

**NOTICE OF MEETING
VILLAGE OF FOX POINT
VILLAGE BOARD MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING
7200 N. SANTA MONICA BLVD
FOX POINT, WI 53217**

**TUESDAY
March 12, 2024
7:00 P.M.**

NOTE: THE VILLAGE BOARD WILL BE MEETING IN PERSON AT VILLAGE HALL, WITH A REMOTE ATTENDANCE OPTION, PER THE HYBRID MEETING PROCEDURES FURTHER DESCRIBED IN SECTION 19-32 D. OF THE VILLAGE CODE. THIS MEETING IS OPEN TO ALL CITIZENS IN PERSON AT VILLAGE HALL, OR THROUGH THE ZOOM PARTICIPANT INFORMATION SHOWN BELOW, SUBJECT TO THE FOLLOWING: NO ASSURANCE IS PROVIDED TO THOSE GOVERNING BODY MEMBERS AND CITIZENS INTENDING TO ATTEND REMOTELY THAT THE TECHNOLOGY WILL PERFORM SUFFICIENTLY TO ALLOW FOR THEIR PARTICIPATION AND THE MEETING WILL PROCEED REGARDLESS. PUBLIC OFFICIALS AND CITIZENS WISHING TO ENSURE THEY CAN PARTICIPATE ARE ENCOURAGED TO ATTEND IN PERSON. CITIZENS ARE ENCOURAGED TO SUBMIT ANY COMMENTS IN WRITING IN ADVANCE OF THE MEETING TO THE VILLAGE MANAGER AT sbotcher@villageoffoxpoint.com, HOWEVER THERE IS NO LARGER RIGHT TO COMMENT REMOTELY OR IN WRITING THAN IN PERSON.

Zoom Participant Information

<https://us02web.zoom.us/j/89967461928>

Meeting ID: 899 6746 1928

Dial: (312) 626-6799

AGENDA

1. Roll Call

2. Persons desiring to be heard

At this time, individuals can address the Village Board on one or more topics for up to three-minutes with time extensions at the Village President's discretion. Citizen comment when agenda items are called will be heard at the discretion of the chair, subject to the overall three-minute limit. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing, because the proper time for such comments is during the public hearing.

3. Committee Reports

a. Plan Commission

- 1. Report on New Baron's Temporary Beer Garden Application**

4. Public Hearing

a. Public Hearing on a Request from New Barons Brewing Cooperative for a Temporary Beer Garden located at Longacre Park [Pages 5-31]

A public hearing will be held concerning the request from New Barons Brewing Cooperative for a Temporary Beer Garden located near Longacre Pavilion.

- 5. Consent Agenda** – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.
- a. Approve the minutes of the February 13, 2024 Special Village Board meeting. [Pages 32-33]
 - b. Approve the minutes of the February 13, 2024 Village Board meeting. [Pages 34-39]
 - c. Approve the minutes of the February 27, 2024 Special Village Board meeting. [Pages 40-41]
 - d. Accept the 2nd Revision of the State/Municipal Financial Agreement with the Department of Transportation to include the non-participating water main construction costs and authorize the Village President to sign the SMA per the Director of Public Works' memorandum dated March 5, 2024. [Pages 42-46]
 - e. Accept the bid of Visu-Sewer, Inc. in the amount of \$566,565 for the 2024 Sanitary and Stormwater Improvement Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 5, 2024. [Pages 47-49]
 - f. Accept the proposal of Kapur & Associates in the amount of \$37,800 for inspection services associated with the 2024 Sanitary and Stormwater Improvement Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 6, 2024. [Pages 50-54]
 - g. Accept the bid of All-Ways Contractors, Inc. in the amount of \$641,934 for the base bid, \$62,731 for Alternate Bid No. 1 and \$60,098 for Alternate Bid No. 2 for the 2024 Lake Drive Stormwater Improvement Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 6, 2024. [Pages 55-58]
 - h. Accept the proposal of Kapur & Associates in the amount of \$113,170 for construction services associated with the 2024 Lake Drive Stormwater Improvement Project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated March 6, 2024. [Pages 59-63]
 - i. Approval of amended Joint Library Services Agreement dated June 7, 2023. [Pages 64-77]
 - j. Approve the 2023 Annual NR 216 (MS\$) Stormwater Report and submittal of the same to the Department of Natural Resources. [Pages 78-164]
 - k. Approve payment of the bills in the amount of \$369,568.15 for the period February 1, 2024 through February 29, 2024 per the report submitted by the Village Manager. [Pages 165-176]
- 6. Unfinished Business**
- a. **Report on and Possible Consideration of Aquatic Facility Concepts as Presented by Parkitecture**

As directed to Staff at the November 14, 2023 Village Board meeting, the Village Board will review aquatics facility concepts at the Santa Monica site presented by Parkitecture; and

further may take action to consider selection of a concept in accordance with Resolution R2023-15 in anticipation of future private fundraising. [Pages 177-187]

b. Approve the Land Combination and Certified Survey Map for 6990 North Barnett Lane

The Village Board will receive an updated Certified Survey Map and may act to approve the Certified Survey Map for 6990 North Barnett Lane. [Pages 188-201]

c. Referral of an application by the Town Club to the Plan Commission under Section 745-10 for consideration of the proposed conversion of tennis courts into pickleball courts. [Page 202]

The Village Board will review and may refer an application by the Town Club to the Plan Commission under Section 745-10 of the Village Code (Outdoor Recreational Uses and Areas) for consideration of the proposed conversion of tennis courts into pickle ball courts. The Village Board will also consider and may act to set a date and time for a public hearing concerning the matter, to include a re-opened public hearing concerning the Town Club's conditional use permit application for the same use. **This is not a public hearing and no public comment will be taken on this item. This is simply an action to refer the matter to the Plan Commission for a future Public Hearing.*

7. New Business

a. Consideration of Request from New Barons Brewing Cooperative for a Temporary Beer Garden located at Longacre Park. [Pages 5-31]

The Village Board will consider and may act on the request from New Barons Brewing Cooperative for a Temporary Beer Garden located near Longacre Pavilion.

8. Future Agenda Items

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

9. Announcements

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President Symchych
- b. Trustee Fonstad
- c. Trustee Sumner
- d. Trustee Ollman
- e. Trustee Anderson
- f. Trustee Aelion
- g. Trustee Stoltz
- h. Village Manager Botcher

10. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING:

April 9, 2024 7:00 P.M.

PLEASE NOTE:

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. Also, upon reasonable notice, best efforts will be used to ensure that members of the public lacking access to the virtual meeting platform are provided alternative reasonable methods to attend. For additional information or to request these services, contact the Village Clerk at (414) 351-8900. "Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Kevin Ausman, Assistant Village Manager

CC: Scott Botcher, Village Manager

Date: March 12, 2024

Re: Summer Beer Garden with New Barons Brewing Cooperative

Overview

New Barons Brewing Cooperative (<https://newbaronsbrewing.com>) is proposing a relocation of the beer garden partnership with the Village of Fox Point to be located at Longacre Park.

Background

New Barons Brewing Cooperative (NBBC) is a local brewery and taproom located in Bay View. John Degroote, a Fox Point resident and co-CEO, along with co-CEO, Heidi Dalibor, approached the Village discuss the possibility of a beer garden partnership in early 2022. This partnership was approved by a joint meeting of the Building Board and Plan Commission, before public hearing and approval by the Village Board.

The summer beer garden series has operated successfully the last two summers at the Fox Point Municipal Pool. This location was originally chosen due to electrical and bathroom access for the beer garden along with parking, and would serve to further activate the space. Continuing to operate the summer beer garden at the municipal pool is no longer feasible as the unsupervised facility and empty vessel are liability concerns, and water service has been turned off to the restrooms.

Request

As the FPMP is unfortunately no longer in operation, Staff has been in discussion with NBBC to continue the partnership at a new location; Longacre Park. Chief of Police Freedy has also reviewed the proposal and has no concerns.

The pavilion and park offer electrical access for beer trailer and music, along with restrooms for patron use. Access to the pavilion also allows for the garden to potentially operate in the event of rain. Pavilion structure lighting is activated at dusk along with parking lot lighting.

Staff has been in discussion with NBBC regarding site plan, safety, electricity usage, hours of operation, and general logistics. Proposed 2024 event days and hours of operation are as follows:

- Friday, May 24 from 5PM-9PM (last call 8:30PM)
- Friday, June 2 from 5PM-9PM (last call 8:30PM)
- Friday, June 28 from 5PM-9PM (last call 8:30PM)

Village of Fox Point - Administrative Report

- Friday, July 12 from 5PM-9PM (last call 8:30PM)
- Friday, August 2 from 5PM-9PM (last call 8:30PM)
- Friday, August 23 from 5PM-9PM (last call 8:30PM)
- Saturday, September 21 from 2PM-9PM (last call 8:30PM)

The beer trailer will be located on the southeast corner of the Pavilion for electrical outlets while still allowing pedestrian access on the walking path. Picnic tables will be located on the south side of the pavilion under shade trees. Acoustic music performances are proposed be located on the west side of the pavilion directed away from residences, similar to recent approvals (ex: 1840 Brewing's 2023 traveling beer garden), as to protect the residential character of the neighborhood and lessen potential impact. Food trucks would be located in the nearest non-handicap parking stall.

The shared parking lot between Stormonth School and Longacre will be used for the beer garden. In the unlikely event that the parking lot is full and street parking may become necessary, the Police Department will monitor the event with on-duty patrol staff. To date, Staff has received no complaints regarding this operator at the previous beer garden site and Public Works staff have repeatedly noted that NBBC has courteously kept the previous Municipal Pool site clean of any refuse.

Wisconsin Statute §§125.29(3) allows for breweries, which are licensed by the State Department of Revenue, to operate one off-site retail location for their product. The proposed beer garden series would qualify as the one allowed off-site retail location for NBBC.

Process

§745-20(B) of the Fox Point Municipal Code regulates use of institutional districts. As the proposal has relocated sites, it requires a new F District approval to locate at Longacre. Public hearing notifications were mailed to all abutting properties and those across the street from the park.

The Plan Commission heard the item on March 4, making a positive recommendation to the Village Board, finding that the application satisfies 745-20(2) that the beer garden is appropriate in the location, compatible with the neighborhood, is not detrimental to the property values of surrounding property, and is in keeping with the residential character and quality of the Village; and recommends use of the public land be approved subject to a written agreement.

The Village Board will hold a public hearing and determination.

Recommendation

Staff recommends that the Village Board approve the beer garden relocation, and direct the Village Manager and Attorney to execute a beer garden license agreement.

NEW BARONS BREWING Beer Garden Proposal

March 12th, 2024



AGENDA

- Introductions
- Company history
- Beer Trailer Plan & Beer Lineup
- Staffing
- Proposed Schedule
- Insurance & Safety
- Q&A



Company & History

WI's only Cooperatively Owned Brewery

- Incorporated 2016 – CH. 185 consumer co-op
- Currently ~415 owners
- Owners elect Board of Directors
- Board appoints CEO – that office is shared by Heidi and John
- Owners enjoy various other perks such as in house discounts, referendum votes, first access to events/beers, platforms to promote themselves





John & Heidi

CEO's

Board of Directors



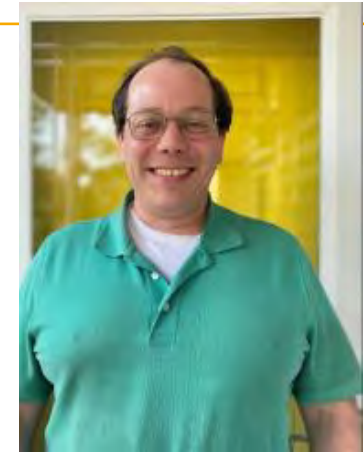
Seamus
President



Andy
VP



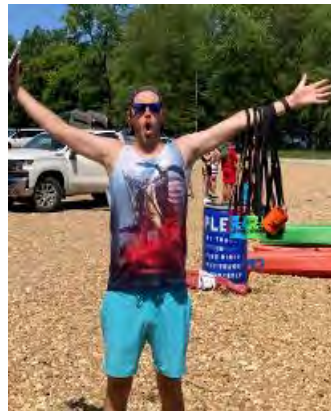
Stephanie
Secretary



Kris
Treasurer



Dan



Matt



Chuck



Jordan



Don



Brewery history

- Began brewing commercially in 2018 @ Enlightened Brewing company
 - Sold kegs to bars for 2+ years
 - Grew ownership base
 - Tested beers, built our portfolio
- Enlightened expanded and left old brewery behind
 - We solicited investment from our ownership to purchase old Enlightened
 - Rebranded old Enlightened to New Barons Taproom, opened Aug 2020
- Currently a pilot brewery with events heavy taproom
 - Smaller 3 BBL production for rotating seasonals
 - Contract out core brands for distro in Milwaukee, Madison, Green Bay
 - Weekly events leveraging our ownership





Beer Trailer / Beer

Trailer

- 5' x 8' trailer
- Interior will be insulated/cooled with electric unit
- 6 draft lines/drain will be on side of trailer facing customers
- Table in front of trailer with easy up tent for staff
- POS capable of running without wi-fi/accept cards and cash









Beers on draft



+ 3
seasonals



Likely Seasonals...



New Location







Staffing

Staffing

Three staff members will be present at all times and be in charge of the following:

- **Set-up**
 - Trailer drop-off & preparation
 - Easy-up tent/table
 - Service Station/POS
- **Service**
 - Pouring beer
 - Handling Sales
 - Ongoing maintenance - clearing off tables/all public space, emptying trash, lawn games
- **Clean-up**
 - Removal of trailer
 - Clean-up of garden each night



Schedule

Days & Hours of Operation

Hours of Operation

Fridays: 5:00pm - 9pm (last call at 8:30)

Saturdays: 2:00pm - 9pm (last call at 8:30)

- **Friday, May 24th**
- **Friday, June 7th**
- **Friday, June 28th**
- **Friday, July 12th**
- **Friday, August 2nd**
- **Friday, August 23rd**
- **Saturday, September 21st**



Insurance & Safety

Staffing & Coverage

- COI will extend to Beer Garden
 - Schueller Harrington – Secura Insurance
 - Covers staff and up to 1 Mil in personal injury & Damage to rented premises
- Bartenders trained
 - All have taken WI bartending course



Q&A

— EST. 2016 —
**NEW
BARONS**
BREWING
COOP
— MKE • WI —

**VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING MINUTES
FEBRUARY 13, 2024**

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A meeting and public hearing of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, February 13, 2024 in Schwemer Hall, 7200 N. Santa Monica Boulevard. Village President Symchych called the meeting to order at 6:30 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Christine Symchych
Trustee Eric Fonstad
Trustee Liz Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson
Trustee Liz Aelion
Trustee Jennie Stoltz

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Village Clerk Treasurer Sara Bruckman, and Assistant Village Manager Kevin Ausman

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

CLOSED SESSION

President Symchych recused herself and turned over Chair Pro Tem to Trustee Fonstad.

Motion made by Trustee Anderson, seconded by Trustee Fonstad, to convene into closed session at 6:32 p.m., Pursuant to State Statutes Sections:

- a. Pursuant to State Statutes Section 19.85(1)(a) and/or (g), for deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, and for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; more specifically, concerning the application of the Town Club for conditional use approval to construct and operate pickleball courts, which was the subject of a public hearing held by the Village Board on January 9, 2024.

Trustee Fonstad	Aye
Trustee Sumner	Aye
Trustee Ollman	Nay
Trustee Anderson	Aye
Trustee Aelion	Nay
Trustee Stoltz	Nay
President Symchych	Recused

Failed by roll call vote (3-3).

ADJOURNMENT

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*Motion made by Trustee Fonstad, second by Trustee Anderson, and carried by
roll call vote (6-0) to adjourn the Village Board meeting at 6:33 p.m.*

Respectfully submitted,

Sara A. Bruckman, WCMC/CMC
Village Clerk Treasurer

DRAFT

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
February 13, 2024**

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A meeting and public hearing of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, February 13, 2024 in Schwemer Hall, 7200 N. Santa Monica Boulevard. Village President Symchych called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Christine Symchych
Trustee Eric Fonstad
Trustee Liz Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson
Trustee Liz Aelion
Trustee Jennie Stoltz

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Public Works Director Scott Brandmeier, Village Clerk Treasurer Sara Bruckman, and Assistant Village Manager Kevin Ausman

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

PERSONS DESIRING TO BE HEARD

Max Barry, 7109 N. Santa Monica Blvd.

Stated he is running for Village Trustee

Paul Krechel 8035 N. Whitney Rd.

Stated he is running for Village Trustee

COMMITTEE REPORTS –

Plan Commission – No Report

Pool Committee Report – Chair Tirado, 7627 N Lake Dr. announced the Pool Committee met and gave a summary of the report included in the Village Board packet.

Tr. Stoltz complemented Mr. Tirado's work on the by-laws and expressed disappointment in the process.

CONSENT AGENDA

- a. Approve the minutes of the January 9, 2024 Village Board and Public Hearing meeting.
- b. Accept the bid of Structural Solutions LLC in the amount of \$265,490 for the rehabilitation of sanitary sewer manholes in the Village and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated February 6, 2024.
- c. Accept the proposal of Kapur & Associates in the amount of \$34,665 for construction management and inspection of the sanitary sewer manhole rehabilitation project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated February 6, 2024.

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- d. Reject all bids received for the 2024 Lake Drive Utilities project per the Director of Public Works' memorandum dated February 6, 2024.
- e. Accept Change Order No. 1 from Kapur & Associates in the amount of \$31,200 to prepare a separate bid and contract document that separates the Lake Drive storm sewer and water main bid items and bids only the storm sewer components and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works' memorandum dated February 6, 2024.
- f. Accept the proposal from Kapur and Associates for the amount of \$19,745 for the water main replacement, walking path replacement and road resurfacing on Nokomis Court and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memo dated February 8, 2024.
- g. Confirm of the President's appointment of Brian Tobiczkyk to the Building Board effective March 1, 2024 to replace Jeff Weber for the remainder of the term ending 2025.
- h. Approve of MOU with Village of Shorewood regarding interconnect between the Village of Whitefish Bay and the Village of Shorewood.
- i. Appoint Election Inspectors for the two-year term of January 1, 2024 through December 31, 2025, per the Village Clerk's memorandum updated February 5, 2024.
- j. Approve payment of the bills in the amount of \$2,374,987.30 for the period January 1, 2024 through January 31, 2024 per the report submitted by the Village Manager.

Trustee Aelion requested the removal of consent agenda items A and E; Trustee Stoltz requested the withdrawal of consent agenda item C.

Motion by Trustee Fonstad, seconded by Trustee Anderson, and carried by roll call vote (7-0), to approve the consent agenda, absent consent agenda items A, C, and E.

Unfinished Business

Conditional Use Permit per F-Institutional District Requirements for The Town Club, d/b/a, The Town Club, 7950 N Santa Monica Blvd.

President Symchych recused herself and turned over deliberations to Trustee Fonstad. Trustee Fonstad took over Chair Pro Tem and requested Attorney Larson to review the Conditional Use Statutes.

Attorney Larson clarified whether he should further offer legal advice in open session, potentially exposing the Village to liability risks or adjourn this matter to another date; noting the Village Board was scheduled to go into close session but the motion failed. Trustee Fonstad noted it is incumbent as Elected Officials to protect the village's assets by availing themselves of legal councils' advice.

Motion by Trustee Sumner, seconded by Trustee Anderson, and carried by roll call vote (6-0), to table the Conditional Use Permit per F-Institutional District Requirements for The Town Club, d/b/a The Town Club, 7950 N Santa Monica Blvd to a special meeting date to be selected once the Village Clerk polls all the Village Board members for an available date.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES**

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February 13, 2024

President Symchych resumed chairing of the meeting

NEW BUSINESS

January 9, 2024 Village Board Minutes (Consent Agenda Item A)

Motion Trustee Fonstad, seconded by President Symchych and carried by roll call vote (7-0), to approve the minutes of the January 9, 2024 Village Board and Public Hearing meeting as amended by Trustee Aelion.

Kapur and Associates proposal construction management and inspection for manhole rehabilitation project (Consent Agenda Item C)

Motion by Trustee Stoltz, seconded by Tr. Fonstad, and carried by roll call vote (7-0), to accept the proposal of Kapur & Associates in the amount of \$34,665 for construction management and inspection of the sanitary sewer manhole rehabilitation project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated February 6, 2024.

Kapur and Associates Change Order No. 1 (Consent Agenda Item E)

Motion by Tr. Aelion seconded by Tr. Ollman, and carried by roll call vote (7-0), to accept Change Order No. 1 from Kapur & Associates in the amount of \$31,200 to prepare a separate bid and contract document that separates the Lake Drive storm sewer and water main bid items and bids only the storm sewer components and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works' memorandum dated February 6, 2024.

Award UPI bid for Bradley Road reconstruction

Motion by Trustee Fonstad, seconded by President Symchych, and carried by roll call vote (7-0), to award the bid of UPI in the amount of \$3,545,457 for the 2024 Bradley Road reconstruction project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated February 6, 2024.

Baxter and Woodman proposal for Bradley Road reconstruction

Motion by President Symchych, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to accept the proposal of Baxter & Woodman in the amount of \$215,770 for construction management and inspection activities associated with the 2024 Bradley Road reconstruction project and authorize the Village President and Village Clerk/Treasurer to sign the contract per the Director of Public Works' memorandum dated February 6, 2024.

Resolution of Appreciation for Building Board member Jeff Weber

Motion by President Symchych, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to approve the Resolution of Appreciation for Building Board member Jeff Weber.

FUTURE AGENDA ITEMS – None

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ANNOUNCEMENTS

President Symchych

- 1) Welcome Village Clerk Treasurer Sara Bruckman to her first Village Board meeting.
- 2) Announced attendance at the ICC meeting yesterday where the Village Clerk Treasurer will be on the LandNav committee to work on the software functionality issues. There was discussion about the lack of ability for the police entities in Milwaukee County to communicate about crime as it's crossing municipal boundaries.
- 3) Today the Fire Department meeting discussed dispatching fire trucks to calls in other municipalities and summon other fire departments to Fox Point. There was discussion on how to chart the time and equipment. The also authorized the purchase of furniture for the new fire station.

Trustee Fonstad gave a report on the Tree Commission meeting from January 25, noting there are bushes on the northeast corner of Calumet and Santa Monica that need trimming. The Tree Committee is recommending to village staff to make clearing vegetation by public intersections a point of emphasis this year. Also discussed preserve tree canopy and outside arborist is needed.

Trustee Sumner reminded everyone about the Spring Primary Election February 20 and early voting is open through Friday.

Trustee Ollman had no announcements

Trustee Anderson announced the new Fox Point seasonal updates and reminders email went out; it will be sent quarterly. She commended staff for listening to the board and residence suggestion. North Shore Library Board meets this Thursday at 8:00 a.m.

Trustee Aelion had no announcements.

Trustee Stoltz had no announcements.

Manager Botcher thanked Assistant Manager Ausman and Department Heads for working on the quarterly email. He met with Jeff Dellutri with Fox Point Bayside School District. Construction season will begin at Stormonth and the last day of school will be May 24 and the first day of school will be September 9. There will not be public access to Stormonth during this time frame. They asked permission and have been granted access to use the Village Board room for three dates in the summer; May 17, July 22, August 19 for the School Board meetings. There may be tents on the Nicolet baseball field for the after-school care program for three weeks. He will be sharing the construction staging map.

Respectfully submitted,

Sara A. Bruckman, WCMC/CMC
Village Clerk Treasurer

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CLOSED SESSION

Motion made by President Symchych, seconded by Trustee Fonstad, to convene into closed session at 8:07 p.m., Pursuant to State Statutes Sections:

- a. *Pursuant to State Statutes Section 19.85(1)(e), to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, the sale of Village owned property in the City of Glendale.*

Trustee Fonstad	Aye
Trustee Sumner	Aye
Trustee Ollman	Aye
Trustee Knight	Aye
Trustee Aelion	Aye
Trustee Stoltz	Aye
President Symchych	Aye

Carried by roll call vote (7-7).

RECONVENE INTO OPEN SESSION

Motion made by Trustee Fonstad seconded by Trustee Ollman and carried by roll call vote (7-0), to reconvene into open session at 8:26 p.m.

Motion for action placed here.

Motion made by President Symchych, seconded by Trustee Fonstad to authorize and direct the Village Manager and Village President with the assistance of the Village Attorney to prepare and execute necessary documents to convey Village owned property within the City of Glendale to the City of Glendale with the terms discussed in closed session.

Trustee Fonstad	Aye
Trustee Sumner	Aye
Trustee Ollman	Aye
Trustee Knight	Aye
Trustee Aelion	Aye
Trustee Stoltz	Aye
President Symchych	Aye

ADJOURNMENT

Motion made by Trustee Fonstad, second by Trustee Ollman and carried by roll call vote (7-0) to adjourn the Village Board meeting at 8:30 p.m.

Respectfully submitted,

**VILLAGE OF FOX POINT
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Scott Botcher
Village Manager

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DRAFT

**VILLAGE OF FOX POINT
SPECIAL VILLAGE BOARD MEETING MINUTES
FEBRUARY 27, 2024**

VB Agenda Pckt 03122024
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A meeting and public hearing of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, February 27, 2024 in Schwemer Hall, 7200 N. Santa Monica Boulevard. Chair Pro Tem Trustee Fonstad called the meeting to order at 5:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Trustee Eric Fonstad (Chair Pro Tem)
Trustee Liz Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson
Trustee Liz Aelion
Trustee Jennie Stoltz

Not present:

Village President Christine Symchych

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Village Clerk Treasurer Sara Bruckman, and Assistant Village Manager Kevin Ausman

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

CLOSED SESSION

Motion made by Trustee Anderson, seconded by Tr. Ollman, to convene into closed session at 5:04 p.m., Pursuant to State Statutes Sections:

- a. Pursuant to State Statutes Section 19.85(1)(a) and/or (g), for deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, and for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; more specifically, concerning the application of the Town Club for conditional use approval to construct and operate pickleball courts, which was the subject of a public hearing held by the Village Board on January 9, 2024.

Trustee Fonstad	Aye
Trustee Sumner	Aye
Trustee Ollman	Aye
Trustee Anderson	Aye
Trustee Aelion	Aye
Trustee Stoltz	Aye
President Symchych	Absent

Carried by roll call vote (6-0).

Trustee Summer left the meeting via Zoom at 5:33 p.m. and returned via Zoom at 5:49 p.m.

**VILLAGE OF FOX POINT
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Tr. Sumner left the meeting via Zoom aa 6:18 p.m.

RECONVENE INTO OPEN SESSION

Motion made by Trustee Stoltz, seconded by Tr. Anderson and carried by roll call vote (5-0), to reconvene into open session at 6:30 p.m.

ADJOURNMENT

Motion made by Trustee Stoltz, second by Trustee Anderson, and carried by roll call vote (5-0) to adjourn the Village Board meeting at 6:32 p.m.

Respectfully submitted,

Sara A. Bruckman, WCMC/CMC
Village Clerk Treasurer



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA
BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 5, 2024

Re: Recommendation for Acceptance of Second Revision of the Wisconsin Department of Transportation State/Municipal Financial Agreement

With the rejection of the Lake Drive Utility project due to the watermain portion being well over the budgeted amount, in part due to the traffic control costs associated with watermain work, discussion with internal staff and the consultant resulted in the decision to separate the utility project into two separate projects: storm drainage and watermain. Communication with the Wisconsin Department of Transportation was initiated to assess the feasibility of including the watermain work within the Lake Drive resurfacing project, anticipating that inclusion of the watermain work with the DOT work will significantly decrease or eliminate the traffic control demands and costs.

Wisconsin DOT has submitted a Second Revision to the SMA which includes the watermain in the bid process. Contractor's bidding on the project will be required to follow State and Federal guidelines (i.e. Davis Bacon wage rates, Made in America requirements, etc.) but our consultant estimates the bid will be less than what we recently rejected.

It is my recommendation that the Village Board approve the 2nd Revision to the SMA and authorize the Village President to sign the revision on behalf of the Village.

 2nd Revision STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A STATE- LET HIGHWAY PROJECT <i>This agreement supersedes the agreement signed by the Municipality on September 32, 2022 and signed by the State on October 26, 2022.</i>	Revised date: February 13, 2024 Date: October 24, 2019, September 4, 2022 I.D.: 2225-00-03/23/73/83 Road Name: STH 32 Limits: School Road to Dean Road County: Milwaukee Roadway Length: 2.63 Miles
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The signatory Village of Fox Point, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Improvement of Connecting Highway

Proposed Improvement - Nature of work: As determined by project scoping.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan). Sidewalk not approved under the pedestrian improvement evaluation, storm sewer connections into out cross-culvert, watermain & sanitary manhole adjustments, watermain replacement, hydrants and hydrant leads.

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	% *
Preliminary Engineering: Plan Development	\$ 500,000	\$ 375,000	75%	\$ 125,000	25%
Real Estate Acquisition: Acquisition	\$ 55,000	\$ 55,000	100%	\$ -	0%
Compensable Utilities	\$ -	\$ -	0%	\$ -	100%
¹ Construction: Participating	\$ 3,540,000	\$ 3,540,000	100%	\$ -	0%
New Sidewalk	\$ 30,000	\$ 24,000	80%	\$ 6,000	20%
Non-Participating	\$ 15,000	\$ -	0%	\$ 15,000	100%
¹ Watermain: non-participating	\$ 2,520,000	\$ -	0%	\$ 2,520,000	100%

Total Cost Distribution \$ **6,660,000** \$ **3,994,000** \$ **2,666,000**

1 Estimates include construction engineering

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages [2] – [4]); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the Village of Fox Point (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name Tony Barth	Title WisDOT SERegion Planning Chief
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not

existed before.

- (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (f) Parking lane costs.
 - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (i) Conditioning, if required, and maintenance of detour routes.
 - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The work will be administered by the State and may include items not eligible for federal/state participation.
7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
8. Basis for local participation:
 - (a) Funding for preliminary engineering for a connecting highway 75% State 25% Municipal based on the Department's policy for connecting highways.
 - (b) Funding for real estate required for standard roadway construction, 100% State
 - (c) Funding for compensable utilities required for standard roadway construction, 100% Municipal.

- (d) Funding for construction of standard roadway items – 100% State.
- (e) Funding for new sidewalk, 80% State 20% Municipality based on pedestrian improvement evaluation. The Municipality agrees to maintain the multi-use path.
- (f) Funding for non-participating items 100% Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA
BLVD.
FOX POINT WI 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works *SB*

Through: Scott Botcher, Village Manager *SB*

Date: March 5, 2024

Re: Recommendation for Acceptance of Bid for 2024 Sanitary and Storm Sewer Rehabilitation Project

As part of the Village of Fox Point's ongoing capital improvement projects, the Department of Public Works televised sanitary sewers in Basin's 1, 2 and 6. Televising was also performed on storm sewers along Lake Drive and in the Port Washington Road and Bergen Drive area. The televising events helped identify the sewers needing rehabilitation.

The bid requires the contractor to complete CIPP (cured in place pipe) lining for approximately 5,100 linear feet of sanitary sewer and approximately 1,800 linear feet of storm sewers.

Two contractors submitted bids to perform the work with the bid prices being \$566,565 and \$737,796.45. The low bidder is Visu-Sewer, Inc. Visu Sewer, Inc. has satisfactorily completed projects in the Village and is capable of performing the work.

Therefore, it is my recommendation that the Village Board award the Sanitary and Storm Sewer Rehabilitation project to Visu-Sewer, Inc. in the amount of \$566,565 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village. The Village has adequate budget in the Capital Projects Fund and Sanitary Sewer Fund to perform the rehabilitation services and the work is within budget.

February 22, 2024

Mr. Scott Brandmeier
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, Wisconsin 53217

RE: 2024 Sanitary and Storm Sewer Rehabilitation Project, Village of Fox Point

Dear Mr. Brandmeier:

Bids were received from two (2) Contractors to complete the 2024 Sanitary and Storm Sewer Rehabilitation Project: Visu-Sewer, Inc. and Insituform Technologies, LLC.

After review of the bids, it was determined that Visu-Sewer, Inc. is the apparent low bidder with a total bid amount \$566,565.00.

Visu-Sewer, Inc. has performed this type of work on previous projects and the firm is qualified to complete the items under this contract.

Kapur & Associates, Inc. recommends the award of this contract to Visu-Sewer, Inc. in the amount of \$566,565.00.

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Y. Amelyan", with a long horizontal flourish extending to the right.

Yuriy Amelyan, P.E.
Associate/Project Manager



**2024 Sanitary and Storm Sewer Rehabilitation Project
Village of Fox Point, Wisconsin**

BID OPENING: 11:00 a.m. on Thursday, February 22, 2024

A. UNIT PRICE BASE BID				UNIT \$		TOTAL	
ITEM #	ITEM	QTY.	UNIT	UNIT \$		TOTAL	
1	Sanitary Sewer CIPP Lining 8-inch (15 segments)	2,980	LF	\$ 44.00	\$ 131,120.00	\$ 56.20	\$ 167,476.00
2	Sanitary Sewer CIPP Lining 10-inch (5 segments)	990	LF	\$ 40.00	\$ 39,600.00	\$ 62.69	\$ 62,063.10
3	Sanitary Sewer CIPP Lining 12-inch (1 segment)	135	LF	\$ 57.00	\$ 7,695.00	\$ 89.99	\$ 12,148.65
4	Sanitary Sewer CIPP Lining 15-inch (1 segment)	215	LF	\$ 116.00	\$ 24,940.00	\$ 127.29	\$ 27,367.35
5	Sanitary Sewer CIPP Lining 18-inch (3 segment)	815	LF	\$ 87.00	\$ 70,905.00	\$ 146.97	\$ 119,780.55
6	Sanitary Sewer CIPP Sectional Liner 8-inch	5	EACH	\$ 5,250.00	\$ 26,250.00	\$ 9,012.79	\$ 45,063.95
7	Storm Sewer CIPP Lining 12-inch (3 segments)	930	LF	\$ 57.00	\$ 53,010.00	\$ 79.38	\$ 73,823.40
8	Storm Sewer CIPP Lining 18-inch (3 segments)	445	LF	\$ 87.00	\$ 38,715.00	\$ 118.69	\$ 52,817.05
9	Storm Sewer CIPP Lining 24-inch x 35-inch (1 segment)	205	LF	\$ 266.00	\$ 54,530.00	\$ 253.78	\$ 52,024.90
10	Storm Sewer CIPP Lining 42-inch (1 segment)	250	LF	\$ 372.00	\$ 93,000.00	\$ 320.67	\$ 80,167.50
11	Storm Sewer Open Cut Spot Repair 46" x 60"	20	FEET	\$ 1,340.00	\$ 26,800.00	\$ 2,253.20	\$ 45,064.00
TOTAL BASE BID:					\$ 566,565.00		\$ 737,796.45

Visu-Sewer
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Instituform Technologies
580 Goddard Avenue
Chesterfield, MO 63005
636-530-8810



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA
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FOX POINT WI 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 6, 2024

Re: Recommendation for Acceptance of Proposal for 2024 Sanitary and Storm Sewer Rehabilitation Project Inspection Services

As part of the Village of Fox Point's ongoing capital improvement projects, the Department of Public Works televised sanitary sewers in Basin's 1, 2 and 6. Televising was also performed on storm sewers along Lake Drive and in the Port Washington Road and Bergen Drive area. The televising events helped identify the sewers needing rehabilitation.

Kapur & Associates oversaw the televising that was completed in 2023 and have presented an agreement for inspection of the Sanitary and Storm Sewer Rehabilitation project in the amount of \$37,800. I have reviewed the hours and fees associated with the proposal and find them to be reasonable.

Therefore, it is my recommendation that the Village Board accept the proposal for the Sanitary and Storm Sewer Rehabilitation project inspection to Kapur & Associates in the amount of \$37,800 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village. The Village has adequate budget in the Capital Projects Fund and Sanitary Sewer Fund to perform the services and the work is within budget.

February 23, 2024

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: 2024 Sanitary and Storm Sewer Rehabilitation Construction Management

Dear Scott,

Kapur is pleased to submit this proposed contract to provide construction management services for the 2024 Sanitary and Storm Sewer Rehabilitation project.

