley & Port Washington Road

Dear Sir,

The following is a bill for the replacement of a sanitary manhole frame.
following is a bill for this work

LABOR

Foreman	2.5	HR	\$75.00	\$187.50
Laborer	5	HR	\$58.89	\$294.45
				<u>\$481.95</u>
			60% Insurance	\$289.17
			Subtotal:	<u>\$771.12</u>

EQUIPMENT

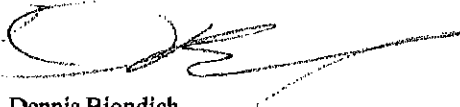
Excavator	1.5	HR	\$148.00	\$222.00
Loader	1.5	HR	\$118.00	\$177.00
Pick up/ Tools	2.5	HR	\$55.50	\$138.75
Dump Truck	1.5	HR	\$130.00	\$195.00
			Subtotal:	<u>\$732.75</u>

MATERIAL

Manhole Frame	1	EA	\$1,350.00	\$1,350.00
Internal Boot	1	EA	\$450.00	\$450.00
			Subtotal:	<u>\$1,800.00</u>

P&O (15% Labor & Materials)	\$385.67
TOTAL:	<u><u>\$3,689.54</u></u>

Very Truly Yours,


Dennis Blondich
President/ Treasurer

c/c Scott Brandmeire

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53078

Phone: (262) 673-3100
Fax: (262) 673-4300

December 28, 2022

Ryan Wallace
Baxter & Woodman, Inc
115 S 84th Street
Suite 220
Milwaukee, WI 53214

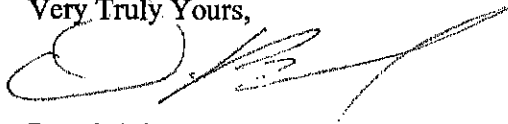
RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: Bradley & Port Washington Road

Dear Sir,

There was a 3" branch that was to be replaced. It was actually found to be a 4".
The following is a bill for the installation of the 4" branch.

	Original Cost	Additional Cost	
3" Gate Valve and Box	\$1,750.00	\$250.00	\$1,750.00
3" Water Service Pipe	\$75.00	\$10.00	\$85.00
3" Water Service Connection	\$4,500.00	\$500.00	<u>\$5,000.00</u>
		Total	\$6,835.00

Very Truly Yours,



Dennis Biondich
President/ Treasurer

c/c Scott Brandmeire

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53078

Phone: (262) 673-3100
Fax: (262) 673-4300

December 28, 2022

Ryan Wallace
Baxter & Woodman, Inc
115 S 84th Street
Suite 220
Milwaukee, WI 53214

RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: Bradley & Port Washington Road

Dear Sir,

The following is a bill for the removal of the asphalt by Hartford Landscaping,
as ordered by Scott Brandmeire.

Removal of Asphalt	Cost	
	\$480.00	
	Total	<u>\$480.00</u>
		\$480.00

Very Truly Yours,



Dennis Biondich
President/ Treasurer

c/c Scott Brandmeire

American Sewer Services, Inc.

Public Works Contractor

N2768 County Road P
Rubicon, WI 53076

Phone: (262) 673-3100
Fax: (262) 673-4300

December 28, 2022

Ryan Wallace
Baxter & Woodman, Inc
115 S 84th Street
Suite 220
Milwaukee, WI 53214

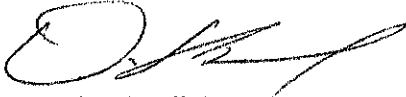
RE: Contract No: Village of Fox Point
Project: 2022 Road and Utility Reconstruction Project
Location: Bradley & Port Washington Road

Dear Sir,

The following is a bill for the repair of ruts in the turf area on Wye Lane after completing of projects as ordered by Scott Brandmeire.

Repair Ruts	Cost	
	\$800.00	
	Total	<u>\$800.00</u>
		\$800.00

Very Truly Yours,



Dennis Biondich
President/ Treasurer

c/c Scott Brandmeire