SCOPE OF SERVICES INCLUDES:

This project will consist of rehabilitation of approximately 6,965 L.F. of sanitary and storm sewer pipe rehabilitation by installation of cured-in-place pipe (CIPP) liner, five sanitary sewer CIPP sectional liners and one open cut storm sewer spot repair:

- Sanitary Sewer CIPP Lining 8-inch (15 segments) – 2,980 LF
- Sanitary Sewer CIPP Lining 10-inch (4 segments) – 990 LF
- Sanitary Sewer CIPP Lining 12-inch (1 segment) – 135 LF
- Sanitary Sewer CIPP Lining 15-inch (1 segment) – 215 LF
- Sanitary Sewer CIPP Lining 18-inch (3 segment) – 815 LF
- Sanitary Sewer Sectional Liner 8-inch – 5 each
- Storm Sewer CIPP Lining 12-inch (3 segments) – 930 LF
- Storm Sewer CIPP Lining 18-inch (3 segments) – 445 LF
- Storm Sewer CIPP Lining 22-inch x 35-inch (1 segments) – 205 LF
- Storm Sewer CIPP Lining 42-inch (1 segments) – 250 LF
- Storm Sewer Open Cut Spot Repair 46" x 60" (Approximately 20 feet).

The scope of construction management services for the 2024 Sanitary and Storm Sewer Rehabilitation project. includes:

- Attend pre-Construction and progress meetings
- Preparation and distribution of letter to affected residents
- Shop drawing/submittals review and approval
- Construction inspection is based on work being completed over thirty (30) working days at 8 hours per day and will consist of the following:
 - Field coordination between contractor, residents and Village
 - Check traffic control
 - Inspection of pipeline after cleaning and prep-work prior to lining
 - Check the new liner inversion and pressure required to hold flexible tube tight against the existing host pipe during and after inversion and until CIPP curing is completed
 - Check the curing and cool down temperatures
 - Check the number of reinstated active laterals after installation of CIPP liner
 - Check tight seal between pipe/liner at the manhole wall

- Review videos after preparation work/pipe cleaning and after installation of CIPP liner
- Review CIPP test report from independent laboratory
- Payment recommendations
- Project close out activities, As-Builts & coordination with GIS consultant

SCHEDULE

Construction management will be performed in summer/fall 2024

FEES AND BILLINGS

The professional fees for the work as described above and in the attached breakdown are estimated to be: \$37,800.00.

The fees will be charged as time and materials not to exceed.

ACCEPTANCE

If this proposal is acceptable, please sign and date this original copy on Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at (414) 751-7200.

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

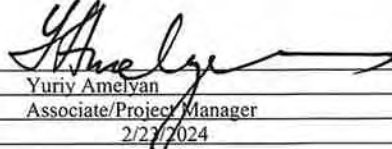
All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Yuriy Amelyan
Title: Associate/Project Manager
Date: 2/23/2024

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

COST NOT TO EXCEED

**2024 SANITARY AND STORM SEWER REHABILITATION CONSTRUCTION MANAGEMENT
VILLAGE OF FOX POINT**

TASK		Project Manager	Construction Inspector	Cad Technician	Total Task Hours	Total Task Cost
		\$185.00	\$110.00	\$100.00		
1	Pre-Construction and Progress Meetings, Preparation and Distribution of Letter to Affected Residents	4	3		7	\$1,070.00
2	Shop Drawings/Submittals Review/Notice to Proceed	4	6		10	\$1,400.00
3	Construction Inspection, Coordination between Contractor, Residents and Village	8	240		248	\$27,880.00
4	Review Video After Preparation Work and After Installation of CIPP Liner. Review CIPP Test Report From Independent Laboratory and Recommendation for Payment	8	24		32	\$4,120.00
5	Project Closeout Activities, As-Built and Coordination with GIS Consultant	8	10	4	22	\$2,980.00
6	Reimbursable Expenses					\$350.00
TOTAL:		32	283	4	319	\$37,800.00



**2024 Sanitary and Storm Sewer Rehabilitation Construction Management
Village of Fox Point**





VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA
BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 6, 2024

Re: Recommendation to Accept the Bid for the 2024 Lake Drive Storm Water Drainage Project

As noted at the February 2024 Village Board meeting, staff worked with Kapur & Associates to separate the water main portion of the work from the storm sewer/storm water drainage portion of the work on Lake Drive due to the cost of the work from the single bid received in January. Kapur & Associates removed all water main items from the design and we advertised for bids to be opened on March 5 for just the storm sewer work (base bid and two alternates). Namely, the base bid included the following work:

- Drainage improvements, storm sewer installation and abandonment of an old storm sewer through private property in the Lake Drive/Holly Court area.
- Replacement of the storm sewer across Bell Road (cross culvert).
- Grading and storm sewer installation between Portage and Coleman, from Lilac to Club Circle (northern portion) and from Fox to Dean.

Two alternate bids were identified – predominantly to ensure we had adequate budget to perform the work:

- Grading and storm sewer installation from Acacia to Daphne.
- Replacement of a storm sewer along the north side of Bell to the west of Lake Drive as well as the storm sewer and path from Bell to Boyd.

As noted, the bid opening occurred on March 5, 2024 with three contractors submitting bids to perform the work. The base and alternate bid prices are identified on the attached recommendation from Kapur & Associates and the low bidder was All-Ways Contractors with a base bid amount of \$641,934 and a price of \$62,731 and \$60,098 for Alternate Bid Nos. 1 and 2, respectively, for a total bid amount of \$764,763. It is important to note that the bid received in January to perform the work (base and alternates) was approximately

\$975,000; by separating the projects and rebidding the work, the Village is experiencing over \$200,000 in cost savings.

All-Ways Contractors has performed work for the Village in the past and has performed their work quite well. Therefore, it is my recommendation that the Village Board award the Lake Drive Storm Water Drainage Improvement Project to All-Ways Contractors, Inc. the amount of \$641, 934 for the base bid and \$62,731 and \$60,098 for Alternate Bid Nos. 1 and 2, respectively for a total bid amount of \$764,763 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village. The Village has adequate budget within the Capital Projects Fund to perform the work.

March 5, 2024

Mr. Scott Brandmeier
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, Wisconsin 53217

RE: Lake Drive Storm Drainage Improvements Project

Dear Mr. Brandmeier:

Bids were received from the three (3) Contractors to complete the Lake Drive Storm Drainage Improvements Project - All-Ways Contractors, Inc., Globe Contractors, Inc. and Buteyn-Peterson Construction, Inc.

After, reviewing of the bids, it was determined that All-Ways Contractors, Inc. is the apparent low bidder with the following total bid amounts:

- Total Base Bid - \$ 641,934.00
- Alternate Bid No.1 - \$ 62,731.00
- Alternate Bid No.2 - \$ 60,098.00

All-Ways Contractors, Inc. has performed this type of work on previous Fox Point projects and the firm is qualified to complete the items under this contract.

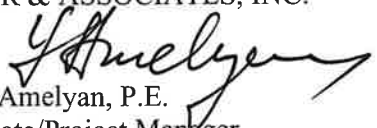
Kapur & Associates, Inc. recommends the award of this contract to the All-Ways Contractors, Inc. in total amount of \$ 764,763.00 (Including the Base Bid amount and Alternate 1 & Alternate 2).

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Y. Amelyan", is written over the typed name and title.

Yuriy Amelyan, P.E.
Associate/Project Manager



2024 Lake Drive Storm Drainage Improvement Village of Fox Point, Wisconsin BID OPENING: 11:00 am March 5, 2024	All-Ways Contractors P.O. Box 798 Elm Grove, WI 53122 P: 414-412-5596	Globe Contractors, Inc. N50 W23076 Betker Rd. Pewaukee, WI 53072 P: 262-246-0600	Buteyn-Peterson Const N7337 Dairyland Drive Sheboygan, WI 53083 P: 920-565-6200
--	--	---	--

ITEM NO.	ITEM	QTY.	UNIT	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
BASE BID									
201.012	Clearing (Undistributed)	200	ID	\$ 10.00	\$ 2,000.00	\$ 37.00	\$ 7,400.00	\$ 30.00	\$ 6,000.00
201.022	Grubbing (Undistributed)	200	ID	\$ 5.00	\$ 1,000.00	\$ 37.00	\$ 7,400.00	\$ 30.00	\$ 6,000.00
204.011	Removing Asphaltic Surface	1,400	SY	\$ 10.00	\$ 14,000.00	\$ 5.00	\$ 7,000.00	\$ 7.00	\$ 9,800.00
SPV.4124	HDPE Storm Sewer 24-Inch Special	605	LF	\$ 115.00	\$ 69,575.00	\$ 150.00	\$ 90,750.00	\$ 120.00	\$ 72,600.00
SPV.4118	HDPE Storm Sewer 18-Inch Special	460	LF	\$ 104.00	\$ 47,840.00	\$ 120.00	\$ 55,200.00	\$ 102.00	\$ 46,920.00
SPV.4115	HDPE Storm Sewer 15-Inch Special	505	LF	\$ 80.00	\$ 40,400.00	\$ 118.00	\$ 59,590.00	\$ 147.00	\$ 74,235.00
SPV.4112	HDPE Storm Sewer 12-Inch Special	690	LF	\$ 77.00	\$ 53,130.00	\$ 115.00	\$ 79,350.00	\$ 87.00	\$ 60,030.00
SPV.4110	HDPE Storm Sewer 10-Inch Special	20	LF	\$ 74.00	\$ 1,480.00	\$ 112.00	\$ 2,240.00	\$ 120.00	\$ 2,400.00
SPV.4108	HDPE Storm Sewer 8-Inch Special	60	LF	\$ 69.00	\$ 4,140.00	\$ 110.00	\$ 6,600.00	\$ 90.00	\$ 5,400.00
SPV.4018	ASTM A-53-B Storm Sewer 18-Inch Special	40	LF	\$ 143.00	\$ 5,720.00	\$ 235.00	\$ 9,400.00	\$ 295.00	\$ 11,800.00
522.0124	Culvert Pipe Reinforced Concrete Class III 24-Inch	40	LF	\$ 197.00	\$ 7,880.00	\$ 185.00	\$ 7,400.00	\$ 166.00	\$ 6,640.00
522.0521	Culvert Pipe Reinforced Concrete Class V 21-Inch	120	LF	\$ 159.00	\$ 19,080.00	\$ 189.00	\$ 22,680.00	\$ 140.00	\$ 16,800.00
522.2424	Culvert Pipe Reinforced Concrete Horizontal Elliptical Class HE-IV 24x38-inch	60	LF	\$ 214.00	\$ 12,840.00	\$ 400.00	\$ 24,000.00	\$ 250.00	\$ 15,000.00
611.2004	Manholes 4-FT Diameter	2	EACH	\$ 3,895.00	\$ 7,790.00	\$ 2,800.00	\$ 5,600.00	\$ 3,500.00	\$ 7,000.00
611.2005	Manhole 5-FT Diameter	3	EACH	\$ 7,720.00	\$ 23,160.00	\$ 4,100.00	\$ 12,300.00	\$ 5,585.00	\$ 16,755.00
611.2006	Manhole 6-FT Diameter	2	EACH	\$ 6,850.00	\$ 13,700.00	\$ 5,500.00	\$ 11,000.00	\$ 6,750.00	\$ 13,500.00
611.3004	Inlet 4-FT Diameter	2	EACH	\$ 3,130.00	\$ 6,260.00	\$ 2,700.00	\$ 5,400.00	\$ 3,250.00	\$ 6,500.00
SPV.4200	Neenah Frame and Grate R-1510-A Special	6	EACH	\$ 1,240.00	\$ 7,440.00	\$ 950.00	\$ 5,700.00	\$ 1,000.00	\$ 6,000.00
SPV.4205	Neenah Frame and Grate R-2588-B-Special	1	EACH	\$ 2,335.00	\$ 2,335.00	\$ 850.00	\$ 850.00	\$ 1,950.00	\$ 1,950.00
SPV.4210	Neenah Frame and Grate R-2595-A Special	2	EACH	\$ 1,100.00	\$ 2,200.00	\$ 750.00	\$ 1,500.00	\$ 850.00	\$ 1,700.00
SPV.4324	Nyloplast Drain Basin 24-Inch Special	18	EACH	\$ 2,995.00	\$ 53,910.00	\$ 2,700.00	\$ 48,600.00	\$ 1,955.00	\$ 35,190.00
SPV.4336	Nyloplast Drain Basin 36-Inch Special	5	EACH	\$ 7,390.00	\$ 36,950.00	\$ 7,500.00	\$ 37,500.00	\$ 5,950.00	\$ 29,750.00
SPV.4224	Nyloplast Frame and Grate Type 2499CGS Special	18	EACH	\$ 600.00	\$ 10,800.00	\$ 250.00	\$ 4,500.00	\$ 400.00	\$ 7,200.00
SPV.4236	Nyloplast Frame and Grate Type 3699CGS Special	5	EACH	\$ 850.00	\$ 4,250.00	\$ 250.00	\$ 1,250.00	\$ 600.00	\$ 3,000.00
SPV.5000	Ditch Regrading Special	3,000	LF	\$ 12.60	\$ 37,800.00	\$ 12.75	\$ 38,250.00	\$ 42.25	\$ 126,750.00
305.012	Base Aggregate Dense 1 1/4-Inch (Driveways)	300	TON	\$ 25.00	\$ 7,500.00	\$ 20.00	\$ 6,000.00	\$ 85.00	\$ 25,500.00
415.007	Concrete Pavement 7-Inch (Driveways)	110	SY	\$ 92.00	\$ 10,120.00	\$ 100.00	\$ 11,000.00	\$ 105.00	\$ 11,550.00
460.5223	HMA Pavement 3 LT 58-28 S	105	TON	\$ 211.40	\$ 22,197.00	\$ 126.00	\$ 13,230.00	\$ 245.00	\$ 25,725.00
460.5224	HMA Pavement 4 LT 58-28 S	55	TON	\$ 211.40	\$ 11,627.00	\$ 115.00	\$ 6,325.00	\$ 245.00	\$ 13,475.00
465.012	Asphaltic Surface Driveways and Field Entrances	130	TON	\$ 211.40	\$ 27,482.00	\$ 205.00	\$ 26,650.00	\$ 245.00	\$ 31,850.00
628.1104	Erosion Bales	50	EACH	\$ 15.00	\$ 750.00	\$ 15.50	\$ 775.00	\$ 50.00	\$ 2,500.00
628.701	Inlet Protection Type B	31	EACH	\$ 58.00	\$ 1,798.00	\$ 78.00	\$ 2,418.00	\$ 175.00	\$ 5,425.00
643.5	Traffic Control	1	EACH	\$ 35,480.00	\$ 35,480.00	\$ 25,000.00	\$ 25,000.00	\$ 35,000.00	\$ 35,000.00
SPV.5010	Landscape Restoration, All-Inclusive Special	5,240	SY	\$ 7.50	\$ 39,300.00	\$ 7.75	\$ 40,610.00	\$ 16.00	\$ 83,840.00
TOTAL LAKE DRIVE STORM DRAINAGE IMPROVEMENTS - BASE BID:				\$ 641,934.00		\$ 683,468.00		\$ 823,785.00	

ALTERNATE BID 1 - STORM SEWER IMPROVEMENT BETWEEN E. ACACIA ROAD AND E. DAPHNE ROAD									
204.011	Removing Asphaltic Surface	200	SY	\$ 10.00	\$ 2,000.00	\$ 5.00	\$ 1,000.00	\$ 7.00	\$ 1,400.00
305.012	Base Aggregate Dense 1 1/4-Inch (Driveways)	100	TON	\$ 25.00	\$ 2,500.00	\$ 20.00	\$ 2,000.00	\$ 85.00	\$ 8,500.00
465.012	Asphaltic Surface Driveways and Field Entrances	40	TON	\$ 211.40	\$ 8,456.00	\$ 205.00	\$ 8,200.00	\$ 245.00	\$ 9,800.00
SPV.4112	HDPE Storm Sewer 12-Inch Special	245	LF	\$ 77.00	\$ 18,865.00	\$ 115.00	\$ 28,175.00	\$ 87.00	\$ 21,315.00
SPV.4115	HDPE Storm Sewer 15-Inch Special	190	LF	\$ 80.00	\$ 15,200.00	\$ 118.00	\$ 22,420.00	\$ 125.00	\$ 23,750.00
SPV.4224	Nyloplast Frame and Grate Type 2499CGS Special	2	EACH	\$ 600.00	\$ 1,200.00	\$ 250.00	\$ 500.00	\$ 400.00	\$ 800.00
SPV.4324	Nyloplast Drain Basin 24-Inch Special	2	EACH	\$ 2,995.00	\$ 5,990.00	\$ 2,700.00	\$ 5,400.00	\$ 1,955.00	\$ 3,910.00
SPV.5000	Ditch Regrading Special	200	LF	\$ 12.60	\$ 2,520.00	\$ 12.75	\$ 2,550.00	\$ 42.25	\$ 8,450.00
SPV.5010	Landscape Restoration, All-Inclusive Special	800	SY	\$ 7.50	\$ 6,000.00	\$ 7.75	\$ 6,200.00	\$ 16.00	\$ 12,800.00
TOTAL ALTERNATE BID 1:				\$ 62,731.00		\$ 76,445.00		\$ 90,725.00	

ALTERNATE BID 2 – E. BELL ROAD STORM SEWER IMPROVEMENT									
204.011	Removing Asphaltic Surface	150	SY	\$ 10.00	\$ 1,500.00	\$ 5.00	\$ 750.00	\$ 20.00	\$ 3,000.00
305.012	Base Aggregate Dense 1 1/4-Inch (Driveways)	60	TON	\$ 35.00	\$ 2,100.00	\$ 20.00	\$ 1,200.00	\$ 120.00	\$ 7,200.00
465.012	Asphaltic Surface Driveways and Field Entrances	20	TON	\$ 211.40	\$ 4,228.00	\$ 205.00	\$ 4,100.00	\$ 245.00	\$ 4,900.00
611.2004	Manholes 4-FT Diameter	1	EACH	\$ 3,895.00	\$ 3,895.00	\$ 2,800.00	\$ 2,800.00	\$ 3,500.00	\$ 3,500.00
SPV.4115	HDPE Storm Sewer 15-Inch Special	340	LF	\$ 80.00	\$ 27,200.00	\$ 118.00	\$ 40,120.00	\$ 125.00	\$ 42,500.00
SPV.4200	Neenah Frame and Grate R-1510-A Special	1	EACH	\$ 1,240.00	\$ 1,240.00	\$ 950.00	\$ 950.00	\$ 1,000.00	\$ 1,000.00
SPV.4224	Nyloplast Frame and Grate Type 2499CGS Special	3	EACH	\$ 600.00	\$ 1,800.00	\$ 250.00	\$ 750.00	\$ 400.00	\$ 1,200.00
SPV.4324	Nyloplast Drain Basin 24-Inch Special	3	EACH	\$ 2,995.00	\$ 8,985.00	\$ 2,700.00	\$ 8,100.00	\$ 1,955.00	\$ 5,865.00
SPV.5000	Ditch Regrading Special	250	LF	\$ 12.60	\$ 3,150.00	\$ 12.75	\$ 3,187.50	\$ 42.25	\$ 10,562.50
SPV.5010	Landscape Restoration, All-Inclusive Special	800	SY	\$ 7.50	\$ 6,000.00	\$ 7.75	\$ 6,200.00	\$ 16.00	\$ 12,800.00
TOTAL ALTERNATE BID 2:				\$ 60,098.00		\$ 68,157.50		\$ 92,527.50	



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA
BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village of Fox Point Village Board

From: Scott Brandmeier, Director of Public Works 

Through: Scott Botcher, Village Manager 

Date: March 6, 2024

Re: Recommendation for Acceptance of Proposal for the Lake Drive Stormwater
Drainage Construction Management Services Contract

As noted in the prior memorandum related to the Lake Drive stormwater improvement project, Village staff worked with Kapur & Associates to split out the storm water work from the water main work and rebid the storm sewer improvements separately. Bids were opened on March 5, 2024 and three contractors submitted bids to perform the work.

Typically, staff requests that the engineer who performed the design services also serves as the construction inspector for the work to be performed. Staff requested Kapur to submit a proposal to perform the construction management services and they have submitted a proposal in the amount of \$113,170. Inspection services are anticipated to be full-time over a period of approximately four (4) months and, as shown on the attached proposal, construction staking services comprises approximately \$19,000 of the proposal while construction inspection services comprise approximately \$75,000 of the proposal – for a total of these two tasks of approximately \$94,000. The remaining portion of the proposal is related to project management, reviewing pay apps, and coordinating as-built documentation with our GIS consultant.

Based on the proposal submitted, the field observation hours and fees appear reasonable and the inspector to be used on the project will be billed at \$110 per hour – within the range of acceptable rates for an inspector. Therefore, it is my recommendation that the Village Board award the Lake Drive Stormwater Drainage Improvement Project Construction Management services contract to Kapur & Associates in the amount of \$113,170 and authorize the Village President and Village Clerk/Treasurer to sign the contract on behalf of the Village.

**CONTRACT BETWEEN
VILLAGE OF FOX POINT AND KAPUR & ASSOCIATES, INC.

CONSTRUCTION MANAGEMENT FOR
2024 LAKE DRIVE STORM DRAINAGE IMPROVEMENT PROJECT**

March 5, 2024

Mr. Scott Brandmeier, PE
Director of Public Works
Village of Fox Point
7200 North Santa Monica Boulevard
Fox Point, WI 53217

RE: Lake Drive Storm Drainage Improvement Construction Management

Dear Scott,

We are pleased that the Village has selected Kapur & Associates, Inc. to perform the professional engineering services for the referenced project.

The project location at N. Lake Drive between E. School Road and E. Dean Road.

SCOPE OF SERVICES INCLUDES:

The scope of construction services for the 2024 Lake Drive Storm Drainage Improvement includes:

1. Meetings with the Village Staff, Contractors and residents, including a public information meeting and preparation of exhibits.
2. Shop drawing/submittals review and approval.
3. Construction staking
4. Construction inspection, assumes from middle of April to the end of October 2024:
 - Storm Sewer (assumes 12 weeks of construction at 40 hours per a week)
 - Road and driveway approaches restoration (assumes one week of construction at 40 hours per week)
 - Landscaping restoration (assumes 2 weeks of construction at 40 hours per week)
5. Payment recommendations
6. Grant preparation, submittals and coordination with MMSD and WDNR
7. Project close out activities, As-Builts, incorporation into GIS system, assistance with reimbursements.



SCHEDULE:

Construction management will be performed approximately from the middle of April to the end of October 2024.

FEES AND BILLINS:

Our fees for the work described above are detailed in the attached Fee Schedule.

The not to exceed fee for performing the construction management is \$113,170.00.

As always, Fox Point will only bill for the actual hours incurred.

ACCEPTANCE:

If this proposal is acceptable, please sign and date this original copy of the Standard General Contract Terms and return it to our office.

Thank you for the opportunity to submit this proposed contract. We look forward to working with you on this project. Should you have any questions, or require further information, please call us at 414-751-7200.

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL ENGINEER/SURVEY SERVICES

Article 1 Scope of Services

ENGINEER shall provide CLIENT with services in connection with the Project as described in Scope of Services. ENGINEER shall use the standard of care typically exercised in conducting professional practices outlined in the Scope of Services. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with the ENGINEER's service.

Unless otherwise specifically included in the proposal, ENGINEER's scope of services does not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of the land, air or water.

Article 2 Schedule of Services

ENGINEER shall start and complete work as set forth in the Scope of Services. ENGINEER shall conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of ENGINEER's control. Both parties recognize that the schedule of services is subject to factors that may be unknown at the time of this Agreement.

Article 3 CLIENT's Responsibility

CLIENT shall do the following in a timely manner so as not to delay the service of ENGINEER:

3.1 Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints.

3.2 Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the ENGINEER may use and rely upon in performing the services under this Agreement. Verification of the accuracy and completeness of any information provided by the CLIENT is beyond the scope of this agreement.

Article 4 Payment Terms

CLIENT agrees to pay all fees within 45 days of the date of the invoice. Balances due over 45 days will be assessed an interest rate of 1.5 % per month. CLIENT agrees to pay for any costs of collection including, but not limited to lien costs, court costs or attorneys' fees involved in or arising out of collecting any unpaid or past due balances.

CLIENT understands and agrees to pay for all services rendered regardless of CLIENT's ability or inability to proceed with the project for any reason, gain governmental approvals or permits or secure financing for the project.

Article 5 Term and Termination

ENGINEER's obligation to render services under this Agreement will extend for a period that may reasonably be required for the services to be provided, including extra work and required extensions. If CLIENT fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed or suspended by CLIENT for more than three months for reasons beyond ENGINEER's control, ENGINEER may, after giving seven days' written notice to CLIENT, suspend or terminate services under this Agreement.

If payment is not received within 45 days of the date of invoice, ENGINEER reserves the right, after giving seven days' written notice to CLIENT, to suspend services to the CLIENT or to terminate this Agreement. ENGINEER shall not be liable to CLIENT or any third parties for any damages caused by the suspension or termination of work for non-payment. CLIENT may terminate this Agreement for any reason or without cause upon 30 days' written notice to ENGINEER. If any work covered by this Agreement is suspended, terminated or abandoned for any reason other than ENGINEER'S breach of the Agreement, the CLIENT shall compensate the ENGINEER for

services rendered to the date of written notification of such suspension, termination or abandonment.

Article 6 Indemnity

CLIENT and ENGINEER each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent or intentional acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of CLIENT and ENGINEER, they shall be borne by each party in proportion to its negligence. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

Article 7 Ownership and Copyright of Documents

All documents prepared or furnished by ENGINEER pursuant to this Agreement are instruments of ENGINEER's professional service, and ENGINEER shall retain an ownership and property interest therein, including all copyrights. ENGINEER grants CLIENT a license to use instruments of ENGINEER's professional service for the purpose of purchasing or identifying property or constructing the project. Reuse or modification of any such documents by CLIENT, without ENGINEER's written permission, shall be at CLIENT's sole risk, and CLIENT agrees to indemnify and hold ENGINEER harmless from all claims, damages and expenses, including attorneys' fees, arising out of such use by CLIENT or by others acting through the CLIENT.

Article 8 Electronic Media

Copies of documents that may be relied upon by the CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Files in electronic formats, or other types of information furnished by ENGINEER to CLIENT such as text, data or graphics, are only for the convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, ENGINEER makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software applications packages, operating systems or computer hardware differing from those in use by ENGINEER at the beginning of this project.

ENGINEER

Kapur

By: 
Print: Yuriy Amelvan
Title: Associate/Project Manager
Date: March 5, 2024

The above and foregoing proposal is hereby accepted and ENGINEER is authorized to proceed with the work.

CLIENT

Village of Fox Point

By: _____ By: _____
Print: _____ Print: _____
Title: _____ Title: _____
Date: _____ Date: _____

COST NOT TO EXCEED

**2024 LAKE DRAINAGE IMPROVEMENT PROJECT CONSTRUCTION MANAGEMENT
VILLAGE OF FOX POINT, WISCONSIN**

TASK		Project Manager	Project Engineer	Construction Inspector	RLS	Survey Crew	Cad Technician	Total Task Hours	Total Task Cost
		\$185.00	\$135.00	\$110.00	\$160.00	\$150.00	\$110.00		
1	Meetings with the Village Staff, Contractors and Residents (preconstruction meeting and progress meetings)	4	4	8				16	\$2,160.00
2	Shop drawing/submittals review and approval	8	8	8				24	\$3,440.00
3	Construction staking	2		8	8	100	16	134	\$19,290.00
4	Construction inspection:								
4 (a)	Storm sewer (assuming 12 weeks at 40 hours per week)	8	8	480				496	\$55,360.00
4 (b)	Road and driveways approaches restoration. Assuming 1 week at 50 hours per week)	8	8	50				66	\$8,060.00
4 (c)	Landscaping restoration (assuming 2 weeks at 40 hours per week)	8	8	80				96	\$11,360.00
5	Payment recommendation	16		16				32	\$4,720.00
6	Project close out activities, As-Builts, incorporation into GIS system	8	4	28			28	68	\$8,180.00
7	Reimbursable expenses								\$600.00
TOTAL CONSTRUCTION MANAGEMENT:		62	40	678	8	100	44	932	\$113,170.00

**2024 LAKE DRIVE DRAINAGE IMPROVEMENT CONSTRUCTION MANAGEMENT
Village of Fox Point**





VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Scott A. Botcher, Village Manager

cc: Kevin Ausman, Asst Village Manager; Eric Larson, Village Attorney

Date: March 5, 2024

Re: Amended Library Agreement

Presented for your consideration is an amended (redlined) North Shore Library Agreement.

If you recall, the last time the library agreement was modified, substantial clean up changes were made and negotiating the changes took much time. Unfortunately, all 4 communities approved the changes at that time without noticing an omission; the Superintendent of Nicolet was not listed as a member.

As the individual been a member of the Library Board for an extended period of time, and as there was a desire to maintain that membership, the “plan” was to amend the agreement to make that one change.

The Village Attorney of River Hills took it upon himself to make other recommended changes, shown in the redline modifications. Following his work, the City of Glendale and Villages of Bayside and River Hills both approved the amended agreement, none of them performing a municipal legal review.

Notwithstanding, I shared the draft with Mr. Larson and requested that he give the changes in the draft a cursory review, understanding that the changes appear minor and that the other members have already approved. While the changes may not be exactly what we might have recommended, Mr. Larson has shared no concerns about the redline changes here included.

I wanted you to be aware of the genesis of these changes, and I recommend your approval.

Municipal LAW

& L I T I G A T I O N G R O U P

DALE W. ARENZ – 1935-2022
DONALD S. MOLTER, Jr. - Retired
JOHN P. MACY
H. STANLEY RIFFLE - Court Commissioner
ERIC J. LARSON
REMZY D. BITAR

730 N. GRAND AVENUE
WAUKESHA, WISCONSIN 53186
Telephone (262) 548-1340
Direct (262) 806-0215
Facsimile (262) 548-9211
Email: elarson@ammr.net

PAUL E. ALEXY
MATTEO REGINATO
LUKE A. MARTELL
SAMANTHA R. SCHMID
CHRISTOPHER R. SCHULTZ
LUCAS C. LOGIC
BENJAMIN T. CROCKETT
GREGORY M. PROCOPIO
ADAM J. MEYERS

STEPHEN J. CENTINARIO, JR.
MICHAEL J. MORSE
JAMES P. WALSH

March 5, 2024

Scott Botcher, Village Manager
Village of Fox Point
7200 N Santa Monica Blvd.
Fox Point, WI 53217

**Re: Amended North Shore Library Agreement
Legal Review**

Dear Mr. Botcher:

I received the above-noted Agreement that you forwarded to my attention and your request that I provide my comments. I have had an opportunity to carefully consider this matter.

Based upon my review, I hereby approve the form of the same. I note the following comments, questions, concerns, and recommendations in this regard.

1. Section 1.6 previously outlined specific powers of the Library Board, but has now been revised to give these powers to the Library Director. Please ensure this is consistent with the municipalities' intent.
2. Section 6 outlines each municipality's contribution responsibilities, with each paying a fixed 5% of the budget, and the remaining 95% of each municipality's contribution being proportional to that municipality's population. Please ensure this is consistent with the Village's intent.
3. There was previously a "Donations Fund" in which a separate account for donations would be established. This has been removed from the most recent version of the Agreement, and the Agreement does not address donations. Will donations be handled similarly to all other funds?

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Very truly yours,
MUNICIPAL LAW & LITIGATION GROUP, S.C.

Eric J. Larson

Eric J. Larson

EJL/BTC/em

cc: Sara Bruckman, Village Clerk

JOINT LIBRARY SERVICES
AGREEMENT

VILLAGES OF BAYSIDE, FOX POINT, RIVER HILLS, AND THE CITY OF GLENDALE

Amended ~~June 27, 2022~~
~~and Restated April 23, 2023~~ June 7, 2023

THE AMENDED AND RESTATED
FOX POINT-BAYSIDE-GLENDALE-
RIVER HILLS JOINT LIBRARY
AGREEMENT

This Agreement is an Intergovernmental Cooperation Agreement pursuant to Sections 66.0301 and 43.53, Wis. Stats., made and entered into as of the ~~23rd~~-7th day of ~~April~~-June 2023 (hereinafter referred to as either "this Agreement" or "the 2023 Agreement" by and between the Village of Bayside (hereinafter referred to as "Bayside"), City of Glendale (hereinafter referred to as "Glendale"), Village of Fox Point (hereinafter referred to as "Fox Point"), and Village of River Hills (hereinafter referred to as "River Hills"). Each of the four communities shall be referred to hereinafter as a "Member Agency". Collectively, the four communities shall be referred hereinafter to as the "Member Agencies".

Whereas, Bayside, Fox Point, Glendale, and River Hills have operated and funded the North Shore Library pursuant to the Joint Library Agreement that the Member Agencies entered into as of January 1, 1985 ("1985 Agreement") and the Amended and Restated Joint Library Agreement entered into as of June 27, 2022 ("2022 Agreement") to serve the needs of the public, and

Whereas, Bayside, Fox Point, Glendale, and River Hills have mutually benefited, both financially and through the provision of services, and

Whereas, Bayside, Fox Point, Glendale, and River Hills have found it advisable to continue the operation and funding of the North Shore Library with the changes and amendments as set forth in this 2023 ~~Amended~~ Agreement,

NOW, THEREFORE, for and in consideration of the following mutual covenants and terms contained herein, the Member Agencies agree as follows:

1. **LIBRARY BOARD** The 1985 Agreement created and established a Joint Library Board ("Board") for the purpose of operating a public library to be known as the "North Shore Library" ("Library"). The Member Agencies will agree to the location of the facility. The Board shall ~~be given operate~~ the facility ~~from the Member Agencies~~ for use by residents and others. The Board shall administer all future contractual relationships between the Member Agencies and the Milwaukee County Federated Library System for continuing library privileges for the public.

1.1 **BOARD MEMBERS** The Board shall have ten (10) members, each of whom shall be a resident of the Member Agencies with exception of the school district representative. Four members shall be appointed by the Mayor of Glendale and confirmed by the Glendale Common Council; Two members shall be appointed by the Village President of Fox Point and confirmed by the Fox Point Village Board; Two members shall be appointed by the Village President of Bayside and confirmed by the Bayside Village Board; One member shall be appointed by the Village President of River Hills and confirmed by the River Hills Village Board. One school district representative shall be appointed by the Mayor or Village President and confirmed by the Common Council or Village Board of the member agency in which the library physically resides. Each Member Agency shall appoint one member of its governing body to serve as one of its appointed members of the Board for three-year terms to expire April 30 of any year.

1.2 TERMS OF OFFICE The ten-member board shall be divided into three classes as provided in Wisconsin Statutes Section 43.54(1)(b). Each appointment shall be for a three-year term, provided that if, after such appointment, the appointee changes their residence to a location outside the Member Agency which appointed them, the term shall immediately expire, and a successor shall be appointed. Otherwise, members shall serve until successors are appointed.

Vacancies on the Board shall be filled by appointment for any unexpired term by the appointing authority in the same manner as original appointments are made.

1.3 OFFICERS The Board shall elect a President, Vice President, Secretary/Treasurer, and such other officers as they deem necessary. The Board shall conduct an organizational meeting for the election of officers at its annual May meeting.

1.4 MEETINGS Meetings of the Board shall be held not less frequently than once per month, and otherwise upon the written request of a least three Board members. Meeting locations shall rotate between the Library and the Member Agency City/Village Hall(s). A majority of the members of the Board shall constitute a quorum for the transaction of any business at a meeting of the Board, and the Board shall determine Rules of Order to adopt for conducting business. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Board.

1.5 COMPENSATION No compensation shall be paid to members of the Board for their services.

1.6 POWERS Except as limited by this 2023 Agreement or amendments hereto, the Board shall have all the powers and duties authorized for library boards by Chapter 43, Wisconsin Statutes. Among others, the Library Director, subject to Library Board approval, shall have the following powers and duties:

1.6.1 Provide library services to Member Agencies and others.

1.6.2 Purchase, install, and maintain programming, technology, equipment, collection and circulation materials and services as necessary to provide services associated directly with the joint library operation within approved budget allocations.

1.6.3 Manage, operate, and administer the personnel and operations of the Library.

1.6.4 Repair, maintain, and renew the physical assets of the Library Including, but not limited to, its premises, equipment, and collection.

1.6.5 Prepare and adopt an annual budget for the Library's annual operating expenses as well as a capital budget.

1.6.6 Establish and make public rules and regulations governing the use of facilities operated by the Board pursuant to § 43.52, Wisconsin Statutes.

1.6.7 Discontinue library privileges to any person who violates the rules and regulations adopted and published by the Board.

1.6.8 ~~The Board~~ Created by this Agreement shall not be considered a separate legal entity, unless specifically required by State Statute.

2. OPERATING EXPENSE BUDGET Member Agencies shall pay their share of the operating expense budget related to the joint library operation as specified by formula allocation contained in Section 6 (the "Member Agency Cost Allocation"). For purposes of this Agreement, operating expenses shall include the usual and ordinary cost of operation of the Library and the repair and renewal of the Library's physical assets including without limitation expenses of and ordinary additions to the collection and the purchase, installation, and maintenance of technology and programming necessary to provide library services to the Member Agencies. Annual operating expense budget increases shall not exceed the average of the Member Agencies' previous year's levy limits percentage increases, plus one percent (1%), for operating expenses of the Library. Should a Member Agency's levy limit exceed the other Member Agencies levy limits by more than one percent (1%), that Member Agency's levy limit increase shall be removed from the calculation. The Board, moreover, is not required to seek or obtain Member Agencies' approval if the Board presents and adopts an operating expense budget within the 1% limit. Member Agencies, by written unanimous consent, may increase the budgeted allocation beyond the allowable annual increase set forth in this Section 2.

2.1 The Board shall provide the fiscal agent with its annual operating and capital expense budget and Member Agency Cost Allocation, by September 15 each year.

2.2 No expenditures shall be made or contracted for by the Board or any Library employee with respect to any current or proposed item of operating expense until such time that it has been approved by the Board.

2.3 All annual unspent operating monies shall be placed in an operating fund balance account with the fiscal agent.

2.4 Should a significant community specific event occur or be requested by a Member Agency served by the Library, and the Library incurs additional costs related to the event, the Member Agency involved shall be responsible for any additional costs incurred.

3. CAPITAL EXPENSE BUDGET The Library shall prepare and adopt an annual budget for the Library's capital expenses and a five-year capital improvement plan, by September 15, each year. For purposes of this Agreement, capital expenses are expenses, other than operating expenses, that are intended to provide a long-term benefit, such as the purchase of real property or fixtures attached to real property, and physical equipment with an expected useful life of more than five (5) years.

3.1 No expenditures shall be made or contracted for by the Board or any Library employee with respect to any current or proposed Item of capital expense until such time that it has been approved by the Board.

3.2 Upon unanimous approval of the annual capital improvements budget by the governing bodies of the Member Agencies, the Library may make or contract for approved capital project expenditures of up to approved budget amount for each specific capital funding request.

3.3 A designated Capital Reserve Fund shall be established and funded annually at the same percentage as the respective Member Agency's current Member Agency Cost

Allocation. This Capital Reserve Fund shall be used for current, anticipated, unforeseen, or future major capital purchases. The Library will include an annual report of capital fund related activities by June 30, annually. The Capital Reserve Fund balance will be capped at \$100,000, as of September 1 each year. If the Capital Reserve Fund balance exceeds \$100,000 on September 1 of any year, the Library Director shall provide the fiscal agent with the appropriate allocation to reduce the community contribution proportionally in the subsequent year(s) by the then current Member Agency Cost Allocation.

3.4 All annual unspent capital monies shall be placed in the Capital Reserve Fund with the fiscal agent.

4. EMPLOYEES The Board shall appoint a Library Director. The Library Director shall appoint other employees within the prescribed duties, compensation, and approved Library budget. The Library Director and other employees appointed by the Director shall be employees of the fiscal agent.

4.1 The power to control the activities of those employees and to establish their compensation shall be delegated to and exercised by the Library Director, subject to approval by the Library Board. Said employees shall be entitled to such fringe benefits as are provided administrative employees of the fiscal agent, Including, where applicable, group, life, health, and dental insurance and FICA and participation in the Wisconsin Retirement System.

4.2 The Library Director shall develop and maintain personnel policies for Library employees and as necessary, shall budget accordingly, subject to approval by the Library Board. All personnel costs of Library employees shall be included in the annual budget referred to within this Agreement and shared by the Member Agencies as specified within this Agreement.

5. FISCAL AGENT The fiscal agent shall be established by a separate Memorandum of Understanding ("MOU"), which shall include terms and compensation deemed necessary by the Board as necessitated by Library operations, between the Library and a Member Agency, currently the Village of Bayside. The fiscal agent is designated to pay all expenditures approved by the Board and to receive all Library revenues. Said fiscal agent may co-mingle Library funds with other funds of their Member Agency but shall keep separate records of all Library receipts and expenditures.

5.1 The fiscal agent shall provide payroll and accounts payable services In an electronic method as well as other services in a manner that enhances the efficiency of the administration of the Library.

5.2 The fiscal agent shall procure and maintain for the Library, at Library expense, during the term of this Agreement, insurance to cover this operation. Such insurance shall include, but not be limited to property, workers' compensation, general and auto liability, energy systems, errors and omissions, and employee dishonesty insurance coverage. Such liability policies shall name each of the Member Agencies as an additional insured.

5.3 The fiscal agent shall keep complete and provide accurate records of all receipts expenditures of the Board as well as an annual audit, which shall be available for public inspection.

6. MEMBER AGENCIES CONTRIBUTION The Member Agencies shall bear and pay the net operating expenses and capital expenditures of the Library as established according to the following formula.

a. Each Member Agency shall pay a fixed allocation of five (5) percent of the annual Library budgets.

b. The remaining ninety-five percent (95%) contribution of each Member Agency shall be proportional to the population of each Member Agency as determined by the most recent decennial United States Census.

6.1 The Board shall provide the fiscal agent with its annual operating and capital budget and Member Agency Cost Allocation, by September 15 each year. The Library Director shall provide the Member Agencies their community allocation within three business days of approval by the Board. Member Agencies shall have ten (10) business days after receipt of the annual operating and capital budget to object to the implementation of the formula allocation of the budget. The Board shall resolve any such objections by a majority vote of the Board. After the objection period concludes, the Member Agency Cost Allocations shall be considered final and accepted by each Member Agency.

7. PAYMENTS Operating budget payments shall be made in advance for each calendar quarter fifteen (15) days prior to the last day of the first, fourth, seventh, and tenth month of the year. Capital contributions shall be due and payable by Member Agencies by January 31, unless modified annually through written mutual agreement by the Board and the Member Agency.

7.1 If a Member Agency fails to pay in full any payment to be made by it as provided by this Agreement on the due date, the Member Agency shall be Indebted to the Library for the payment due, plus interest at an annual percentage rate of eighteen percent (18%), from the due date until full payment. In the event a Member Agency commences legal action regarding payments due under this Agreement, the prevailing party in such action shall be entitled to its costs, disbursements, and reasonable attorney's fees.

7.2 On September 15 of each year, the Library Director shall compute the amount of revenue received by the Library from non-resident usage fees during the preceding year. If non-resident usage fees are greater than \$1,000 in the preceding fiscal year, the fiscal agent shall credit the amount of such revenues against the amounts due from the Member Agencies in accordance with the Member Agency Cost Allocation In effect during the preceding year for the upcoming year.

8. MILWAUKEE COUNTY FEDERATED LIBRARY SYSTEM The Library shall participate in the Milwaukee County Federated Library System (hereinafter "MCFLS") until such time as the Member Agencies shall unanimously agree that such participation should cease or this 2023 Agreement is terminated, Nothing contained in this 2023 Agreement shall require any participating Member Agency to continue its participation in the MCFLS provided, however, that in the absence of unanimous agreement by the Member Agencies, the decision of any participating Member Agency to cease its participation in the MCFLS shall not affect the Library's continuing participation in the MCFLS and further provided that the Library shall make whatever reductions in service to the residents of such non-participating Member Agency as may be required as a result of such Member Agency's decision to cease its participation in the MCFLS by the provisions of the agreement or agreements governing the Library's continuing participation in the MCFLS.

8.1 The Board has the power to recommend to the governing bodies of the Member Agencies as to the desirability of continuing the contractual relationships of the Member Agencies with the MCFLS, and to make such recommendations it deems appropriate with respect to the specific terms of such continuing contractual relationships.

9. COMMUNITY COORDINATION COUNCIL A Community Coordination Council ("CCC") is created and shall be composed of a representative of the fiscal agent; the Chief Administrative Officer, or designee, of each Member Agency; and the Library Director. The CCC is advisory in nature and shall discuss and provide input and recommendations on matters that enhance the service delivery, efficiency, and facility management between the Library and Member Agencies. Meetings of the CCC shall be held not less frequently than once each calendar quarter, and otherwise upon the written request of a least two CCC members.

10. OWNERSHIP OF ASSETS Physical assets acquired by the Board shall be owned by the Library, subject to the provisions for division of assets on termination of this Agreement. The Member Agencies entered into an Amendment to the 1985 Agreement as of the date of December 18, 2015 (hereinafter "2015 Amendment") for the purpose of acquiring ownership of a portion of the space that was being leased for library purposes. Nothing in this 2023 Agreement shall be construed to amend or supersede the 2015 Amendment. The remainder of the existing facility at 6800 N. Port Washington Road is two condominiums, one owned by the City of Glendale and the other by the City of Glendale and Villages of Bayside, Fox Point and River Hills. Any future physical facility, excluding the existing Library at 6800 Port Washington Road, Glendale, WI 53217, in which the Library is located, shall be owned and operated by the North Shore Library, subject to execution of a separate agreement.

11. PARTICIPATION Should municipalities not currently a Member Agency contract for the services of the Library, contribute assets, capital, revenue, or personnel, or make any other contribution which reduces the cost to the Library for its services, a credit shall be issued to the Member Agencies. The credit shall be the reasonable estimated amount of the pro-rata cost savings of such contribution both for a reduction in on-going operating costs allocation and operating cost budget. Adding an additional municipality would require an amendment of this Agreement.

12. TERM OF AGREEMENT AND WITHDRAWAL This Agreement shall take effect upon the effective date stated herein after adoption by the governing body of each Member Agency of a resolution approving the Agreement and authorizing its execution. This Agreement shall remain in effect in perpetuity subject to the following:

12.1 Any Member Agency wishing to withdraw from the ~~2022-2023~~ Agreement may do so any time after January 1, 2042, with at least three (3) years written notice delivered to the Clerk for and addressed to the governing bodies of each of the other Member Agencies. Any notice to withdraw shall specify a withdrawal date of December 31, of the year that the Member Agency intends to withdraw so that a withdrawing Member Agency shall continue to participate for at least three full calendar years after delivering its notice of withdrawal.

12.2 Withdrawal of any participating Member Agency without the express written consent of each of the other Member Agencies shall not result in dissolution of the Library and no withdrawing Member Agency shall ever have any claim against any of the assets used by the Library or the proceeds thereof.

12.3 Should any Member Agency withdraw from the ~~2022-2023~~ Agreement, it shall be obligated for its share of any debt service (principal and Interest) incurred while that Member Agency was under the Agreement, unless such debt is assumed by another Member Agency or some third person or entity. This section shall not apply to any new debt incurred during the withdrawal notice period.

12.4 The fact that a Member Agency is paying or is required to pay on debt service (principal

and interest) incurred while that Member Agency was a member of the Library shall not entitle a terminated Member Agency after termination to any of the services provided by the Library.

12.5 This Agreement may be terminated and unilaterally dissolved only by express written agreement of all of the Member Agencies which are participating in this Agreement and which have maintained in a current status their financial obligation hereunder. Upon such dissolution, the assets used by the Library shall be divided among the Member Agencies, then participating in accordance with the ratio of expense sharing in existence in the year of termination. In the event of a dispute with respect to such distribution, all assets shall be sold with proceeds thereof distributed on the same basis.

12.6 All notices of withdrawal issued prior to the effective date of the 2022-2023 Agreement are rendered null and void upon the full execution of the 2022-2023 Agreement.

13. WARRANTIES AND DAMAGES Member Agencies agree that there are no warranties, express or implied, by this Agreement or otherwise, as to the service and as to any parts of any systems design, program, implementation, modification or other service provided by the Library. There is no implied warranty of merchantability or fitness for a particular purpose. There is no warranty of any other kind. Nothing herein is intended to limit or preclude any claims Member Agencies may have against any third parties, including manufacturers, sellers, dealers, repairers, service providers, installers or others, nor shall this provision be construed as relating to, or defining in any way, liability as to third parties.

14. THIRD PARTY LIABILITY It is expressly understood by and between the parties that each party shall be responsible, in the event of a claim, or judgment by a court of competent jurisdiction, for liability to a third party, to the extent liability of the party shall be found. Nothing in this Agreement shall be construed to limit the right of contribution of any party against the other. In the event of liability to a third party, this Agreement is intended to be solely between the parties hereto and its terms shall not be construed to add, supplement, or grant any rights, benefits or privileges of any kind whatsoever to any third party or parties.

15. DISPUTE RESOLUTION The parties agree that in the event of any dispute over the terms, performance, or administration of this Agreement they will submit first to mediation through the Wisconsin Policy Forum, or a mediator mutually agreed upon by all parties. In any litigation thereafter, the substantially prevailing party shall be entitled to its attorneys' fees and costs.

16. AMENDMENTS Any amendments to this Agreement or any exhibit hereto shall be approved by the governing bodies of all Member Agencies.

17. HOLD HARMLESS Any uninsured liability, costs of damages for personal injury, property damage, or any other loss of whatever nature incurred by the Library shall be the liability of the Library, subject to the contributions of the Member Agencies herein described. Any such uninsured liability, costs, or damage shall be paid proportionately by each of the Member Agencies in accordance with the Member Agency Cost Allocation.

18. ASSIGNMENT This Agreement may not be assigned.

19. SEVERABILITY If any provision of this Agreement shall be held or declared invalid, illegal, or unenforceable under any law applicable thereto, such provision shall be deemed deleted from this Agreement without impairing or prejudicing the validity, legality, and enforceability of the remaining provisions hereof.

20. WISCONSIN LAW This Agreement is to be interpreted in accordance with the laws of the State of Wisconsin.

21. NO WAIVER OF IMMUNITIES Nothing in this Agreement shall constitute a waiver in whole or in part, of any immunities of the Member Agencies under § 893.80 Wis. Stats. or any other statutory or common law.

22. ACKNOWLEDGMENT Member Agencies acknowledge by the signature of its duly authorized representative below that Member Agency or its authorized agent has read and understands all the terms and conditions of this Agreement as set forth herein, and Member Agency fully understands that the Library is a provider of equipment and service and not an insurer, and Member Agency agrees to be bound by such terms and conditions.

23. ENTIRE AGREEMENT This document, including any and all attachments, unless specified as illustrative, constitutes the entire agreement between Member Agencies on this subject matter and is intended as a final expression of the agreement of the parties and the complete and exclusive statement of the terms of the agreement. This 2023 Agreement is intended to amend and restate the 1985 and the 2022 agreement Agreement except for the current lease described in Section 9.2 of the 1985 Agreement (and documents that show, evidence, or discuss the current lease) and the 2015 Amendment to the 1985 Agreement described in Section ~~11-10~~ of the 2022-2023 Agreement. The items excepted shall continue in force undisturbed. No provision of this Agreement shall be deemed waived, amended or modified by any party unless such waiver, amendment or modification is in writing signed by the party sought to be bound by the waiver, amendment or modification. ~~This Agreement is not binding unless approved in writing by an authorized representative of each Member Agency.~~

24. PRESUMPTIONS This Agreement is the result of negotiations between the parties, each of whom was represented by counsel. No party may claim or enjoy any presumption with regard to the interpretation of this Agreement based on its draftsmanship.

25. AUTHORITY The undersigned represent and warrant that they are duly authorized to enter into this Agreement on behalf of the respective parties.

In witness whereof, this Agreement has been executed to take effect as of the day and year set forth above by the respective officers of the respective Member Agencies, being duly authorized by their respective governing bodies so to do.

SIGNATURE PAGE FOLLOWS ON THE NEXT PAGE

Village of Bayside

Village President

Village Clerk

Village of Fox Point

Village President

Village Clerk

Village of River Hills

Village President

Village Clerk

City of Glendale

Mayor

City Clerk

STATE OF WISCONSIN: [VILLAGE OF] : MILWAUKEE COUNTY

RESOLUTION NO. ____

A Resolution to Approve the 2023 North Shore Library Agreement.

WHEREAS, a 2023 Amended and Restated Fox Point - Bayside – Glendale – River Hills (‘Member Agencies’) Joint Library Agreement has been prepared for consideration and approval by each of the four communities that are Parties to the 1985 Agreement that created the North Shore Library as well as the 2022 Amended and Restated North Shore Library Agreement; and

WHEREAS, the Joint Library Service Agreement Amended and Restated June 7, 2023 (hereinafter "the 2023 Agreement"), attached to and made a part of this Resolution, requires that each of the governing bodies of the Member Agencies adopt a Resolution approving the 2023 Agreement and authorizing its execution.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of [] that the 2023 Agreement as attached is hereby approved and that the proper officials are authorized to execute the 2023 Agreement; and further the Village Board directs the Village Clerk to provide a certified copy of this Resolution to the North Shore Library.

PASSED AND ADOPTED by the Village Board of _____ this ____ day of _____, 2023.

VILLAGE OF _____

Village President

Countersigned:

Village Clerk

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2023 Annual Report

County: Milwaukee

Municipality: Fox Point, village

Permit Number: S061565

Facility Number: 31324

Reporting Year: 2023

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
-
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
 - Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information**Name of Municipality** Fox Point, village**Facility ID # or (FIN):** 31324**Updated Information:** ☐ Check to update mailing address information**Mailing Address:** 7200 N. Santa Monica Blvd**Mailing Address 2:****City:** Fox Point, village**State:** WI**Zip Code:** 53217 xxxxx or xxxxx-xxxx**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact**First Name:** Scott**Last Name:** Brandmeier☐ Select to **update** current contact information**Title:** DPW/Engineer**Mailing Address:** 7200 N Santa Monica Blvd**Mailing Address 2:****City:** Fox Point**State:** WI**Zip Code:** 53217 xxxxx or xxxxx-xxxx**Phone Number:** 414-247-6624 Ext: xxx-xxx-xxxx**Email:** sbrandmeier@villageoffoxpoint.com**Additional Contacts Information (Optional)**☒ I&E Program

Individual with responsibility for:
(Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name: Jacob

Last Name: Fincher

Title: Executive Director

Mailing Address: 600 East Greenfield Avenue

Mailing Address 2:

City: Milwaukee

State: WI

Zip Code: 53204 xxxxx or xxxxx-xxxx

Phone Number: 262-716-2211 Ext: xxx-xxx-xxxx

Email: fincher@swwtwater.org

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name: Scott

Last Name: Brandmeier

☒ Select to **update** current contact information

Title: Director of Public Works

Mailing Address: 7200 North Santa Monica

Mailing Address 2:

City: Fox Point

State:

Zip Code: 53217 xxxxx or xxxxx-xxxx

Phone Number: 414-247-6624 Ext: xxx-xxx-xxxx

Email: sbrandmeier@villageoffoxpoint.com

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Southeastern Wisconsin Watersheds Trust, Inc.

☒ Public Involvement and Participation Southeastern Wisconsin Watersheds Trust, Inc.

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes ☐ No
- How many total educational events were held during the reporting year:
- Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
☐ Education activities (school presentations, summer camps) ☒ Information booth at event ☐ Targeted group training (contractors, consultants, etc.) ☒ Government event (public hearing, council meeting) ☐ Workshops ☐ Tours ☐ Other: Conference	☒ Passive print media (brochures at front desk, posters, etc.) ☒ Distribution of print media (mailings, newsletters, etc.) via mail or email. ☒ Media offerings (radio and TV ads, press release, etc.) ☒ Social media posts ☐ Signage ☒ Website ☐ Other:

Topics Covered	Target Audience
☒ Illicit discharge detection and elimination ☒ Household hazardous waste disposal/pet waste management/vehicle washing ☒ Yard waste management/pesticide and fertilizer application ☒ Stream and shoreline management ☒ Residential infiltration ☒ Construction sites and post-construction storm water management ☒ Pollution prevention ☒ Green infrastructure/low impact development ☒ Other: General Watershed Education	☒ General Public ☒ Public Employees ☒ Residents ☒ Businesses ☒ Contractors ☒ Developers ☒ Industries ☒ Public Officials ☐ Other:

- Will additional information/summary of these education events be attached to the annual report?
☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to the attachment for more information regarding activities performed in partnership with Sweet Water.

Missing Information**Do not close** your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete**2. Public Involvement and Participation**

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☐ Storm Water Management Program ☐ Storm Water related ordinance ☒ Other: Presentation to the Village Board	☒ General Public ☐ Public Employees ☒ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☒ Public Officials ☐ Other	101 +	☐ Yes ☐ No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☒ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☐ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	Select...	☐ Yes ☐ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Sweet Water presented on a variety of topics at the August 2023 Village Board meeting.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | | |
|----|--|---------------------------------|
| a. | How many total outfalls does the municipality have? | <input type="text" value="10"/> |
| b. | How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="10"/> |
| c. | From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| d. | How many illicit discharge complaints did the municipality receive? | <input type="text" value="3"/> |
| e. | From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| f. | How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="3"/> |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|--------------------------------|
| ☒ Verbal Warning | <input type="text" value="3"/> |
| ☒ Written Warning (including email) | <input type="text" value="2"/> |
| ☒ Notice of Violation | <input type="text" value="0"/> |
| ☒ Civil Penalty/ Citation | <input type="text" value="0"/> |

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Fox Point was informed of three potential illicit discharges in 2023: an overturned truck that spilled hydraulic fluid, a leaking sanitary lateral, and a potential leaking UST. All three were properly contained before impacting surface waters.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|--------------------------------|
| ☒ Verbal Warning | <input type="text" value="5"/> |
| ☒ Written Warning (including email) | <input type="text" value="3"/> |
| ☒ Notice of Violation | <input type="text" value="0"/> |
| ☒ Civil Penalty/ Citation | <input type="text" value="0"/> |
| ☒ Stop Work Order | <input type="text" value="1"/> |
| ☐ Forfeiture of Deposit | <input type="text"/> |
| ☐ Other - Describe below | <input type="text"/> |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The information noted above reflects only sites greater than 1 acre; erosion control permits were issued for sites less than 1 acre as well and inspections were performed on these sites.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete**5. Post-Construction Storm Water Management**

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?
*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
No.
- f. How many municipally operated (private) storm water management BMPs were inspected in the reporting year? 0
- g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- | | |
|---|---|
| ☒ Verbal Warning | 0 |
| ☒ Written Warning (including email) | 0 |
| ☒ Notice of Violation | 0 |
| ☒ Civil Penalty/ Citation | 0 |
| ☒ Forfeiture of Deposit | 0 |
| ☒ Complete Maintenance | 0 |
| ☒ Bill Responsible Party | 0 |
| ☐ Other - Describe below | |
- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to the attachments for more information on the two privately owned and maintained storm water management facilities.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated (i.e., privately owned BMPs) structural storm water management best management
- 19

practices.

- b. How many new municipally owned storm water management best management practices were installed in the reporting year ?
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?
☒ Yes ☐ No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material? ☐ Yes ☐ No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

- ☐ Yes - Explain frequency _____
- ☐ No - Explain _____
- ☒ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☐ Yes- Explain frequency _____
- ☐ No - Explain _____
- ☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
- ☐ Pile on terrace ☐ Pile in street ☐ Bags on terrace
- ☒ Other - Describe Leaves are piled on the shoulder of the road.
- x. What is the frequency of collection?
- Weekly
- y. Is collection followed by street sweeping? ☐ Yes ☒ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Leaves are vacuumed and no street sweeping is performed on Village streets without a curb and gutter. Refer to the attachments.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt						

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Pre-wetting compound	0	0	0	50	50	10

- ac. Was salt applying machinery calibrated in the reporting year?

☒ Yes ☐ No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year?

☒ Yes ☐ No

Training Date	Training Name	# Attendance
5/10/2023	Smart Salting: Reviewing the Basics	1
12/13/2023	On the Cutting Edge	1

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*
- The DPW Foreman attended the training seminars and conveyed the lessons learned to the remaining DPW staff.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ?

☒ Yes ☐ No

If yes, describe what training was provided (250 character limit):

Periodic meetings with Village staff.

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Presentation at Village Board meeting by SWWT in August 2022.

Municipal Officials

Face to face meetings and meetings with SWWT.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Face to face meetings, internal communications, etc.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Refer to the attachments, including the attachment from SWWT, regarding activities performed.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☐ Yes ☒ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

20000	15875	25000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Public Involvement and Participation

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Illicit Discharge Detection and Elimination

100	0	150	<u>Storm water utility</u>
-----	---	-----	----------------------------

Element: Construction Site Pollutant Control

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Post-Construction Storm Water Management

0	0	0	<u>Storm water utility</u>
---	---	---	----------------------------

Element: Pollution Prevention

118700	96109	144700	<u>Storm water utility</u>
--------	-------	--------	----------------------------

Other (describe)

GIS, catch basin cleaning, street sweeping, permit expenses, Indian Creek maintenance, etc.

64500	37535	107500	<u>Storm water utility</u>
-------	-------	--------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

The Village self performs many of the permitting tasks and does not have individual journal accounts for each of the separate categories.

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b : Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: [Complete](#)

Minimum Control Measures Section 1: [Complete](#)

Minimum Control Measures Section 2: [Complete](#)

Minimum Control Measures Section 3: [Complete](#)

Minimum Control Measures Section 4: [Complete](#)

Minimum Control Measures Section 5: [Complete](#)

Minimum Control Measures Section 6: [Complete](#)

Minimum Control Measures Section 7: [Complete](#)

Attachments: [Has Missing Items](#)

Final Evaluation: [Complete](#)

2023 Sweet Water Public Education Report

Village of Fox Point

VB Agenda Pckt 03122024
February 2024
Page 97 of 202



Prepared by:

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1. Public Education + Outreach 2023 Programs Summary

The following document was prepared for the Village of Fox Point to include in their 2023 annual MS4 eReport. It includes a summary of activities conducted to engage in effective public education as mandated by Wisconsin's administrative code - NR216. If you have any questions or would like more information, please contact Brigid Meyers, Watershed Program Manager of Southeastern Wisconsin Watersheds Trust, Inc. (meyers@swwtwater.org).

The Respect Our Waters program identifies the target pollutants of concern, the target audiences, the delivery mechanism, and the entity responsible for implementation (*II.A.1*). In 2023, the program focused on developing materials and implementing mechanisms to educate residents, restaurants, grocery stores, business owners, developers, and designers in the Village of Fox Point about bacteria pollution. Education and outreach mechanisms include but are not limited to the distribution of print materials, website development, a regional social media campaign, and attending in-person community events. The Respect Our Waters campaign addressed more than three permit topics in 2023 (*II.A.2*) which are outlined in the Respect Our Waters 2023 completed plan. In addition, the program provided a mechanism to track and report the results of this cooperative program (*II.A.*)

The Technical Education Program focused on collaborating with municipalities to identify opportunities to make individual and group education and outreach programs more effective in the Village of Fox Point. Opportunities to meet and discuss relevant topics were provided, including presentations and moderated meetings. Access to training and additional materials for personalization were developed on an ongoing basis and provided for use. Sweet Water also assessed potential high priority targeted education activities (*II.B.1*). The efficacy of potential activities in the Village of Fox Point was evaluated in terms of severity of the problem, target audience, pollutants of concern, and the ability to achieve a measurable outcome. This was in preparation for selecting and implementing an individual educational activity by November 30th, 2024 (*II.B.2*).

2. Respect Our Waters (*Permit Section II.A*)

Respect Our Waters 2023 Completed Plan

Audience		General Permit Topic	Activity Completed
Residents	1	Illicit Discharge Detection & Elimination	MS4 Permit Portal and Print/Promotional Materials Developed- Section 2.A and 2.C
			Website Update- Section 2.B
			Watershed Wednesday and Wisconsin Stormwater Week,- 2.E and 2F
	2	Household Hazardous Waste Disposal/ Pet Waste Management/ Vehicle Washing	MS4 Permit Portal and Print/Promotional Materials Developed- Section 2.A and 2.C
			Website Update- Section 2.B
			Watershed Wednesday- 2.E
	5	Residential Infiltration	MS4 Permit Portal and Print/Promotional Materials Developed- Section 2.A and 2.C
			Website Update- Section 2.B
			Watershed Wednesday- 2.E
Restaurants, grocery stores, & other appropriate businesses	4	Pollution Prevention	MS4 Permit Portal and Print/Promotional Materials Developed- Section 2.A and 2.C
			Website - Section 2.B
			Fact Sheets and LinkedIn 2.D and 2F
			Watershed Wednesday- 2.E
Developers and designers	8	Green Infrastructure/Low Impact Development	MS4 Permit Portal and Print/Promotional Materials Developed- Section 2.A and 2.C
			Fact Sheets and LinkedIn - 2.D and 2F
			Watershed Wednesday- 2.E

2.A. MS4 Permit Compliance Portal

In 2023, Sweet Water staff developed and launched our MS4 Permit Compliance Portal. The “MS4 Permit Compliance Portal” is a simple, interactive mechanism that provides a series of monthly prompts to help fulfill education and outreach permit compliance activities. The Portal is tailored to the Village of Fox Point’s unique community needs and increases the strength of compliance programming.

The intention was to allow the Village of Fox Point and other partners to use outreach mechanisms most utilized by their residents, such as municipal newsletters, social media accounts, and other platforms, to disseminate education. These topics included:

- Snow + Ice Control
- Bacteria Pollution
- Residential Infiltration Techniques + Protection
- Pet Waste
- Pollution Prevention at Businesses
- Green Infrastructure
- Illicit Discharge Detection and Elimination
- Household Hazardous Waste Disposal
- Leaf Management

The portal is created with a built-in tracking mechanism for MS4 partners to report when and how they used resources, as well as other activities that they performed to educate the public. See Appendix A for examples of the portal and Fox Point’s submitted reports to Sweet Water of their individual use of the portal.

2.B. Website

In 2023, Sweet Water and Root-Pike Watershed Initiative Network (RPW) collaborated to revitalize the Respect Our Waters webpage. This was the initial phase of a multi-year redevelopment plan. In this initial phase, a concerted effort was made to refine and tailor existing pages for residential audiences and the general public, ensuring a more engaging and user-friendly experience. This involved meticulous edits to improve content relevance, streamline information, and incorporate interactive elements. In addition to the collaborative efforts, Sweet Water staff also updated and developed new webpages in 2023, which include the following:

- New: Pollution Prevention at Work for Business Audiences
- New: Overview of Bacteria Pollution: What it is and How You Can Prevent it
- Updated: Illicit Discharge Detection and Elimination, Residential Infiltration, and Pet Waste to include bacteria pollution prevention and impacts

Existing web pages for residential audiences include the following topics:

- Stream Banks and Shorelines: Erosion Control
- Watersheds and Stormwater

- The Impacts of Pet Waste, Vehicle Fluids, and Leaves on Stormwater Pollution
- Winter Driveway and Sidewalk Care
- Tips for Residential Green Infrastructure including Rain Gardens, Rain Barrels, Stormwater Trees
- Managing Lawns and Gardens

Existing web pages for non-residential audiences include the following topics:

- Sediment and Erosion Control for Construction Sites
- Turf Management and Landscaping Pollution Prevention
- Stormwater BMP Management
- Low-Impact Development and Green Infrastructure

In 2023, the Respect Our Waters website had a total of 4,900 visitors¹, with 4,000 being unique², and 8,000 page views³. The newly developed bacteria pollution overview and pollution prevention at businesses had 504 and 288 views respectively. The Village of Fox Point updated their municipal website to include stormwater pollution prevention materials this year. In addition, analytical data shows that residents in the Village of Fox Point were directed to Respect Our Waters directly from a municipal site and 22 members of their community visited the website.

2.C. Materials

In 2023, Sweet Water staff created flyers and graphics for in-person and virtual forms of outreach. In 2021, a webpage was created to serve as a clearinghouse for all of these materials so that the Village of Fox Point and other partners could also access and use these materials. The webpage is accessible at <https://www.swwtwater.org/request-support>.

New materials that were developed in 2023 and are available on this page include:

- Winter Maintenance Graphics-Yard, Ditch, Drain
- Adopt Your Drain Graphic
- Green Infrastructure Graphic
- Pollution Prevention at Work Graphics
- Proper Salt Use Graphic
- Bacteria Pollution Prevention Graphics-Pet waste
- Fall Leaf Maintenance Graphic
- Illicit Discharge Graphics
- Household Hazardous Waste Graphic

See examples of these graphics in Appendix B.

¹ Total visitors are tracked by visit with a browser cookie that expires after 30 minutes. Any hits within that 30-minute browsing session count as one visit.

² Unique visitors is an estimate of the total number of actual visitors that reached your site.

³ Page views is the total number of views (page requests) across all of your pages.

2.D. Fact Sheets

In 2023, Sweet Water staff created fact sheets to provide more detailed information on stormwater pollutants such as the causes, environmental impacts, human health implications, and best management practices for pollutant reduction. Fact sheets were made in conjunction and promoted with outreach templates as well as social media posts. The intention was to direct interested individuals to more in-depth information. Fact sheets addressed the following permit topics in 2023:

- Pollution Prevention at Businesses
- Green Infrastructure and Low-Impact Development
- Stormwater Pollution for Public Employees

Fact pages are available at swwtwater.org/request-support and respectourwater.org. See examples of the fact sheets in Appendix C.

2.E. Facebook

The Respect Our Waters Facebook page serves as a depository of posts for the Village of Fox Point and other partners to share directly with their residents. This page is used to directly reach the general public of southeastern Wisconsin municipalities and counties.

The first campaign was developed to allow municipalities with Facebook accounts to seamlessly share valuable information with their residents. These posts were strategically synchronized with MS4 permit compliance portals and linked within municipal portals. It's important to highlight that the majority of these posts were not sponsored advertisements; rather, their reach and engagement were organically generated as municipalities actively shared the content with their residents.

Table 1: 2023 Respect Our Waters MS4 Permit Compliance Portal Campaign Metrics

Snow and Ice Control				
Date	Subtopic	Link Number	Reach	Engagements
12-Jan	Winter Drain & Ditch Tips	6387129384647715	4,469	170
22-Nov	Salt Use	725817259576206	8,845	499
Residential Pollution				
20-Mar	Residential Infiltration	578416807649586	3,732	100
19-Apr	Pet Waste and Bacteria	595435822614351	3,201	132
18-Oct	Winter Yard Prep	703749251783007	2,912	57
Pollution Prevention				

4-May	Pollution Prevention at Work	616646113826655	3,423	109
Yard Waste Management				
18-Sep	Leaf Management (PSA + Infographic)	68359998379793	5,700	368
		681876170636982	35	22

The second Facebook campaign conducted in 2023 is our “Watershed Wednesday” campaign. This is a joint initiative between Sweet Water and the Root-Pike Watershed Initiative Network (RPW), where stormwater education information is published every Wednesday and is boosted to ensure the message is received in municipalities and counties throughout our service region.

Table 2: 2023 Respect Our Waters Watershed Wednesday Campaign Metrics

Yard Waste Management				
Date	Subtopic	Link Number ⁴	Reach ⁵	Engagements ⁶
28-Jun	Fertilizers	638227435001856	6,718	199
9-Aug	Grass Clippings	662698809221385	4,823	115
Stream and Shoreline Management				
2-Aug	Eroding shorelines	658568382967761	7,614	252
Residential Pollution Prevention Illicit Discharge				
14-Jun	Watershed Overview	630107055813894	88	3
12-Jul	Pet Waste Management	646812260810040	6,047	262
19-Jul	Illicit Discharge Detection and Reporting	643239264500673	5,919	227
26-Jul	Pollution Prevention at Home	645749450916321	6,352	168
23-Aug	What is household hazardous waste and how to manage	667123975445535	2,022	111
Residential Infiltration + G.I				
21-Jun	Green Infrastructure Examples and Benefits	633190355505564	5,930	109

⁴ Link Number: The unique post number. Access the post by typing www.facebook.com/RespectOurWaters/posts/ and then the unique post number after the back-slash.

⁵ Reach: The number of people who saw the post at least once. Reach is different from impressions, which may include multiple views of your post by the same people. This metric is estimated by Facebook.

⁶ Engagements: The number of reactions, comments, shares and clicks on your post.

5-Jul	Native Plants	642510731240193	2,669	326
16-Aug	Native Plants	666509065507026	7,870	318
Pollution Prevention				
30-Aug	Pollution Prevention at Businesses	667711642053435	4,600	76

2.F. LinkedIn Campaign

In 2023, the Sweet Water staff initiated a strategic educational campaign targeting non-residential audiences through LinkedIn advertising. Educational materials were developed that were tailored to resonate with the unique needs of businesses, developers, public employees, public officials, and designers. Sweet Water utilized the advertisement software and meticulously honed in on the aforementioned audiences within our municipal service area. This precision targeting ensured our educational messaging was delivered to the target audience. For all of our campaigns, except bacteria pollution, we were able to discern the location of the target audience at the municipal level. From this data, we were able to determine that 27 individuals in the Village of Fox Point were directed to our LinkedIn campaign on Stormwater pollution overview, GI/LID, and/or Erosion Control topic.

Table 3: 2023 Sweet Water LinkedIn Campaign Metrics

Date	Topic	Target Audience	Impressions ⁷	Reach ⁸
2-Nov	Stormwater Pollution Overview	Public Employees + Officials	5,780	585
15-Nov	Bacteria Pollution	Small Business Owners, Restaurant Employees	12,444	1,920
23-Nov	G.I and Environmentally Sensitive Design	Developers and Designers	3,707	442
1-Dec	Erosion Control	Contractors	2,535	256

⁷ Impressions are the total number of exposures to your content. This can include the same person seeing your content multiple times.

⁸ Reach: The number of people who saw the post at least once. Reach is different from impressions, which may include multiple views of your post by the same people. This metric is estimated by Facebook.

2.G. Wisconsin Stormwater Week

Sweet Water was a part of the first Wisconsin Stormwater Week in 2023. Stormwater Week is a collaborative effort of organizations throughout the State that work to raise awareness about the sources of water pollution. This was signed into proclamation by the governor. In alignment with our campaign, Sweet Water published the following posts:

Table 4: 2023 Sweet Water Wisconsin Stormwater Week Campaign Metrics

Date	Topic	Link Number ⁹	Reach ¹⁰	Engagements ¹¹
7-Aug	Stormwater 101	654748153349784	232	14
8-Aug	Rain Collection 101	662140605943872	331	31
8-Aug	Rain Collection 101	662090179282248	48	1
9-Aug	Lawn Care 101	662698809221385	3,907	115
10-Aug	Leaves 101	654756400015626	260	10
10-Aug	Leaves 101	654751690016097	36	2
11-Aug	Only Rain Down the Drain 101	654753500015916	471	5

In addition, the Village of Fox Point officially joined the Stormwater Week campaign pledging to promote daily topics, webinars, and messaging to their residents. Sweet Water developed a "Stormwater Week" Portal which linked the above-listed Facebook posts and infographics as well as provided messaging on the topic, see Appendix D for an example.

2.H. Events

2.H.1. General Public Events

In 2023, Respect Our Waters attended multiple regional and local community events. In 2023, we were able to increase the number of events attended which totaled over 20 different events spanning over 29 days reaching 2500+ booth visitors. We developed and launched a new interactive booth that had a stormwater plinko game and stormwater trivia, which upon playing

⁹ Link Number: The unique post number. Access the post by typing www.facebook.com/RespectOurWaters/posts/ and then the unique post number after the back-slash.

¹⁰ Reach: The number of people who saw the post at least once. Reach is different from impressions, which may include multiple views of your post by the same people. This metric is estimated by Facebook.

¹¹ Engagements: The number of reactions, comments, shares and clicks on your post.

the individual could have the opportunity to win educational prizes, stickers, magnets, water bottles, and bags.

See a list of events attended in 2023 below and more information about reach, topics covered, and more in Appendix E.

2.H.2. Professional Event

On September 7th, 2023, Sweet Water hosted the Clean Rivers, Clean Lake Conference at Milwaukee Area Technical College Mequon Campus. Presentations at this event covered the following permit topics- TMDL Analysis, Wetlands for Stormwater Management, Green Infrastructure as Natural Habitat, and funding opportunities.

Presentations and presenters included:

- Enhancing MS4 Permit Compliance Through Public and Private Partnerships: A Case Study: Matthew Maederer, Village of Brown Deer, and Lauren Hill, Molson Coors
- Set it and Forget It No More! Maintenance Enforcement for Post-Construction SW BMPs: Theresa Caven, City of Brookfield
- Nutrient Sourcing and Mitigation Solutions at a WI Inland Lake: Adrienne Cizek, Aqualis
- Implementing GI through Community Partnerships: Kristin Ihnchak, GreenPrint, Lisa Sasso, MMSD, Yesi Perez, Sixteenth Street Community Health Centers
- The Urban Soil Health Project: Pete Wood, WDNR
- Bipartisan Infrastructure Law Funding Assistance for Water Related Projects: Lisa Creegan, WDNR, Matt Kaelin, WDNR
- Using Green Infrastructure to Create Wildlife Habitat: Part 2- How to Develop Habits for Pollinators, Neal O'Reilly, University of Wisconsin-Milwaukee
- Performing a TMDL Analysis in a World Where Your Land Ownership Doesn't Fit into a Nice box, Tiffany Alkinburgh, Rukert/Mielke, Jack Sudar, Milwaukee County, Casey McQuin, Milwaukee County
- MMSD-USGS Corridor Study, Hayley Olds, USGS, Faith Fitzpatrick, USGS, Peter Lenaker, USGS
- A Bacteria Study for MS4 Purposes, Scott Brandmeier, Village of Fox Point

Members of Village staff who attended this event included:

- Scott Brandmeier, Director of Public Works

3. Technical Education (*Permit Section II.B*)

3.A. Individual Activity Progress

As a member of the North Shore Group MS4 consortium, the Village of Fox Point submitted their Storm Water Education Needs by November 30th, 2022 per *Permit Section II.B.1*. This included a list of prioritized stormwater education needs tailored to their communities. In 2023, Sweet Water staff further developed an activity and mechanism to accomplish targeted education in the community with guidance as necessary from the WDNR. The implementation of the individualized activity will be accomplished by November 30, 2024 per *Permit Section II.B.2*.

3.B. Additional MS4 Activities

3.B.1. Technical Education Meeting

Sweet Water hosted meetings for Technical Education to address relevant topics of concern.

I. MS4 Quarterly Meeting - 3/9/23

- Location: St. Francis City Hall
- Topics included: Changes to the annual reporting form, Accessing BIL and federal funding, and Updates on the Fresh Coast Green Communities Initiative for GI Installation.

3.B.2. MS4 Trainings

As a technical education program member, the Village has access to Sweet Water's "one-stop-shop". The one-stop-shop is a resource hub for MS4 staff training materials and materials to support public involvement activities. Permit topics covered on the hub include Illicit Discharge Detection and Elimination, Stormwater Pollution Prevention Planning, Winter Road Management/Salt Strategy, and Green Infrastructure.

3.B.3. Other

In 2023, Sweet Water staff conducted business visits in the Village of Fox Point to gauge knowledge gaps related to Best Management Practices (BMPs) and nonpoint source pollution controls in a variety of business sectors. The municipalities were given a summary of findings including possible focus areas for providing specific stormwater education to their business sectors.

In 2023, the Village of Fox Point partnered with Sweet Water and the University of Wisconsin-Milwaukee to apply for a Support for Undergraduate Research Fellows (SURF) grant to identify sources of bacteria in Indian Creek. This project will examine the bacteria sources in Indian Creek during both dry and wet weather events. This grant has been accepted and the work for this project will begin in 2024.

In addition, the Village of Fox Point board signed a proclamation for Wisconsin's Stormwater Week. Shortly after, the Village requested Sweet Water to attend a Common Council meeting to educate public officials about stormwater pollution.

Appendix A. MS4 Permit Compliance Portal

MS4 Permit Compliance Portal

Brought to you by: Southeastern Wisconsin Watersheds Trust, Inc.
Contact info: meyers@swwtwater.org



Double click [HERE](#) to read instructions

February Tasks:	Action Item			
Not Complete	Does your MS4 have the ability share stormwater education and outreach materials on the following sources (select yes or no) to the right?	Facebook (double click to respond)	Write in estimated followers. If no access write none	
		Instagram (double click to respond)	Estimated followers	
		Website (double click to respond)		
		Newsletter (double click to respond)	Estimated people receiving	
		Email blast (double click to respond)	Estimated people receiving	
		Other? Fill in the blank to right	here	
Not Complete	Please share the following stormwater education information online	Click here to find facebook post. Select share to feed and optionally add additional text	Did you share it? (double click to respond)	Estimated amount of individuals reached (Leave cell as is if you do not have facebook access)
Optional Activity Not Complete	(Optional) Download the PDF and share with residents (whatever platform you prefer)	The link to storm drain and storm ditch pdf. Example text to share: Winter is coming! To keep your property and waters safe this snowy season, follow these 3 tips. Visit https://www.respectourwaters.org/ice-and-snow-control to learn more."	If you shared. Please follow instructions to the right. If you did not share please just write "none".	Where did you share? Estimated amount of individuals reached? (Leave cell as is if you did not share)
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date. If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
February Tasks Incomplete				

April Tasks:	Action Item	
Not Complete	Link the bacteria stormwater pollution webpage on your municipal webpage.	Click here to find bacteria pollution webpage.
	Did you share it? (double click to respond)	

Not Complete	Bacteria pollution prevention graphic is here Example text to share: Download the PDF and share with residents (on your preferred platform) Spring is approaching and that means it's time to start planning your backyard projects! Consider planting natives and building a rain garden to reduce bacteria pollution and Respect Our Waters.	Where did you share?	Estimated amount of individuals reached
Not Complete	If we printed out educational information to be shared would you be able to share it in your utility bill, water bill, or other municipal mailer? Double click to respond	If you have specifications for mailers, please provide information to the right or connect us with someone who can share more information.	enter here
Not Complete	Are there any additional educational activities you have completed this month? Example: I did X (activity/event) and talked to X people about X topic on X date. If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
Optional Activity Not Complete	Feedback on the portal. Enter the answer to the right of the question 1. We are sending out new portal information on the 2nd to last Wednesday before the new month starts (i.e. June's portal will be available May 24th). Does that work with your schedule? 2. Do you want us to continue to send out reminders for incomplete tasks? 3. Any other comments?	enter here enter here enter here	
April Tasks Incomplete			
May Tasks:	Action Item		
Not Complete	Link the pet waste pollution webpage on your municipal webpage. Click here to find pet waste webpage.	Did you share it? (double click to respond)	
Not Complete	Please share the following stormwater education information. Select the outreach method you would like to use (double click to respond)		Estimated amount of individuals reached
Not Complete	Are there any additional educational activities you have completed this month? Example: I did X (activity/event) and talked to X people about X topic on X date. If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
	1. Is there any upcoming event that you would like us to attend this summer?	Enter here	

Not Complete	We are seeking general feedback on the following prompts. Please enter the answer to the right of the question 2. We are seeking general interest inquiries about whether or not your municipality would benefit from the removal of debris from corporate volunteers. For examples of past cleanups, look here. 3. Are you interested in participating in a grant project to install native plant species on public property that could include educational signage for MS4 compliance.		Enter here Enter here
May Tasks Incomplete			
June Tasks:	Action Item		
Not Complete	Link the pollution prevention webpage on your municipal webpage. Click here to find webpage.	Did you share it? (double click to respond)	
Not Complete	Please share the following stormwater education information.	Select the outreach method you would like to use (double click to respond)	Estimated amount of individuals reached
Completed	No additional activities or questions, thank you.		
June Tasks Incomplete			
July Tasks:	Action Item		
Not Complete	Please share the following stormwater education information.	Select the outreach method you would like to use (double click to respond)	Estimated amount of individuals reached
Not Complete	PLEASE SIGN UP: Sweet water is helping to launch the first annual Wisconsin Stormwater week, August 5th-13th We are requesting that your community "sign up" in order to show the WQNR and the entire state that your community supports preventing stormwater pollution. Click the "Join Here" button on the home page and fill out the form. What does it mean to sign up? 1. We will add your information to the partners page. 2. That is it! Leading up to August, we will modify this MS4 portal to include Stormwater Week's social media posts and other outreach activities. 3. Simply signing up will count as an additional MS4 education compliance activity. 4. There are more opportunities to get involved (like host a local event) if your community is interested.		Did you sign up? (double click to respond)

Not Complete	We would like to feature your community on the news. Do you have a "stormwater story" that we could highlight on TV? Please provide basic information to the right and we will follow up.	Enter here	
Optional Activity Not Complete	Would you be willing to have a 10 minute Zoom call to help us learn how we can best grow the Adopt Your Drain program in your community? If yes, click the cell to the right to schedule a time to chat.	To schedule a zoom call, click here	Did you schedule? (Double click to respond)
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date. If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?
Complete	MS4 and TMDL Opportunity: Clean Water State Revolving Fund Sweet Water is working with the WDNR to understand which MS4s will qualify for loan forgiveness and we will follow up with those who are.		
July Tasks Incomplete			
August Tasks:	Action Item		
Not Complete	Link the illicit discharge detection and elimination webpage on your municipal webpage.	Click here to find the illicit discharge detection and elimination webpage.	Did you share it? (double click to respond)
Not Complete	Please share the following stormwater education information	Select the outreach method you would like to use (double click to respond)	Estimated amount of individuals reached
Optional Activity Not Complete	Promote the municipal specific Adopt Your Drain education information on your platform of choice	Select the outreach method you would like to use (double click to respond)	Estimated amount of individuals reached

Not Complete	Thanks to those who have responded already. If you haven't please confirm participation for 2024 Click here to find program costs.		Did you review (double click to respond)	
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date . If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
August Tasks Incomplete				
September Tasks:	Action Item			
Not Complete	Please share the following stormwater education information	Select the outreach method you would like to use (double click to respond)		Estimated amount of individuals reached
Not Complete	Are you interested in participating in a pilot study to explore the use of soil decompaction, soil amendments, and/or impervious surface removal as a way to meet MS4 and TMDL compliance requirements?	Enter here		
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date . If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
Completed	Reminder: Clean Rivers, Clean Lakes Conference is on September 7th at MATC Mequon. Click here for conference details		Click here to register today!	
September Tasks Incomplete				
October Tasks:	Action Item			

Not Complete	Please share the following stormwater education information	Select the outreach method you would like to use (double click to respond)		Estimated amount of individuals reached
Not Complete	Are you interested in Sweet Water uploading information for MS4 Permit Section II.A and II.B for your annual report the the DNR portal?	We may have asked this previously. We are gathering a list to begin the process with the DNR.	Enter here	
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date . If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
October Tasks Incomplete				
November Tasks:	Action Item			
Not Complete	Please share the following stormwater education information	Select the outreach method you would like to use (double click to respond)		Estimated amount of individuals reached
Completed	American Rivers would like to get your feedback on gaps your community has in accessing financial resources to fund natural infrastructure investments. Please take this survey.	Find survey here.		
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date . If no additional activities please write "none" in cell to right.	Activity? Date? #People reached? What stormwater topic(s)?	
		II.D.5 Provide training resources for staff responsible for implementation of the ICDE program at least once per permit term	Have you completed or plan to complete this training in 2023?	Enter here

Not Complete	There are internal trainings* required by your MS4 permit. Reminder, technical education participation there are templates available for you to utilize II.G.1.c Provide resources for municipal staff and other personnel on the Permittee's salt strategy no less than every other year Have you completed or plan to complete this training in 2023? Enter here	II.G.6 Provide training resources for appropriate municipal staff and other personnel involved in implementing pollution prevention programs at least once per permit term Have you completed or plan to complete this training in 2023? Enter here	*Internal training requirements are municipal-specific. Trainings regarding the best available practices do not equate to municipal-specific strategies or policies
November Tasks Incomplete			
December Tasks:	Action Item		
Not Complete	Please share the following stormwater education information	Select the outreach method you would like to use (double click to respond)	Estimate/amount of individuals reached
Not Complete	Are you interested in Sweet Water conducting municipal yard walk throughs to assess pollution sources to help you be better prepared in the event of an audit?	Are you interested? (double click to respond)	
Not Complete	Are there any additional educational activities you have completed this month?	Example: I did X (activity/event) and talked to X people about X topic on X date. If no additional activities please write "none" in cell to right. Activity? Date? If people reached? What stormwater topic(s)?	
December Tasks Incomplete			

Municipality	Month	Topic	Mechanism	Details
Greenfield (City of)	January 2023	Residential Infiltration	Social Media	This City shared MMSD's post about their household Pipe Check Program on social media. There were 411 impressions. The target audience was homeowners
Greenfield (City of)	January 2023	Snow and Ice Control	Social Media/Website	The post offered information about Salt Awareness week and was shared on social media and the City's website. There were 4 engagements on the post. The target audience was Snow management professionals, homeowners
Bayside (Village of)	February 2023	Snow And Ice Control	Social Media	-
Glendale (City of)	February 2023	Snow And Ice Control	Social Media/Emails	City E-Newsletter
Glendale (City of)	February 2023	Snow and Ice Control	Webinar/Training	Saltwise Webinar on February 8, 2023, where 12 staff virtually attended. The topics including demystifying deicers
Fox Point (Village of)	February 2023	Snow And Ice Control	Social Media	-
River Hills (Village of)	February 2023	Snow And Ice Control	Flyer	Sent fliers with tax bills
Whitefish Bay (Village of)	February 2023	Residential Infiltration	Social Media	Posted MMSD's Spring 2023 Rain Garden Plant Sale. 6 "Likes"
Brookfield (City of)	February 2023	Snow and Ice Control	Email	Emailed 3/15 & 2/06, 1/03 to 12 people about salt training

Brookfield (City of)	February 2023	General Watershed Education	Email	Emailed 3/15 & 2/06, 1/03 to 12 people about river clean up
Brookfield (City of)	February 2023	Snow And Ice Control	Emails	Direct emails were sent
Germantown (Village of)	February 2023	Snow And Ice Control	Social Media	-
Greenfield (City of)	February 2023	Snow And Ice Control	Social Media/Website	Website post in March, 2023
Menomonee Falls (Village of)	February 2023	Snow And Ice Control	Social Media	-
Milwaukee (City of)	February 2023	Snow And Ice Control	Social Media/Website	-
Milwaukee (County of)	February 2023	Snow And Ice Control	Social Media	-
Wauwatosa (City of)	February 2023	Snow and Ice Control	Social Media	February 23: Re-tweet of MMSD information about salt coverage on a driveway. This reached 1,150 people. We also shared their Facebook post. This reached over 6,000 people.
Wauwatosa (City of)	February 2023	Snow and Ice Control	Social Media & Email	February 16: winter storm update. This information was shared via email, Twitter, and Facebook reaching over 10,000 people. While most of the content was about our response to the storm, we did answer

				questions about salting and plowing responsibility.
West Allis (City of)	February 2023	Snow And Ice Control	Social Media	-
West Milwaukee (Village of)	February 2023	Snow And Ice Control	Website	posted information on website
Cedarburg (City of)	February 2023	Snow And Ice Control	Social Media	-
Cudahy (City of)	February 2023	Snow And Ice Control	Social/Newsletter/Website	We will share on City Website, Newsletter, and Facebook
Grafton (Village of)	February 2023	Snow And Ice Control	Social Media	-
Mequon (City of)	February 2023	Snow And Ice Control	Emails	City newsletter - email blast
Slinger (Village of)	February 2023	Snow And Ice Control	Website	Placed information on the Village website. We also cite WI Saltwise on our website
Ozaukee (County of)	February 2023	Snow And Ice Control	Social Media	Shared on Facebook
Bayside (Village of)	February 2023	Residential Infiltration	Social Media	Promoted MMSD rain garden sales and promoted the water drop alert. Estimated reach is 351
Bayside (Village of)	February 2023	Flooding	Social Media	Educated people on the storm that occurred early in the week. Estimated reach is 141
Bayside (Village of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, 1 like and one share to a private page
Bayside (Village of)	April 2023	Bacteria Pollution	Website	Updated website

Glendale (City of)	Apr 2023	Residential Infiltration	Event	April 27, 2023 Worked with WisDNR, Parkway Middle School staff and students, City officials
Glendale (City of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 2500
Glendale (City of)	April 2023	Bacteria Pollution	Website	Updated website
River Hills (Village of)	April 2023	Residential Infiltration	Email	Sent out a constant contact describing a bio-filtration project for The Village of River Hills, which reached approximately 400 residents.
River Hills (Village of)	April 2023	Bacteria Pollution	Website	Updated website
River Hills (Village of)	April 2023	Residential Infiltration	Website/Email	Village Website and Constant Contact, estimated reach 400+
Whitefish Bay (Village of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 3,900
Whitefish Bay (Village of)	April 2023	Residential Pollution Prevention	Social Media	Shared MMSD's Water Drop Alert on 4/4/23 with a reach of 3.9K
Whitefish Bay (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Brookfield (City of)	April 2023	Erosion Control, Snow and Ice Control, Phosphorus Pollution, Stream and Shoreline Management	Event	Waukesha County SW Conference on April 12-13, 2 people attended. Topics include Erosion/Salt/Phos./Streambanks as well as Earth Day River Cleanups - MKE Riverkeepers
Brookfield (City of)	April 2023	Residential Infiltration	Flyer	Posted in City Hall, estimated reach 50

Butler (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Germantown (Village of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 100
Germantown (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Greenfield (City of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 100+
Greenfield (City of)	April 2023	Bacteria Pollution	Website	Updated website
Greenfield (City of)	April 2023	Illicit Discharge Detection and Elimination and General Watershed Education	Website Update	March 23, 2023 - Posted Annual MS4 and IDDE reports on City Website. MS4 annual report covers all WPDES permit topics. IDDE report covers IDDE topics
Menomonee Falls (Village)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 3500
Menomonee Falls (Village)	April 2023	Bacteria Pollution	Website	Updated website
Milwaukee (City of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 6,700
Milwaukee (City of)	April 2023	Bacteria Pollution	Website	Updated website
Milwaukee (County of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 21,000+
Milwaukee (County of)	April 2023	Bacteria Pollution	Website	Updated website
Wauwatosa (City of)	April 2023	Bacteria Pollution	Website	Updated website

West Allis (City of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 10,000+
West Allis (City of)	April 2023	Bacteria Pollution	Website	Updated website
West Milwaukee (Village of)	April 2023	Residential Infiltration	Social Media	Posted on Facebook, estimated reach 200
West Milwaukee (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Cedarburg (City of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 2,500
Cedarburg (City of)	April 2023	Bacteria Pollution	Website	Updated website
Grafton (Village of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 1,400
Grafton (Village of)	April 2023	Residential Infiltration and Residential Pollution Prevention	Social Media	Facebook Post on 4/26 with an estimated reach is 1,400 followers. Topics included: Rain barrels, rain gardens and keeping bad actors out of storm sewers.
Grafton (Village of)	April 2023	Residential Infiltration and Residential Pollution Prevention	Social Media	Facebook Post on 4/5 with an estimated reach is 1,400 followers. Topics included: Rain barrels, rain gardens and keeping bad actors out of storm sewers.
Grafton (Village of)	April 2023	Residential Infiltration and Residential Pollution Prevention	Social Media	Facebook Post on 4/12 with an estimated reach is 1,400 followers. Topics included: Rain barrels, rain gardens and keeping bad actors out of storm sewers.
Grafton (Village of)	April 2023	Residential Infiltration and Residential Pollution Prevention	Social Media	Facebook Post on 4/19 with an estimated reach is 1,400 followers. Topics included:

				Rain barrels, rain gardens and keeping bad actors out of storm sewers.
Grafton (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Mequon (City of)	April 2023	Residential Infiltration	Social Media	Facebook DPW Page 6/22/23, estimated 30+
Mequon (City of)	April 2023	Bacteria Pollution	Website	Updated website
Ozaukee (County of)	April 2023	Residential Infiltration	Social Media	Shared on Facebook
Ozaukee (County of)	April 2023	Bacteria Pollution	Website	Updated website
Saukville (Village of)	April 2023	Residential Infiltration	Newsletter	Our Weekly E- Newsletter "Saukville Says", estimated reach 650
Saukville (Village of)	April 2023	Bacteria Pollution	Website	Updated website
Bayside (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 250
Bayside (Village of)	May 2023	Yard Waste Management	Social Media	Promote yard waste containers on social media to keep yard waste out of drainage ditches. Posted on May 13 to Facebook, Instagram, and LinkedIn.
Bayside (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Brookfield (City of)	May 2023	Household Hazardous Waste	Newsletter	Estimated reach 15,000
Brookfield (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Butler (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook
Butler (Village of)	May 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook. Estimated reach 1,000

Butler (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Cedarburg (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook
Cedarburg (City of)	May 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook. Estimated reach 50
Fox Point (Village of)	May 2023	Household Hazardous Waste	Website	Updated on village website
Germantown (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook
Germantown (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Glendale (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 2,000
Glendale (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Grafton (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 1,500
Grafton (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Grafton (Village of)	May 2023	Residential Pollution Prevention	Website	Promoted Adopt Your Drain program on Village website. Estimated reach 250.
Greenfield (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 100
Greenfield (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Menomonee Falls (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 3,900
Menomonee Falls (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Mequon (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 45

Mequon (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Milwaukee (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 6,800
Milwaukee (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Milwaukee (County of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 21,000+
Milwaukee (County of)	May 2023	Household Hazardous Waste	Website	Updated website
Ozaukee (County of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 37
Ozaukee (County of)	May 2023	Household Hazardous Waste	Website	Updated website
River Hills (Village of)	May 2023	Household Hazardous Waste	Flyer	Estimated reach 1,600
Saukville (Village of)	May 2023	Household Hazardous Waste	Newsletter	Our Weekly E- Newsletter "Saukville Says", estimated reach 650
Saukville (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
South Milwaukee (City of)	May 2023	Household Hazardous Waste	Website	Updated website
Wauwatosa (City of)	May 2023	Household Hazardous Waste	Website	Updated website
West Allis (City of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 10,000

West Allis (City of)	May 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on City website. Estimated reach 10,000.
West Allis (City of)	May 2023	Household Hazardous Waste	Website	Updated website
West Milwaukee (Village of)	May 2023	Household Hazardous Waste	Newsletter	Estimated reach 300
West Milwaukee (Village of)	May 2023	Residential Pollution Prevention	Newsletter	Promoted Adopt Your Drain program in the municipal newsletter. Estimated reach 4,500.
West Milwaukee (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Whitefish Bay (Village of)	May 2023	Residential Pollution Prevention	Newsletter	Promoted Adopt Your Drain program in a newsletter. Estimated reach 4,976.
Whitefish Bay (Village of)	May 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 3,900
Whitefish Bay (Village of)	May 2023	Household Hazardous Waste	Website	Updated website
Brookfield (City of)	May 2023	BMP Maintenance	Event/Training	May 2023 (multiple) 48 Proper Maintenance of private SW BMPs for HOAs City FB page
Brookfield (City of)	May 2023	Pet Waste Management	Social Media	Posted on the city's Facebook page to remind people to pick up pet waste
Wauwatosa (City of)	May 2023	Pollution Prevention	Social Media	We shared landscaping updates that improve stormwater at Hart Park. It reached 4,980 people

Ozaukee (County of)	May 2023	Residential Pollution Prevention	Print materials	Clean Sweep event on 5/13/2023; Ozaukee Dirt mailer distributed on 5/1/23 to 259 people
Bayside (Village of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 100
Bayside (Village of)	June 2023	Residential Pollution Prevention	Social Media	Shared post about cleaning local storm drains on social media. Reached approx. 175 people.
Bayside (Village of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Brookfield (City of)	June 2023	Pollution Prevention At businesses	Social Media/Website	Posted on Facebook and the city website, estimated reach 200
Brookfield (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Cedarburg (City of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 100
Cedarburg (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Fox Point (Village of)	June 2023	Pollution Prevention At businesses	Flyer	Over 100 businesses were sent the flyer
Fox Point (Village of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Germantown (Village of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, 1 like
Glendale (City of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 1,200
Glendale (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Grafton (Village of)	June 2023	Pollution Prevention At businesses	Flyer	Sent flyer directly to business lists, estimated reach 846
Grafton (Village of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Greenfield (City of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 100

Greenfield (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Mequon (City of)	June 2023	Pollution Prevention At businesses	Newsletter	Sent via newsletter, estimated reach 3960
Mequon (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Milwaukee (City of)	June 2023	Pollution Prevention At businesses	Social Media	Posted on twitter, there were 310 interactions
Milwaukee (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Milwaukee (County of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 21,00
Milwaukee (County of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Ozaukee (County of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, 2 likes
Ozaukee (County of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Saukville (Village of)	June 2023	Pollution Prevention At businesses	Newsletter	Sent via newsletter, estimated reach of 650-1000 depending on how many people open and read the weekly newsletter for the week.
Saukville (Village of)	June 2023	Pollution Prevention At businesses	Website	Updated website
South Milwaukee (City of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 6,500

Wauwatosa (City of)	June 2023	Pollution Prevention At businesses	TV Display	The TV displays near the library entrance. The library gets thousands of visitors per week.
Wauwatosa (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
West Allis (City of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 10,000
West Allis (City of)	June 2023	Pollution Prevention At businesses	Website	Updated website
West Milwaukee (Village of)	June 2023	Pollution Prevention At businesses	Flyer	Sent flyer directly to business lists, estimated reach 300
West Milwaukee (Village of)	June 2023	Pollution Prevention At businesses	Website	Updated website
Whitefish Bay (Village of)	June 2023	Pollution Prevention At businesses	Social Media	Shared on Facebook, estimated reach 3,900
Fox Point (Village of)	June 2023	G.I, yard waste management, IDDE, construction site erosion control, post-construction stormwater management, and pollution prevention	Website Update	The DPW revamped their stormwater public education and outreach page. The webpage also links to outside resources from state and federal agencies
Whitefish Bay (Village of)	June 2023	Residential Infiltration	Social Media	Posted about MMSD Rain Barrel Workshops on June 13, 2023 with a reach of about 3.9K (plus)
Brookfield (City of)	June 2023	BMP Maintenance Training	Event/Training	HOA Stormwater BMP Maintenance Training on 06/14/23 to 40 people about Retention Pond Maintenance

Milwaukee (City of)	June 2023	Bacteria pollution	Social Media	The city shared the bacteria pollution information on Facebook
Wauwatosa (City of)	June 2023	Residential Infiltration	Social Media	We shared information about tree cell installation happening on North Avenue. This reached 8,000 people on Facebook
Ozaukee (County of)	June 2023	Best Management Practices	Event/Training	Breakfast on the Farm/ Plot Day on 6/10/23 and 6/27/23 on what is stormwater and BMP brochures
Bayside (Village of)	July 2023	Residential Pollution Prevention, Yard Waste Management, Erosion Control	Program Development	Launched the Adopt-A-Drain Program. 4 drains have been adopted. Promoted Rain Barrels for purchase through the Village. Promoted Yard Waste Carts for purchase to keep yard waste out of stormwater. Updating Village's Erosion Control ordinance and fees.
Bayside (Village of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 100
Brookfield (City of)	July 2023	Green Infrastructure	Flyer	Shared flyer, estimated reach 250
Fox Point (Village of)	July 2023	Green Infrastructure	Village Website	102 visited the Village of Fox Point Stormwater Public Education and Outreach site
Germantown (Village of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 244
Glendale (City of)	July 2023	Green Infrastructure	Newsletter	Sent via newsletter, estimated reach 2,000
Grafton (Village of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 2,800

Greenfield (City of)	July 2023	Green Infrastructure	City Website News Flash	Estimated reach 250+
Menomonee Falls (Village)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 4,000
Mequon (City of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 45
Milwaukee (City of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 6,800
Milwaukee (County of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 21,000
Ozaukee (County of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, 2 likes
Saukville (Village of)	July 2023	Green Infrastructure	Email	Sent via email blast, estimated reach of 650-1,000 depending on how many people open and read the weekly newsletter for the week.
Wauwatosa (City of)	July 2023	Green Infrastructure	Social Media	Shared on LinkedIn, estimated reach 400
West Allis (City of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 10,000
West Milwaukee (Village of)	July 2023	Green Infrastructure	Flyer	Shared flyer, estimated reach 400
Whitefish Bay (Village of)	July 2023	Green Infrastructure	Social Media	Shared on Facebook, estimated reach 244
Fox Point (Village of)	July 2023	General Watershed Education	Event	At the Village Board meeting (7/11), a Proclamation recognizing Stormwater Week

				is on the agenda. It was signed by the Village President
Brookfield (City of)	July 2023	Stormwater Management	Event/Training	2 SW Week Webinars and classes shared internally with staff
Germantown (Village of)	July 2023	General Watershed Education, Residential Infiltration, and Residential Pollution Prevention	Print distribution	Sent out a utility mailer to 6,066 property owners
Wauwatosa (City of)	July 2023	Residential Infiltration	Social Media	We shared content during Wisconsin Stormwater Week on Facebook. This reached 3,700 people.
Bayside (Village of)	August 2023	Residential Pollution Prevention	Social Media	Water Drop Alert on August 13
Bayside (Village of)	August 2023	Residential Infiltration Residential Pollution Prevention	Social Media	Stormwater Week August 8-11; 600 reached
Bayside (Village of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 150
Bayside (Village of)	August 2023	IDDE	Website	Updated website
Brookfield (City of)	August 2023	IDDE	Social Media	Shared the ROW PSA on Facebook on 8/26/23
Brookfield (City of)	August 2023	IDDE	Website	Updated website
Butler (Village of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 1,100
Butler (Village of)	August 2023	IDDE	Website	Updated website
Cedarburg (City of)	August 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook. Estimated reach 100
Cedarburg (City of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 100
Cedarburg (City of)	August 2023	IDDE	Website	Updated website

Fox Point (Village of)	August 2023	IDDE	Village Website	There were 35 visitors to the Village of Fox Point Stormwater Public Education and Outreach site between July 1 and Aug 24.
Fox Point (Village of)	August 2023	IDDE	Website	Updated website
Germantown (Village of)	August 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook.
Germantown (Village of)	August 2023	IDDE	Social Media	Shared on Facebook
Glendale (City of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 2,000+
Glendale (City of)	August 2023	IDDE	Website	Updated website
Grafton (Village of)	August 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook with 1,500 followers.
Grafton (Village of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 1,500
Grafton (Village of)	August 2023	IDDE	Website	Updated website
Greenfield (City of)	August 2023	IDDE	City Website Newsflash	Shared via City Newsflash, estimated reach 100+
Greenfield (City of)	August 2023	IDDE	Website	Updated website
Mequon (City of)	August 2023	IDDE	Newsletter	Shared via newsletter, estimated reach 3960
Mequon (City of)	August 2023	Residential Pollution Prevention	Social Media	Promoted Adopt Your Drain program on Facebook on 8/8/23. Estimated reach 30+
Mequon (City of)	August 2023	IDDE	Website	Updated website
Milwaukee (City of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 6,500

Milwaukee (City of)	August 2023	IDDE	Website	Updated website
Milwaukee (County of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 21,000
Milwaukee (County of)	August 2023	IDDE	Website	Updated website
Ozaukee (County of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 12
Ozaukee (County of)	August 2023	IDDE	Website	Updated website
Saukville (Village of)	August 2023	IDDE	Newsletter	Shared via newsletter, estimated reach 650-1,000
Saukville (Village of)	August 2023	IDDE	Website	Updated website
Wauwatosa (City of)	August 2023	IDDE	Linkedin	Shared on Linkedin
Wauwatosa (City of)	August 2023	IDDE	Website	Updated website
West Allis (City of)	August 2023	IDDE	Social Media	Shared on Facebook, estimated reach 10,000
West Allis (City of)	August 2023	IDDE	Website	Updated website
West Milwaukee (Village of)	August 2023	IDDE	Flyer	Shared flyer, estimated reach 500
West Milwaukee (Village of)	August 2023	IDDE	Website	Updated website

Whitefish Bay (Village of)	August 2023	IDDE	Social Media	Shared on Instagram, estimated reach 295
Whitefish Bay (Village of)	August 2023	IDDE	Website	Updated website
Whitefish Bay (Village of)	August 2023	Yard Waste Management	Social Media	Shared Facebook post on 8/9/2023, estimated reach 500
Whitefish Bay (Village of)	August 2023	Residential Pollution Prevention	Social Media	Shared Facebook post on 8/11/2023, estimated reach 500
Butler (Village of)	August 2023	Household Hazardous Waste	Social Media/Newsletter	Promoted proper hazardous household waste which reached approximately 500 through constant contact and about 1,100 people through Facebook.
Germantown (Village of)	August 2023	Yard Waste Management	Utility Bill	Water utility mailer about leaf management, approximately 6,000+ residents
Bayside (Village of)	September 2023	Residential Pollution Prevention	Social Media	Promoted Adopt-A-Drain Program reaching 150 individuals
Bayside (Village of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 150
Bayside (Village of)	September 2023	Yard Waste Management	Website Update	Created a Fall Collections section on the Village website to educate residents on keeping leaves out of the waterways
Brookfield (City of)	September 2023	Household Hazardous Waste	City Website	Posted on City Website, estimated reach 50
Brookfield (City of)	September 2023	SW Management	Training/Event	SW Management HOA Training on 9/13, 915, and 9/21 to 12 people on maintaining private SW BMPs

Butler (Village of)	September 2023	Household Hazardous Waste	Newsletter	Estimated reach of 450
Butler (Village of)	September 2023	Social Media	Social Media	Shared on Facebook about the utility mailer and adopt your drain.
Butler (Village of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 1,100
Fox Point (Village of)	September 2023	Household Hazardous Waste	Village Website	-
Fox Point (Village of)	September 2023	General Watershed Education	Website Promotion	Schools outside of the stated reached out to the Village about there new stormwater hub on there website as a great example
Germantown (Village of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 50
Glendale (City of)	September 2023	Household Hazardous Waste	Social Media/Website	Shared on Facebook and website, estimated reach 2,000
Glendale (City of)	September 2023	Snow and Ice Control	Training/Event	MKE Riverkeeper 2023 Smart Salting Workshop - Winter Road Maintenance on August 22, 2023 where 5 DPW Staff attended
Grafton (Village of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook
Greenfield (City of)	September 2023	Household Hazardous Waste	City Website Newsflash	Posted on City Website Newsflash, estimated reach 200+
Mequon (City of)	September 2023	Household Hazardous Waste	Social media	Shared on Facebook, estimated reach 140
Milwaukee (City of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 6,800

Milwaukee (County of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 20,000
Ozaukee (County of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 24
River Hills (Village of)	September 2023	Residential Pollution Prevention	Direct Conversation	Debris removal on Sept. 5th-7th spoke with 3 residents of the area.
Saukville (Village of)	September 2023	Household Hazardous Waste	Newsletter	Shared via newsletter, estimated reach 600-1,000 residents
Wauwatosa (City of)	September 2023	Household Hazardous Waste	TV Display	Estimated reach 1,400
West Allis (City of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook, estimated reach 10,000
West Milwaukee (Village of)	September 2023	Household Hazardous Waste	Newsletter	Shared on Facebook, estimated reach 4,000
Whitefish Bay (Village of)	September 2023	Household Hazardous Waste	Social Media	Shared on Facebook and Instagram, estimated reach 231
Bayside (Village of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook on 10/3
Brookfield (City of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, 2 likes
Butler (Village of)	October 2023	Yard Waste Management	Newsletter	Estimated reach 500
Cedarburg (City of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 100
Fox Point (Village of)	October 2023	Yard Waste Management	Village website	613 direct emails sent from Latest News posting on leaves. There is an approximate average of over 200 visits to the village web site a day (over 20,000 over the last 90 days)

Germantown (Village of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 100
Glendale (City of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 10,000
Grafton (Village of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook
Greenfield (City of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 100+
Mequon (City of)	October 2023	Yard Waste Management	Newsletter	Estimated reach 3,690
Milwaukee (City of)	October 2023	Yard Waste Management	Social Media	Shared on Twitter there were 2 likes and 330 impressions
Milwaukee (County of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 20,000
Ozaukee (County of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook
Saukville (Village of)	October 2023	Yard Waste Management	Email Blast	Estimated reach 600
Wauwatosa (City of)	October 2023	Yard Waste Management	Newsletter	Estimated reach 2,500
West Allis (City of)	October 2023	Yard Waste Management	Social Media	Shared on Facebook, estimated reach 10,000
West Milwaukee (Village of)	October 2023	Yard Waste Management	Flyer	-
Whitefish Bay (Village of)	October 2023	Yard Waste Management	Email Blast	Estimated reach 4,957
Whitefish Bay (Village of)	October 2023	Yard Waste Management	Social Media	We also shared leaf waste management information on the Village's Facebook, Instagram, and Twitter pages on Thursday,

				October 26, which, in total, reached nearly 300 people.
Brookfield (City of)	October 2023	Snow and Ice Control	Newsletter	10/20/23 Newsletter to 5,000 about responsible winter salting
Butler (Village of)	October 2023	Residential Infiltration	Utility Mailer	We sent out utility bill mailers to everyone in the Village.
Bayside (Village of)	November 2023	Residential Infiltration	Social media	Shared on Facebook, estimated reach 150
Bayside (Village of)	November 2023	Yard Waste Management	Social Media	Throughout the month we educated residents on the proper placement of loose leaves to ensure they stay out of ditches and the water stream.
Brookfield (City of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 50
Butler (Village of)	November 2023	Residential Infiltration	Social media	Shared on Facebook, estimated reach 1,200
Cedarburg (City of)	November 2023	Residential Infiltration	Social Media	Shared on facebook, estimated reach 100
Fox Point (Village of)	November 2023	Residential Infiltration	Village website	Estimated amount of individuals reached 100-200
Germantown (Village of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 50
Glendale (City of)	November 2023	Residential Infiltration	Newsletter	Estimated reach 2,000
Grafton (Village of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook
Greenfield (City of)	November 2023	Residential Infiltration	City Website Newsflash	Estimated reach 1,000+
Mequon (City of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 148
Milwaukee (City of)	November 2023	Residential Infiltration	Flyer	Estimated reach 11,200

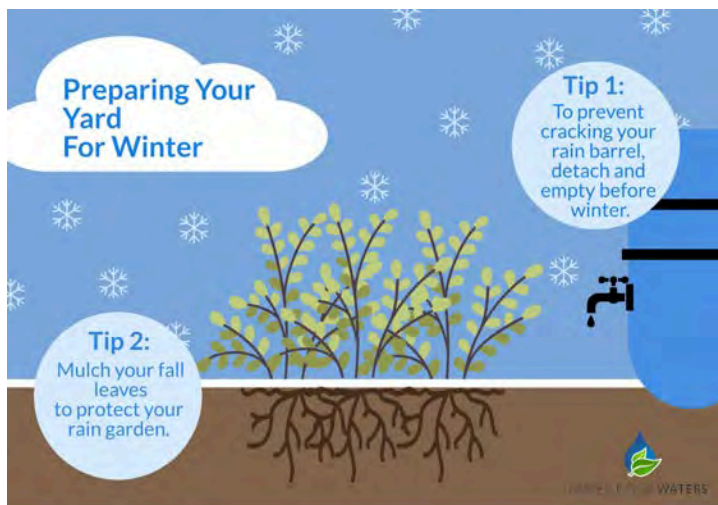
Milwaukee (County of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 20,000
Ozaukee (County of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 79
Saukville (Village of)	November 2023	Residential Infiltration	Email Blast	Estimated reach 650
Wauwatosa (City of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 2,000
West Allis (City of)	November 2023	Residential Infiltration	Social Media	Shared on Facebook, estimated reach 10,000
West Milwaukee (Village of)	November 2023	Residential Infiltration	Newsletter	Estimated reach 500
Whitefish Bay (Village of)	November 2023	Residential Infiltration	Social Media	Shared on Twitter, estimated reach 150
Fox Point (Village of)	November 2023	Yard Waste Management and Residential infiltration	Website Update	On the village web site: the forester posted information about mulching leaves vs. disposal information on prepping rain barrel/garden
Butler (Village of)	November 2023	Residential Pollution Prevention	Print Distribution	Sent adopt your drain mailers to 800 properties and a survey to 100 properties.
Ozaukee (County of)	November 2023	Residential Pollution Prevention	Event	Storm drain stenciling by Riveredge on Nov 9
Bayside (Village of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 200

Bayside (Village of)	December 2023	Pet Waste Management	Social Media	Scoop The Poop campaign on 12/9 reaching 388 people.
Bayside (Village of)	December 2023	Yard Waste Management, Residential Pollution Prevention	Website Update	Shared the Bayside Collection Guide on 12/4 reaching 306 people.
Butler (Village of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 1,200
Cedarburg (City of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 100
Fox Point (Village of)	December 2023	Snow and Ice Control	Village Website	-
Germantown (Village of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 50
Glendale (City of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 2,000
Grafton (Village of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 1,600
Greenfield (City of)	December 2023	Snow and Ice Control	City Website Newsflash	Estimated reach 150
Mequon (City of)	December 2023	Snow and Ice Control	Newsletter	Shared on Facebook, estimated reach 150
Milwaukee (County of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 20,000
Ozaukee (County of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 42
Saukville (Village of)	December 2023	Snow and Ice Control	Email Blast	Estimated reach 650
West Allis (City of)	December 2023	Snow and Ice Control	Social Media	Shared on facebook, estimated reach 10,000

West Milwaukee (Village of)	December 2023	Snow and Ice Control	Newsletter	Shared on Facebook, estimated reach 500
Whitefish Bay (Village of)	December 2023	Snow and Ice Control	Social Media	Shared on Facebook, estimated reach 1,700
Port Washington (City of)	December 2023	Erosion/ Flooding/ Green Infrastructure General Watershed Education	TV Interview	Port Washington recieved a federal grant to protect infrastructure near Valley creek. The link to the article is: https://cbs58.com/news/million-dollar-plan-port-washington-getting-federal-aid-to-find-solutions-for-flooding-erosion
Glendale (City of)	December 2023	Snow and Ice Control, Training	Training/Event	Glendale Winter Road Management Strategy on December 5, 2023 to 14 DPW Staff
Port Washington (City of)	Summer 2023	General Watershed Education	Stenciling Event	Ozaukee County Watershed Coalition (OCWC) partnered with the City of Port Washington for a unique take on stormwater drain stenciling by turning it into an art mural project.

Appendix B. Respect Our Waters Materials

Winter Maintenance Graphics



Pollution Prevention at Work Graphics:



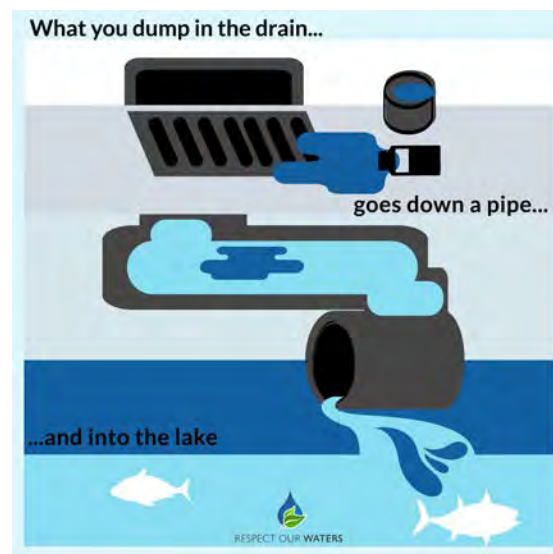
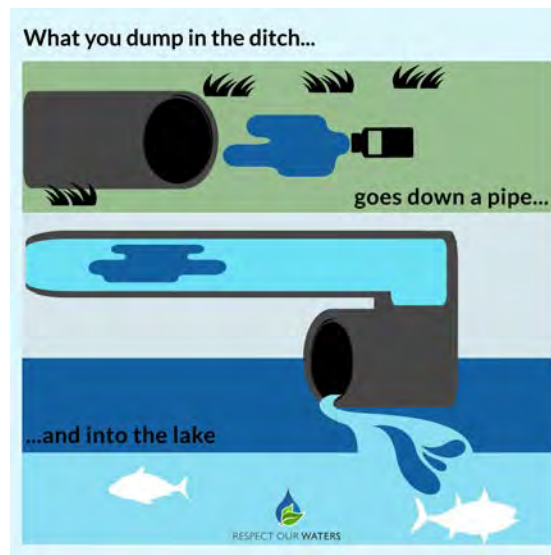
Fall Leaf Maintenance Graphic:



Bacteria Pollution Prevention Graphics:



Illicit Discharge Graphics:



Green Infrastructure Graphic:



Household Hazardous Waste Graphic:



Salt Use Graphic:



Appendix C. Fact Sheets



Stormwater & Business

Help prevent stormwater pollution while working

Flowing rain, melting snow and even water generated from your business is classified as stormwater runoff. Stormwater runoff picks up excess fertilizer and pesticides, oil, sand, leaves, grass clippings, and many other pollutants.

All businesses have the potential to contribute to stormwater pollution. Pollutants in stormwater can reach our freshwater systems then cause human and environmental problems. Follow these tips to keep our waters safe while at work:

- 1 If its not rain, it does not belong in the drain.**
Do not put any substances down the storm drain system. Have disposal methods posted where relevant.
- 2 Contain, don't drain.**
If items are left outside, cover them. It protects our freshwater and prevents loss of materials.
- 3 Beware of your garbage.**
Rain and snowmelt carry trash and "dumpster slurry", which is full of harmful nutrients and bacteria, right into our freshwater.

The type of work you do can influence how you can protect our waters while at work. Learn more about different types of work below:

Do you work with yards? 

- Try to avoid spraying pesticides and fertilizers onto driveways or sidewalks.
- Check local rules when getting rid of leaves and grass clippings to ensure correct disposal.

Do you work with food? 

- Know how to dispose of cooking oils and animal fats, they can be just as bad as petroleum oil.
- Make sure dumpsters are closed and inspected regularly for leaks. This prevents bacteria from food from entering our waterways.

Do you work with chemicals? 

- Know when you can throw out chemicals and when they need to be sent to a hazardous waste recycling facility.
- Have a plan for spills that are posted for employees to see. Have a spill kit available readily available and labeled.

Do you work with animals? 

- Never leave animal waste outside and uncovered, especially before a storm or snow event. Animal waste contains dangerous bacteria and diseases.
- When disposing of waste, make sure it is bagged to provide an extra layer of protection from pollution.

This information was brought to you by
Southeastern Wisconsin Watersheds Trust, Inc.
Get more information online at
www.respectourwaters.org



RESPECT OUR WATERS

Respect Our Waters Green Infrastructure & Low Impact Design Fact Sheet

Green infrastructure is a nationally recognized, impactful strategy for managing stormwater & is required in some new or re-development projects in some areas of Wisconsin

Fact 1: A proactive approach is essential to managing bacteria pollution. Green infrastructure improves water quality by serving as a defense mechanism and keeping harmful pollutants from entering the waterways.

Green infrastructure captures rain where it falls. Allowing it to filter into the earth replenishing groundwater supplies. Soil and plants help capture and remove pollutants from stormwater in a variety of ways, including adsorption, filtration, plant uptake, and the decomposition of organic matter. These processes break down and capture many common pollution found in stormwater runoff, from oil to harmful bacteria found in pet waste.

Fact 2: GI and LID can save developers and site owners money and increase their property values while also providing benefits to surrounding residents that improve their quality of life.

Benefits can include:

- Reduced need for salt in snow and ice control
- Enhanced local air and water quality
- Improved community aesthetics and cohesion
- Mitigation of the urban heat island effect and noise pollution
- Increased opportunities for urban habitat and agriculture
- Lower energy consumption for heating and cooling

Fact 3: The key to unlocking these benefits is choosing the right GI or LID strategies that are also appropriate for the site.

GI strategies that help reduce stormwater runoff and removal of common stormwater pollutants include:

Rainwater Harvesting Structures: These structures capture water for future use. Rain barrels are often used on smaller properties while above or below-ground cisterns can be used on larger properties.

Rain Gardens: Rain gardens are designed to capture rainwater and divert it from becoming runoff. This is done by placing the garden in a location where water will run towards it, modifying the soil so that water can filter into the ground, and using plants that can tolerate moisture and also help water soak into the ground.

Bioswales: Bioswales are similar to rain gardens but they also function as channels to move water away from infrastructure while also allowing for infiltration. They are generally built on larger private or public properties, or in right-of-ways. They may have native plants or grasses planted within them.

Pervious/Permeable Pavements: Pervious pavements & pavers reduce runoff from parking lots, roads, or other paved areas. Gaps between pavers or within the aggregate allow water to filter into the soil beneath.

Blue/Green Roofs: Green roofs use water to nourish plants that are planted on the roof or in trays that are placed in grids on the roof. Blue/green roofs also store extra water for later use in cisterns or other devices.

Tree Canopy: Trees are green infrastructure too! Their leaves catch water before it hits the ground, allowing some to evaporate and some to run down into the earth more slowly. Their roots help absorb water and direct some of it down into the soil. The roots also hold soil in place so it isn't washed away.

For more information about GI and LI and how they can help prevent common stormwater pollutants from entering our waterways visit www.respectourwaters.org/environmentally-sensitive-design.

Respect Our Waters Stormwater Pollution Fact Sheet

Stormwater runoff is rain and melting snow that flows off building rooftops, driveways, lawns, streets, parking lots, construction sites, and industrial storage yards. Stormwater runoff becomes stormwater pollution when it picks up fertilizers, pesticides, pet waste, leaves, chemicals, and other contaminants. Unlike sewage, stormwater does not flow into a treatment plant to be cleaned. Stormwater pollution is currently one of the greatest threats to clean water in the Greater Milwaukee Watersheds. How we manage the pollutants that rain and snowmelt can carry has a clear impact on our local waterways and drinking water. The pollutants of greatest concern in our watersheds are:

Pet waste: Timely removal of pet waste has benefits for public and watershed health. Pet waste contains dangerous bacteria, diseases, and pathogens such as *E. coli* and roundworms. Additionally, it attracts rodents which can also carry disease. When pet waste gets washed into our rivers and lakes, it releases excess nutrients and *E. coli* into our waters. This can cause toxic algal growth and beach closures along Lake Michigan. Investment in pet waste stations is a common strategy for reducing bacteria loading in stormwater and can assist with meeting total maximum daily load (TMDL) requirements.¹

Leaves: Keeping storm drains and ditches clear of leaves or garbage prevents flooding and flood-related damage. Leaves are also a source of excess phosphorus which can lead to increased algal growth and degraded habitat for fish. A USGS study found that leaf litter and other organic debris accounted for 56 percent of the annual total phosphorus load in urban stormwater, compared to 16 percent when streets were cleared of leaves prior to a rain event.² Efficient leaf removal as well as reminding citizens to sweep leaves a foot away from the curb reduces the amount of leaves entering the rivers and improves water quality.

Salt: Limiting salt use on roadways helps slow salt-related damage to infrastructure, vehicles, and water distribution pipes as well as improving water quality. For residents, 12 oz of salt is sufficient for 10 sidewalk squares or a 20ft driveway, and residents are encouraged to sweep up and remove excess salt. Encouraging these practices in your community can limit salt from entering our rivers, lakes, and streams.

According to a Southeastern Wisconsin Regional Planning Commission (SEWRPC) report based on WisDOT and EPA data, \$1 spent on direct winter maintenance can cause between \$7 and \$15 of damages to motor vehicles and infrastructure.³ Spent salt enters our rivers and streams and eventually the lake, degrading water quality.

Furthermore, water treatment plants do not remove salt, which has the potential to cause further corrosion to water lines, potentially leaching heavy metals like lead out of our pipes and into our drinking water during the winter months.⁴

Preventing pollutants from entering our stormwater system is less expensive than restoring a polluted waterway. For more information on stormwater pollution and how to prevent it visit

www.respectourwaters.org.

Sources ¹ Wisconsin Department of Natural Resources (WDNR). 2014. UTMDL Guidance for MS4 Permits: Planning, Implementation, and Modeling Guidance. Prepared by the Bureau of Watershed Management.

² Selbig, William. "Evaluation of leaf removal as a means to reduce nutrient concentrations and loads in urban stormwater." *Science of Total Environment*, Vol. 571, November 15, 2016. P 124-133.

³ Impacts of Chlorides on Infrastructure and the Built Environment." SEWRPC Technical Report No. 62 Chapter 4.

⁴ E G Slets. "Increasing chloride in rivers of the conterminous U.S. and linkages to potential corrosivity and lead action level exceedances in drinking water" *Sci Total Environ*. 2018 Volumes 613-614, Pages 1498-1509, ISSN 0048-9697

Appendix D. Stormwater Week Portal

Wisconsin Stormwater Week Social Media Plan

Brought to you by: [Southeastern Wisconsin Watersheds Trust, Inc.](http://www.respectourwaters.org)
Contact info: mevers@swwtwater.org



Instructions

Double click HERE to read instructions

Date	Topic	Type of Post	Facebook Link	Optional Text to Include	Infographic Links	MS4 Comments
Monday, August 7	Stormwater 101	Educational	here (live at 1pm)	Did you know that stormwater runoff can carry pollutants into our waterways? Learn how you can be part of the solution and protect Wisconsin's freshwater resources by visiting www.respectourwaters.org . #WISstormwaterWeek #Stormwater101 #waterislife	Walkshed Walk Through	
Tuesday, August 8	Rain Collection 101	Education	here (live at 1pm)	Save water, reduce stormwater runoff and nourish your garden by harvesting rainwater. Discover the benefits of rain collection and how to get started in your own backyard by visiting www.respectourwaters.org/residential-infiltration #WISstormwaterWeek #RainCollection101	Rain Collection Fact	
		Webinar	here (live at 11am)	Join us TODAY from Noon-1 PM for a FREE statewide webinar on Managing Water Where It Falls. Discover the importance of rain collection, learn how to install a rain garden and rain barrel and find out how these backyard practices benefit homeowners. Register at www.wistormwater.com/toolkit/webinars #WISstormwaterWeek #RainCollection101	Rain Barrel and Garden Workshop	
Wednesday, August 9	Lawn Care 101	Education	here (live at 1pm)	A beautiful lawn doesn't have to come at the cost of water pollution. Find out how to maintain a healthy and environmentally-friendly lawn using proper watering techniques, natural care practices and minimal use of chemicals by visiting www.respectourwaters.org/yard-management . #WISstormwaterWeek #LawnCare101	Grass and Algae	
Thursday, August 10	Leaves 101	Educational	here (live at 1pm)	Leaves may seem harmless, but did you know they can contribute to freshwater pollution? Learn how to protect local water quality by composting, mulching and disposing of leaves properly by visiting www.respectourwaters.org/leaf-management . #WISstormwaterWeek #Leaves101	Leaves and Water	
		Webinar	here (live at 11am)	Join us TODAY from Noon-1 PM for a FREE statewide webinar on Leaf-free Streets for Clean Waters. Learn why timely street leaf removal helps keep pollution out of local waterways based on a U.S. Geological Survey study in Dane County. Register at www.wistormwater.com/toolkit/webinars #WISstormwaterWeek #Leaves101 #waterislife	Leaf-Free Street Webinar	
Friday, August 11	Only Rain Down the Drain 101	Educational	here (live at 1pm)	Storm drains are for rain, not pollutants! Let's make sure only rain and snowmelt flow down the drain. Keep waterways clean and fish and wildlife happy. Learn more by visiting www.respectourwaters.org/illegal-discharge #WISstormwaterWeek #OnlyRainDownTheDrain101	Pipe Discharge	

Appendix E. 2023 Events

Event	Date	Topics Covered	Materials Provided	Metrics	Other Details
Rock the Green	April 22	-Illicit Discharge -Infiltration Practices -Household Hazardous Waste -Local Municipality Information -Non-point Source Pollution -Pet Waste -Salt Reduction Strategies -Green Infrastructure -Stormwater Management -Watershed Education -Yard Maintenance -Rain Garden -Plastic Pollution -Chemical Pollution -Adopt Your Drain	Storm Water Plinko	75 Visitors	

Green Day in the Bay	May 6	-Infiltration Practices -Household Hazardous Waste -Stream and Shoreline -Pet Waste -Salt Reduction Strategies -Adopt Your Drain -Watershed Education -Yard Maintenance -Bacteria Pollution -Chemical Pollution -Sweet Water	Storm Water Plinko	28 Visitors	
Waste Free Crew	May 9	Storm Water Pollution	Storm Water Plinko	140 Visitors	
Pollinator Palooza	May 20	-Illicit Discharge -Household Hazardous Waste -Pet Waste, Residential Infiltration -Stream and Shoreline Management -Green Infrastructure -Salt Practices -Adopt Your Drain -General Watershed Education -MS4 Permit	Storm Water Plinko	29 Visitors	

West Allis DPW Day	May 20	Pet Waste	-Dog Poop Toss -Respect Our Water Material	184 Visitors	Materials Taken: -40 Dog Waste Bags -10+ Respect our Waters Stickers -27 Flyers
My Crew Bayside	May 23	-Household Hazardous Waste -Pet Waste -Leaves and Grass Clippings -Pesticide and Fertilizers -Residential Infiltration -Stream and Shoreline -Management -Salt Reduction Strategies -Adopt Your Drain -Watershed Education -Plastic Pollution -Fish Creek	Storm Water Plinko	24 Visitors	
A La Carte, West Allis	June 4	-Leaves and Grass Clippings -Pet Waste -Adopt Your Drain -Watershed Education -Storm Sewers	Storm Water Plinko	85 Visitors	

		-Stormwater Management -Drinking Water -Sweet Water -Freshwater			
Lakefront Brewery Trivia	July 23	-Illicit Discharge -Household Hazardous Waste -Pet Waste -Residential Infiltration -Green Infrastructure -Adopt Your Drain -Watershed Education	Watershed Trivia	94 Visitors	
Washington County Fair	July 25-30	-Infiltration Practices -Local Municipality Information -Stream and Shoreline -Non-Point Source Pollution -No Wipes Down Pipes -Pet Waste -Salt Reduction Strategies -Stormwater Basins -Stormwater Management -Watershed Education	-Storm Water Plinko -Watershed model -Raffle	758 Visitors	

		-Yard Maintenance			
Slinger National Night Out	August 1	-Pet Waste -Fertilizer -Watershed Education -Illicit Discharge -Leaf Management -Nutrient Pollution -Residential Infiltration -Salt Use -Sediment Pollution -Shorelines -Car Washing	Watershed Trivia	68 Visitors	
Butler Night Out	August 1	Storm Water Trivia	Butler flier promoting new website	39 Visitors	
Ozaukee County Fair	August 2-6	-Illicit Discharge -Infiltration Practices -Household Hazardous Waste -Stream and Shorelines -Non-Point Source Pollution -Pet Waste -Salt Reduction Strategies	-Adopt Your Drain Materials -Salt Use Display, -Storm Water Plinko	379 Visitors	

		-Stormwater Basins -Stormwater Management -Watershed Education -Yard Maintenance			
Molson Coors Clean Up	September 21	-Stormwater Pollution -General Watershed Health -Storm Drains -Storm Drain Stenciling -Sediment Pollution		150 Attendees	-1000 door hangers distributed -30+ storm drain stenciled -30 gallons of trash removed -93 yards of brush and logs removed
Fox Point Village Picnic	September 22	-Household Hazardous Waste -Pet Waste -Vehicle Washing -Leaves and Grass Clippings -Pesticide and Fertilizer -Stream and Shoreline -Management -Salt Practices -General Watershed Education	Storm Water Plinko	91 Visitors	

Harbor Fest	September 23	-Illicit Discharge -Household Hazardous Waste -Pet Waste -Vehicle Washing -Leave and Grass Clippings -Pesticides and Fertilizer -Salt Practices -Adopt Your Drain -General Watershed Education -Plastic Pollution -Sediment Pollution -Chemical Pollution -Bacteria Pollution -Waste Water Treatment Plants	-Storm Water Plinko -Adopt Your Drain and Respect Our Waters Material	291 Visitors	
Treasure of Oz	October 10	-Household Hazardous Waste -Pet Waste -Vehicle Washing -Leaves and Grass Clippings -Residential Infiltration -Salt Practices -General Watershed Education	-Storm Water Plinko -Adopt Your Drain and Respect Our Waters Material	25 Visitors	

Molson Coors Health Fair	October 12	-Illicit Discharge -Household Hazardous Waste -Pest Waste -Vehicle Washing -Leave and Grass Clipping -Pesticides and Fertilizer -Residential Infiltration -Construction -Salt Practices -General Watershed Education	-Watershed Trivia -Adopt Your Drain and Respect Our Waters Material	70 Visitors	
Brookfield Farmers Market	October 21	-Household Hazardous Waste -Pet Waste -Vehicle Washing -Leaves and Grass Clippings -Residential Infiltration -Stream and Shoreline -Management -Salt Practices -Adopt Your Drain -General Watershed Education	-Storm Water Plinko, - Adopt Your Drain and Respect Our Waters Material -Watershed Trivia	35 Visitors	

Horse Management Workshop	November 16	-Nutrient Management -Watershed Health -Water Quality	-Surveys	66 attendees	
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Attachment II

2023 Village of Fox Point

Supplemental Stormwater Permit Documentation

Section 4 – Construction Site Pollutant Control

Eight erosion control permits were obtained from the Village of Fox Point in 2023. The following table identifies the month, location/address, type of work being performed and notes associated with each permit.

Month	Location	Type of Work	Notes
June 2023	8339 North Lake Drive	Addition	Erosion control permit obtained for addition to home. Property owner may be required to pull additional permits. Work continues into 2024.
July 2023	7707 North Merrie Lane	Addition	Erosion control permit obtained for addition.
July 2023	7966 North Beach Drieve	New home construction	Erosion control permit obtained for a new home construction. Work continued into 2024.
September 2023	414 East Apple Tree Road	New garage and grading	Erosion control permit for grading improvements and construction of a new garage.
October 2023	7624 North Beach Drive	New home construction	Erosion control permit obtained for a new home construction. Work continued into 2024.
November 2023	7730 North Beach Drive	New home construction	Erosion control permit obtained for a new home construction. Work has yet to commence.
December 2023	6516 North Lake Drive	Retaining wall	Erosion control permit obtained for construction of a retaining wall on the lake bluff.
December 2023	7521 North Beach Drive	New home construction	Erosion control permit obtained for a new home construction. Work continued into 2024.

Section 5 – Post-construction Storm Water Management

There are two sites in the Village that maintain stormwater maintenance ponds/basins: Cardinal Stritch College located at 6801 North Yates Road and Chiswick Apartments located at 7700 North Port Washington Road. Both are required to submit annual reports to the Village regarding the performance of their respective stormwater management basins but neither basin is used by the Village to obtain compliance with the TMDL goals. Chiswick Apartments does use their basin to obtain credits under our stormwater utility for reductions in water quantity and improvements to water quality and they have been notified that if the reports are not submitted timely that there is a risk that the water quantity and quality credits may not be provided to the parcel. Refer to Attachments II(A) and (B) for a summary of their respective reports.

Section 6 – Pollution Prevention

Stormwater Management Facilities. The Village of Fox Point has sixteen storm water management facilities located throughout the Village, four of which were installed in fall 2022:

1. Three rain gardens
 - a. One is located on the west end of Spooner near Indian Creek Parkway around the playground parking lot.
 - b. One is located at Village Hall (7200 North Santa Monica).
 - c. One is located at the Police Department (7300 North Santa Monica).
 - d. Each rain garden is inspected each year. All materials are mowed in the fall after the growing season and, in the spring/summer, invasive species are removed.
2. One proprietary StormGuarden located at Village Hall. This was installed as part of a grant program with the Milwaukee Metropolitan Sewerage District. Perennials are located in the planting beds and, in 2021, staff planted lettuce to determine if there would be success with these types of plantings (marginally successful). The container is inspected regularly during the months of April through October.
3. Biofiltration swales
 - a. Three biofiltration swales were installed on Goodrich Lane near our ravines (1200 block of East Goodrich) and one biofiltration swale was installed on Gray Log Lane just north of Goodrich in 2018. A regenerative stormwater conveyance channel was also installed on the ravine slopes as part of a grant program funded, in part, by Fund for Lake Michigan. These areas are inspected a minimum of twice each year to ensure adequate performance of the swales and to observe vegetative growth. In January 2021, the Village experienced a water main break adjacent to the easternmost biofiltration swale on Goodrich and the swale was repaired in summer 2021.
 - b. One biofiltration swale located north of the parking lot of the playground at Longacre South Park (north of Yates Road). This swale was installed approximately five years ago and handles drainage from the parking lot, reducing sediment running into the storm sewer system. This swale is inspected regularly as it is a low-maintenance swale (vegetated) that is mown at least once every two weeks and is monitored for any problems.
 - c. Multiple biofiltration swales on Calumet Road (of which I've considered the roadside swales to count as one large biofiltration swale). These were installed in 2019 and greatly assist with stormwater quantity concerns in the area but also assisted with our stormwater quality goals (though we have not considered these in our evaluation of attaining the TMDL goals).
 - d. A new biofiltration swale was installed in 2021 beginning on the west end of Regent Court No. 3 that then meanders through the eastern portion of the Indian Creek Park.
 - e. Bioswales were also installed in the ditch line of four roads in fall 2022. These are located on Boyd Way (south of Calumet Road), Bywater Lane (east of Lake Drive), Links Way (south of Calumet Road) and Portage Road (from Lake Drive to Boyd Way). These

were substantially complete in November 2022 and restoration activities occurred in 2023.

4. Biofiltration basins

- a. A biofiltration basin was installed on Calumet at Crossway in 2019 and is inspected regularly. The contractor received a verbal warning to re-establish vegetation and remove the invasive species prior to issuing payment for the work completed in 2019. The basin was reseeded in 2021 and the vegetation is better established. Additionally, the Village Forester received a grant to plan native storm water trees within the basin (approximately 20) and these were installed in 2021. This basin was not used to address the TMDL goals but does greatly assist with our stormwater quantity and quality aspects in this drainage shed.
 - b. A biofiltration basin was installed on the east end of Acacia adjacent to Lake Drive in 2020 as part of our road reconstruction project. Restoration and planting activities occurred in the late summer/early fall.
 - c. A second biofiltration basin was installed on the west end of Acacia adjacent to Santa Monica Boulevard in 2021 as part of the road reconstruction project. Planting activities occurred in late summer.
 - d. A biofiltration basin was also installed on a vacant lot on Greenvale Road in 2021. The Village acquired the lot from the property owner in 2020 and obtained a DNR grant to incorporate drainage improvements in this drainage shed. The basin was completed and planted with perennials in June and will be monitored regularly to ensure that the perennials begin establishing themselves in the next three growing seasons.
5. At the request of the Village, Kapur & Associates developed a Green Infrastructure Inventory Database that is complete. The inventory tracks the locations of the green infrastructure installations in the Village, the necessary maintenance requirements, geometry, flow characteristics, water quality characteristics, general cross sections of the green infrastructure, water storage availability, a picture of the location, a table that will allow for easy tracking of the inspections performed and a section to attach all necessary inspections. This inventory currently consists of three large binders and are available for review upon request.

Public Works Yards and Catch Basin Cleaning. The Village maintains one DPW yard located at 7200 North Santa Monica Boulevard. The Village contracted with Kapur & Associates to update the Stormwater Pollution Prevention Plan and the updated plan was finalized in 2022. The site is regularly inspected and all catch basins in the DPW yard are cleaned of the debris, sediment and silt on an annual basis. A total of 47 catch basins throughout the Village are vacuumed on an annual basis. Box (s) under Collection Services is unchecked because the Village hires a private contractor to perform the vacuuming/cleaning.

Street Sweeping. Though the Village does not use the credit that could be obtained by street sweeping, predominantly due to the rural cross section nature of the roads in the Village and the fact that very few areas have curb and gutter, we still ensure the DPW Yard, Village Hall and the curbed areas along Beach Drive (the hill) are swept on an annual basis after all leaves have fallen. Box (n) under Collection Services is unchecked because the Village hires a private contractor for its street sweeping activities and it is unknown whether the contractor has the low hazard exemption.

Leaf Collection Activities. The Village operates and maintains two leaf vacuums and collects leaves on a weekly basis from the first week in October through early to mid-December. Residents are instructed to rake/blow their leaves to the shoulder of the road so as to keep the leaves out of both the driving lane of traffic as well as the flow line of the ditch. The leaves are eventually transported by a contractor who composts the leaves and beneficially reuses them.

Winter Road Management, Education and Communication. The Village of Fox Point obtained flyers from Wisconsin Salt Wise and provided documents from them on the Village website in order to educate residents and others on the proper use of salt. Additionally, the DPW Foreman participated in webinars during the course of the year. The DPW Foreman also attended two seminars in 2023. He also attended a five-hour seminar/webinar in 2021 to obtain the Wisconsin Salt Wise Certification in February 2021 which demonstrates knowledge on best management practices associated with snow and ice control. The certificate is good through February 2026. The DPW Foreman shared lessons learned with other DPW staff.

Section 7 – Storm Sewer System Map. During the summer of 2020, staff retained the services of a contractor to replace a section of storm sewer pipe on Holly Court. Further investigation revealed that the flow of the storm sewer pipes was not toward Lake Drive (and, ultimately, Lake Michigan) as originally thought and as reflected on past storm sewer maps but, rather, was toward the Union Pacific Railroad which ultimately drains to the Milwaukee River. Kapur & Associates was retained to survey the storm sewer system in this area in order to appropriately reflect the correct grades and flow of the pipes. Subsequently, this data was provided to Ruekert Mielke who had prepared the most recent Stormwater Management Plan Update. They were tasked with evaluating the TMDL impacts to the Milwaukee River and updating the appropriate sections of the SWMP. The work began in late 2020 and was completed in 2022. The map was updated to reflect these changes and is included for reference. Approximately 8 acres of land that was thought to drain to the Lake Michigan drainage shed is now reflected in the Milwaukee River drainage shed.

Fiscal Evaluation. The report requests amounts spent on the six minimum control measures. Public education and outreach along with public involvement and participation is coordinated on a regional effort by Respect our Waters (Sweetwater) and the contribution reflects the Village of Fox Point's proportionate share of the expenses. The pollution prevention costs reflect the cost of leaf and yard waste collection (without factoring in other components of the program) which are submitted to the DNR for the recycling grant on an annual basis. The Village also budgeted approximately \$4.9 million for capital improvements in 2023 and spent nearly \$3.5 million. For 2024, approximately \$3.0 million is budgeted for capital improvements, some of which is allocated to additional green infrastructure on Bradley Road.

[illegible]

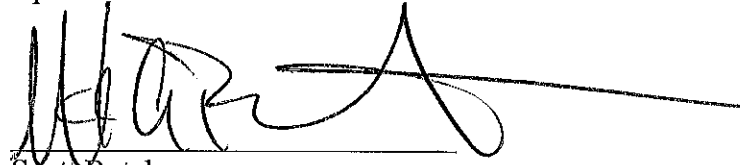
VILLAGE OF FOX POINT NR 216 STORMWATER MONITORING Locations from 2020 Stormwater Management Plan 2023 ILLICIT DISCHARGE TESTING																	
Outfall Location	Bottle Number	Sample Collected		Date Collected	Time Collected	Temp.	Visual Observations						Field Analysis (See Notes 2 and 3)				
		Yes	No				Color	Odor	Turbidity	Oil Sheen/Scum	Flow Rate	Other	pH	Tot. Cl	Tot. Cu	Phenols	Det/Surf.
Port Washington Road & Indian Creek																	
Minor outfall: Seneca Road & Indian Creek			x	9/5/2023		83° F											
Minor outfall: Manor Lane & Indian Creek			x			73°F						no water to gather sample					

Notes:

1. The locations identified on this spreadsheet reflect the updated SWMP (2017-2018) prepared by Ruekert Mielke and approved by DNR.
2. The field analysis for pH, total chlorine, total copper, and phenols was submitted to the North Shore Water Filtration Plant and the results are on the attached report.
3. In 2016, Village staff tested three samples from minor outfalls in Indian Creek for total coliform and bacteria. These same areas were inspected in 2017, 2020 and again in 2021 and no flow was observed from the outfalls.
4. Minor outfalls were also evaulated along Santa Monica Blvd from Bradley Rd north to Indian Creek and there were no flows thereby indicating there were no illicit discharges along the entire stretch.

F:\Public Works\DNR Reports\NR216 Annual Report\2023 Report

This is to certify that the attached is true and correct list of bills due for a period from February 1-29, 2024, in the total amount of \$369,568.15. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.

A handwritten signature in black ink, appearing to read 'Scott Botcher', written over a horizontal line.

Scott Botcher
Village Manager
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on March 12, 2024

Christine Symchych
Village President

Sara A. Bruckman
Village Clerk/Treasurer
Village of Fox Point

VILLAGE OF FOX POINT

Payment Approval Report - by GL - Board Report
Report dates: 02/01/2024-02/29/2024

Page: 1
Feb 28, 2024 01:08PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
10-21520 GROUP LIFE						
18	SECURIAN FINANCIAL GROUP I	MARCH 2024	LIFE INSURANCE	02/15/2024	1,677.11	02/16/2024
Total 10-21520 GROUP LIFE:					1,677.11	
10-21521 SUPPLEMENTAL PLANS						
18	SECURIAN FINANCIAL GROUP I	01/01/2024	ACCIDENTAL	02/15/2024	80.02	02/16/2024
18	SECURIAN FINANCIAL GROUP I	02/01/2024	ACCIDENTAL	02/15/2024	80.02	02/16/2024
1227	AFLAC	788908	ACCT #G8B41	02/15/2024	760.44	02/16/2024
Total 10-21521 SUPPLEMENTAL PLANS:					920.48	
10-21525 UNION DUES						
185	FOX POINT POLICE PROT. ASS	FEBRUARY 2024	POLICE DUES	02/15/2024	465.00	02/16/2024
185	FOX POINT POLICE PROT. ASS	JANUARY 2024	POLICE DUES	02/06/2024	465.00	02/09/2024
Total 10-21525 UNION DUES:					930.00	
10-21530 DEFERRED COMPENSATION						
77	MissionSquare - 303753	PR0201241	Deferred Comp ICMA-PRETAX	02/01/2024	1,210.14	02/02/2024
77	MissionSquare - 303753	PR0215241	Deferred Comp ICMA-PRETAX	02/14/2024	1,210.14	02/16/2024
375	NORTH SHORE BANK, FSB	PR0201242	Deferred Comp NORTH SHORE	02/01/2024	2,230.00	02/02/2024
375	NORTH SHORE BANK, FSB	PR0215242	Deferred Comp NORTH SHORE	02/14/2024	2,230.00	02/16/2024
814	GREAT-WEST TRUST COMPAN	PR0201241	Deferred Comp WI DEFER - PRE	02/01/2024	3,712.60	02/02/2024
814	GREAT-WEST TRUST COMPAN	PR0201241	Deferred Comp WI DEFER - RO	02/01/2024	1,215.00	02/02/2024
814	GREAT-WEST TRUST COMPAN	PR0215241	Deferred Comp WI DEFER - PRE	02/14/2024	9,311.59	02/16/2024
814	GREAT-WEST TRUST COMPAN	PR0215241	Deferred Comp WI DEFER - RO	02/14/2024	1,215.00	02/16/2024
Total 10-21530 DEFERRED COMPENSATION:					22,334.47	
10-21540 GARNISHMENT						
797	WI SCTF	02/02/2024	REMIT 217318 CASE PIN 217318	02/01/2024	149.60	02/02/2024
797	WI SCTF	02/16/2024	REMIT 217318 CASE PIN 217318	02/15/2024	149.60	02/16/2024
Total 10-21540 GARNISHMENT:					299.20	
10-44505 SIGN PERMIT - ESTATE SALES						
1649	THOMAS SHANNON TRUSTEE	3.119557	EASTATE DEPOSIT	02/19/2024	500.00	02/23/2024
Total 10-44505 SIGN PERMIT - ESTATE SALES:					500.00	
10-45100 FINES/FORFEITURES						
1632	STAPLES, ANDRAE	01/19/2024	OVERPAYMENT	02/01/2024	4.60	02/02/2024
Total 10-45100 FINES/FORFEITURES:					4.60	
10-51100-191 BOARD RECOGNITION						
57	JPMORGAN CHASE BANK NA	02/10/2024	BOARD	02/21/2024	185.10	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	BOARD	02/21/2024	190.00	02/23/2024
Total 10-51100-191 BOARD RECOGNITION:					375.10	
10-51200-395 COUNTY COURT FEES						
330	MILWAUKEE COUNTY TREASU	JAN 2024	DRIVER SUR/JAIL FEE	02/01/2024	536.08	02/02/2024
552	WISCONSIN, STATE OF - COUR	JAN 2024	JANUARY	02/01/2024	1,513.32	02/02/2024
Total 10-51200-395 COUNTY COURT FEES:					2,049.40	

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10-51300-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	11395	VILLAGE ATTORNEY	02/15/2024	1,222.20	02/16/2024
535	MUNICIPAL LAW & LITIGATION	11395-2023	VLG ATTORNEY	12/31/2023	4,853.20	02/16/2024
Total 10-51300-218 VILLAGE ATTORNEY:					6,075.40	
10-51300-219 VILLAGE PROSECUTOR						
985	PADWAY & PADWAY LTD	02/15/24-2023	PROSECUTOR	12/31/2023	575.00	02/23/2024
985	PADWAY & PADWAY LTD	02/15/24-2024	PROSECUTOR	02/21/2024	1,270.00	02/23/2024
Total 10-51300-219 VILLAGE PROSECUTOR:					1,845.00	
10-51410-321 PROFESSIONAL DUES/MEETINGS						
57	JPMORGAN CHASE BANK NA	02/10/2024	MANAGER	02/21/2024	51.50	02/23/2024
Total 10-51410-321 PROFESSIONAL DUES/MEETINGS:					51.50	
10-51440-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	02/10/2024	CLERK	02/21/2024	28.89	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	CLERK	02/21/2024	23.99	02/23/2024
Total 10-51440-310 SUPPLIES/EXPENSES:					52.88	
10-51530-210 CONTRACT SERVICES						
1353	FORWARD TS, LTD	AR212256	MONTHLY COPIES	12/31/2023	472.89	02/06/2024
1353	FORWARD TS, LTD	AR219207	MONTHLY COPIES	02/15/2024	283.99	02/16/2024
2708	ASSOCIATED APPRAISAL CON	172575	PROFESSION SERV/ INTERNET	02/01/2024	2,850.15	02/02/2024
Total 10-51530-210 CONTRACT SERVICES:					3,607.03	
10-51600-210 CONTRACT SERVICES						
57	JPMORGAN CHASE BANK NA	02/10/2024	FINANCE CHARGE	02/21/2024	60.63	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	ZOOM	02/21/2024	40.00	02/23/2024
194	BAKER TILLY VIRCHOW KRAUS	BT2064485	PROGRESS BILLING	02/01/2024	1,200.00	02/02/2024
285	GREATAMERICAN FINANCIAL S	35718424	MONTHLY COPIER	02/01/2024	232.00	02/02/2024
285	GREATAMERICAN FINANCIAL S	35933705	MONTHLY COPIER	02/21/2024	232.00	02/23/2024
477	TAYLOR COMPUTER SERVICES	25898	MANAGED SERVICES	02/16/2024	1,236.75	02/23/2024
789	DO IT NOW CLEANING LLC	718	MONTHLY CLEANING	02/01/2024	1,583.37	02/02/2024
Total 10-51600-210 CONTRACT SERVICES:					4,584.78	
10-51600-220 GAS-HEAT						
536	WE-ENERGIES	1/28/2024	0702787382-00002	02/01/2024	1,244.95	02/02/2024
Total 10-51600-220 GAS-HEAT:					1,244.95	
10-51600-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/02/2024	0702787382-00009	02/09/2024	20.60	02/16/2024
536	WE-ENERGIES	1/28/2024	0702787382-00002	02/01/2024	1,470.14	02/02/2024
Total 10-51600-221 ELECTRIC UTILITIES:					1,490.74	
10-51600-222 TELEPHONE UTILITIES						
2691	CENTURYLINK-BUSINESS SVC.	676236758	87619173	02/09/2024	.30	02/16/2024
5312	AT & T- VILLAGE	01/22/2024	414 351-8900 758 7	01/31/2024	63.50	02/02/2024
Total 10-51600-222 TELEPHONE UTILITIES:					63.80	

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10-51600-234 VILLAGE HALL MAINTENANCE						
789	DO IT NOW CLEANING LLC	724	CARPET CLEANING	02/06/2024	470.00	02/09/2024
892	SPECTRUM	02/07/2024	8348 10 012 0042231 VLG	02/15/2024	13.78	02/16/2024
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					483.78	
10-51600-310 SUPPLIES/MISC EXPENSES						
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	24.73	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	31.80	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	47.85	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	57.96	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	3.19	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	VILLAGE	02/21/2024	185.49	02/23/2024
297	MAJESTIC ENGRAVING CORP.	63148	NAME PLATE	02/05/2024	32.50	02/06/2024
360	NASSCO INC.	6389965	PAPERSUPPLIES	02/22/2024	115.78	02/23/2024
1766	CONFLUENCE GRAPHICS	80548	BUSINESS CARDS	02/01/2024	70.00	02/02/2024
1766	CONFLUENCE GRAPHICS	80639	BUSINESS CARDS	02/15/2024	60.00	02/16/2024
2476	RITEWAY BUSINESS FORMS	24-85002	YEAR END SUPPLIES	01/29/2024	293.46	02/01/2024
Total 10-51600-310 SUPPLIES/MISC EXPENSES:					922.76	
10-51700-510 INSURANCE						
1858	R & R INSURANCE SERVICES, I	2973597	RMC ANNUAL FEE	02/21/2024	250.00	02/23/2024
Total 10-51700-510 INSURANCE:					250.00	
10-51700-511 GROUP HEALTH - RETIREES						
270	LAMM, GERALD	2	Health Insurance	02/01/2024	426.28	02/02/2024
433	RESNICK, AMY	49	HEALTH INSURANCE REIMBUR	02/01/2024	831.27	02/02/2024
435	RIES, DANIEL	65	HEALTH	02/01/2024	2,730.36	02/02/2024
446	SCHELLING JUDITH	28	REIMBURSEMENT	02/01/2024	306.75	02/02/2024
520	WICHMAN, MICHELLE	10	MONTHLY	02/01/2024	386.78	02/02/2024
520	WICHMAN, MICHELLE	JAN 2024 ADJ	ADJUSTMENT	01/29/2024	11.76	02/02/2024
2194	OBREMSKI, DANIEL	14	SUPPLEMENTAL PAY	02/01/2024	388.78	02/02/2024
2194	OBREMSKI, DANIEL	JAN 2024 ADJ	ADJUSTMENT	01/29/2024	11.76	02/02/2024
Total 10-51700-511 GROUP HEALTH - RETIREES:					5,091.70	
10-52100-210 POLICE MAINTENANCE CONTRACTS						
707	FIRST RESPONDERS PSYCHOL	0124FPPD	INDV THERAPY	02/13/2024	100.00	02/16/2024
1710	UP NORTH SERVICES	4492	POLICE PEST CONTROL	02/01/2024	50.00	02/02/2024
1925	ACTION FIRE & ALARM INC.	70079	ANNUAL	02/01/2024	319.00	02/02/2024
5152	JAMES IMAGING SYSTEMS, IN	1405254	POLICE DEPARTMENT	02/01/2024	102.92	02/02/2024
5152	JAMES IMAGING SYSTEMS, IN	1409543	POLICE DEPARTMENT	02/22/2024	102.92	02/23/2024
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					674.84	
10-52100-220 GAS UTILITIES						
536	WE-ENERGIES	01/24/2024	0702787382-00008	01/30/2024	869.21	02/02/2024
Total 10-52100-220 GAS UTILITIES:					869.21	
10-52100-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	01/24/2024	0702787382-00015	01/30/2024	39.03	02/02/2024
536	WE-ENERGIES	01/25/2024	0702787382-00006	01/30/2024	1,609.00	02/02/2024
Total 10-52100-221 ELECTRIC UTILITIES:					1,648.03	

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10-52100-222 TELEPHONE UTILITIES						
892	SPECTRUM	20240201OTA	8348 10 012 0041845 POLICE	02/15/2024	27.57	02/16/2024
892	SPECTRUM	70433001020124	070433001	02/13/2024	803.37	02/16/2024
2691	CENTURYLINK-BUSINESS SVC.	876236758	87619173	02/09/2024	.30	02/16/2024
5312	AT & T- VILLAGE	01/22/2024	414 351-8900 758 7	01/31/2024	39.89	02/02/2024
5312	AT & T- VILLAGE	287329447591X021	287329447591-PD	02/22/2024	391.95	02/23/2024
Total 10-52100-222 TELEPHONE UTILITIES:					1,232.88	
10-52100-233 EQUIPMENT MAINTENANCE						
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	139.00	02/23/2024
2248	STOP-STICK LTD	0032200	STOP STICKS	02/13/2024	292.00	02/16/2024
2913	EMERGENCY MEDICAL PRODU	2614436	DEFIB PADS	02/13/2024	180.48	02/16/2024
4195	PETTY CASH-VILLAGE OF FOX	1/24/2024-2023	PETTY CASH REIMBURSEMEN	12/31/2023	60.21	02/02/2024
4195	PETTY CASH-VILLAGE OF FOX	1/29/24-2024	PETTY CASH REIMBURSEMEN	01/30/2024	76.08	02/02/2024
4777	BATTERIES PLUS -	70093299	BATTERY	02/13/2024	29.85	02/16/2024
5839	LEXISNEXIS	1246411-20240131	MONTHLY	02/13/2024	30.00	02/16/2024
Total 10-52100-233 EQUIPMENT MAINTENANCE:					807.62	
10-52100-234 BUILDING MAINTENANCE						
503	VILLAGE HARDWARE - DPS	235909	MISC	02/02/2024	4.40	02/02/2024
503	VILLAGE HARDWARE - DPS	236023	KEYS	02/01/2024	11.20	02/02/2024
503	VILLAGE HARDWARE - DPS	236098	NUTS BOLTS	02/13/2024	1.03	02/16/2024
503	VILLAGE HARDWARE - DPS	236325	MISC	02/15/2024	6.29	02/16/2024
503	VILLAGE HARDWARE - DPS	236453	ANTI FREEZE	02/22/2024	5.93	02/23/2024
Total 10-52100-234 BUILDING MAINTENANCE:					28.85	
10-52100-238 RADIO MAINTENANCE						
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	5.44	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	114.21	02/23/2024
Total 10-52100-238 RADIO MAINTENANCE:					108.77	
10-52100-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	25.95	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	150.00	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	115.00	02/23/2024
1633	M&M OFFICE INTERIORS LLC	188971	CHAIR PARTS	02/01/2024	196.49	02/02/2024
Total 10-52100-310 SUPPLIES/EXPENSES:					487.44	
10-52100-330 CLOTHING ALLOWANCE						
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	157.82	02/23/2024
473	STREICHER'S	1679472	GABRIELSE	02/13/2024	53.97	02/16/2024
473	STREICHER'S	1680052	FREEDY	02/13/2024	9.99	02/16/2024
473	STREICHER'S	1680054	WIESMUELLER	02/13/2024	88.00	02/16/2024
473	STREICHER'S	1680224	GABRIELSE	02/13/2024	39.99	02/16/2024
473	STREICHER'S	1680229	GABRIELSE	02/13/2024	59.99	02/16/2024
473	STREICHER'S	1682571	FIELD	02/22/2024	254.98	02/23/2024
1294	Galls, LLC,-	26803225	GROSSMUELLER	12/31/2023	310.80	02/16/2024
Total 10-52100-330 CLOTHING ALLOWANCE:					975.54	
10-52100-334 JANITORIAL SUPPLIES						
1585	QUILL CORPORATION	37002527	SUPPLIES	02/15/2024	127.98	02/16/2024

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Total 10-52100-334 JANITORIAL SUPPLIES:					127.98	
10-52100-335 SCHOOL EXPENSES						
57	JPMORGAN CHASE BANK NA	02/10/2024	POLICE	02/21/2024	275.00	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	KALAHARI	02/21/2024	98.00	02/23/2024
1648	LISMORE HOTEL	84102978	LODGING	02/15/2024	360.00	02/18/2024
Total 10-52100-335 SCHOOL EXPENSES:					537.00	
10-52100-351 DARE FUND PURCHASES						
5784	CREATIVE PRODUCT SOURCIN	156647	DARE T SHIRTS	02/13/2024	416.03	02/16/2024
Total 10-52100-351 DARE FUND PURCHASES:					416.03	
10-53100-310 SUPPLIES/EXPENSES						
57	JPMORGAN CHASE BANK NA	02/10/2024	ENGINEER	02/21/2024	34.47	02/23/2024
Total 10-53100-310 SUPPLIES/EXPENSES:					34.47	
10-53100-322 TRAINING						
57	JPMORGAN CHASE BANK NA	02/10/2024	ENGINEER	02/21/2024	335.63	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	ENGINEER	02/21/2024	600.00	02/23/2024
Total 10-53100-322 TRAINING:					935.63	
10-53300-221 STREET LIGHTS - ELECTRIC						
536	WE-ENERGIES	02/02/2024	0702787382-00001	02/09/2024	187.50	02/16/2024
536	WE-ENERGIES	02/07/2024	0702787382-00013	02/12/2024	15.85	02/16/2024
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					203.35	
10-53300-405 STREET MATERIALS						
5506	HANKE TERMINALS	167978A	STONE/BACKFILL	02/21/2024	1,936.70	02/23/2024
Total 10-53300-405 STREET MATERIALS:					1,936.70	
10-53310-400 MATERIALS						
2830	COMPASS MINERALS	1281519	SEASONAL FILL	01/30/2024	3,062.08	02/02/2024
2830	COMPASS MINERALS	1283773	SEASONAL FILL	01/30/2024	3,062.08	02/02/2024
2830	COMPASS MINERALS	1284925	SEASONAL SALT	01/30/2024	13,927.53	02/02/2024
2830	COMPASS MINERALS	1287840	SEASONAL SALT	02/15/2024	15,279.14	02/16/2024
Total 10-53310-400 MATERIALS:					35,330.83	
10-53400-221 BUS STOP-ELECTRIC						
536	WE-ENERGIES	02/07/2024	0702787382-00005	02/12/2024	14.22	02/18/2024
536	WE-ENERGIES	02/12/2024	0702787382-00016	02/15/2024	14.22	02/16/2024
536	WE-ENERGIES	02/13/2024	0702787382-00003	02/16/2024	16.43	02/23/2024
Total 10-53400-221 BUS STOP-ELECTRIC:					44.87	
10-53630-370 LANDFILL FEES						
1298	WASTE MANAGEMENT OF WI-M	0000951-1996-2	MSW	02/06/2024	7,676.64	02/09/2024
Total 10-53630-370 LANDFILL FEES:					7,676.64	

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10-53642-400 MATERIALS						
1298	WASTE MANAGEMENT OF WI-M	0068183-2288-5	YARDWASTE	02/08/2024	99.87	02/09/2024
1298	WASTE MANAGEMENT OF WI-M	006826-2288-5	YARDWASTE	02/22/2024	417.51	02/23/2024
Total 10-53642-400 MATERIALS:					517.38	
10-53700-300 MISCELLANEOUS EXPENSE						
57	JPMORGAN CHASE BANK NA	02/10/2024	SHOP	02/21/2024	92.95	02/23/2024
1074	MATHESON TRI-GAS, INC	0028084771	CARBON DIOXIDE	01/25/2024	90.50	02/02/2024
2241	ITU ABSORB TECH, INC	8272817	SHOP	01/25/2024	13.42	02/02/2024
3292	OSI ENVIROMENTAL INC.	1066020	FILTERS	01/25/2024	45.00	02/02/2024
Total 10-53700-300 MISCELLANEOUS EXPENSE:					241.87	
10-53700-341 REPAIR PARTS						
327	MENARD'S - MILWAUKEE	80949	MISC	01/25/2024	82.89	02/02/2024
831	FACTORY MOTOR PARTS	160-198570	MISC	01/25/2024	63.99	02/02/2024
831	FACTORY MOTOR PARTS	160-198860	PARTS	01/25/2024	143.66	02/02/2024
831	FACTORY MOTOR PARTS	160-198149	PARTS	01/25/2024	52.34	02/02/2024
631	FACTORY MOTOR PARTS	160-198299	FILTER	01/25/2024	9.80	02/02/2024
631	FACTORY MOTOR PARTS	1-9338935	BATTERY LESS CORE	01/25/2024	190.12	02/02/2024
631	FACTORY MOTOR PARTS	50-5013392	PARTS	01/25/2024	19.54	02/02/2024
631	FACTORY MOTOR PARTS	50-5040475	PARTS	01/25/2024	41.52	02/02/2024
1042	EJ EQUIPMENT INC	P11430	SHOCK	01/25/2024	652.78	02/02/2024
2000	DAVES WELDING	64068	REPAIR	01/25/2024	405.00	02/02/2024
Total 10-53700-341 REPAIR PARTS:					1,661.44	
10-53700-342 TIRES						
57	JPMORGAN CHASE BANK NA	02/10/2024	SHOP	02/21/2024	492.00	02/23/2024
Total 10-53700-342 TIRES:					492.00	
10-53700-343 FUEL						
631	FACTORY MOTOR PARTS	13-1719737	DIESEL FUEL SUP	01/25/2024	80.52	02/02/2024
631	FACTORY MOTOR PARTS	160-198149	DEF	01/25/2024	106.08	02/02/2024
2179	EDWARD H. WOLF & SON'S INC	708360	FUEL	01/30/2024	1,212.21	02/02/2024
2179	EDWARD H. WOLF & SON'S INC	708368	FUEL	01/30/2024	1,911.71	02/02/2024
2179	EDWARD H. WOLF & SON'S INC	713374	FUEL	02/05/2024	1,228.74	02/06/2024
2179	EDWARD H. WOLF & SON'S INC	713384	FUEL	02/05/2024	1,084.27	02/06/2024
2179	EDWARD H. WOLF & SON'S INC	720384	FUEL	02/12/2024	891.26	02/16/2024
2179	EDWARD H. WOLF & SON'S INC	720432	FUEL	02/12/2024	984.53	02/16/2024
2179	EDWARD H. WOLF & SON'S INC	727445	FUEL	02/21/2024	1,018.88	02/23/2024
2179	EDWARD H. WOLF & SON'S INC	727467	FUEL	02/21/2024	1,080.72	02/23/2024
Total 10-53700-343 FUEL:					9,596.92	
10-53700-346 MISC DPW SHOP TOOLS						
57	JPMORGAN CHASE BANK NA	02/10/2024	SHOP	02/21/2024	59.04	02/23/2024
Total 10-53700-346 MISC DPW SHOP TOOLS:					59.04	
10-53800-220 GAS UTILITIES						
536	WE-ENERGIES	1/26/2024	0702787382-00002	02/01/2024	1,244.95	02/02/2024
Total 10-53800-220 GAS UTILITIES:					1,244.95	

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10-53800-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	1/26/2024	0702787382-00002	02/01/2024	1,470.13	02/02/2024
Total 10-53800-221 ELECTRIC UTILITIES:					1,470.13	
10-53800-222 TELEPHONE UTILITIES						
5312	AT & T- VILLAGE	01/22/2024	414 351-8900 768 7	01/31/2024	55.57	02/02/2024
Total 10-53800-222 TELEPHONE UTILITIES:					55.57	
10-53800-224 CELL PHONES						
57	JPMORGAN CHASE BANK NA	02/10/2024	APPLE	02/21/2024	.99	02/23/2024
2136	VERIZON WIRELESS	9955827365	787058169-00001	02/12/2024	2.45	02/16/2024
Total 10-53800-224 CELL PHONES:					3.44	
10-53800-300 MISCELLANEOUS EXPENSE						
57	JPMORGAN CHASE BANK NA	02/10/2024	DPW	02/21/2024	46.24	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	DPW	02/21/2024	108.08	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	DPW	02/21/2024	46.24	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	DPW	02/21/2024	17.00	02/23/2024
1074	MATHESON TRI-GAS, INC	0029067107	CARBON DIOXIDE	01/25/2024	192.22	02/02/2024
2241	ITU ABSORB TECH, INC	8272819	DPW	01/25/2024	29.25	02/02/2024
Total 10-53800-300 MISCELLANEOUS EXPENSE:					346.55	
10-54100-214 HUMANE SOCIETY/MADACC						
619	MADACC	2209	1ST QTR OPERATING	02/01/2024	861.62	02/02/2024
Total 10-54100-214 HUMANE SOCIETY/MADACC:					861.62	
10-54100-215 CONTRACT - HEALTH						
619	MADACC	MAY-DEC 2023	DOG/CAT LICENSE	12/31/2023	3.55	02/23/2024
Total 10-54100-215 CONTRACT - HEALTH:					3.55	
10-55440-220 GAS UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00011	02/12/2024	600.14	02/16/2024
Total 10-55440-220 GAS UTILITIES:					600.14	
10-55440-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00010	02/12/2024	197.03	02/16/2024
Total 10-55440-221 ELECTRIC UTILITIES:					197.03	
10-55440-450 SKATE RINK MATERIALS						
360	NASSCO INC.	6388965	PAPERSUPPLIES	02/22/2024	115.78	02/23/2024
Total 10-55440-450 SKATE RINK MATERIALS:					115.78	
10-56100-125 FORESTRY CONSULTANT						
5933	WACHTEL TREE SCIENCE & SE	128334	FORESTRY REQUESTS	02/02/2024	5,225.00	02/09/2024
Total 10-56100-125 FORESTRY CONSULTANT:					5,225.00	
21-72000-220 GAS UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00004	02/12/2024	10.97	02/16/2024

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Total 21-72000-220 GAS UTILITIES:					10.97	
21-72000-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00007	02/12/2024	32.46	02/16/2024
536	WE-ENERGIES	02/07/2024	0702787382-00004	02/12/2024	241.63	02/16/2024
Total 21-72000-221 ELECTRIC UTILITIES:					274.09	
21-73000-226 MMSD CHARGES						
290	MMSD	016-24	JAN1-JAN 31	02/21/2024	43,147.73	02/23/2024
290	MMSD	333-23	NOV.-DEC.	12/31/2023	80,440.18	02/23/2024
Total 21-73000-226 MMSD CHARGES:					123,587.91	
21-73000-310 SUPPLIES/EXPENSES						
415	POSTMASTER	NOV/FEB 2024	NOV-FEB WATERBILLS	02/19/2024	488.78	02/23/2024
Total 21-73000-310 SUPPLIES/EXPENSES:					488.78	
21-73000-400 MATERIALS						
50	BADGER METER, INC.	80150940	HOSTING SERV UNIT	01/31/2024	76.09	02/09/2024
281	LINCOLN CONTRACTORS SUP	184253	MARKING PAINT	01/26/2024	51.12	02/02/2024
1786	CONFLUENCE GRAPHICS	80156	WATERBILLS	12/31/2023	368.60	02/02/2024
Total 21-73000-400 MATERIALS:					495.81	
21-91000-575 PRIVATE LATERAL PROGRAM (MMSD)						
256	KAPUR & ASSOCIATES, INC.	123784	SANITARY	12/31/2023	1,050.00	02/16/2024
Total 21-91000-575 PRIVATE LATERAL PROGRAM (MMSD):					1,050.00	
21-91000-888 SEWER SYSTEM IMPROVEMENTS						
256	KAPUR & ASSOCIATES, INC.	123780	SANITARY	12/31/2023	2,261.00	02/16/2024
256	KAPUR & ASSOCIATES, INC.	123783	STORM SEWER	02/12/2024	3,000.00	02/16/2024
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					5,261.00	
22-53650-210 CONTRACT SERVICES						
1299	WASTE MANAGEMENT OF WI-M	IAC5185717	RECYCLING	02/22/2024	2,574.79	02/23/2024
Total 22-53650-210 CONTRACT SERVICES:					2,574.79	
22-53800-210 CONTRACT SERVICES						
535	MUNICIPAL LAW & LITIGATION	11395-2023	VLG ATTORNEY	12/31/2023	922.00	02/16/2024
Total 22-53800-210 CONTRACT SERVICES:					922.00	
23-55420-220 GAS UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00012	02/12/2024	23.80	02/16/2024
Total 23-55420-220 GAS UTILITIES:					23.80	
23-55420-221 ELECTRIC UTILITIES						
536	WE-ENERGIES	02/07/2024	0702787382-00012	02/12/2024	40.77	02/16/2024
Total 23-55420-221 ELECTRIC UTILITIES:					40.77	

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24-52400-210 CONTRACT SERVICES						
2256	SAFEBUILT	263274	INSPECTIONS	01/31/2024	113.50	02/16/2024
2647	KWK ELECTRIC INC	40200	INSPECTION	01/19/2024	120.00	02/02/2024
2647	KWK ELECTRIC INC	40200-2023	INSPECTION	12/31/2023	120.00	02/02/2024
Total 24-52400-210 CONTRACT SERVICES:					353.50	
24-52400-218 VILLAGE ATTORNEY						
535	MUNICIPAL LAW & LITIGATION	11395-2023	VLG ATTORNEY	12/31/2023	140.00	02/16/2024
Total 24-52400-218 VILLAGE ATTORNEY:					140.00	
24-52400-321 PROFESSIONAL DUES/MEETINGS						
1089	PLUMBING INSPECTOR'S ASSO	2024	DUES	02/16/2024	40.00	02/23/2024
2058	EIASEW	2024	DUES	02/16/2024	40.00	02/23/2024
Total 24-52400-321 PROFESSIONAL DUES/MEETINGS:					60.00	
24-52400-322 TRAINING						
57	JPMORGAN CHASE BANK NA	02/10/2024	INSPECTOR	02/21/2024	500.00	02/23/2024
Total 24-52400-322 TRAINING:					500.00	
25-52400-397 PUBLIC EDUCATION PROGRAM						
1499	SE WI WATERSHEDS TRUST, IN	1691	EDUCATION	02/12/2024	10,775.00	02/16/2024
Total 25-52400-397 PUBLIC EDUCATION PROGRAM:					10,775.00	
25-53410-400 MATERIALS						
281	LINCOLN CONTRACTORS SUP	184253	MARKING PAINT	01/26/2024	51.12	02/02/2024
Total 25-53410-400 MATERIALS:					51.12	
25-55410-310 SUPPLIES/EXPENSES						
415	POSTMASTER	NOV/FEB 2024	NOV-FEB WATERBILLS	02/19/2024	488.77	02/23/2024
1766	CONFLUENCE GRAPHICS	80156	WATERBILLS	12/31/2023	368.59	02/02/2024
Total 25-55410-310 SUPPLIES/EXPENSES:					857.36	
25-91500-800 WPDES COMPLIANCE PROGRAM						
221	PROPET DISTRIBUTORS INC.	144852	LITTER BAGS	02/01/2024	463.60	02/02/2024
Total 25-91500-800 WPDES COMPLIANCE PROGRAM:					463.60	
40-91100-816 SMALL EQUIPMENT PURCHASES						
57	JPMORGAN CHASE BANK NA	02/10/2024	YETI	02/21/2024	1,067.47	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	YETI	02/21/2024	1,067.47	02/23/2024
57	JPMORGAN CHASE BANK NA	02/10/2024	YETI	02/21/2024	1,067.47	02/23/2024
473	STREICHER'S	1682572	FIRE SUPPRESSION TOOL	02/22/2024	1,260.00	02/23/2024
Total 40-91100-816 SMALL EQUIPMENT PURCHASES:					2,327.47	
40-91500-801 STREET RESURFACING						
535	MUNICIPAL LAW & LITIGATION	11395	VILLAGE ATTORNEY	02/15/2024	280.80	02/16/2024
535	MUNICIPAL LAW & LITIGATION	11395-2023	VLG ATTORNEY	12/31/2023	60.00	02/16/2024
1073	WI DEPT. OF TRANSPORTATIO	395-0000339613	DESIGN	02/12/2024	2,453.07	02/16/2024

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Total 40-91500-801 STREET RESURFACING:					2,793.87	
40-91600-800 STORMWATER ROAD PROJECT						
256	KAPUR & ASSOCIATES, INC.	123781	STORM SEWER	12/31/2023	5,075.00	02/16/2024
256	KAPUR & ASSOCIATES, INC.	123783	STORM SEWER	02/12/2024	375.00	02/16/2024
Total 40-91600-800 STORMWATER ROAD PROJECT:					5,450.00	
40-91600-833 TREE REPLACEMENT						
1569	CUTNGO, LLC	03907	TREE CUTTING	02/08/2024	3,200.00	02/16/2024
5933	WACHTEL TREE SCIENCE & SE	126333	EAB	02/02/2024	206.25	02/09/2024
Total 40-91600-833 TREE REPLACEMENT:					3,406.25	
50-81000-601 SOURCE OF WATER SUPPLY						
378	NORTH SHORE WATER COMMI	94	MONTHLY	02/01/2024	22,939.74	02/02/2024
Total 50-81000-601 SOURCE OF WATER SUPPLY:					22,939.74	
50-81000-640 OPERATIONS LABOR WATER MAINS						
2839	CITY WATER LLC	1067	WATERMIN BREAK	02/06/2024	1,072.50	02/09/2024
2839	CITY WATER LLC	1067	MONTHLY MANAGEMENT FEE	02/08/2024	6,300.00	02/09/2024
Total 50-81000-640 OPERATIONS LABOR WATER MAINS:					7,372.50	
50-81000-641 OPERATIONS SUPPLY AND EXPENSE						
57	JPMORGAN CHASE BANK NA	02/10/2024	WATER DEPT	02/21/2024	69.33	02/23/2024
502	VILLAGE HARDWARE - VH	236063/1	WATER	02/02/2024	6.99	02/09/2024
Total 50-81000-641 OPERATIONS SUPPLY AND EXPENSE:					78.32	
50-81000-651 MAINTENANCE OF MAINS						
281	LINCOLN CONTRACTORS SUP	I84253	MARKING PAINT	01/26/2024	51.12	02/02/2024
458	SHERWIN INDUSTRIES, INC.	SC051744	FIBER BULK	02/05/2024	1,313.70	02/09/2024
474	CORE & MAIN LP	U232968	HYMAX	01/17/2024	2,209.00	02/02/2024
474	CORE & MAIN LP	U271939	PARTS	01/25/2024	9,252.75	02/09/2024
474	CORE & MAIN LP	U276779	REP CLP	01/26/2024	1,706.79	02/16/2024
474	CORE & MAIN LP	U348694	PARTS	02/08/2024	14,048.73	02/23/2024
1228	HAWK DAYLIGHTING LLC	10291	VACUUM	01/13/2024	996.20	02/02/2024
1635	WISCONSIN UTILITY EXPOSUR	66948	VAC EXCAUATE	01/31/2024	1,112.50	02/09/2024
1670	GRUNAU	10006030	WATERMAIN	01/25/2024	7,023.50	02/09/2024
2241	ITU ABSORB TECH, INC	8272618	WATER DEPT	01/25/2024	8.60	02/02/2024
5503	HANKE TERMINALS	166005A	STONE	12/31/2023	1,212.32	02/23/2024
5503	HANKE TERMINALS	167878A	STONE/BACKFILL	02/21/2024	1,936.70	02/23/2024
101685	FASTENAL COMPANY	WIGOV5890	PARTS	01/19/2024	167.05	02/02/2024
Total 50-81000-651 MAINTENANCE OF MAINS:					41,038.96	
50-81000-654 MAINTENANCE OF HYDRANTS						
474	CORE & MAIN LP	U203803	HYDRAFINDER	01/10/2024	388.65	02/02/2024
908	WISCONSIN HYDRANT REPAIR	24007	REPAIR	01/22/2024	285.00	02/02/2024
101806	USA BLUEBOOK	INV00236782	PARTS	01/04/2024	204.83	02/02/2024
Total 50-81000-654 MAINTENANCE OF HYDRANTS:					878.48	
50-81000-800 CAPITAL OUTLAY						
535	MUNICIPAL LAW & LITIGATION	11395	VILLAGE ATTORNEY	02/15/2024	280.80	02/16/2024

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VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Kevin Ausman, Assistant Village Manager

cc: Scott Botcher, Village Manager

Date: March 12, 2024

Re: Santa Monica Aquatics Facility Concepts

Overview

At the November 14, 2023 Village Board meeting, Staff were directed to contract with Parkitecture for two new aquatics facility designs. After further discussion, representatives from Parkitecture have included a third option and will present the three new concepts.

The Village Board may act to select one of the concepts presented. Conceptual designs are intended as high-level overviews to create consensus and excitement for a proposed project. A more detailed design process would typically take place in the future to determine exact placement, configuration, amenity selection, water depths, building interior configuration, building exterior materials/colors after substantial progress has been made towards fundraising goals. This future process would include community input processes to help foster excitement and buy-in, along with determining specific amenity desires for the new facility.

Background

A decision was made at the November 14, 2023 Village Board meeting that any new Village aquatics facility would be constructed at the current location on Santa Monica. During this discussion, the Village Board reviewed the 2019 Ayres and Associates aquatics facility concepts with a forward vision to assist a private fundraising component. The Board expressed concerns with size, features, staffing, and cost for the two existing 2019 concepts located at Santa Monica and directed staff to contract with Parkitecture to return with "medium" aquatics facility concepts for that site. Elements to be considered for inclusion are 4-6 lap lanes, dive well including 1 meter board, zero depth entry, and intermediate depth space for lessons/general swim. Staffing models were also an expressed concern.

Consultant Deliverables

Concepts were delivered to staff with the expectation that a presentation would be made at the February 13 regular Village Board meeting. Upon publication of the agenda packet, Village President Symchych removed the aquatics facility item from the agenda with the intention of reviewing the concepts further with staff and providing further feedback to Parkitecture.

In this feedback review, a third concept was included from the consultant along with minimum staffing details and narrative descriptions that would have been included in the original presentation. Amenities (such as a hypothetical climbing wall or basketball hoop) were removed to maintain conceptual discussions focused on a high-level overview. Additionally, the poolhouse structure was increased for the inclusion of a four-season “community room” for all concepts.

Attached to this memo are the three aquatics facility concepts including estimated construction costs, consultant narrative, and minimum deck staffing requirements.

Staffing and Operational Notes

The selection of any specific aquatics facility concept will necessarily have an impact on future operational costs; the most significant of which is personnel. Obviously, if more guards are required to be on the pool deck at any given time, this increases the number of staff which will need to be hired for the season. It is important to note that lifeguard and pool office staff are generally young adults in high school or college whose schedules are often affected by sports, summer school, family vacations, outside employment, or other obligations which limit their availability and therefore requires additional hiring to maintain staff coverage. Given these obligations, very few young adults average more than 20-hours per week and often become unavailable to work past mid-August of any season as fall sports resume and the school year begins.

Minimum deck staffing is included within the concept documents. For comparison purposes, the Fox Point Municipal Pool was designed in the 1960s and required a minimum of three guards on deck. However, that number could increase up to 5 guards based on guest attendance.

While pool design affects minimum deck staffing, programming can dramatically increase the total staffing needs of the facility. It would be premature to forecast specific staffing or programming models at this conceptual phase. Being mindful of potential staffing requirements and the potential general financial impacts thereof is a prudent operational consideration to understand.

Recommendation

Presentation of concepts is intended as a high-level overview and deliverable on the request of the direction of the Village Board at the November 14, 2023 meeting intended to drive excitement and create consensus as private fundraising begins.

Should the Board feel comfortable accepting one of the three concepts, Staff recommends that the Village Board select an aquatics facility concept as presented by Parkitecture to be constructed in accordance with Resolution 2023-15.

Fox Point Pool Pre-Design Concept Options

Concept Alternatives for the Redeveloped Aquatic Facility

March 4, 2024

The following narrative describes three possible options for constructing a new aquatic facility at the existing pool site in the Village of Fox Point. The existing pool has outlived its lifespan and the Village desires to understand the possibilities for redevelopment of a new facility. With continued concerns over the ability to secure adequate staffing levels, the initial concepts have been assembled under the assumption that staffing shall remain the same or perhaps less than the old facility requirements. While staffing levels are largely dictated by the current State of Wisconsin Pool Code, there is some flexibility and discretion in final guard and attendant counts based on each individual facility staffing plan. These concepts were developed to show possible locations and layout patterns, but the details shown are schematic. In the future the establishment of a final design program will be assembled and a more detailed planning/design process should take place to determine exact placement, vessel configuration (one vs two), amenity selection, water depths, building interior configuration, building exterior materials and colors, etc. This process should be informed by a community input process to help foster excitement and long term stewardship for the new facility. A new facility should be designed to provide amenities that interest patrons of all ages and abilities and be flexible enough to adapt to a wide variety of programming functions now and into the future.

Concept A

Concept A illustrates a single vessel approach. The pool is configured with a zero depth entry zone and gradual slope down to an intermediate depth (36-42") area suitable for swim lessons, aquatic aerobics, and other programming. A narrow peninsula wall separates the south wall of the shallow zone from the lap lanes with a water access connection at the east end. The inclusion of 4 lap lanes allow for swim team practice, masters swim, and other dedicated lap swimming. The lane dividers can be removed during peak open swim hours to make room for general recreational swim options such as basketball, water spin class, etc. Many public pools opt to leave 1 lane in service for those patrons solely wishing to lap swim. This layout option maximizes the pool surface area by integrating a deep end with a potential 1 meter diving board at the west end of the lap lanes. While this is a creative and efficient way to provide many amenities in a compact footprint, it becomes restrictive in how operations are handled. For example, the diving board could not be open during lap swim and vice versa. This model does require a more attentive guard staffing approach.

The pool deck is shown to contain numerous shade structures, a dedicated seating area next to the concessions service, and an exterior maintenance access gate to the north driveway. The new building should include the appropriate plumbing fixture count based on the final surface area of pool water, life guard break area/office, mechanical room, concessions server, admissions area, and if possible the inclusion of gender-neutral family restrooms should be considered. Given the park setting and adjacency of a playground and potential beer garden, it is advised to provide an exterior accessible restroom for non-pool season use. This could be combined with a heated community room that would be operational for 12 months of the year. Patron access to the facility would be accommodated via the existing parking lot and a new drop off loop by the main building entry. This drop off area can also be utilized for food trucks, special event uses, and other flexible programming.

Concept B

Concept alternative B presents a smaller main pool vessel and secondary activity pool with zero depth entry and an optional small aquatic play structure. The main pool vessel layout includes four lap lanes and an intermediate depth area suitable for swimming lessons and other programmed activities. Similar to Concept A, the deep end of the lap lanes doubles as the dive well and other deep water activity zone.

The second vessel is shown at slightly under 2,000 sf which would only require 1 guard to monitor the aquatic play structure. If the aquatic play structure was reduced in size or removed, the staff levels decrease by 1. The surrounding pool deck contains shaded seating and a dedicated concessions seating area. This option includes an optional small community room with park side access and a gender neutral pool deck restroom. Patron access to the facility would be accommodated via the existing parking lot and a new drop off loop by the main building entry. This drop off area can also be utilized for food trucks, special event uses, and other flexible programming.

Concept C

Concept C depicts an upscaled version of Concept A with a few modifications. The pool is configured with a zero depth entry zone and gradual slope down to an intermediate depth (36-42") area and 6 lap lanes. This could be reduced to 4 lap lanes if desired as a construction cost reduction measure, but would not impact the necessary lifeguard requirement. A deeper dive well forms a modified Z configuration and provides opportunity for a 1 meter diving board, and/or other amenities. With the inclusion of a dedicated deep end, there is some additional flexibility in staffing and programming. The expanded pool vessel in turn requires a larger pool deck area for additional patron seating capacity and circulation. The same accommodations on the pool deck, facility access, etc that are described in Concept A apply to this option.

Concept Comparison

The three scenarios provide a variety of pool vessel layouts and associated general building footprint sizes. It should be noted that there is some ability to "mix and match" depending on which combination of amenities, layout, staffing capacity, and cost is to the best benefit for the village. Each option has a set of statistics which are depicted in the table below. See the supplementary Opinion of Probable Construction Cost Breakdown for categorical budget estimates. These figures should not be assumed as final construction costs, but used as a scale for comparison when evaluating priorities for a future aquatic facility in Fox Point.

SUMMARY OF CONCEPT OPTIONS			
	CONCEPT A	CONCEPT B	CONCEPT C**
	4,000 SF Pool 2,600 SF Building*	4,000 SF Pool 2,200 Sf Building*	5,900 SF Pool 3,200 SF Building*
	2 Mechanical Systems Req.		
Patron Capacity Estimate	236	236	325
Min. On Deck Duty Lifeguard Req.	3	3	4
Construction Cost (est.)	\$4.5 Million	\$4.5 Million	\$5.9 Million

*Each concept shows an optional 4-season community room add on element. This would increase estimated construction budgets by approximately \$150,000-\$200,000 depending on the final size and level of amenity.

** Concept C could be constructed with only 4 lap lanes and would result in an estimated construction cost reduction of approximately \$250k.



Parkitecture

Project: Fox Point Community Aquatics

Date: March 4, 2024

OPINION OF PROBABLE CONSTRUCTION COSTS

	CONCEPT A	CONCEPT B	CONCEPT C**
GENERAL CONDITIONS	\$305,120	\$299,760	\$400,880
DEMOLITION/EROSION CONTROL	\$180,000	\$180,000	\$180,000
PLAYGROUND	\$225,000	\$225,000	\$225,000
SITE	\$625,000	\$750,000	\$850,000
POOL	\$1,440,000	\$1,440,000	\$2,124,000
BUILDING PACKAGE	\$1,344,000	\$1,152,000	\$1,632,000
TOTAL	\$4,119,120	\$4,046,760	\$5,411,880
LOW RANGE	\$3,913,164	\$3,844,422	\$5,141,286
HIGH RANGE	\$4,531,032	\$4,451,436	\$5,953,068
SOFT COSTS (10% EST)	\$411,912	\$404,676	\$541,188
FFE ESTIMATE	\$125,000	\$125,000	\$125,000

NOTES

Parking Lot improvements are not included

Pool Deck - +/-8,000 sf
Pool Vessel - +/- 3,990 sf
Bulding - +/- 2,600 sf

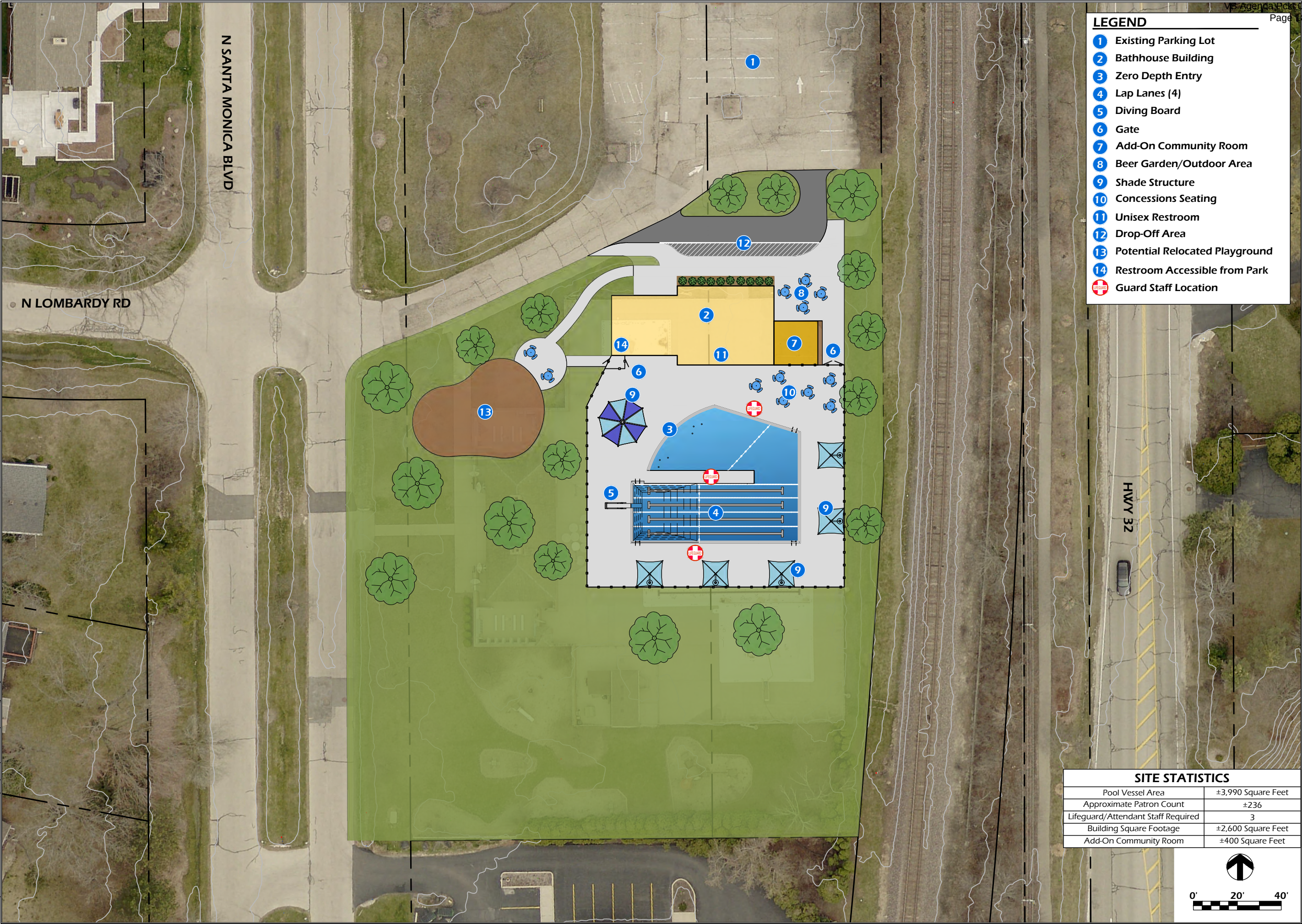
Pool Deck - +/-8,000k sf
Pool Vessel - +/- 3,990 sf
Bulding - +/- 2,200 sf

Pool Deck - +/-9,500k sf
Pool Vessel - +/- 5,900 sf
Bulding - +/-3,200 sf

*Each concept shows an optional 4-season community room add on element. This would increase estimated construction budgets by approximately \$150,000-\$200,000 depending on the final size and level of amenity.

** Concept C could be constructed with only 4 lap lanes and would result in an estimated construction cost reduction of approximately \$250k.

File: P:\23.054 Fox Point Pool Concepts\CAD\W Concept A.dwg Layout: EXHIBIT A1 User: Blake Theisen Plotted: Mar 06, 2024 -- 10:29pm

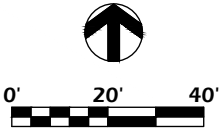


LEGEND

- 1 Existing Parking Lot
- 2 Bathhouse Building
- 3 Zero Depth Entry
- 4 Lap Lanes (4)
- 5 Diving Board
- 6 Gate
- 7 Add-On Community Room
- 8 Beer Garden/Outdoor Area
- 9 Shade Structure
- 10 Concessions Seating
- 11 Unisex Restroom
- 12 Drop-Off Area
- 13 Potential Relocated Playground
- 14 Restroom Accessible from Park
- Guard Staff Location

SITE STATISTICS

Pool Vessel Area	±3,990 Square Feet
Approximate Patron Count	±236
Lifeguard/Attendant Staff Required	3
Building Square Footage	±2,600 Square Feet
Add-On Community Room	±400 Square Feet



Project Name:
FOX POINT POOL CONCEPTS
VILLAGE OF FOX POINT
FOX POINT, WI 53217

Revisions:

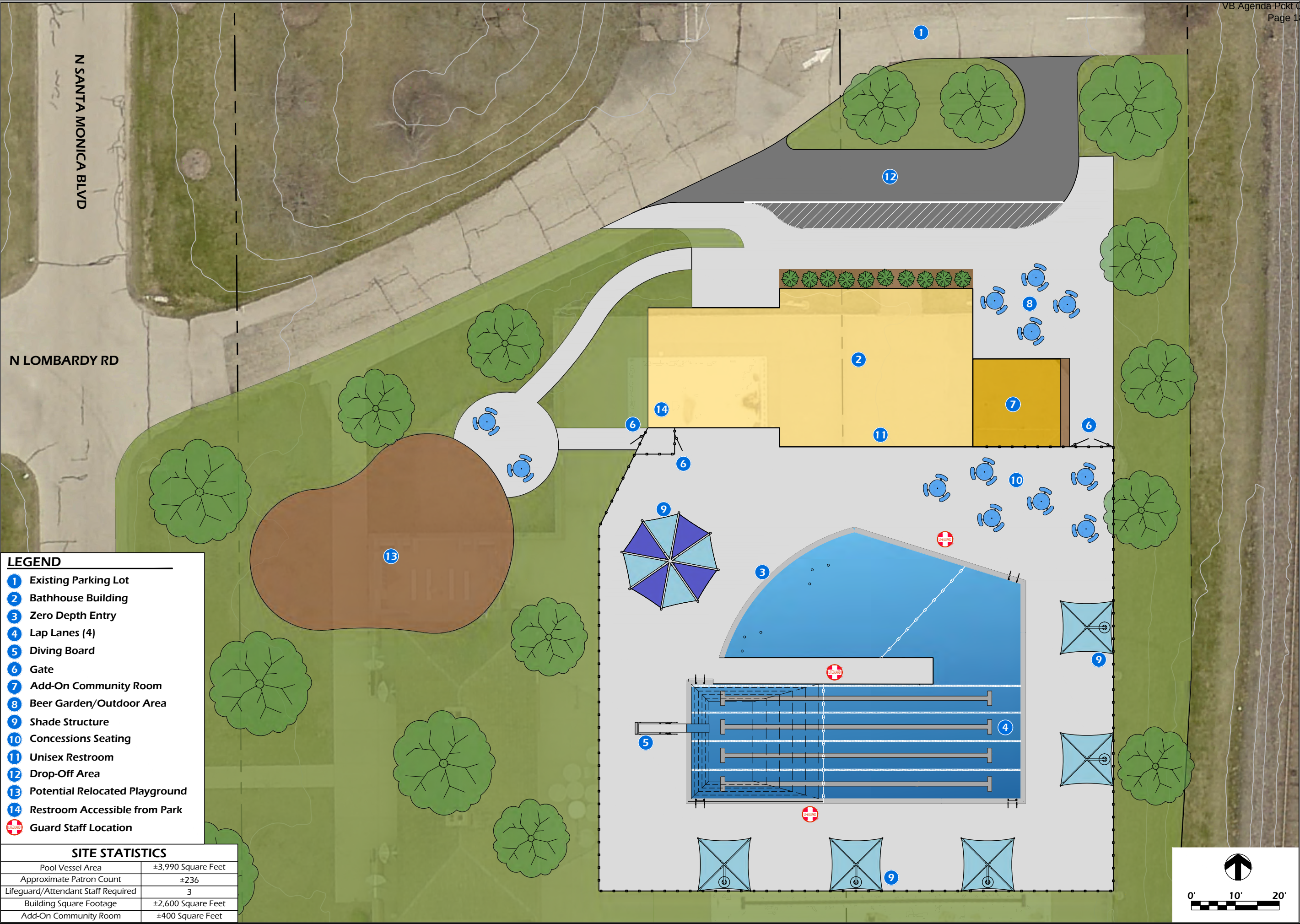
Project #:
Issued For:
Date:

23.054
Review
3/4/2024

Sheet Number

EXHIBIT A1

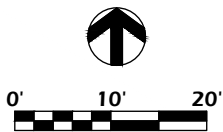
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LEGEND

- 1 Existing Parking Lot
- 2 Bathhouse Building
- 3 Zero Depth Entry
- 4 Lap Lanes (4)
- 5 Diving Board
- 6 Gate
- 7 Add-On Community Room
- 8 Beer Garden/Outdoor Area
- 9 Shade Structure
- 10 Concessions Seating
- 11 Unisex Restroom
- 12 Drop-Off Area
- 13 Potential Relocated Playground
- 14 Restroom Accessible from Park
- Guard Staff Location

SITE STATISTICS	
Pool Vessel Area	±3,990 Square Feet
Approximate Patron Count	±236
Lifeguard/Attendant Staff Required	3
Building Square Footage	±2,600 Square Feet
Add-On Community Room	±400 Square Feet



Project Name:
FOX POINT POOL CONCEPTS
VILLAGE OF FOX POINT
FOX POINT, WI 53217

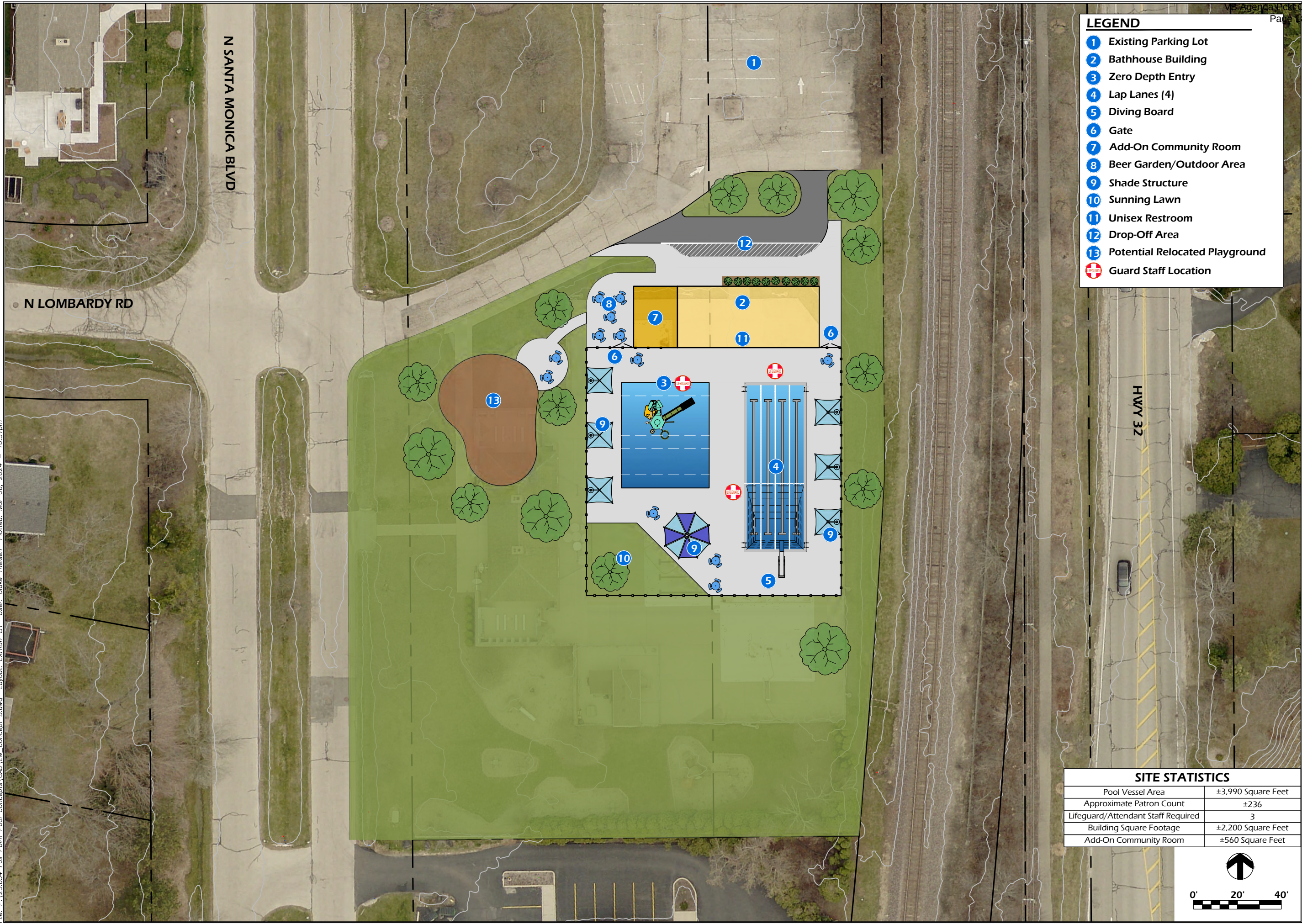
Revisions:

Project #: 23.054
Issued For: Review
Date: 3/4/2024

Sheet Number

EXHIBIT A2

Sheet Title:
CONCEPTUAL PLAN OPTION A ENLARGEMENT



FOX POINT POOL CONCEPTS
VILLAGE OF FOX POINT
FOX POINT, WI 53217

Project Name:

Sheet Title:

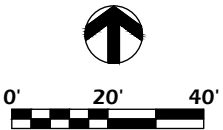
CONCEPTUAL PLAN OPTION B

LEGEND

- 1 Existing Parking Lot
- 2 Bathhouse Building
- 3 Zero Depth Entry
- 4 Lap Lanes (4)
- 5 Diving Board
- 6 Gate
- 7 Add-On Community Room
- 8 Beer Garden/Outdoor Area
- 9 Shade Structure
- 10 Sunning Lawn
- 11 Unisex Restroom
- 12 Drop-Off Area
- 13 Potential Relocated Playground
-  Guard Staff Location

SITE STATISTICS

Pool Vessel Area	±3,990 Square Feet
Approximate Patron Count	±236
Lifeguard/Attendant Staff Required	3
Building Square Footage	±2,200 Square Feet
Add-On Community Room	±560 Square Feet



Project #:	23.054
Issued For:	Review
Date:	3/4/2024

Sheet Number

EXHIBIT B1

File: P:\23.054 Fox Point Pool Concepts\CAD\LV_Concept_Bldg_Layout\EXHIBIT B2_Layout_Blake_Theisen_Plotted_Mar 06, 2024 -- 10:30pm

N LOMBARDY RD

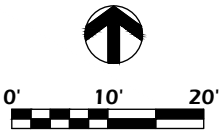
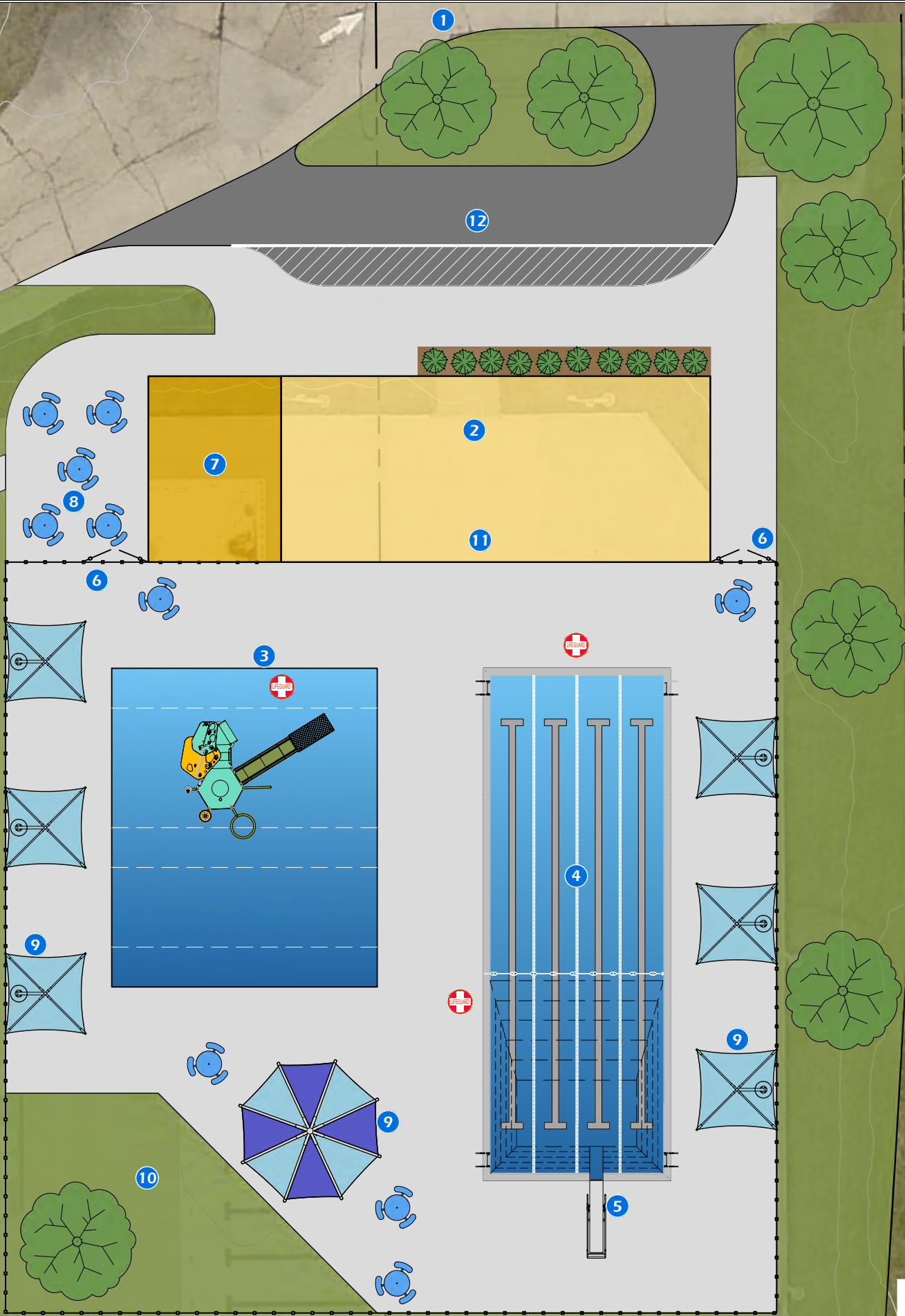
N SANTA MONICA BLVD

LEGEND

- 1 Existing Parking Lot
- 2 Bathhouse Building
- 3 Zero Depth Entry
- 4 Lap Lanes (4)
- 5 Diving Board
- 6 Gate
- 7 Add-On Community Room
- 8 Beer Garden/Outdoor Area
- 9 Shade Structure
- 10 Sunning Lawn
- 11 Unisex Restroom
- 12 Drop-Off Area
- 13 Potential Relocated Playground
-  Guard Staff Location

SITE STATISTICS

Pool Vessel Area	±3,990 Square Feet
Approximate Patron Count	±236
Lifeguard/Attendant Staff Required	3
Building Square Footage	±2,200 Square Feet
Add-On Community Room	±560 Square Feet



FOX POINT POOL CONCEPTS
VILLAGE OF FOX POINT
FOX POINT, WI 53217

CONCEPTUAL PLAN OPTION B ENLARGEMENT

Project Name:

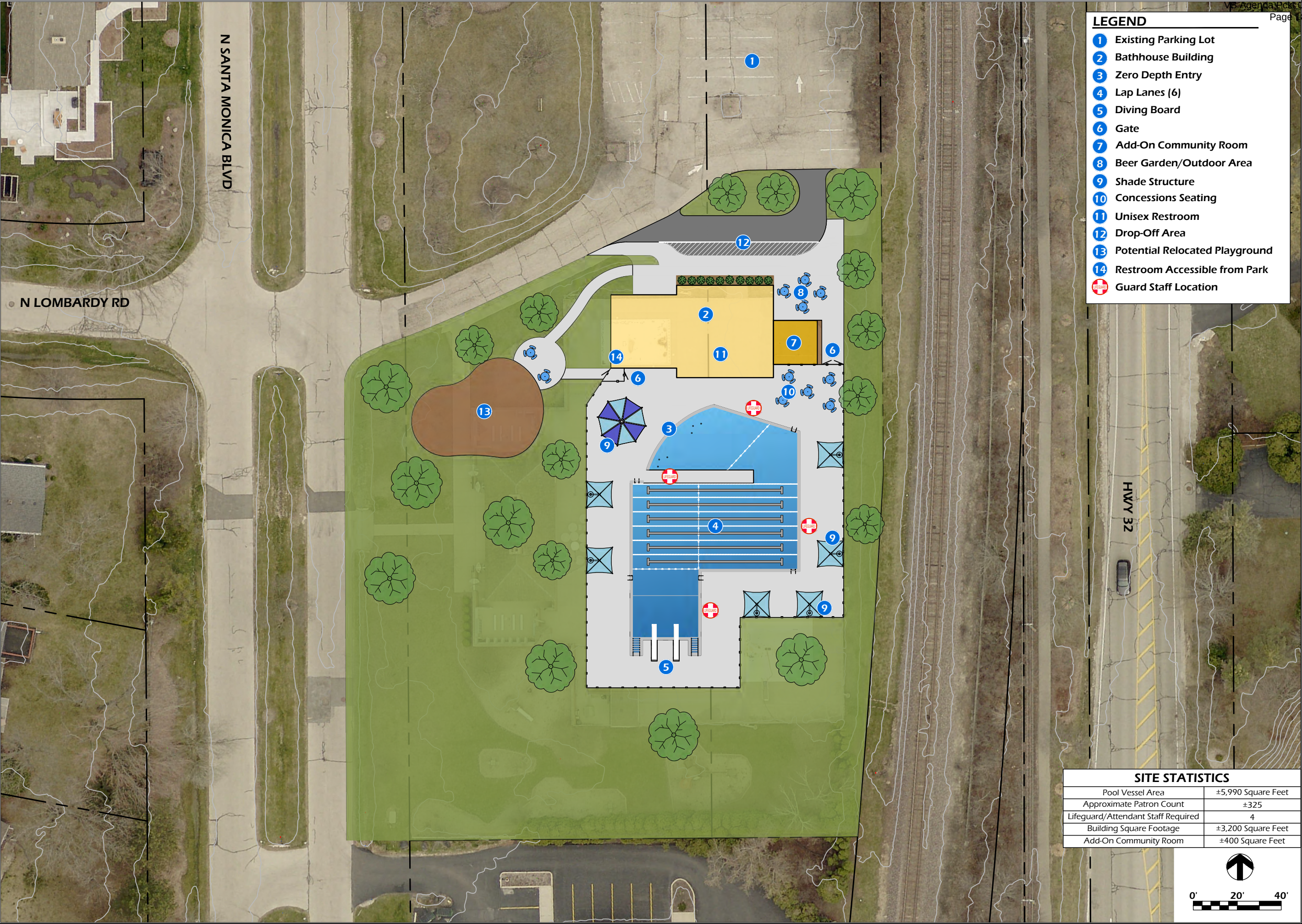
Revisions:

Project #: 23.054
Issued For: Review
Date: 3/4/2024

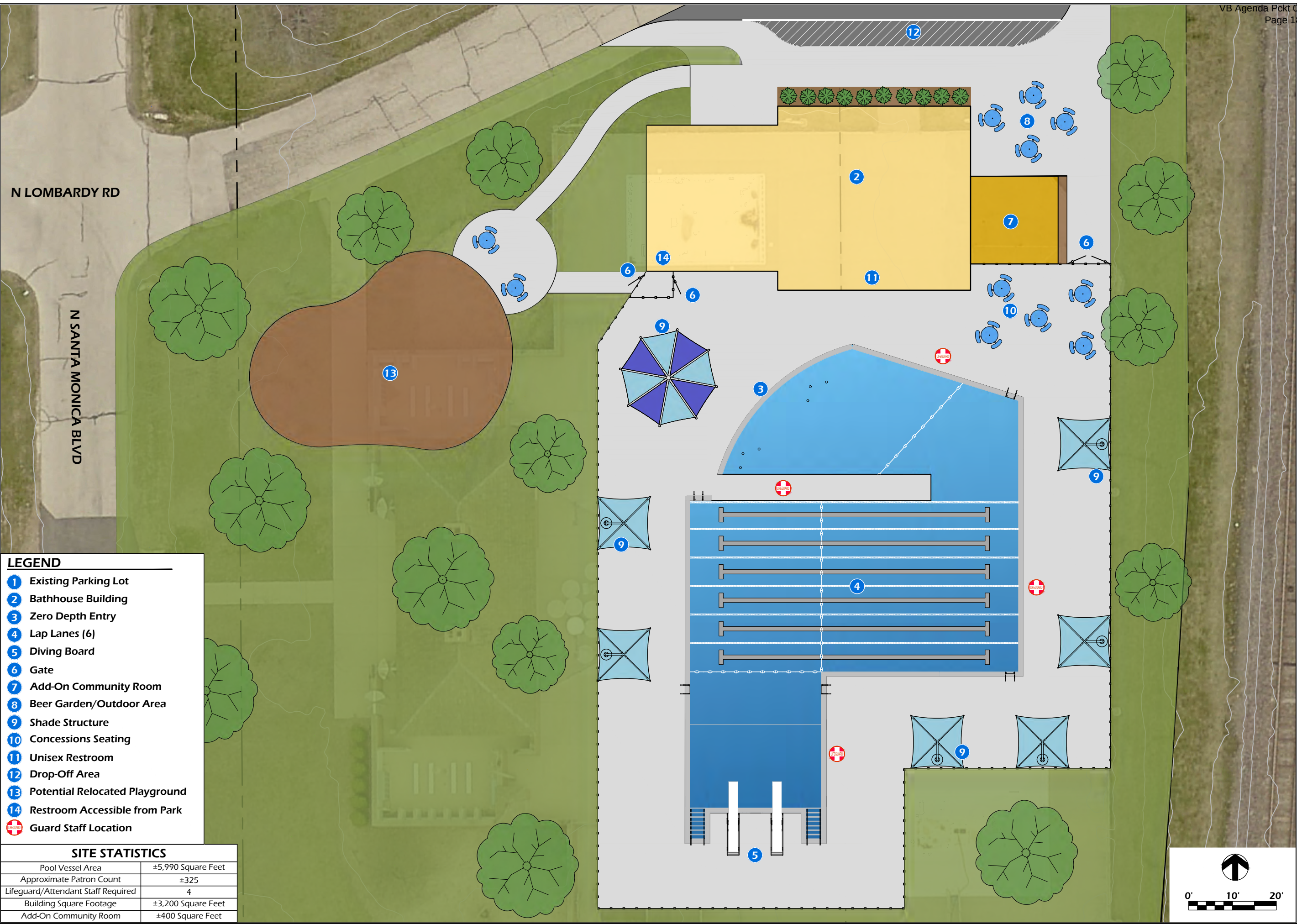
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EXHIBIT B2

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File: P:\23.054 Fox Point Pool Concepts\CAD\W Concept.dwg Layout: EXHIBIT C2 User: Blake Theisen Plotted: Mar 06, 2024 -- 10:33pm



Project Name:
FOX POINT POOL CONCEPTS
VILLAGE OF FOX POINT
FOX POINT, WI 53217

Revisions:

--	--

Project #:
Issued For:
Date:

23.054
Review
3/4/2024

Sheet Title:
CONCEPTUAL PLAN OPTION C ENLARGEMENT

Sheet Number

EXHIBIT C2

PARKITECTURE + PLANNING
901 Deming Way, Suite 201
Madison, WI 53717
608.203.8203



VILLAGE OF FOX POINT

MILWAUKEE COUNTY
WISCONSIN

VILLAGE HALL
7200 N. SANTA MONICA BLVD.
FOX POINT 53217-3505
414-351-8900
FAX 414-351-8909

To: Village of Fox Point Plan Commission
From: Scott Brandmeier, Director of Public Works
Through: Scott Botcher, Village Manager *SMB*
Date: December 20, 2023
Re: Land Combination – 6990 North Barnett Lane

An application was submitted by Samantha Hill and Jason Givan, owners of the property at 6990 North Barnett Lane, to combine the lots on their properties. The parcels include the original lot as well as the vacated portion of Green Tree Road. The Applicant is requesting that the two parcels as shown on the Plat of Survey (Attachment A) be combined and that one lot be created as shown on the Certified Survey Map (CSM) (Attachment B). The Applicant has submitted this application in accordance with Section 738 of the Village Code.

Based upon correspondence from the Village Attorney, it is my understanding that the application requires a filing fee (\$300) and the appropriate CSM but does not require an appraisal as it is a land combination nor notice to property owners within 500 feet of the proposed land combination. As the filing fee has been paid and the Plat of Survey and CSM have been submitted depicting the land combination, it appears that the requirements for the land combination have been met and, therefore, is referred to the Plan Commission for action on the matter.

PAGE 1 OF 3

State Bar of Wisconsin Form 1-2003
WARRANTY DEED

Document Number

Document Name

THIS DEED, made between Maria E. Hongand Jason D. Givan and Samantha E. Hill ("Grantor," whether one or more)Grantor, for a valuable consideration, conveys to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Milwaukee County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Lot, 1 except the Southwesterly 83 feet thereof, Block 1 in Lake View Highlands, being a part of the Lots 2 and 3 in Fractional Section 21, Township 8 North, Range 22 East, in the Village of Fox Point, County of Milwaukee, State of Wisconsin together with that portion of vacated E Green Tree Road adjacent to the North Except that portion of said E Green Tree Road described in Document No. 5219930

DOC # 11365738

RECORDED

09/11/2023 12:01 PM

ISRAEL RAMON

REGISTER OF DEEDS

Milwaukee County, WI

AMOUNT: 30.00

TRANSFER FEE: 45,000.00

FEE EXEMPT: 0%

This document has been electronically recorded and returned to the submitter.

Recording Area

Name and Current Address

Jason Givan

69001 Riverlane

Box Route Wisconsin

1200035000

Record Identification Number (PIN)

This is not a homestead property.

(If not, please)

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances except municipal and zoning ordinances, recorded building and use restrictions and covenants and taxes levied in the year of closing.

Dated 8/14/23

*Johnny C. Hong

(SEAL)

*Maria E. Hong

(SEAL)

(SEAL)

(SEAL)

AUTHENTICATION

Signature(s)

authenticated on

ACKNOWLEDGEMENT

STATE OF WISCONSIN

See Attached

COUNTY

Personally came before me on
the above named Maria E. Hongto me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

TITLE MEMBER STATE BAR OF WISCONSIN

(If not,
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY

Mary Oldenborg - Reactive Life Solutions LLC

Notary Public, State of Wisconsin

My Commission (is permanent) (expires:)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

PAGE 2 of 3

State Bar of Wisconsin Form 1-2003
WARRANTY DEED

Document Number

Document Name

THIS DEED, made between Johnny C. Hongand Jason D. Givan and Samantha E. Hill ("Grantor," whether one or more)Grantor, for a valuable consideration, conveys to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Milwaukee County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Lot, 1 except the Southwesterly 83 feet thereof, Block 1 in Lake View Highlands, being a part of the Lots 2 and 3 in Fractional Section 21, Township 8 North, Range 22 East, in the Village of Fox Point, County of Milwaukee, State of Wisconsin, together with that portion of vacated E Green Tree Road adjacent to the North Except that portion of said E Green Tree Road described in Document No. 5219930.

Recording Fee:

Name and Return Address:

Jason Givan

68803 E. Green Tree

Fox Pointe, WI 53207

1250185000

Parcel Identification Number (PIN)

This is Not

Burgate (Property)

(1) (1) (1)

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances except municipal and zoning ordinances, recorded building and use restrictions and covenants and taxes levied in the year of closing.

Dated 8-12-2023* Johnny C. Hong (SEAL)

(SEAL)

* (SEAL)

(SEAL)

AUTHENTICATION

Signature(s) _____

authenticated on _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, _____
authorized by Wis. Stat. § 706.06)THIS INSTRUMENT DRAFTED BY:
Mary Oldenburg - Proactive Title Solutions, LLC

ACKNOWLEDGMENT

STATE OF WISCONSINLebanon

COUNTY

Personally came before me on 12 August 2023
the above-named Johnny C. Hongto me known to be the person(s) who executed the foregoing
instrument and acknowledged the same before me, Notary PublicKristen L. Phillips Notary Public
Lebanon CountyMy Commission Expires January 15, 2027
Commission Number 1247611Notary Public, State of Wisconsin PERMANENT
My Commission (is permanent) (expires: January 15, 2027)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

Page 3 of 3

CLEAR

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE §1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Los Angeles)

On August 14, 2023 before me, Powel Vartanian, Notary Public

Date

Here Insert Name and Title of the Officer

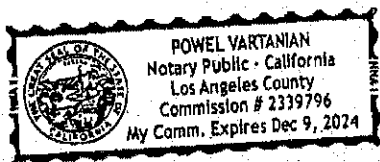
Personally appeared _____

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature _____

Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document Warranty Deed Document Date _____

Number of Pages _____ Signer(s) Other Than Named Above _____

Capacity(ies) Claimed by Signer(s)

Signer's Name _____

- ☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____

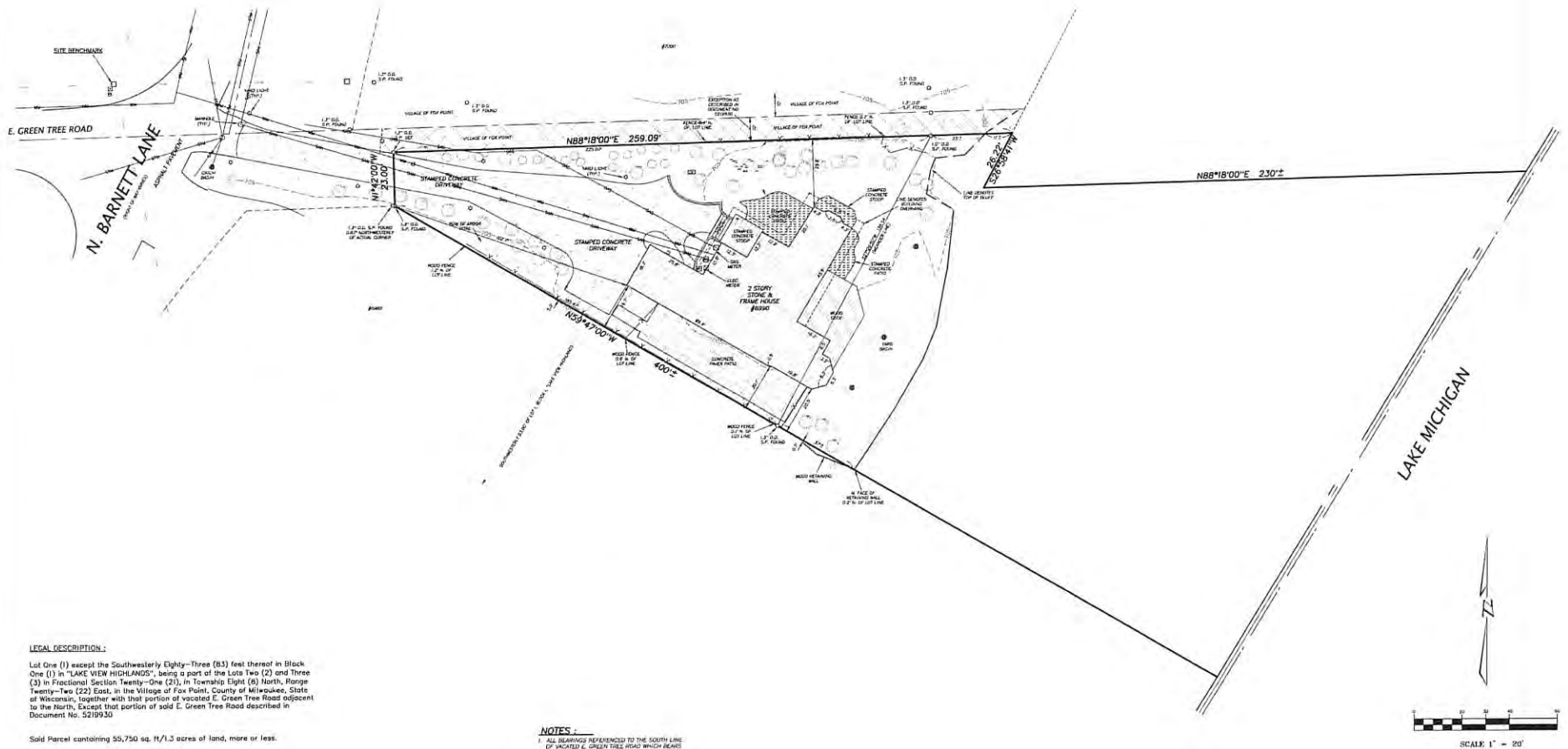
Signer's Name _____

- ☐ Corporate Officer—Title(s) _____
☐ Partner ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other _____

Signer Is Representing _____

Signer Is Representing _____

Exhibit A
Plat of Survey



LEGAL DESCRIPTION:

Lot One (1) except the Southwesterly Eighty-Three (83) feet thereof in Block One (1) in "LAKE VIEW HIGHLANDS", being a part of the Lots Two (2) and Three (3) in Fractional Section Twenty-One (21), in Township Eight (8) North, Range Twenty-Two (22) East, in the Village of Fox Point, County of Milwaukee, State of Wisconsin, together with that portion of vacated E. Green Tree Road adjacent to the North, Except that portion of said E. Green Tree Road described in Document No. 5219930

Sold Parcel containing 55,750 sq. ft./1.3 acres of land, more or less.

SURVEY CERTIFICATE

I have surveyed the above described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location and dimensions of all visible structures thereon, boundary fences, apparent easements, roadway, and visible encroachments, if any.

This survey is made for the exclusive use of the present owners of the property, and also those who purchase mortgage, or guarantee the title thereto within one (1) year from date hereof.

Dated at City of Mequon, State of Wisconsin this 7th day of September, 2023.

James G. Schneider
Surveyor - S-2127



THIS IS AN ORIGINAL PRINT
ONLY IF STAMPED IN RED.

NOTES:

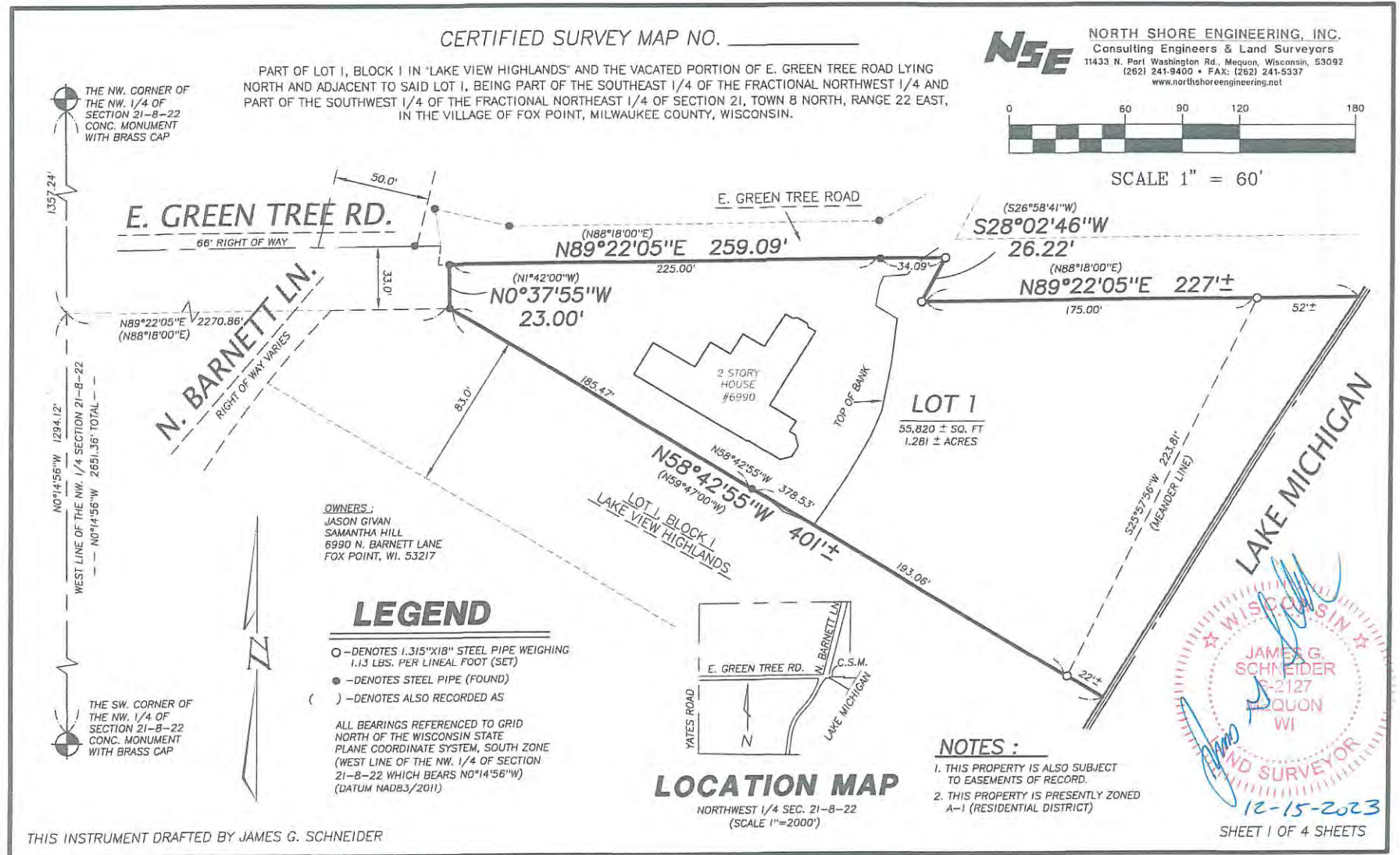
1. ALL LOCATIONS REFERENCED TO THE SOUTH LINE OF D. VACATED E. GREEN TIE ROAD WHICH BEARS NORTHWESTLY OF "PINE LAKE" VIEW HIGHWAY. A. SUBSTANTIAL DITCH.
2. SITE BENCHMARK ON POWER POLE LOCATED ON THE NORTHWEST CORNER OF E. GREEN TIE ROAD AND N. BARNETT LANE. TOP OF RAILROAD SPIKE IN EAST FACE OF POWER POLE. ELEVATION = 763.46.
3. MAIN BENCHMARK IS WOOD MONUMENT 57.5' EASTLY OF D. VACATED E. GREEN TIE ROAD AND 94.36' NORTHERLY OF SECTION CORNER MONUMENT. ELEVATION = 992.89.
- PER OLD REPUBLICAN NATIONAL TITLE INSURANCE CO. RECORDS, THE 1880-1890 PLAT, MAPS 17-21, 22-23, THERE ARE NO EASEMENTS DIRECTLY AFFECTING THE SUBJECT PARCELS.
5. ALL LOT LINES SHOWN ARE BASED ON PRINTS SUPPLIED BY THE CROOKER NOTING AND THE VILLAGE OF PINE LAKE. THE MARKS ARE THOSE WHERE PRESENT AT THE TIME OF THE SURVEY.

NSE

NORTH SHORE ENGINEERING, INC.
Consulting Engineers & Land Surveyors
11433 N. Pearl Washington Rd., Mequon, Wisconsin, 53092
(262) 241-9400 • FAX: (262) 241-5337
www.NorthShoreEngineering.net

BLANK	DATE	REVISION		BY	APP'D
"PROPERTY SURVEY" for Samantha Hill & Jason Givan 6990 N Barnett Lane Fox Point, WI					
DATE:	SEPTEMBER 7, 2013	DRAWN BY:		A #11	
FIELD CREW:	B.A.J. & S.F.Z.	Plot No.		15-5605-33	

Exhibit B
Certified Survey Map



CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1, BLOCK 1 IN "LAKE VIEW HIGHLANDS" AND THE VACATED PORTION OF E. GREEN TREE ROAD LYING NORTH AND ADJACENT TO SAID LOT 1, BEING PART OF THE SOUTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 21, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Schneider, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped the following parcel of land:

Part of Lot 1, Block 1, Lake View Highlands and the vacated portion of E. Green Tree Road lying North and adjacent to said Lot 1, being a part of the Southeast 1/4 of the Fractional Northwest 1/4 and part of the Southwest 1/4 of the Fractional Northeast 1/4 of Section 21, Town 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin, bounded and described as follows:

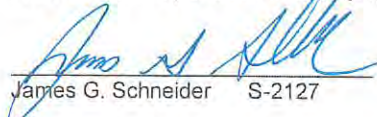
Commencing at the Southwest corner of the Fractional Northwest 1/4 of said Section 21; thence N0°14'56"W along the West line of said 1/4 Section, 1294.12 feet; thence N89°22'05"E, 2270.86 feet to a point on the North line of the aforementioned Lot 1, said point also being the Southwest corner of vacated E. Green Tree Road right of way and the point of beginning of lands to be described; thence N0°37'55"W along the west end of said vacated right of way, 23.00 feet; thence N89°22'05"E along the north line of said vacated right of way and parallel with the North line of the aforementioned Lot 1, 259.09 feet; thence S28°02'46"W, 26.22 feet to a point in the North line of said Lot 1; thence N89°22'05"E along the north line of said Lot 1, 175.00 feet to a meander point 52± feet from the West edge of Lake Michigan; thence S25°57'56"W along a meander line, 223.81 feet to a meander point 22± feet from the West edge of Lake Michigan, said point being 83.00 feet northeasterly as measured at right angles to the South line of the aforementioned Lot 1; thence N58°42'55"W, 83.00 feet from and parallel with the South line of said Lot 1, 378.53 feet to the point of beginning.

Said lands containing 1.281 acres of land, more or less, inclusive of lands lying between the meander line and the West edge of Lake Michigan.

That I have made such survey, land division, and plat at the direction of Jason D. Givan and Samantha E. Hill, OWNERS of said lands.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have complied with, Chapter 236.34 of the Wisconsin Statutes and the Village of Fox Point Municipal Code in surveying and mapping the same.


James G. Schneider S-2127 12-15-2023



This instrument was drafted by James G. Schneider

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1, BLOCK 1 IN "LAKE VIEW HIGHLANDS" AND THE VACATED
PORTION OF E. GREEN TREE ROAD LYING NORTH AND ADJACENT TO SAID LOT
1, BEING PART OF THE SOUTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4
AND PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHEAST 1/4 OF
SECTION 21, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

We, Jason D. Givan and Samantha E. Hill, OWNERS, do hereby certify: THAT We have
caused the lands described in the foregoing certificate of James G. Schneider, Surveyor,
to be surveyed, divided and mapped.

WITNESS the hand and seal of said OWNERS on this _____ day of
_____, 20____.

Witness

Jason D. Givan

Witness

Samantha E. Hill

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

PERSONALLY came before me on this _____ day of _____, 20____
the above named Jason D. Givan and Samantha E. Hill to me known to be the persons
who executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

CONSENT OF MORTGAGEE

JOHNSON BANK, existing under and by virtue of the laws of the State of Wisconsin,
mortgagee of the above-described land does hereby consent to the surveying, dividing
and mapping of the land described on this Certified Survey Map and does hereby
consent to the above certificate of Jason D. Givan and Samantha E. Hill, OWNERS.

In witness whereof, the said JOHNSON BANK has caused these presents to be signed
by _____, it's _____ at _____
_____, Wisconsin, this _____ day of _____, 20____.

IN THE PRESENCE OF:

JOHNSON BANK

By: _____

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

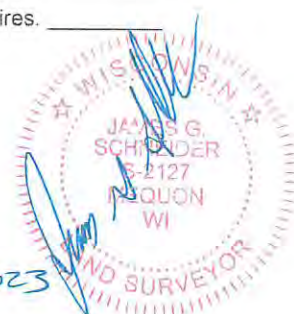
PERSONALLY came before me on this _____ day of _____, 20____
the above named by _____, to me known to be the person who
executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

This instrument was drafted by James G. Schneider

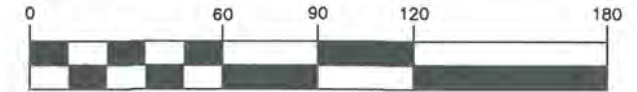
Sheet 3 of 4 Sheets



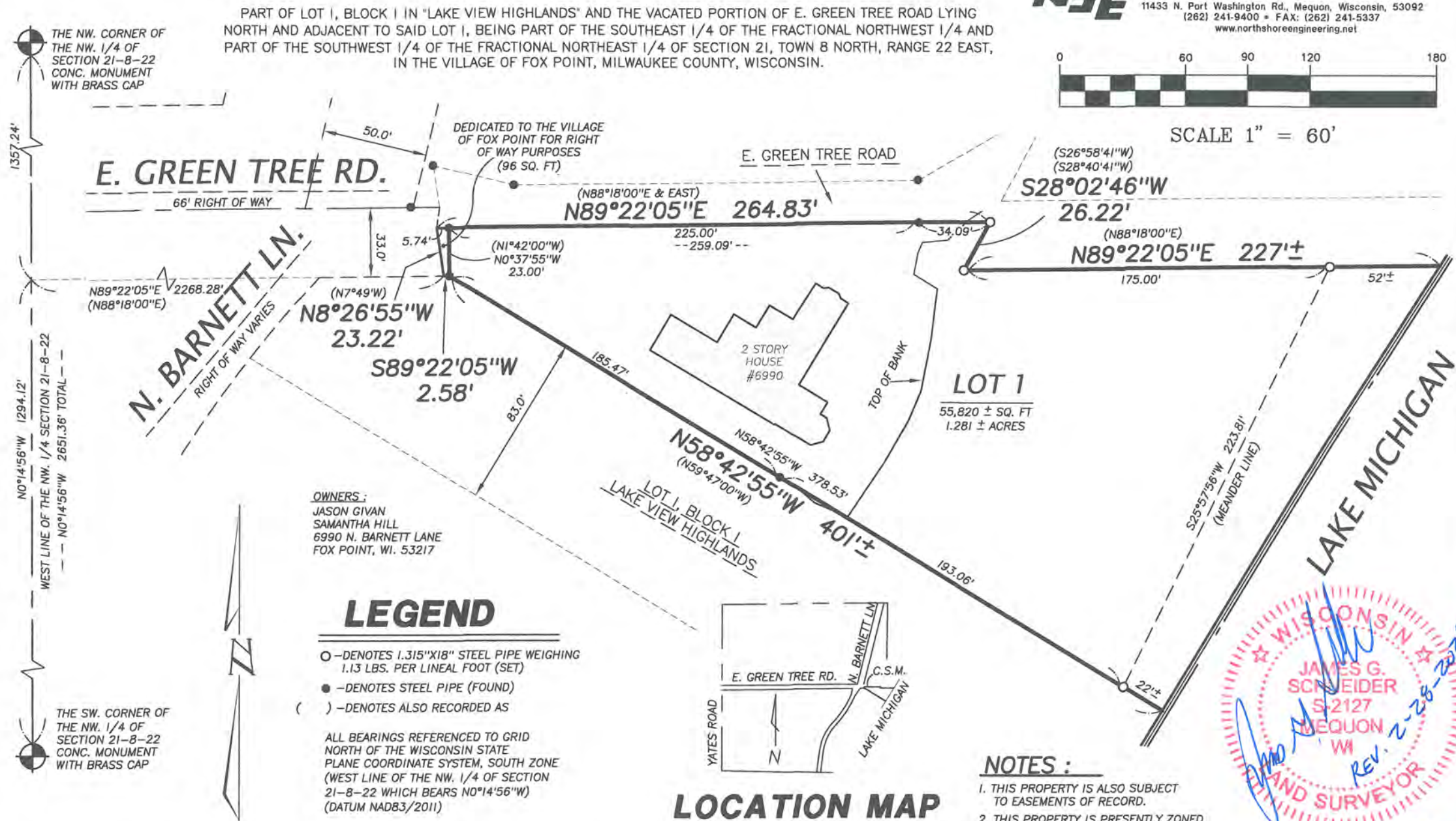
CERTIFIED SURVEY MAP NO. _____



NORTH SHORE ENGINEERING, INC.
Consulting Engineers & Land Surveyors
11433 N. Port Washington Rd., Mequon, Wisconsin, 53092
(262) 241-9400 • FAX: (262) 241-5337
www.northshoreengineering.net



SCALE 1" = 60'



THIS INSTRUMENT DRAFTED BY JAMES G. SCHNEIDER



CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1, BLOCK 1 IN "LAKE VIEW HIGHLANDS" AND THE VACATED PORTION OF E. GREEN TREE ROAD LYING NORTH AND ADJACENT TO SAID LOT 1, BEING PART OF THE SOUTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 21, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Schneider, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped the following parcel of land:

Part of Lot 1, Block 1, Lake View Highlands and the vacated portion of E. Green Tree Road lying North and adjacent to said Lot 1, being a part of the Southeast 1/4 of the Fractional Northwest 1/4 and part of the Southwest 1/4 of the Fractional Northeast 1/4 of Section 21, Town 8 North, Range 22 East, in the Village of Fox Point, Milwaukee County, Wisconsin, bounded and described as follows:

Commencing at the Southwest corner of the Fractional Northwest 1/4 of said Section 21; thence N0°14'56"W along the West line of said 1/4 Section, 1294.12 feet; thence N89°22'05"E, 2268.28 feet to a point on the North line of the aforementioned Lot 1, said point also being the Southwest corner of vacated E. Green Tree Road right of way and the point of beginning of lands to be described; thence N8°26'55"W along the west end of said vacated right of way, 23.22 feet; thence N89°22'05"E along the north line of said vacated right of way and parallel with the North line of the aforementioned Lot 1, 264.83 feet; thence S28°02'46"W, 26.22 feet to a point in the North line of said Lot 1; thence N89°22'05"E along the north line of said Lot 1, 175.00 feet to a meander point 52± feet from the West edge of Lake Michigan; thence S25°57'56"W along a meander line, 223.81 feet to a meander point 22± feet from the West edge of Lake Michigan, said point being 83.00 feet northeasterly as measured at right angles to the South line of the aforementioned Lot 1; thence N58°42'55"W, 83.00 feet from and parallel with the South line of said Lot 1, 378.53 feet to a point in the North line of the aforementioned Lot 1; thence S89°22'05"W along the North line of the aforementioned Lot 1, 2.58 feet to the point of beginning.

Said lands containing 1.284 acres of land, more or less, inclusive of lands lying between the meander line and the West edge of Lake Michigan.

That I have made such survey, land division, and plat at the direction of Jason D. Givan and Samantha E. Hill, OWNERS of said lands.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have complied with, Chapter 236.34 of the Wisconsin Statutes and the Village of Fox Point Municipal Code in surveying and mapping the same.


James G. Schneider S-2127

12-15-2023
REV. 2-28-2024



This instrument was drafted by James G. Schneider

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1, BLOCK 1 IN "LAKE VIEW HIGHLANDS" AND THE VACATED
PORTION OF E. GREEN TREE ROAD LYING NORTH AND ADJACENT TO SAID LOT
1, BEING PART OF THE SOUTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4
AND PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHEAST 1/4 OF
SECTION 21, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

We, Jason D. Givan and Samantha E. Hill, OWNERS, do hereby certify: THAT We have
caused the lands described in the foregoing certificate of James G. Schneider, Surveyor,
to be surveyed, divided and mapped.

WITNESS the hand and seal of said OWNERS on this _____ day of
_____, 20____.

Witness

Jason D. Givan

Witness

Samantha E. Hill

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

PERSONALLY came before me on this _____ day of _____, 20____
the above named Jason D. Givan and Samantha E. Hill to me known to be the persons
who executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

CONSENT OF MORTGAGEE

US BANK, existing under and by virtue of the laws of the State of Wisconsin, mortgagee
of the above-described land does hereby consent to the surveying, dividing and mapping
of the land described on this Certified Survey Map and does hereby consent to the
above certificate of Jason D. Givan and Samantha E. Hill, OWNERS.

In witness whereof, the said US BANK has caused these presents to be signed by _____
_____, it's _____ at _____
_____, Wisconsin, this _____ day of _____, 20____.

IN THE PRESENCE OF:

US BANK

By: _____

STATE OF WISCONSIN)
MILWAUKEE COUNTY)^{ss}

PERSONALLY came before me on this _____ day of _____, 20____
the above named by _____, to me known to be the person who
executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

This instrument was drafted by James G. Schneider

Sheet 3 of 4 Sheets

12-15-2023
REV. 2-28-2024



CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1, BLOCK 1 IN "LAKE VIEW HIGHLANDS" AND THE VACATED
PORTION OF E. GREEN TREE ROAD LYING NORTH AND ADJACENT TO SAID LOT
1, BEING PART OF THE SOUTHEAST 1/4 OF THE FRACTIONAL NORTHWEST 1/4
AND PART OF THE SOUTHWEST 1/4 OF THE FRACTIONAL NORTHEAST 1/4 OF
SECTION 21, TOWN 8 NORTH, RANGE 22 EAST, IN THE VILLAGE OF FOX POINT,
MILWAUKEE COUNTY, WISCONSIN.

VILLAGE OF FOX POINT PLAN COMMISSION APPROVAL:

This Certified Survey Map is hereby approved by the Plan Commission of the Village of
Fox Point on this _____ day of _____, 20____.

Christine Symchych, Chair

Date

VILLAGE OF FOX POINT BOARD APPROVAL

This Certified Survey Map, being a division of part of NW. 1/4 and NE. 1/4 of Section 21,
Township 8 North, Range 22 East, Village of Fox Point, Milwaukee County, Wisconsin,
having been approved by the Plan Commission being the same, is hereby approved and
accepted by the Village Board of the Village of Fox Point on this _____ day of
_____, 20____.

Christine Symchych, Village President

Date

Sara Bruckman, Village Clerk

Date

This instrument was drafted by James G. Schneider

Sheet 4 of 4 Sheets



12-15-2023
REV. 3-1-2024



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: Village Board

From: Scott A. Botcher, Village Manager

cc: Sara Bruckman, Village Clerk-Treasurer; Kevin Ausman, Assistant Village Manager

Date: March 7, 2024

Re: Town Club Hearing Agenda Item

On the agenda this evening is an item which would allow the Village Board to re-open the public hearing and set a date for that continuation on the current Town Club application. It is a continuation of the hearing – all the evidence presented is still part of the record.

To be clear, this agenda item is just a potential action item to refer the matter to the Plan Commission. It not a public hearing itself nor is it appropriate to discuss the application itself.

If so inclined, the Village Board should make a motion to re-open the public hearing at a date and time certain.

Thank you.